

**City of Central Point  
Planning Commission Minute  
November 1, 2016**

**I. MEETING CALLED TO ORDER AT 6:00 P.M.**

**II. ROLL CALL**

Commissioners Chuck Piland, Craig Nelson, Tom Van Voorhees, Rob Hernandez, Elizabeth Powell and Kay Harrison were present. Also in attendance were: Tom Humphrey, Community Development Director, Don Burt, Planning Manager, Stephanie Holtey, Community Planner, Molly Bradley, Community Planner, and Karin Skelton, Planning Secretary.

**PLEDGE OF ALLEGIENCE**

**III. CORRESPONDENCE**

None

**IV. MINUTES**

Chuck Piland noted that there was a typographical error on page 3 of the October 4, 2016 minutes. The word "motion" was misspelled. Kay Harrison made a motion to approve the October 4, 2016 minutes with the noted correction. Craig Nelson seconded the motion. ROLL CALL: Tom Van Voorhees, yes; Elizabeth Powell, yes; Craig Nelson, yes; Rob Hernandez, abstain; Kay Harrison, yes. Motion passed.

**V. PUBLIC APPEARANCES**

None

**VI. BUSINESS**

**A. Continued Public Hearing from October 4, 2016 – Mobilitie, LLC. Consideration of a Conditional Use Permit for the installation of a new tower-mounted antenna in the public right-of-way, to be located on South 9<sup>th</sup> Street between Pine St. & Oak St. The purpose of the antenna is to provide increased coverage and capacity to data network users, and improve communication services in Central Point. The project site is located in the tourist and Office Professional (C-4) zoning district.**

Molly Bradley stated that this was a continuation of the Public Hearing for Mobilitie, LLC from the October 4, 2016 Planning Commission meeting. She reviewed

the Conditional Use Permit Application and stated that the hearing was continued in order to allow the applicant to submit additional information which had been requested by the Planning Commission. She said that as the application was subject to the 120 day rule, which would expire on November 15<sup>th</sup>, the options for the Planning Commission tonight were to approve or deny the application, without the option for another continuance. She stated that the original pole had been presented as a 75 foot wooden pole with exterior antenna equipment. The applicant has reduced the height to 50 feet.

Colleen DeShazar explained to the commissioners that the engineers had been able to reduce the height of the antenna to 50 feet. That would be a 47 foot pole with a 3 foot multi-directional antenna at the top. In response to questions from planning commissioners, she said that the pole would be required to be located at the current proposed location in order to work effectively. There was no co-locating option that would work. She stressed that because Mobilite is acting as a public utility, the Federal Government prohibits discrimination against citing such facilities, however the conditional use process would allow the City to have input as to how to mitigate any visual impact.

Tom Humphrey stated that the antenna would be subject to both the CUP process and the rules of the City's Public Utility Agreement.

Ms. DeShazar, reiterated the need for support of the current wireless data transmission infrastructure in the area. She said that currently the demand for wireless data transmission was increasing at a fairly fast pace, thus necessitating the support for the antenna. She said that the antenna would take a total of 2 days to construct. The base of the pole would be approximately 2 feet wide and would taper at the top.

**The Public hearing was closed.**

The commissioners discussed the options for mitigating the visual impact of the antenna and the fact that this was now the only location which would work because of the reduction in height. They concluded that they would approve the antenna with conditions that it be metal, gray in color, and have the equipment located inside the pole.

Rob Hernandez made a motion to approve the antenna. Elizabeth Powell seconded. ROLL CALL: Tom Van Voorhees, No; Elizabeth Powell, yes; Craig Nelson, yes; Rob Hernandez, abstain; Kay Harrison, yes. Motion passed

**B. Consideration of Resolution No. 835 Recommending Approval of the city of Central Point Population & Demographics Element to the City Council.**

Don Burt stated that basically the Population element will support the need for land to be brought into the City for future housing development. He said that HB2253 standardized the population forecasting and that Portland State University is in charge of the whole state of Oregon. The Population forecast will be updated every 4 years. He noted that currently the population is not growing quickly. He explained how the population forecast impacted the type of housing that would be needed. Mr. Burt

explained that since the recession hit the economy there has not been a complete recovery yet.

He said that having the information from the population element will allow us to be prepared for future expansion in the type of housing needed for the projected population groups.

## **VII. DISCUSSION**

### **A. Community Rating System update**

Stephanie Holtey explained to the Commissioners that currently FEMA has a Community Rating System (CRS) that allows cities to earn points which allow citizen discounts on flood insurance. The City is evaluated every 5 years to validate the points they have earned. She said that in 2011 we had achieved enough points to allow a 20% discount for citizens on their flood insurance. This year, the rules have changed and we are looking at a possible decrease to 15%. She informed them that we are doing everything possible to keep the 20% discount.

### **B. Pine Street Streetscape Update**

Tom Humphrey informed the Committee that the Development Commission has identified the improvements to Pine Street and the City is proceeding to get cost estimates on those improvements. He said that the cost will determine the time frame and manner of funding for the project.

### **C. Costco Update**

Mr. Humphrey said that Costco has been appealed to the State Court of Appeals. We do not yet have the exact time frame for the proceedings yet. He stated that Costco was hoping to begin building in the spring.

### **D. Planning Commission Update**

Mr. Humphrey stated that Chuck Piland would be retiring from the Planning Commission in December. He said that Mike Oliver would be the next Chair and that Kay Harrison declined the position of vice-Chair. He asked the members to decide who would like to be Vice-chair.

Tom Van Voorhees made a motion to adjourn. Kay Harrison seconded. All said "aye". Meeting was adjourned at 7:51 p.m.

## **VIII. ADMINISTRATIVE REVIEWS**

None

## **IX. MISCELLANEOUS**

**X. ADJOURNMENT**

The foregoing minutes of the November 1, 2016 Planning Commission meeting were approved by the Planning Commission at its meeting on the 6<sup>th</sup> day of December, 2016.

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Planning Commission Chair