



City of Central Point
Parks and Recreation Commission Agenda
February 20, 2020

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - A. Parks and Recreation Commission - Regular Meeting - Nov 21, 2019 6:00 PM
- IV. CHANGES TO AGENDA
- V. PUBLIC APPEARANCES
- VI. BUSINESS
 - A. Public Meeting - Central Point Community Center (Samitore)
 - B. Public Meeting - Flanagan Park Playground Replacement (Jacob)
- VII. UPDATES
- VIII. UPCOMING MEETING DATE
- IX. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-423-1026 (voice), or by e-mail at:
deanna.casey@centralpointoregon.gov .

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta publica de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201.

CITY OF CENTRAL POINT
PARKS AND RECREATION COMMISSION MINUTES
NOVEMBER 21, 2019

I. MEETING CALLED TO ORDER

Mark Ludwiczak called the meeting to order at 6:00 pm.

II. ROLL CALL

Attendee Name	Title	Status	Arrived
Patricia Alvarez	Park Commissioner	Present	
Dennis Browning	Parks Commissioner	Absent	
Fran Cordeiro-Settell	Parks Commissioner	Present	
Jennifer Horton	Parks Commissioner	Present	
Mark Ludwiczak	Parks Chairperson	Present	
Lee Orr	Parks Commissioner	Present	
Sharon Rogers	Parks Commissioner	Present	

III. APPROVAL OF MINUTES

A. **Parks and Recreation Commission - Regular Meeting - Aug 15, 2019 6:00 PM**

Patricia Alvarez moved that the minutes for August 22, 2019 be approved. Lee Orr seconded the motion with was approved by all.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Patricia Alvarez, Park Commissioner
SECONDER:	Lee Orr, Parks Commissioner
AYES:	Alvarez, Cordeiro-Settell, Horton, Ludwiczak, Orr, Rogers
ABSENT:	Dennis Browning

IV. CHANGES TO AGENDA

No Changes

V. PUBLIC APPEARANCES

No public appearances.

VI. BUSINESS

1. **Special Presentation - Al Workman**

Dave Jacob made a special presentation to Al Workman for his many years of volunteer service to the Central Point Parks and Recreation Department. Mr. Workman has been a tennis instructor with the city since 2006 and has had well over 200 students go through his program. In honor of his years of service, the City Council approved naming the tennis court at Robert Pfaff Park "The Al Workman Tennis Court at Robert Pfaff Park".

2. **Community Center Ad Hoc Committee - Preliminary Designs**

Matt Samitore presented preliminary community center designs to the commission.

Minutes Acceptance: Minutes of Nov 21, 2019 12:00 AM (APPROVAL OF MINUTES)

Mr. Samitore said that there seems to be momentum to develop the facility. The city manager and the finance manager discussed the finances of the project with city council stating the city could pay off existing general obligation bonds which would provide room under the existing bonding capacity to provide for \$8 to10 million community center without any additional costs to Central Point residents. Financial details related to the day to day management of the facility are still to be worked out but construction costs would be covered under the existing bonding authority. To move forward with the project the city hired Chris Brown as architect to develop conceptual designs for discussion purposes only. His company was responsible for Crater Works and will be working on the old Asante site for School District 6. Discussion with the architect had focused on a steel framed structure to hold down costs. Mr. Samitore reviewed two design options, both within the construction budget constraints and design features from other community centers.

There is potential for public-private partnership with a portion of the facility which might defray some operation costs. A soccer field would be maintained on the site with the potential of replacing it in the future with a swimming pool as funding becomes available. As has been stated before, the city cannot afford both a community center and a pool, so it's one or the other at this time. Additionally, with the City of Medford potentially building an aquatic center, there may not be as great a need for a pool in Central Point. The schedule for the project would be to present the conceptual plans for approval to City Council in January and then move into the public review process. The first public meeting will be held at the February 20 at the Park Commission meeting. There will be additional meetings at future a Citizens Advisory Committee meeting and one at a City Council meeting. Following these meetings, the City Council will make a decision on moving forward with the project in June /July. If approved, we would go through a qualified base selection process to hire an architect. Once hired the design process would take up to a year. The earliest construction could begin would 2021. It would be a roughly a 9 month build. Fran asked if the architect had looked into fire codes. Matt said no. This would take place when the actual design work for the facility was under way.

3. **Community Center - Programming Discussion**

Dave Jacob discussed potential programming for the community center. The Multi-Generational Center would provide a place where different generations could come together to share experiences, knowledge and skills that would be mutually beneficial. This is not a new concept but a way to provide services to generational groups. Potentially, the Central Point Senior Center could relocate to the site but this would need to be worked out with that organization. Recreational programming would include expansion of existing offerings, summer programming, after-school programming, and working with community partners to develop needed programs for those who may be currently under served. Currently, there are very limited athletic programs offered by the parks and recreation department. The community center would provide the opportunity to offer expanded youth sports, adult sports

leagues, open court play and tournament play. Because there is limited gymnasium space in Central Point, organizations such as Junior Comets, AAU, Club Volleyball and wrestling could be offered space in the community center. Another use for the facility would be for both city and private special events and conferences. There are very few venues available in the city for weddings, reunions, and other events. The multi-generational center would be available for these uses as well. Mr. Ludwiczak suggested that other community centers be looked at to see how they used their facility.

4. Don Jones Memorial Park - Discussion of Tennis and Basketball Court Lights

Mr. Samitore reported that lighting policies for Don Jones Park had been set approximately 11 years ago when the park opened. At that time, tennis and basketball court lights were set to go on at dusk and turn off at 10 pm. Complaints had been received from the surrounding residents when the light remained on with no one using the courts. It doesn't make much sense to have the lights on even during the winter months when the courts aren't being used. The city has been looking into a push button system for the site. New lighting rules would provide for seasonal variation in use of the lights. Ms. Alvarez asked if there had been any additional noise complaints. Mr. Samitore said that there had not been any additional complaints due expanded police patrols, etc. Lee Orr thought it would be a good idea and it would also save energy. It was suggested that lights could go off at 7 pm but the lights could be turned on with the button after that time. The members agreed that 8 pm would be a better time since the light setting would be for two-hour blocks of time. The commission did ask that signage be put up on site to explain how the lights worked. Jennifer Horton moved that the push button system be installed at Don Jones Park with lights going out at 8 pm. Mr. Orr seconded the motion which was approved by all.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Horton, Parks Commissioner
SECONDER:	Lee Orr, Parks Commissioner
AYES:	Alvarez, Cordeiro-Settell, Horton, Ludwiczak, Orr, Rogers
ABSENT:	Dennis Browning

VII. UPDATES

Recreation: Elizabeth Blodgett reported that the remodeled Recreation A building had provided for expansion of recreation classes. Fall season was coming to a close and work on the winter/spring guide was underway which will be bigger than ever.

Minutes Acceptance: Minutes of Nov 21, 2019 12:00 AM (APPROVAL OF MINUTES)

Special Events: Nikki Petersen reported that five events had been held since the last commission meeting. A second Made in Southern Oregon event was held in August and Battle of the Food Truck in October. Both had been very successful. There had been 21 vendors at the food truck event and an estimated 5000 people attended. There will be changes for both events next year. Battle of the Bones had been a success with 15 teams competing. Tickets had sold out on Saturday. Pumpkin Fest was held at Hanley Farm which had also sold out. This event may not be held in the future. Veterans Day had great turnout. Mr. Ludwiczak asked if there was still a farmers market in Central Point. Mr. Petersen said that the several organizations had tried but none had done well. Community Christmas was coming up on December 7th. The Parks Foundation had donated \$900 to provide a gift card for each kids bag. Mr. Samitore invited commission members to the event to assist or ride in the parade.

Parks. Dave reported that Don and Flo Bohnert Farm Park was near completion with a grand opening scheduled for January. The Flanagan Park parking area would be going out for bid shortly and the playground design was in process. The tennis courts had been closed due surface damage but hoped to have them open by spring. The Dennis Richardson Memorial process was moving forward. A plan would be reviewed and approved by city council in January. Concerning the Skyrman House, demolition had been canceled and the house would continue to be used by the DIRT programs. Mr. Samitore reported that the City Council would have a study session focusing on the Central Point Little League Fields in January. Funding was limited for the work that needed to be done on the site particularly with the community center being the city's current focus.

VIII. UPCOMING MEETING DATE

Mr. Jacob reported that meeting dates for the year ahead would be February 20, May 21, August 20, and November 19. All meetings would start at 6 pm.

IX. ADJOURNMENT

The meeting was adjourned at 7:05 AM.

The next scheduled meeting is February 20, 2020.



City of Central Point

Staff Report

ISSUE SUMMARY

TO: Parks and Recreation Commission **DEPARTMENT:**
Parks and Recreation
Commission

FROM: Matt Samitore, Parks and Public Works Director

MEETING DATE: February 20, 2020

SUBJECT: Public Meeting - Central Point Community Center

ACTION REQUIRED: Information/Direction **RECOMMENDATION:**
Not Applicable

The purpose of this public meeting is to review conceptual plans for a proposed Central Point Community Center and discuss funding mechanisms for the facility. We will take public comment to gauge concerns and issues related to the project. No decisions will be made as to the status of the project at this meeting.

ATTACHMENTS:

1. Central Point Community Center - Conceptual Design 2-12-20

Central Point Community Center Conceptual Designs



Central Point Parks and Recreation Department

Site Plan



SITE INFORMATION:

TOTAL SITE AREA: 141,194 SF (3.24 ACRES)
 BUILDING FOOTPRINT: 27,178 SF
 OFF-STREET PARKING COUNT: 80
 BICYCLE PARKING COUNT: 50
 IMPERMEABLE SURFACES: 48%



CENTRAL POINT COMMUNITY CENTER
 401 SOUTH FOURTH STREET, CENTRAL POINT OR

CONCEPTUAL SITE PLAN
 SCALE: 1" = 60'-0"
 Job No. 19-025
 2/11/2020



Attachment: Central Point Community Center - Conceptual Design 2-12-20 (1240 : Public

First Floor



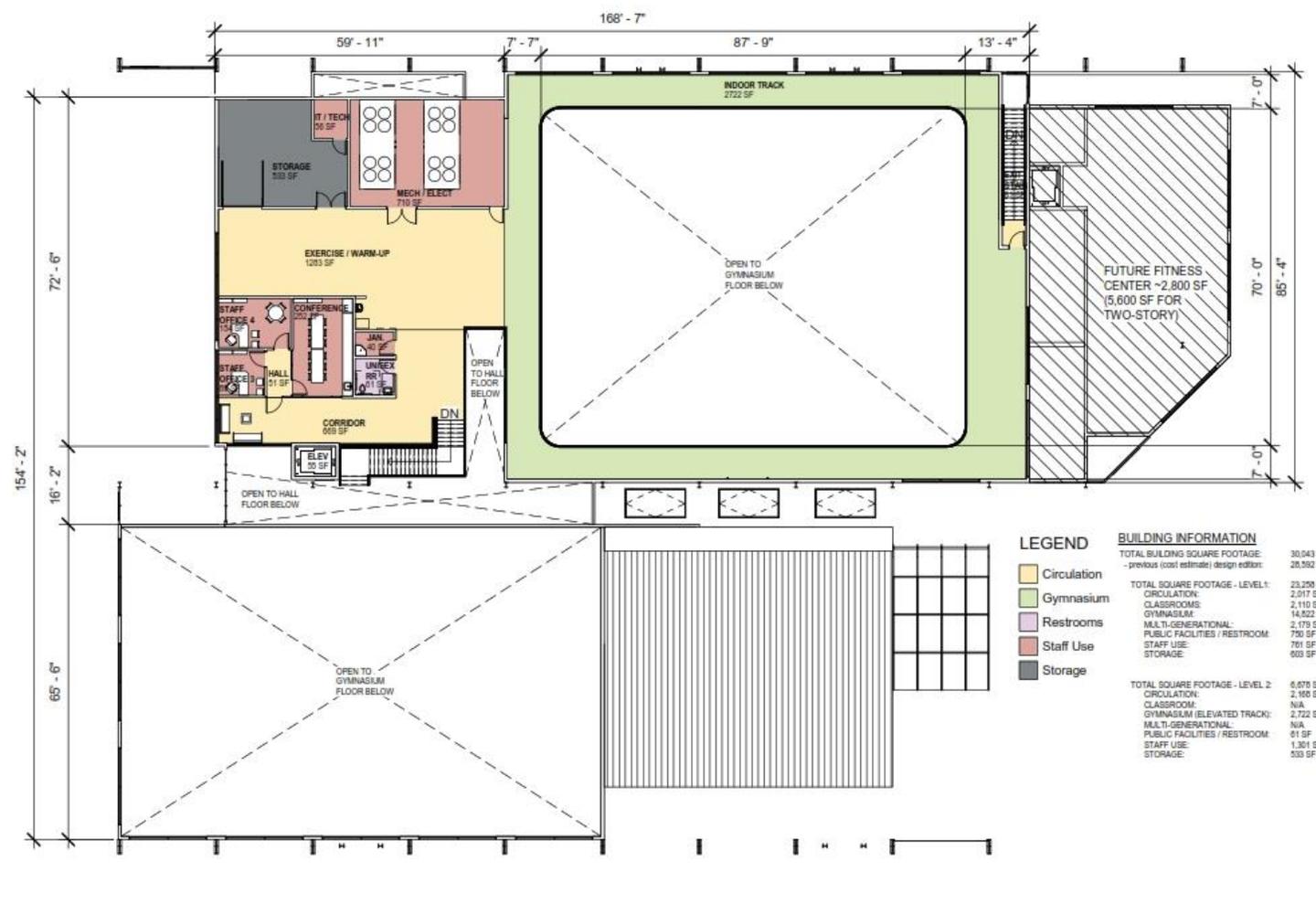
- LEGEND**
- Circulation
 - Classrooms
 - Gymnasium
 - Multi-Generational / Rentable
 - Public Facilities
 - Staff Use
 - Storage

BUILDING INFORMATION

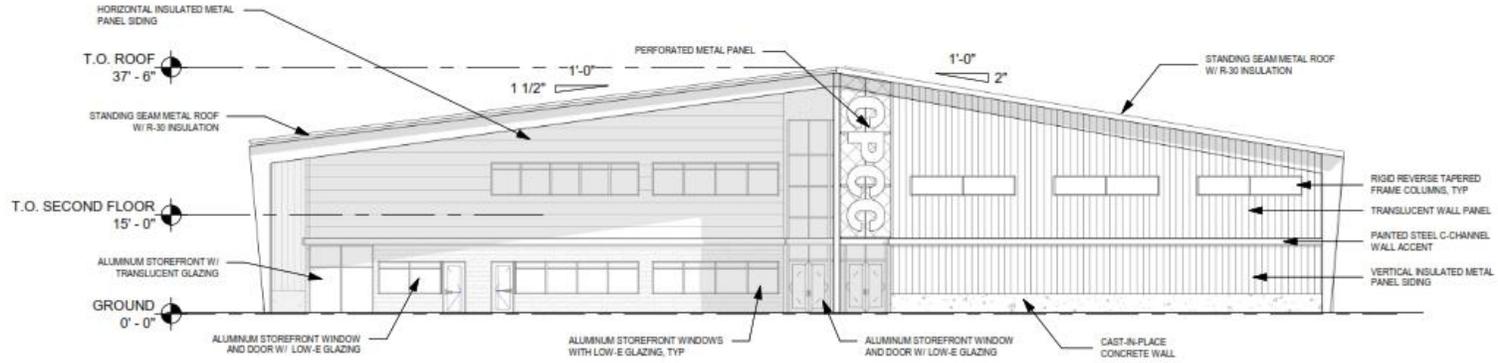
TOTAL BUILDING SQUARE FOOTAGE:	30,043 SF
- previous (cost estimate) design edition:	28,262 SF
TOTAL SQUARE FOOTAGE - LEVEL 1:	
CIRCULATION:	2,017 SF
CLASSROOMS:	2,110 SF
GYMNASIUM:	14,822 SF
MULTI-GENERATIONAL:	2,173 SF
PUBLIC FACILITIES / RESTROOM:	730 SF
STAFF USE:	701 SF
STORAGE:	603 SF
TOTAL SQUARE FOOTAGE - LEVEL 2:	
CIRCULATION:	6,678 SF
CLASSROOM:	N/A
GYMNASIUM (ELEVATED TRACK):	2,722 SF
MULTI-GENERATIONAL:	N/A
PUBLIC FACILITIES / RESTROOM:	61 SF
STAFF USE:	1,301 SF
STORAGE:	533 SF



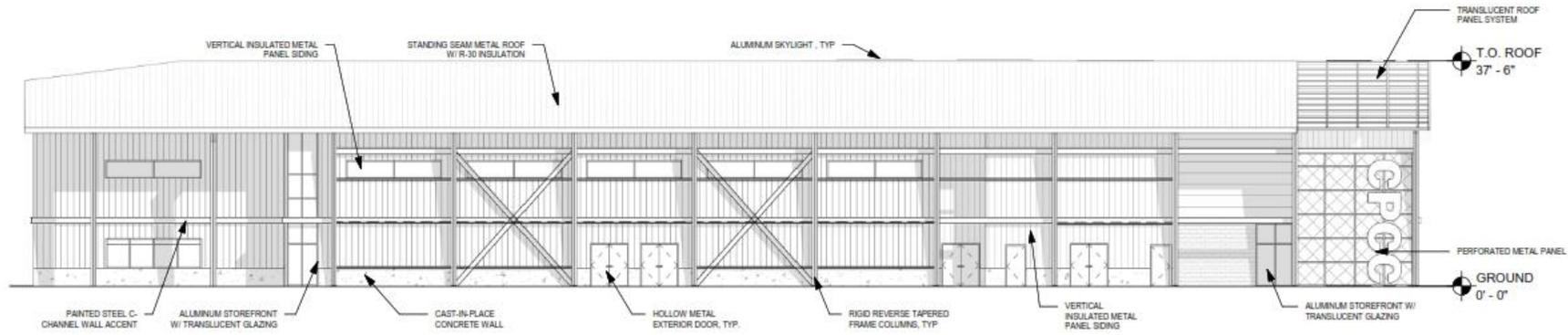
Second Floor



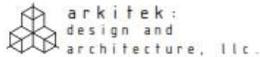
Exterior – West & North Elevation



① WEST ELEVATION
1/16" = 1'-0"



② NORTH ELEVATION
1/16" = 1'-0"



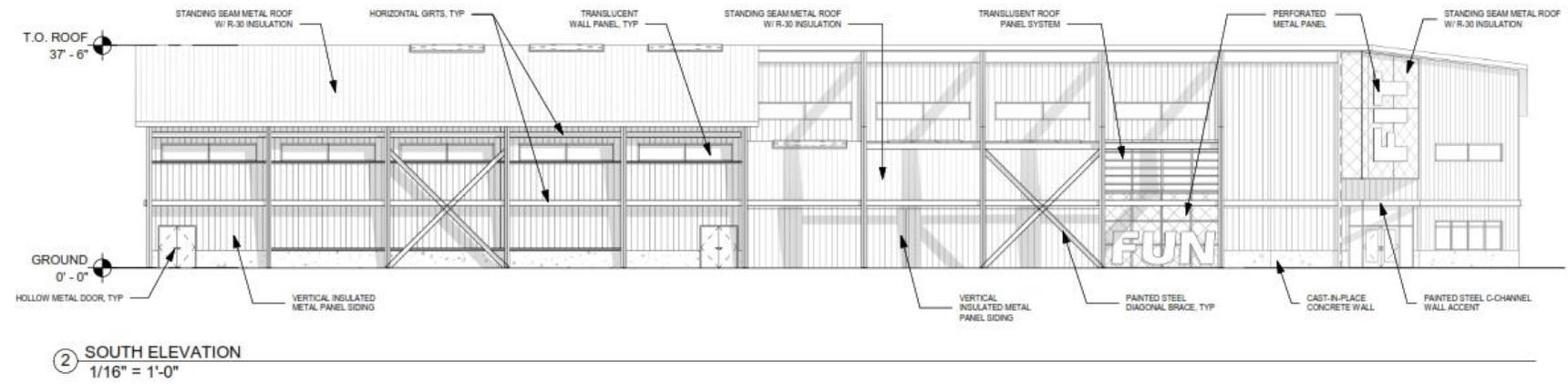
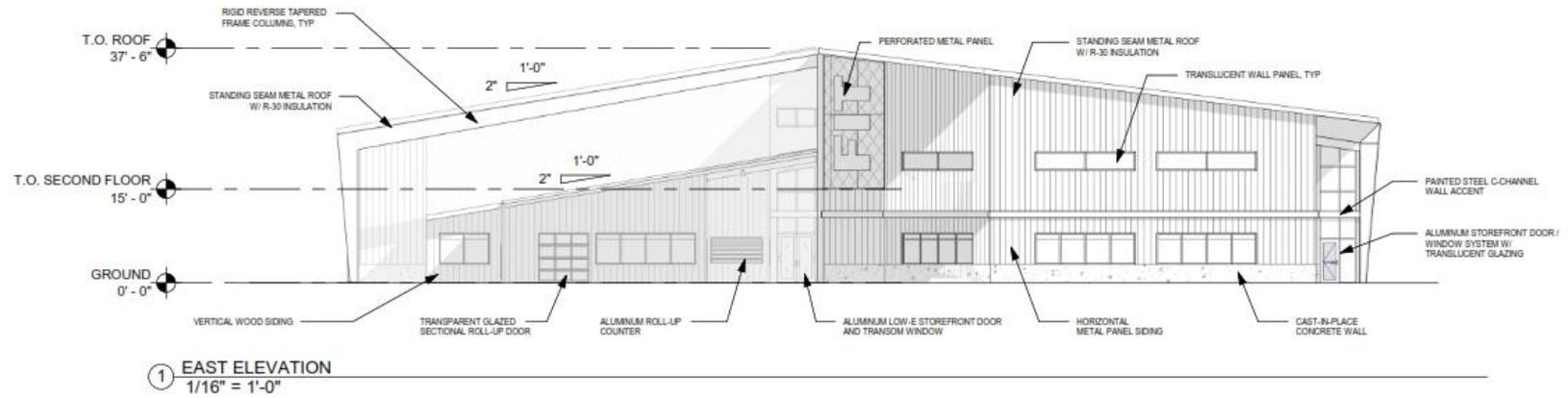
CENTRAL POINT COMMUNITY CENTER
401 SOUTH FOURTH STREET, CENTRAL POINT, OREGON

EXTERIOR ELEVATIONS
SCALE 1/16" = 1'-0"

Job No. 19-25
01/09/20



Exterior – East & South Elevation





City of Central Point Staff Report

ISSUE SUMMARY

TO: Parks and Recreation Commission **DEPARTMENT:**
Parks and Recreation
Commission

FROM: Dave Jacob, Park Planner

MEETING DATE: February 20, 2020

SUBJECT: Public Meeting - Flanagan Park Playground Replacement

ACTION REQUIRED: Motion
Information/Direction **RECOMMENDATION:**
Approval

The existing Flanagan Park Playground is over twenty years old and due for replacement. Playground designs have been submitted by Northwest Playground Equipment and Playcraft Systems for Park and Recreation Commission review, comment, and selection. This project has been funded in the 2019-21 city budget. Notice for this project seeking public comment was sent out to all residents located adjacent to the park. Designs are attached for review. Our goal is to choose final design for the playground at this meeting.

ATTACHMENTS:

1. Flanagan Park Playground Presentation 2-11-20(2)

Flanagan Park Playground Designs



Central Point Parks and Recreation Department

Existing playground



NW Playground Equipment, Inc. – Option 1



Flanagan Park
Option 1

NW111419-1

 Northwest Playground
Equipment, Inc.
We Work So Others Can Play
P.O. Box 2410 Issaquah, WA 98027
Tel/Fax: 1-800-726-0931
www.nwpe.com
sales@nwpe.com

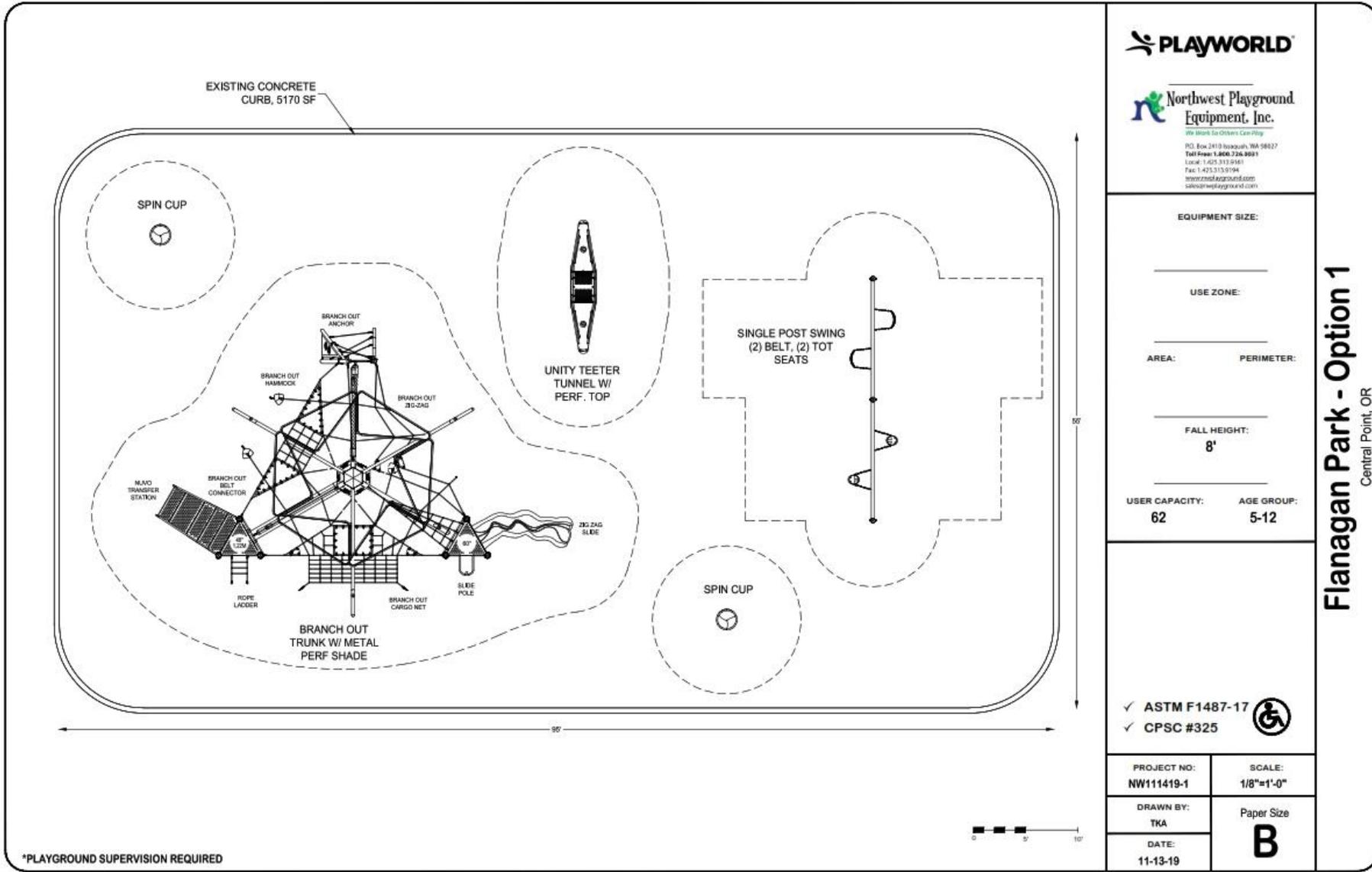
Equipment Manufacturer
 **PLAYWORLD**
The world needs play.

NW Playground Equipment, Inc. – Option 1



Attachment: Flanagan Park Playground Presentation 2-11-20(2) (1241 : Public Meeting -

NW Playground Equipment, Inc. – Option 1



PLAYWORLD

Northwest Playground Equipment, Inc.

We Stand for Others Care Play
 P.O. Box 2410 Issaquah, WA 98027
 Toll Free: 1.800.726.9091
 Local: 1.425.313.9161
 Fax: 1.425.313.9196
 www.nwplayground.com
 sales@nwplayground.com

EQUIPMENT SIZE:

USE ZONE:

AREA: PERIMETER:

FALL HEIGHT:
 8'

USER CAPACITY: AGE GROUP:
 62 5-12

✓ ASTM F1487-17
 ✓ CPSC #325



PROJECT NO:
 NW11419-1

SCALE:
 1/8"=1'-0"

DRAWN BY:
 TKA

Paper Size

DATE:
 11-13-19

B

Flanagan Park - Option 1
 Central Point, OR

Attachment: Flanagan Park Playground Presentation 2-11-20(2) (1241 : Public Meeting -

NW Playground Equipment, Inc. – Option 1 Estimated Cost

• Equipment	\$82,842.70
• Installation	\$32,330.00
• Total Cost	\$115,172.70

NW Playground Equipment, Inc. – Option 2



Flanagan Park
Option 2

NW111419-2

Sales Representative
**Northwest Playground
Equipment, Inc.**
We Work So Others Can Play
P.O. Box 2410 Bismarck, WA 98027
Toll Free 1-800-726-9031
www.nwpe.com
sales@nwpe.com

Equipment Manufacturer
PLAYWORLD
The world needs play.

Attachment: Flanagan Park Playground Presentation 2-11-20(2) (1241 : Public Meeting -

NW Playground Equipment, Inc. – Option 2



NW Playground Equipment, Inc. – Option 2 Estimated Cost

• Equipment	\$78,886.30
• Installation	\$33,600.00
• Total Cost	\$112,486.30

Playcraft Systems – Option 1



System Type: R-5 | FLANAGAN PARK
 For Kids Ages: 2-12 | Project# PCD201C89BA-1

This playground system design meets the requirements of the current state and the Accessibility Guidelines when properly installed and used.

WARNING: An impact absorbing safety surface is required under and around all playground equipment.

IMPORTANT: The colors shown are for illustration purposes only. Actual colors may vary. Contact your Playcraft Rep for accurate color samples.

PLAYCRAFT SYSTEMS
 A PLAYCORE company

Playcraft Systems – Option 1

FLANAGAN PARK
SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
5	4/3	0	10/2	5/2

R5 FOR KIDS AGES [Mixed]

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.

PROJECT#: PCD201C898A-1
DATE: 2/7/2020 | DRAWN BY:
MIN. USE ZONE: 93' x 55'

PLAYCRAFT REP:
Playcraft Direct, Inc.

Attachment: Flanagan Park Playground Presentation 2-11-20(2) (1241 : Public Meeting -

Playcraft System – Option 1 Estimated Cost

• Equipment	\$78,554.86
• Installation	\$50,794.24
• Total Cost	\$129,394.10

Playcraft Systems – Option 2



<p>System Type R-5</p> <p>For Kids Ages 2-12</p>	<p>FLANAGAN PARK</p> <p>Project# PCD201C89BA-2</p>	<p> This playground system design meets the requirements for access under the Accessibility Guidelines when properly installed over accessible surfacing.</p> <p> WARNING: An impact absorbing safety surface is required under and around all playground equipment.</p> <p><small>IMPORTANT: The colors shown are for illustration purposes only. Actual colors may vary. Contact your Playcraft Rep for accurate color samples.</small></p>	<p> PLAYCRAFT SYSTEMS</p> <p><small>A PLAYCORE Company</small></p>
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Playcraft Systems – Option 2

FLANAGAN PARK
SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	17/0	5/0

R5 FOR KIDS AGES [Mixed]

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CFS&S Handbook For Public Playground Safety, Section 4: Surfacing.

PROJECT#: PCD201C89BA-2
DATE: 2/7/2020 | DRAWN BY: _____

MIN. USE ZONE: 93' x 55'

PLAYCRAFT REP:
Playcraft Direct, Inc.

Attachment: Flanagan Park Playground Presentation 2-11-20(2) (1241 : Public Meeting -

Playcraft System – Option 2 Estimated Cost

• Equipment	\$73,036.22
• Installation	\$62,162.24
• Total Cost	\$135,198.46