



Floodplain Development Application Checklist Type III Projects

This checklist provides a comprehensive list of the submittal requirements needed for floodplain development projects subject to Type III, quasi-judicial, procedures set forth in the Central Point Municipal Code.

This checklist applies to the following project types:

- Projects located in a regulatory floodway
- Projects that are known to increase the Base Flood Elevation more than one foot
- Bridge and culvert replacement projects that are not a public emergency
- Stream restoration projects
- Watercourse alterations
- Capital Improvement Projects
- Subdivision proposals when infrastructure, lots or other improvements encroach into the SFHA
- Bank stabilization projects that utilize hard-armoring techniques
- Floodplain development variance requests

Submit two hard copies of completed application packet, as well as a disc with Adobe PDF files.
Incomplete Applications Will Not Be Accepted.

- _____ Completed Floodplain Development Application form.
- _____ Narrative statement explaining how the proposal meets each of the review criteria.
- _____ One set of pre-addressed mailing labels based on most current Assessor's Data
Include the applicant and all owners or contract purchasers, property owners within 100-feet of the project site, any neighborhood or community organization whose boundaries include the proposed site.
- _____ Site Plan:
 - _____ North arrow
 - _____ Property line boundaries
 - _____ Adjacent roadways, driveways, stream crossings, utilities or other infrastructure
 - _____ Existing and proposed structures
 - _____ Location of any creeks or other waterways on or adjacent to the property
 - _____ Approximate centerline of the waterway
 - _____ Top of bank
 - _____ Location of existing trees/vegetation/debris (indicate removal, if applicable)
 - _____ Location and description of any materials to be stored onsite during and/or after development
 - _____ Location and extent of any proposed alterations to a watercourse, including bank stabilization
 - _____ Location and quantity of fill, grade and excavation activities
 - _____ Location of any restoration activities, such as native plantings in the riparian corridor
- _____ Grading Plan:
 - _____ Illustrate existing and proposed site elevations in plan and profile views.
 - _____ Specify location and quantity of fill and excavation, source of fill material & onsite disposal location(s).
- _____ Copies of all other local, state or federal permit approvals.
 - _____ Central Point Storm Drain Protection Permit for projects with ground-disturbing activities
 - _____ DEQ 1200-C Permit for project sites greater than one acre.
 - _____ Floodway Encroachment No Rise Certification from an Oregon Registered Professional Engineer for projects located in the regulatory floodway to demonstrate no rise in the base flood elevation.
 - _____ FEMA Conditional Letter of Map Revision (CLOMR) when project is for stream habitat restoration, watercourse alterations, capital improvement projects, subdivision proposals with improvements in the SFHA, bank stabilization and projects that increase the floodway boundary or base flood elevation.
 - _____ See "Oregon Guide to Oregon Permits issued by State and Federal Agencies..." for complete list of permits.