

Serving THE CITIZENS OF CENTRAL POINT



ANNUAL BUDGET
FOR FISCAL YEAR 2010 - 2011

CITY OF CENTRAL POINT, OREGON
The Fair City



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2010-2011 Budget

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Carol Fischer
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Mike Quilty
Matthew Stephenson

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Scott Dippel
Karen Huckins
Jason Lukaszewicz
Randy Sparacino
Bill Stults
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Phil Messina, City Administrator

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Bev Adams, Finance Director
Tom Humphrey, Community Development Director
Barbara Robson, Human Resources Director
Matt Samitore, Parks & Public Works Director
Jon Zelif, Police Chief

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Financial Report
for the Fiscal Year Ended
June 30, 2009

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President

Executive Director

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April 2010

Honorable Mayor & Council,

Budget Committee Members and

Citizens of Central Point

State of the City – Uncharted Waters

“These are extraordinary times. The financial crises that individuals and governments are facing are unprecedented in our lifetime. Everyone is affected at some level, and we are no exception.”

“This is not an episode that we can hold out to get through. Things have shifted. ..What got you here won’t get you there.” Stephen Hacker, [The Transformative Imperative](#).

The first quote was our opening paragraph of the 2009-2010 Budget Message. A year ago the economic picture locally, statewide, and nationally was gloomy. Housing construction in previous years pushed us to increase city staff and expand services and programs. The crash in residential construction resulted in a contraction of programs and layoffs of city staff.

The second quote was made recently at a conference attended by our Finance Director. The comment “what got you here won’t get you there...” has definitely got our attention. The policies, procedures, and paradigms of the past will not serve to get us to our preferred future. We are learning to better manage our resources to get the best return from the public’s money and the best performance from our reduced staff.

After many months of bad financial news and no new residential or commercial development, we believe the situation is slowly changing for the better. But the idea that we will return to unfettered growth in housing with double-digit increases in values, and the resulting “spending-spree” that drove the economy is over, and is not likely to be repeated for a very long time.

Unemployment rates are still high and sources say that it could take several years to improve. People will be unemployed or under-employed for some time. The recession has affected the everyday lives of Americans in ways large and small, from foreclosures and lost jobs to less cash for food and dinnets out. Such changes are creating a “new normal” — Americans are learning to cope with their new financial circumstances with various strategies.

There has been some good news in the past year. Job-losses have appeared to level out, the stock market has rebounded from a low a year ago of around 6,000 to 10,000 where it has remained for several months. Locally, though unemployment is still high, we are forecasting up to 20 new home starts (up from zero over the past eighteen months).

It is the beginning of a new period in our economic history and hence the theme for this year’s budget, “Uncharted Waters.” Staff will be taking a closer, more critical look at requests for new programs, projects and positions in future budgets.

2010-2011 Highlights

Staffing – One of the most significant changes we have made has come from re-evaluating our most valuable resource – our employees.

We have reassessed the work loads of departments and have reassigned staff to new areas where they can be most productive. These changes resulted from the shifting needs within the organization, and provide an example of using resources to best suit the requirements of the City.

This budget includes a request for one additional position in the Technical Services Division. This is the first such request in several years. One aspect of reducing staff yet still providing the same level of service is that we rely heavily on prompt IT services.

Last year the City Administrator's edict to department managers was to reduce spending wherever possible, mindful of retaining quality services. As a result, ongoing changes are made as we continue to examine our processes for more efficiency. These are just a few of the changes that are helping to conserve our budget dollars:

- Recreation division now contracts for seasonal help through temp agency
- Parks division now contracts for almost half of the summer parks maintenance
- Facilities maintenance janitorial services are now contracted out
- Public Works/Parks & Recreation are combined under one Director
- Citywide centralized office supply purchasing
- Cross-training and sharing of employees between departments

Police Department reorganization resulted in Sgt. Josh Moul in being reassigned to the High Tech Crimes Unit (HTCU) on a full time basis. In addition, the HTCU budget has been transferred from the Technology Services budget into the Police budget.

Finance Department will have one unfilled fulltime position midway through the fiscal year which will be "backfilled" for the remaining six months through staff sharing and temporary help. The Finance budget once again includes one-half of the Building Technician/Purchasing Agent wages as we continue to implement the City's purchasing program and to offset expenses to the Building department.

Projects – During the growth years, from late 1990's through 2005 we made progress towards our goal of developing a "highly livable community" in Central Point. We have been fortunate to complete some large and small projects that have contributed to the livability of this community. This proposed budget continues that tradition of providing quality service and necessary capital projects to our community.

It is important to be realistic and forthright in documenting the critical state in which we find ourselves, and the economics of our country and the state of Oregon which influence what we do. But more than this, we are more mindful of seeing the opportunity in the problem, and stating what we *can do* with the resources we have.

With this said, we are pleased to bring you a budget that includes significant repair and reconstruction capital projects in the Water, Streets, and Stormwater funds; and the establishment of a new Reserve Fund to begin a savings account for future capital outlay.

Priming the Pump

Urban Renewal District, Enterprise Zones

City staff is in the process of developing an urban renewal plan that the City Council can use as a template for future decision making. Depending on the area and scope of its mission, an Urban Renewal District can help in improving the physical environment of the downtown and the Front Street business areas.

An Enterprise Zone allows an industrial-type business to defer property taxes up to five years as long as they provide a set number of family-wage jobs to the local business economy.

Capital Projects

Streets - Major projects in this budget will be the long awaited completion of the Twin Creeks Rail Crossing and the overlay of 10th Street.

City staff is also considering the construction of an asphalt pathway on Freeman Road for pedestrian safety.

CMAQ grants will allow the city to make improvements of pavement and lighting to the public parking lots at Oak Street and at the Senior Center.

The city will also improve the parking lot at the Bear Creek Greenway access on Pine Street.

Stormwater - Our stormwater rate study provided for an increase from the current rate of \$5.00 to \$7.50 in 2009 to provide for the capital and maintenance needs of the system. That increase has not yet been implemented. This budget includes an incremental increase in the fee to \$6.50. Staff is in the process of working with a consultant to update the long term assessment of what is needed to sustain the Stormwater Fund.

Stormwater is slated to receive a federal grant for funding the Hazard Mitigation project. The cost to complete this project is approximately \$124,000; with the grant proceeds of \$105,000, the City's cost will be \$19,000.

The following storm drain system repairs are budgeted:

- Victoria/5th Street Storm Drain engineering and construction
- Repairs to drains on Oak Street and Manzanita

Water - The largest water system project will be a new 3 million gallon water reservoir to be constructed adjacent to Don Jones Park. In addition to the new water tank, a number of other

The Budget Message

improvements will be constructed as part of this project including improvements to the Vilas Road waterline and a waterline under Bear Creek in the vicinity of Beebe Road.

Other water projects include upgrading the system in the vicinity of Highway 99 at Taylor Road, and on Hopkins Road.

Parks - With most of our parks now in good shape, the final restroom will be installed at Forest Glen Park. This budget also includes maintenance for one of the older tennis courts which is currently unusable due to significant cracking of the surface of the court.

Budget Numbers

We have a balanced budget as required by Oregon law. The 2010/11 budget of \$28,581,720 provides for all the basic services of the city. This is an increase of \$3,841,870 over the 2009/10 budget of \$24,739,850, or 15.5%.

Revenues

Property tax revenue is coming in as budgeted at an approximate 90 – 91% collection rate. This is a surprising event due to over 150 bank foreclosed homes in the City of Central Point. In part, tax collections are stabilized by property taxes paid off during foreclosure.

Hotel/motel tax is down by \$31,000 from high of \$343,000 in the 2008 fiscal year, but seems to have leveled off to around \$312,000.

In total, budgeted franchise fees have increased by \$25,000 from fiscal year 2008 receivables. This change upward is due to an over \$150,000 increase in electric franchise fees from the 2008 fiscal year; all other franchise fees have either remained the same or decreased.

State shared revenues have remained fairly consistent with what we expect due to conservative budgeting. Since FY2008, General Fund portion of state shared revenues has increased approximately \$50,000, for a total of \$390,000 expected this fiscal year. Street Fund is expected to receive \$815,000 in state highway taxes this fiscal year, which is a 12% increase in this revenue from the 2008 fiscal year. This additional revenue is a result of the State's January 2010 increase in DMV & State gas tax fees.

Water sales revenues are budgeted at \$2.7 million this fiscal year; an increase of \$636,000 (30%) from FY2008. We recently completed a water rate study and implemented a new block rate structure which bases charges more equitably on actual usage and encourages water conservation. With only a few months into the new rates, it is yet unclear exactly how much revenues will increase since usage fluctuates based on weather, empty homes, etc. Next year when we prepare the budget, we will have one full year on the new rate structure which will provide better historical data to use in our calculation of this revenue.

Expenses

Budgeted capital projects of \$7.1 million account for \$2.4 million of the total \$3.8 million budget increase, with another \$560,000 from additional interfund transfers contributing to the increase.

Total materials and services have increased by \$350,000. However, every department has reduced their materials & services budget with the exception of increases for the following specific projects or services:

- Recreation by \$230,000 due to contract services addition
- Water by \$107,000 due to inclusion of the water franchise fee
- Stormwater \$106,000 due to the Hazard Mitigation project
- Facilities of \$26,000 for janitorial contract services

Total personnel services have decreased slightly (\$66,830) from last year due to staff reductions and the transfer of the Recreation program temps and janitorial services to contract services. City staff has been reduced from 82.50 positions in 2008, to 75.75 positions in this budget; an 8% reduction overall.

Salaries – Police union employees are considering a proposal to forego an annual adjustment to the salary scale, freezing wages at the 2009/10 level for an estimated savings of \$50,000. However, at the completion date of this budget message, this proposal has not been finalized in writing to the City.

General Service union employees will receive a 3% cost of living (COLA) increase per their contract. Non union and management employees are budgeted a 2% COLA.

Health Insurance - What impact the national health insurance legislation may have on our insurance costs is yet unknown. Our insurance sources tell us that the conservative estimated increase is 10%. In order to be fully prepared, we have budgeted for up to a 15% increase for health insurance.

Workers Compensation Insurance – An estimated 3% increase has been budgeted.

Public Employees Retirement System (PERS) - Just one year ago, Oregon PERS was one of the more "stable" retirement funds in the nation, experiencing some losses through the bank fallout, but still 80% funded. However, with 73% of their revenue derived from investments, the continuing slide in the economy has created an \$18 billion deficit. The longer the market takes to rebound directly affects the fund getting back to a fully funded position. Meanwhile, although not entirely clear what legislators may choose to do, it appears for now they are leaving it up to employers to fund the gap until the market picks up again. We have been advised that our rates may increase by 6% this next fiscal year, and our budget reflects that estimate. Our hope is that the market will regain strength and stabilize the PERS fund sooner rather than later.

Successes

In addition to substantial capital outlay projects planned for the coming year, here are a few more of the programs that build on our goal to provide good services and add to the livability of the community:

City Enhancement- in this budget we have included the following programs:

- Support for Food & Friends
- Low Income Utility Discount
- 4th of July event
- Rodeo
- Expo Support
- Downtown Revitalization
- Chamber Tourism Bureau
- Battle of the Bones BBQ
- Artisan Exit 33 Corridor

Building Department – we still have one! We are doing all we can to offset the costs to this department in order to continue building services. It is the goal of Council and staff to preserve the Building Department at some level until construction resumes to fully support it again.

2010/11 will bring about the third all-city management of the Battle of the Bones (BOB) event. Though it was held in September 2009, staff realized that it was better to hold the event in June, consequently the event in June 2010 will be within a different budget year than the third annual BOB event which will take place in June 2011. The Battle of the Bones event is growing and will continue to raise money for the Parks & Recreation Foundation. In addition to the expenses associated with this event, musicians have been added to the part-time wages in the Recreation budget.

Budget Format & Accounting

Revenue and expenditure budgets are organized by Fund/Department/Divisions, just as they are structured within the City's accounting system. This allows for Council and Staff to easily locate information based in the same format as they receive financial information throughout the year.

The City of Central Point uses the modified accrual basis of accounting, which means that revenues are recognized in the accounting period that they become available, and expenditures are recognized in the accounting period in which the liability is incurred. Accounting is performed on the fund basis and follows national Generally Accepted Accounting Practices (GAAP).

All overhead costs, such as Administrative, Finance and Technical Services are charged to departments outside the general fund, based on supporting data. Facilities maintenance charges are based on square footage of space used by a department; and Fleet maintenance is based on vehicle and equipment costs.

Conclusion

It is a new day. However uncharted our course, it is obvious that we have turned a corner, never to return to "business as usual." We are aware on a personal and local level that the days of endless spending are over. If we are to survive and thrive, we have to make it happen on what we have.

The City has made many changes and has met many challenges in a relatively short period of time. If with few words we could capture the culture shift of our organization, it would be "progressing forward with a new set of eyes." And with these "new eyes" we are excited about the programs, services and projects that we are able to offer with this budget, and thank the citizens of the City of Central Point for their confidence and continuing support.

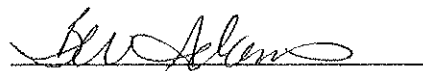
We would also like to acknowledge and thank each and every member of our staff, who in some way contributed to the preparation of this document. Your dedication to the City of Central Point and your desire to give your best in the development of a great community is deeply appreciated.

Respectfully,



Phil Messina

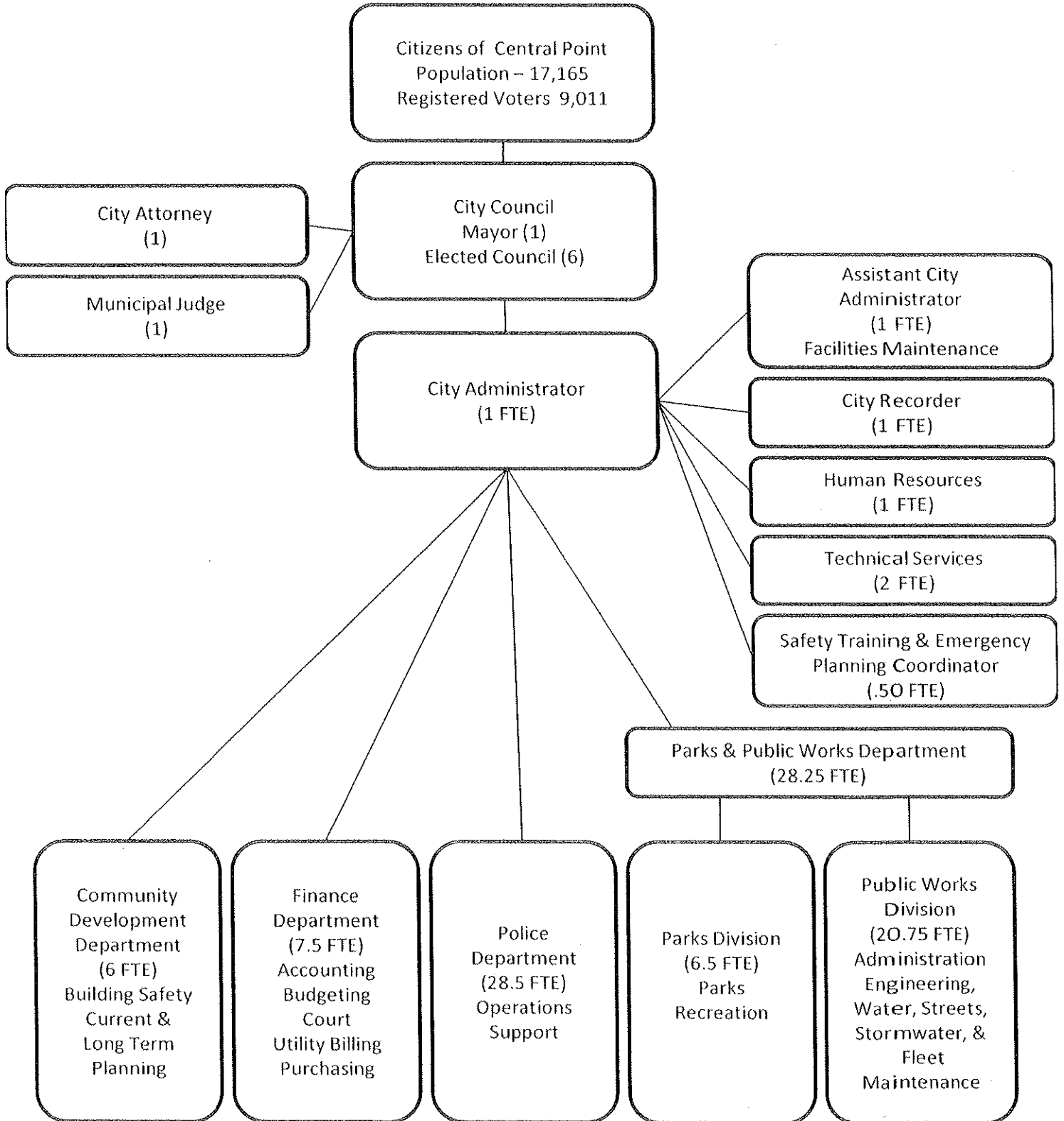
City Administrator



Bev Adams

Finance Director

City of Central Point



The Budget Process

According to Oregon Law (ORS 294), the City of Central Point must prepare and adopt a balanced budget annually.

In January, meetings are held with department heads, the Mayor, and City Council to set goals and priorities for the upcoming year. In April, a preliminary budget is prepared and presented to the Budget Committee, which, by law, is comprised of the Mayor, City Councilors, and seven citizen members.

A summary of the recommended budget is published in the local newspaper. The City Council holds a public hearing prior to July 1, which may result in further changes. If a change will increase property taxes or increase expenditures within a fund by more than ten percent or \$5,000, whichever is greater, the budget must be referred to the Budget Committee. The City Council adopts the budget and levies taxes prior to June 30 each year. The adopted budget is filed with the county clerk and the State of Oregon; the Property Tax Levy is certified to the County Assessor by July 15 each year.

The Budget Amendment Process

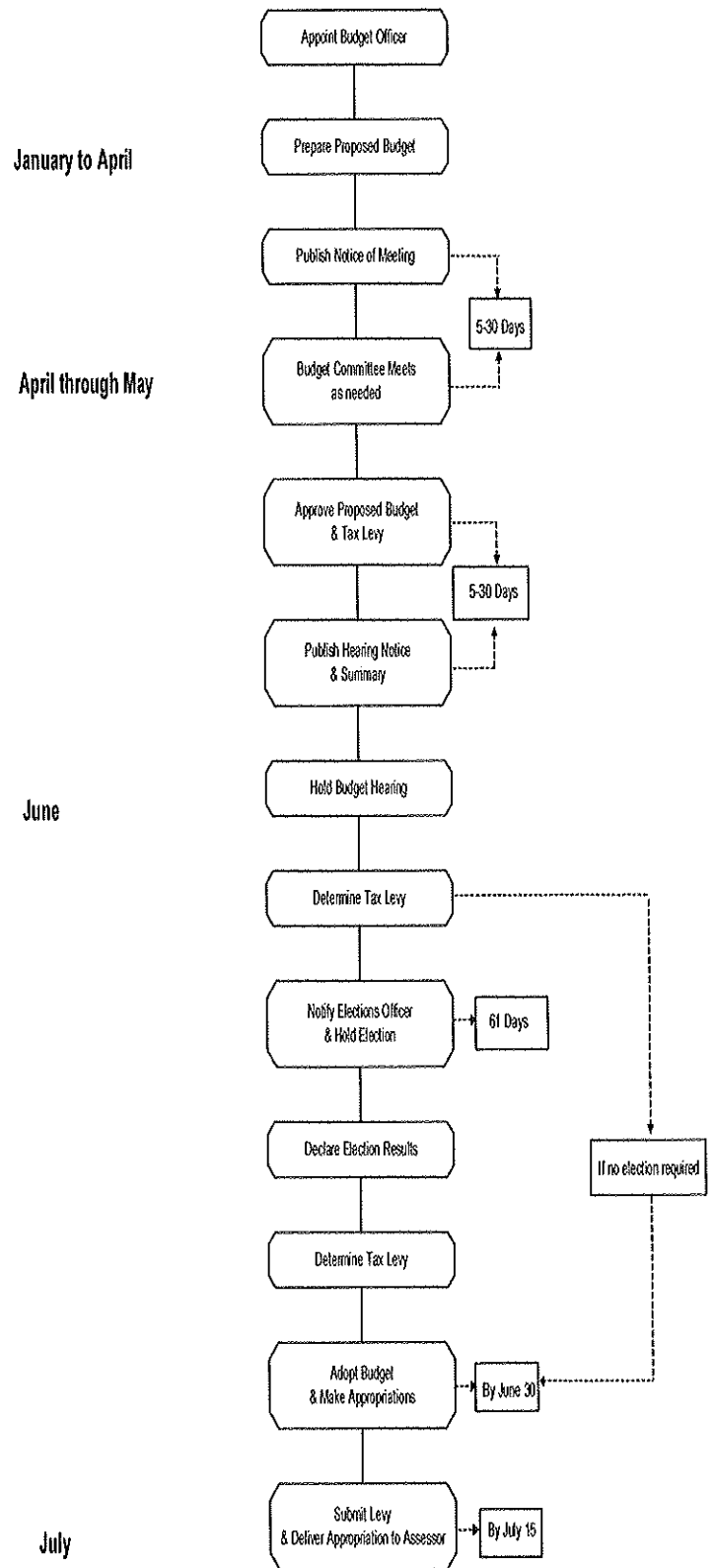
Oregon Budget Law allows for amendments to the City budget for reasons unforeseen at the time of adoption. The City Council may adopt resolution changes that decrease one existing appropriation and increase another. Certain changes of ten percent or less to any fund require a supplemental budget. Changes over ten percent to any fund require a supplemental budget process similar to the annual budget requiring a public hearing. Further detail may be found in ORS 294.

The Budget Committee

The Budget Committee is comprised of the Mayor, City Councilors, and seven citizen members appointed by the governing board.

The appointed members:

- Must live in the City of Central Point
- Cannot be officers, agents, or employees of the local government
- Can be spouses of officers, agents, or employees of the Municipality
- Serve three-year terms that are staggered so that approximately one-third of the terms end each year



City of Central Point

Mission Statement

It is the mission of the City of Central Point to build and maintain a highly livable community by working in harmony and being a catalyst for partnership with all the members of the community, public and private.

Statement of Values

Growth: We value planned growth that will retain our small town atmosphere.

Public Safety: We value a professional service oriented public safety policy that promotes a sense of safety and security in our city.

Transportation: We value a system of transportation and infrastructure that is modern, efficient and sensitive to the environment.

Community: We value a clean and attractive city with parks, open space and recreational opportunities.

Service: We provide the highest level of service possible in the most efficient and responsible manner.



Goals

The Council and Staff will fulfill the City's Mission by working to achieve the following strategic priorities and goals:

Proactive Government and Citizen Involvement

- Build strong relationships between government and its citizens
- Build city pride and positive image
- Promote community and city government through volunteerism

Downtown Revitalization and Beautification

- Enhance Central Point's downtown as a culturally unique and vibrant focal point that bridges the past and present and embraces the future
- Create a plan to revitalize and redevelop the Downtown in support of retail, office, housing, arts and entertainment
- Promote a pleasant and safe Downtown environment that is characterized by ease of use for pedestrians and those in vehicles accessing our businesses

Managed Growth and Infrastructure

- Identify and protect agricultural land
- Maintain City of Central Point's small town feel and family orientation even as we grow
- Continually update infrastructure plans
- Continually ensure that planning and zoning review and regulations are consistent with comprehensive plans and vision

Recreation

- Revise Parks and Recreation Master Plan
- Provide high quality facilities, parks, and open spaces that attract resident and non-resident use
- Provide high quality age appropriate recreation programs that benefit all residents of our community

Transportation

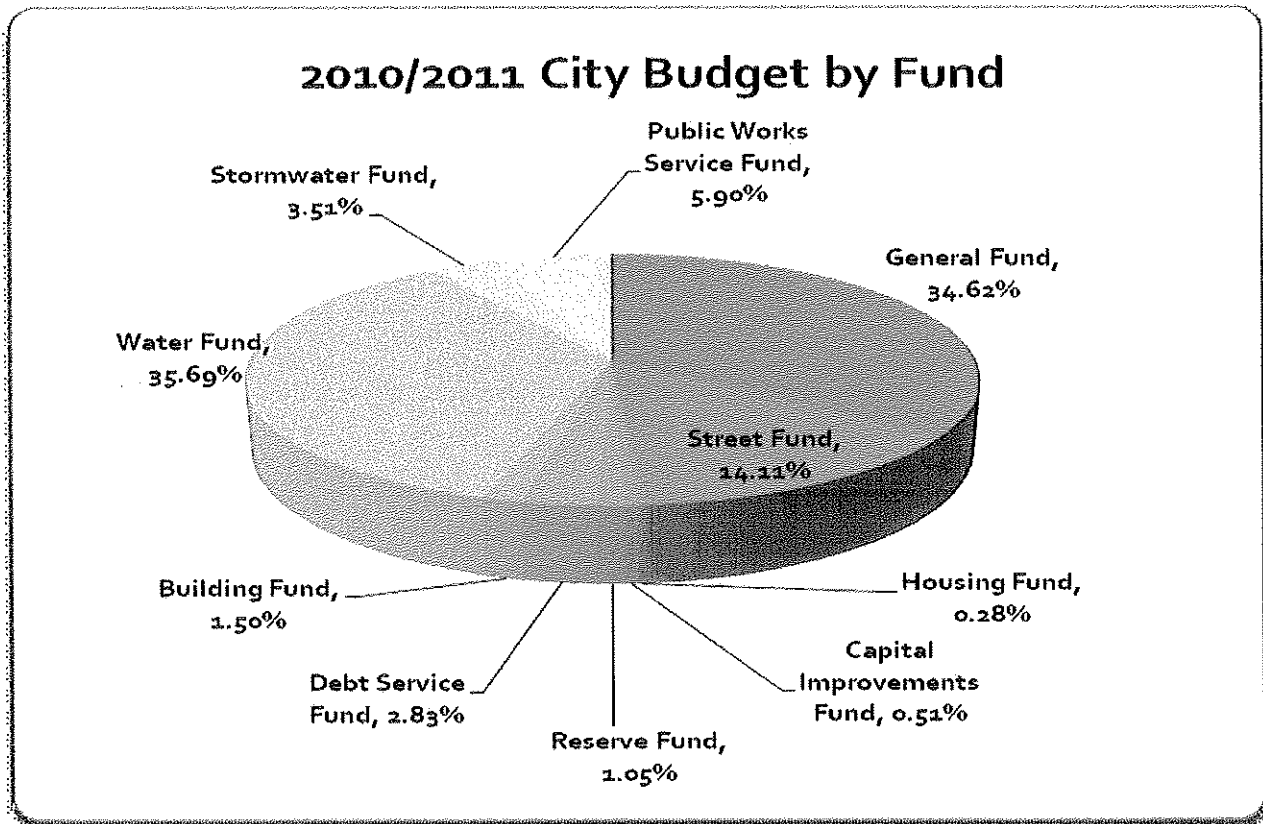
- Ensure citizens can get where they want to be, when they want to be there, enjoy the trip, and eliminate the stress of travel
- Minimize heavy vehicle traffic (semi-trucks) from downtown
- Make central downtown district (including high school) pedestrian friendly

Economic Development

- Diversify the City's local economic base
- Develop Central Point businesses as Destinations
- Create sustainable financial incentive to foster business creation and growth

Summary By Fund

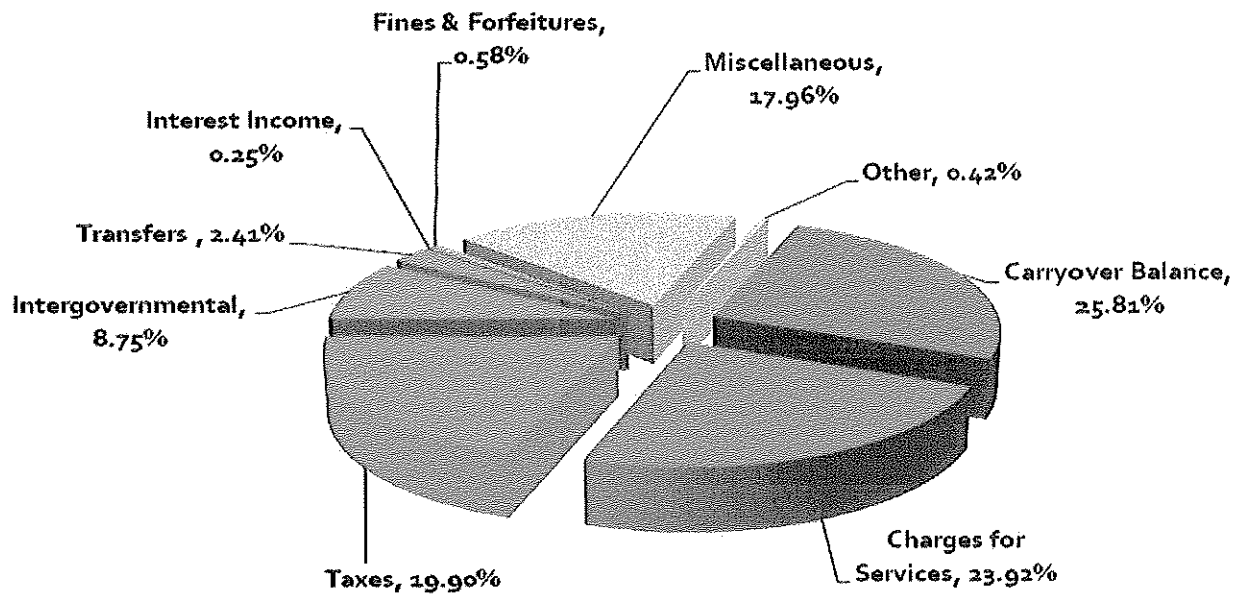
Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
General Fund	9,594,099	9,628,321	9,519,250	9,896,080
Street Fund	4,697,337	3,378,007	3,598,500	4,031,600
Housing Fund	87,665	72,087	81,400	79,300
Capital Improvements Fund	1,104,505	2,202,932	300,000	145,150
Reserve Fund	0	0	0	300,000
Debt Service Fund	621,582	601,185	773,900	810,000
Building Fund	854,738	541,968	365,400	429,350
Water Fund	5,854,659	5,577,529	7,683,000	10,200,700
Stormwater Fund	869,353	778,040	646,900	1,004,150
Public Works Service Fund	1,859,941	1,845,013	1,771,500	1,685,390
Total Requirements by Fund	25,543,879	24,625,082	24,739,850	28,581,720



Summary of City Resources

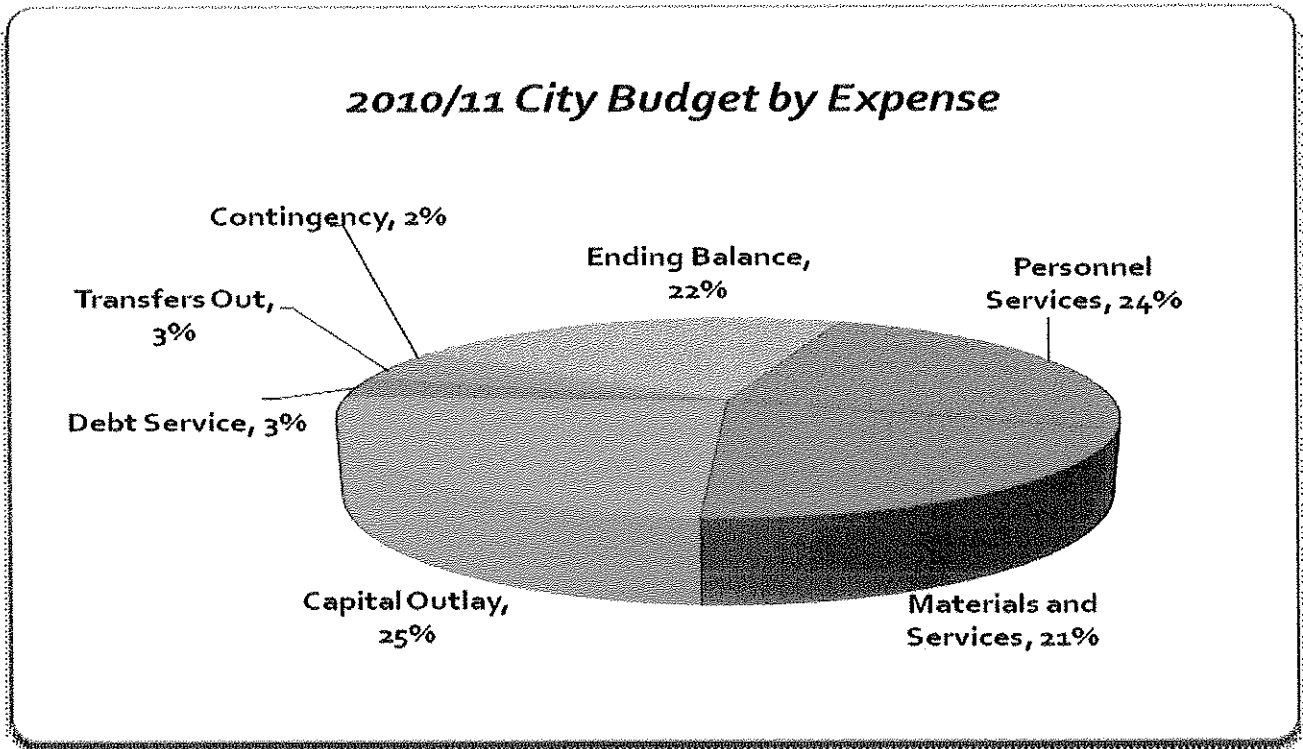
Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Carryover Balance	10,334,743	9,073,522	7,596,700	7,375,620
Taxes	5,033,472	5,299,054	5,731,000	5,688,000
Fees, Licenses and Permits	57,915	58,990	56,750	51,750
Intergovernmental	1,516,710	1,494,459	4,578,900	2,501,400
Charges for Services	6,999,874	6,648,803	5,975,700	6,837,150
Fines and Forfeitures	176,241	156,336	139,000	165,500
Special Assessments	207,819	82,874	71,200	67,000
Interest Income	466,457	204,632	186,000	72,800
Miscellaneous	720,647	1,543,912	112,000	5,133,600
Transfers In	30,000	62,500	292,600	688,900
Grand Total	25,543,879	24,625,082	24,739,850	28,581,720

2010/11 Summary of City Resources



Summary By Classification

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Personnel Services	6,326,374	6,365,907	6,968,530	6,901,700
Materials and Services	5,667,449	5,691,350	5,725,250	6,075,300
Capital Outlay	3,717,404	2,921,236	4,621,000	7,094,500
Debt Service	729,129	693,457	987,200	933,500
Transfers Out	30,000	62,500	292,600	852,900
Contingency	0	0	500,000	538,000
Ending Balance	9,073,524	8,890,632	5,645,270	6,185,820
Total Requirements	25,543,879	24,625,082	24,739,850	28,581,720



Summary of Personnel

Historical Positions	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Administration	4.25	4.25	5.25	6.50
Finance	7.25	8.00	7.50	7.50
Parks and Recreation Department	7.25	6.98	6.00	6.50
Building	4.50	2.50	1.50	1.50
Planning	5.50	5.50	4.50	4.50
Police Department	28.25	28.25	28.25	28.50
Public Works	25.50	24.50	23.25	20.75
Total	82.50	79.98	76.25	75.75

Summary of Employee Groups

Positions	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Management (Nonrepresented)	12.00	12.00	12.00	12.00
Police Bargaining Unit	26.00	26.00	26.00	27.00
General Service Bargaining Unit	43.00	40.50	36.00	34.00
Other Nonrepresented	1.50	1.48	2.25	2.75
Grand Total	82.50	79.98	76.25	75.75



Overview

The General Fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, fund carryover, franchise fees, and State shared revenues. Expenditures are for primary general government operations.

Property taxes are the single largest source of revenue for the City. This fiscal year, property taxes comprise 41% of the total General Fund resources. The current property tax rate for the City is \$ 4.47 per thousand of assessed values. Oregon state statutes allow for existing assessed values to increase up to 3% per year per property, not to exceed market value. In the past year, real market values have continued to fall resulting in assessed value of 69.2% to real market value. New construction is another way to add to the City's base of assessed valuation, although this year we will realize very minor increases attributed to new construction.

The second largest source of revenue is the fund carryover. Although carryover is listed as a source of revenue, it is also an indicator of the health of the fund, and as such should be preserved from year to year. This past fiscal year the City Council adopted a financial policy which established a 20% percent carryover for the General Fund. The estimated carryover coming into the 2010/11 budget year is estimated to be 26%; with the year ending carryover at 20%, both within financial policy guidelines.

At \$936,000, total franchise fees make up 9.5% of general fund revenues.

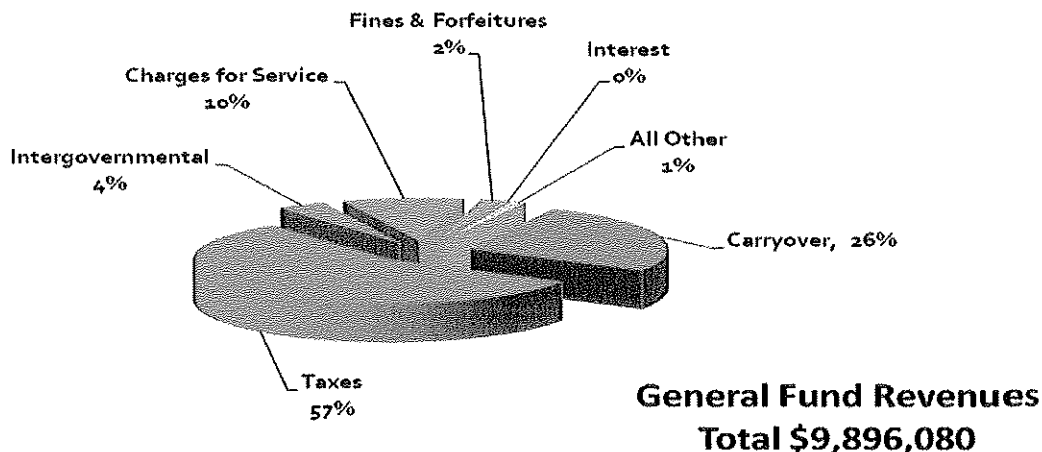
At 7.1% of revenues, overhead fees are a significant resource to the General Fund. These are internal charges to other departments for overhead costs associated with City Administration, Finance, Technology, and Mayor and Council support.

State shared revenues (Intergovernmental) are expected to be 3.9% of the general fund revenues. Given the uncertainty at the State level, and in an effort to budget conservatively, we have budgeted 90% of the estimates provided by the State of what the City is to receive. If revenues arrive as originally estimated, the addition over what is budgeted will enhance the carryover for the next fiscal year.

Hotel/Motel tax is budgeted at 3% of total general fund revenues. Based on current hotel/motel tax revenue and economic conditions, we do not anticipate an increase in tourism and therefore have budgeted at the same level as in the 2009/2010 fiscal year.

Court revenue is slowly increasing after a low of \$156,000 received in 2009, from the average of \$176,000 received in previous fiscal years. This 2011 fiscal year we have budgeted to receive \$165,500 -which is 2% of total general fund revenues.

Business license revenues are down from a high of \$58,000 in 2007, to just under \$50,000 in 2010. In preparing this budget we optimistically budgeted for a "leveling off" of businesses closing their doors, and budgeted \$50,000 of revenue this fiscal year.

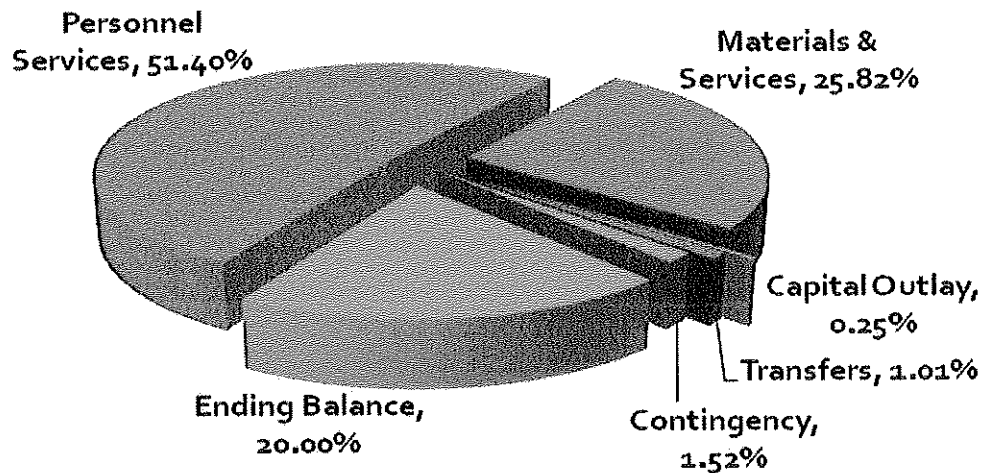


General Fund - Summary

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Property Tax - Current	3,660,980	3,870,243	3,888,000	4,070,000
Property Tax - Prior Years	173,681	190,174	230,000	220,000
Hotel/Motel Room Tax	343,237	299,009	312,000	312,000
Franchise - Cable TV	137,975	141,067	124,000	124,000
Franchise - Cable TV Peg Fee/Capital	0	0	17,000	0
Franchise - Electric	302,098	396,439	350,000	430,000
Franchise - Garbage	99,706	112,322	105,000	112,000
Franchise - Natural Gas	224,237	213,166	225,000	210,000
Franchise - Telephone	91,559	48,087	75,000	60,000
Total Taxes	5,033,472	5,270,507	5,326,000	5,538,000
Business License	56,905	56,020	55,000	50,000
Business License Misc.	570	2,350	1,000	1,000
Liquor License	330	500	500	500
Tobacco Retail License	110	120	250	250
Total Licenses & Fees	57,915	58,990	56,750	51,750
Federal Operating Grants	0	0	0	0
State Grants	0	0	0	0
State 911 Telephone Tax	107,440	68,446	80,000	0
State Cigarette Tax	25,457	29,064	20,000	20,000
State Liquor Tax	179,309	219,173	176,000	220,000
State Revenue Sharing	134,611	98,545	95,000	150,000
Total Intergovernmental	446,817	415,228	371,000	390,000
City Overhead fees	854,664	744,000	744,000	700,000
Lien Search Fees	8,600	6,975	8,000	7,500
Parks & Gym Use Fee	1,360	3,096	1,000	1,500
Parking Fees	613	0	0	0
Planning Fees	78,115	31,749	50,000	40,000
Police Fees & Charges	17,423	13,148	14,000	10,000
High Tech Crimes Unit	10,222	8,708	15,000	26,000
Recreation Fees	220,853	185,590	205,000	185,000
Rental Income	0	0	0	0
SDC Administrative Fee	32,744	21,682	20,000	2,500
Vehicle Towing	12,075	10,725	10,500	9,000
Total Charges for Service	1,236,668	1,025,673	1,067,500	981,500
Municipal Court Fines	129,343	105,721	100,000	100,000
Municipal Court Collection Int	3,681	6,106	2,000	5,000
District Court Fines	29,449	24,457	20,000	20,000
Court Diversion Fees	7,200	9,592	8,000	15,000
Court Administrative Fees	6,568	10,200	9,000	22,000
Court Technical Fee	0	260	0	3,500
Total Fines & Forfeitures	176,241	156,336	139,000	165,500
Interest Income	138,719	40,009	48,000	30,000
Total Interest income	138,719	40,009	48,000	30,000
Miscellaneous Revenue	13,711	20,357	8,500	8,500
Collection Agency Revenue	0	135	0	85,000
Parks & Recreation Donations	800	0	0	2,500
Police Donations Private Grant	5,598	6,356	5,500	2,500
Police - DARE Donations	7,061	7,784	7,000	5,000
Loan Principal Payments	3,191	1,032	1,000	0
Loan Interest Payments	62	20	0	0
Total Miscellaneous	30,423	35,686	22,000	103,500
Transfers In - Housing	25,000	12,500	25,000	25,000
Total Transfers	25,000	12,500	25,000	25,000
Carryover Balance	2,448,843	2,613,393	2,464,000	2,610,830
Total Carryover Balance	2,448,843	2,613,393	2,464,000	2,610,830
TOTAL GENERAL FUND REVENUES	9,594,099	9,628,321	9,519,250	9,896,080

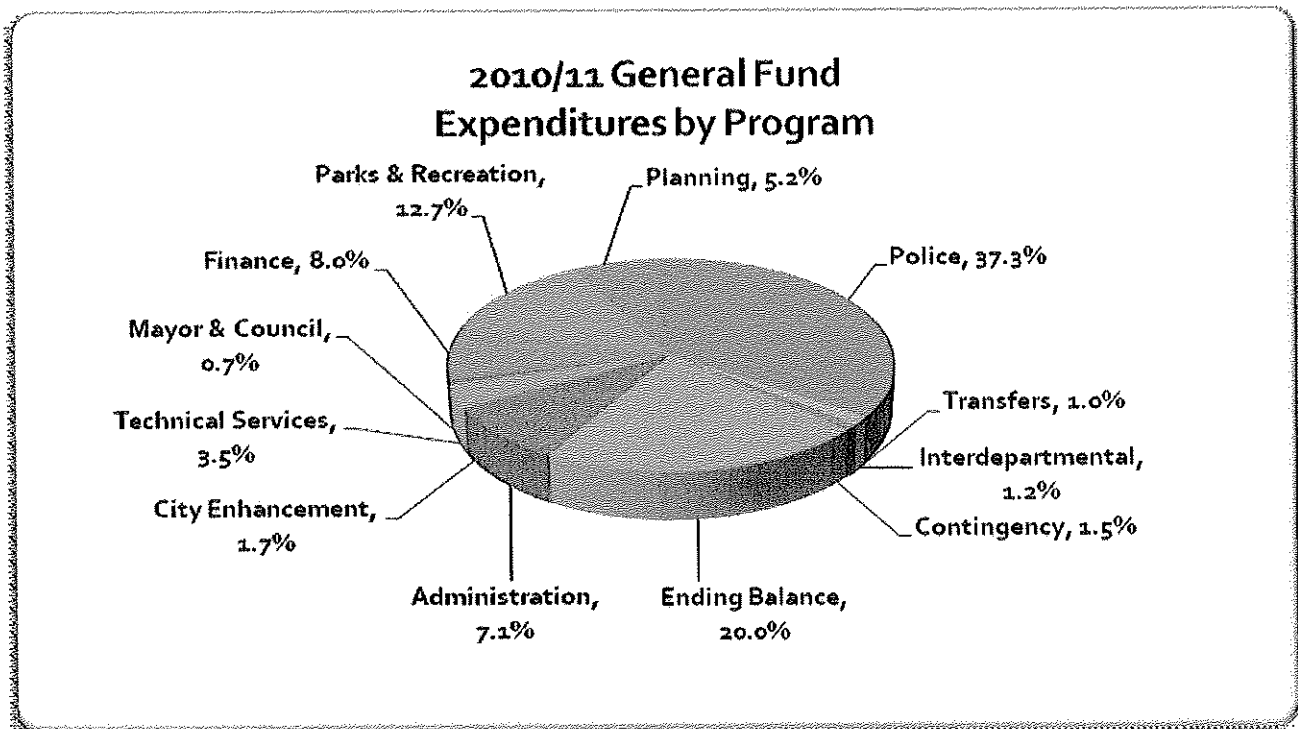
Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Personnel Services	4,321,397	4,412,939	4,980,850	5,087,000
Materials & Services	2,200,976	2,235,017	2,452,400	2,554,800
Capital Outlay	453,334	13,653	0	25,000
Transfers	5,000	50,000	119,500	100,000
Contingency	0	0	150,000	150,000
Ending Balance	2,613,392	2,916,712	1,816,500	1,979,280
Total Requirements by Category	9,594,099	9,628,321	9,519,250	9,896,080

2010/11 General Fund Expenditures by Category

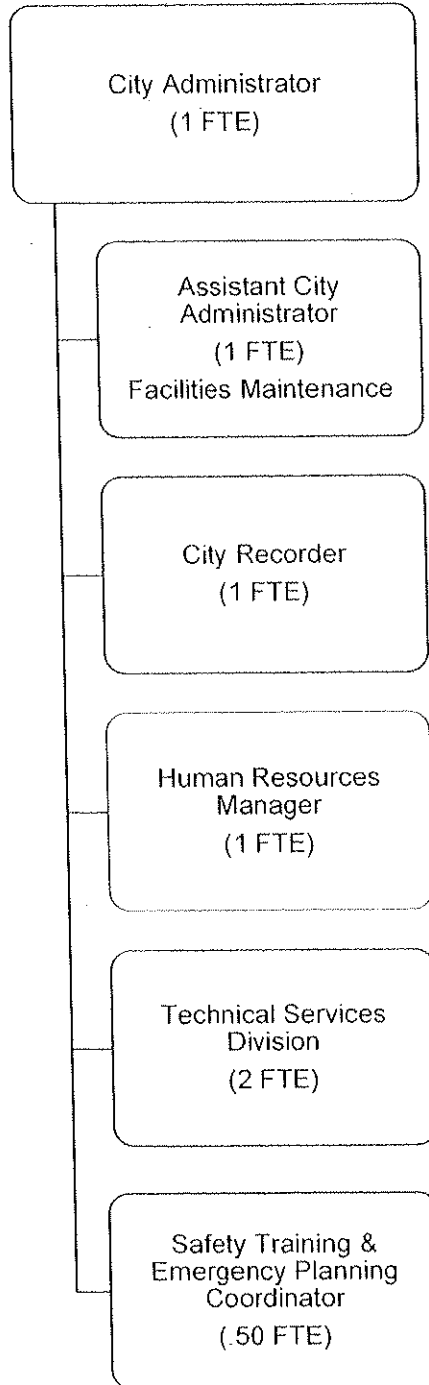


General Fund - Summary

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
General Fund - Administration	484,352	523,509	615,100	706,650
General Fund - City Enhancement	109,609	122,915	143,500	167,000
General Fund - Technical Services	345,318	370,078	409,600	350,500
General Fund - Mayor & Council	59,504	53,099	73,250	72,000
General Fund - Finance	735,920	769,789	793,550	789,450
General Fund - Parks	756,365	578,447	638,300	653,300
General Fund - Recreation	450,130	458,250	516,600	604,250
General Fund - Planning	547,935	430,953	556,050	511,600
General Fund - Police	3,370,361	3,281,596	3,567,300	3,692,050
General Fund - Interdepartmental	116,213	72,973	120,000	120,000
Transfers	5,000	50,000	119,500	100,000
Contingency	0	0	150,000	150,000
Ending Balance	2,613,392	2,916,712	1,816,500	1,979,280
Total Requirements by Program	9,594,099	9,628,321	9,519,250	9,896,080



Administration Department
6.5 FTE



General Fund - Administration

OVERALL GOAL – City Administrator

It is the mission of the City Administrator to serve as the chief administrative officer of the City; to provide oversight of all city departments, services and activities in conformance with Council policies, goals, and community vision; to analyze policy issues and advise the Council; and to effectively communicate with council, citizens and employees of the city.

KEY OBJECTIVES

- Provide key information to the Mayor and Council to enable fulfillment of their stated goals and objectives
- To provide proactive, effective leadership
- Maintain a well trained staff to deliver exceptional services
- To provide exceptional services economically
- Promote public information efforts and activities

KEY PERFORMANCE MEASURES

- Meet weekly with Department Head staff to review services/program/projects
- Annually evaluate the performance and services provided by city departments
- Increase percentage of survey respondents who rate the city government satisfactory or better

Note: The Administration budget also includes the Assistant City Administrator, the Human Resource Manager, City Recorder and Safety and Training Specialist; therefore, descriptions of those offices are included here.

OVERALL GOAL – Assistant City Administrator

The Assistant City Administrator performs a wide variety of complex professional work while assisting the City Administrator in budget preparation and administration, policy development and implementation. In addition, the Assistant City Administrator is responsible for the planning, design, bidding and construction of the City's capital improvement projects; the analysis of organizational staffing levels, risk management, purchasing, financial analysis and occasional departmental oversight.

KEY OBJECTIVES

- Plan and coordinate the annual capital improvement budget
- Prepare grants for transportation and other capital projects
- Administrate and coordinate contracts and grants
- Serve as the City's Risk Manager
- Guide the development and promotion of a sustainability program
- Prepare reports or analysis as requested by the City Administrator
- Oversee the City's facility maintenance program/department
- Act as administrative liaison to the information technology department

OVERALL GOAL – Human Resources Manager

It is the mission of Human Resources Manager to provide professional expertise in the recruitment, development, and leadership of a highly qualified, well-trained work force for the City of Central Point.

OVERALL GOAL – City Recorder

It is the mission of the City Recorder to provide clerical support to the Mayor, City Council, and City Administrator; to accurately maintain the legal record of the actions of the City Council and all boards and commissions to ensure the preservation and accessibility of information; to serve as Records Management official to provide assistance in response to citizen and interdepartmental information research needs; and to serve as Elections official for the City of Central Point.

OVERALL GOAL – Safety and Training Specialist

Under the general direction of the Assistant City Administrator/Risk Manager the Safety and Training Specialist performs a wide variety of complex, professional work in areas relating to safety and risk management training/preparedness.

KEY OBJECTIVES

- Develop and oversee a comprehensive safety program for City staff
- Design and develop cost effective training programs
- Assist with the development/implementation of risk management policy
- Maintain OR-OSHA compliance records and documentation
- Arrange/conduct workplace safety training

General Fund - Administration

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	237,780	255,082	321,000	397,000
Overtime Wages	0	0	0	0
Part-time Wages	12,083	12,714	10,000	7,500
City Taxes and Benefits	98,838	102,090	121,000	147,000
Total Personnel Services	348,701	369,886	452,000	551,500
City Facilities Rental	15,000	25,500	23,500	23,500
Advertising/Legal Notices	3,480	3,324	4,500	4,500
Bank Fees	178	378	600	650
Lease/Rentals	11,775	5,529	5,000	5,000
Travel/Training	14,864	10,600	13,000	13,000
Professional Services	21,686	38,602	65,000	65,000
Contract/Other Services	11,852	37,226	16,000	16,000
Employee Involvement Programs	3,876	3,224	5,500	6,500
Equipment Repair/Maintenance	0	467	1,000	1,000
Computer/Software Maintenance	18,071	14,046	11,000	0
Books/Publications	3,075	1,170	3,000	3,000
Dues/Licenses	4,047	1,907	3,500	4,000
Food	3,074	2,441	2,000	2,000
Office/Shop Supplies	4,118	2,902	3,000	3,500
Postage	2,156	3,670	2,500	2,500
Sm. Equip/Tools/Furniture	3,012	1,608	1,500	2,500
Phone/Internet	1,794	1,029	2,500	2,500
Total Materials & Services	122,058	153,623	163,100	155,150
Equipment	13,593	0	0	0
Total Capital Outlay	13,593	0	0	0
Total Administration	484,352	523,509	615,100	706,650

OVERALL GOAL

It is the mission of the City of Central Point to build and maintain a highly livable community by working in harmony and being a catalyst for partnership with all members of the community, public and private.

KEY OBJECTIVES

- A clean and attractive city with parks, open spaces and recreational opportunities
- Planned growth that will retain our small town atmosphere
- Professional service-oriented public safety policy to promote safety and security
- Transportation and infrastructure system that is modern, efficient and environmentally sensitive
- Provide the highest level of service possible in the most efficient and responsible manner

KEY PERFORMANCE MEASURES

- Programs are in place to promote a clean and attractive city
- Use Hotel/Motel tax to promote Central Point businesses
- Assist the income challenged residents of our city
- Provide entertainment in City parks



General Fund - City Enhancement

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Parks & Recreation Donation (BOB)	0	0	0	25,000
Community Events	33,140	0	29,000	29,000
Downtown Revitalization	303	29,334	18,000	31,000
Utility Discount	4,582	15,060	20,000	15,000
Food and Friends Program	11,000	11,000	12,000	12,000
Tourism Promotion	60,584	67,521	64,500	55,000
Total Materials & Services	109,609	122,915	143,500	167,000
Total City Enhancement	109,609	122,915	143,500	167,000



OVERALL GOAL

Technical Services Division is exclusively an internal service division which exists to provide expert and professional information technology (IT) support for all City departments. The following is an overview of the support services provided:

- Wired and wireless networks
- VOIP phone system
- Remote site administration
- Desktop computers
- Audio/visual equipment
- Mobile applications
- Specialized hardware and software

KEY OBJECTIVES

- To facilitate the efficiency of existing staff by maintaining a four-year replacement cycle for desktop computers
- Provide the latest software to City employees through our various software assurance contracts
- Increase the level of productivity of City employees by providing computer related training to all employees
- Continue to use technology whenever possible to reduce costs, increase effectiveness of City staff, and improve livability of our residents
- Provide excellent customer service and quickly respond to IT work orders

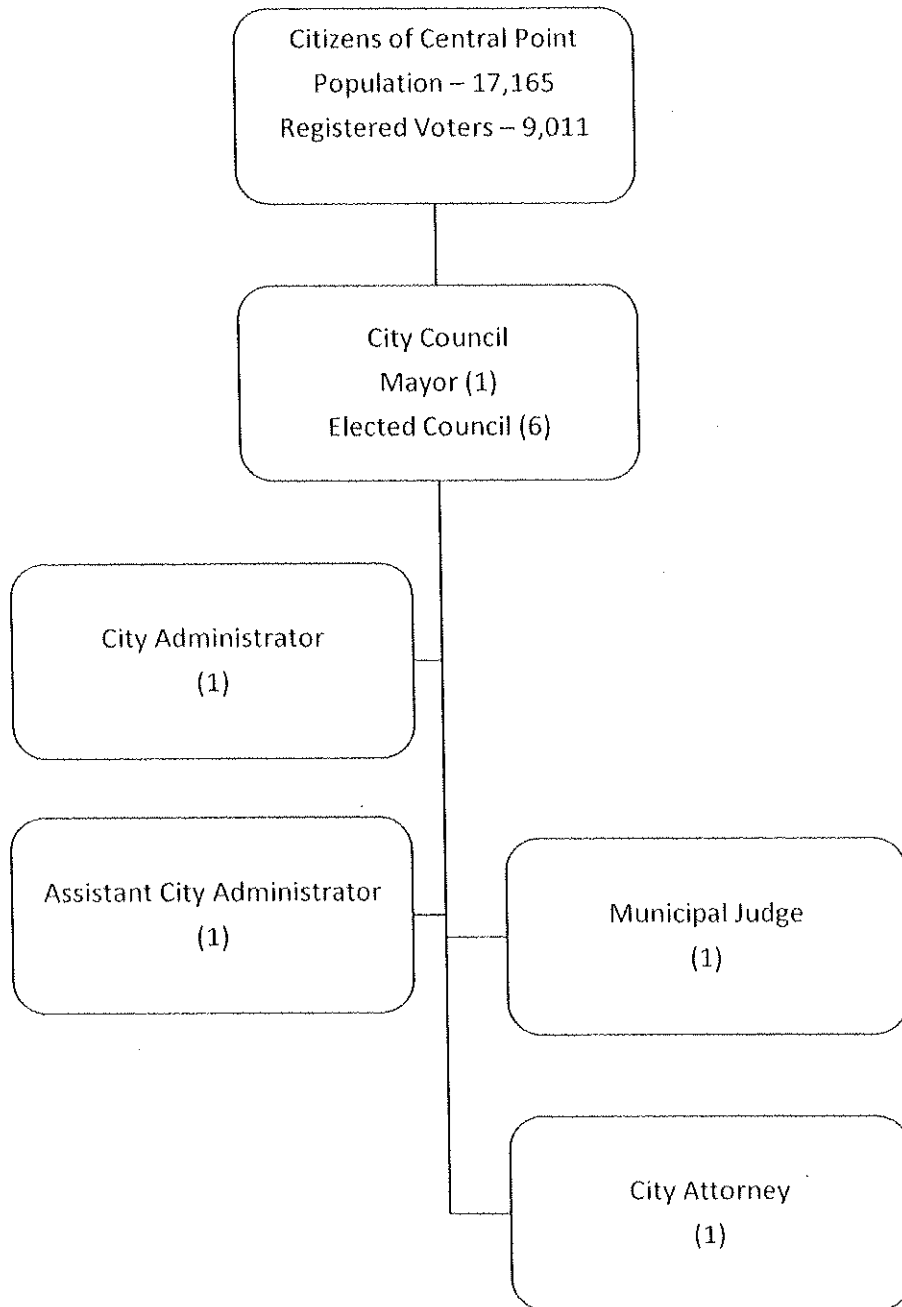
KEY PERFORMANCE MEASURES

- Performance of new City website, number of hits and survey results from web visitors
- IT response time to Track-It tickets
- Number of Track-It tickets completed

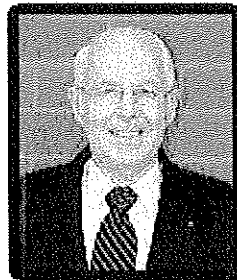
General Fund - Technical Services Division

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	36,696	69,358	78,000	98,500
Overtime Wages	21,978	2,549	8,000	3,000
Part-time Wages	0	0	11,700	0
City Taxes and Benefits	21,350	30,550	38,000	53,000
Total Personnel Services	80,024	102,457	135,700	154,500
City Facilities Rental	39,996	12,100	10,100	5,000
City Facilities Rental (HTCU)	0	37,800	35,800	0
Travel/Training	3,115	8,035	10,000	10,000
Professional Services	24,083	3,319	10,500	10,500
Contract/Other Services	0	2,814	17,500	17,500
High Tech Crime Unit	29,805	24,205	20,000	0
Computer Software Maintenance	13,547	6,049	0	50,000
Books/Publications	33	391	1,000	1,000
Computer Hardware/Software	76,579	98,951	91,000	72,000
Dues/Licenses	30,747	45,485	50,000	0
Office/Shop Supplies	3,850	2,977	3,000	2,000
Sm. Equip/Tools/Furniture	4,795	6,128	4,000	4,000
Phone/Internet	5,552	19,366	21,000	24,000
Total Materials & Services	232,102	267,620	273,900	196,000
Computer Hardware/Software	33,192	0	0	0
Total Capital Outlay	33,192	0	0	0
Total Technical Services	345,318	370,078	409,600	350,500

Mayor & City Council



**Mayor
Hank Williams**



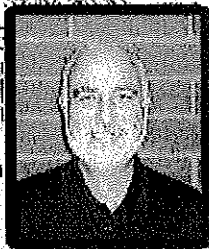
**At Large
Kay Harrison**



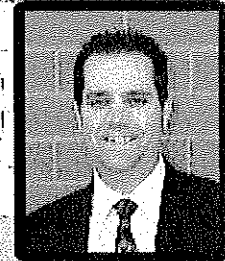
**At Large
Carol Fischer**



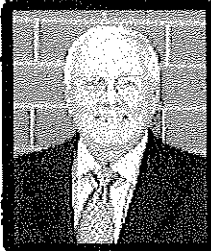
**Ward IV
Allen Broderick**



**Ward III
Matt Stephenson**



**Ward I
Bruce Orndorff**



**Ward II
Mike Gully**



OVERALL GOAL

The mission of the Mayor and Council is to effectively represent the citizens of Central Point and provide leadership as the policy-making body of the City.

KEY OBJECTIVES

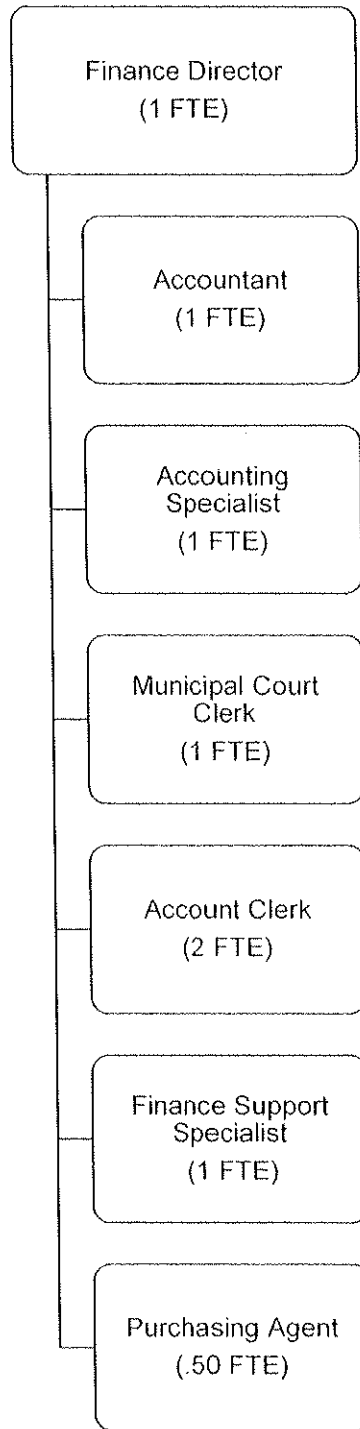
- Adopt policies through ordinances and the budget reflecting Council goals, objectives, and community vision
- Ambassadors of the City by maintaining effective communications with citizens
- Maintain relationships with other governmental agencies whose programs affect the City

KEY PERFORMANCE MEASURES

- Planned growth that retains a "small town" atmosphere
- Professional service-oriented public safety practices that promote the safety and security of citizens
- Transportation and infrastructure system that is modern, efficient, and environmentally sound
- Clean and attractive city with parks, open spaces and recreational opportunities
- Highest level of service possible, provided efficiently and responsibly

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	14,330	13,800	13,800	13,800
City Taxes and Benefits	1,140	1,109	2,200	2,200
Total Personnel Services	15,470	14,909	16,000	16,000
Travel/Training	6,081	5,699	6,000	6,000
Professional Services	13,800	1,724	3,000	2,000
Community Events	341	3,008	3,000	5,000
Computer/Software Maintenance	1,202	5,877	17,000	1,000
Dues/Licenses	21,136	19,934	25,000	37,000
Food	1,335	1,539	2,500	2,500
Office/Shop Supplies	139	410	750	2,500
Total Materials & Services	44,034	38,191	57,250	56,000
Total Mayor & Council	59,504	53,099	73,250	72,000

Finance Department
7.5 FTE



OVERALL GOAL

Our mission is to provide for and protect the financial health of the City through accurate accounting of all its assets, and to provide timely financial information and analyses for management's use in making good decisions for the City.

KEY OBJECTIVES

- To provide a variety of professional financial services to both internal and external customers; these services include accounting, debt management, asset management, accounts receivable, accounts payable, payroll, grant management, business licensing, utility billing, purchasing, and municipal court services
- Proficient preparation of the City's Comprehensive Annual Financial Report (CAFR)
- Coordinate, prepare and implement the City's annual budget and budget document
- To promote and perfect teamwork

KEY PERFORMANCE MEASURES

- Protect the policy-making ability of the City Council and City Administrator by ensuring that important policy decisions are not controlled by financial problems
- Quarterly financial statements and reporting to City Council
- Monthly expense and financial reporting to City Administrator and Department Heads
- Receive the GFOA certificate of excellence in financial reporting
- Maintain zero number of audit findings
- Establish an equipment and facilities reserve fund
- Re-evaluate investments and consider local diversification
- Encourage cooperation, best in class service, and excellence in government by seeking opportunities to contribute and to serve the public and the organization

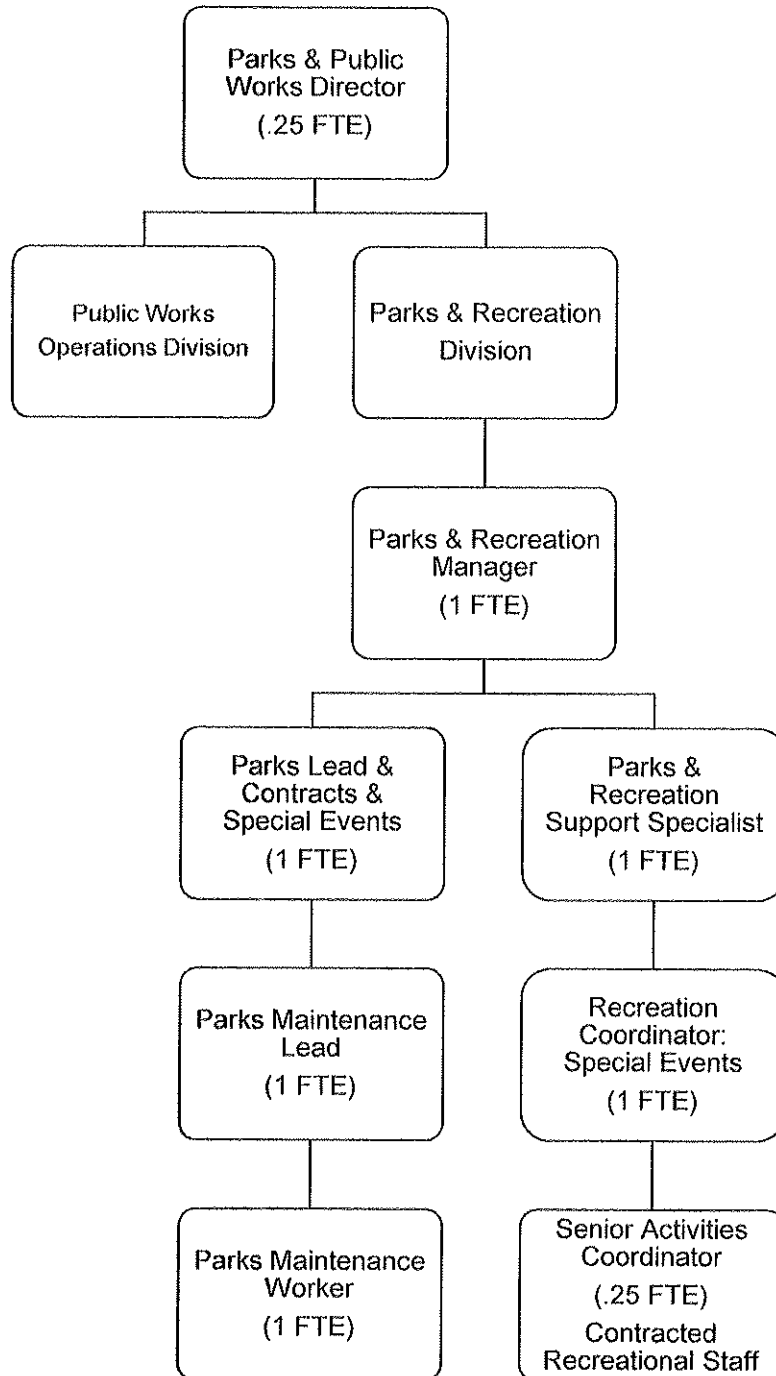
ACCOMPLISHMENTS

- Completion of a city financial policy
- Received the GFOA certificate of excellence in financial reporting
- Reduced number of audit findings
- Citywide purchasing policies and program in place

General Fund - Finance

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	350,306	341,883	373,800	368,000
Overtime Wages	2,058	0	1,000	1,000
Part-time Wages	16,846	18,000	18,000	23,000
City Taxes and Benefits	165,188	192,516	181,400	189,000
Total Personnel Services	534,398	552,399	574,200	581,000
City Facilities Rental	21,000	38,800	35,700	35,700
Advertising/Legal Notices	2,027	2,608	2,000	2,000
Bank/VISA Fees	22,335	18,665	25,500	25,500
Printing/Binding	21,038	20,358	26,000	22,000
Travel/Training	9,288	10,552	10,000	12,500
Professional Services	45,766	54,996	45,000	45,000
Contract/Other Services	2,367	5,974	5,000	5,000
Equipment Repair/Maintenance	706	1,275	1,400	1,000
Computer/Software Maintenance	26,126	23,971	23,000	3,500
Books/Publications	73	40	250	250
Computer Hardware/Software	5,425	0	0	8,500
Dues/Licenses	2,880	2,330	2,500	2,000
Office/Shop Supplies	6,962	8,005	8,000	7,500
Postage	22,736	27,463	32,000	34,000
Sm Equip/Tools/Furniture	10,985	0	1,000	1,000
Phone/Internet	1,808	2,353	2,000	3,000
Total Materials & Services	201,522	217,390	219,350	208,450
Total Finance	735,920	769,789	793,550	789,450

Parks & Recreation Division
6.5 FTE



General Fund - Parks & Recreation - Parks

OVERALL GOAL

The mission of the Parks Division is to enhance Central Point's quality of life through the development and maintenance of a diverse park system.

KEY OBJECTIVES

- Providing the most cost effective way to maintain all the parks and open spaces
- Ensuring that all park equipment is maintained and replaced with focus on the safety for all who use City parks
- Find grant funding that will help with invasive species eradication at the Boes Park System
- Continue to evaluate contract services to ensure that tax dollars are being spent efficiently
- Work with other City Departments to ensure that all parks maintenance and vehicles are properly maintained.
- Work with Storm Water Specialist to ensure that plantings meet with guidelines along stream beds
- Final restroom construction for Forest Glen Park
- Continued monitoring of elm trees and injections to ensure that the Pfaff Park canopy remains diverse
- Begin a Park Watch program
- Begin looking into recycling program through Master Recyclers and a partnership with JCRP
- Increased collaboration on special events

KEY PERFORMANCE MEASURES

- Park acreage maintained on a weekly basis
- Contract services provide effective maintenance
- Grants applied and awarded
- Replacement of park equipment and park features
- Reduction of solid waste due to recycling efforts



General Fund - Parks & Recreation - Parks

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	205,746	179,254	205,900	221,700
Overtime Wages	2,046	1,884	2,000	4,000
Part-time Wages	0	0	17,200	0
City Taxes and Benefits	41,000	87,096	107,300	120,000
Total Personnel Services	248,792	268,234	332,400	345,700
City Facilities Rental	22,992	26,200	26,200	23,800
City Equipment Rental	36,996	39,996	36,000	34,000
Public Works Overhead Fees	0	18,996	17,000	0
Lease/Rentals	539	87	1,000	1,300
Travel/Training	7,131	4,990	5,000	5,000
Professional Services	21,475	11,469	13,000	6,000
Contract/Other Services	78,530	106,639	100,000	106,000
Building/Grounds Maintenance	39,634	61,026	66,000	86,000
Books/Publications	181	0	500	400
Clothing Allowance	1,387	726	1,600	1,000
Office/Shop Supplies	2,650	2,843	3,000	3,000
Sm Equip/Tools/Furniture	6,738	33	3,000	2,500
Electric	7,701	14,589	16,000	25,000
Natural Gas	3,982	3,303	2,100	2,100
Phone/Internet	8,366	5,744	7,500	5,500
Water/Sewer/Stormwater	4,663	6,063	8,000	6,000
Total Materials & Services	242,965	302,704	305,900	307,600
Prior Year Park Improvements	16,480	0	0	0
Equipment/Vehicles	18,467	0	0	0
Blue Grass Downs	0	2,200	0	0
Don Jones Park	171,937	0	0	0
Pfaff Park	18,695	0	0	0
Community Center Park	10,487	0	0	0
Hanley Park	28,542	5,309	0	0
Total Capital Projects	264,608	7,509	0	0
Total Parks	756,365	578,447	638,300	653,300

General Fund - Parks & Recreation - Recreation

OVERALL GOAL

The goal of the Recreation Division is to provide the highest quality recreational programs to community residents. This will be accomplished by providing safe, affordable, accessible and varied activities through partnerships and volunteer coordinated efforts.

KEY OBJECTIVES

- Increase diversity while maintaining affordability of recreational opportunities for the community
- Continue to seek out inexpensive facilities that will fit our class needs
- Work to build relationships with outside groups interested in partnerships
- Increase and expand the use of the current recreational software program "Activenet" to include auto payments, tiered payments, and payment plans
- Increase awareness of recreational opportunities to make programs more sustainable
- Work with regional recreational departments on best practices
- Find free programs, food items, and enrichment activities that reduce costs for DASC
- Increase efficiency of current recreational programs for mass emails, alerts and directives
- Continue to refine recreational training material and guidelines using best practices
- Expand fundraising and grant writing to decrease dependence on general fund revenues
- Increase involvement in community events
- Increase inventive ways to increase revenue during these hard economic times

KEY PERFORMANCE MEASURES

- Retention of customers in Discovery After School
- Increased Citizen and Volunteer participation
- Increased participation in recreation classes

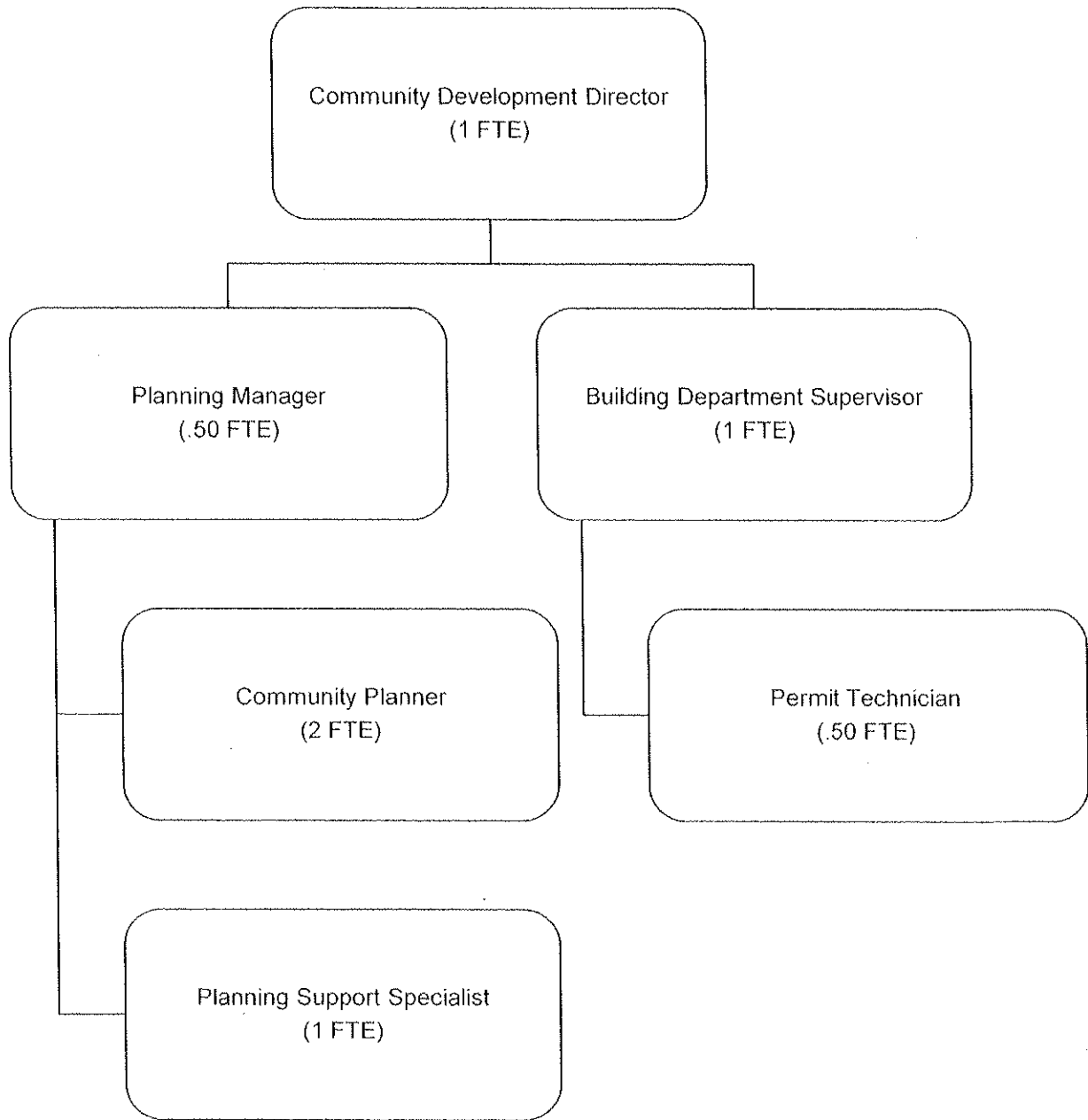
ACCOMPLISHMENTS

- Received grant money to cover the cost of scholarships, and an additional teacher for the Art & Science Program
- Started using auto payments with Activenet
- Moved temporary part-time workers to Barrett Business Services
- Worked with YMCA on partnership for summer camp
- Partnered with Challenger Sports to bring British Soccer to Central Point
- Worked with the School District to utilize one facility to offer a "no school" day camp on Mondays
- Reduced cost of Discovery After School (DASC) program food budget
- Partnered with Gleaners Network in Central Point to get fruits and vegetables and snacks for DASC, also partnered with Northwest Seasonal Workers and Amy's Kitchen
- Received a grant from Ashland Food Co-op for food for DASC
- Took over Pepsi machines at City to generate revenue for enrichment activities
- Partnered with SOHS to take field trips to Jacksonville for DASC
- Partnered with OMSI to bring their traveling show to Central Point DASC
- Successfully planned, coordinated, and implemented the City's first annual "Battle of the Bones" event

General Fund - Parks & Recreation - Recreation

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	107,937	98,279	108,100	125,500
Overtime Wages	2,471	2,365	2,000	2,000
Part-time Wages	142,703	138,413	148,900	11,200
City Taxes and Benefits	58,896	76,099	84,600	62,000
Total Personnel Services	312,007	315,156	343,600	200,700
City Facilities Rental	34,993	26,400	24,000	24,000
City Equipment Rental	1,376	0	0	0
Advertising/Legal Notices	0	2,621	2,500	2,500
Bank/VISA Fees	1,086	1,046	1,000	2,500
Printing/Binding	6,040	6,734	8,500	9,000
Lease/Rentals	2,178	1,308	1,500	3,000
Travel/Training	9,599	4,463	6,000	6,000
Professional Services	7,500	1,290	1,500	2,500
Contract/Other Services	971	4,260	7,000	4,500
Contract Services - Recreation	0	0		122,000
Instructors	3,006	6,909	5,000	6,500
Community Event - Battle of the Bones	0	0	0	60,000
Recreation Programs	44,559	55,428	83,000	125,000
Equipment Repair/Maintenance	0	3,925	500	500
Building/Grounds Maintenance	20	3,075	4,000	4,000
Books/Publications	328	0	500	250
Computer Hardware/Software	5,244	2,898	2,500	2,500
Dues/Licenses	290	430	500	400
Office/Shop Supplies	4,958	8,286	8,000	13,000
Postage	7,538	7,643	8,000	8,000
Electric	2,167	1,854	2,000	2,400
Natural Gas	0	0	0	0
Phone/Internet	6,270	4,524	7,000	5,000
Total Materials & Services	138,123	143,094	173,000	403,550
Total Recreation	450,130	458,250	516,600	604,250

Community Development Department
6 FTE



OVERALL GOAL

The overall goal of the Planning Division is to enhance the quality of life for current and future residents as defined in the Central Point Strategic Plan through the City's comprehensive and current land use planning program, and in doing so to make every effort at provide opportunities for public participation in the City's planning process.

Comprehensive Planning

*The goal of the Comprehensive Planning Program is to maintain the City's Comprehensive Plan in a manner that is consistent with the Oregon Statewide Planning Goals, adopted and applicable regional plans, and that supports and implements the goals and objectives of the Central Point Strategic Plan – **Central Point Forward – Fair City Vision 2020.***

KEY OBJECTIVES

- Keep citizens informed and involved
- Implement the Central Point Strategic Plan
- Complete RPS and amend the City UGB
- Complete a Comprehensive Plan Update
- Update the land development code
- Facilitate commercial and industrial land development throughout the city
- Create Neighborhood Master Plans to achieve quality of life goals and 'small town feel'
- Adopt the Downtown Revitalization Plan
- Create a mock Urban Renewal Plan
- Secure grant funding to model transportation and other infrastructure improvements in the Downtown
- Certify (AICP) one new planner and maintain existing certifications
- Refine interdepartmental coordination and cooperation

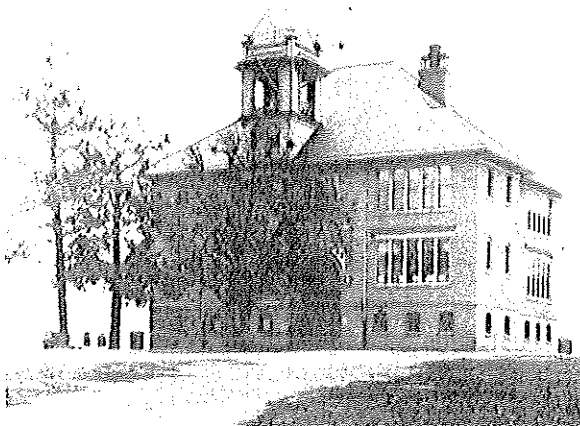
KEY PERFORMANCE MEASURES

- Noticeable increase in citizen participation and in positive feedback from residents and the development community (surveys, verbal statements, etc.)
- Availability of clear and useful planning documents
- New and ongoing personnel certifications and corresponding training
- An effective, service-oriented municipal department that results in the attraction and establishment of new and innovative businesses and superior residential neighborhoods

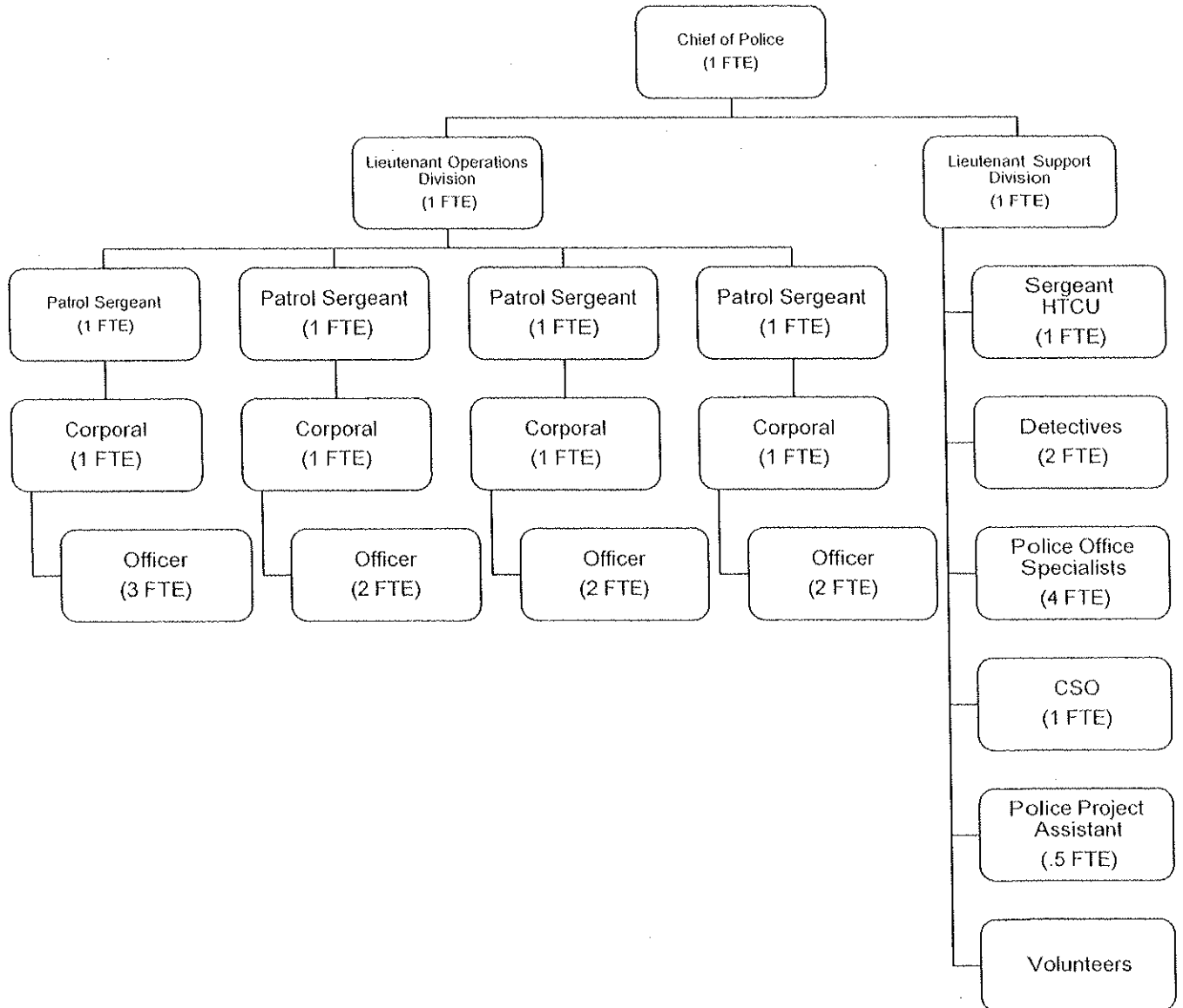


General Fund - Planning

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	239,497	170,813	304,750	250,000
Overtime Wages	0	150	1,000	1,000
Part-time Wages	43,328	48,886	0	57,200
City Taxes and Benefits	115,108	85,989	116,400	122,000
Total Personnel Services	397,933	305,838	422,150	430,200
City Facilities Rental	18,996	32,500	29,700	29,700
City Equipment Rental	0	5,004	4,500	4,500
Public Works Overhead Fees	42,995	42,000	42,000	0
Advertising/Legal Notices	5,692	7,395	9,000	7,500
Travel/Training	7,065	2,649	2,000	7,000
Professional Services	30,720	17,942	30,000	18,000
Contract/Other Services	4,814	7,393	6,000	6,000
Downtown Revitalization Program	17,848	0	0	0
Computer/Software Maintenance	3,774	4,067	3,000	0
Dues/Licenses	1,140	990	2,000	2,000
Office/Shop Supplies	4,588	2,316	2,000	2,500
Postage	834	715	1,000	1,200
Sm Equip/Tools/Furniture	9,744	535	700	1,000
Phone/Internet	1,792	1,609	2,000	2,000
Total Materials & Services	150,002	125,115	133,900	81,400
Total Planning	547,935	430,953	556,050	511,600



Police Department
28.5 FTE



General Fund - Police

OVERALL GOAL

The skilled and dedicated members of the Central Point Police Department are pleased to offer all of our citizens, and visitors to this City, expert police services twenty-four hours a day, seven days a week, three hundred sixty-five days a year. We work hard each day to be an exemplary organization; employing time-honored, nationally recognized character based policing practices.

A RAND economist, speaking at the Police Executive Research Forum, stated that research results support the statement that; "public dollars put into policing are an investment, not an expense." Accordingly, we remain committed to using every resource, tool and tactic allowable to prevent or reduce crime and preserve the vital "feeling of safety" that our City is known for.

Albert Einstein once said; "We cannot solve the problems we face today with the same level of thinking that created them. We require a new level of thinking to create a new set of solutions." As a result, the City of Central Point Police Department relentlessly strives to provide innovative, capable police services; working diligently to fulfill an ever evolving and highly complex mission.

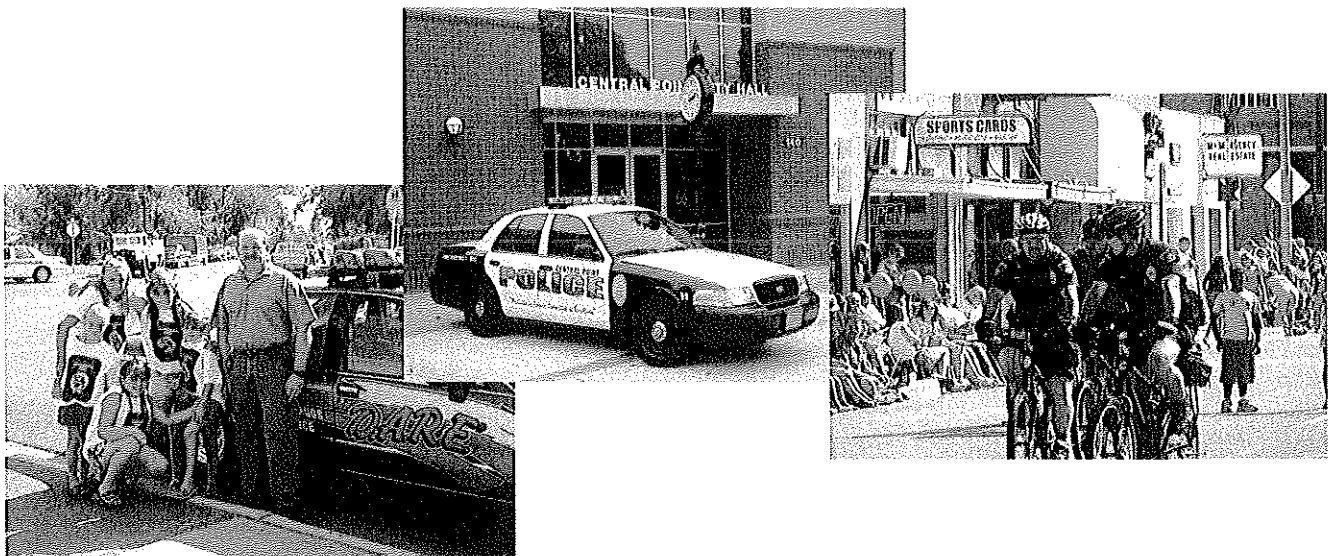
KEY OBJECTIVES

In FY' 2010-2011 the City of Central Point Police Department will wholly focus our efforts and resource toward fully implementing the "Three-P's Of Policing," which are defined as follows:

- Protective - A no-nonsense and overt "Target Hardening" of our citizens, their homes, neighborhoods and businesses through broad public education and crime prevention
- Predictive - It is significantly "cheaper" to robustly and proactively prevent crime than simply react to it. We will make use of crime data to forecast crime trends and locations
- Pre-emptive - We will use real-time crime data to more precisely deploy limited police resources; ideally disrupting or dislodging crime and criminal behavior before it occurs

KEY PERFORMANCE MEASURES

- We will utilize our Volunteers to conduct regular "Police Service Satisfaction Audits"
- We will use a community-wide survey to appraise the "feeling of safety" in Central Point
- We will routinely study key data and modify practices accordingly to maximize results



General Fund - Police

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	1,538,375	1,593,818	1,713,800	1,692,000
Overtime Wages	81,222	86,714	69,600	69,600
Overtime Wages - Special Events	20,305	0	17,400	17,400
Part-time Wages	34,618	28,359	39,800	39,400
City Taxes and Benefits	709,552	775,170	864,200	989,000
Total Personnel Services	2,384,072	2,484,061	2,704,800	2,807,400
City Facilities Rental	194,891	194,900	178,500	178,500
City Facilities Rental - HTCU	0	0	0	40,900
City Equipment Rental- Debt Service	16,092	0	0	0
Lease/Rentals	38,854	35,339	41,000	42,750
Travel/Training	54,053	57,754	50,000	50,000
Dispatch Services	260,463	227,086	271,000	191,000
Professional Services	2,650	9,206	5,000	5,000
Contract/Other Services	34,089	23,228	30,000	30,000
DARE	4,049	7,854	5,000	5,000
Investigations	1,175	450	5,000	5,000
High Tech Crime Unit	0	0	0	46,000
Volunteer Programs-Citizens On Patrol	10,001	4,994	15,000	15,000
Vehicle Repair/Maintenance	18,424	25,795	30,000	30,000
Equipment Repair/Maintenance	2,471	3,890	10,000	10,000
Computer/Software Maint & Licenses	520	1,863	2,500	10,000
Books/Publications	1,529	409	5,000	5,000
Clothing Allowance	25,809	17,454	20,000	20,000
Computer Hardware/Software	5,562	38,856	15,000	5,000
Dues/Licenses	3,873	8,592	4,000	5,000
Fuel	47,527	39,582	50,000	50,000
Maintenance Supplies	2,570	219	5,500	500
Office/Shop Supplies	28,550	27,374	30,000	30,000
Postage	2,689	2,664	5,000	5,000
Sm Equip/Tools/Furniture	50,326	27,477	50,000	50,000
Phone/Internet	38,181	36,405	35,000	30,000
Total Materials & Services	844,348	791,391	862,500	859,650
City Hall Improvements - Locker Room	0	0	0	25,000
Equipment	30,611	6,144	0	0
Vehicles	111,330	0	0	0
Total Capital Outlay	141,941	6,144	0	25,000
Total Police	3,370,361	3,281,596	3,567,300	3,692,050

General Fund - Interdepartmental

OVERALL GOAL

The purpose of the Interdepartmental Department is to record appropriations not tied to any one department.

In the General Fund, this department budget is used to account for the following:

- The City's general liability insurance
- Transfers out to the Debt Service Fund Don Jones Memorial park debt service payments
- Contingency account
- Ending fund balance account

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Insurance Premiums/Claims	116,213	72,973	120,000	120,000
Total Materials & Services	116,213	72,973	120,000	120,000
Transfers Out - Street Fund	0	0	0	75,000
Transfers Out - Debt Service (Burton)	0	50,000	19,500	0
Transfers Out - Debt Service (DJ Park)	5,000	0	100,000	25,000
Total Transfers	5,000	50,000	119,500	100,000
Contingency	0	0	150,000	150,000
Total Contingency	0	0	150,000	150,000
Ending Balance	2,613,392	2,916,712	1,816,500	1,979,280
Total Ending Balance	2,613,392	2,916,712	1,816,500	1,979,280
Total Interdepartmental	2,734,605	3,039,685	2,206,000	2,349,280
Total General Fund Requirements	9,594,099	9,628,321	9,519,250	9,896,080

OVERALL GOAL

The purpose of the Street Fund is to finance the activities of the City's transportation system. Primarily, this involves the maintenance and repair of the arterial, collector and local streets within Central Point's city limits. The major objective is to maintain the 170 miles of existing streets and city rights-of-way.

The Street Fund receives revenue from the local street utility fee, state gas tax, federal surface transportation program (STP) funds, other grants, reimbursements from other funds for services rendered and system development charges (SDCs). Additional monies are received from the General Fund for street lights and from the Water Fund in the form of a water franchise fee.

KEY OBJECTIVES

- Capital Construction Projects - several Congestion Management Air Quality (CMAQ) grants that we have been awarded are eligible for construction this year; this includes the parking lots at the Senior Center and across from City Hall on Oak Street, and the CMAQ project for paving of the parking lot at the trailhead for the Bear Creek Greenway at Pine Street
- 10th Street/Freeman Road – both former county roads have severe deterioration and pedestrian and bicycle limitations; staff is proposing an overlay on 10th Street and a asphalt pathway on Freeman Street to alleviate some of the concerns until the new increases in State gas tax revenues come in to complete upgrade of the roads
- Maintenance – staff will work diligently to keep the existing system in good order; this includes crack sealing of streets, repairing older sidewalks, installing and trimming trees along the streets
- Street Utility Fee – re-evaluate with City Council prior to the March 2011 sunset date of the fee, to ensure adequate revenues are in place for future needs

PERFORMANCE MEASURES

- Overall Pavement Condition Index - the Pavement Condition Index (PCI) is a rating given through a process of visual observations and calculations performed through the use of Metropolitan Transportation Commission Pavement Management Program software; the goal is to maintain overall pavement conditions at a calculated average of 80 to 85 (out of a possible 100)
- Preventive Maintenance Surfacing – that miles maintained percentage should be at least 80% of industry recommended standards to maintain the current infrastructure for maximum useable life (usually some preventive maintenance treatment is applied every 6 years); this measure is derived from statistics on the miles of streets resurfaced each year and how often each street receives resurfacing services

Street Fund

Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Franchise - Water	0	28,547	30,000	150,000
Local Fuel Tax	0	0	375,000	0
Total Taxes	0	28,547	405,000	150,000
Federal Capital Grants	0	0	340,000	1,012,500
State Gas Tax	730,080	658,467	705,000	815,000
Jurisdictional Exchange	131,949	0	0	0
Total Intergovernmental	862,029	658,467	1,045,000	1,827,500
Public Works Fees	763	10,057	5,000	2,500
SDC Street Reimbursement	34,674	19,377	20,000	2,500
SDC Street Improvements	498,876	297,001	100,000	345,000
Street Utility Fee	110,366	441,189	217,500	450,000
Total Charges for Services	644,680	767,624	342,500	800,000
Interest Income	100,747	36,520	40,000	13,000
Total Interest Income	100,747	36,520	40,000	13,000
Miscellaneous Revenue	13,174	47,285	48,000	1,000
Financing Proceeds	0	209,496	0	0
Total Miscellaneous	13,174	256,781	48,000	1,000
Transfers In	5,000	0	0	75,000
Total Transfers	5,000	0	0	75,000
Carryover Balance	3,071,708	1,630,069	1,718,000	1,165,100
Total Carryover Balance	3,071,708	1,630,069	1,718,000	1,165,100
Total Street Revenues	4,697,337	3,378,007	3,598,500	4,031,600

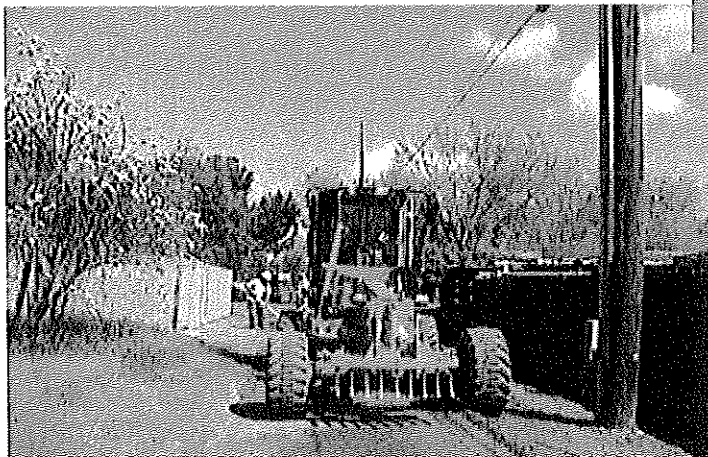
Operations/Capital Projects

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	180,440	189,726	244,400	198,000
Overtime Wages	1,525	1,002	2,500	4,000
City Taxes and Benefits	85,629	104,959	140,200	125,000
Total Personnel Services	267,594	295,687	387,100	327,000
City Facilities Rental	19,992	38,200	35,200	35,200
City Equipment Rental	172,992	168,504	151,500	138,800
City Overhead Fees	112,992	126,000	126,000	126,000
Public Works Overhead Fees	270,000	261,996	262,000	260,000
Advertising/Legal Notices	3,144	0	0	0
Bank/VISA Fees	132	10	0	0
Lease/Rentals	6,868	360	5,000	3,000
Travel/Training	5,054	2,134	3,000	8,000
Professional Services	27,969	786	3,000	5,000
Contract/Other Services	26,283	30,917	20,000	20,000
Equipment Repair/Maintenance	1,183	432	1,000	5,000
Sidewalk/Bikepath/Tree Maintenance	0	0	0	20,000
Infrastructure Maintenance	52,455	49,376	50,000	58,000
Clothing Allowance	1,398	977	1,000	1,500
Computer Hardware/Software	4,284	500	1,000	1,500
Dues/Licenses	0	0	500	500
Office/Shop Supplies	8,833	5,178	8,000	4,900
Sm Equip/Tools/Furniture	4,293	1,310	1,000	1,000
Phone/Internet	3,180	1,032	1,000	1,000
Street Lights	142,227	151,646	135,000	140,000
Total Materials & Services	863,279	839,358	804,200	829,400
Equipment	29,302	0	0	0
Pedestrian & Bicycle Safety Corridor Imp	0	0	400,000	0
Crater Rail Crossing	0	781	0	0
CMAQ - Alley/Parking Lot Design	0	0	0	800,000
CMAQ - 9th & Laurel	118,429	0	0	0
Freeman Road	4,920	0	0	0
Paving Project - 10th St. Overlay	0	0	0	100,000
Paving Project - Bear Creek Greenway	0	0	0	325,000
Chickory Lane	31,958	0	0	0
Cmaq & Hazel	60	6,265	0	0
Pine Street Median Modif	0	26,776	0	0
Total Capital Projects	184,669	33,822	400,000	1,225,000
Note Payable Princ-10th/Scenic/Upton	6,085	30,000	0	0
Total Debt Service	6,085	30,000	0	0
Transfers Out - DS (10th/Scenic/Upton)	0	0	35,000	35,000
Total Transfers Out	0	0	35,000	35,000
Total Street Operations/Capital Projects	1,321,626	1,198,867	1,626,300	2,416,400

Street Fund

SDC Capital Projects

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Crater Rail Crossing	26,086	10,364	300,000	300,000
Peninger Road Imp	32,598	0	0	0
Scenic/10th/Upton	0	60,713	0	0
Freeman Road Asphalt Path	4,229	0	0	40,000
Hazel St. East of Tenth (CMAQ)	0	0	20,000	0
Peninger Road Reimb	43,378	0	0	0
Crater Rail Crossing Reimb	45,139	0	0	0
Hamrick/Table Rock Rd Improvements	0	209,496	250,000	0
RPS Master Plan	0	0	20,000	0
Total Capital Projects	151,430	280,573	590,000	340,000
Bond Pymt-10th/Scenic/Upton	15,836	26,000	0	0
Developer Reimbursements	0	55,827	40,000	45,000
Total Debt Service	15,836	81,827	40,000	45,000
Transfers Out - DS (10th/Scenic/Upton)	0	0	25,200	25,200
Total Transfers	0	0	25,200	25,200
Total Street SDC Capital Projects	167,266	362,400	655,200	410,200



Interdepartmental

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Contingency	0	0	150,000	145,000
Total Contingency	0	0	150,000	145,000
Ending Balance	1,630,068	1,816,740	1,167,000	1,060,000
Total Ending Balance	1,630,068	1,816,740	1,167,000	1,060,000
Total Street Interdepartmental	1,630,068	1,816,740	1,317,000	1,205,000
Total Street Fund Requirements	4,697,337	3,378,007	3,598,500	4,031,600

Street Fund - Capital Projects/Debt Financed

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Scenic/Upton/10th Street	1,578,377	0	0	0
Total Capital Outlay	1,578,377	0	0	0
Total Capital Projects	1,578,377	0	0	0



OVERALL GOAL

The purpose of this fund is to account for money received from a Community Development Block Grant.

In 1995, the City entered into an agreement with the Oregon Economic Development Department (OEDD) for a grant award of \$300,000. This grant was to be used for a woodstove replacement and housing rehabilitation program for low and moderate income families in Central Point. The overall purpose of the program was to assist residents in reducing pollution by replacing wood burning stoves and to help with critical problems such as failed heating systems, leaking roofs, and unsafe electrical systems.

The program is now closed, and funds that were loaned out to residents are repaid when the property is sold. The money may then be transferred into the General Fund. Eventually, when the loans are repaid, this fund will no longer exist.

However, in the spirit of the original grant, we are using the repayments of these loans to offset the City's low income utility discount program which is administered within the General Fund budget.

Housing Fund

Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Interest Income	2,939	1,517	1,500	300
Total Interest	2,939	1,517	1,500	300
Loan Principal Payments	16,970	12,500	25,000	25,000
Total Miscellaneous	16,970	12,500	25,000	25,000
Carryover Balance	67,756	58,070	54,900	54,000
Total Carryover	67,756	58,070	54,900	54,000
Total Housing Fund Revenues	87,665	72,087	81,400	79,300

Interdepartmental

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
City Overhead Fees	4,596	4,992	5,000	5,000
Housing Improvement Grant	0	0	0	0
Total Materials & Services	4,596	4,992	5,000	5,000
Housing Rehabilitation	0	0	0	0
Total Capital Outlay	0	0	0	0
Transfers Out	25,000	12,500	25,000	25,000
Total Transfers	25,000	12,500	25,000	25,000
Ending Balance	58,069	54,595	51,400	49,300
Total Ending Balance	58,069	54,595	51,400	49,300
Total Housing Fund	87,665	72,087	81,400	79,300

OVERALL GOAL

The purpose of the Capital Improvements Fund is to account for resources used for the acquisition and construction of capital facilities and projects.

CAPITAL IMPROVEMENTS FUND – CAPITAL /SDC CAPITAL PROJECTS

The following capital project is planned for the 2010/11 fiscal year:

- \$43,000 Forest Glen Park restrooms

This project is partially funded by a state grant in the amount of \$25,000. With the offset of the grant, the total cost of the Forest Glen Park restrooms to the citizens of Central Point is \$18,000.

No other parks capital projects are funded this budget year.

CAPITAL IMPROVEMENTS FUND - CAPITAL PROJECTS CITY HALL

- No projects are funded this budget year

CIP Fund

Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
State Grants	45,000	257,900	0	25,000
Total Intergovernmental Revenue	45,000	257,900	0	25,000
Penalty Charges	430	0	0	0
SDC Park Reimbursement	32,529	22,668	25,000	10,000
SDC Park Improvements	121,407	114,634	75,000	50,000
Total Charges for Service	154,366	137,302	100,000	60,000
LID Principal Payments	107,128	0	0	0
LID Interest Payments	11,245	0	0	0
Total Special Assessments	118,373	0	0	0
Interest Income	16,844	29,861	10,000	700
Total Interest Income	16,844	29,861	10,000	700
Miscellaneous Revenue	0	11,376	0	0
Financing Proceeds	641,008	1,200,000	0	0
SDC Credit Obligations	0	0	0	0
Total Miscellaneous	641,008	1,211,376	0	0
Transfers In	0	0	0	0
Total Transfers	0	0	0	0
Carryover Balance	128,915	566,493	190,000	59,450
Total Carryover	128,915	566,493	190,000	59,450
Total CIP Revenues	1,104,505	2,202,932	300,000	145,150

Expenditures

Parks

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Bluegrass Downs - Restrooms	45,000	29,500	0	0
Don Jones Park	0	1,576,466	0	0
Flanagan Park - Restrooms	0	30,000	0	0
Forest Glen - Restrooms	0	0	0	43,000
Total Capital Projects	45,000	1,635,966	0	43,000
Total Park Capital Projects	45,000	1,635,966	0	43,000

Parks SDC

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Bluegrass Downs - Restrooms	24,505	4,002	0	0
Twin Creeks Park Imp	111,007	0	0	0
Don Jones Park	36,359	282,895	0	0
Developer Reimbursements	0	42,301	0	0
Snowy Butte Park	31,659	0	0	0
Van Horn Park	24,559	0	0	0
Don Jones Park Reimbursement	0	38,743	0	0
Flanagan Park - Restrooms	0	10,472	0	0
Hanley Park	0	3,791	0	0
Don Jones Vilas Property	107,452	0	0	0
Total Capital Projects	335,541	382,204	0	0
Note Payable - Don Jones Park Interest	52,151	23,600	4,500	0
Developer Obl (SDC Reimb/Twin Creeks DS)	22,255	0	100,000	50,000
Total Debt Service	74,406	23,600	104,500	50,000
Transfer Out - Debt Service (DJ Park)	0	0	46,000	0
Total Transfers Out	0	0	46,000	0
Total Park SDC Capital Projects	409,947	405,804	150,500	50,000

Capital Projects

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
City Hall Improvements	74,020	0	0	0
New City Hall Project	9,045	0	0	0
Total Capital Projects	83,065	0	0	0
Total Capital Projects	83,065	0	0	0

Interdepartmental

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Contingency	0	0	0	0
Total Contingency	0	0	0	0
Ending Balance	566,493	161,162	149,500	52,150
Total Ending Balance	566,493	161,162	149,500	52,150
Total Interdepartmental	566,493	161,162	149,500	52,150
Total Capital Improvements	1,104,505	2,202,932	300,000	145,150



OVERALL GOAL

The purpose of the Reserve Fund is to accumulate and account for money reserved for specific projects, property, or equipment. This fund was established by Resolution No. 1257 in fiscal year 2009/10 for the purpose of setting aside funds for future city hall improvements, equipment and vehicles.

KEY OBJECTIVES

- To transfer equipment rental funds from past years, and to continue to accumulation for future equipment replacement needs
- To begin a facilities maintenance and improvement savings for future needs
- To anticipate and save for future capital needs
- To have available financing for projects, property or equipment
- To eliminate the need for outside financing and subsequent associated costs when possible

KEY PERFORMANCE MEASURES

- \$200,000 into equipment reserve
- \$100,000 into facility reserve

Reserve Fund

Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Interest Income	0	0	0	0
Total Interest	0	0	0	0
Transfers In - General Fund	0	0	0	0
Transfers In - Street Fund	0	0	0	0
Transfers In - Building Fund	0	0	0	0
Transfers In - Water Fund	0	0	0	0
Transfers In - Stormwater Fund	0	0	0	0
Transfers In- Facilities Maintenance	0	0	0	100,000
Transfers In- Fleet Maintenance	0	0	0	200,000
Total Transfers	0	0	0	300,000
Carryover Balance	0	0	0	0
Total Carryover	0	0	0	0
Total Reserve Fund Revenues	0	0	0	300,000

Interdepartmental

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
City Hall Improvements	0	0	0	0
Equipment	0	0	0	0
Vehicles	0	0	0	0
Police Vehicles	0	0	0	0
Total Reserve Fund Projects	0	0	0	0
Ending Balance	0	0	0	300,000
Total Ending Balance	0	0	0	300,000
Total Interdepartmental	0	0	0	300,000
Total Reserve Fund	0	0	0	300,000

OVERALL GOAL

The purpose of the Debt Service Fund is to account for the payment of principal and interest due on the City's debt.

The following table recaps the City's outstanding debt balance going into the new fiscal year, what the debt was issued for, what payments are included in this budget, and what the anticipated debt balances will be at the end of the 2010/2011 fiscal year.

**Debt Summary Recap
For Fiscal Year 2010/2011**

Debt Issued for:	Balance at 6/30/2010	~ Budgeted ~		Balance at 6/30/2011
		Retirements	Additions	
City Hall Building Bonds	2,190,000	(110,000)	0	2,080,000
Scenic/10th/Upton Loan	1,487,000	(186,000)	0	1,301,000
Local Improvement District Bonds	350,334	(50,000)	0	300,334
Don Jones Park Note	1,100,000	(105,000)	0	995,000
Erickson Waterline Loan	127,896	(127,896)	0	0
Water Reservoir Loan	0	0	5,600,000	5,600,000
SDC Developer Obligations	724,084	(50,000)	0	674,084
	<u>\$5,979,314</u>	<u>(\$628,896)</u>	<u>\$5,600,000</u>	<u>\$10,950,418</u>

Debt Service Fund

Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Federal Capital Grant (STIP)	162,864	162,864	162,900	162,900
Total Intergovernmental	162,864	162,864	162,900	162,900
City Facilities Rental	220,992	220,000	190,000	190,000
City Equipment Rental	56,592	40,500	0	0
Penalty Charges	620	3,285	0	0
Total Charges for Services	278,204	263,785	190,000	190,000
LID Principal Payments	46,670	63,559	50,000	50,000
LID Interest Payments	42,777	19,315	21,200	17,000
Total Special Assessments	89,447	82,874	71,200	67,000
Interest Income	3,476	2,042	2,500	800
Total Interest Income	3,476	2,042	2,500	800
Transfers In - General Fund (DJ Park)	0	50,000	119,500	25,000
Transfers In - Street Op (10th/Scenic)	0	0	35,000	35,000
Transfers In - Street SDC (10th/Scenic)	0	0	25,200	25,200
Transfers In - Strmwtr Op (10th/Scenic)	0	0	8,000	10,000
Transfers In - Strmwtr SDC (10th/Scenic)	0	0	10,000	8,000
Transfers In- Water Fund (10th/Scenic)	0	0	4,700	4,700
Transfers In- Water Fund (Erickson)	0	0	19,200	135,000
Transfers In - CIP- SDC Parks (DJ Park)	0	0	46,000	46,000
Total Transfers	0	50,000	267,600	288,900
Carryover Balance	87,591	39,621	79,700	100,400
Total Carryover	87,591	39,621	79,700	100,400
Total Debt Service Revenues	621,582	601,185	773,900	810,000

Expenditures

Description	2008	2009	2010	2011
	Actual	Actual	Budget	Adopted
City Hall Bond Interest	89,188	86,750	85,000	81,000
LID Bond Interest	10,395	20,671	21,200	17,000
Burton Property - Interest	2,961	1,581	400	0
10th/Scenic/Upton - Interest	24,795	18,272	67,800	60,000
Note Payable Interest-	16,774	0	0	0
Lease/Purchase Int- Tahoe	2,000	0	0	0
Lease/Purchase Int- Street Sweeper	2,000	891	0	0
Lease/Purchase Int- Backhoe	2,150	3,000	0	0
Don Jones Park - Interest	0	0	46,000	44,000
City Hall Bond Principal	100,000	105,000	105,000	110,000
LID Bond Principal	82,529	55,723	50,000	50,000
Burton Property - Principal	31,839	33,219	19,100	0
10th/Scenic/Upton - Principal	164,000	141,000	178,000	186,000
Lease/Purchase Princ- Tahoe	14,200	0	0	0
Lease/Purchase Princ- Street Sweeper	24,220	25,468	0	0
Lease/Purchase Princ- Backhoe	11,000	10,802	0	0
Don Jones Park - Principal	0	0	100,000	105,000
Interfund Loan Expense	3,912	0	0	0
Erickson Waterline - Interest	0	0	6,850	6,500
Erickson Waterline - Principal	0	0	12,350	128,000
Total Debt Service	581,963	502,377	691,700	787,500
Ending Balance	39,619	98,808	82,200	22,500
Total Ending Balance	39,619	98,808	82,200	22,500
Total Debt Service	621,582	601,185	773,900	810,000



OVERALL GOAL

The mission of the Building Division is to promote the health, welfare and safety of the citizens of Central Point by administering the State of Oregon Building and Safety Codes. We are dedicated to safeguarding the life, health, safety and property of the citizens of Central Point.

KEY OBJECTIVES

- Provide exceptional customer service
- Improve communication and public outreach
- Provide cross-training with other departments
- Provide in-house electrical (residential) inspections and expand technical knowledge for Building Official
- Develop a program for voluntary removal of buildings considered "attractive nuisances"
- Develop policies and improve follow-up for building permit enforcement
- Sustain the City's building department
- Perform ongoing building code maintenance to ensure that state changes are incorporated in Central Point code and implemented
- Develop a succession plan with City's Building Official

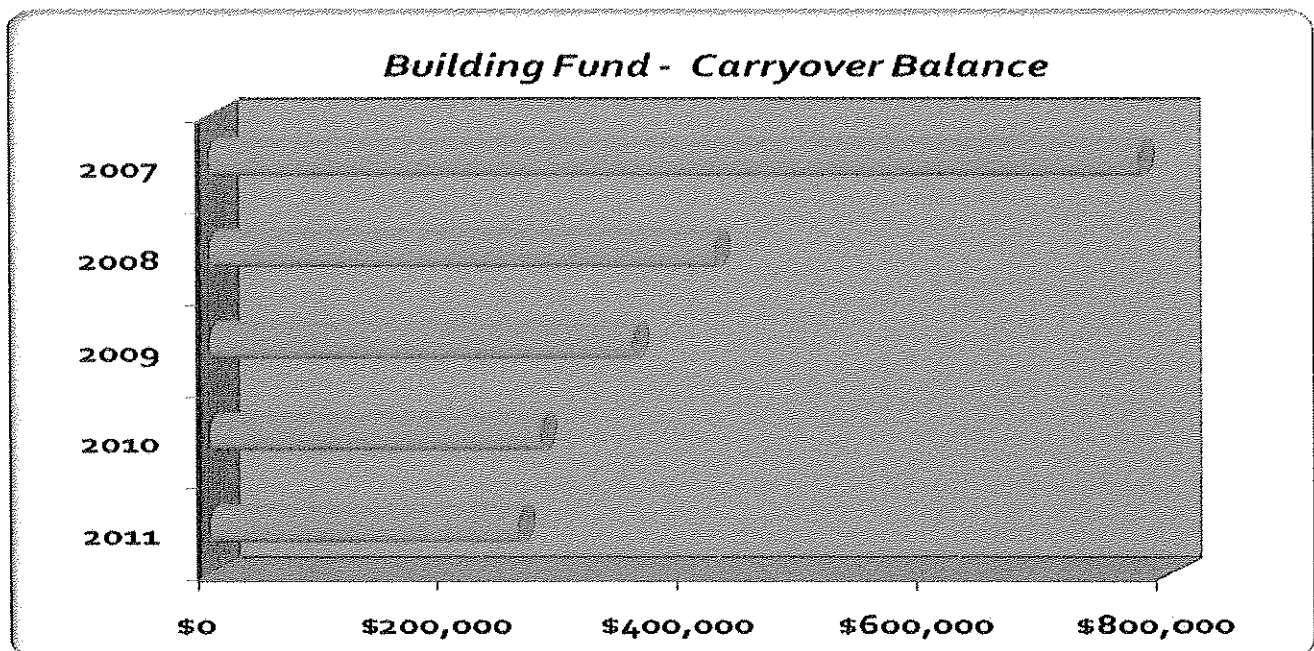
KEY PERFORMANCE MEASURES

- Noticeable increase in citizen participation and in positive feedback from residents and the development community (surveys, verbal statements, etc.)
- Availability of clear and useful building documents
- New and ongoing personnel certifications and corresponding training
- An effective, service-oriented municipal department that results in the attraction and establishment of new and innovative businesses and superior residential neighborhoods

Building Fund - Community Development

Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Building Fees No Surcharge	1,698	2,574	1,000	1,000
Building Permits - Residential	183,434	86,754	40,000	45,000
Building Permits - Commercial	0	0	0	82,000
Building Plan Review	95,749	27,261	10,000	15,000
Electrical Investigations	150	428	1,000	500
Electrical Permits	54,478	28,740	10,000	10,000
Electrical Plan Review	1,664	4,646	3,500	2,500
Mechanical Permits	15,399	6,348	4,000	4,000
Mechanical Plan Review	92	77	100	100
Plumbing Investigations	375	0	100	100
Plumbing Permits	59,324	22,267	15,000	10,000
Plumbing Plan Review	63	679	500	100
Administrative Fee	168	330	500	100
Total Charges for Service	412,593	180,104	85,700	170,400
Interest Income	22,093	9,034	4,500	2,500
Total Interest Income	22,093	9,034	4,500	2,500
Miscellaneous Revenue	0	1,321	1,000	500
Total Miscellaneous	0	1,321	1,000	500
Carryover Balance	420,052	351,509	274,200	255,950
Total Carryover	420,052	351,509	274,200	255,950
Total Building Fund Revenues	854,738	541,968	365,400	429,350



Building Fund - Community Development

Expenditures

Description	2008	2009	2010	2011
	Actual	Actual	Budget	Adopted
Salaries & Wages	208,477	124,990	99,800	99,800
Overtime Wages	0	101	12,300	0
City Taxes and Benefits	114,750	56,511	42,950	57,500
Total Personnel Services	323,227	181,602	155,050	157,300
City Facilities Rental	33,347	0	0	0
City Equipment Rental	8,500	5,004	2,200	2,200
City Overhead Fees	106,092	0	0	0
Travel/Training	3,820	1,619	1,000	1,000
Contract/Other Services	18,905	16,009	15,000	14,000
Computer/Software Maintenance	2,366	1,500	3,500	1,000
Dues/Licenses	550	0	500	300
Office/Shop Supplies	3,222	1,144	1,500	1,000
Postage	97	44	400	100
Phone/Internet	3,103	2,892	3,500	2,000
Total Materials & Services	180,002	28,212	27,600	21,600
Equipment	0	0	0	0
Total Capital Outlay	0	0	0	0
Total Building Operations	503,229	209,814	182,650	178,900

Interdepartmental

Description	2008	2009	2010	2011
	Actual	Actual	Budget	Adopted
Contingency	0	0	0	35,000
Total Contingency	0	0	0	35,000
Ending Balance	351,509	332,154	182,750	215,450
Total Ending Balance	351,509	332,154	182,750	215,450
Total Interdepartmental	351,509	332,154	182,750	250,450
Total Building Fund Requirements	854,738	541,968	365,400	429,350



OVERALL GOAL

The purpose of the Water Fund is to provide for the delivery of adequate quantities of safe, high quality water to domestic, commercial, and industrial water users; and to maintain a sufficient and reliable supply of water for fire protection.

This is an enterprise fund whose primary source of revenue is through water sales which are budgeted at \$2.7 million for the FY 2010/11 budget. Other water revenue is provided through services fees and meter installations.

The City also receives water System Development Charges (SDCs) which is revenue paid by new developments and used to fund water infrastructures servicing new developments.

KEY OBJECTIVES

- Vilas Water Reservoir – the City's 2009 master plan indicates that the City has a severe deficit in water storage during the spring and summer months when water consumption is at its peak. In order to adequately supply our residents with water storage and pressure needs, the construction of a 3 million gallon water reservoir is needed immediately. Engineering and construction will start on this project in the 2010-2011 budget. Various other piping projects associated with the reservoir will also have to be completed
- Fire Demand – the City's master plan also indicates that the old town portion of Central Point has a severe issue with fire demand because of the size and age of the water lines, and in order to adequately supply fire service to the residents an upgrade of the current system is needed
- Radio Read Water Meters – City will start process of a fixed base water meter reading system that will eventually be able to read all the meters in town via one or two antennas and computer system

PERFORMANCE MEASURES

- Seasonal Water Use - this measure relates to water use in Central Point as compared to the regional and national average; per capita water use in Central Point has remained inconsistent over the past three years due to varying temperatures during the spring months
- Water Conservation - with the new block water rates staff plans to track water conservation efforts during the spring/summer months
- Unplanned Service Disruptions – staff will track the number of system failures in which multiple customers experience outages during water system breakdowns

Water Fund

Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Grant - Safe Drinking Water	0	0	3,000,000	0
Total Intergovernmental	0	0	3,000,000	0
Penalty Charges	79,706	57,411	50,000	65,000
Public Works Fees	9,663	5,627	5,500	2,500
SDC Water Improvements	92,874	61,068	25,000	30,000
SDC Water Reimbursement	23,252	15,994	10,000	2,500
Administrative Fee	4,480	13,138	2,500	5,000
Water Connect Charges	19,798	11,070	15,000	2,500
Water Sales	2,083,778	2,139,296	2,250,000	2,720,000
Total Charges for Service	2,313,551	2,303,604	2,358,000	2,827,500
Interest Income	149,203	69,184	65,000	20,000
Total Interest Income	149,203	69,184	65,000	20,000
Miscellaneous Revenue	17,982	4,803	1,000	1,000
Financing Proceeds	0	0	0	5,000,000
Total Miscellaneous	17,982	4,803	1,000	5,001,000
Transfers In	0	0	0	0
Total Transfers	0	0	0	0
Carryover Balance	3,373,923	3,199,938	2,259,000	2,352,200
Total Carryover	3,373,923	3,199,938	2,259,000	2,352,200
Total Water Revenues	5,854,659	5,577,529	7,683,000	10,200,700

Expenditures

Description	2008	2009	2010	2011
	Actual	Actual	Budget	Adopted
Salaries & Wages	363,660	320,764	341,500	335,000
Overtime Wages	6,422	3,781	18,430	18,500
City Taxes and Benefits	59,708	169,208	194,000	200,900
Total Personnel Services	429,790	493,753	553,930	554,400
City Facilities Rental	22,991	41,600	38,500	38,500
City Equipment Rental	143,004	99,000	89,600	85,000
City Overhead Fees	382,992	436,008	436,000	404,000
Public Works Overhead Fees	246,996	215,004	215,000	215,000
Advertising/Legal Notices	215	0	0	200
Bad Debt	12,975	0	5,000	2,500
Bank/VISA Fees	96	3	0	0
Travel/Training	12,961	5,619	7,000	6,000
Professional Services	47,704	7,911	48,000	20,000
Contract/Other Services	28,988	83,373	45,000	45,000
Utility Discount	0	0	5,000	15,000
Equipment Repair/Maintenance	1,364	229	4,600	4,600
Infrastructure Maintenance	56,088	92,220	90,000	90,000
Computer/Software Maintenance	872	3,000	5,000	2,000
Water Rights Maint	5,324	0	10,000	10,000
Books/Publications	315	75	100	250
Clothing Allowance	2,180	2,779	4,000	4,000
Computer Hardware & Software	0	1,000	0	0
Dues/Licenses	0	0	500	500
Office/Shop Supplies	8,298	6,319	6,000	6,000
Postage	369	700	500	500
Sm Equip/Tools/Furniture	6,264	4,769	5,000	23,000
Disposal	194	0	0	0
Electric	1,376	1,812	2,000	3,500
Phone/Internet	10,063	8,180	10,000	8,500
MWC Water Purchase	550,777	727,357	650,000	650,000
Water Franchise Fee	0	28,547	0	150,000
Total Materials & Services	1,542,406	1,765,505	1,676,800	1,784,050
Prior Capital Projects	17,899	67,872	0	0
Beebe Rd Wtr (Phase II Construction)	0	0	0	500,000
Beebe Rd Wtr (Phase II Engineering)	0	0	0	54,000
Peninger Road Waterline	157,675	19,892	0	0
Hwy 99 Wtrline	0	0	0	80,000
Water Reservoir (Construction)	0	0	1,500,000	4,000,000
Water Reservoir (Engineering)	0	43,000	0	450,000
SCADA	42,443	44,176	0	20,000
Hopkins Rd Wtrline (Construction)	0	0	0	90,000
Hopkins Rd Wtrline (Engineering)	0	0	0	10,000
Water Master Plan	0	24,522	100,000	0
Total Capital Projects	218,017	199,462	1,600,000	5,204,000
Note Payable Int - 10th/Scenic/Upton	4,589	8,000	0	0
Bond Interest - Erickson Water line	7,374	7,374	0	0
Bond Principal - Erickson Water line	0	12,209	0	0
Total Debt Service	11,963	27,583	0	0
Total Water Operations/Capital Projects	2,202,176	2,486,303	3,830,730	7,542,450

Water Fund

SDC Water Improvements

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Prior Capital Projects	976	1,404	0	0
Peninger Road Waterline	338,543	33,657	0	0
CMAQ - 9th & Laurel	71,655	0	0	80,000
Water Supply Rights	3,161	6,054	320,000	0
SCADA	22,303	1,520	50,000	0
Gebhard Road Waterline	0	301,681	0	0
Safe Drinking Water Project	0	20,000	1,500,000	0
Total Capital Projects	436,638	364,316	1,870,000	80,000
Developer Reimbursements	5,935	371	150,000	30,000
Total Debt Service	5,935	371	150,000	30,000
Total Water SDC Capital Projects	442,573	364,687	2,020,000	110,000

Capital Projects/Debt Financed

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Water Reservoir	2,307	0	0	0
Raw Water Supply Rights	7,664	0	0	0
Total Capital Outlay	9,971	0	0	0
Total Capital Projects/Debt Financed	9,971	0	0	0

Interdepartmental

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Transfers Out - DS (Wtr Reservoir)	0	0	0	210,000
Transfers Out - DS (10th/Scenic/Upton)	0	0	4,700	4,700
Transfers Out - DS (Erickson)	0	0	19,200	135,000
Total Transfers Out	0	0	23,900	349,700
Contingency	0	0	125,000	145,000
Total Contingency	0	0	125,000	145,000
Ending Balance	3,199,939	2,726,539	1,683,370	2,053,550
Total Ending Balance	3,199,939	2,726,539	1,683,370	2,053,550
Total Interdepartmental	3,199,939	2,726,539	1,832,270	2,548,250
Total Water Fund Requirements	5,854,659	5,577,529	7,683,000	10,200,700

OVERALL GOAL

The purpose of the Stormwater Fund is to protect the quality of stormwater runoff generated within the city limits. This includes responding to hazardous material spills that may potentially discharge into the storm drains or sanitary sewer facilities and enforcing construction rules for erosion control.

The Stormwater Fund is responsible for installing, monitoring, maintaining, and cleaning the storm drain systems of the City. Additionally, this fund provides street sweeping and is responsible for implementing and enforcing rules and regulations from the Department of Environmental Quality (DEQ), Environmental Protection Agency (EPA) and the Federal Emergency Management Agency (FEMA).

This is an enterprise fund which is self-supported by revenue generated from a Stormwater Utility Fee.

KEY OBJECTIVES

- Stormwater Utility Fee- evaluate the fee with the City Council and make recommendations for increasing the fee based upon the City's capital construction and maintenance obligations
- Minimize the Introduction of Pollutants into Surface Waters- collect and convey surface water in a controlled manner to the natural drainage systems. Maintain ditch drainage ways and perform work during the dry season to allow adequate re-vegetation for cleaning of surface water
- Regularly sweep streets and gutters to prevent contaminants from entering storm drains
- Maintain drainage system capacity to protect streams, streets, and private property from flooding
- Continue the system maintenance program of catch basin and curb inlet repair, cleaning and factoring of system on a four year rotation; and maintain system flow capacities through open channel cleaning
- Hazard Mitigation – finalize Hazard Mitigation Plan with the State of Oregon and FEMA and start implementing aspects of the plan

KEY PERFORMANCE MEASURES

- Storm Drain Cleaning - ensure that at minimum ¼ of the system is cleaned annually
- Floodplain/Community Rating System Review - track number of inquiries and public meetings to ensure citizens and business community are informed of program
- Street Sweeping – number of streets swept annually compared with previous years

Stormwater Fund

Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Federal Grant	0	0	0	96,000
Total Intergovernmental revenue	0	0	0	96,000
Public Works Fees	197	217	500	250
SDC Stormwater Fees - Imp	49,847	64,799	25,000	21,000
SDC Stormwater Fees - Reimb	18	0	1,000	1,000
Stormwater Utility Fee	527,300	523,736	500,000	650,000
Total Charges for Services	577,362	588,752	526,500	672,250
Interest Income	10,241	4,193	4,500	2,000
Total Interest Income	10,241	4,193	4,500	2,000
Miscellaneous Revenue	574	579	0	0
Financing Proceeds	0	0	0	0
Total Miscellaneous Revenue	574	579	0	0
Transfers In	0	0	0	0
Total Transfers	0	0	0	0
Carryover Balance	281,176	184,516	115,900	233,900
Total Carryover Balance	281,176	184,516	115,900	233,900
Total Stormwater Revenues	869,353	778,040	646,900	1,004,150

Expenditures

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	148,143	110,649	98,800	121,000
Overtime Wages	1,289	647	2,400	2,400
City Taxes and Benefits	19,580	59,714	54,200	74,900
Total Personnel Services	169,012	171,010	155,400	198,300
City Facilities Rental	12,454	27,300	25,200	25,200
City Equipment Rental	120,600	67,524	60,700	40,000
City Overhead Fees	114,000	78,000	78,000	78,000
Public Works Overhead Fees	48,204	77,004	77,000	77,000
Advertising	0	725	0	250
Lease/Rentals	16,198	30,965	40,000	40,000
Travel/Training	1,475	729	1,000	1,000
Professional Services	30,449	4,453	5,000	15,000
Professional Serv - Hazard Mitigation	0	0	0	116,000
Contract/Other Services	19,636	14,467	16,000	16,000
Equipment Repair/Maintenance	2,177	356	500	500
Infrastructure Maintenance	4,549	7,090	15,000	15,000
Clothing Allowance	939	2,229	3,000	3,000
Dues/Licenses	0	0	500	500
Office/Shop Supplies	5,734	3,576	1,000	2,000
Sm Equip/Tools/Furniture	2,066	674	1,000	1,000
Disposal	3,501	5,465	5,000	5,000
Phone/Internet	460	474	500	500
Total Materials & Services	382,442	321,031	329,400	435,950
Equipment	15,950	0	0	0
Prior Capital Projects	35,464	4,955	0	0
Oak Street & Manzanita	0	0	35,000	0
5th Street & Victoria	0	0	0	50,000
Hazel East of Tenth	0	0	10,000	0
Total Capital Projects	51,414	4,955	45,000	50,000
Debt Service (10th/Scenic/Upton)	19,700	10,000	0	0
Total Debt Service	19,700	10,000	0	0
Total Stormwater Operations/Capital Projects	622,568	506,997	529,800	684,250

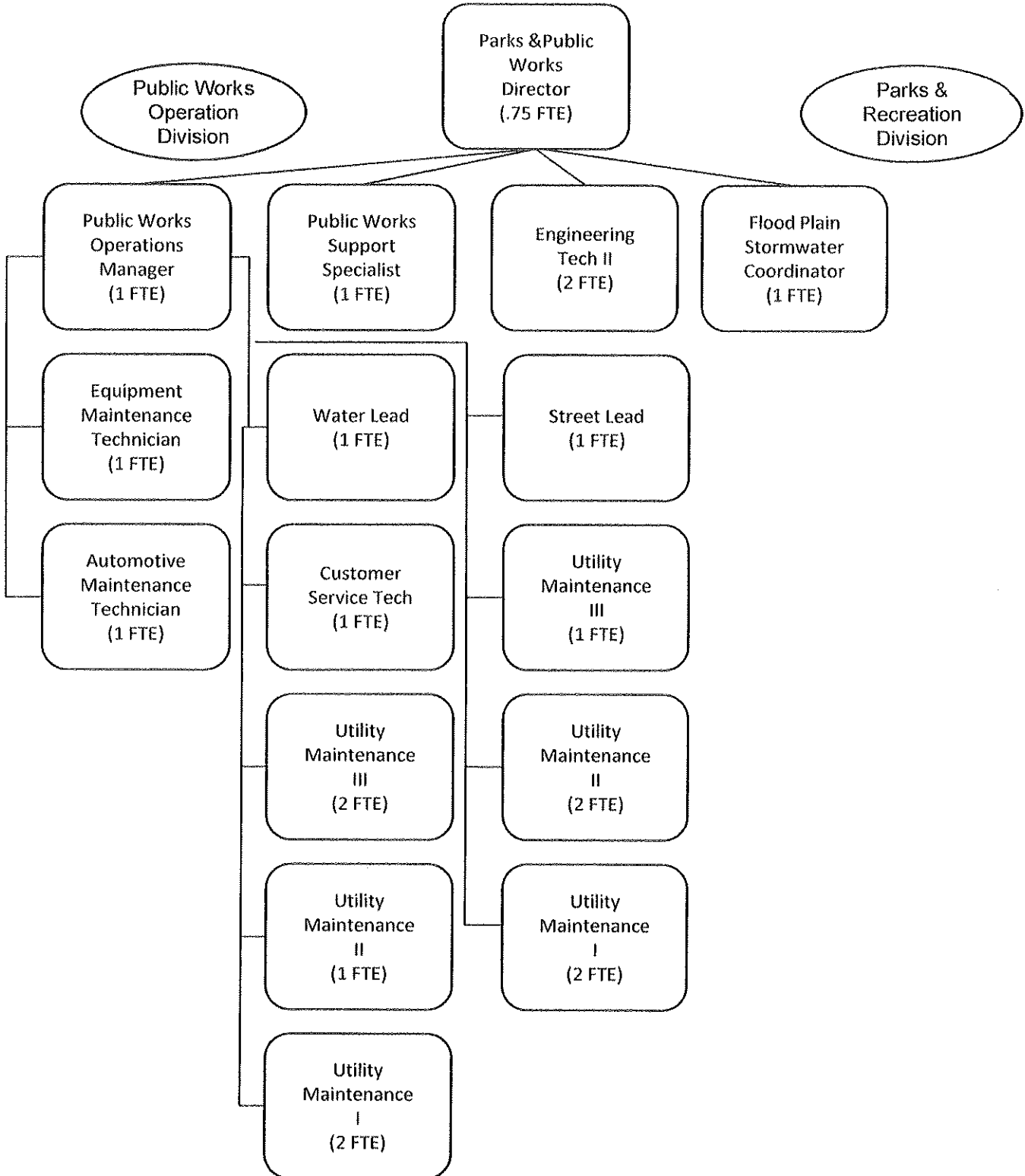
Stormwater Fund

SDC	2008	2009	2010	2011
Description	Actual	Actual	Budget	Adopted
Prior Capital Projects	49,029	1,250	0	0
5th Street & Victoria	0	0	0	30,000
Hazel East of Tenth	0	0	2,000	0
Jewett SD	0	0	25,000	0
Total Capital Projects	49,029	1,250	27,000	30,000
Note Payable Interest	7,533	13,000	0	0
Developer Reimbursements	5,708	4,699	1,000	21,000
Total Debt Service	13,241	17,699	1,000	21,000
Transfer Out - Debt Service (10th/Scenic/Upton)	0	0	8,000	8,000
Total Transfers Out	0	0	8,000	8,000
Total Stormwater SDC Capital Projects	62,270	18,949	36,000	59,000

Interdepartmental

Description	2008	2009	2010	2011
	Actual	Actual	Budget	Adopted
Transfer Out - DS (10th/Scenic/Upton)	0	0	10,000	10,000
Total Transfers Out	0	0	10,000	10,000
Contingency	0	0	25,000	38,000
Total Contingency	0	0	25,000	38,000
Ending Balance	184,515	252,094	46,100	212,900
Total Ending Balance	184,515	252,094	46,100	212,900
Total Interdepartmental	184,515	252,094	81,100	260,900
Total Stormwater Requirements	869,353	778,040	646,900	1,004,150

Parks & Public Works
20.75 FTE



Internal Services Fund

The Internal Services Fund is to account for activities and services performed primarily for other organizational units within the City. Revenues are primarily charges to users of services rendered to recover cost of services only.

This internal service fund is comprised of the Facilities Maintenance Division, Administration Division, and Fleet Maintenance Division. The three separate divisions are funded by the Water, Stormwater, and Street Funds; with Facilities Maintenance funded in part by the General Fund.

Public Works Administration

OVERALL GOAL

Public Works Administration is to provide master planning, project management and design, infrastructure information gathering and warehousing, and inspection and regulation of all public and private development in the City, as well as general administration of both Public Works and Parks.

KEY OBJECTIVES

- Project Management – With several million dollars worth of capital construction, the objective of the division is to ensure that the projects are completed on time, as budgeted, while ensuring by inspections that all rules and regulations are met
- General Supervision – to provide oversight and direction for all day to day operations of the Public Works and Parks Departments
- Grant Administration and Writing – to find and prepare new grants for all aspects of public works, including streets, water, storm water, and floodplain issues

KEY PERFORMANCE MEASURES

- Budget – To review project estimates and project budgets prior to and following bidding and construction. Review of this performance measure will allow staff to evaluate true costs of construction and possible savings for future projects.

Facilities Maintenance

OVERALL GOAL

The purpose of the Facilities Maintenance Division is to maintain all city facilities and to coordinate construction activities to retrofit and upgrade older city owned facilities.

KEY OBJECTIVES

- Continue with the development of a city wide maintenance plan to better anticipate necessary facility requirements including an appropriate annual budget for facility repairs
- Contract janitorial services
- Improve facilities to ensure that the community and employees have safe, efficient, clean and contemporary city facilities
- Continue to improve security and implement improvements to better utilize existing facilities
- Address facility concerns in a timely manner, with tracking of all requests

- Prioritize safety needs, then consider issues that can lead to further damage; routine maintenance will follow when other issues have been resolved
- Ensure that all maintenance and repairs keep water and electrical conservation a priority
- Make recycling options for employees and visitors to City buildings easily accessible
- Coordinate with the City's Safety Committee to ensure OSHA regulations and code violations are addressed in a timely manner

KEY PERFORMANCE MEASURES

- Determine industry standards for the cost of facilities maintenance on a square foot basis for like facilities and attain similar or lower costs with the same high standard
- With limited personnel - scheduling, time efficiency, and consultant/contract management will all remain performance priorities

Fleet Maintenance

OVERALL GOAL

The purpose of the Fleet Maintenance Division is to maintain all vehicles and equipment for the City, except for Police vehicles.

KEY OBJECTIVES

- Vehicle Inventory and Assessment – complete review of all rolling stock and equipment, age of equipment and assessment of its needs and its necessity
- Preventative Maintenance/New Vehicles – continue to ensure that all vehicles are maintained on schedule and that older vehicles are moved out of service within a 7 to 10 year timeframe depending on frequency of use

KEY PERFORMANCE MEASURES

- Number of rolling stock units per technician
- Percentage of rolling stock available per day
- Number of days rolling not available

Internal Services Fund

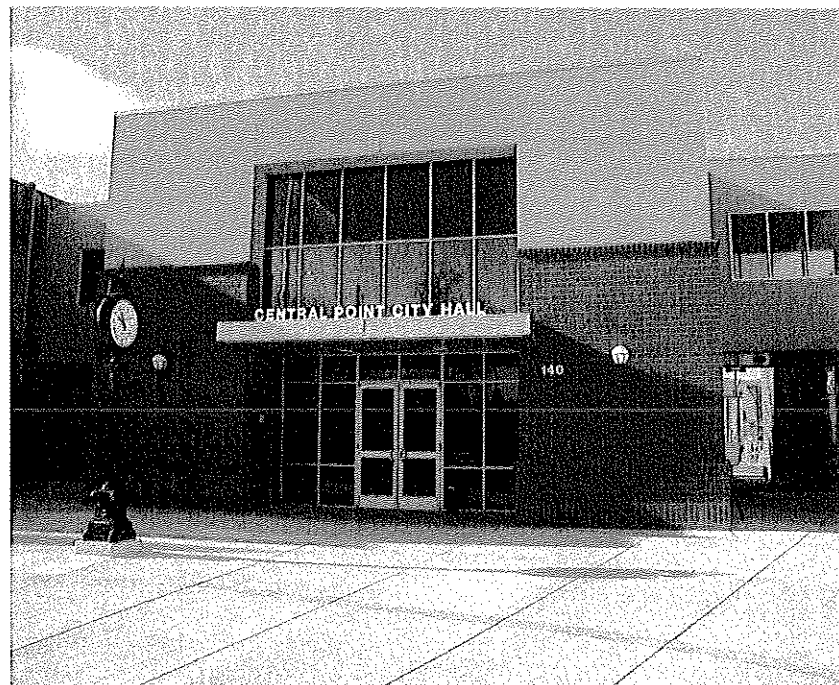
Revenues

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
City Facilities Rental	215,664	281,300	270,000	270,000
Public Works Overhead Fees	608,196	615,000	615,000	552,000
Public Works Fees	68,689	92,123	70,000	4,000
Rental Income	7,808	8,504	6,000	5,000
Total Charges for Service	1,382,449	1,381,959	1,305,500	1,135,500
Interest Income	22,195	12,272	10,000	3,500
Total Interest Income	22,195	12,272	10,000	3,500
Miscellaneous Revenue	517	1,184	500	100
Sale of Assets	0	19,683	14,500	2,500
Total Miscellaneous	517	20,867	15,000	2,600
Carryover Balance	454,780	429,916	441,000	543,790
Total Carryover	454,780	429,916	441,000	543,790
Total Internal Services Revenues	1,859,941	1,845,013	1,771,500	1,685,390



Administration

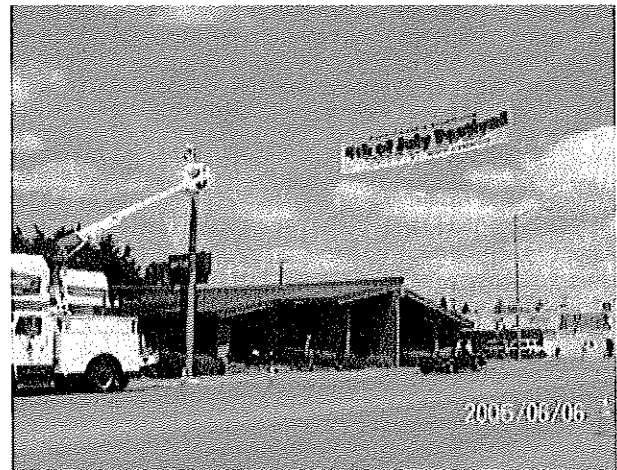
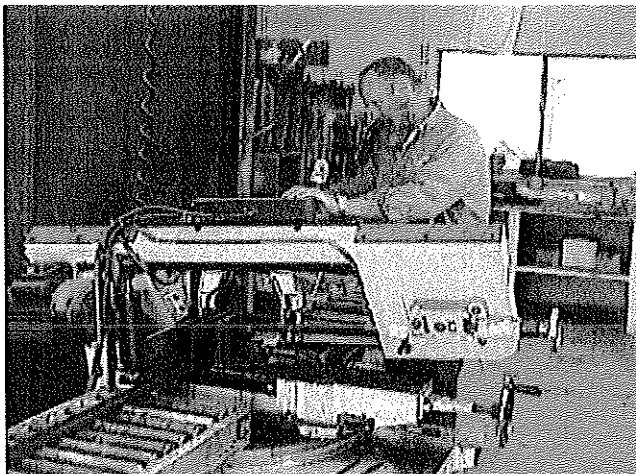
Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	489,761	410,059	350,000	279,700
Overtime Wages	5,302	1,973	1,000	1,000
Part-time Wages	6,208	0	2,400	14,500
City Taxes and Benefits	96,264	171,799	152,400	136,000
Total Personnel Services	597,535	583,831	505,800	431,200
City Overhead Fees	90,000	74,004	74,000	75,000
Travel/Training	10,089	5,301	5,000	6,500
Professional Services	16,230	21,245	20,000	20,000
Contract/Other Services	2,671	1,597	2,000	2,000
Computer Repair/Maintenance	313	500	0	2,000
Books/Publications	989	542	1,000	500
Computer/Software-Hardware	10,368	8,943	7,500	7,500
Dues/Licenses	0	0	500	500
Office/Shop Supplies	8,083	5,814	5,000	5,000
Postage	0	50	500	500
Phone/Internet	5,676	5,407	5,400	6,000
Total Materials & Services	144,419	123,403	120,900	125,500
Total PW Administration	741,954	707,234	626,700	556,700



Internal Services Fund

Facilities Maintenance

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	64,294	46,482	49,100	0
Overtime Wages	6	5	0	0
City Taxes and Benefits	6,179	25,439	27,700	0
Total Personnel Services	70,479	71,926	76,800	0
City Overhead Fees	0	0	0	12,000
Lease/Rentals	0	812	3,000	3,000
Professional Services	0	1,178	0	0
Contract/Other Services	48,703	42,840	48,300	75,000
Building/Grounds Maintenance	23,037	89,203	25,200	25,200
Maintenance Supplies	2,650	666	3,400	3,400
Sm Equip/Tools/Furniture	0	1,075	2,500	2,500
Electric	42,270	45,710	44,000	50,000
Natural Gas	18,201	17,599	19,200	20,000
Phone/Internet	710	736	900	900
Water/Sewer/Stormwater	5,272	5,395	5,500	5,500
Total Materials & Services	140,843	205,214	152,000	197,500
City Facility Improvements	18,061	5,035	64,000	72,500
Total Capital Projects	18,061	5,035	64,000	72,500
Total Facilities	229,383	282,175	292,800	270,000



Fleet Maintenance

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Salaries & Wages	129,230	105,283	100,700	93,000
Overtime Wages	736	178	500	500
City Taxes and Benefits	17,374	49,697	52,400	53,000
Total Personnel Services	147,340	155,158	153,600	146,500
City Equipment Rental - Debt Service	40,500	40,500	0	0
City Overhead Fees	43,992	24,996	25,000	0
Lease/Rentals	731	2,413	1,000	1,000
Travel/Training	1,603	1,015	2,000	1,000
Professional Services	762	0	1,000	1,000
Contract/Other Services	17,085	10,318	6,500	8,000
Vehicle Repair/Maintenance	17,301	12,424	24,000	24,000
Equipment Repair/Maintenance	24,787	25,513	22,000	27,000
Building/Grounds Maintenance	626	1,167	1,000	1,000
Books/Publications	0	59	2,500	500
Clothing Allowance	1,681	224	2,000	1,000
Computer Software/Hardware	0	0	2,500	1,500
Dues/Licenses	0	0	500	500
Fuel	42,000	36,325	44,000	44,000
Office/Shop Supplies	7,146	4,548	6,700	3,000
Postage	817	802	1,500	1,500
Sm Equip/Tools/Furniture	5,989	4,834	10,000	5,000
Disposal	0	180	500	500
Phone/Internet	3,466	3,300	4,250	1,000
Total Materials & Services	208,486	168,618	156,950	121,500
Equipment	102,858	0	25,000	25,000
Total Capital Outlay	102,858	0	25,000	25,000
Total Fleet Maintenance	458,684	323,776	335,550	293,000

Internal Services Fund

Interdepartmental

Description	2008 Actual	2009 Actual	2010 Budget	2011 Adopted
Transfer Out - Facility Reserves	0	0	0	100,000
Transfer Out - Equipment Reserves	0	0	0	200,000
Total Transfers Out	0	0	0	300,000
Contingency	0	0	50,000	25,000
Total Contingency	0	0	50,000	25,000
Ending Balance	429,920	531,828	466,450	240,690
Total Ending Balance	429,920	531,828	466,450	240,690
Total Interdepartmental	429,920	531,828	516,450	565,690
Total Internal Services Requirements	1,859,941	1,845,013	1,771,500	1,685,390

Appendix

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Salary Schedule	A-2
Glossary	A-3
Acronyms	A-6

Salary Schedule

Classification Pay Plan Effective 07/1/2010

Part A: General Service Bargaining Unit Positions

Classification Title	Grade	Step A	Step B	Step C	Step D	Step E	Step F
Grade 2-3	GS2-3	2,539	2,666	2,799	2,939	3,086	3,240
Financial Support Specialist							
Utility Maintenance 1							
Grade 4	GS4	2,771	2,909	3,054	3,207	3,368	3,536
Building Permit Technician							
Business License Account Clerk							
Parks Maintenance Worker							
Parks Support Specialist							
Planning Support Specialist							
Public Works Support Specialist							
Utility Billing Account Clerk							
Utility Maintenance 2							
Grade 5	GS5	3,114	3,269	3,433	3,604	3,785	3,974
Accounting Specialist							
Automotive Maintenance Technician							
Customer Service Technician							
Equipment Maint/Fabrication Technician							
Municipal Court Clerk							
Utility Maintenance 3							
Grade 6	GS6	3,449	3,621	3,802	3,992	4,192	4,402
Engineering Technician - GIS							
Engineering Technician - Field							
Parks Lead - Maintenance; Contracts							
Recreation Coordinator: Special Events/Mktg							
Utility Maintenance Lead - Streets; Water							
Grade 7	GS7	3,800	3,990	4,190	4,399	4,619	4,850
Community Planner							
Flood Plain/Storm Water Coordinator							
Grade 8	GS8	4,252	4,464	4,687	4,922	5,168	5,426
Grade 9	GS9	4,720	4,955	5,203	5,463	5,737	6,023
Building Official/Inspector/Supervisor							

Part B: Police Bargaining Unit Positions

Classification Title	Grade	Step A	Step B	Step C	Step D	Step E
Police Support Specialist	P110	2,730	2,867	3,012	3,161	3,321
Community Services Officer	P117	2,897	3,041	3,194	3,353	3,521
Police Officer	P145	3,713	3,899	4,094	4,299	4,513
Police Officer - Detective/SRO	P145a	3,899	4,094	4,299	4,513	4,740
Police Corporal	P150	4,107	4,313	4,528	4,755	4,992
Information Technology Specialist	P165	4,383	4,603	4,833	5,075	5,326
Police Sergeant	P168	4,542	4,770	5,008	5,258	5,521

Part C: Exempt, Non-Bargaining Unit, Management Positions

Classification Title	Grade	Step A	Step B	Step C	Step D	Step E
Accountant (non-exempt, confidential)	E150	4,137	4,344	4,561	4,789	5,029
City Recorder	E160	4,238	4,450	4,672	4,906	5,151
Parks & Recreation Manager	E180	5,350	5,618	5,899	6,194	6,503
Public Works Operations Manager	E180	5,350	5,618	5,899	6,194	6,503
Police Lieutenant	E180	5,350	5,618	5,899	6,194	6,503
Department Director	E195	5,497	---	---	---	8,500
Assistant City Administrator	E195	5,497	---	---	---	8,500

Approved by Council 6/24/2010

A Accrual Basis: Method of accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not [ORS 294.311(1)]

ADA: Americans with Disabilities Act.

Administrative City Overhead Fees: Reimbursement for services that are paid for out of one fund, but benefit the programs in another fund.

Adopted budget: Financial plan that forms the basis for appropriations. Adopted by the governing body (ORS 294.435).

AMR: Automatic Meter Reading System.

Annexation: The incorporation of land into an existing city with a resulting change in the boundaries of that city.

Annual Revenues: The sum of all sources of Estimated Revenues of a fund excluding Working Capital Carryover.

Appropriation: Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body [ORS 294.311.(3)].

Appropriation Resolution: The legal document passed by the City Council authorizing expenditures.

Approved Budget: The budget that has been approved by the budget committee. The data from the approved budget is published in the Financial Summary before the budget hearing (ORS 294.406).

Assessed Value: The market value set on real and personal property as a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

Audit: The annual review and appraisal of a municipal corporation's accounts and fiscal affairs conducted by an accountant under contract or the Secretary of State (ORS 297.425).

Audit Report: A report in a form prescribed by the Secretary of State made by an auditor expressing an opinion about the propriety of a local government's

financial statements, and compliance with requirements, orders and regulations.

B Bonded Debt Levy: Property tax levy dedicated to repayment of General Obligation Bonds authorized by more than 50 percent of the community's registered voters. The levy cannot exceed the term of the bonds.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A financial operating plan with estimated expenditures and expected revenues for a given period.

Budget Committee: A panel composed of the City Council and an equal number of citizens responsible for the review and recommendation of the annual budget (ORS 294.336).

Budget Message: A message prepared by the City Administrator and the Budget Officer explaining the annual proposed budget, articulating the strategies and budgets to achieve the City's goals, and identifying budget impacts and changes (ORS 294.391).

Budget Officer: The person appointed by the City Council to be responsible for assembling the budget. (ORS 294.331).

Budget Period: A 12-month period beginning July 1 of the first fiscal year and ending June 30 of the second fiscal year.

Budget Transfers: Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the originating fund and revenues in the receiving fund.

C Capital Outlay: Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings and valued more than \$5,000. [ORS 294.352(6)].

Capital Project Funds: A fund type used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

- CIP Fund:** Capital Improvement Fund.
- Contingency:** An appropriation of funds to cover unforeseen events that may occur during the budget year. The City Council must authorize the use of any contingency appropriations.
- D Debt Service:** Payment of interest and principal related to long term debt.
- Debt Service Funds:** A fund established to account for payment of general long-term debt principal and interest. [OAR 150-294.352(1)]
- Depreciation:** A system of accounting which aims to distribute the cost or other basic value of tangible capital assets, less salvage (if any), over the estimated useful life of the unit in a systematic and rational manner. It is a process of allocation, not of valuation. Depreciation is not budgeted by the City, in accordance with Oregon Local Budget Law.
- DEQ:** The Oregon Department of Environmental Quality works to restore, enhance, and maintain the quality of Oregon's air, water and land.
- E Encumbrance:** An obligation chargeable to an appropriation and for which part of the appropriation is reserved [ORS 294.311(10)].
- Enterprise Fund:** Records the resources and expenses of acquiring, operating and maintaining a self-supporting facility or service.
- Expenditures:** The money spent by the City for the programs and projects included within the approved budget.
- F Fiscal Year:** Twelve-month period from July 1 to June 30 for which the annual budget of the City is prepared and adopted.
- Fixed Assets:** Assets of a long-term character such as land, buildings, furniture, and other equipment.
- Franchise:** A privilege fee for using the ROW (Right of Way).
- Fringe Benefits:** The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.
- FTE:** Full-time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.
- Fund:** A division in the budget with independent fiscal and accounting requirements.
- Fund Balance:** The difference between governmental fund assets and liabilities; also referred to as fund equity or carryover.
- G GAAP:** Generally accepted accounting principals as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.
- General Fund:** Records needed to run the daily operations of the local government such as wages, rent, and utilities. It also shows the money that is necessary to pay for these general needs.
- H High Tech Crime Unit** A division of the Central Point Police Department that deals exclusively with electronic technology based crime. (Cyber crime)
- I Interfund Transfer:** Loans made by one fund to another and authorized by resolution or ordinance (ORS 294.460).
- Internal Service Fund:** A fund used to account for fiscal activities when goods or services are provided by one department or agency to other departments or agencies on a cost-reimbursement basis. [ORS 294.470]
- L Line-Item Budget:** The traditional form of budgeting, where proposed expenditures are based on individual objects of expense within a department or division. [ORS 294.352(3)]

- LID:** Local Improvement Districts are formed by petition and used to request the City of Central Point to finance improvements to neighborhoods (e.g., sidewalks) over a 10-year period.
- Local Option Levy:** Voter-approved property tax levies for a period of two to five years above the permanent tax rate.
- M Materials and Services:** The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.
- Modified Accrual:** Revenues are recorded in the accounting period in which they become available and measurable, and expenditures are recorded in the accounting period in which the fund liability is incurred.
- O Organizational Unit:** An administrative subdivision, such as a department or division, of the city government charged with carrying on one or more specific functions.
- P Permanent Tax Rate:** The rate per thousand dollars of Assessed Value that is the maximum that can be levied for government operations. The assessed valuation is capped and may increase by three percent per year.
- Personal Services:** Employee wages, health insurance costs, workers' compensation charges, and any other employee benefits.
- Proposed Budget:** The financial and operating document submitted to the Budget Committee and the governing body for consideration.
- R Requirements:** Total expenditures and unappropriated fund balance.
- Reserve:** A portion of a fund that is restricted for a specific purpose.
- Resources:** Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.
- Revenues:** Monies received or anticipated by a local government from both tax and non-tax sources.
- S SDC:** System Development Charges are assessed on new construction to cover the demands placed on City services. Charges collected cover water, transportation, storm drains, and parks costs.
- Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.
- Supplemental Budget:** A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to increase a tax levy.
- T Tax Levy:** Total amount of dollars raised in property taxes imposed by the city, permanent tax rate, local option levies, and bonded debt levies.
- Transfer:** An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.
- U Unappropriated Ending Fund Balance:** An amount set aside to be used as carryover for the next fiscal year's budget.
- W Working Capital Carryover:** The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.

Acronyms

A	ADA - Americans with Disabilities Act		PUC - Public Utility Commission
C	CAFR - Comprehensive Annual Financial Report		PW - Public Works
	CIP - Capital Improvement Plan	R	RPS - Regional Problem Solving
	CDBG - Community Development Block Grant		RTP - Regional Transportation Plan
	CMAQ - Congestion Management Air Quality		RVACT - Rogue Valley Area Commission on Transportation
	CPI - Consumer Price Index		RVCOG - Rogue Valley Council of Governments
	CUFR - Component Unit Financial Report		RVSS - Rogue Valley Sewer Service
D	DARE - Drug Awareness Resistance Education		RVTD - Rogue Valley Transit District
	DEQ - Department of Environmental Quality	S	RVTV - Rogue Valley Television
E	EOC - Emergency Operations Center		SBA - Small Business Administration
	EOY - End of Year		SCADA - Supervisory Control and Data Acquisition
	EPA - Environmental Protection Agency		SDC - System Development Charges
	ESD - Educational Service District		SOHS - Southern Oregon Historical Society
F	FEMA - Federal Emergency Management Agency		SORC - Southern Oregon Regional Communications
	FTE - Full Time Employee		STIP - Surface Transportation Improvement Program
	FY - Fiscal Year		SUV - Sport Utility Vehicle
G	GAAP - Generally Accepted Accounting Principals	T	TE - Transportation Enhancement
	GASB - Government Accounting Standards Board		TSP - Transportation System Plan
	GIS - Geographic Information Systems	V	VOIP - Voice Over Internet Protocol
H	HIPAA - Health Insurance Portability and Accountability Act	Y	YTD - Year to Date
	HR - Human Resources		
	HUD - Housing and Urban Development		
J	JJTC - Jackson/Josephine Transportation Committee		
L	LCDC - Land Conservation Development Commission		
	LID - Local Improvement District		
M	MWC - Medford Water Commission		
	MPO - Metropolitan Planning Organization		
	MPO-TAC - Metropolitan Planning Organization Technical Advisory Committee		
N	NFIP - National Flood Insurance Program		
	NPDES - National Pollutant Discharge Elimination System		
O	ODA - Oregon Department of Agriculture		
	ODOT - Oregon Department of Transportation		
	OMSI - Oregon Museum of Science & Industry		
	OPSRP - Oregon Public Service Retirement Plan		
	ORS - Oregon Revised Statute		
	OSHA - Occupational Safety and Health Administration		
	OTIA - Oregon Transportation Investment Act		
P	PEG - Public Education and Government		
	PERS - Public Employee Retirement System		
	PMS - Pavement Management System		

Legal Compliance

Affidavit of Publication, March 29 & April 5, 2010	L-2
Affidavit of Publication, May 20, 2010	L-3
Resolution 1261 Certifying the Provision of Certain Municipal Services	L-4
Resolution 1262 Electing to Receive State Revenue Sharing Funds	L-5
Resolution 1263 Adopting the Annual Budget Making Appropriations and Levying Taxes	L-6
Form LB-1 Notice of Budget Hearing	L-9
Form LB-50 Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property	L-12

Notice of Budget Committee Meeting

A public meeting of the Budget Committee of the City of Central Point, Jackson County, State of Oregon, will be held at the City of Central Point Council Chambers, 140 South Third Street, Central Point, Oregon, on April 12, 2010, at 6 pm.

At this meeting, the Budget Committee will hear the budget message and receive the City of Central Point's proposed budget for the fiscal year July 1, 2010 to June 30, 2011. A public hearing will be held to hear from citizens on the proposed use of State Revenue Sharing funds and other comments on the budget as proposed.

Listed below is the time and place of an additional Budget Committee meeting that will be held to complete review of the proposed budget:

April 19, 2010 at 6 pm;
City of Central Point Council Chambers located at 140 South Third Street, Central Point, Oregon.

March 29, April 5, 2010

Affidavit of Publication

State of Oregon,)
) ss.
County of Jackson)

I, Vickie Quinn, being first duly sworn, depose and say that I am the Principal Clerk of Medford Mail Tribune / or Daily Tidings newspaper of general circulation, printed and published at Medford in the aforesaid county and state; that the

NOTICE OF BUDGET COMMITTEE MEETING

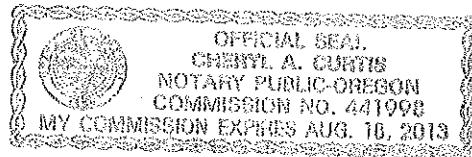
A printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 2 INSERTIONS in the following issues:
MARCH 29, APRIL 5, 2010

Vickie Quinn
.....

Subscribed and sworn to before me this 7 day of APRIL, 2010.

Cheryl A. Curtis
.....
Notary Public for Oregon

My Commission expires 18th day of August 2013.



RESOLUTION NO. 1261

A RESOLUTION CERTIFYING THE PROVISION OF MUNICIPAL SERVICES BY THE CITY OF CENTRAL POINT, OREGON

WHEREAS, ORS 221.760 provides that in order for cities located within counties with population over 100,000 to receive state revenues from cigarette, gas and liquor taxes, the State must be satisfied that the City provides certain municipal services; and,

WHEREAS, the City of Central Point wishes to certify to the appropriate state officer that the City provides these services;


NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL POINT, OREGON that the City of Central Point hereby certifies that it provides to its citizens the following municipal services:

- Police protection
- Street construction, maintenance and lighting
- Storm sewers
- Planning, zoning and subdivision control
- Water utilities

Passed by the Council and signed by me in authentication of its passage on June 10, 2010.


Mayor Hank Williams

ATTEST:


City Recorder

Approved by me this 10th day of June, 2010.


Mayor Hank Williams

RESOLUTION NO. 1262

A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS for FISCAL YEAR 2010-11

WHEREAS, the State of Oregon sets forth requirements for eligibility by cities for receipt of State Revenue Sharing funds, and the City of Central Point is desirous of receiving such funds, and qualifies;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL POINT, OREGON, AS FOLLOWS:

Section 1. The City hereby elects to receive distribution under ORS 221.770 of the State Revenue Sharing funds.

Section 2. The City hereby certifies as follows:

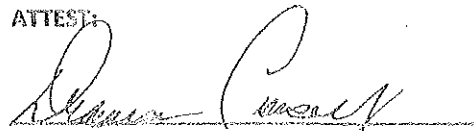
- A. The City has held at least one public hearing, after adequate public notice, before the Budget Committee on April 5, 2010 at which citizens had the opportunity to provide written and oral comment to the City Council on the possible uses of State Revenue Sharing funds.
- B. The City has held at least one public hearing, after adequate public notice, before the City Council on June 10, 2010, at which citizens had the opportunity to provide written and oral comment to, and ask questions of, the City Council on the proposed use of State Revenue Sharing funds in relation to the entire budget of the City for the fiscal year.
- C. The City has levied a property tax for the year proceeding the year in which State Revenue Sharing funds are sought hereunder and pursuant to ORS 471.810.

Section 3. A copy of this resolution shall be filed with the executive department of the State of Oregon no later than July 31, 2010.

Passed by the Council and signed by me in authentication of its passage on June 10th, 2010.



Mayor Hank Williams

ATTEST:


City Recorder

Approved by me this 11th day of June, 2010.



Mayor Hank Williams

RESOLUTION NO. 1263

**A RESOLUTION TO ADOPT THE BUDGET,
MAKE APPROPRIATIONS AND LEVY TAXES
FOR FISCAL YEAR JULY 1, 2010 TO JUNE 30, 2011**

WHEREAS, a public hearing was duly held by the City Council of Central Point, Oregon, on June 10, 2010 for the approved budget in the amount of \$28,581,720 for the fiscal year July 1, 2010 to June 30, 2011; and,

WHEREAS, no increases were made to the proposed tax levy of the approved budget, nor were any budget estimates increased more than 10% as limited by law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CENTRAL POINT, OREGON, AS FOLLOWS:

Section 1. The budget as approved by the Budget Committee is now on file in the office of the City Finance Director and is hereby adopted as the budget for the fiscal year July 1, 2010 through June 30, 2011.

Section 2. Taxes and other receipts of the City of Central Point are hereby appropriated for the purposes set forth below:

GENERAL FUND:	
Administration	706,650
City Enhancement	167,000
Technical Services	350,500
Mayor & Council	72,000
Finance	789,450
Parks	653,300
Recreation	604,250
Planning	511,600
Police	3,692,050
Interdepartmental	2,349,280
<u>Total General Fund</u>	<u>9,895,080</u>

STREET FUND:	
Capital Projects	0
Operations/Capital Projects	2,416,400
SDC Capital Projects	410,200
Interdepartmental	1,205,000
<u>Total Street Fund</u>	<u>4,031,600</u>

HOUSING FUND:	
Materials & Services	5,000
Transfers	25,000
Ending Balance	49,300
Total Housing Fund	79,300

CAPITAL IMPROVEMENT FUND:	
Park Projects	43,000
Park SDC Projects	50,000
Capital Projects	0
Interdepartmental	52,150
Total Capital Improvement Fund	145,150

RESERVE FUND:	
Total Reserve Fund	300,000

DEBT SERVICE FUND:	
Total Debt Service Fund	830,000

BUILDING FUND:	
Personnel Services	157,300
Materials & Services	21,600
Contingency	35,000
Ending Balance	215,450
Total Building Fund	429,350

WATER FUND:	
Capital Projects	0
Operations/Capital Projects	7,542,450
SDC Improvements	110,000
Interdepartmental	2,548,250
Total Water Fund	10,200,700

STORMWATER FUND:	
Operations/Capital Projects	684,250
SDC Improvements	59,000
Interdepartmental	260,900
Total Stormwater Fund	1,004,150

PUBLIC WORKS INTERNAL SERVICES FUND:	
Facilities Maintenance	270,000
Public Works Administration	556,700
Fleet Maintenance	293,000
Interdepartmental	565,690

Legal Compliance

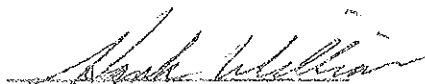
Total PW Internal Service Fund	1,685,390
Total All Funds	\$23,581,720

Section 3. As authorized by law and the Charter of the City of Central Point, Oregon, there is hereby levied upon the taxable property of said city as shown on the tax rolls of Jackson County, Oregon, for fiscal year 2010-11, the rate of \$4.47 per \$1,000 of assessed valuation for general government purposes, as follows:

<u>General Fund</u>	<u>Subject to Measure 5 Limits</u>	<u>Not Subject to Measure 5 Limits</u>	<u>Total</u>
Permanent rate limit tax	\$5.8328		\$5.8328
TOTAL LEVY	\$4.47		\$4.47

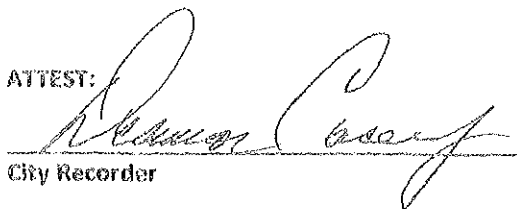
Section 4. The Finance Director is hereby authorized to enter the appropriation for each organizational unit, program, and division of the budget separately on the proper books and records as prescribed by law; and is further directed to certify to the Assessor of Jackson County, Oregon, the levy of taxes of the City of Central Point, Oregon, and to take all other steps with regard to said budget and levy as required by law.

Passed by the Council and signed by me in authentication of its passage on June 10, 2010.



Mayor Hank Williams

ATTEST:


City Recorder

Approved by me this 11th day of June, 2010.



Mayor Hank Williams

FORM
LD-1

NOTICE OF BUDGET HEARING

A meeting of the Central Point City Council will be held on June 10, 2010
(Governing body) (Date)

at 6:00 P.M. at 140 South Third Street, Central Point, OR The purpose of this meeting is to discuss the budget for
(Location)

the fiscal year beginning July 1, 2010 as approved by the City of Central Point Budget Committee.
(Municipal corporation)

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall - Finance Office

140 South Third Street, Central Point, OR between the hours of 9:00 am and 4:00 pm. This budget was prepared on
(Street address)

a basis of accounting that is: consistent; not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: Annual Period; 2-Year Period.

County	City	Chairperson of governing body	Telephone number
Jackson	Central Point	Hank Williams, Mayor	(541) 423-1023

FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund.		TOTAL OF ALL FUNDS	Adopted Budget This Year: 2009-2010	Approved Budget Next Year: 2010-2011
Anticipated Requirements	1. Total Personal Services		6,968,530	6,901,700
	2. Total Materials and Services		5,725,250	6,075,300
	3. Total Capital Outlay		4,621,000	7,094,500
	4. Total Debt Service		987,200	933,500
	5. Total Transfers		292,600	852,900
	6. Total Contingencies		500,000	538,000
	7. Total Special Payments		0	0
	8. Total Unappropriated and Reserved for Future Expenditure.....		5,645,270	6,185,820
	9. Total Requirements-- add lines 1 through 8		24,739,850	28,581,720
Anticipated Resources	10. Total Resources Except Property Taxes		20,851,850	24,511,720
	11. Total Property Taxes Estimated to be Received.....		3,888,000	4,070,000
	12. Total Resources-- add lines 10 and 11.....		24,739,850	28,581,720
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)		3,888,000	4,070,000
	14. Plus: Estimated Property Taxes Not to be Received.....			
	A. Loss Due to Constitutional Limits			
	B. Discounts Allowed, Other Uncollected Amounts		476,000	478,841
15. Total Tax Levied-- add lines 13 and 14.....		4,364,000	4,548,841	
Tax Levies By Type	16. Permanent Rate Limit Levy (rate limit \$5.8328)		Rate or Amount \$4.4700	Rate or Amount \$4.4700
	17. Local Option Taxes.....			
	18. Levy for Bonded Debt or Obligations.....			

STATEMENT OF INDEBTEDNESS

Debt Outstanding	Debt Authorized, Not Incurred
<input type="checkbox"/> None <input checked="" type="checkbox"/> As Summarized Below	<input type="checkbox"/> None <input checked="" type="checkbox"/> As Summarized Below

PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2010	July 1, 2010
Bonds	2,540,334	
Interest Bearing Warrants.....		
Other.....	3,438,980	5,600,000
Total Indebtedness	5,979,314	5,600,000

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

FUND LIABLE	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

150-504-073-2 (Rev. 01-10)

FORM
1.B-3

FUNDS REQUIRING A PROPERTY TAX TO BE LEVIED

Publish ONLY completed portion of this page.

Name of Fund General Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services	4,412,939	4,980,850	5,087,000
2. Total Materials and Services	2,235,017	2,452,400	2,554,800
3. Total Capital Outlay	13,653	0	25,000
4. Total Debt Service	0	0	0
5. Total Transfers	50,000	119,500	100,000
6. Total Contingencies		150,000	150,000
7. Total Special Payments	0	0	0
8. Total Unappropriated and Reserved for Future Expenditure	2,916,712	1,816,500	1,979,280
9. Total Requirements	9,628,321	9,519,250	9,896,080
10. Total Resources Except Property Taxes	5,758,078	5,631,250	5,826,080
11. Property Taxes Estimated to be Received	3,870,243	3,888,000	4,070,000
12. Total Resources (add lines 10 and 11)	9,628,321	9,519,250	9,896,080
13. Property Taxes Estimated to be Received (line 11)		3,888,000	4,070,000
14. Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit		0	0
B. Discounts, Other Uncollected Amounts		476,000	478,841
15. Total Tax Levied (add lines 13 and 14)		4,364,000	4,548,841
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit 5.8328)		\$4.4700	\$4.4700
17. Local Option Taxes			
18. Levy for Bonded Debt or Obligations			

Name of Fund	Actual Data Last Year 2008-09	Adopted Budget This Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services			
2. Total Materials and Services			
3. Total Capital Outlay			
4. Total Debt Service			
5. Total Transfers			
6. Total Contingencies			
7. Total Special Payments			
8. Total Unappropriated and Reserved for Future Expenditure			
9. Total Requirements			
10. Total Resources Except Property Taxes			
11. Property Taxes Estimated to be Received			
12. Total Resources (add lines 10 and 11)			
13. Property Taxes Estimated to be Received (line 11)			
14. Estimated Property Taxes Not to be Received			
A. Loss Due to Constitutional Limit			
B. Discounts, Other Uncollected Amounts			
15. Total Tax Levied (add lines 13 and 14)			
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit _____)			
17. Local Option Taxes			
18. Levy for Bonded Debt or Obligations			

150-504-073-4 (Rev. 01-10)

City of Central Point
Summary of Organization Unit As Approved

	2008-09	2009-10	2010-11
General Fund	Actual Data	Adopted Budget	Approved Budget
Administration	523,509	615,100	706,650
City Enhancement	122,915	143,500	167,000
Technical Services	370,078	409,600	350,500
Mayor & Council	53,099	73,250	72,000
Finance	769,789	793,550	789,450
Parks	578,447	638,300	653,300
Recreation	458,250	516,600	604,250
Planning	430,953	556,050	511,600
Police	3,343,601	3,567,300	3,692,050
Interdepartmental	2,977,680	2,206,000	2,349,280
Total General Fund	9,628,321	9,519,250	9,896,080
Street Fund			
Operations/Capital Projects	1,198,868	1,626,300	2,416,400
SDC Capital Projects	362,399	655,200	410,200
Interdepartmental	1,816,741	1,317,000	1,205,000
Total Street Fund	3,378,008	3,598,500	4,031,600
Housing Fund			
Materials & Services	4,992	5,000	5,000
Transfers	12,500	25,000	25,000
Ending Balance	54,595	51,400	49,300
Total Housing Fund	72,087	81,400	79,300
Capital Improvement Fund			
Park Projects	1,635,966	65,000	43,000
Park SDC Projects	405,804	85,500	50,000
Public Works Capital Projects	0	0	0
Interdepartmental	161,166	149,500	52,150
Total Capital Improvement Fund	2,202,936	300,000	145,150
Total Reserve Fund	0	0	300,000
Total Debt Service Fund	601,186	773,900	810,000
Building Fund			
Personnel Services	181,602	155,050	157,300
Materials & Services	28,212	27,600	21,600
Contingency	0	0	35,000
Ending Balance	332,154	182,750	215,450
Total Building Fund	541,968	365,400	429,350
Water Fund			
Operations/Capital Projects	2,506,303	3,830,730	7,542,450
SDC Capital Projects	364,687	2,020,000	110,000
Interdepartmental	2,706,538	1,832,270	2,548,250
Total Water Fund	5,577,528	7,683,000	10,200,700
Stormwater Fund			
Operations/Capital Projects	506,996	529,800	684,250
SDC Capital Projects	18,949	36,000	59,000
Interdepartmental	252,094	81,100	260,900
Total Stormwater Fund	778,039	646,900	1,004,150
Public Works Internal Service Fund			
Facilities Maintenance	282,175	292,800	270,000
Public Works Administration	707,234	626,700	556,700
Fleet Maintenance	323,776	335,550	293,000
Interdepartmental	531,829	516,450	565,690
Total PW Service Fund	1,845,014	1,771,500	1,685,390
Total All Funds	24,625,087	24,739,850	28,581,720

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property **FORM LB-50**
2010-2011

To assessor of Jackson County

* Be sure to read instructions provided.

Check here if this is an amended form.

The City of Central Point has the responsibility and authority to place the following property tax, fee, charge, or assessment on the tax roll of Jackson County. The property tax, fee, charge, or assessment is categorized as stated by this form.

140 South Third Street Central Point OR 97502 6/30/10
Mailing address of district City State ZIP code Date

Bev Adams Finance Director (541) 423-1023 bev.adams@centralpointoreg
Contact person Title Daytime telephone number Contact person e-mail address

CERTIFICATION--You must check one box.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

	Subject to general government limits		
	Rate --or--	dollar amount	
1. Rate/Amount levied (within permanent rate limit)	1	\$4.47	
2. Local option operating tax	2		
3. Local option capital project tax	3		Excluded from Measure 5 limits
4. Levy for "Gap Bonds"	4		
5. Levy for pension and disability obligations	5		Dollar amount of bond levy
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a		
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b		
6c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 6a + 6b)	6c		

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	\$5.8328
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES-- Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Tax amount --or-- rate authorized per year by voters

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES

Description	Subject to general government limitation	Excluded from Measure 5 limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property. The authority for putting these assessments on the roll is ORS _____. (Must be completed if you have an entry in Part IV.)

(see the back for worksheet for lines 6a, 6b, and 6c)
File with your assessor no later than **JULY 15**, unless granted an extension in writing.

150-594-050 (Rev. 01-10)

This report is intended to promote the best possible
management of public resources.

You are welcome to keep this copy; however, if you no longer need it, please return it to:

Finance Department
City of Central Point
140 S 3rd
Central Point, OR 97502

The Finance Department maintains a file of past documents.
Your cooperation will help us save copying costs.