



March 20, 2020

Cliff Woodruff
C. Woodruff Construction, LLC
1075 Plumtree Ln.
P.O. Box 909
Grants Pass OR 97528

RE: Notification of Land Use Application Status
Nelson Investments Site Plan & Architectural Review – File No. SPAR-
20003

Dear Cliff Woodruff:

This letter is to inform you that the Site Plan and Architectural Review application for Nelson Investments has been reviewed for completeness per Chapter 17.72 of the Central Point Municipal Code and deemed incomplete. Prior to acceptance as complete, this application requires submittal of the following information:

- **Building Elevations.** The Site Plan & Architectural Review application form requires submittal of architectural elevations drawn to scale. To satisfy this requirement the architectural elevations must be drawn to scale and include building details with sufficient detail to demonstrate compliance with CPMC 17.75.042 Commercial Building Design Standards in the Applicant's findings of fact.

If you have any questions regarding this communication please contact Eileen Mitchell at (541) 423-1053, or eileen.mitchell@centralpointoregon.gov.

Sincerely,

A handwritten signature in blue ink that reads "Stephanie Holtey". The signature is written in a cursive, flowing style.

Stephanie Holtey
Principal Planner

Cc: Marc Cross, Agent