



VARIANCE TO CODE STANDARDS  
CLASS "C"  
CPMC Section 17.13.500  
APPLICATION  
City of Central Point Planning Department

DATE STAMP  
FOR OFFICE USE ONLY

**APPLICANT INFORMATION:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: Business: \_\_\_\_\_ Residence: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

**AGENT INFORMATION:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: Business: \_\_\_\_\_ Residence: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

**OWNER OF RECORD: (Attach Separate Sheet If More Than One):**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: Business: \_\_\_\_\_ Residence: \_\_\_\_\_

**PROJECT DESCRIPTION:**

Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ Tax Lot(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Zoning District: \_\_\_\_\_ Total Acreage: \_\_\_\_\_

**NOTE: A pre-application meeting is required for this TYPE IV activity.**

**Has a pre-application meeting been held?**  Yes  No **Date:** \_\_\_\_\_

**REQUIRED SUBMITTALS:**

- Application Form
- Application Fee (See Current Fee Schedule)
- Site Plan and Elevations Drawn to Scale (3 sets)
- One copy of reduced Site Plan & Elevations (8 1/2 x 11)
- Written Authority from Property Owner if Agent in application process
- Written findings of fact (Addressing Criteria from application CPMC code section 17.13.500(C))
- Mailing labels for all properties within 250 foot perimeter of property

**I HEREBY STATE THAT THE FACTS RELATED IN THE ABOVE APPLICATION AND THE PLANS AND DOCUMENTS SUBMITTED HERewith ARE TRUE, CORRECT, AND ACCURATE TO THE BEST OF MY KNOWLEDGE.**

I certify that I am the:  Property Owner or  Authorized Agent of Owner of Project Site

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If any wetlands exist on the site, it is the applicant's responsibility to apply for a permit to the Division of State Lands before any site work begins.**

**FOR PLANNING DEPARTMENT USE ONLY**

Application Accepted As Complete on: \_\_\_\_\_  
Land Use Case File No. \_\_\_\_\_  
120<sup>th</sup> Day for Land Use or Limited Land Use Decision: \_\_\_\_\_  
Wetlands Check: \_\_\_\_\_