

**CITIZENS ADVISORY COMMITTEE**  
**August 11, 2020 - 6:00 p.m.**  
**Council Chambers @ Central Point City Hall**

**I. MEETING CALLED TO ORDER**

**II. ROLL CALL/INTRODUCTIONS**

David Painter (chair) Cameron Noble, Cinda Harnes, Robin Stroh, Carrie Reed, Mike House

**III. MINUTES**

Review and approval of January 14, 2020 minutes

**IV. PUBLIC APPEARANCES**

**V. BUSINESS**

- A. Transportation System Plan (TSP) Minor Amendment. Consideration of a revision to Project No. 230, Hwy 99 and Scenic Avenue to include traffic calming improvements from the City's jurisdictional boundary to Interstate Exit 35. The amendment is needed for ODOT to obtain funding to construct the project. Applicant: City of Central Point. File No. CPA-2000.
  
- B. City of Central Point Urban Growth Boundary Amendment. Consideration of an application to amend the Central Point Comprehensive Plan to add roughly 444 acres to the UGB for needed housing, employment, and parks and open space. Applicant: City of Central Point. File No. CPA-19001.

**VII. MISCELLANEOUS**

**VIII. ADJOURNMENT**

**City of Central Point  
Citizens Advisory Committee Minutes  
January 14, 2020**

**I. MEETING CALLED TO ORDER AT 6:00 P.M.**

**II. ROLL CALL**

Present were: David Painter (chair) Carrie Reed, Cinda Harmes, and Mike House.

Also in attendance were: Tom Humphrey, Community Development Director, Stephanie Holtey, Principal Planner, Justin Gindlesperger, Community Planner, and Karin Skelton, Planning Secretary.

**III. MINUTES** Carrie Reed made a motion to approve the minutes of the September 10, 2019, Citizen’s Advisory Committee meeting. Mike House seconded the motion. All members said “aye”. Motion passed.

**IV. PUBLIC APPEARANCES**

No public appearances

**V. BUSINESS**

**A. Central Point Hazard Mitigation Plan – 2019 Update**

Community planner Justin Gindlesperger said this update is a review of the risk assessment portion of the Hazard Mitigation Plan. He explained the definition of “risk” as the potential for loss or damage from a hazard which is uncontrolled or unexpected. He said the purpose of the plan is to prepare the City and its residents to be able to recover quickly from any loss or damage. He said the risk assessment process includes identification of hazards, assessment of vulnerability and risk analysis. The hazards the city is subject to are earthquake, flood, wildfire, severe weather, drought, volcanic eruptions and landslides. He said vulnerability is assessed by evaluating the overlap between natural hazards and community assets such as people, economy, built environment and natural environment. The process of analyzing risk takes into account exposure analysis, historical analysis and scenario analysis. He provided examples of each type of analysis. He then showed how each hazard is ranked (high, medium or low risk) and which ones the city would be most susceptible to.

Mr. Gindlesperger stated the next steps will be to draft mitigation strategies and action items. Once these have been drafted, the Hazard Mitigation Plan will come back to the Citizens Advisory Committee (CAC) for additional comments, feedback, questions or suggestions. Then it will go to the Planning Commission and City Council. It will then be incorporated into the Environmental Element of the Comprehensive Plan.

Carrie Reed moved to approve the draft Hazard Mitigation Plan as presented. Mike House seconded the motion. All members said "aye". Motion passed.

**B. Consideration of a Zone Map Change application. The zoning is proposed for change from Employment Commercial (TOD) to General Commercial (TOD). The 0.99 acres are located in the western portion of the City's downtown corridor. The Project Site is identified on the Jackson County Assessor's map as 37-2W-10AA, Tax Lots 6000 and 6100. Applicant: City of Central Point. File No. CPA-19008.**

Community Development Director Tom Humphrey said the City is initiating a minor zone map amendment from Employment Commercial (EC) to General Commercial (GC). The property consists of 0.99 acres and two tax lots located at 119 W Pine Street and 11 S. Haskell Street. He said this change is proposed in order to realign the zoning designation with proposed uses. It will allow for the future expansion of the Rogue Creamery. He added the Creamery is working with a local engineering group to evaluate the impact of the zone change on traffic within the vicinity. He explained the difference between the Employment Commercial and the General Commercial zones and added the zone change must comply with the Comprehensive Plan, be compatible with surrounding land uses and zoning and comply with the Transportation Planning Rule.

He said the Planning Commission has directed staff to move the zone change to a public hearing once the traffic study was complete. He asked if the Citizens Advisory Committee felt the proposal satisfied all the criteria provided in the findings and if so did they feel it should go to a public hearing once the traffic study was completed.

Mike House made a motion to proceed to a public hearing on the proposed zone change once the traffic study was completed. Cinda Harmes seconded the motion. ROLL CALL: Cinda Harmes, yes; Carrie Reed, yes; Mike House, yes. Motion passed.

### **C. Urban Growth Boundary Amendment Update**

Principal Planner Stephanie Holtey reviewed the Urban Growth Boundary (UGB) amendment. She said the traffic study should be complete within a few weeks. Then the application will be submitted to the County. She reviewed the criteria that will be addressed and said the Citizens Advisory Committee (CAC) would be asked to make a recommendation to the Planning Commission. She said there might be a special meeting of the CAC in April or May to review the traffic analysis. She added traffic impacts would be reviewed at the time of any annexation or development once the UGB amendment was approved.

## **VI. DISCUSSION**

### **PLANNING UPDATE**

- The chiropractic and urgent care building at the corner of Pine Street and 6<sup>th</sup> Street is beginning construction.
- Domino's pizza has been approved on Freeman Road however they need to complete a lot line adjustment prior to permits being issued.
- There is a multi-story medical building proposed for the corner property at 10<sup>th</sup> and Freeman.
- The improvements on Scenic Avenue are underway.
- Construction continues on the apartments on North Haskell
- The Housing Authority apartments and townhouses are nearing completion
- A new multi-use building in Twin Creeks is being proposed by the owners of Smith Crossing. They will be having a neighborhood meeting to discuss the concept and get public feedback.
- There is a car wash and oil change facility approved for the corner of Biddle Road and Hamrick. A portion of the property will be partitioned for a commercial subdivision
- Chicory Village will be getting their final plat soon. Currently they have a permit for one single family home.

- The City is working to acquire property to be able to connect S. Haskell and Beall Lane.

**VII. MISCELLANEOUS**

**VIII. ADJOURNMENT**

Carrie Reed made a motion to adjourn. Mike House seconded the motion. All members said “aye”. The meeting adjourned at 6:55 p.m.

The foregoing minutes of the September 10, 2019 Citizens Advisory Committee were approved by the Citizens Advisory Committee at its meeting of January 14, 2020.

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Chairman

**TRANSPORTATION SYSTEM PLAN AMENDMENT**



August 11, 2020

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**Agenda Item: VIII-A**

Consideration of Minor Revision to the Transportation System Plan (TSP) concerning improvements at the intersection of Highway 99 and Scenic Avenue. Applicant: City of Central Point. File No. CPA-20001.

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**Staff Source:**

Stephanie Holtey, Principal Planner

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**Background**

The Oregon Department of Transportation (ODOT) has received funding through the All Road Transportation Safety (ARTS) Program to signalize the intersection at Highway 99 and Scenic Avenue and apply a road diet (i.e. 4 lanes to 3 lanes with a center turn lane from Mile Post .42 to MP 1.64). The proposed improvements extend from the jurisdictional boundary on Highway 99 north to Exit 35 (Attachment "A"). To receive funding for design, engineering and construction through the ARTS Program, ODOT needs the City needs to amend the TSP to include all improvements associated with the project. Currently, Project No. 230 in the City's TSP lists the signal but does not include the road diet. The City is proposing the Minor Amendment to the TSP to support ODOT's project, which will ultimately address traffic safety concerns at this location.

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**Discussion**

At the August 11, 2020 Citizen's Advisory Committee Meeting, staff will present an overview of the project and proposed amendments. Following public input staff is seeking a recommendation from the CAC to approve the Minor Amendment to the TSP, which will be noticed and scheduled for public hearing at the September 1, 2020 Planning Commission Meeting.

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**Attachments**

Attachment "A" – Scenic Avenue/Hwy 99 Project Location

Attachment "B" – Proposed Revisions to Table 7.4 and Table 12.5



**TSP Project No. 230: Highway 99/Scenic Avenue**

Project Location Map (Approximate)  
CPA-20001



Table 7.4. Transportation Projects, 2008-2030

Ref. No.	Project Location	Improv. Category	Project Description	Vehicle	Bicycle	Pedestrian	Transit	Freight	Access	Economic	Safety	Operations	Truck Traffic	Urban Upgrade	Year	ODOT	County	Central Point	Medford	Other
201	New Haven Rd. & Hamrick Rd. Int.	P	Install traffic signal for pedestrian crossing when warranted by traffic volumes and/or pedestrian activity.	*	*	*		*			✓	✓			2012	◆	◆	◆		◆
202	Hwy. 99 & Twin Creeks Drive RR-King/Intersection	major	New signalized intersection at Hwy. 99 & Twin Creeks Dr. and new railroad crossing at Twin Creeks Dr.	*	*	*	*		*		✓	✓			2012	◆	◆	◆		◆
203	Hwy. 99, Project No. 1, Traffic Calming	minor	Landscape medians, crosswalks, off-street pathways, bike lanes, street lighting, & control fencing	*	*	*				✓	✓				2012		◆			
204	S. Haskell St., Pine St. to Ash St.	uu	Widen to three lanes with curb, gutter, bike lanes & sidewalks.	*	*	*					✓				2030		◆			
205	10th St. & Pine St. & Freeman Rd. Intersection	minor	Add protective-permissive plating to eastbound and westbound left turn movements.	*							✓				2030		◆			
206	Hwy. 99, Project No. 2, Traffic Calming	P	Pedestrian crossings, on-street parking, streetscape improvements, & traffic calming in vicinity of the Rogue Creamery.	*	*	*				✓	✓				2030		◆			◆
207	10th St., Hazel St. to Lathrop	uu	Widen to add turn lane with bike lanes & sidewalks.	*	*	*					✓	✓			2031		◆	◆		◆
208	Oak St.; Second, Third & First St.; Marzanita-Lauvel		Improve alleys and parking facility	*	*	*				✓					2012		◆	◆		
209	Beede Rd.; Gebhard Rd. to Hamrick Rd.	uu	Widen to collector standards with sidewalks & bike lanes.	*	*	*					✓			✓	2017		◆	◆		
210	E. Pine St. & Meadowbrook Dr.	minor	Restrict intersection movement to right-in, right-out, left-in.	*				*			✓	✓			2012		◆	◆		◆
211	Beede Rd. & Hamrick Rd. Intersection	P	Add traffic signal for pedestrian crossing.	*	*	*					✓				2012		◆	◆		◆
212	Hwy. 99, Project No. 4	P	Cupp Street Gateway	*	*	*				✓	✓				2017		◆	◆		◆
213	Table Rock Rd. & South Hamrick Rd. Intersection		Add Traffic Signal	*				*			✓	✓			2017		◆	◆	◆	
214	Scenic Av.; Mary's Way to Scenic Middle School	uu	Widen 3 lanes, bike lanes, sidewalks.	*	*	*					✓	✓		✓	2030		◆	◆		
215	Hwy. 99, Project No. 3	P	Pedestrian crossings, streetscape improvements & traffic calming.	*	*	*				✓	✓				2030		◆	◆		◆
216	E. Pine St. & Hamrick Rd. Intersection	minor	Widen west and south approaches to add a second eastbound left turn lane and second receiving lane. Restripe northbound approach to include dual left turns and a single through-shared-right turn. Restripe southbound approach to include a left turn, through, and exclusive right turn lanes.	*			*				✓	✓			2012		◆	◆		
217	E. Pine St. & 2nd St. & 6th St. & 3rd St.	S	Traffic calming, remove 4th St. signal, add new signals at 2nd and 6th St., remove 3rd St. signal and install median control.	*	*	*					✓	✓		✓	2012		◆	◆		◆
218	E. Pine St. & Table Rock Rd.	minor	Widen west approach to add second eastbound left turn lane.	*				*			✓	✓			2017		◆	◆	◆	
219	Table Rock Rd. & Vistas Rd. Intersection	major	Widen to increase capacity, add eastbound lane & shared through-right turn movement	*				*			✓	✓			2012		◆	◆	◆	
220	Gebhard Rd.; UGB to Beede Rd.	uu	Realign, widen to 3 lanes, bike lanes, sidewalks, urban upgrade (collector standards).	*	*	*					✓			✓	2017		◆	◆		◆

Table 7.4. Transportation Projects, 2008-2030

Ref. No.	Project Location	Improv. Category	Project Description	Vehicle	Bicycle	Pedestrian	Transit	Freight	Access	Economic	Safety	Operations	Truck Traffic	Urban Upgrade	Year	ODOT	County	Central Point	Medford	Other
221	Hwy. 99 & Beall Ln. intersection	major	Realign & upgrade signals & railroad crossing, urban upgrade.	*	*	*		*			✓			✓	2017	◆	◆	◆	◆	◆
222	3rd St.: E. Pine St. to Hazel St.	uu	Add bike lanes and sidewalks	*	*	*					✓			✓	2030			◆		
223	Hazel St.: Third to 10th St.	p	Pave and improve, adding sidewalks.	*	*	*					✓			✓	2030		◆	◆	◆	
224	Scenic Av.: Tenth St. to Scenic Middle School	uu	Widen 3 lanes, bike lanes, sidewalks (collector standards)														◆	◆	◆	
225	Hwy. 99: Phase 3	pb	Widen to provide bike lanes & sidewalks.			*		*							✓	2030		◆		◆
226	E. Pine St.; I-5 to Penninger Rd.	minor	Add right turn lane with sidewalks.	*		*		*			✓			✓	2030	◆		◆		
227	W. Pine St.; Hanley Rd. to Haskell St.	uu	Widen 3 lanes (continuous turn lane), bike lanes, sidewalks, urban upgrade.		*						✓			✓	2030		◆	◆		
228	E. Pine Street traffic calming	major	Misc. enhancements such as bulb-outs, cross-walks, signals, etc. that improve the pedestrian environment along Pine Street.		*	*		*		✓	✓	✓			2030			◆		
229	2nd St.: E. Pine St. to Hazel St.	pb	Add bike lanes & sidewalks, redesignate as one-way southbound.	*	*	*					✓			✓	2030			◆		
230	Hwy. 99 & Scenic Av. Intersection	major	<b>Realign intersection</b> , install a traffic signal when signal warrants are met <b>and reduce from 5 to 3 lanes from jurisdictional boundary to Interstate 5, Exlt 35</b>	*	*	*					✓			✓	2012	◆	◆	◆		
231	Scenic Av.: Hwy. 99 to Grant Rd.	uu	Widen 3 lanes, bike lanes, sidewalks. Box culvert developer driven	*	*	*					✓	✓		✓	2030	◆	◆	◆		◆
232	Taylor Rd.: Grant Rd. to Silver Creek	uu	Widen 3 lanes, bike lanes, sidewalks, urban upgrade. Culvert crossings (2)	*	*	*					✓			✓	2031		◆	◆		◆
233	E. Pine St.: Hamrick Rd. to Bear Creek Bridge	pb	Widen for decelerate lanes, add bike lanes and sidewalks.	*	*	*					✓			✓	2031	◆	◆	◆		
234	E. W. Hamrick Rd. extension (south of E. Pine St.)	nc	Extend Hamrick Rd. westerly to intersect with Penninger Rd. (collector standards).	*	*	*		*				✓			2031			◆		
235	Freeman Rd.: Hopkins Rd. to Beall Ln.	b	Rebuild to collector standards		*						✓				2012			◆		
236	E. Pine St.: Bear Creek Bridge to Penninger Rd.	pb	Widen for turn lanes, bike lanes, add sidewalks. Add third lane	*	*	*		*			✓				2017	◆	◆	◆		
237	Freeman Rd.: Oak St. to Hopkins Rd.	uu	Widen 3 lanes (continuous turn lane), bike lanes, sidewalks, urban upgrade.	*	*	*								✓	2031	◆	◆	◆		
238	10th St.: E. Pine St. to Hazel St.	uu	Widen to add continuous turn lane, bike lanes & sidewalks.	*	*	*									2031			◆		
239	Grant Rd.: Scenic Av. to Taylor Rd.	uu	Realign, widen to 3 lanes, bike lanes, sidewalks, urban upgrade	*	*	*								✓	2031		◆	◆		◆
240	Penninger Rd. Extension, South	nc	Extend Penninger Rd. from E. Pine St. south across Bear Creek to Hamrick Rd. & construct new bridge across Bear Creek	*	*	*					✓				2031	◆	◆	◆		
241	3rd St.: Hazel St. to Scenic Ave.	minor	Widen to 3 lanes, bike lanes, sidewalks, urban upgrade (collector standards)	*	*	*					✓	✓			2031			◆		
242	Grant Rd.: Taylor Rd. to Beall Ln.	uu	Realign, widen to 3 lanes, bike lanes, sidewalks, urban upgrade (collector standards)	*	*	*					✓			✓	2031		◆	◆		◆
243	Bursell Rd.: Beall Ln. to Hopkins Rd.	uu	Urban upgrade; 2 lanes, bike lanes, sidewalks.	*	*	*					✓			✓	2031		◆	◆		
244	Upton Rd., Scenic Av. Raymond St.	ru	Widen to rural 2 lanes with bike lanes, sidewalks.	*	*	*									2031			◆	◆	

Table 7.4. Transportation Projects, 2008-2030

Ref. No.	Project Location	Improv. Category	Project Description	Vehicle	Bicycle	Pedestrian	Transit	Freight	Access	Economic	Safety	Operations	Truck Traffic	Urban Upgrade	Year	ODOT	County	Central Point	Medford	Other
245	Peninger Rd. Project	nc	Extend Penninger Rd. from E. Pine St. north across Bear Creek to Beebe Rd. & remove signal at Penninger /Pine St. and construct bridge across Bear Creek. Also, extend Peninger Rd. south across Bear Creek to intersect with S. Hamrick Rd.	*	*	*						√			2031	♦	♦	♦		
246	Freeman Rd. & Hopkins Rd. Intersection	s	Install new signal.	*								√	√		2031	♦	♦	♦		
247	3rd St.; E. Pine St. to Ash St.	p	Construct sidewalks, repair curb & gutter.			*							√		2031			♦		
248	Maple St.; Hwy. 99 to 10th St.	p	Construct sidewalks, repair curb & gutter.			*							√		2031			♦		
249	4th St.; Ash St. to Cedar St.	p	Construct sidewalks, repair curb & gutter.			*							√		2031			♦		
250	Ash St.; Hwy. 99 to Freeman Rd.	p	Construct sidewalks, repair curb & gutter.			*							√		2031			♦		
251	Oak St.; Hwy. 99 to Freeman Rd.	p	Construct sidewalks, repair curb & gutter.			*							√		2031			♦		
252	Rachel Dr.; Saxbury Dr. to W. Pine St.	p	Construct sidewalks, repair curb & gutter.			*							√		2031			♦		
253	Saxbury Dr.; Brad Wy. To Rachel Dr.	p	Construct sidewalks, repair curb & gutter.			*							√		2031			♦		
254	Brad Wy.; Taylor Rd. to Saxbury Dr.	p	Construct sidewalks, repair curb & gutter.			*							√		2031			♦		
255	E. Pine St.; I-5 to Table Rock Rd.	major	Widen E. Pine St. to add third westbound through lane from east side of Table Rock Rd. to I-5 SB off-ramp.	*	*	*						√	√		2031			♦	♦	

Table 12.5. Tier 1 - Long Term Projects

Ref. No.	Project Location	Improv. Category	Project Description	Vehicle	Bicycle	Pedestrian	Transit	Freight	Access	Economic	Safety	Operations	Truck Traffic	Urban Upgrade	Tier	ODOT	County	Central Point	Medford	Other
218	E. Pine St. & Table Rock Rd.	minor	Widen west approach to add second eastbound left turn lane.	■				■			√	√			Tier 1, Long		◆	◆	◆	
219	Table Rock Rd. & Vilas Rd. Intersection	major	Widen to increase capacity, add eastbound lane & shared through-right turn movement	■				■			√	√			Tier 1, Long		◆	◆	◆	
220	Gebhard Rd.: UGB to Beebe Rd.	uu	Realign, widen to 3 lanes, bike lanes, sidewalks, urban upgrade (collector standards).	■	■	■					√			√	Tier 1, Long		◆	◆		◆
221	Hwy. 99 & Beall Ln. intersection	major	Realign & upgrade signals & railroad crossing, urban upgrade.	■	■	■		■			√			√	Tier 1, Long	◆	◆	◆	◆	◆
222	3rd St.: E. Pine St. to Hazel St.	uu	Add bike lanes and sidewalks	■	■	■					√			√	Tier 1, Long			◆		
223	Hazel St.: Third to 10th St.	p	Pave and improve, adding sidewalks.	■	■	■					√			√	Tier 1, Long		◆	◆		
224	Scenic Av.: Tenth St. to Scenic Middle School	uu	Widen 3 lanes, bike lanes, sidewalks (collector standards).	■	■	■									Tier 1, Long		◆	◆		
225	Hwy. 99: Phase 3	pb	Widen to provide bike lanes & sidewalks.		■	■		■						√	Tier 1, Long			◆		◆
226	E. Pine St.; I-5 to Penninger Rd.	minor	Add right turn lane with sidewalks.	■		■		■				√			Tier 1, Long	◆		◆		
227	W. Pine St.; Hanley Rd. to Haskell St.	uu	Widen 3 lanes (continuous turn lane), bike lanes, sidewalks, urban upgrade.		■						√	√			Tier 1, Long		◆	◆		
228	E. Pine Street traffic calming	major	Misc. enhancements such as bulb-outs, cross-walks, signals, etc. that improve the pedestrian environment along Pine Street.		■	■		■		√	√	√			Tier 1, Long			◆		
229	2nd St.: E. Pine St. to Hazel St.	pb	Add bike lanes & sidewalks, redesignate as one-way southbound.	■	■	■					√				Tier 1, Long			◆		
230	Hwy. 99 & Scenic Av. Intersection	major	Realign intersection, install a traffic signal when signal warrants are met and reduce from 5 to 3 lanes from jurisdictional boundary to Interstate, Exit 35	■	■	■					√			√	Tier 1, Long	◆	◆	◆		
231	Scenic Av.: Hwy. 99 to Grant Rd.	uu	Widen 3 lanes, bike lanes, sidewalks. Box culvert developer driven.	■	■	■					√	√		√	Tier 1, Long	◆	◆	◆		◆
232	Taylor Rd.: Grant Rd. to Silver Creek	uu	Widen 3 lanes, bike lanes, sidewalks, urban upgrade. Culvert crossings (2)	■	■	■					√			√	Tier 1, Long		◆	◆		◆

TIER 1 LONG TERM COSTS

LEGEND:

- uu = urban upgrade
- ru = rural upgrade
- s = signalization
- p = pedestrian
- b = bicycle
- pb = pedestrian/bicycle
- minor = minor capacity improvement
- major = major capacity improvement
- nc = new construction

**URBAN GROWTH BOUNDARY AMENDMENT**



August 11, 2020

**Agenda Item: VIII-B**

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Consideration of a Comprehensive Plan Amendment to add roughly 444 acres to the City of Central Point Urban Growth Boundary (UGB) for needed housing, employment and parks and open spaces. Applicant: City of Central Point. File No. CPA-19001.

**Staff Source:**

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Stephanie Holtey, Principal Planner

**Background**

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The City is requesting a Comprehensive Plan Amendment to add roughly 444 acres of land to the Urban Growth Boundary (UGB) for housing, employment (non-industrial) and parks and open space (Attachment "A" and "B"). The UGB Amendment is in response to forecast growth over a 20-year planning period (2019-2039), the lack of available buildable lands in the current UGB to meet the identified land need, and the availability of Urban Reserve Areas (URAs). As part of the UGB Amendment application, the City is proposing jurisdictional transfer of four (4) roadways from the County to the City (Attachment "C") and a minor amendment to the Urban Growth Boundary Management Agreement (UGBMA) between Jackson County and the City (Attachment "D"). The purpose of this change is to impose a 40 acre minimum lot size on land divisions in the UGB since these lands will remain in the County until they are annexed into the City.

To approve the UGB Amendment, the City and County must find that the proposal satisfies the criteria for Major UGB Revisions in the UGBMA between the County and City and applicable state, county and city requirements. In general, these include the following:

- Demonstrate a Land Need, including inability to accommodate growth inside the current UGB.
- Determine a Boundary Location that is consistent with priorities set forth in the Oregon Administrative Rules (OAR) and Oregon Revised Statutes (ORS 197.298), and that is consistent with Statewide Planning Goal 14 location criteria. These criteria require selection of lands that provide for:
  - Efficient accommodation of land needs;
  - Orderly and economic provision of public facilities and services;
  - Balance comparative environmental, social, economic, and energy (ESEE) consequences; and,
  - Consider compatibility of proposed urban uses with nearby agricultural and forest activities occurring on farm and forest lands outside the UGB.

Additionally, the location and land uses must comply with County and City Comprehensive Plans and applicable regulations. These are addressed in the Findings of Fact and Conclusions of Law, which are available online at <https://www.centralpointoregon.gov/cd/page/2019-urban-growth-boundary-amendment>.

**Discussion**

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At the August 11, 2020 Citizen's Advisory Committee Meeting, staff will provide an overview of the UGB Amendment and how it meets the applicable criteria. Additionally staff will explain the approval process and request input from the CAC and interested members of the public regarding the UGB Amendment application, as

well as public engagement opportunities over the next 1-2 months. Staff is recommending that the meeting be continued to September 8<sup>th</sup> to allow an additional opportunity for the CAC to receive public input prior to making a formal recommendation to the Planning Commission and City Council.

**Attachments**

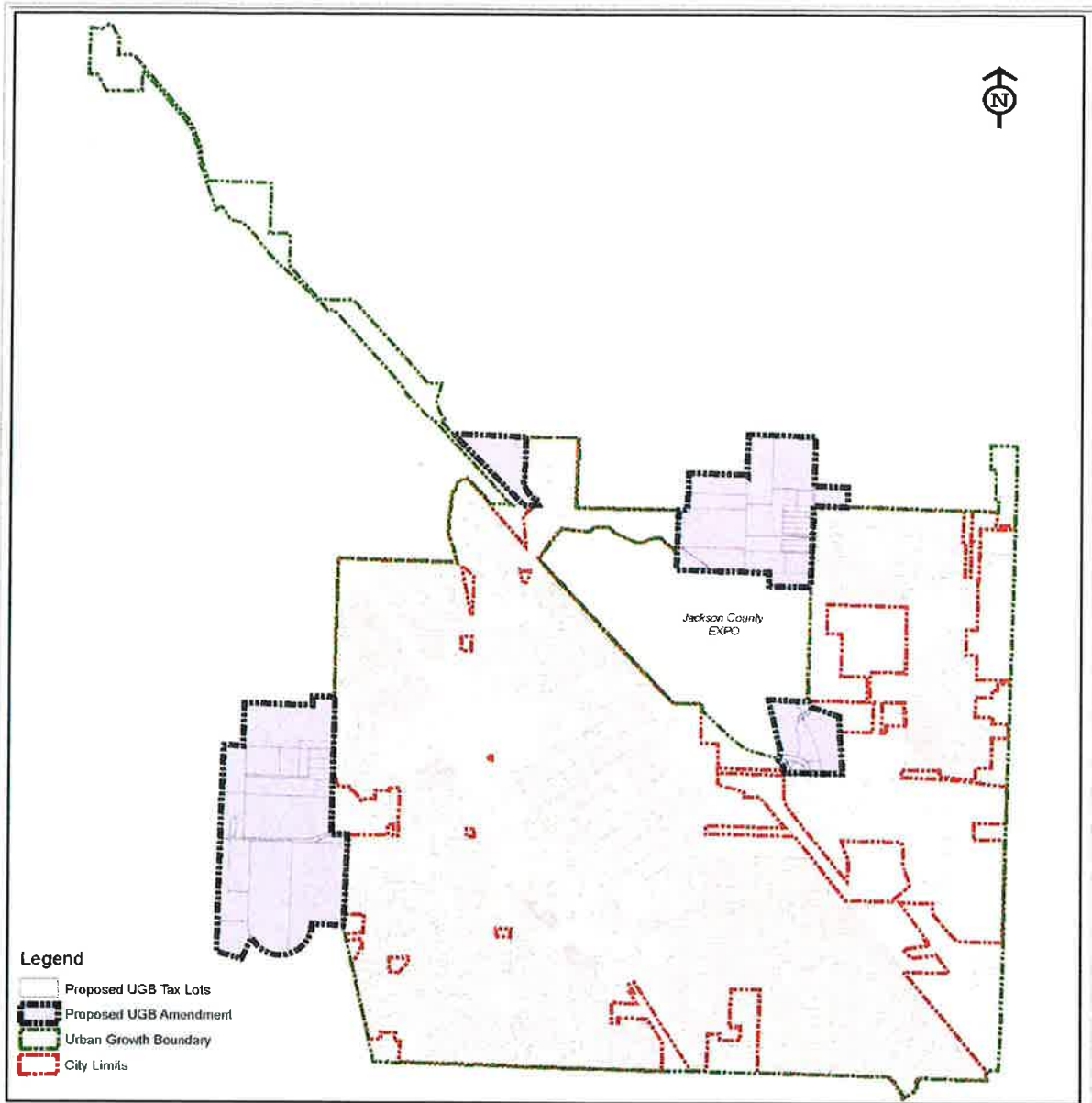
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Attachment "A" – Proposed UGB Boundaries

Attachment "B" – Proposed UGB Land Use

Attachment "C" – Proposed Street Jurisdiction Map

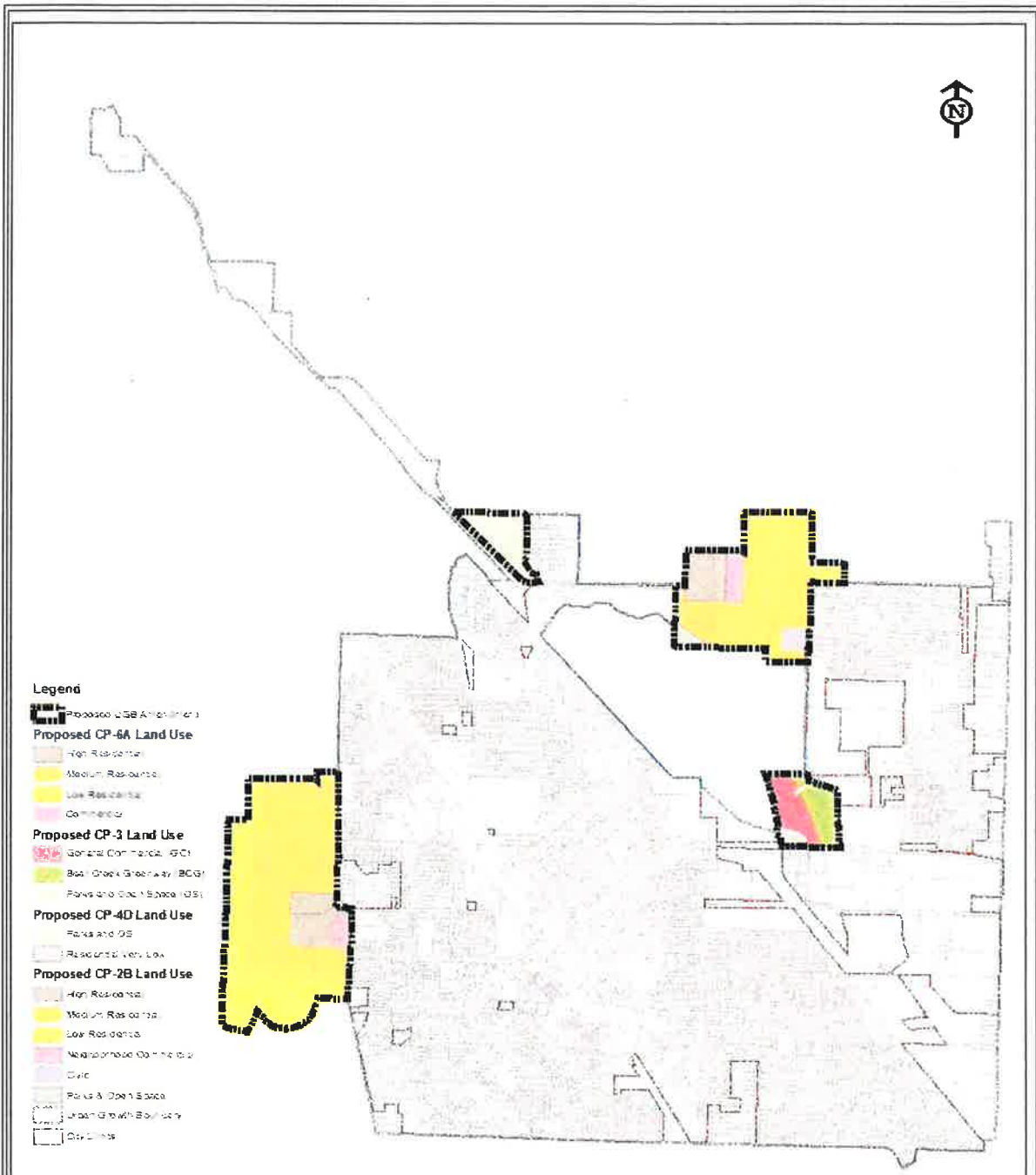
Attachment "D" – UGBMA with Revisions



**Central Point Urban Growth Boundary Amendment**

Proposed UGB Areas



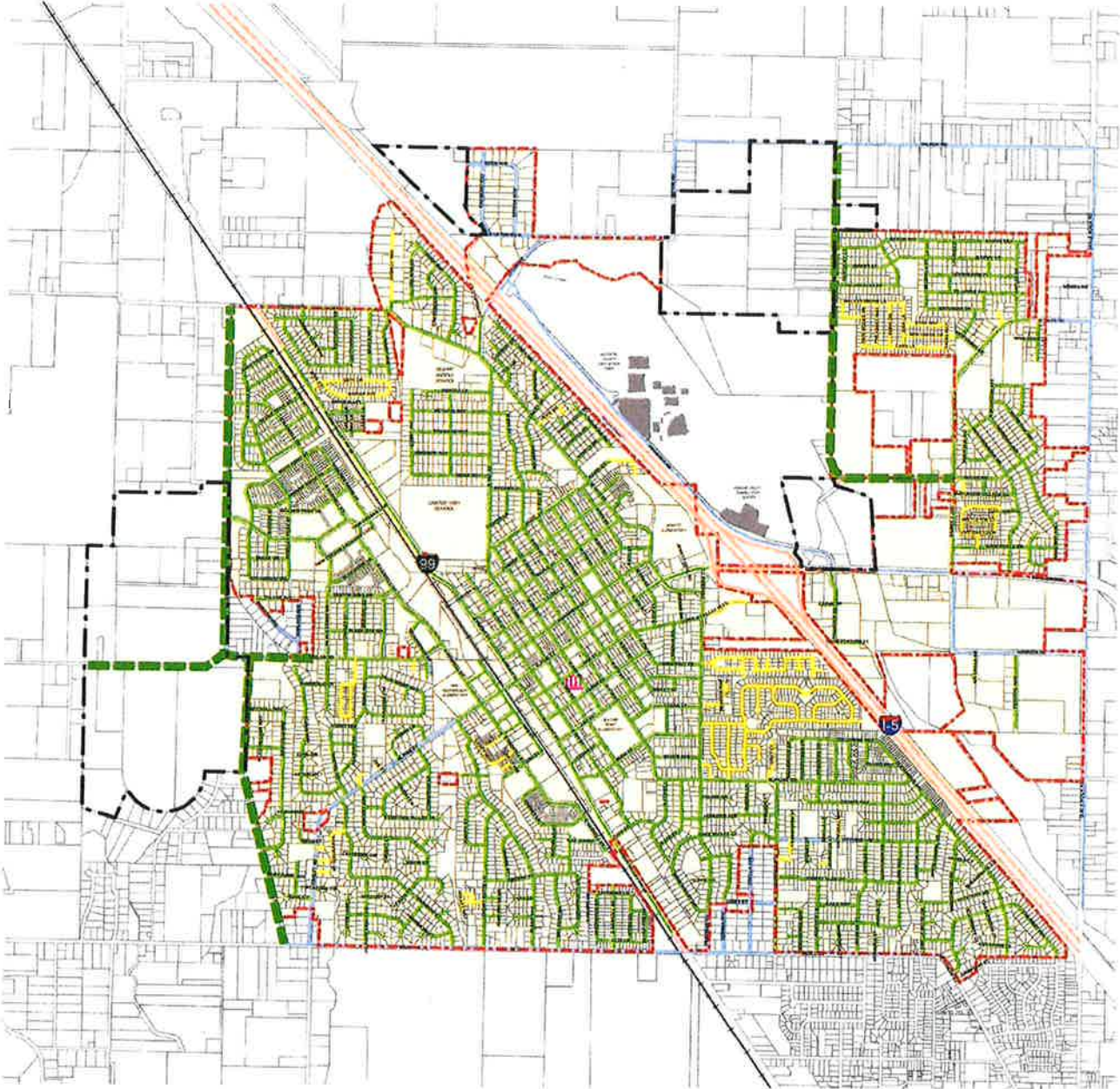


**Central Point Urban Growth Boundary Amendment**

Proposed UGB Land Use



# Street Jurisdiction 2019- 2039 Amendment



### Legend

- City Limits
- █ Proposed RUGB

- Street Jurisdiction**
- CITY
  - CITY (PROPOSED)

- COUNTY
- PRIVATE
- STATE



**AGREEMENT BETWEEN THE CITY OF CENTRAL POINT, OREGON (CITY)  
AND JACKSON COUNTY, OREGON (COUNTY)  
FOR THE JOINT MANAGEMENT OF THE CENTRAL POINT URBAN  
GROWTH BOUNDARY**

**WHEREAS**, under ORS 190.003 to 190.030, and 197.175, et seq. City and County are authorized to enter into intergovernmental agreements and are required to prepare and adopt Comprehensive Plans consistent with Statewide Planning Goals; and

**WHEREAS**, under ORS 197 - State Land Use Goal 14, Urbanization, the "Establishment and change of the boundary shall be a cooperative process between a city and the county or counties that surround it"; and

**WHEREAS**, City and County have adopted a Regional Plan which necessitates revisions to the previous agreement; and

**WHEREAS**, City and County recognize the importance of providing an orderly transition of urban services from County to City jurisdiction and administration as the Urban Reserve transitions from a rural to an urban character; and

**WHEREAS**, ORS 190.003, et seq. requires that an intergovernmental agreement relating to the performance of functions or activities by one unit of local government for another shall be adopted and shall specify the responsibilities between the parties;

NOW, THEREFORE, the City and County adopt the following urban growth policies which shall serve as the basis for decisions pertaining to development and land uses in the area between the City limits of Central Point and its urban-growth boundary, and other lands that are of mutual interest or are of significant importance to Central Point's long-range growth and development.

DEFINITIONS

1. Area of Mutual Planning Concern: A geographical area lying beyond the adopted urban growth boundary in which the City and County have an interest in terms of that area's types and levels of development, land uses, environment, agriculture, and other unique characteristics. The area is not subject to annexation within the current planning period but may be in the path of longer-range urban growth. Therefore, the City and County will fully coordinate land use activity within this area.
2. BOC: Jackson County Board of Commissioners.
3. Comprehensive Plan: State-acknowledged comprehensive plan adopted by City or County.

4. Contract Annexation: A process whereby the City, County, and other involved parties enter into a contract that permits:
  - A) The parties to administer urban land use regulations on the development of property following an annexation decision while the property remains under County jurisdiction; and
  - B) The City to annex property developed to City densities and uses, with the improvement to appear on the County tax rolls prior to the effective date of annexation, resulting in a greater benefit to the tax base of the community.
5. Council: City of Central Point City Council
6. Develop: To bring about growth or create new opportunities for growth; to cause the expansion of available lands; to extend public facilities or services; to construct, alter or expand a structure; to conduct a mining operation; to make a change in the use of appearance of land; to divide land into smaller parcels; to create or terminate rights of access, etc.
7. LDO: Jackson County's Land Development Ordinance.
8. Non-Resource Land: Land that is not subject to the statewide Goals listed in OAR 660-004-0010(1)(a) through (g) except subsections (c) and (d).
9. Planning Services: Legislative activities, such as adoption and amendment of comprehensive plan text and maps, adoption and amendment of land use regulations, and quasi-judicial processing of land use actions.
10. Resource Land: Land that *is* subject to the statewide Goals listed in OAR 660-004-0010(1)(a) through (g) except subsections (c) and (d).
11. Subdivide or Partition Land: The act of dividing the legal ownership of land into smaller units, as set forth in Oregon Revised Statutes 92.010.
12. Urban/Public Facilities and Services: Basic facilities that are planned for and provided by either the private or public sector, and are essential to the support of development in accordance with the City's Comprehensive Plan. Such facilities and services include, but are not limited to, police and fire protection, sanitary facilities, public water and storm drain facilities; planning, zoning, and subdivision controls; health services; recreation facilities and services; energy and communication services; and community governmental services including schools and transportation.
13. Urban Growth Boundary: A site specific line on the Official Plan and Zoning Map of Jackson County, which identifies and encompasses urban and urbanizable lands within the County, including:

A) **URBAN LAND:** Residential areas generally comprised of parcels smaller than one acre, or highly developed commercial and industrial areas which are within incorporated cities or which contain concentrations of persons who reside or work in the areas, including land adjacent to and outside cities, and which have supporting urban public facilities and services.

B) **URBANIZABLE LAND:** Areas within an officially adopted urban growth boundary which are needed for the expansion of that urban area, and which have been determined to be necessary and suitable for development as future urban land and which can be served with necessary urban public facilities and services.

14. **Urban Reserve Areas (URA):** Land outside of a UGB identified as highest priority (per ORS 197.298) for inclusion in the UGB when additional urbanizable land is needed in accordance with the requirements of Statewide Planning Goal 14.

### INTENT AND PURPOSE OF AGREEMENT

The intent and purpose of this Agreement is for City and County to:

1. Enhance long-range planning in the Urban Growth Boundary and the Urban Reserve.
2. Maintain and improve coordination and communication between City and County.
3. Develop consistent policies and procedures for managing urban growth and development within the Urban Growth Boundary.
4. Minimize impacts to property owners, local governments and service providers related to the transition of property from within the Urban Growth Boundary to within the City Limits.

### URBAN GROWTH POLICIES

1. The City of Central Point shall have primary responsibility for all future urban level development that takes place within the City and urban growth boundary area. Additionally:
  - A) All urban level development shall conform to City standards, shall be consistent with the adopted City Comprehensive Plan, and shall meet all appropriate requirements of the City Zoning Ordinance and Map.

- B) The term "urban level development" shall be generally defined, for purposes of this agreement, as any commercial or industrial development, and any residential development, partitioning, or subdivision that creates actual or potential densities greater than allowed by the City's Residential Low-density District (R-L). The expansion or major alteration of legally existing commercial or industrial use shall also be considered urban level development.
  - C) Urban level development proposals submitted through County processes must be accompanied by a contract to annex to the City.
  - D) Prior to annexation of urbanizable lands, no land divisions shall be approved by the County which create lots less than forty (40) acres in size.
2. A change in the use of urbanizable land from a use designated on the Jackson County Comprehensive Plan/Zoning Map to uses shown on the City Comprehensive Plan shall occur only upon annexation or contractual intent to annex to the City. Additionally:
    - A) Development of land for uses designated in the Comprehensive Plan shall be encouraged on vacant or underdeveloped lands adjacent to or within the City limits prior to the conversion of other lands within the urban growth boundary.
    - B) Urban facilities and services must be adequate in condition and capacity to accommodate the additional level of growth, as allowed by the Comprehensive Plan, prior to or concurrent with the land use changes.
    - C) The City may initiate annexation and zone changes of lands outside the City limits and within the UGB that are under a County "Exclusive Farm Use" designation or otherwise enjoying farm-related tax incentives when such lands are needed for urban development.
  3. City annexation shall only occur within the framework of the City's Comprehensive Plan and within the Urban Growth Boundary.
  4. Except as provided in Policy 11 of this agreement, specific annexation decisions shall be governed by the City of Central Point. The City will provide opportunities for the County and all affected agencies to respond to pending requests for annexation with the response time limited to sixty days to minimize any unnecessary and costly delay in processing.
  5. The establishment of the Urban Growth Boundary does not imply that all lands within the Boundary must be annexed to the City.

6. Jackson County shall retain jurisdiction over any land use decisions, other than annexations, within the unincorporated urbanizable area, in conformance with these adopted policies. Additionally:
  - A) The City shall be requested to respond to pending applications for land use changes in the unincorporated urbanizable area. If no response is received within fourteen days, the County will assume the City has no objections to the request
  - B) The City will request that the County respond to pending applications for land use changes within the incorporated area which could affect land under County jurisdiction. If no response is received within fourteen days, the City will assume the County has no objections to the request.
  - C) Recognizing that unincorporated areas within the Urban Growth Boundary could ultimately become part of Central Point, the City's recommendations will be given due consideration. It is the intent of the County to administer a mutually adopted City/County policy in the urbanizable area until such time as the area is annexed.
  
7. Lands in the vicinity of the Seven Oaks Interchange, as delineated on Map 1 attached, are considered unique because of the transportation facilities present. The I-5 Interchange Area Management Plan (IAMP) for Exit 35 addresses the unique characteristics of the area and recommendations from the plan will be incorporated into the City and County Comprehensive Plans. Portions of this area are in Central Point's Urban Reserve while the remainder is designated an *Area of Mutual Planning Concern* and shall be protected from premature development. Additionally:
  - A) The County shall ensure that the area remains in a rural character so that a priority is placed on urban development within the UGB, as planned.
  - B) The Seven Oaks Interchange Area of Mutual Planning Concern shall retain its present County Comprehensive Plan and Zoning Map designation, or similar "rural" designation, until such time as the area can be shown to be needed for the City's urbanization, in accordance with the seven urbanization factors of Statewide goal 14 and the provisions of this agreement that pertain to City-initiated comprehensive plan amendments.
  
8. Lands in the vicinity of and including Forest/Gibbon Acres west of Table Rock Road, as delineated on Map 2 attached, are considered remote to Central Point at this time. Although located outside of any Urban Reserve, this area is designated an *Area of Mutual Planning Concern* and shall be protected from premature or more intense development. Additionally:

- A) The County shall ensure that the area remains in a rural character so that a priority is placed on urban development within the UGB and URAs, as planned.
  - B) The Forest/Gibbon Acres *Area of Mutual Planning Concern* shall retain its present County Comprehensive Plan and Zoning Map designation, or similar "rural" designation, until such time as the area can be shown to be needed for the City's urbanization or for inclusion in Medford or in White City should it incorporate. Inclusion in a planning area will occur in accordance with the seven urbanization factors of Statewide goal 14 and the provisions of this agreement that pertain to City-initiated comprehensive plan amendments.
9. Lands under the ownership of Jackson County between Gebhard Road and Interstate-5 north of Pine Street, including the Jackson County Expo (fairgrounds) and property in the ownership of Jackson County adjacent to the Expo as delineated on Map 3 attached, are designated an *Area of Mutual Planning Concern* and shall be protected from uncoordinated land use development. Additionally:
- A) The County shall ensure that all land use planning that occurs will be coordinated with the City so that a priority is placed on urban development within the UGB and URAs, as planned.
  - B) The Jackson County Expo *Area of Mutual Planning Concern* shall retain its present County Comprehensive Plan and Zoning Map designation, or designations unique to the fairground master plan, until such time as the area can be shown to be needed for the City's urbanization, in accordance with the seven urbanization factors of Statewide goal 14 and the provisions of this agreement that pertain to City-initiated comprehensive plan amendments.
  - C) During the first coordinated Periodic Review process for the Regional Plan, Jackson County shall consider including the land occupied by the Jackson County Expo to the City of Central Point Urban Reserve Area.
  - D) The impacts of County development upon City and Regional infrastructure shall be assessed and mitigated in order to obtain a mutually beneficial outcome to both entities.
10. Lands within the urbanizable area which currently support a farm use shall be encouraged, through zoning and appropriate tax incentives, to remain in that use for as long as is "economically feasible".
- A) "Economically feasible", as used in this policy, shall be interpreted to mean feasible from the standpoint of the property owner. Implementation of this



policy will be done on a voluntary basis.

- B) "Exclusive Farm" or other appropriate low-intensity rural zoning designation shall be applied to areas within the UGB by the County for the purpose of maintaining agricultural land uses and related tax incentives until such time as planned annexation and urban development occur.
- C) "Suburban Residential" or other zoning designations that would permit non-agricultural land uses to develop prematurely could result in obstacles to future planned and coordinated growth and, therefore, should be restricted to only those areas that are already developed to such levels.
- D) Agricultural zoning policies contained herein apply only to areas identified by the City or County as agricultural lands within the UGB, URA's or Seven Oaks Area of Mutual Planning Concern and shall not be used as a standard to review other land use applications within these areas.

11. The City and County acknowledge the importance of protecting agricultural lands. Therefore:

- A) While properties are in agricultural use, the City will apply the below standards when adjacent lands are proposed for urban residential development:
  - i. To mitigate the potential for vandalism, the development's design should incorporate the use of visible public or semipublic open space adjacent to the agricultural lands.
  - ii. To mitigate nuisances originating from agricultural noise, odors, irrigation run-off, and agricultural spray drift, the development's design should incorporate:
    - a. The use of landscaping and berms where a positive buffering benefit can be demonstrated.
    - b. The orientation of structures and fencing relative to usable exterior space such as patios, rear yards and courts, such that the potential impacts from spray drift, dust, odors, and noise intrusion are minimized.
    - c. The design and construction of all habitable buildings, including window and door locations, should be such that the potential impact of spray drift, noise, dust, and odors upon interior living/working areas will be minimized.

- d. Physical separation between agricultural lands and urban development shall be utilized to the greatest extent possible to minimize adverse impacts. Site design emphasizing the appropriate use of open space areas, streets, and areas not designed specifically for public recreation or assembly shall be considered.
  - B) The City and County mutually agree herewith that the buffering standards established by the Jackson County Regional Plan and adopted by the City of Central Point have or can and will be met, prior to annexation or urban development of lands.
  - C) The City and County mutually agree to involve affected Irrigation Districts prior to annexation or when contemplating urban development of lands.
- 12. The City, County, and other affected agencies shall coordinate the expansion and development of all urban facilities and services within the urbanization area. Additionally:
  - A) Provisions for urban facilities and services shall be planned in a manner limiting duplication in an effort to provide greater efficiency and economy of operation.
  - B) A single urban facility or service extended into the urbanizable area must be coordinated with the planned future development of all other facilities and services appropriate to that area, and shall be provided at levels necessary for expected uses, as designated in the City's Comprehensive Plan.
- 13. All County road construction and reconstruction resulting from new development, redevelopment, or land division, in the urbanizable area shall be to urban standards, except that the term "reconstruction" does not include normal road maintenance by the County.
- 14. Except for URAs, no other land or *non-municipal* improvements located outside the Urban Growth Boundary shall be permitted to connect to the water line serving Erickson unless it is first included in the Urban Growth Boundary or a "reasons" exception is taken to applicable Statewide Land Use Planning Goals which allows such connection. The owners of such benefited property must sign an irrevocable consent to annex to the City of Central Point.

AMENDMENTS AND CORRECTIONS TO THE URBAN GROWTH BOUNDARY

The procedure for joint City and County review and amendment of urban growth boundary and urbanization policies are established as follows:

## MAJOR REVISIONS

Major revisions in boundary or policies will be considered amendments to both the City and County comprehensive plans and, as such, are subject to a legislative review process. A major revision shall include any boundary change that has widespread and significant impact beyond the immediate area, such as quantitative changes allowing for substantial changes in population or significant increases in resource impacts; qualitative changes in the land use itself, such as conversion of residential to industrial use, or spatial changes that affect large areas of many different ownerships. Any change in urbanization policies is considered a major revision.

Major revisions will be considered by the City and County at periodic intervals in accordance with the terms of the mutually adopted urban growth boundary agreements between the County and each municipal jurisdiction. It is the intent of the governing bodies to review the urban growth boundary and urbanization policies for consistency upon completion of the City and County Comprehensive Plans.

A request for major revision can be initiated only by the County or City governing bodies or their respective planning commissions. Individuals, groups, citizen advisory committees, and affected agencies may petition the County or appropriate City in accordance with the procedural guidelines adopted by the jurisdiction for initiating major legislative amendments. The party who seeks the revision shall be responsible for filing adequate written documentation with the City and County governing bodies. Final legislative action on major revision requests shall be based on the factors stated in each mutually adopted urban growth boundary agreement. Generally these are:

- A) Demonstrated need to accommodate unpredicted population trends, to satisfy urban housing needs, or to assure adequate employment opportunities;
- B) The orderly and economic provision of public facilities and services;
- C) Maximum efficiency of land uses within the current urbanizable area;
- D) Environmental, energy, economic and social consequences;
- E) Compatibility of the proposed change with other elements of the City and County comprehensive plans; and,
- F) The other statewide planning goals.

Major revision proposals shall be subject to a mutual City and County review and agreement process involving affected agencies, citizen advisory committees, and the general public. The review process has the following steps:

- A) CAC and planning commissions review and make recommendations to the City Council and Board of County Commissioners;
- B) Proposal mailed to the affected agencies and property owners; and,
- C) Proposal heard and acted upon by City Council and Board of County Commissioners.

#### MINOR BOUNDARY LINE ADJUSTMENTS

Minor adjustments to an urban growth boundary line may be considered subject to similar procedures used by the City and County in hearing zoning requests. A minor amendment is defined as focusing on specific individual properties and not having significant impacts beyond the immediate area of the change.

Application for a minor boundary line amendment can only be made by property owners, their authorized agents, or by a City or County governing body. Written applications for amendments may be filed in the office of the Jackson County Department of Planning and Development on forms prescribed by the County. The standards for processing an application are as indicated in the mutually adopted urban growth boundary agreement. Generally these are the same factors as for a major urban growth boundary amendment.

#### CORRECTION OF ERRORS

- A. An error is generally considered to be a cartographic mistake, or a misprint, omission, or duplication in the text. They are technical in nature and not the result of new information or changing attitudes or policies.
- B. If the City Council and Board of County Commissioners become aware of an error in the map(s) or text of this mutually-adopted urbanization program, both bodies may cause an immediate amendment to correct the error, after mutual agreement is reached.
- C. Corrections shall be made by ordinance, following a public hearing conducted by both governing bodies, but hearings before the planning commissions shall not be required when an amendment is intended specifically to correct an error.

#### REVIEW, AMENDMENT AND TERMINATION OF AGREEMENT

- A. This Agreement may be reviewed and amended at any time by mutual consent of both parties, after public hearings by the Council and the Board of Commissioners.
- B. Any modifications to this Agreement will be consistent with City and County comprehensive plans and state law.
- C. Staff from City and County will attempt to informally resolve any disputes regarding the terms, conditions, or meaning of this Agreement. For any disputes not resolved through this informal process, the Council and the BOC will meet jointly in an attempt to resolve those disputes. Either party may request the services of a mediator to resolve any dispute.
- D. This Agreement may be terminated by either party subsequent to dissolution of a URA or an Area of Mutual Planning Concern. Such termination shall proceed through a properly noticed public hearing process.

This agreement supersedes the prior agreement between the parties on the same subject matter approved by the County on \_\_\_\_\_, 20\_\_\_\_, and by the City on \_\_\_\_\_, 20\_\_\_\_.

CITY OF CENTRAL POINT

JACKSON COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Hank Williams, Mayor      DATE

\_\_\_\_\_  
Doug Breidenthal, Chair      DATE

APPROVED AS TO FORM:

\_\_\_\_\_  
County Counsel

ATTEST:

ATTEST:

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Recording Secretary