



Central Point CERT

140 South Third Street • Central Point, Oregon 97502

541-664-3321 ext 269 or 263 "

JOB DESCRIPTION

CLASSIFICATION: CP CERT (Community Emergency Response Team)

POSITION TITLE: VOLUNTEER (Non-paying position)

GENERAL STATEMENT OF DUTIES: To serve as a volunteer support service to the Central Point Public Works, CP Police Department, Jackson County Fire District 3, other emergency agencies as needed, enhancing the effectiveness of community efforts in emergency response and special event support services.

SUPERVISION RECEIVED: Under the general supervision of the CERT Coordinator and Leadership Team.

SUPERVISION EXERCISED: Volunteers in training, demonstrated experience and skills in specific tasks may assist the Volunteer Coordinator with supervision of inexperienced Volunteers.

TYPICAL EXAMPLES OF NON-EMERGENCY OR EMERGENCY RESPONSE ACTIVITIES: This is only an illustration of the different types of duties a Volunteer may be trained in and assigned to. The Volunteer position will not necessarily involve all of the duties listed, and may involve duties which are not listed. Activities (with examples) may include some of the following:

1. *Flood control – sand bagging, assist resident with sand bags, etc.
2. Neighborhood classes - how to properly fill and set sand bags, emergency preparedness
3. Search and Rescue – searching for missing children
4. Earth quake - readiness training and Earth quake emergency response
5. **Assist in other programs such as helping with special events; Christmas, Easter, 4th of July, Jackson County Fair, Rodeo, Dignitary visits, etc.
6. Assist as needed in special City events
7. Work on special projects as needed
8. Preparedness for emergency training for a city-wide or state-wide emergency

*Flooding is the primary emergency that is anticipated for the Central Point area.

** Christmas, Easter, 4th of July are the common, scheduled community events that CERT member can anticipate being asked to assist City Staff and others.

KNOWLEDGE, SKILL AND ABILITY: Motivated to learn and instruct in the techniques for flood control, neighborhood evacuation, emergency response, map your neighborhood
CERT member should be able to comprehend the Incident Command System methodology, and terminology, and have the ability to stay focused, to effectively deal with highly stressful conditions and events.
Energy, desire, and time to donate in the different job assignments and activities needed to accomplish the organization's mission.

EXPERIENCE AND TRAINING: No specific experience or training is required prior to attending the CERT Basic Training. CERT training includes, Orientation Training, CPR/AED/First Aid, Communications, Extraction and Rescue, etc.

All candidates will be expected to complete the CERT basic training within one year of joining the team.

All CERT volunteers must attend the CERT Basic Training prior to being allowed to perform the duties of a CERT volunteer.