

# CITY OF CENTRAL POINT

*Oregon*

## City Council Meeting Minutes Thursday, June 11, 2020

### I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:05 PM by Mayor Hank Williams

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; Information Technology Director Jason Richmond; and City Recorder Deanna Casey.

All Council members and Staff participated via ZOOM. Staff were located in the Council Chambers allowing citizens to view the meeting on a monitor in the lobby and participate if requested.

### IV. PUBLIC COMMENTS - None

### V. CONSENT AGENDA

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Taneea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

#### A. Approval of May 14, 2020 City Council Minutes

### VI. ITEMS REMOVED FROM CONSENT AGENDA

### VII. PUBLIC HEARING

#### A. First Reading/Public Hearing An Ordinance Amending the Central Point Comprehensive Plan and Zoning Maps on Multiple Properties Totaling 12.12 Acres South of Bush Street between South 4th and South 1st Streets from C-

**2(M) Commercial -Medical to R-1-6 (Residential Single Family) and Civic. (37S 2W 11BC, Tax Lots 800 Through 5000 and 37S 2W 11BL, Tax Lots 100-700)**

Community Development Director Tom Humphrey presented the Comprehensive Plan and Zone Map Amendment that would change the zoning designation on multiple properties south of Bush Street between S. 4<sup>th</sup> and S. 1<sup>st</sup> Streets from C-2(M) (Commercial Medical) to R-1-6 (Residential Single Family) and Civic.

The School District asked the city to initiate a zone change for their property alone but under the circumstances we considered it wise to eliminate the medical zoning designation altogether from this area. There are single family homes currently designated as C-2(M), this would clean up the zoning for those properties and allow Civic use for the larger lots. The city has not received any negative feedback from the property owners affected.

Mr. Humphrey explained that the recommended change meets the Statewide Planning Goals, Comprehensive Plan Compliance, and Compatibility with surrounding land use and zoning, and Traffic Impacts/Transportation Planning Rule Compliance. The Traffic Analysis conclusion is is no change of use on the streets and no need to increase the capacity of the streets with the new zoning.

Mayor Williams opened the public hearing.

Dan O’Conner, Representative for School District No. 6

Mr. O’Conner stated that he was here on behalf of the school district and can answer any questions the council may have.

Mayor Williams closed the public hearing.

**Kelley Johnson moved to second reading, an Ordinance Amending the Central Point Comprehensive Plan and Zoning Maps on Multiple Properties Totaling 12.12 Acres South of Bush Street between South 4<sup>th</sup> and South 1<sup>st</sup> Streets from C-2(M) Commercial Medical to R-1-6 (Residential Single Family) and Civic. (37S 2W 11BC, Tax Lots 800 through 5000 and 37S 2W 11BL, Tax Lots 100 - 700).**

<b>RESULT:</b>	<b>1ST READING [UNANIMOUS]</b>
	<b>Next: 6/25/2020 7:00 PM</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**B. Resolution No. . Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2020 through June 30, 2021**

Finance Director Steven Weber stated that ORS 221.770 requires cities to annually pass an ordinance or resolution requesting state revenue sharing money. The law mandates public hearings to be held by the city, certification of the hearing is required. The proposed resolution certifies public hearings were held and the city levied a property taxes for the year preceding year. The city estimates \$1.89 Million in cigarette, liquor, and highway taxes.

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

**Kelley Johnson moved to approve Resolution No. 1622, Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2020 through June 30, 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Taneea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**VIII. ORDINANCES, AND RESOLUTIONS**

**A. Resolution No. \_\_\_\_\_, A Resolution Certifying the Provision of Municipal Services by the City of Central Point, Oregon**

Mr. Weber stated that ORS 221.760 provides that cities located within a county having more than 100,000 inhabitants must provide four or more municipal services to be eligible to receive state shared revenues (cigarette, liquor and highway taxes). Central Point provides police protection; street construction, maintenance and lighting; storm sewers; planning, zoning and subdivision control; and water utilities. The city is estimating \$237,685 in State Revenue sharing funds.

**Michael Parsons moved to approve Resolution No. 1623, A Resolution Certifying the Provisions of Municipal Services by the City of Central Point, Oregon.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**B. Resolution No. \_\_\_\_\_, A Resolution to Levy Taxes for the Fiscal Year July 1, 2020 through June 30, 2021**

Mr. Weber stated that the ORS 294.456 requires, in part, to declare the ad valorem property tax amount or rate to be certified to the assessor for either the ensuing year or each of the years of the ensuing budget period and to itemize the ad valorem property tax amount or rates as required under ORS 310.060. For the 2020-21 fiscal year the city has anticipated \$6,155 million in property taxes.

**Melody Thueson moved to approve Resolution No. 1624, A Resolution to Levy Taxes for the Fiscal Year July 1, 2020 through June 30, 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Kelley Johnson, Ward II
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. **Resolution No. \_\_\_\_\_, Approving Appointments and Adopting General Procedures for Fiscal Year 2020-2021**

Mr. Weber explained that each year the City Council considers a general procedures resolution appointing specific individuals or firms to represent the city in the capacity of: City Attorney, City Engineer, City Auditor, Municipal Judge and Insurance Agent of Record. This resolution establishes and regulates procedures regarding: council expenses; designation of depository; authority to keep, invest, transfer and expend funds; accounting principles; interfund and overhead fees; outstanding checks; capital acquisition; summons, complaints, and tort claim notices. There are no significant changes for fiscal year 2020-2021.

**Melody Thueson moved to approve Resolution No. 1625, A Resolution Approving Appointments and Adopting General Procedures for Fiscal Year 2020-2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Taneeea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

D. **Resolution No. \_\_\_\_\_, A Resolution Temporarily Extending Stay of Enforcement of Default Utility Bills**

City Attorney Sydnee Dreyer explained that on March 16, 2020 the City Council adopted a resolution authorizing a temporary 60 day stay to the City's enforcement of unpaid water service or other charges. Given the continued local state of emergency, continued high rate of unemployment, and impact on local businesses, the council desires to extend this temporary state of enforcement an additional 30 days.

Staff explained that the amount of turn off/late fees we would be sending out is fairly typical for this time of year. We don't feel that people are taking advantage and not paying their water bills because we are not charging a fee or turning off services. The extension for another 30 days will hopefully give people the opportunity to get back to work and the ability to catch up on their bills.

**Kelley Johnson moved to approve Resolution No. 1626, A Resolution Temporarily Extending Stay of Enforcement of Default Utility Bills.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

E. **Ordinance No. \_\_\_\_\_, An Ordinance Amending Sections 2.20.060 of the Central Point Municipal Code to Suspend the Requirement to File by Petition for the 2020 General Election Declaring an Emergency**

City Manager Chris Clayton explained that Central Point Municipal Code 2.20.060 states that nominations for city elective positions shall be by the a petition signed by not less than twenty electors of the city. The COVID 19 pandemic and social distancing requirements will make it difficult for candidates to gather the required signatures to file for the 2020 election.

In order for local jurisdictions to abide by the Governor's order and do what they can to protect the health and safety of its residents and candidates staff recommends an emergency ordinance amending the requirement for gathering signatures by petition and allow filing by fee for the 2020 election. Staff provided research showing what other cities in Jackson County are doing either by allowing a fee or requiring signatures.

The proposed emergency clause is needed with the cancellation of public meetings there will not be time for two readings of the ordinance and the 30 days after the second reading to be effective before the July 6, 2020 filing window opens.

There was discussion of the pros and cons of collecting signatures vs the threat of spreading COVID-19. There will also be a \$100 fee to get candidate information into the voter's pamphlet. Staff recommends a fee of \$25. Council is in favor of allowing the fee for the 2020 election but returning to signature gathering after this election.

**Melody Thueson moved to approve Ordinance No. 2066, An Ordinance Amending Sections 2.20.060 of the Central Point Municipal Code to Suspend the Requirement to file by Petition for the 2020 General Election Declaring an Emergency.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**IX. MAYOR'S REPORT**

Mayor Hank Williams reported that:

- He attended video calls and has been working with the LOC Board on issues regarding reopening businesses.
- The LOC Summer Conference will be virtual.
- He attended a TRADCO Meeting.

- He was at the Fire District No. 3 grand opening for the new Scenic Fire Station.
- He attended the call with the Governor's office regarding opening the schools in the fall.
- He did a video to help with SOREDI advertising.

#### **X. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- Insurance premiums have increased. We are still paying less for Workers Compensation premium payments. Our Safety Manager Sam Patrick has been doing a great job with training which allowed us to get reduced rates for Workers Compensation.
- LOC Conference is going virtual in October. We will try to provide a location in the Council Chambers so members can attend sessions.
- The Strategic Plan has a few more small changes and then it will be complete. We hope to bring it to the next Council meeting for review, then to the Planning Commission for recommendation and back to Council for final approval.
- The Library District is moving forward with a lease agreement. The Council should be seeing that agreement soon.
- Public Works employees were able to reduce weeds on the Cemetery property. They have done a great job. A plan to have organizations adopt portions of the cemetery and take care of the weeds is being worked on.
- We have cancelled the 4<sup>th</sup> of July Boom fest. All jurisdictions were worried we would have problems with large gatherings. Today the city received a call from the Medford City Manager who asked if we would like to go in with them to have the show at the Medford Cellular Fields. We have already moved our deposit in order to have the fireworks for Veterans Day in November. Staff is looking for direction from the Council to see if they are interested in joining with the City of Medford to have fireworks in Medford. The direction is to let Medford do their own show if they feel safe in doing so. We will keep our show for Veterans Day this year.

#### **XI. COUNCIL REPORTS**

Council Member Michael Parsons reported that:

- He attended LOC virtual meetings and the Governors call on education.
- He attended the Study Session.
- He went to Don Jones Park on Memorial Day. Unfortunately the event had been cancelled.
- He attended the Crater Graduation parade.
- He attended the Fire District grand opening for the Scenic Station.
- He has been working on Social Media for the #letthemplay movement. They are trying to convince Governor Brown to allow all youth sports.

Council Member Rob Hernandez stated that he attended the Fire Station Grand Opening.

Council Member Tanea Browning reported that:

- She attended the Fire District Board meeting and the Virtual open house for the Fire Station.
- She attended the Study Session.
- She attended virtual LOC Board meetings.

Council Member Melody Thueson reported that she attended the Crater Graduation Parade. The Police Department did a great job supporting our students. She has also helped at the Scenic food Co-op.

Council Member Kelley Johnson reported that she attended the Study Session and several LOC Meetings.

## **XII. DEPARTMENT REPORTS**

Finance Director Steve Weber reported that staff has received some positive responses regarding moving the business license renewals to September. They have been getting ready for year end and preparing for the audit.

Community Development Director Tom Humphrey reported that:

- We should have the transportation analysis for the Urban Growth Boundary amendment next week. The City should be able to turn in the UGB amendment application by the end of the month. All the pieces are together and the County is ready for our application.
- We have a lot of construction going on. The east side should show activity soon and we are showing signs of activity at White Hawk.

## **XIII. EXECUTIVE SESSION - ORS 192.660(2)(h) Legal Counsel**

**Michael Parsons moved to adjourn to Executive Session under ORS 192.660(2)(h) Legal Council. Kelley Johnson seconded and the regular meeting was adjourned to Executive Session at 8:36 p.m.**

## **XIV. ADJOURNMENT**

Council returned to regular session at 9:24 p.m. There were no other actions taken by the City Council.

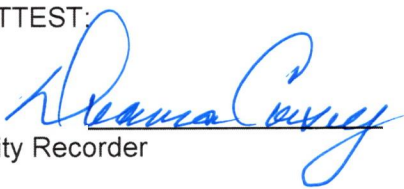
**Michael Parsons moved to adjourn.** Kelley Johnson seconded. All said aye and the meeting was adjourned at 9:25 p.m.

The foregoing minutes of the June 11, 2020, Council meeting were approved by the City Council at its meeting of \_\_\_\_\_, 2020.

Dated: 6/25/2020

  
Mayor Hank Williams

ATTEST:

  
City Recorder