

**CITY OF CENTRAL POINT  
City Council Meeting Minutes  
May 12, 2016**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

- III. ROLL CALL:** Mayor: Hank Williams  
Council Members: Allen Broderick, Bruce Dingler, Brandon Thueson, Tanea Browning, Rick Samuelson, and Mike Quilty were present.

City Manager Chris Clayton; City Attorney Hillary Zamudio; Police Chief Kris Allison; Community Development Director Tom Humphrey; Parks and Public Works Director Matt Samitore; and City Recorder Deanna Casey were also present.

**IV. SPECIAL PRESENTATION**

Parks and Public Works Director Matt Samitore explained the importance of our city parks to the citizens of Central Point. By designating July 2016 as Parks and Recreation Month, Central Point joins a national campaign for the promotion of community awareness and involvement in National and local parks as well as community recreation programs.

**V. CONSENT AGENDA**

- A. Approval of April 26, 2016 City Council Minutes
- B. Approval to transfer ownership of retirement service weapon
- C. Approval of Proclamation designating July 2016 as Parks and Recreation Month

**Allen Broderick moved to approve the Consent Agenda as presented. Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.**

**VI. ITEMS REMOVED FROM CONSENT AGENDA - None**

**VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

- A. **Ordinance No. 2026, An Ordinance Amending Chapter 2.57 of the Central Point Municipal Code Pertaining to the Membership of the Multicultural Committee**

City Manager Chris Clayton explained that this is the second reading of an ordinance allowing two members of the Multicultural Committee to live outside the city limits, and requires them to show mutual interest in the purpose of the committee.

There was discussion that 2.57.020 B that states "At least five of the members must maintain their city residence during their terms to continue to hold office" be removed. It is confusing. Section B should only read "Two members may live outside the city limits but shall have established mutual interest in the purpose of the committee as stated in 2.57.030.

**Allen Broderick moved to approve Ordinance No. 2026, An Ordinance Amending Chapter 2.57 of the Central Point Municipal Code Pertaining to the Membership of the Multicultural Committee with recommended amendment to 2.57.020 B.** Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingle, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**B. First Reading, Public Hearing – An Ordinance Amending CPMC Chapter 15.04, Building Code to Comply with Updates and References to New State Code**

Community Development Director Tom Humphrey explained that periodically updates are needed to the Municipal Code because of revisions at the state and national level. The proposed revisions update the state references regarding building codes.

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

**Brandon Thueson moved to second reading An Ordinance Amending CPMC Chapter 15.04, Building Code to Comply with Updates and References to New State Code.** Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingle, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**C. Resolution No. 1450, A Resolution Adopting the Official Compensation Policy of City Officials which includes Sponsorship Gifts and Fringe Benefits to be Included in the Compensation Package**

Mr. Clayton explained that at the March Study Session Council members and management received training from the Oregon Government Ethics Commission (OGE). Council and staff requested information on how to be proactive in avoiding a conflict of interest related to city sponsored events. What options does a city budget committee or council have regarding decision providing direct financial support for community events like the Central Point Wild Rogue Pro Rodeo or the Red, White & Boom Fourth of July Event.

Staff had further discussion with OGEC staff and received correspondence indicating that the city could eliminate potential conflict by adopting an official compensation policy for city officials. By including sponsorship fringe benefits in the total compensation package the conflict could be nullified as described by ORS 244.040 (2)(a).

Staff also reviewed the issue whether the council would be subject to the official compensation policy because they are the governing body initially enacting the policy. The official compensation policy does not directly supply Central Point's public officials with guaranteed sponsorship fringe benefits/compensation. It places the council equally among other participating parties including city volunteers, and city staff. It places the discretion of distributing these fringe benefits with the City Manager, who has the authority to offer the benefits to city employees, city volunteers, city council members and the Mayor. Placing this discretion with the City Manager treats the council members equally amongst possible recipients, and prevents the council from being excluded for their roles as the decision maker.

City Attorney Hillary Zamudio stated that there is no direct benefit to the Council by approving this policy. The policy is regarding future items. There is no guarantee that the Council would be a recipient of any of the above mentioned items, therefore removing any direct conflict.

Council Member Rick Samuelson believes there is still a conflict and the perception of conflict of interest because they are the elected officials. Mr. Clayton stated that there could be the perception of a conflict for any number of issues the council would vote on. We are proposing this policy to help avoid any perception of conflict of interest.

**Mike Quilty moved to approve Resolution No. 1450, A Resolution Adopting the Official Compensation Policy of City Officials which includes Sponsorship Gifts and Fringe Benefits to be Included in the Compensation Package.** Tanea seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, no; and Mike Quilty, yes. Motion passed.

## VIII. BUSINESS

### A. Planning Commission Report

Mr. Humphrey presented the Planning Commission Report for May 3, 2016.

- The Commission recommended approval of Resolution No. 830 supporting the Conceptual Plan for CP-3. They considered a draft Conceptual Land Use and Transportation Plan for Urban Reserve Area (URA) CP-3. The Plan is a product of planning charrettes held previously by the Planning Commission and Citizens Advisory Committee (CAC). They offered their advice for two alternative circulation plans for the Council to consider. The Council can expect some outside input from

Jackson County, the EXPO, and the MPO at their hearing later this month.

- While discussing the item above the Commission was also updated on the Costco Conditional Use Application. They were informed of the status of the LUBA Appeal.
- The Commission was informed about the surveying and data gathering that is underway as part of the engineering contract with Adkins for the downtown streetscape.
- The Commission was informed about the mass gathering permit that was approved by the County for a once per year country music festival.

#### **B. Skyrmann Park Bid Awards**

Parks and Public Works Director Matt Samitore explained that only one bid was received regarding the Skyrmann Park Construction. The bid is \$125,000 over the original cost projection. He explained that there are things that can be modified to bring the cost down but there must be a couple of meetings with staff and the Granting agency before we proceed. He will bring back this item when options are available.

#### **C. Discussion of Re-Appropriating Funds for Event/Name Approval**

Parks and Recreation Manager Jennifer Boardman explained the possibility of a new event opportunity for the City. Fun runs and fundraising athletic events are on the rise. At the last NRPA the Surgeon General challenged all in attendance to find new ways to increase exercise in our communities.

Currently the City has one fitness event associated with the 4<sup>th</sup> of July festivities. In an effort to promote a healthier community we are proposing a new 5K run/walk. This event would be held in conjunction with the final "I Love My Market" event at Pfaff Park on October 8<sup>th</sup>. The Run will be a harvest theme with a suggested name of "Grow a Pear 5K". The funds received from the event will benefit the Central Point Parks and Recreation Foundation.

Putting on a run is fairly inexpensive with sponsorships and watching costs. Staff is requesting the use of funds from the Battle of the Bones line item to help pay for upfront expenses.

**Tanea Browning made a motion to authorize the funds for the "Grow A Pear 5K" Run.** Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

#### **D. Discussion and Update on LID Properties**

Mr. Samitore updated the Council regarding new information received regarding a few of the properties discussed at the March 12, 2016 meeting. He explained the Council recommendation to return with more information and a resolution to initiating the foreclosure process. Since that time staff met with the City Attorney

and determined that the monies owed could be collected by the standard city collection proceedings. Two of the property owners are now moving forward with selling or foreclosing their interests in the property. At this time we will wait until the property's sell to receive the LID money owed to the city and work with future owners regarding building options.

#### **IX. MAYOR'S REPORT**

Mayor Williams reported that he:

- Attended two Medford Water Commission meetings.
- Attended two DARE Graduations. He is really happy that the City has been able to continue this program. It is good for Central Point Children.
- Attended the ribbon cutting ceremony for the new Justice Court building on Hamrick.
- Attended the Mass Gathering Permit hearing on behalf of Central Point. We look forward to the event and plan to work closely with the County and the Expo to have a great music event in our area.
- Attended the Rogue Valley Realtor of the Year lunch.
- Participated in the Team Building Exercise with city staff and the police department at the firing range. It was a very good event and he hopes we can do it again.
- Participated in a Mae Richardson 3<sup>rd</sup> Grade Class Field trip to City Hall. They held a mock council meeting and the class was able to make decisions regarding building parks in Central Point. After the Q and A in the Council Chambers the children went to the Police Department for a tour.

#### **X. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- He has been talking with the County and the Expo regarding the City's expectations of the Country Music Festival. We will be working on an agreement regarding the parameters of the event in regards to the City and Citizens of Central Point.
- There will be study session on Monday for the Development Commission to be updated on the Downtown Streetscape Project.
- We hope to bring the Police Collective Bargaining agreement to the Council in June.
- The City sent a condolence card to the family at 75 Bush Street. This is still a problem property and we continue to work with Justice Court to get it cleaned up.
- Staff has been working on the Avista Franchise Agreement. It should be ready for Council approval soon. There is a new franchise agreement in the works with ITB. They will be putting in dark fiber with new construction projects.
- The State DEQ is asking cities to enforce and cite people who are not in compliance with air quality standards and wood stoves.

- The City has received Cal Martin's response to our motion to dismiss and also an official record objection. He will send both documents to the Council in his weekly report.
- Steve Weber has accepted the position of Central Point Finance Director. He is in attendance tonight.

## **XI. COUNCIL REPORTS**

Council Member Mike Quilty reported that:

- He attended an airport advisory committee meeting. They are up 14% in passengers flying out of our area.
- He attended a LOC Transportation policy meeting. They have been discussing which recommendations to send to the LOC Board for the legislative package.
- Attended a CMAQ meeting where they have been discussing where the CMAQ funding should be spent. There is contention with the metro areas wanting the funds for their area without going through the proper process.
- He attended an MPO meeting where they discussed what they would like to see in a transportation package that will be sent to the state.
- He attended an RVACT meeting. They have been approving some projects that could be done in our area.
- He attended the team building session at the gun range. The Police Department did a great job of hosting the training.
- He attended the Hwy 62 express way ground breaking today. He has been working on that project for 12 years.

Council Member Brandon Thueson reported that he attended the team building event yesterday. He thanked Matt Samitore for the quick response he got the other day to an email. He appreciates that staff is always very quick at responding to questions from Council or Citizens.

Council Member Rick Samuelson reported that:

- He wanted to thank Matt Samitore for the paving of the last alley in town. The businesses really appreciate it.
- He attended the Team Building exercise.
- The RVCOG meeting was cancelled.

Council Member Bruce Dingler reported that he attended the Team Building exercise at the gun range. The officers were very knowledgeable and patient.

Council Member Tanea Browning reported that:

- She attended the Budget Meeting on April 18<sup>th</sup>
- She attended a Fire District 3 Budget meeting and Board meeting on the same day.
- She attended the Crater Hall of Fame Awards Ceremony.
- She attended the Jackson County Justice Court Building ribbon cutting. It was a great event with Medford Chamber.

- She attended the annual Pig Pickin Auction that raised over \$85,000 to help children in our community.
- She attended the Multicultural Committee meeting but they did not have a quorum.
- She had fun helping with the City Hall tour for the Mae Richardson students on Tuesday.
- She attended the DARE Graduation today at Central Point Elementary.
- She is super excited about the ribbon cutting for the Central Point Perk. Central Point's newest sit down coffee shop. The ribbon cutting is tomorrow morning at 9:00 am at 117 East Pine Street.
- She is also excited for the Central Point Market this Saturday from 10-2 at Pfaff Park.

Council Member Allen Broderick reported that:

- He attended the Rotary Auction. They had a record breaking fund raising event this year.
- He attended a SOREDI meeting. They are promoting from within to cover the vacant position left by Ron Fox retiring. Several new projects are in the works for the valley.
- The Eagle Point Golf Course is purchasing land around the course with plans to turn it into a resort type area where travelers going to Bandon can stay in Eagle Point for a night or two, play golf and have a nice location to stay.
- He attended the Parks and Recreation master plan meeting.
- The Relay for Life Run will have a theme of Super Hero's.

## **XII. DEPARTMENT REPORTS**

Community Development Director Tom Humphrey reported that the department submitted code amendments to DLCD. Those amendments will be coming to the Council next month. One of the SOREDI projects is looking at Central Point areas. It takes a long time to plan and build these projects.

Parks and Recreation Manager Jennifer Boardman reported that:

- There was an open house tonight for the preschool.
- Staff is working on the 4<sup>th</sup> of July run. They will be offering a free run for children this year to get them active and involved.
- The Don Jones spray park will open on May 27<sup>th</sup>.
- They received over 300 of the Park surveys back. They also received over 100 surveys from school children. It was a special survey to see what the children in our community would like to see in the parks.

Police Chief Kris Allison reported that:

- The resident from 75 Bush Street was taken into custody for contempt of court regarding the accumulation of junk on his property. This is the first time that Judge Charter has done this type of thing. We are working on the property to make sure the issue is resolved as soon as possible.

- The team building exercise was a great success. The department enjoyed hosting the event. We hope to be able to make it an annual training.
- Tomorrow is the last DARE graduation for this year. The kids work really hard on their essays. The program is not just about saying no to drugs, it encompasses bullies and other issues that our children face.
- She attended the Crater Foundation Award Ceremony on Tuesday. This year the Willie Mott Scholarship was awarded to his son who wants to go into law enforcement like his father did.

Parks and Public Works Director Matt Samitore reported that:

- The Parks Master Plan kick off went well. They hope to get the word out for future meetings and get more input from the citizens.
- He is working with the Expo and the local BBQ teams to work out the issues regarding Battle of the Bones at the Harvest Festival.
- The Rail Crossing is progressing. An area by the high school is being considered for a Bio-Swell area.

### XIII. EXECUTIVE SESSION - None

### XIV. ADJOURNMENT

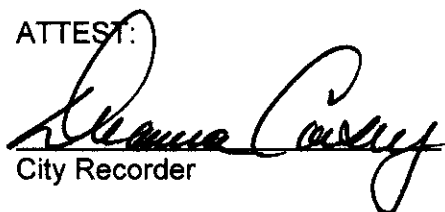
Brandon Thueson moved to adjourn, Rick Samuelson seconded, all said "aye" and the Council Meeting was adjourned at 8:22 p.m.

The foregoing minutes of the May 12, 2016, Council meeting were approved by the City Council at its meeting of May 26, 2016.

Dated: 5/27/16

  
Mayor Hank Williams

ATTEST:

  
City Recorder