

# CITY OF CENTRAL POINT

*Oregon*

Regular Meeting Minutes  
Thursday, June 13, 2019

## I. MEETING CALLED TO ORDER

## II. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Late	6:42 PM
Brandon Thueson	Ward III	Present	
Tanea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Also present were City Manager Chris Clayton; Human Resource Director Elizabeth Simas, Finance Director Steve Weber, Community Development Director Tom Humphrey, Police Chief Kris Allison, and City Recorder Deanna Casey.

## III. APPROVAL OF MINUTES

- A. Community Development Commission - Regular Meeting - Apr 11, 2019 6:30 PM

**Brandon Thueson moved to approve the April 11, 2019 Development Commission Minutes.**

**RESULT:** ACCEPTED AS AMENDED [UNANIMOUS]  
**MOVER:** Brandon Thueson, Ward III  
**SECONDER:** Tanea Browning, Ward IV  
**AYES:** Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

## IV. DISCUSSION ITEMS

- A. Resolution No. 2019-03, Adopting Central Point Development Commission Budget for Fiscal Year 2019-20, Making Appropriations, and Declaring Tax Increment(Presented by Weber)

Finance Director Steve Weber explained that the Budget Committee met on May 13, 2019, reviewed and recommended approval of the 2019-2020 Development Commission Budget.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

**Michael Parsons moved to approve Development Commission Resolution No. 2019-03 adopting the budget for fiscal year 2019-20, making appropriations and declaring tax increment.**

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
<b>AWAY:</b>	Kelley Johnson

**B. Facade Improvement Application - Ravassipour(Presented by Humphrey)**

Community Development Director Tom Humphrey presented the Commission with a building façade improvement grant for 55 and 57 N. 2<sup>nd</sup> Street. The applicant is proposing to remove and dispose of a rock wall, remove existing turn and shrubs, repaint the façade, install new landscape in the front of the building and repair portions of sidewalk. The work is estimated to cost \$8,693. The East Pine Street Building Façade grant program covers 50% of qualifying expenses with a maximum of \$10,000. The program has sufficient funds for the request. He is bringing this request to the Commission because it is outside the original scope of the program. The façade is not on Pine Street and the program has never been asked to help with landscaping.

There was discussion regarding the location of the property not being located on East Pine, but it is now a visible location because of the new light signal on Pine Street. Landscaping has not been requested before because the properties on Pine do not have landscapes. It was discussed that we could update the program to include properties that are on the side blocks along Pine Street.

The intent of the program is to encourage businesses in the downtown area to improve their facades. As businesses on Pine Street improve, businesses on the side streets see those improvements and may want to make their buildings look better. It is up to the Commission if we want to encourage improvements for buildings that are not facing Pine Street.

At this time the Commission was in favor of the façade improvement, but not comfortable applying the grant program to landscape items listed on the 2<sup>nd</sup> and 3<sup>rd</sup> Invoices.

**Michael Parsons moved to approve the first invoice for the Façade Improvement Application for 55 and 57 N. 2<sup>nd</sup> Street.**


<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Neil Olsen, Ward I
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**V. ADJOURNMENT**

The meeting was closed at 6:55 AM

The foregoing minutes of the June 13, 2019, Development Commission meeting were approved by the Development Commission at its meeting of *Nov. 14, 2019.*

Dated: *11/14/19*

  
Chair Hank Williams

ATTEST:

  
City Recorder