

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, August 8, 2019

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Brandon Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; Interim City Attorney Jacquelyn Bunick; Police Chief Kris Allison; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; and City Recorder Deanna Casey.

IV. PUBLIC COMMENTS - None

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brandon Thueson, Ward III
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

A. Approval of July 11, 2019 City Council Minutes

VI. ITEMS REMOVED FROM CONSENT AGENDA

VII. ORDINANCES, AND RESOLUTIONS

A. Resolution No. _____, A Resolution Accepting the Lowest Responsible Bidder for the Hazel and Third Street Paving Project and Authorizing the City Manager to Execute a Contract.

Parks and Public Works Director Matt Samitore stated that the City advertised for bids for the North Third Street Paving Project. The City only received one bid from Knife River Materials, Inc in the amount of \$344,898. This project is budgeted for in the 2019/2021 City Budget.

There was discussion regarding items 60 and 80 clarifying the need to cover any substantial failure of the current street.

Rob Hernandez moved to approve Resolution No. 1592, A Resolution Accepting the Lowest Responsible Bid from Knife River Materials for North Third Street Paving Project and Authorizing the City Manager to Execute a Contract.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. . Approving a Conceptual Land Use and Transportation Plan for CP-2B, an Urban Area of the City of Central Point, Oregon

Community Development Director Tom Humphrey presented a staff report and power point presentation explaining the Regional Plan Element which includes a provision that prior to expansion of the urban growth boundary (UGB) it is necessary to adopt conceptual land use and transportation plans for the affected urban reserve. The city has received requests to add part of the URA, CP-2B to the city's UGB in order to offer additional land for housing.

He explained the different organizations that have been involved in the concept plan for CP-2B and the surrounding property owners that have expressed interest in being included in the UGB. Changes to the concept plan were made with the understanding that some people might be unhappy with the outcome and that it might seem that public input is being ignored. He reminded council members that the city is obligated to honor its commitment to the Regional Plan; the concept plan is a general guide; and the designations the city places on property in this plan do not change the County zoning or force county residents to come into the UGB.

In order to comply with the Regional Plan, the City must assign an urban land use designation to all of the land in the URA using categories and percentages to which the City and County agree. He explained the average residential density, open space size and characteristics. The Jackson County Active Transportation plan will be used to better define trails and bike paths once land is added to the UGB and planned for development.

Tonight the Council is being asked to pick which plan best suites the needs of the surrounding area and the city. The Planning Commission recommendation was options 3, 2, then 1. Mayor Williams asked if any citizens wished to comment. No one came forward.

Tanea Browning moved to approve Resolution No. 1593, A Resolution Approving Conceptual Land Use and Transportation Plan Option 3 for CP-2B, An Urban Area of the City of Central Point, Oregon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taneea Browning, Ward IV
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. **Resolution No. _____, Authorizing the City Manager to Execute an Intergovernmental Agreement Between Central Point and Jackson County Related to Law Enforcement Services on Certain Roads**

City Manager Chris Clayton explained that the City of Central Point currently include a number of roads that are under the jurisdictional authority of Jackson County. There are also county "islands" within in the city which at times can be confusing for emergency services. This can be confusing for property owners, city staff and county staff when determining who is responsible for road maintenance and law enforcement. In an effort to clarify these issues, the department directors from both agencies recently collaborated on the recommended IGA, which aims at clarifying responsibilities on certain transportation-related facilities.

Central Point will be assuming law enforcement jurisdiction for residential county roads and Jackson County will be retaining or assuming responsibility for some of the larger, more regional transportation facilities. He explained which areas are of concern, different roads in Central Point and the county islands. Both agencies are part of a mutual aid agreement, which means when an agency is unable to respond to a call for service, the other agency will provide assistance as necessary.

As these areas under the County jurisdiction are annexed into the city limits, many of the existing county roads will ultimately be transferred to the jurisdiction of the city. The regional transportation facilities will remain under the control of Jackson County unless another mutual agreement is reached between agencies.

It was clarified that this is only for instances on the roadways like traffic accidents. Property crimes would be covered by the jurisdiction where the property is located. The State Legislature has passed an incentive bill for annexations and the council may wish to revisit island annexations in the near future.

Kelley Johnson moved to approve Resolution No. 1594, A Resolution Authorizing the City Manager to Execute an Intergovernmental Agreement between Central Point and Jackson County Related to Law Enforcement Services on Certain Roads.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Brandon Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VIII. BUSINESS

A. **Storm Water Quality Report**

Parks and Public Works Director Matt Samitore explained that the City assumed

control from Rogue Valley Sewer Services (RVSS) for the stormwater quality program earlier this year. Staff members Mike Ono and Mike Blake prepared the attached report which is similar to the report produced by RVSS. The report details the actions and education that staff has completed during the past quarter. He explained some of the educational pieces staff has been able to do with local businesses.

RESULT: FOR DISCUSSION ONLY

B. Planning Commission Report

Community Development Director Tom Humphrey presented the Planning Commission Report for August 6, 2019:

- The Commission discussed the Conceptual Land Use and Transportation Plan for Urban Reserve Area CP-2B and provided a recommendation to City Council. Staff presented a completed version of the plan for review. The Commission considered three alternative land use plans which satisfied the density and land use percentages agreed to by the City. They ranked the alternatives in 3, 2, and 1 in order of preference and recommended approval by the City Council.
- The Commission discussed changes to CPMC 17.77 Accessory Dwelling Units (ADUs). The intent was to allow the construction of smaller independent units on SFD lots and to provide more economical housing in Central Point. This change was adopted in 2006 and has only been modestly used. The Senate and DLCD would like to see cities implement legislation to help with the housing crisis. The Commission made recommendations to staff and asked to have the item returned in September for further review.

IX. MAYOR'S REPORT

Mayor Williams reported that he:

- Attended two Medford Water Commission meetings. They talked about the capital projects program that was neglected over the last few years. They will be playing catch up now and water rates are expected to increase. They also held the managers evaluation during their regular session.
- Attended the Central Point Chamber Greeters.
- Attended Oregonians in Action in Medford. They are a land use committee dealing with rural property.
- Attended the Oregon Mayors Conference last week. The City of Medford was the host city and they did a great job. Central Point hosted the Golf Tournament where the Central Point team won first place.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- JD Day was awarded the Bronze Star for his service up to and after his recovery. Because of his impressive recovery the Air Force is rethinking how wounded warriors will be evaluated for return to duty in the future. He has had an amazing recovery.

- We have received a letter asking the city to evaluate the Street Tree Code. Council can expect this item to come to a Study Session in September.
- On July 31st, the city hosted two training sessions from David Rabiner for our employees called "Being Part of a Winning Culture".
- We have received a request to shut down portions of Pine Street for a film crew. We have a policy in place and the City Attorney is working with the organization on the details.
- We will have a special guest for the August Study Session to discuss the upcoming Census.
- There has been a concern with Avista regarding their lines around the proposed fire station on Scenic. Staff is working with both organizations to come to a satisfactory conclusion.
- The City Attorney will be holding a land use hearings training for the City Council, Planning Commission and Citizens Advisory Commission in the Fall.

XI. COUNCIL REPORTS

Council Member Brandon Thueson reported that he has been attending the Jail Committee meetings. They have been discussing the mental health issues and the ability to help with a new facility. They will continue to have monthly meeting through December. After that they will approach the jurisdictions again for support and hopefully go to a vote of the people next year.

Council Member Tanea Browning reported that:

- She attended the lunch at the Mayors Golf Tournament for the Oregon Mayors Association.
- She attended the Fire District No. 3 Board meeting.
- The next Greeters will be held at the Central Point Library.

Council Member Michael Parsons reported that:

- He attended the RVSS Lunch and Board Meeting.
- He attended the Parks and Rec Day at Twin Creeks. It was a great event created and hosted by Central Point Staff.
- He attended the Golf Tournament Lunch for the Mayor's Conference.
- He attended the Planning Commission meeting.
- He wanted to thank the City for the new VIPS vehicle. The volunteers are very thankful for the new vehicle.

Council Member Neil Olsen stated that he attended the Parks and Rec day at Twin Creeks Park.

XII. DEPARTMENT REPORTS

Community Development Director Tom Humphrey reported that:

- He attended a Kick off meeting for the Airport Master Plan this morning. They hired a consultant to work on a new 10 year master plan.
- There will be an Oregon Transportation Commission meeting in the Rogue Valley next week.
- We held our first meeting for the Boot Camp attendees. There will be nine business owners attending the camp this year.

Police Chief Kris Allison reported that:

- School starts September 3rd for the Central Point School District. The Police Department is gearing up with patrols around the schools. They are excited for the Rail Crossing to help with the congestion at Mae Richardson.
- This Saturday is the D.A.R.E. Show and Shine and Cruise. There is a new route for the Cruise this year.
- There will be a Police Department open house September 2nd, this is a popular event with the community. We will be providing swag bags and open the department and patrol cars for viewing.
- The Explorer Post attended a Challenge Event in WA last week. They competed in different skill set tests. They took first place in Survival Skills.

Parks and Public Works Director Matt Samitore reported that:

- We received the Community Center Bid from Chris Brown at \$80,000 which is double the budgeted amount. We will set up the work in phases and limit the involvement he has with the community meetings. Council agrees to limit the involvement of Chris Brown to save money.
- The Signal Lights are up for the Rail Crossing and they are getting really close to completion. He will keep the Council informed of the official opening. Mayor Williams will drive the Developers of Twin Creeks, Noel and Brett Moore over the tracks for the official opening.
- We received a report on the Skyrman house that it is infested with ants. They have eaten a lot of the building structure making it unstable. We recommend that the building be demolished and something new constructed. There will be more discussion on this item as we work on alternatives.

XIII. EXECUTIVE SESSION ORS 192.660 (2)(f) Exempt Public Records

Brandon Thueson moved to adjourn to Executive Session under ORS 192.660(2)(f) Exempt Public Records. Kelley Johnson seconded and the meeting was adjourned to executive session at 8:31 p.m.

The executive session was adjourned at 8:46.

XIV. ADDITIONAL BUSINESS

No further action was taken in regular session.

XV. ADJOURNMENT

Mike Parsons moved to adjourn, Tanea Browning seconded. All said "aye" and the meeting was adjourned at 8:47 p.m.

The foregoing minutes of the August 8, 2019, Council meeting were approved by the City Council at its meeting of August 22, 2019.

Dated: 8/22/19


Mayor Hank Williams

ATTEST:


City Recorder