



# CITY OF CENTRAL POINT

*Oregon*

## City Council Meeting Agenda Thursday, August 8, 2019

Next Res(1590) Ord (2060)

- I. **REGULAR MEETING CALLED TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **PUBLIC COMMENTS**

*Public comment is for non-agenda items. If you are here to make comments on a specific agenda item, you must speak at that time. Please limit your remarks to 3 minutes per individual, 5 minutes per group, with a maximum of 20 minutes per meeting being allotted for public comments. The council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. Complaints against specific City employees should be resolved through the City's Personnel Complaint procedure. The right to address the Council does not exempt the speaker from any potential liability for defamation.*

- V. **CONSENT AGENDA**

- A. **Approval of July 11, 2019 City Council Minutes**

- VI. **ITEMS REMOVED FROM CONSENT AGENDA**

- VII. **ORDINANCES, AND RESOLUTIONS**

- A. Resolution No. \_\_\_\_\_, A Resolution Accepting the Lowest Responsible Bidder for the Hazel and Third Street Waterline Project and Authorizing the City Manager to Execute a Contract. (Samitore)
- B. Resolution No. \_\_\_\_\_, Approving a Conceptual Land Use and Transportation Plan for CP-2B, an Urban Area of the City of Central Point, Oregon (Humphrey)
- C. Resolution No. \_\_\_\_\_, Authorizing the City Manager to Execute an Intergovernmental Agreement Between Central Point and Jackson County Related to Law Enforcement Services on Certain Roads (Clayton)

- VIII. **BUSINESS**

- A. Storm Water Quality Report (Samitore)
- B. Planning Commission Report

- IX. **MAYOR'S REPORT**

- X. **CITY MANAGER'S REPORT**

- XI. **COUNCIL REPORTS**

**Mayor**  
Hank Williams

**Ward I**  
Neil Olsen

**Ward II**  
Kelley Johnson

**Ward III**  
Brandon Thueson

**Ward IV**  
Tanea Browning

**At Large**  
Rob Hernandez

**At Large**  
Michael Parsons

**XII. DEPARTMENT REPORTS**

**XIII. EXECUTIVE SESSION ORS 192.660 (2)(f) Exempt Public Records**

The City Council will adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

**XIV. ADDITIONAL BUSINESS**

**XV. ADJOURNMENT**

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-423-1026 (voice), or by e-mail to [Deanna.casey@centralpointoregon.gov](mailto:Deanna.casey@centralpointoregon.gov).

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta publica de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201

# CITY OF CENTRAL POINT

*Oregon*

## City Council Meeting Minutes Thursday, July 11, 2019

### I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Brandon Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey and City Recorder Deanna Casey.

### IV. SPECIAL PRESENTATION

#### Presentation Regarding New Central Point Police Motorcycle

Chief Kris Allison is proud to recognize and introduce Motorcycle Officer Lou Fulmer. This project started in 2004 when we started thinking about getting a motorcycle unit. This program will focus on traffic enforcement, safety, and education. His first official ride was in the 4th of July parade last week. He did a great job showing the skills it takes to be a motorcycle officer.

### V. PUBLIC COMMENTS

Scott Sharpe, Southern Oregon Archery

Mr. Sharpe is concerned with events that have been effecting the businesses downtown. Most recently people lining chairs up two days prior to the parade. This year there were no issues, but in the past a citizen got out of a car parked at the curb and got tangled in the chairs. He is asking the Council to put in restrictions of when they can set their chairs out. He is also frustrated with the increase of events that close down Pine Street. He asked that some of these events be moved to a park and not close down our main street.

### VI. CONSENT AGENDA

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rob Hernandez, At Large
<b>SECONDER:</b>	Taneea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

- A. **Approval of June 27, 2019 City Council Minutes**
- B. **Street Closures for Dare to Cruise**

**VII. ITEMS REMOVED FROM CONSENT AGENDA - None**

**VIII. ORDINANCES, AND RESOLUTIONS**

- A. **Ordinance Updating and Adopting the Employment Buildable Lands Inventory (BLI), an adjunct to the Land Use Element.**

Community Development Director Tom Humphrey explained that the public hearings have been conducted and the council moved to second reading an ordinance adopting the Employment Buildable Lands Inventory (BLI) to the Land Use Element on June 27, 2019. There were no changes recommended at the first reading. The Employment BLI tracks the development status of the City's employment lands by land use classification and zoning district.

**Kelley Johnson moved to approve Ordinance 2058, An Ordinance Updating and Adopting the Employment Buildable Lands Inventory (2019-2039), Central Point Comprehensive Plan Land Use Element.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

- B. **Ordinance Updating and Adopting the Central Point Comprehensive Plan Economic Element (2019-2039).**

Mr. Humphrey explained that on June 27, 2019 the City Council passed to second reading an Ordinance updating the Economic Element of the Central Point Comprehensive Plan. Public hearings were held at the Planning Commission and City Council meetings in June. The Economic Element provides a forecast of employment growth opportunities over a 20-year planning period and identifies the associated employment land needs in accordance with Statewide Planning Goal No. 9. This update was initiated in response to interest in expanding the Urban Growth Boundary for commercial land. There were no recommended changes at the first reading.

**Brandon Thueson moved to approve Ordinance No. 2059, An Ordinance Updating and Adopting the Central Point Comprehensive Plan Element.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Thueson, Ward III
<b>SECONDER:</b>	Taneea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**C. Resolution No. \_\_\_\_\_, A Resolution Accepting the Lowest Responsible Bidder for the Hazel and Third Street Waterline Project and Authorizing the City Manager to Execute a Contract.**

Parks and Public Works Director Matt Samitore explained that the city conducted a formal bidding procedure for the 3<sup>rd</sup> and Hazel Waterline Replacement project. The project will increase the functionality of the area’s existing waterline infrastructure and make the water system in this area more controllable from a pressure point standpoint. This project was budgeted in the 2019-2021 water fund budget.

The city received two bids with Knife River coming in as the low bidder at \$64,870.00. The bid is under the Engineer estimate of \$78,875.00.

**Kelley Johnson moved to approve Resolution No. 1590, accepting the lowest responsible bidder for Hazel and 3<sup>rd</sup> Waterline Project and Authorizing the City Manager to execute a contract.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**D. Resolution No. \_\_\_\_\_, Approving the Forth Addendum to Solid Waste Collection Franchise Agreement**

City Manager Chris Clayton explained that Rogue Disposal & Recycling (RDR) operates under franchise agreements with various cities and Jackson County. The franchise agreement calls for a periodic rate review to occur every five years and provides for annual CPI adjustments to the Service Rate Schedule. The annual CPI increase does not take into account items such as equipment purchases and maintenance, fuel, employee wages, insurance, and waste disposal.

In order to avoid the need for large adjustments to rates arising from the divergence in changes in the CPI versus changes in actual cost, they have engaged the Northwest Economic Research Center to construct an alternative price index that reflects the changes in RDR’s franchise expenses more accurately than the CPI. He explained the new rate index should help avoid large increases every five years.

There was some discussion clarifying rules and change options for the Franchise agreement. Gary Penning, Director of Governmental Affairs & Marketing for RDR answered questions regarding service and operations.

**Brandon Thueson moved to approve Resolution No. 1591, A Resolution Approving the Fourth Addendum to Solid Waste Collection Franchise Agreement.**

Minutes Acceptance: Minutes of Jul 11, 2019 7:00 PM (CONSENT AGENDA)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Thueson, Ward III
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

## IX. BUSINESS

### A. Dennis Richardson Memorial Update

Parks and Public Works Director Matt Samitore presented the Adhoc Committee recommendation for the Dennis Richardson Memorial located at Don Jones Memorial Park. He presented the drawings for the proposed memorial to be located near the Oregon War Memorial site. It would be a series of water features and sitting locations made of stone. There could be phrases inscribed on the stone Mr. Richardson liked or said throughout his time in government.

The city will present the drawing to his family and ask if they would like to help with the color options. We are happy with this layout as it fits well with the War Memorial. Our next steps will be to get confirmation from the family and cost estimates.

<b>RESULT:</b>	<b>FOR DISCUSSION ONLY</b>
----------------	----------------------------

### B. Downtown Street Banner Discussion

Mr. Samitore explained that staff has been asked by some of the business community to look into the option of changing the orientation of the street banners that are located on the pedestrian scale poles in the downtown. The current orientation is on the sidewalk side. Some of the business signs are partially obstructed with the current configuration. The height of the poles do not allow for the banners to be over the street side. If the orientation was changed there could be conflict with commercial truck traffic. He presented four options to the Council.

1. Relocate the banners and put them on corner poles only. The corner poles are 18 feet in height and can accommodate the higher location. The corner poles would be located at 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Street.
2. Remove the banners.
3. Purchase new poles. We would need to budget for 16' poles which could accommodate the banners. This would be at a significant cost to the city.
4. Leave the banners where they are currently located.

There was discussion that the Council originally chose the 14 foot poles for better pedestrian lighting. There are currently three businesses asking to remove the banners. They discussed the benefits to all options but overall decided that we would wait a couple of months and get feedback from more business owners and then return to the council next spring.

<b>RESULT:</b>	<b>FOR DISCUSSION ONLY</b>
----------------	----------------------------

### C. 2020 Strategic Plan Update Ad-Hoc Committee

Mr. Clayton explained that it is time to update our Strategic Plan. The current plan

concludes in 2020 and this is an essential document to help the city continue in the right direction. We have retained a consultant to facilitate the process which will begin later this year and will include several stages involving city staff, city council, and members of the public. To begin the process staff is recommending the council appoint an adhoc committee of council members to work with the consultant. The funds for this project are included in the 2019-2021 biennial budget.

**Brandon Thueson moved to appoint Mike Parsons, Kelley Johnson, and Tanea Browning to the Strategic Plan Adhoc Committee.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Thueson, Ward III
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

#### X. MAYOR'S REPORT

Mayor Williams reported that he attended:

- Sherm Olsrud, Founder of Sherm's Markets, Memorial service.
- 4th of July parade and Boomfest celebration.
- The ribbon cutting for Pfaff Park playground re-opening.
- The FFA/4H auction last night. The City of Central Point and the Central Point Rotary joined forces and bought a pig. He plans to attend this weekend and purchase a steer.

#### XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- He attended the Pfaff Park ribbon cutting. There was a great turn out.
- The power outage on Hwy 99 and surrounding area today was caused by a car hitting a power pole.
- They have received both positive and negative comments about the 4th of July.
- The city has been working with the owner of a nuisance property on Oak Street. The property is mostly cleaned up. There is a property at 500 Hemlock we will be working on next.
- Monday he attended the Chamber Lunch forum where they had the State of the City address for Medford.
- Starting Saturday he will be out of office for two weeks.
- He is requesting an executive session tonight.

#### XII. COUNCIL REPORTS

Council Member Brandon Thueson stated that he attended the Richardson Adhoc Committee meetings and the Jackson County Jail committee meetings.

Council Member Rob Hernandez reported that he attended the Richardson Adhoc Committee meetings and the 4th of July parade.

Council Member Tanea Browning reported that:

- It was nice to attend the 4th of July Parade and Boomfest as a Council member and not a Chamber Director this year.
- She attended a meeting with Travel Medford and Travel Oregon. They are working on incorporating our local farms onto a tour.
- She attended the ribbon cutting at Pfaff park.
- She attended the Chamber lunch forum.
- SOREDI has been talking about start-up businesses.

Council Member Mike Parsons reported that:

- the 4th of July parade fly over was awesome. Their timing was perfect this year. Boomfest was great again this year.
- He attended the ribbon cutting at Pfaff park
- He joined the Police Department during a Greenway Sweep this week and spent two hours with Officer Jones on the Greenway. He was impressed with his interaction with the illegal campers.

Council Member Neil Olsen participated in the Run 4 Freedom and events at Pfaff Park.

### **XIII. DEPARTMENT REPORTS**

Community Development Director Tom Humphrey reported that:

- He will be attending a Profiles Magazine meeting about growth and the strategic plan.
- They will have a new Community Planner on Monday.
- They expect to get approval of the concept plan for CP2B through the MPO next week. They are waiting for feedback from ODOT regarding the UGB Expansion.

Police Chief Kris Allison reported that:



- She was amazed at how many people lined the streets for the 4<sup>th</sup> of July parade. They did not have any calls for service during the event or the park events after the parade. Complaints that were received this year were about illegal fireworks; calls regarding chairs along Pine Street blocking the entrances to businesses; and concerns about the street sweepers coming close to citizens on 2nd street at the end of the parade. Mr. Parsons received a call about the Hispanic float not displaying an American flag. Ms. Johnson received complaints about the chairs and that the Hispanic community didn't have the US Flag displayed. Mr. Hernandez recommended we limit the time frame for the chairs to line Pine Street. Mr. Clayton said that we could put out some guidelines next year regarding times, and rules about blocking parking lots or handicap ramps. He will provide some recommended language that allows the chairs to set up after 5:00 pm the night before the parade.
- Officers served a search warrant today on a problem property. They made several arrests for narcotics and weapons. The neighbors came out and thanked the officers for removing those individuals.
- Operation Safe Greenway happened today. We will continue to do the Greenway sweeps to keep our citizens safe.
- Officers helped with the accident on Hwy 99 today that took out the power for a good portion of Central Point.
- Today we celebrated JD Day's Alive day, a year ago JD was injured while on active duty.

Parks and Public Works Director Matt Samitore recognized the volunteer groups for their help with the 4th of July events. There will be a meeting on Monday with Knife River to get an update on signal poles and completion date for the rail crossing.

#### **XIV. EXECUTIVE SESSION - ORS 192.660(2)(e) Real Property Transactions**

**Neil Olsen moved to Adjourn into Executive Session under ORS 192.660(2)(e) Real Property Transactions.** Brandon Thueson seconded. All said "Aye" and the meeting was adjourned to Executive Session at 8:39 p.m.

Council returned to regular session at 9:02 p.m. No further action was taken.

#### **XV. ADJOURNMENT**

**Kelley Johnson moved to adjourn.** Rob Hernandez seconded. All said "aye" and the meeting was adjourned at 9:02 p.m.

The foregoing minutes of the July 11, 2019, Council meeting were approved by the City Council at its meeting of July 25, 2019.

Dated:

\_\_\_\_\_  
 Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder



## **City of Central Point Staff Report to Council**

### **ISSUE SUMMARY**

<b>TO:</b>	City Council	<b>DEPARTMENT:</b> Public Works
<b>FROM:</b>	Matt Samitore, Parks and Public Works Director	
<b>MEETING DATE:</b>	August 8, 2019	
<b>SUBJECT:</b>	Resolution No. _____, A Resolution Accepting the Lowest Responsible Bidder for the Hazel and Third Street Waterline Project and Authorizing the City Manager to Execute a Contract.	
<b>ACTION REQUIRED:</b> Resolution		<b>RECOMMENDATION:</b> Approval

**BACKGROUND INFORMATION:** The City conducted a formal bidding procedure for the North Third Street Paving Project. The City only received one bid from Knife River Materials, Inc. The bid was in the amount of \$344,898. The funding for the North Third Street Paving Project was appropriated in the 19/21 FY budget.

**FINANCIAL ANALYSIS:** The project was budgeted for in the FY 2019/21 City of Central Point Budget (street fund). No additional budget appropriation is needed to complete the North Third Street Paving Project.

**LEGAL ANALYSIS:** The North Third Street paving project bid letting was legally noticed/advertised per the requirements of Oregon Revised Statute Chapter 279.

**COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:** Goal 3- Continually update infrastructure plans.

Strategies:

- a) Include pedestrian and bicycle-friendly options in every plan, and retrofit existing streets and neighborhoods whenever possible;
- b) Cooperate with developers to plan future needs for schools and parks;
- c) Take advantage of all opportunities to use environmentally friendly technology in city government and development of new or retrofitted infrastructure.

---

**STAFF RECOMMENDATION:** Approval of a resolution awarding the North Thrid Street Paving Project to Knife River Materials, Inc.

---

**RECOMMENDED MOTION:** I move to approve Resolution No. \_\_\_\_ accepting the lowest responsible bid from Knife River Materials for \$344,898.00 for the North Third Paving Project and authorizing the City Manager to execute a contract.

---

**ATTACHMENTS:**

1. resol\_n3rdwaterline
2. bid tab N. 3rd street
3. 3rd Street Estimate
4. bid advertisement 3rd street

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE BID FROM KNIFE RIVER MATERIALS FOR NORTH THIRD STREET PAVING PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT**

*RECITALS:*

- A. WHEREAS, the City recently published a solicitation for bidders/contractors to install a grind and inlay along North Third Street from Hazel to Victoria Way.
- B. WHEREAS, the City received one bid submittal from Knife River Materials, Inc. in the amount of \$344,898.00.
- C. WHEREAS, the project was budgeted as part of the 2019-2021 fiscal year budget with an engineer’s estimate of \$396,817.00.

**The City of Central Point resolves as follows:**

**Section 1.** The City Council hereby accepts the bid Knife River Materials in the amount of \$344,898.00.

**Section 2.** The City Manager is hereby authorized to execute a contract and any related documents necessary to effectuate the acceptance of this award in a form substantially the same as that included in the specifications.

**Section 3.** This Resolution shall take effect immediately from and after its passage and approval.

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

Attachment: resol\_n3rdwaterline [Revision 1] (1174 : Third and Hazel Waterline)

LTM, Incorporated dba Knife River Materials

**SCHEDULE OF PRICES**

3 <sup>rd</sup> STREET PAVEMENT REPAIR						
ITEM NUMBER	SPEC NUMBER	ITEM DESCRIPTION	UNIT	QTY.	UNIT COST	TOTAL
<b>00200 TEMPORARY FEATURES AND APPURTENANCES</b>						
10	210	MOBILIZATION	LS	1	17,000 <sup>-</sup>	17,000 <sup>-</sup>
20	225	TEMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE	LS	1	28,800 <sup>-</sup>	28,800 <sup>-</sup>
30	280	EROSION AND SEDIMENT CONTROL	LS	1	1,000 <sup>-</sup>	1,000 <sup>-</sup>
<b>00300 ROADWORK</b>						
40	305	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	5,500 <sup>-</sup>	5,500 <sup>-</sup>
<b>00400 DRAINAGE AND SEWERS</b>						
50	00490	MINOR ADJUSTMENT OF MANHOLES	EACH	11	1,200 <sup>-</sup>	13,200 <sup>-</sup>
<b>00600 BASES</b>						
60	00620	COLD PLANE PAVEMENT REMOVAL, 2.0 INCH DEEP	SY	10910	2 <sup>80</sup>	30,548
<b>00700 WEARING SURFACES</b>						
70	00744	LEVEL 1/2 INCH ACP MIXTURE	TON	1550	82 <sup>-</sup>	127,100 <sup>-</sup>
80	00748	19 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1091	75 <sup>-</sup>	81,825 <sup>-</sup>
90	00759	CONCRETE CURBS, CURB AND GUTTER	LF	120	50 <sup>-</sup>	6,000 <sup>-</sup>
100	00759	CONCRETE WALKS	SF	770	6 <sup>-</sup>	4,620 <sup>-</sup>
110	00759	EXTRA FOR SIDEWALK RAMPS	EACH	5	3,100 <sup>-</sup>	15,500 <sup>-</sup>
<b>00800 PERMANENT TRAFFIC SAFETY AND GUIDANCE DEVICES</b>						
120	00865	THERMOPLASTIC, EXTRUDED, SURFACE, NON-PROFILED	<del>EA</del> LF	160	6 <sup>50</sup>	1,040 <sup>-</sup>
130	00867	PAVEMENT LEGEND, TYPE B-HS: "ARROWS"	EA	2	315 <sup>-</sup>	630 <sup>-</sup>
140	00867	PAVEMENT LEGEND, TYPE B-HS: "SCHOOL"	EA	4	570 <sup>-</sup>	2,280 <sup>-</sup>
150	00867	PAVEMENT LEGEND, TYPE B-HS: "CROSSING"	EA	4	800 <sup>-</sup>	3,200 <sup>-</sup>
160	00867	PAVEMENT BAR, TYPE B-HS	SF	605	11 <sup>-</sup>	6,655 <sup>-</sup>


**TOTAL BID** 344,898<sup>-</sup>

**Total Bid amount in words:**

*Three hundred forty four thousand eight hundred ninety eight dollars*

Signed by: Joe Souza  
Construction Operations Manager

Attachment: bid tab N. 3rd street (1174 : Third and Hazel Waterline)

		<b>3rd St. Paving / ADA Improvements - ENGINEER'S ESTIMATE</b>			
		<b>3rd Street from Hazel to Aurora</b>		AGENCY City of Central Point	
<b>KIND OF WORK</b> Pavement Grind and Inlay, ADA Ramp Retrofits		<b>LENGTH</b> 2500'	<b>DATE</b> 7/11/19	<b>ESTIMATOR</b> KAL	
<b>ITEM NUMBER</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>AMOUNT</b>	<b>UNIT COST</b>	<b>TOTAL</b>
<b>00200 TEMPORARY FEATURES AND APPURTENANCES</b>					
10 - 00210	MOBILIZATION	LS	1	\$20,000	\$20,000.00
20 - 00225	WORK ZONE TRAFFIC CONTROL	LS	1	\$15,000	\$15,000.00
<b>00300 ROADWORK</b>					
30 - 00310	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	\$4,500	\$4,500
<b>00400 DRAINAGE AND SEWERS</b>					
40 - 00490	MINOR ADJUSTMENT OF MANHOLES	EACH	11	\$1,500	\$16,500
<b>00600 BASES</b>					
50 - 00620	COLD PLANE PAVEMENT REMOVAL, 2.0 INCH DEEP	SY	10910	\$3.25	\$35,458
<b>00700 WEARING SURFACES</b>					
60 - 00744	LEVEL 3, 1/2 INCH ACP MIXTURE	TON	1550	\$120	\$186,000
70 - 00748	19 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1091	\$85	\$92,735
80 - 00759	CONCRETE CURBS, CURB AND GUTTER	LF	117	\$36	\$4,212
90 - 00759	CONCRETE WALKS	SF	766	\$12	\$9,192
100 - 00759	EXTRA FOR NEW SIDEWALK RAMPS	EACH	5	\$1,800	\$9,000
<b>00800 PERMANENT TRAFFIC SAFETY AND GUIDANCE DEVICES</b>					
110 - 00865	THERMOPLASTIC, EXTRUDED, SURFACE, NON-PROFIED	FOOT	160	\$2	\$320
120 - 00867	PAVEMENT LEGEND, TYPE B-HS: ARROWS	EACH	2	\$650	\$1,300
130 - 00867	PAVEMENT LEGEND, TYPE B-HS: "SCHOOL"	EACH	4	\$650	\$2,600
140 - 00867	PAVEMENT LEGEND, TYPE B-HS: "CROSSING"	EACH	4	\$650	\$2,600
150 - 00867	PAVEMENT BAR, TYPE B-HS	SF	605	\$13	\$7,865
<b>CONSTRUCTION SUB-TOTAL</b>					<b>\$396,817</b>

Attachment: 3rd Street Estimate (1174 : Third and Hazel Waterline)

ADVERTISEMENT FOR BIDS

7.A.d

NOTICE TO CONTRACTORS  
PUBLIC IMPROVEMENT PROJECT:  
3rd Street Pavement Repair  
PROJECT #6437680

Sealed bids will be opened and publicly read at the City of Central Point, City S. 3rd Street, Central Point, OR 97502 at **2:00 PDT on Thursday, July 30th** the above referenced project. Bids must be submitted to Matt Samitore, I Public Works Director, at the same address prior to 2:00 PDT on the at Subcontractor Disclosure forms must be submitted prior to 4:00 PDT on the s

Bidders must be prequalified in order to be eligible for award. Pre-qualification with the City of Central Point, City of Medford or the Oregon Department of Transportation. If the bidder is disqualified in any of these jurisdictions, the bid is ineligible for this contract.

Award of contract will not be final until the later of: 1) three business days after the City of Central Point announces Notice of Intent to Award, or 2) the City of Central Point provides a written response to each timely protest, denying the protest and affirming the award.

On all projects, work performed by the Contractor's own organization must constitute at least 30% of the awarded contract amount.

Plans and specifications will be available **online only** at [www.centralpointoregon.com](http://www.centralpointoregon.com) and [www.questcdn.com](http://www.questcdn.com) beginning July 12th, 2019. Any addenda issued will be posted on the above websites.

COST ESTIMATE: \$350,000-\$400,000

This project consists of paving improvements and minor ADA accessibility improvements beginning at the intersection of Hazel Street and 3rd Street and continuing through the intersection of Aurora Ln and 3rd Street. This is a City of Central Point project.

Work shall begin no earlier than **August 12th, 2019** and **must be completed within 30 days after receiving Notice to Proceed**. Please direct all questions to Jeff Ballard (541) 210-8151 or [jballard@rh2.com](mailto:jballard@rh2.com)

No bid will be received or considered by the City of Central Point unless bidder signs the bid statement.

The contract is for public work subject to ORS 279C005 and 279C006, and is also subject to Oregon prevailing wage rates.

July 13, 14, 20 & 21, 2019.

Packet Pg. 16

140  
9 for  
and  
date.  
date.  
ity be  
it of  
ill be  
City  
Point  
g the  
least  
ov or  
d on  
ility  
and  
ded  
n 30  
rd at

Attachment: bid advertisement 3rd street (1174 :





## City of Central Point Staff Report to Council

### ISSUE SUMMARY

**TO:** City Council **DEPARTMENT:** Community Development

**FROM:** Tom Humphrey, Community Development Director

**MEETING DATE:** August 8, 2019

**SUBJECT:** Resolution No. \_\_\_\_\_, Approving a Conceptual Land Use and Transportation Plan for CP-2B, an Urban Area of the City of Central Point, Oregon

**ACTION REQUIRED:** Resolution **RECOMMENDATION:** Approval

#### **AGENDA ITEM: File No. CPA-19005**

Discussion of a Conceptual Land Use and Transportation Plan for Urban Reserve Area CP-2B and Approval of a Resolution to Ratify; **Applicant:** City of Central Point.

#### **STAFF SOURCE:**

Tom Humphrey AICP, Community Development Director

#### **BACKGROUND:**

The City's Regional Plan Element includes a provision that prior to expansion of the urban growth boundary (UGB) into an urban reserve area (URA) it is necessary to adopt conceptual land use and transportation plans for the affected urban reserve. The City has received requests to add *parts of* URA, CP-2B to the City's UGB in order to offer additional land for housing. In 2009 the City participated in a demonstration project integrating land use and transportation concepts in one of the City's future growth areas. The project, known as the *Wilson Road Area UGB Expansion Plan*, is also referred to as CP-2B. Unlike other URAs in Central Point, CP-2B was never formally ratified by the City Council.

When the City adopted the Regional Plan Element to its Comprehensive Plan in 2012 it agreed to land use percentages in each URA. The residential/employment/park land split in CP-2B was 81%, 13% and 6% respectively. *The City also agreed to an average residential zoning density of 6.9 units per gross acre of land.* Upon further review, it was found that the 'Preferred Alternative' for CP-2B did not meet the average residential zoning density. It averaged only 4.95 dwelling units per gross acre (refer to Attachment A - Maps). City staff has made revisions to the 2009 concept plan for the City Council's consideration. Three alternatives are being presented and all three meet the density requirements.

Once the Concept Plan is accepted and approved by the City Council it will be used in the City's application for UGB Amendment with Jackson County and the Department of Land Conservation and Development (DLCD).

**ISSUES:**

Public Comment for the Conceptual Plan was received during the demonstration project charrette. This was a 'grass roots' effort by property owners and interested agencies. City staff modified this work which is once again being considered in a public forum. Staff delivered a PowerPoint presentation to the Metropolitan Planning Organization (MPO) last month (Attachment B) which included the three land use and circulation alternatives. The Regional Plan requires this collaboration as well as feedback from the MPO. The Technical and Policy Committees are made up of local a state agency representatives who voted to support the CP-2B Conceptual Plan finding that it satisfies the Performance indicators in the Regional Plan (see Attachment C).

Perhaps the most critical of the performance indicators is the City's Target Residential Density of 6.9 units per gross acre. Planning staff analyzed committed residential densities using the Wilson Road Area concept shown in Attachment A and came up with only a 4.95 unit per acre total. Consequently some land use densities were increased along Upton Road and around a new activity center to bring the total to at least 6.9 units per gross acre. The Transportation Concept Plan is incorporated into the land use alternatives to illustrate and explain new road extensions/connections.

Changes to the Concept Plan were made with the understanding that some people might be unhappy with the outcome and that it might seem that public input is being ignored. Councilmembers may remember that; 1) the City is obligated to honor its commitment to the Regional Plan, 2) the Concept Plan is a *general guide*, and 3) the designations the City places on property in this plan do not change the County zoning or force county residents to come into the UGB.

Staff developed some policies in Attachment B for the Council to consider in their deliberations. Management agreements with Jackson County are typically used to address issues in the *urban-rural interface*. An Urban Growth Management Agreement (URMA) dictates what County roads the City will assume jurisdiction of once land is brought into the UGB.

**CONCLUSION:**

In order to comply with the Regional Plan, *the City must assign an urban land use designation to all of the land in the URA* and do so using the categories and percentages to which the City and County agreed. The average residential density (6.9 units/acre) to which the City committed is met in each of the land use concept maps. The Performance Indicators serve as findings that support the concept plan. City land use designations only become effective at the time of a UGB Amendment and only then when they are initiated at the request of property owners. The new Parks Master Plan has been incorporated into the City's Comprehensive Plan and will be used to designate the number, size and characteristic of the parks that are needed in CP-2B. The Jackson County Active Transportation Plan will be used to better define trails and bike paths once land is added to the UGB and planned for development.

**EXHIBITS/ATTACHMENTS:**


---

Attachment "A - Wilson Road Area Concept Plan *draft maps* for CP-2B"

Attachment "B - Power Point Presentation"

Attachment "C - Rogue Valley Metropolitan Planning Organization Letter, dated July 23, 2019"

Attachment "D - City Council Resolution No. \_\_\_\_A Resolution Approving A CONCEPTUAL LAND USE AND TRANSPORTATION PLAN FOR CP-2B, AN URBAN AREA OF THE CITY OF CENTRAL POINT, OREGON"

**ACTION:**


---

Invite public testimony, discuss the three Conceptual Plan alternatives and 1) support one

alternative as presented; or 2) support one alternative with revisions.

**RECOMMENDATION:**

---

Approve Resolution No. \_\_\_\_ A Resolution Approving A CONCEPTUAL LAND USE AND TRANSPORTATION PLAN FOR CP-2B, AN URBAN AREA OF THE CITY OF CENTRAL POINT, OREGON.

**ATTACHMENTS:**

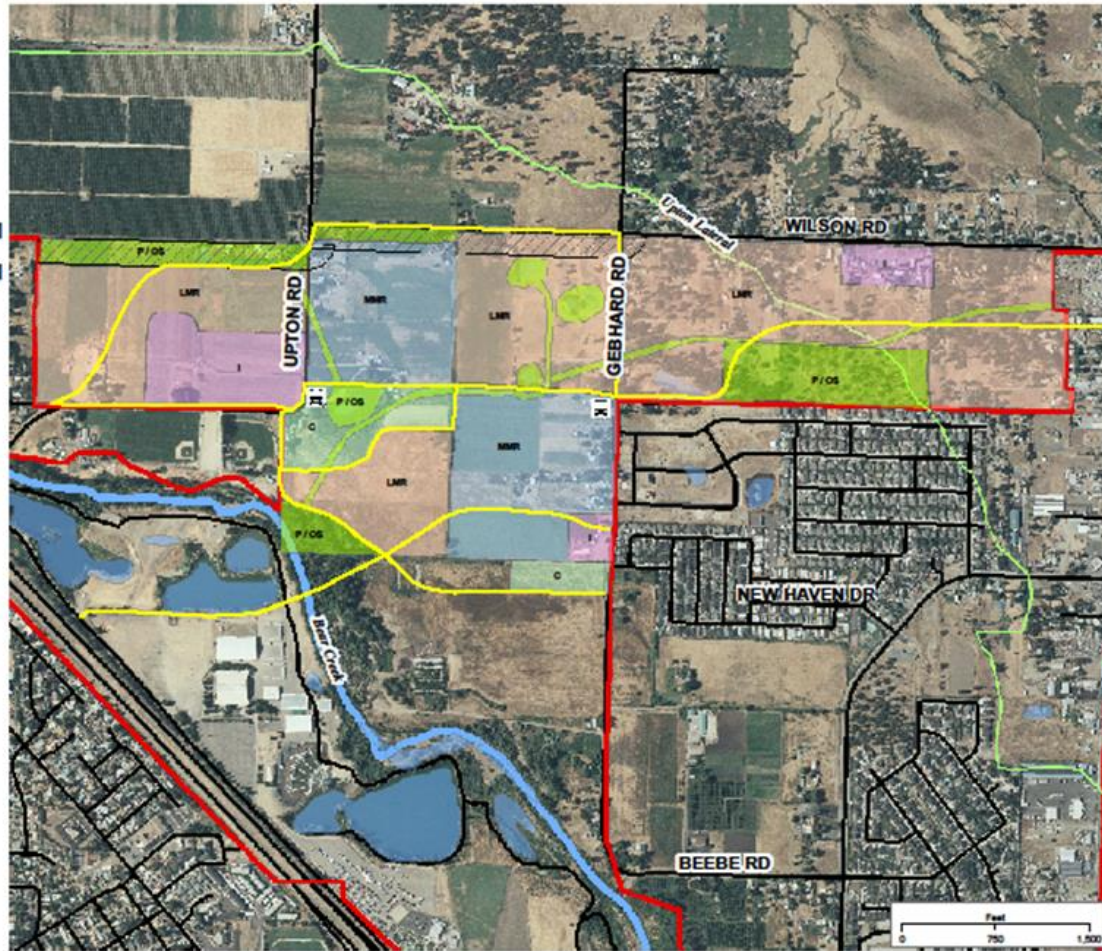
1. Map Alternatives for CP-2B
2. URA CP-2B Concept Plan PC 8-6-2019
3. MPO Policy Committee Support Letter for CP-2B
4. CC Resolution Adopting CP-2B

# Wilson Road Area UGB Expansion Plan

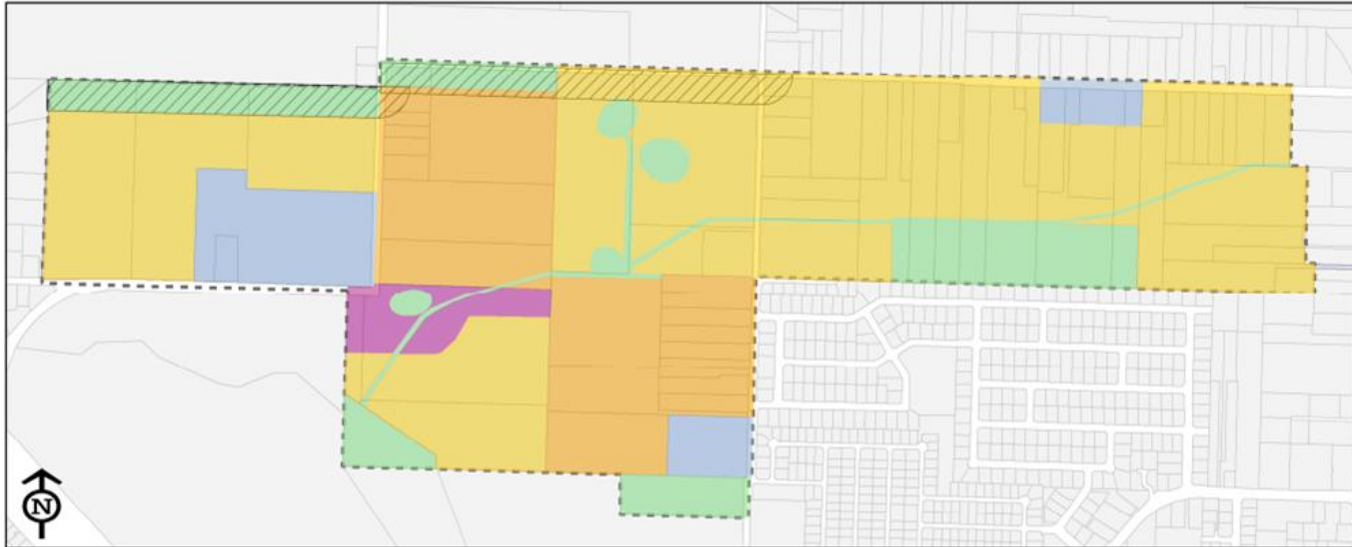


## Preferred Alternative

-  Commercial
-  Institutional
-  Low Mix Residential
-  Med Mix Residential
-  Park-Open Space
-  Study Area
-  UGB
-  Agricultural Buffer
-  Proposed Collectors
-  Streets
-  Wetlands



Attachment: Map Alternatives for CP-2B (1176 : Concept Plan for URA CP-2B)



**Land Use Concept - 2009 Preferred Alternative**

**CP-2B Concept Plan**

**Legend**

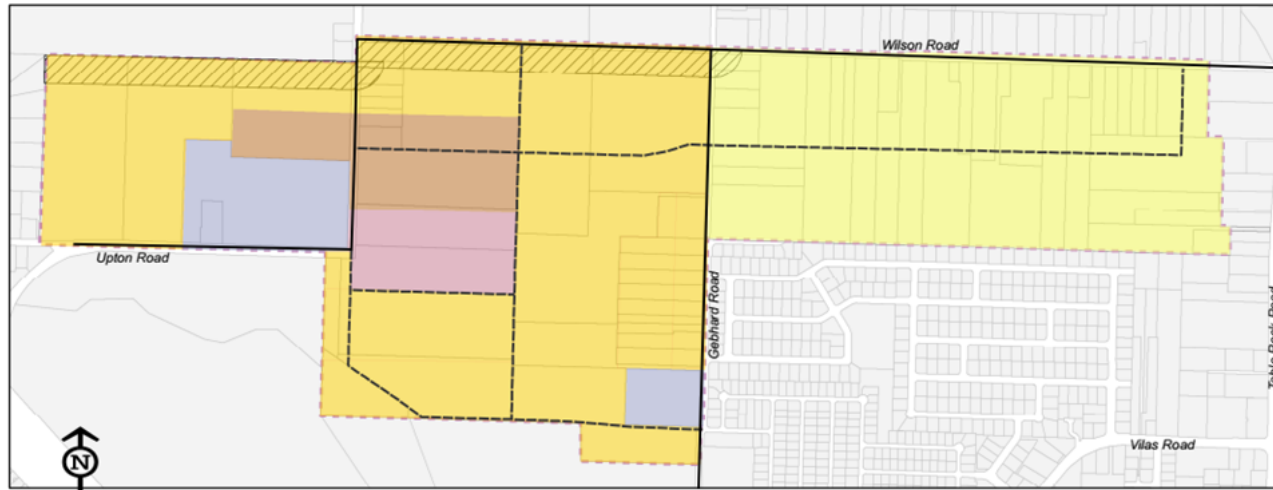
- Preferred Alternative (2009)**
- AgBuffer1
  - AgBuffer2
  - CP2-B
- Land Use**
- Civic
  - Commercial
  - Parks and Open Space
  - Low Mix Residential
  - Medium Mix Residential

CP-2B Preferred Alternative (2009)					
Land Use Category	Gross Acreage	Min. Density	Min. DU Yield	Density	% Distribution
Civic	26.67	0	0	0	8%
Commercial	9.75	0	0	0	3%
LMR	185.191	4	740.764	4	75%
MMR	68.98	7.5	517.35	7.5	
Parks/OS	47.12	0	0	0	14%
<b>TOTALS:</b>	<b>337.711</b>		<b>1258.11</b>	<b>4.95</b>	<b>100%</b>

Map layout created by RVCOG in 2009 as part of a pilot study for Conceptual Planning in the URAs. This map is a digitized form of the 2009 Preferred Alternatives selected by community members at that time.  
 \\cpch\Planning\GIS Map Projects\City Projects\CP-2B Concept Plan (2018)

Attachment: Map Alternatives for CP-2B (11176 : Concept Plan for URA CP-2B)





**CP-2B Concept Plan**

**Land Use and Transportation, Alternative 1**

**Legend**

**Concept Circulation**

- Conceptual
- Existing

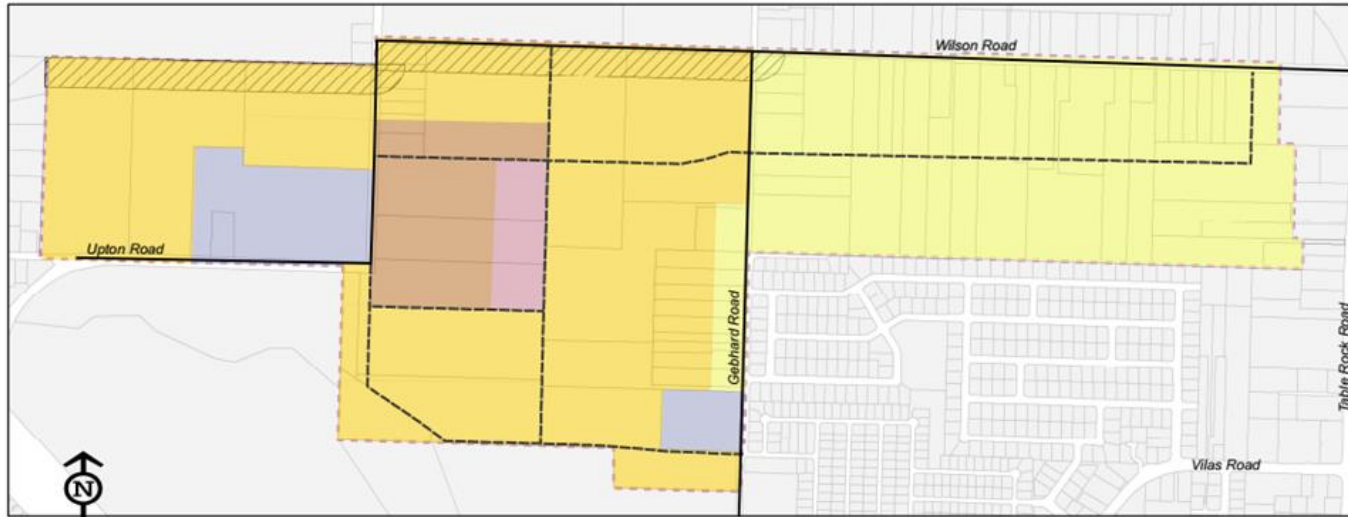
**Land Use Concept**

- Civic
- High Residential
- Low Residential
- Medium Residential
- Neighborhood Commercial
- AgBuffer1
- AgBuffer2
- CP2-B

*This map was adapted from the 2009 CP-2B Preferred Alternative to meet adopted requirements of the Greater Bear Creek Valley Regional Plan and Regional Plan Element.*

**LAND USE CONCEPT:**  
*Land Use distributions are general with transitions in between, provided that acreages and densities remain generally the same.*

CP-2B Modified Alternative - 1							
Land Use Category	Gross Acreage	Parks/OS Adjustment	Adjusted Gross Acreage	Min. Density	Min DU Yield	Min. Avr. Gross Density	Proposed % Distribution
<b>Residential</b>							
Very Low Density	0	0	0	1	0		
Low Density	109.7	12.0	97.7	4	391		
Medium Density	165.0	8.1	156.9	7	1098		
High Density	24.3	0	24.3	20	486		
<b>Total Residential</b>	<b>299.0</b>	<b>20.1</b>	<b>278.9</b>		<b>1975</b>	<b>7.1</b>	<b>83%</b>
<b>Employment</b>							
Neighborhood Commercial	15.1		15.1				
Civic	23.0	0	23.0				
<b>Total Employment</b>	<b>38.1</b>						<b>11%</b>
<b>Parks/OS</b>							
Parks/OS (Adjustment)	20.1						6%
<b>TOTALS:</b>	<b>337.1</b>	<b>40.2</b>	<b>595.9</b>		<b>1975</b>	<b>7.1</b>	<b>100%</b>



**CP-2B Concept Plan**

**Land Use and Transportation, Alternative 2**

**Legend**

**Concept Circulation**

- Conceptual
- Existing

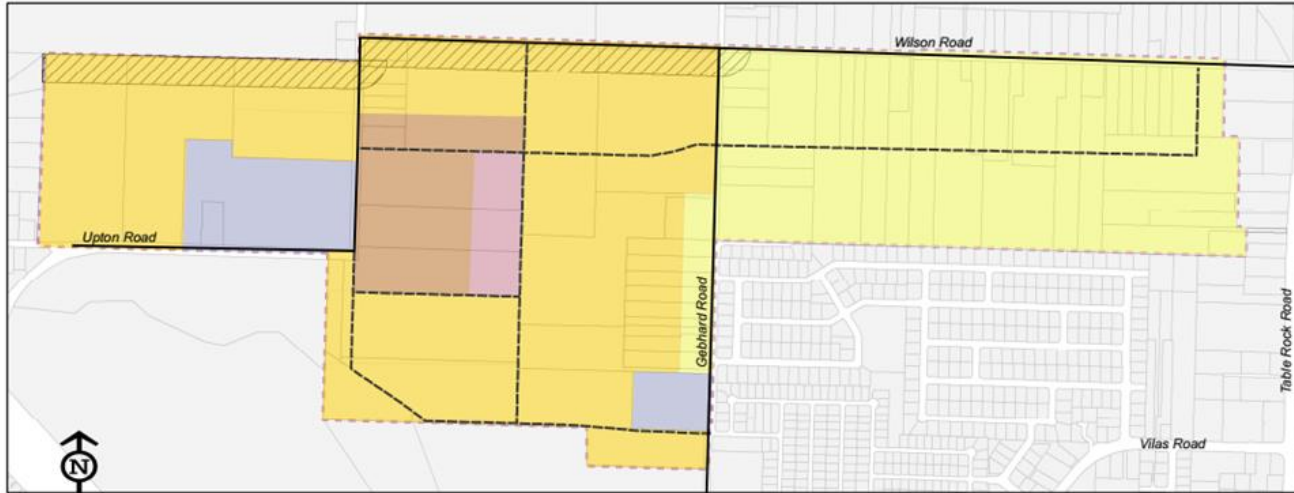
**Land Use**

- Civic
- High Residential
- Low Residential
- Medium Residential
- Neighborhood Commercial
- AgBuffer1
- AgBuffer2
- CP2-B

*This map was adapted from the 2009 CP-2B Preferred Alternative to meet adopted requirements of the Greater Bear Creek Valley Regional Plan and Regional Plan Element.*

**LAND USE CONCEPT:**  
*Land Use distributions are general with transitions in between, provided that acreages and densities remain generally the same.*

CP-2B Modified Alternative - 2							
Land Use Category	Gross Acreage	Parks/OS Adjustment	Adjusted Gross Acreage	Min. Density	Min DU Yield	Min. Av. Gross Density	Proposed % Distribution
<b>Residential</b>							
Very Low Density	0	0	0	1	0		
Low Density	116.2	12.0	104.2	4	417		
Medium Density	166.3	8.1	158.2	7	1107		
High Density	24.7	0	24.7	20	494		
<b>Total Residential</b>	<b>307.2</b>	<b>20.1</b>	<b>287.1</b>		<b>2018</b>	<b>7.0</b>	<b>85%</b>
<b>Employment</b>							
Neighborhood Commercial	7.9		7.9				
Civic	23.3	0	23.3				
<b>Total Employment</b>	<b>31.2</b>						<b>9%</b>
<b>Parks/OS</b>							
Parks/OS (Adjustment)	20.1						6%
<b>TOTALS:</b>	<b>338.4</b>	<b>40.2</b>	<b>605.4</b>		<b>2018</b>	<b>7.0</b>	<b>100%</b>



**CP-2B Concept Plan**

**Land Use and Transportation, Alternative 2**

**Legend**

**Concept Circulation**

- Conceptual
- Existing

**Land Use**

- Civic
- High Residential
- Low Residential
- Medium Residential
- Neighborhood Commercial
- AgBuffer1
- AgBuffer2
- CP2-B

*This map was adapted from the 2009 CP-2B Preferred Alternative to meet adopted requirements of the Greater Bear Creek Valley Regional Plan and Regional Plan Element.*

**LAND USE CONCEPT:**  
*Land Use distributions are general with transitions in between, provided that acreages and densities remain generally the same.*

CP-2B Modified Alternative - 2							
Land Use Category	Gross Acreage	Parks/OS Adjustment	Adjusted Gross Acreage	Min. Density	Min DU Yield	Min. Avr. Gross Density	Proposed % Distribution
<b>Residential</b>							
Very Low Density	0	0	0	1	0		
Low Density	116.2	12.0	104.2	4	417		
Medium Density	166.3	8.1	158.2	7	1107		
High Density	24.7	0	24.7	20	494		
<b>Total Residential</b>	<b>307.2</b>	<b>20.1</b>	<b>287.1</b>		<b>2018</b>	<b>7.0</b>	<b>85%</b>
<b>Employment</b>							
Neighborhood Commercial	7.9		7.9				
Civic	23.3	0	23.3				
<b>Total Employment</b>	<b>31.2</b>						<b>9%</b>
<b>Parks/OS</b>							
Parks/OS (Adjustment)	20.1						6%
<b>TOTALS:</b>	<b>338.4</b>	<b>40.2</b>	<b>605.4</b>		<b>2018</b>	<b>7.0</b>	<b>100%</b>

Attachment: Map Alternatives for CP-2B (11176 : Concept Plan for URA CP-2B)



# Urban RESERVE AREA for CP-2B



PLANNING COMMISSION MEETING  
AUGUST 6, 2019

# Overview/Review



- Greater Bear Creek Valley Regional Plan/Central Point Regional Plan Element
  - ┆ Establishes 50-year land supply (doubling of population)
  - ┆ Establishes general land use type & percentage distribution
  - ┆ Identifies Conditions specific to certain URAs
  - ┆ Requires RVMPO Concurrence with Transportation Plans
  - ┆ Requires Urban Reserve Area (URA) Concept Planning for:
    - ÷ Land Use
      - ⊕ Refine land use categories and align with Comp Plan Land Use and Zoning designations.
    - ÷ Transportation
      - ⊕ Identify a general network of regionally significant arterials, transit corridors, and bike and pedestrian pathways.

## Concept plan a general guide

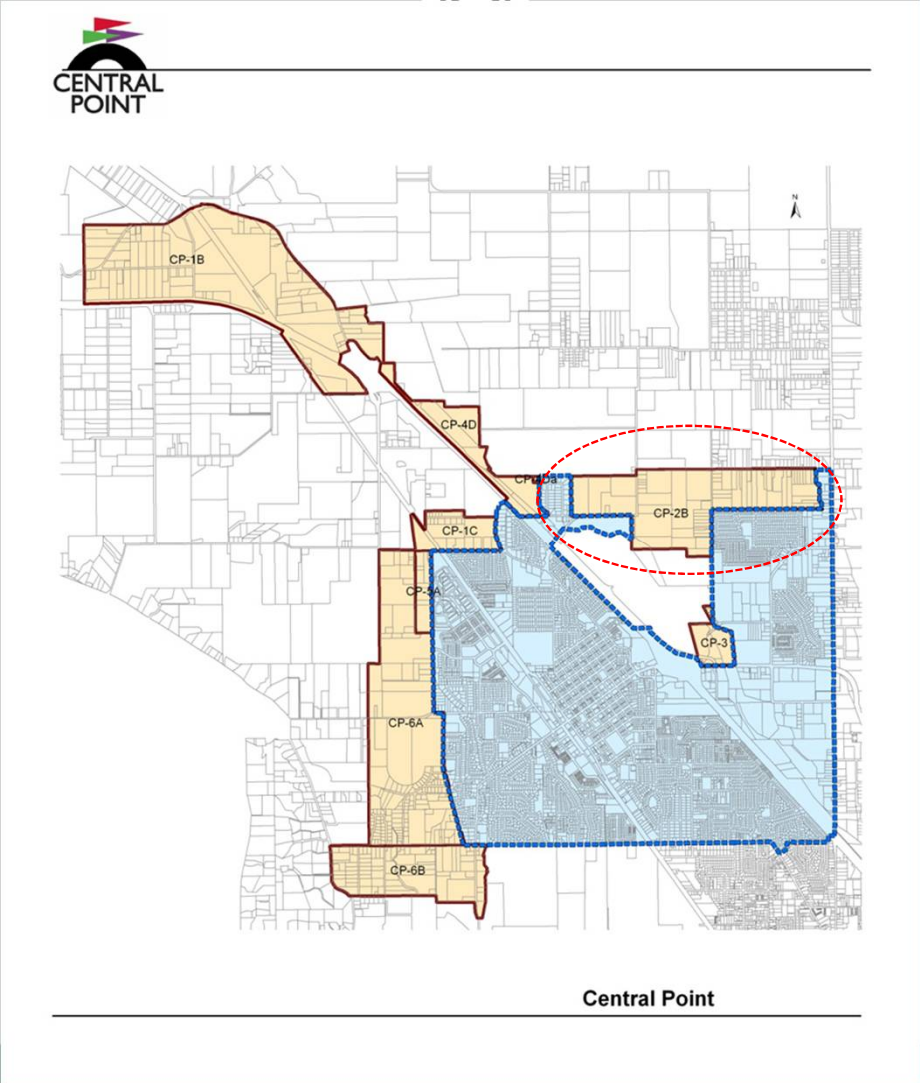


- The **concept plan is a general land use guide** prepared in accordance with, and intended to facilitate implementation of the Central Point Regional Plan Element. It does not address compliance with the Oregon Statewide Land Use Planning Goals, applicability of land use planning law, or comprehensive plan compliance.
- The Concept Plan **has been prepared in accordance with the County's Greater Bear Creek Valley Regional Plan** including all applicable performance indicators set forth in these documents. An assessment of performance indicators as they apply to CP-2B will follow:

# CP-2B Vicinity Map

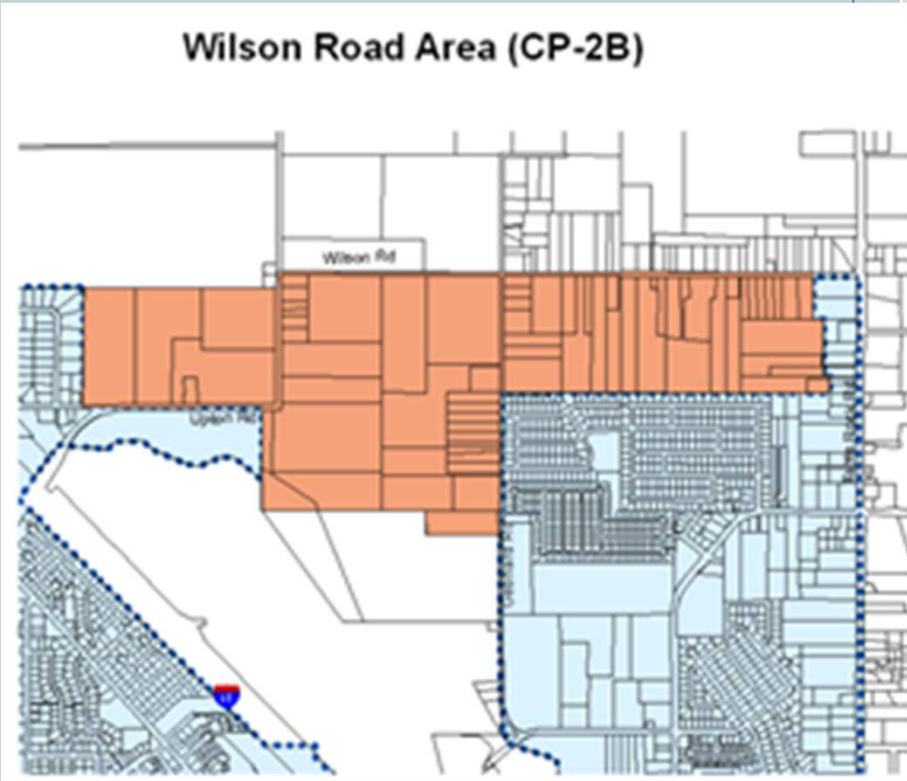


– City URAs



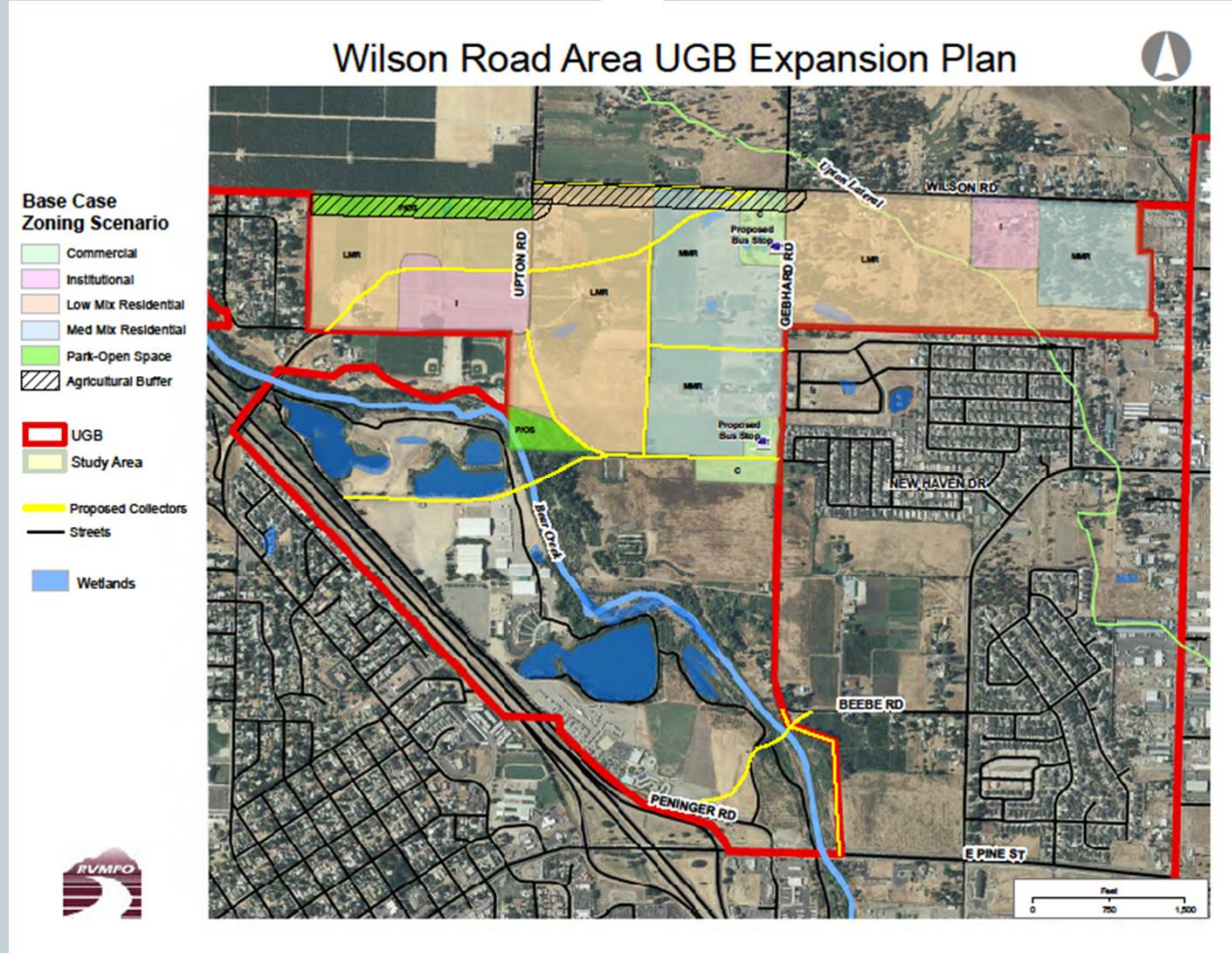
Attachment: URA CP-2B Concept Plan PC 8-6-2019 (1176 : Concept Plan for URA CP-2B)

# Regional Plan Percentages



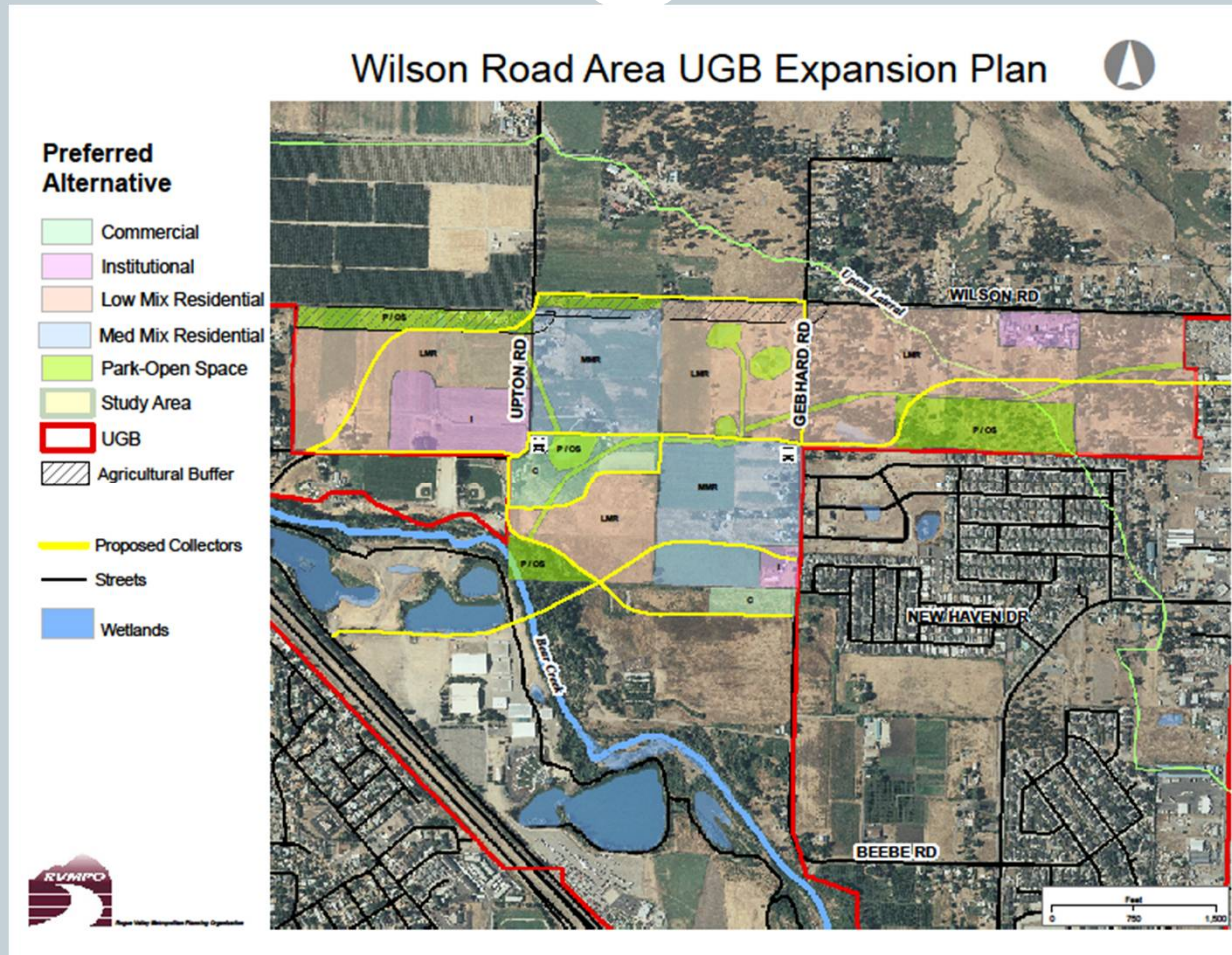
Proposed Land Use	Percentage	Acres
Residential	81%	263
Employment	13%	42
OS/Parks	6%	20
Total	100%	325

# CP-2B Pilot Study (Base Case)



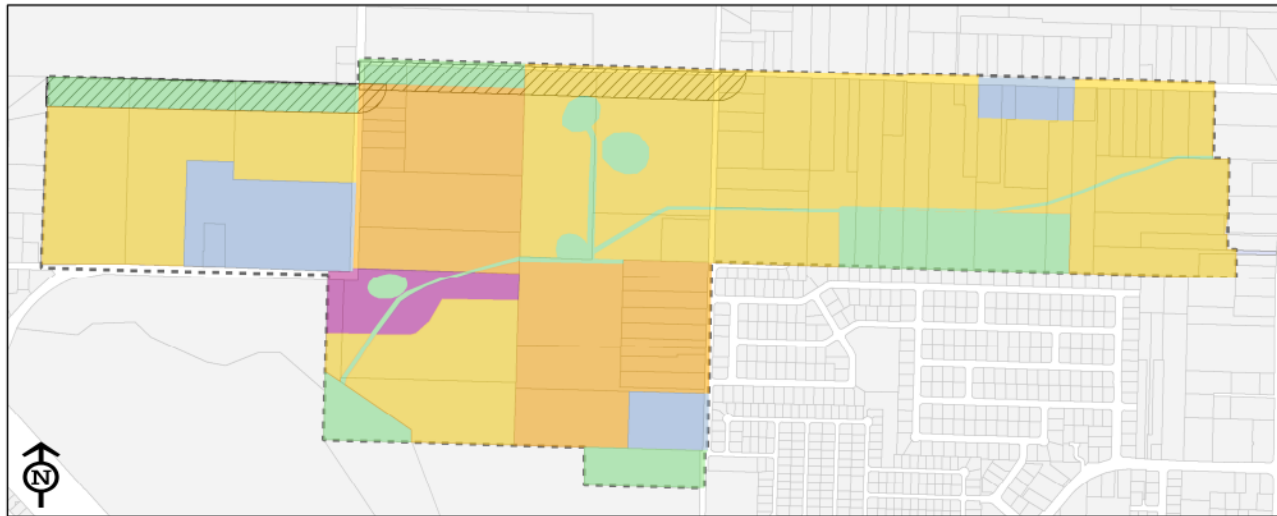


# CP-2B Pilot Study (Preferred)



# Preferred Alternative (Analyzed)

Density 4.95 du/ac



Land Use Concept - 2009 Preferred Alternative

CP-2B Concept Plan

**Legend**

- Preferred Alternative (2009)**
- Land Use**
- Civic
- Commercial
- Parks and Open Space
- Low Mix Residential
- Medium Mix Residential
- AgBuffer1
- AgBuffer2
- CP-2-B

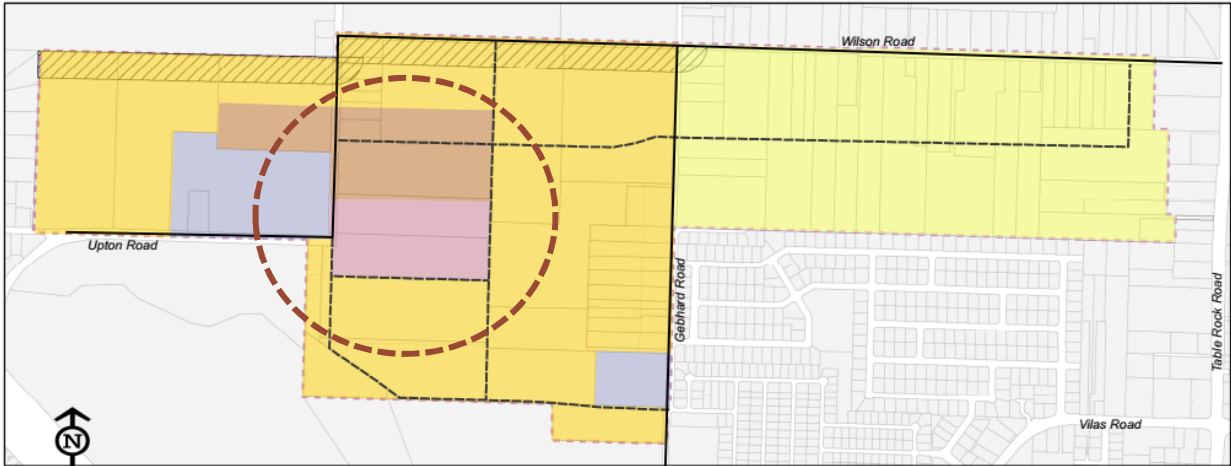
CP-2B Preferred Alternative (2009)					
Land Use Category	Gross Acreage	Min. Density	Min. DU Yield	Density	% Distribution
Civic	26.67	0	0	0	8%
Commercial	9.75	0	0	0	3%
LMR	185.191	4	740.764	4	75%
MMR	68.98	7.5	517.35	7.5	14%
Parks/OS	47.12	0	0	0	14%
<b>TOTALS:</b>	<b>337.711</b>		<b>1258.11</b>	<b>4.95</b>	<b>100%</b>

Map layout created by RVCOG in 2009 as part of a pilot study for Conceptual Planning in the URAs. This map is a digitized form of the 2009 Preferred Alternatives selected by community members at that time.   
 \\\pcch\Planning\GIS Map Projects\City Projects\CP-2B Concept Plan (2018)



# CP-2B Alternative 1

Density 7.1 du/ac



### CP-2B Concept Plan

#### Land Use and Transportation, Alternative 1

**Legend**

- Concept Circulation**
- Conceptual
- Existing
- Land Use Concept**
- Civic
- High Residential
- Low Residential
- Medium Residential
- Neighborhood Commercial
- AgBuffer1
- AgBuffer2
- CP-2B

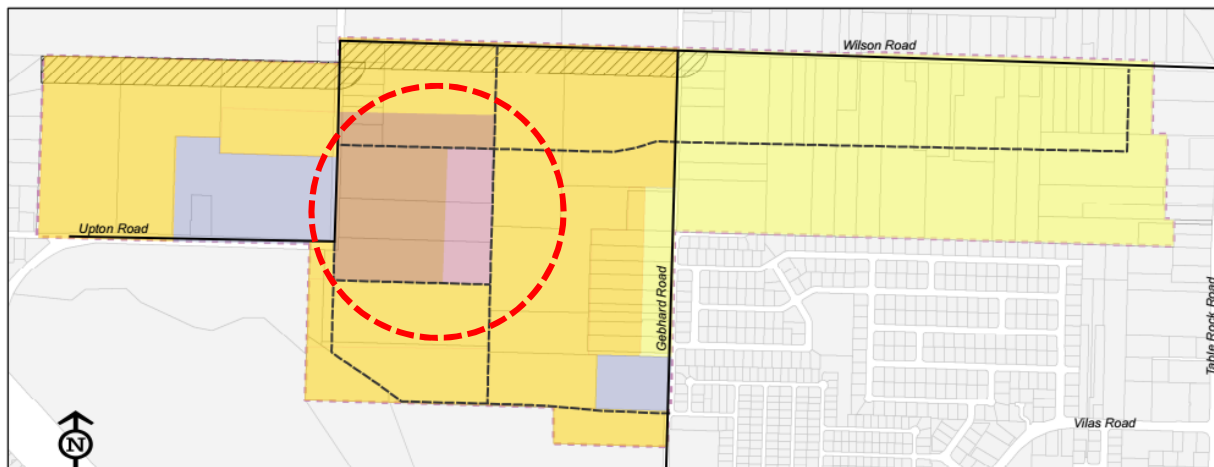
*This map was adapted from the 2009 CP-2B Preferred Alternative to meet adopted requirements of the Greater Bear Creek Valley Regional Plan and Regional Plan Element.*

**LAND USE CONCEPT:**  
*Land Use distributions are general with transitions in between, provided that acreages and densities remain generally the same.*

CP-2B Modified Alternative - 1						
Land Use Category	Gross Acreage	Parks/OS Adjustment	Adjusted Gross Acreage	Min. Density	Min DU Yield	Min. Avr. Gross Density
<b>Residential</b>						
Very Low Density	0	0	0	1	0	
Low Density	109.7	12.0	97.7	4	391	
Medium Density	165.0	8.1	156.9	7	1098	
High Density	24.3	0	24.3	20	486	
<b>Total Residential</b>	<b>299.0</b>	<b>20.1</b>	<b>278.9</b>		<b>1975</b>	<b>7.1</b>
<b>Employment</b>						
Neighborhood Commercial	15.1		15.1			
Civic	23.0	0	23.0			
<b>Total Employment</b>	<b>38.1</b>					<b>11%</b>
<b>Parks/OS</b>						
Parks/OS (Adjustment)	20.1					<b>6%</b>
<b>TOTALS:</b>	<b>337.1</b>	<b>40.2</b>	<b>296.9</b>		<b>1975</b>	<b>7.1</b>

# CP-2B Alternative 2

Density 7.0 du/ac



## CP-2B Concept Plan

### Land Use and Transportation, Alternative 2

#### Legend

##### Concept Circulation

- Conceptual
- Existing

##### Land Use

- Civic
- High Residential
- Low Residential
- Medium Residential
- Neighborhood Commercial
- AgBuffer1
- AgBuffer2
- CP-2B

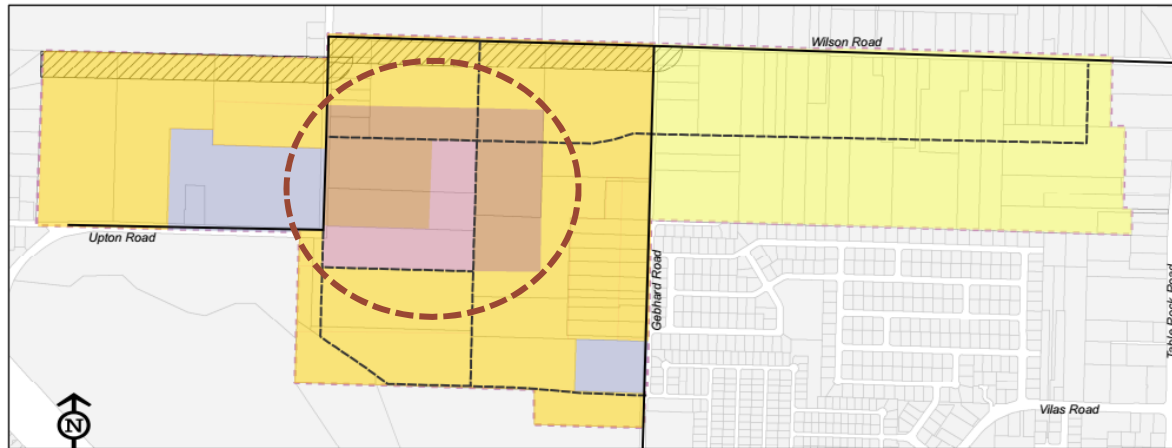
*This map was adapted from the 2009 CP-2B Preferred Alternative to meet adopted requirements of the Greater Bear Creek Valley Regional Plan and Regional Plan Element.*

**LAND USE CONCEPT:**  
*Land Use distributions are general with transitions in between, provided that acreages and densities remain generally the same.*

CP-2B Modified Alternative - 2							
Land Use Category	Gross Acreage	Parks/OS Adjustment	Adjusted Gross Acreage	Min. Density	Min DU Yield	Min. Avr. Gross Density	Proposed % Distribution
<b>Residential</b>							
Very Low Density	0	0	0	1	0		
Low Density	116.2	12.0	104.2	4	417		
Medium Density	166.3	8.1	158.2	7	1107		
High Density	24.7	0	24.7	20	494		
<b>Total Residential</b>	<b>307.2</b>	<b>20.1</b>	<b>287.1</b>		<b>2018</b>	<b>7.0</b>	<b>85%</b>
<b>Employment</b>							
Neighborhood Commercial	7.9		7.9				
Civic	23.3	0	23.3				
<b>Total Employment</b>	<b>31.2</b>						<b>9%</b>
<b>Parks/OS</b>							
Parks/OS (Adjustment)	20.1						<b>6%</b>
<b>TOTALS:</b>	<b>338.4</b>	<b>40.2</b>	<b>605.4</b>		<b>2018</b>	<b>7.0</b>	<b>100%</b>

# CP-2B Alternative 3

## Density 7.5 du/ac



### CP-2B Concept Plan

#### Land Use and Transportation, Alternative 3

#### Legend

##### Concept Circulation

- Conceptual
- Existing

##### Land Use

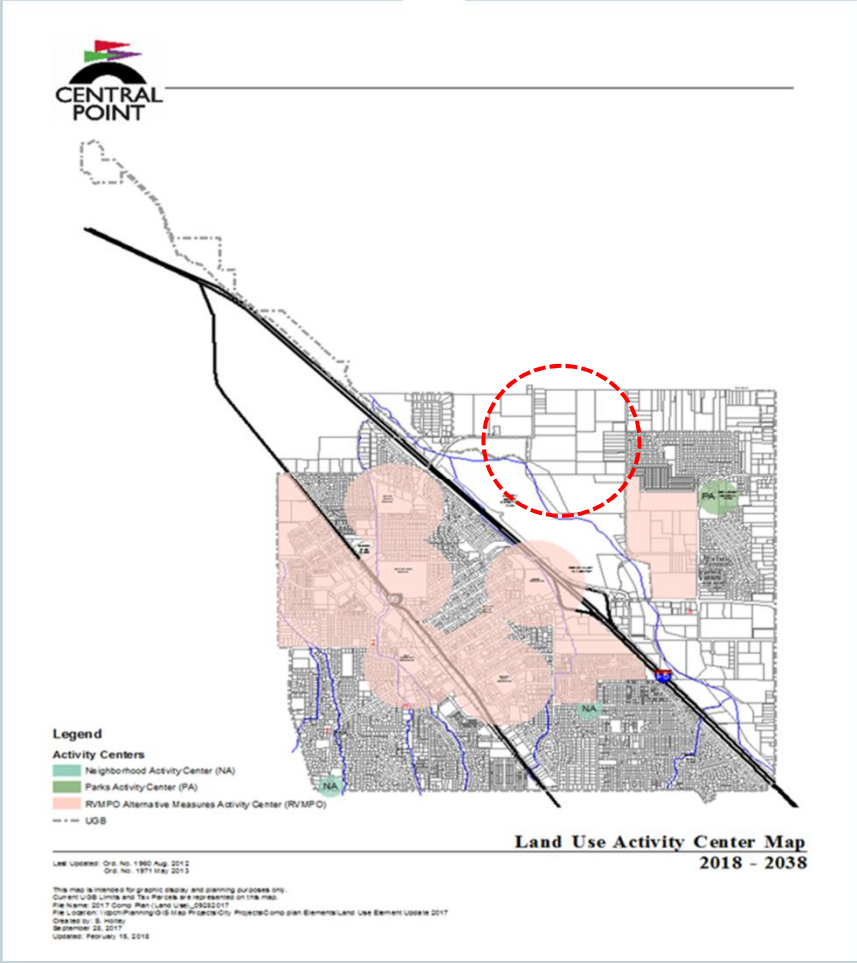
- Low Residential
- Medium Residential
- High Residential
- Neighborhood Commercial
- Civic
- AgBuffer1
- AgBuffer2
- CP2-B

*This map was adapted from the 2009 CP-2B Preferred Alternative to meet adopted requirements of the Greater Bear Creek Valley Regional Plan and Regional Plan Element.*

**LAND USE CONCEPT:**  
Land Use distributions are general with transitions in between, provided that acreages and densities remain generally the same.


CP-2B Modified Alternative - 3							
Land Use Category	Gross Acreage	Parks/OS Adjustment	Adjusted Gross Acreage	Min. Density	Min DU Yield	Min. Avr. Gross Density	Proposed % Distribution
<b>Residential</b>							
Very Low Density	0	0	0	1	0		
Low Density	109.7	12.0	97.7	4	391		
Medium Density	157.2	8.1	149.1	7	1044		
High Density	33.2	0	33.2	20	664		
<b>Total Residential</b>	<b>300.1</b>	<b>20.1</b>	<b>280.0</b>		<b>2099</b>	<b>7.5</b>	<b>83%</b>
<b>Employment</b>							
Neighborhood Commercial	13.8		13.8				
Civic	23.3	0	23.3				
<b>Total Employment</b>	<b>37.1</b>						<b>11%</b>
<b>Parks/OS</b>							
Parks/OS (Adjustment)	20.1						6%
<b>TOTALS:</b>	<b>337.2</b>	<b>40.2</b>	<b>597.1</b>		<b>2099</b>	<b>7.5</b>	<b>100%</b>

# Activity Centers and/or TODs



Attachment: URA CP-2B Concept Plan PC 8-6-2019 (1176 : Concept Plan for URA CP-2B)

# Current County zoning breakdown



- Exclusive Farm Use (EFU)	-	222 acres
- Urban Residential (UR-1)	-	
- Rural Residential (RR-2.5)	-	136 acres
- Rural Residential (RR-5)	-	
- Total		358 acres

# Proposed land use breakdown



- Residential (low)	- 116 acres
- Residential (med)	- 166 acres
- Residential (high)	- 25 acres (85%)
- Employment/Public	- 23 acres
- Employment/Commercial	- 8 acres ( 9%)
- Parks/Open Space (adjusted)	- 20 acres ( 6%)
- Total	358 acres

# EXISTING INFRASTRUCTURE



## – Water

Currently, public water service exists in subdivisions east of Gebhard Road and in the Boes Subdivision to the west off of Upton Road.

## – Sanitary Sewer

CP-2B is in the RVSS service area and some sewer lines already extend into this Urban Reserve Area (URA).

## – Storm Drainage

CP-2B does not have an improved storm drainage system and relies upon natural drainage and drainage from road improvements to channel water to local creeks.

## – Street System

CP-2B is accessed via east-west roads; Upton and Wilson. Gebhard Road runs north and south, intercepting Wilson on the north and Beebe Road on the south. Plans call for Upton to extend to Gebhard and Gebhard to extend to East Pine Street in the future. The Central Point TSP will guide the nature of long term improvements and some of the internal circulation which the concept plan proposes.

## – Irrigation District

CP-2B is located within the Rogue River Valley Irrigation District (RRVID). Irrigation water is transferred via district canals, laterals and by natural means.

# Implementation guidelines

- **Policy CP-2B/6.1 Land Use** – Use Concept Plan Land Use Designation or Alternative dictated by Regional Housing strategy.
- **Policy CP-2B/6.2 Transportation** – Collaborate with County to upgrade/reconfigure Upton, Gebhard and Wilson Roads.
- **Policy CP-2B/6.3 Adjacent TOD Land Uses** – Proximity allows City to use similar land use designations and promote connectivity
- **Policy CP-2B/6.4 Committed Residential Density** – Existing County residences may be preserved in a low density status unless owners chose to pursue higher densities during UGB amendment
- **Policy CP-2B/6.5 Forest/Gibbon Acres** – AMPC Status
- **Policy CP-2B/6.6 Agricultural Mitigation & Buffering**  
RRVID Coordination and use of Buffering ordinance



## CP-2B Concept plan conclusions

- Use City low density residential categories in areas of similar County designations unless owners support higher densities.
- Concentrate on those areas where owners are interested in UGB inclusion.
- Emphasize use of County Roads such as Upton, Gebhard and Wilson as collectors. Collaborate with County when upgrade/ improvements are necessary.
- Rely on Parks Master Plan recommendations when siting new parks and open space.
- Use employment category to form activity and convenience centers within new neighborhoods.
- Determine impact of traffic to facilities before land uses are institutionalized in a UGB amendment.

# New Developments

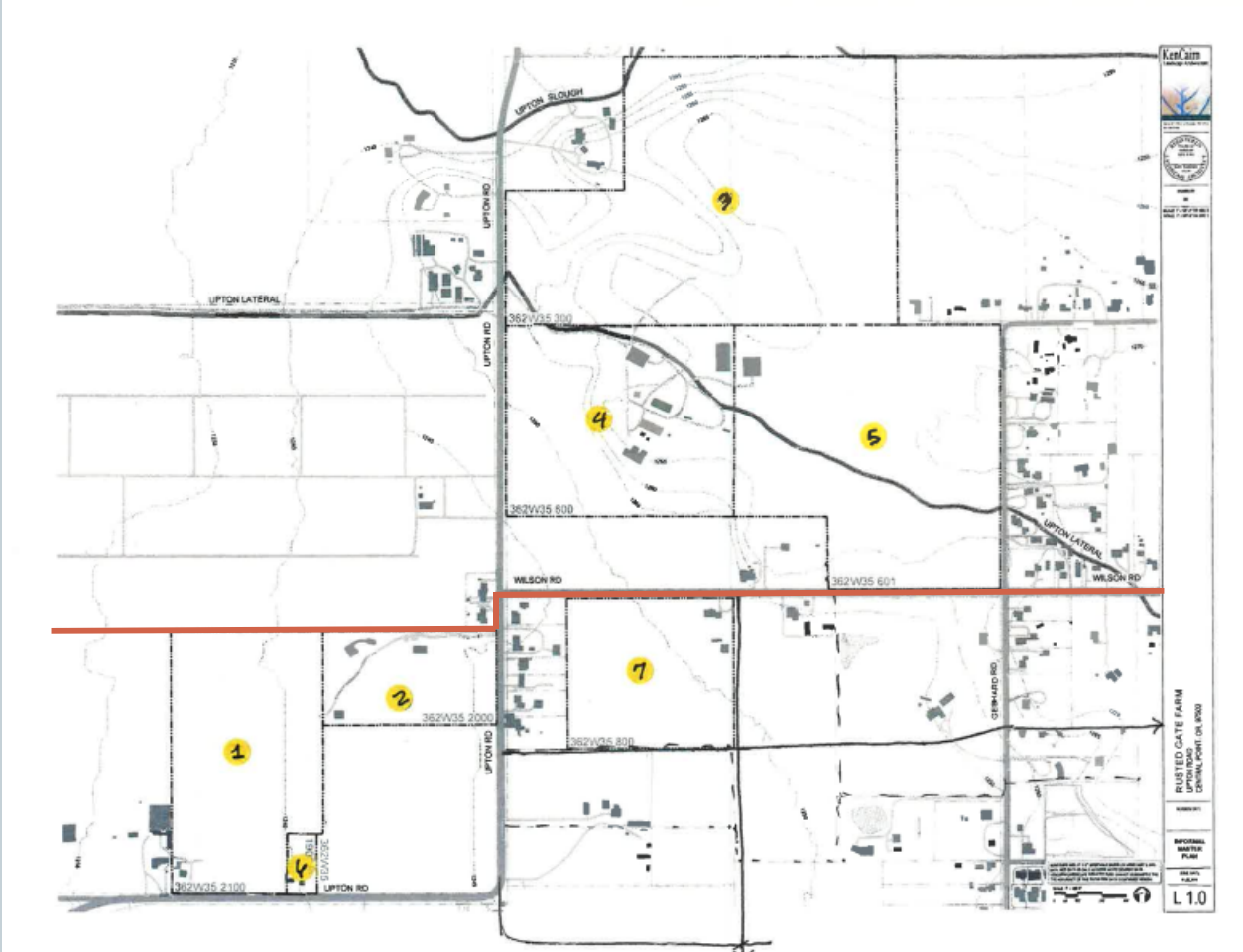


## – Rusted Gate Farms Proposal

- | Create an Agri-Tourism Destination
- | Demonstration Farm incubating new business
- | May pursue land conservancy easement
- | Affects 4 and possibly 5 tax lots in CP-2B
- | How should City/Region reconcile proposal with \*UR designation?

- | \***Urban Reserve (UR)**: Lands outside of a UGB identified as highest priority (per ORS 197.298) for inclusion in the UGB when additional urbanizable land is needed in accordance with the requirements of Statewide Planning Goal 14.

# Rusted Gate Farm Area



# CP-2B URA Concept plan



QUESTIONS?

Attachment: URA CP-2B Concept Plan PC 8-6-2019 (1176 : Concept Plan for URA CP-2B)



**Rogue Valley  
Metropolitan Planning Organization**

**Regional Transportation Planning**

Ashland • Central Point • Eagle Point • Jacksonville • Medford • Phoenix • Talent • White City  
Jackson County • Rogue Valley Transportation District • Oregon Department of Transportation

July 23, 2019

Chris Clayton, City Manager  
City of Central Point  
140 S. 3<sup>rd</sup> Street  
Central Point, OR 97502

RE: RVMPO Comments on Future Growth Areas CP-2B

Dear Chris,

Pursuant to the Regional Plan requirement that cities prepare conceptual plans in collaboration with the Rogue Valley Metropolitan Planning Organization (RVMPO), both the Technical Advisory Committee (TAC) and the Policy Committee reviewed conceptual plans prepared for Future Growth Area-CP-2B. The scope of conceptual plan review is defined in Regional Plan Performance Indicators 2.7 (Conceptual Transportation Plans) and 2.8 (Conceptual Land Use Plans).

Performance Indicator 2.7 requires that transportation plans are prepared in collaboration with the RVMPO. Central Point submitted its plans to the TAC for review at its meetings on June 12, 2019 and again on July 10, 2019. The Policy Committee reviewed the plans at its July 23, 2019 meeting, and provides the following comments.

Performance Indicator 2.6 requires compliance with Regional Transportation Plan (RTP) Alternative Measures to ensure walkable mixed use neighborhoods that are anchored by activity centers. This indicator relies on benchmarks from the RTP regarding the number of overall dwelling units and employment to occur in mixed-use/pedestrian-friendly areas. The conceptual plan proposed one activity center that is characterized by medium and high density residential land use and employment centers. Public open space is only broadly identified at this point because park locations will be settled when master plans are created. Central Point's Parks and Recreation Element, adopted in March of 2018, will dictate size and type.

Performance Indicator 2.7.1 requires that plans identify a general network of regionally significant arterials under local jurisdiction, transit corridors, bike and pedestrian paths, and associated projects to provide mobility throughout the region. All scenarios use the existing network of County collector roads as the primary road network. Upton, Gebhard, and Wilson Road abut or cross this Urban Reserve. Bike and pedestrian paths locations will be dependent upon and developed in coordination with the Active Transportation Plan currently being developed by Jackson County. The transportation plans appear to have no significant impact on the regional transportation system.

Performance Indicator 2.8 requires the same collaboration as for 2.7. Performance Indicator 2.8.1 requires conceptual plans to demonstrate how the density requirements of Section 2.5 will be met. Central Point's target density is 6.9 units per gross acre through 2035, increasing to 7.9 units per acre thereafter. The concept plan for

CP-2B demonstrates compliance with the Regional Plan. The proposed land use percentages are 85 percent residential, 6 percent open space/park, and 9 percent employment. Using a mix of low-, medium-, and high-density residential zoning, the targets will be met.

Performance Indicator 2.10 requires agricultural buffering. The conceptual plan states that the City will implement agricultural buffers in accordance with adopted ordinances at the time of annexation.

The Policy Committee notes that the conceptual plans create no barrier to inter-jurisdictional connectivity and are consistent with other Regional Plan performance indicators. The Policy Committee further understands that revisions to the Concept Plan are possible and even likely up until such time as a UGB Amendment is drafted. Any future significant Concept Plan revisions will be made in collaboration with the RVMPO. These comments are provided to affirm that Central Point followed the requirements of the Regional Plan to prepare its conceptual plans in collaboration with the RVMPO.

Sincerely,

Michael G. Quilty, Chair  
RVMPO Policy Committee

DRAFT

Attachment: MPO Policy Committee Support Letter for CP-2B (1176 : Concept Plan for URA CP-2B)

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING A CONCEPTUAL LAND USE AND TRANSPORTATION PLAN FOR CP-2B, AN URBAN AREA OF THE CITY OF CENTRAL POINT, OREGON**

**WHEREAS**, on August 9, 2012 by Ordinance No. 1964 the City Council adopted the City of Central Point Regional Plan Element; and

**WHEREAS**, the Conceptual Land Use and Transportation Plan for CP-2B has been prepared in accordance with the Regional Plan Element and Greater Bear Creek Valley Regional Plan including all applicable performance indicators set forth in these documents; and

**WHEREAS**, as a condition of the Regional Plan Element of the City of Central Point it is required that a Conceptual Plan for an Urban Reserve Area (URA) be adopted by the City prior to the expansion of the City’s urban growth boundary (UGB) into the applicable URA;

**NOW, THEREFORE, THE CITY OF CENTRAL POINT RESOLVES AS FOLLOWS**, that the City Council approves and adopts the Conceptual Land Use and Transportation Plan for CP-2B, An Urban Reserve Area of the City of Central Point.

PASSED by the City Council and signed by me in authentication of its passage this 8<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

Attachment: CC Resolution Adopting CP-2B (1176 : Concept Plan for URA CP-2B)



## **City of Central Point** **Staff Report to Council**

### **ISSUE SUMMARY**

<b>TO:</b>	City Council	<b>DEPARTMENT:</b>
		City Manager
<b>FROM:</b>	Chris Clayton, City Manager	
<b>MEETING DATE:</b>	August 8, 2019	
<b>SUBJECT:</b>	Resolution No. _____, Authorizing the City Manager to Execute an Intergovernmental Agreement Between Central Point and Jackson County Related to Law Enforcement Services on Certain Roads	
<b>ACTION REQUIRED:</b>	Resolution	<b>RECOMMENDATION:</b>
		Approval

#### **BACKGROUND INFORMATION:**

The City of Central Point city limits currently include a number of roads that are under the jurisdictional authority (law enforcement and road maintenance) of Jackson County. Additionally, there are areas within the City's existing boundaries, including several "islands," of property, which have never been annexed into the City of Central Point, and therefore, remain entirely under Jackson County's jurisdictional purview.

The above-described scenario has, at times, confused property owners, city staff and county staff, when determining who is responsible for road maintenance and law enforcement jurisdiction in these areas of ambiguity. In an effort to clarify these issues, department directors from both agencies recently collaborated on the attached law enforcement jurisdiction inter-governmental agreement, which aims at clarifying responsibilities on certain transportation-related facilities.

As described in the attached inter-governmental agreement, the City of Central Point will be assuming law enforcement jurisdiction for residential county roads and Jackson County will be retaining or assuming responsibility (both road maintenance and law enforcement) for some of the larger, more regional transportation facilities. Administration from both agencies realized this scenario as an opportunity to reduce redundancy and provide more efficiency for the citizens of Jackson County. As an example, having the Jackson County Sheriff's Office respond to a traffic accident on a small section of county road inside Central Point's boundaries is inefficient. Thus, Central Point will now be handling many of these calls for service. Conversely, allowing JCSO's to respond to calls for service on regional thoroughfares which traverse the city's boundaries is far more practical from a geographical standpoint. It is important to clarify that both agencies are already part of a mutual aid agreement, which means when for whatever reasons an agency is unable to respond to a call for service, the other agency will provide assistance as necessary.

As more of the areas under county jurisdiction are annexed into Central Point city limits, many of the existing County roads will ultimately be transferred to the jurisdiction of the City (this will



frequently occur during the urban growth boundary expansion/development process). However, as stipulated in sections one and three of the attached agreement, regional transportation facilities will remain under the control of Jackson County unless mutually agreement is reached between agencies.

---

**FINANCIAL ANALYSIS:**

Although this inter-governmental agreement will not increase or reduce direct costs for the city, it will provide an economy of scale for the citizens of Jackson County by increasing efficiency related to police calls for service.

---

**LEGAL ANALYSIS:**

The City of Central Point is authorized to enter into such an agreement pursuant to Chapter 190 of the Oregon Revised Statutes.

---

**COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:**

Proactive Government and Citizen Involvement Goal 1- Build strong relationships between government and its citizens. Strategies:

- a) Initiate effective communication by implementing varied methods to reach as many citizens as possible (e.g. .Town Hall meetings, social gatherings, reestablish gathering places (businesses/homes), build upon existing, events, set up kiosks, local newspaper/newsletter/website, marketing/advertising, personal contact);
  - b) Collaborate with other governmental agencies, public and private enterprises, pooling resources ( e.g. School District #6, RCC/SOU, Library, Theater, RVCOG, Chamber of Commerce);
  - c) Regularly survey the needs of citizens.
- 

**STAFF RECOMMENDATION:**

Recommend approval of the resolution authorizing the city manager to execute an inter-governmental agreement with Jackson County for purposes of clarifying jurisdiction related to certain transportation facilities

---

**RECOMMENDED MOTION:**

I move to approve a resolution authorizing the city manager to execute an intergovernmental agreement between Central Point and Jackson County related to law enforcement services on certain roads.

---

**ATTACHMENTS:**

1. RESO Adopting IGA for Lead Agency
2. IGA County City Road Jurisdiction v4 7-31-19

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN CENTRAL POINT AND JACKSON COUNTY RELATED TO LAW ENFORCEMENT SERVICES ON CERTAIN ROADS**

Recitals:

- A. The County has several County Maintained Roads which are within, adjacent to, or serve as the city limit boundary of the CITY.
- B. The City and the County desire to establish which party has responsibility for the response to an accident occurring on a County Maintained Road and for enforcing laws related to the operation of a vehicle on a County Maintained Road (hereinafter "traffic enforcement and incident response") within, adjacent to, or serving as the city limit boundary for the City.
- C. City acknowledges the need to maximize the efficiency and use of response staff. City finds that the establishment of the responsibilities of each party for traffic enforcement and incident response on County Maintained Roads will achieve this purpose.
- D. City is authorized to enter into such an agreement pursuant to Chapter 190 of the Oregon Revised Statutes.
- E. The City Council finds it is in the best interest of the City to work with County to coordinate responses to traffic enforcement and incident response on certain County Maintained Roads.

The City of Central Point resolves as follows:

Section 1. The City Manager is authorized to execute the Intergovernmental Agreement Between Central Point and Jackson County Related to Law Enforcement Services on Certain Roads attached hereto as Exhibit "A" and to execute such further documents as necessary to effectuate this agreement.

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_ day of August, 2019.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

**INTERGOVERNMENTAL AGREEMENT BETWEEN CENTRAL POINT AND  
JACKSON COUNTY RELATED TO LAW ENFORCEMENT SERVICES  
ON CERTAIN ROADS**

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter "Agreement") is entered into by and between the CITY OF CENTRAL POINT, an Oregon municipal corporation (hereinafter "CITY"), and JACKSON COUNTY, a political subdivision of the State of Oregon (hereinafter "COUNTY"), collectively referenced as the PARTIES, for law enforcement services on public roads under the jurisdiction of the County for the purpose of maintenance and operations (hereinafter "County Maintained Roads") within, adjacent to, or bordering the CITY.

**RECITALS**

WHEREAS, the COUNTY has several County Maintained Roads which are within, adjacent to, or serve as the city limit boundary of the CITY; and

WHEREAS, the PARTIES desire to establish which Party has the responsibility for the response to an accident occurring on a County Maintained Road and for enforcing laws related to the operation of a vehicle on a County Maintained Road (hereinafter "traffic enforcement and incident response") within, adjacent to, or serving as the city limit boundary for the CITY; and

WHEREAS, the PARTIES both acknowledge the need to maximize the efficiency and use of response staff and that the establishment of the responsibilities of each Party for traffic enforcement and incident response on County Maintained Roads will achieve this purpose; and

WHEREAS, the CITY and COUNTY are authorized to enter into such an agreement pursuant to Chapter 190 of the Oregon Revised Statutes.

**AGREEMENT**

NOW, THEREFORE, in consideration of the terms and conditions contained herein, it is mutually agreed by the CITY and COUNTY as follows:

1. COUNTY. Except as otherwise provided in Section 3 of this Agreement, the COUNTY shall be the lead agency for traffic enforcement and incident response for County Maintained Roads within, adjacent to, or serve as the city limit boundary of the CITY as follows:
  - a. Table Rock Road (Vilas Rd. – I-5 over crossing)
  - b. E. Pine Street (Hamrick Rd. – Table Rock Rd., including the Hamrick Rd. @ E. Pine St. intersection)
  - c. Beall Lane (Grant Rd. – Merriman Rd.)
  - d. Peninger Rd. (Upton Rd. – E. Pine St.)
  - e. Bebee Rd. (Hamrick Rd. – Gebhard Rd.)
  - f. Gebhard Rd. (Bebee Rd. – Wilson Rd.)
  - g. Upton Rd. (I-5 over crossing – Old Upton Rd. N)
  
2. CITY. The CITY shall be the lead agency for traffic enforcement and incident response for County Maintained Roads within, adjacent to, or serve as the city limit boundary of

the CITY as follows:

- a. E. Pine Street (NB Off-ramp to Hamrick Rd., excluding the Hamrick Rd. @ E. Pine intersection)
  - b. Hamrick Road (E. Pine St. – Table Rock Rd.)
  - c. All roads within the Boes subdivision including Boes Ave., Raymond Way, Teresa Way and Old Upton Road N.
  - d. Pittview Ave.
  - e. W. Pine Street
  - f. Hanley Rd (W. Pine St. – Beall Ln.)
  - g. Grant Rd. (Scenic Ave. – Beall Ln.)
  - h. Roads within an unincorporated area of the COUNTY which are completely surrounded by the incorporated area of the CITY including:
    - i. Edwina Ave. (Beall Ln. – Libby St.)
    - ii. Libby St. (Edwina Ave. – Bursell Rd.)
    - iii. Edella Ave. (Beall Ln. – city limits)
    - iv. Tulane Ave. (Carlton Ave. – Sunland Ave.)
    - v. Sunland Ave. (Tulane Ave. – Carlton Ave.)
    - vi. Carlton Ave. (Tulane Ave. – Sunland Ave.)
    - vii. Taylor Rd. (Sunland Ave. – Grant Rd.)
3. Annexation or Transfer of Roads to City. When the CITY accepts the transfer of a County Maintained Road set forth in Section 1 of this Agreement to be within the jurisdiction of the CITY pursuant to ORS 373.270 or the CITY completes an annexation of a County Maintained Road into the incorporated boundaries of the City, the COUNTY shall cease to be the lead agency for traffic enforcement and incident response for that road and the CITY shall be the lead agency for traffic enforcement and incident response for that road. Notwithstanding the foregoing, upon annexation of a County Maintained Road specifically listed in Section 1, the County shall remain the Lead Agency for such road unless the parties mutually agree to transfer such responsibility to City, as evidenced by a written amendment to this Agreement.
4. Responsibilities of Lead Agency. For the purposes of this Agreement, a party who is the lead agency for traffic enforcement and incident response on a specific County Maintained Road under this Agreement shall be the party who is the initial agency dispatched or called to an accident or event occurring on that County Maintained Road.
5. Traffic Enforcement and Incident Response Only. This Agreement is limited in scope only to establishing which of the Parties is the lead agency for traffic enforcement and incident response on the above identified County Maintained Roads. Primary responsibility for all other aspects of law enforcement, including but not limited to response to crimes and other non-traffic related calls shall remain with the CITY if the incident occurs within the incorporated area of the CITY and with the COUNTY if the incident occurs within an unincorporated area of the COUNTY.
6. Term. This Agreement is effective upon approval by both Parties and shall remain in effect until terminated as set forth in Section 5 of this Agreement.
7. Termination. Either Party may terminated this Agreement with 180 days written notice to

the other Party.

8. Independent Contractors. Both the CITY and COUNTY are acting as independent contractors.
  - 8.1 Control of Personnel. Control of personnel, standards of performance, discipline, and all other aspects of the performance of law enforcement services pursuant to this Agreement shall be governed entirely by the PARITES respective organizations. Allegations of misconduct shall be investigated in accordance with the respective organizations policies and procedures as well as any applicable collective bargaining agreements.
  - 8.2 Status of Employees. All personnel providing services hereunder are employees of their respective organizations. The responsibility for wages, benefits, any other compensation, injury, or sickness arising from the performance of the law enforcement services by the CITY or COUNTY hereunder shall be that of the CITY or COUNTY respectively.
9. No Third Party Beneficiaries. COUNTY and CITY are the only Parties to this Agreement. This Agreement is not intended to and shall not be construed to give any Third Party any interest or rights including, without limitation, any third party beneficiary rights, with respect to or in connection with this Agreement or any provision herein.
10. Indemnification. Unless prohibited by the Oregon Tort Claims Act and the Oregon Constitution, the PARTIES shall indemnify and hold harmless each other as follows:
  - 10.1 Indemnification City. The CITY shall defend, indemnify and hold harmless the COUNTY, its elected officials, officers, deputies, employees and agents from any and all costs, claims, judgments or awards of damages resulting from claims concerning acts or omissions of the CITY, its officers, employees, elected officials, or agents acting under this Agreement.
  - 10.2 Indemnification County. The COUNTY shall defend, indemnify and hold harmless the CITY, its elected officials, officers, deputies, employees and agents from any and all costs, claims, judgments or awards of damages resulting from claims concerning acts or omissions of the COUNTY, its officers, employees, elected officials, or agents acting under this Agreement.
11. Force Majeure. Neither party to this Agreement shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's officers, employees or agents.
12. Notice. Whenever notice is required or permitted to be given under this Agreement, such notice shall be given in writing to the other party by: personal delivery; sending via a reputable commercial overnight courier; or mailing using registered or certified United States mail, return receipt requested, postage prepaid, to the addresses set forth below:

IF TO CITY:

CITY OF CENTRAL POINT POLICE DEPARTMENT  
Attn: Kristine Allison, Chief  
155 South 2<sup>nd</sup> Street  
Central Point, Oregon 97502

IF TO COUNTY:

JACKSON COUNTY SHERIFF'S OFFICE  
Attn: Sue Watkins, Administrative Assistant  
5179 Crater Lake Highway  
Central Point, Oregon 97502

AND

JACKSON COUNTY  
Attn: County Administrative Officer  
10 S. Oakdale, Room 214  
Medford, Oregon 97501

- 13. Amendments. This Agreement may be amended at any time by the mutual written agreement of both the CITY and the COUNTY.
- 14. Entire Agreement. This Agreement contains the complete understanding of the parties with respect to the subject matter hereof. Any prior agreements, promises, negotiations, or representations of or between the parties, either oral or written, relating to the subject matter of this Agreement, which are not expressly set forth in this Agreement, are null and void and of no further force or effect.
- 15. Waiver. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach thereof. No delay or failure to require performance of any provision of this Agreement shall constitute a waiver of that provision as to that or any other instance.
- 16. Severability. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties have caused this Agreement to be signed in their respective names by their duly authorized representatives as of the dates set forth below.

CITY OF CENTRAL POINT:  
  
Chris Clayton, City Administrator  
  
Date: \_\_\_\_\_

JACKSON COUNTY:  
  
Danny Jordan, County Administrator  
  
Date: \_\_\_\_\_

Attachment: IGA County City Road Jurisdiction v4 7-31-19 (1175 : INTERGOVERNMENTAL AGREEMENT BETWEEN CENTRAL POINT AND

APPROVED AS TO LEGAL  
SUFFICIENCY:

\_\_\_\_\_  
City Counsel

\_\_\_\_\_  
County Counsel

Attachment: IGA County City Road Jurisdiction v4 7-31-19 (1175 : INTERGOVERNMENTAL AGREEMENT BETWEEN CENTRAL POINT AND



**City of Central Point**  
**Staff Report to Council**

**ISSUE SUMMARY**

---

<b>TO:</b>	City Council	<b>DEPARTMENT:</b>	Public Works
<b>FROM:</b>	Matt Samitore, Parks and Public Works Director		
<b>MEETING DATE:</b>	August 8, 2019		
<b>SUBJECT:</b>	Storm Water Quality Report		
<b>ACTION REQUIRED:</b>	Motion	<b>RECOMMENDATION:</b>	Approval

---

**BACKGROUND INFORMATION:** The City assume control, from Rogue Valley Sewer Services (RVSS), of the stormwater quality program earlier this year. After getting all the regulatory compliance completed we asked our City staff, Mike Ono and Mike Blake, to implement a quarterly report similar to what was previously been produced by RVSS. The Quarterly report details actions and education that staff has completed during the past quarter.

---

**FINANCIAL ANALYSIS:** N/A

---

**LEGAL ANALYSIS:** N/A

---

**COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:**

---

**STAFF RECOMMENDATION:** Approval of the 2019 (second quarter) stormwater quality report.

---

**RECOMMENDED MOTION:** I move to approve the 2019 second quarter stormwater quality report.

---

**ATTACHMENTS:**

1. July 2019





## Public Works Department

Matt Samitore, Direct  
Mike Ono, CFM, Environmental Service/ GIS Coordinat

40 South 3rd Street | Central Point, OR 97502 | 541.664.7602 | www.centralpointoregon.gov

### Quarterly Report for April through June FY 2019

#### Public Education, Outreach and Involvement

- April 10<sup>th</sup> the City held the annual Arbor Day event at Flanagan Park, planting five trees with the help from 10 students and three adults from Crater CAHPS program.
- April 20<sup>th</sup> the City participated in SOLVE Bear Creek Stewardship Day program. Approximately 62 people showed up at the parking lot across from the Pilot Truck Stop to help pick up trash along the Greenway and around the Expo ponds. Regionally 232 people participated in removing more than 2.5 tons of trash and 1 acre of invasive blackberries from the Bear Creek Greenway.
- September 28<sup>th</sup> another SOLVE cleanup day is being scheduled for the Expo pond area.
- Staff designed and printed new brochures to handout to the public and contractors
  - Guidelines for Concrete Truck Washouts, Dewatering, and Concrete Saw Cutting
  - Painting Without Polluting
  - Pressure Washing
  - Carpet Cleaning
- Salmon Watch class is scheduled in October for Scenic Middle School.
- The staff has been stopping by and engaging in friendly educational conversation with the public about what environmental impacts happen when people put unwanted pollutants in the storm drain, such as grass clippings, concrete wash, and sediment from power washer or leaf blowers.
- Two more articles are planned to go into the City newsletter in Aug and Oct. on stormwater quality management in our city.
- Staff will be looking into relabeling storm drain inlet with new stickers as the old ones are peeling and wearing off.

#### Illicit Discharge Detection and Elimination

- New Storm Drain Protection Ordinance in place, Municipal Code 8.05.
- Staff is mapping and labeling City outfalls per Phase 2 permit and preparing to start the Dry Weather Screening Program in conjunction with the FEMA CRS Drainage maintenance Program.
- City Stormwater website has been redone to include new pages on **Reporting a Spill, Stormwater Quality Documents and Information, and Low Impact Development** to comply with the Phase 2 permit.
  - The **Reporting a Spill** web page gives information on who to call and what information will be needed when reporting the spill. The City's after hour's number is also listed.
  - The **Stormwater Quality Documents and Information** provide access to the 2004 Stormwater Management Plan prepared by RVSS, the new City NPDES Phase 2 General Permit from DEQ, Annual Reports from RVSS for the City, the current Rogue Valley Stormwater Design Manual.
- April –At the Grange, some kind of white milky substance was running from the grain loading bay to the nearby storm drain. The manager was notified, and the incident was corrected and cleaned up. No citation was issued.

Attachment: July 2019 [Revision 1] (1173 : Water Quality Report)

- May - A sediment discharge at Creekside Apartment project occurred while the contractor was dewatering a trench, Contractor was pumping muddy water into a street curb, and the storm drain. The contractor was warned, and the incident was corrected and cleaned up. No citation was issued.
- June 24<sup>th</sup> – A trail of white fertilizer was spilled on N 10<sup>th</sup> street from Upton Rd. to Fair City Market and down N. 3<sup>rd</sup> St approximately 500ft. City crews cleaned up fertilizer with the street sweeper. Staff investigated to find the owner of the spill but couldn't find the owner. Checked with the Grange to see if they had any machinery returned or filled that day, only one but was filled with a blueish type of fertilizer which was not the same.
- June 27<sup>th</sup> - 26 E Pine, a contractor was wet sanding the concrete floor inside the vacant building on Pine Street. The concrete slurry from the sanding was reported going in the gutter and into the storm drain inlet. Staff talked with the contractor and told him that he needed to stop immediately and not to let the slurry go into the storm drain. The contractor was not aware of the problem and apologized. Public Works brought in the Vac-truck and cleaned out the storm drain and curb. No citation was issued.

#### Construction Site Runoff Control

- The City notified all developments in Central Point that are over 1 acre that RVSS no longer will hold their 1200CN permit and must reapply to DEQ for a 1200C permit.
- Monitoring construction sites in Central Point
  - Current Developments greater than 1 acre (DEQ Sites):
    - Twin Creeks Subdivision
    - Twin Creek Rail Crossing
    - Creekside Apt.
    - Smith Crossing Apartments
    - Fire Dist. 3 Station
    - Chicory Village Subdivision
  - Less than 1 acre:
    - Broesder Law Offices
    - ODOT Hamrick Rd entrance
    - Crater Maker Space
    - 547 E Pine
    - 30 Freeman Ct.
- Bio-bags that protect curb inlets that are old and worn out or not needed have been removed or replaced around the Twin Creeks area; several were growing weeds and were broke open.

#### Post-Construction Site Management

- Adopted the Rogue Valley Stormwater Quality Design Manual.
- Included in the Storm Drain Protection Ordinance is a section on Low Impact Development and having an enforceable Operation and Maintenance agreement.
- SWAT group has been meeting to change Rogue Valley Stormwater Quality Design Manual (RVSQDM) to meet new Phase 2 permit criteria.
  - A Post Construction working group has been formed to work on detail to incorporate the new Phase 2 requirement into the RVSQDM.
  - Low impact (green) stormwater treatment will be a priority.

- 5,000 Sq. Ft. lot threshold – new development or redevelopment will have to retain and treat stormwater on-site. Single-family dwelling and duplexes will not be excluded.
- The new permit requires retention and treatment onsite based on Volume, Storm events, or Annual average runoff.
- Soil type will not be a determining factor for LID treatment.
- The possible separation distance between groundwater and detention bottom will be required to protect groundwater contamination.

#### Pollution Prevention and Good Housekeeping

- The City is working with the other local municipalities to get EcoBiz certified. The new city shops will have some of these best practices built-in place so Central Point shops can be one day certified as EcoBiz friendly.
  - Examples, covered areas that could leach or leak contaminants into the storm drain.
    - Power equipment or vehicles that could leak oil,
    - Dump piles from the vac-truck or spoils.
    - Fuel stations
    - Paint areas
    - Collected scrap metal.
- Mike Blake went down to the shops and gave a training and Q&A session of the new procedures and expectations that the City will have to follow for better stormwater management while doing our jobs.
- The City is looking into new technology for stormwater construction tools to help keep sediment out of the curb inlets when dewatering trenches.
- The staff has finished inspection of the City-owned stormwater quality features, including vaults, swales, and rain gardens, below and above ground detention facilities.
- A fall or spring cleaning of some of the facilities that need it will be scheduled to get them ready for the upcoming rainy season.
- A closer look at Public Works operating and maintenances procedures will have to be evaluated to see if there are some areas that can be improved upon for reducing the discharge of pollutants.