

# CITY OF CENTRAL POINT

*Oregon*

City Council Meeting Minutes  
Thursday, June 13, 2019

**I. REGULAR MEETING CALLED TO ORDER**

The meeting was called to order at 7:00 PM by Mayor Hank Williams

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Brandon Thueson	Ward III	Present	
Taneeea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; Human Resource Director Elizabeth Simas and City Recorder Deanna Casey.

**IV. PUBLIC COMMENTS - None**

**V. CONSENT AGENDA**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kelley Johnson, Ward II  
**SECONDER:** Taneeea Browning, Ward IV  
**AYES:** Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

- A. Approval of May 23, 2019 City Council Minutes
- B. Parks Commission Report May 2019

**VI. ITEMS REMOVED FROM CONSENT AGENDA - None**

**VII. PUBLIC HEARING**

- A. Resolution No. . Accepting a Deed of Dedication for Land referred to as the Don and Flow Bohnert Family Farm Park from Twin Creeks Development Company, LLC.

Parks and Public Works Director Matt Samitore stated that the city has been working with the developer of Twin Creeks and the Johnson Family to construct the Don and

Flo Bohnert Family Farm Park. The City received a large grant from the Oregon Parks Department contingent on the first two phases being complete and a formal deed transfer to the City being recorded. The City has been working with the developer on the phases of the park in order to get completion and the deed transferred to the City.

Time is of the essence in accepting the dedication of this land, dedication is a condition of the grant award, which will expire soon if not accepted by the city. Although some of the details have not been completed staff recommends approving the Resolution accepting the property. The city has the authority to accept the dedication and will continue to work with the developer to remove the CCRs from the park and prior to recording the deed. The city will ensure receipt of the tax assessor's certification that all property taxes have been paid. If the deadline passes without the city accepting the deed Central Point would be in jeopardy of not being eligible for future grants from the Oregon Parks Department.

**Kelley Johnson moved to approve Resolution No. 1581, accepting a deed of dedication for land referred to as the Don and Flo Bohnert Family Park from the Twin Creeks Development Company, LLC for Park purposes and directing the city manager to take such steps as may be required to complete the donation.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**B. Resolution No. . A Resolution Certifying the Provision of Municipal Services by the City of Central Point, Oregon**

Finance Director Steve Weber explained that this Resolution certified the provision of city services and is required by ORS in order to receive state cigarette, liquor, and highway taxes. We have budgeted \$3,673,710 from these resources over the next two years. This is an annual resolution.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

**Brandon Thueson moved to approve Resolution No. 1582, A Resolution Certifying the Provision of Municipal Services by the City of Central Point, Oregon.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Thueson, Ward III
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**C. Resolution No. , Receiving State Revenue Sharing Funds for Fiscal Year July 1, 2019 through June 30, 2020**

Mr. Weber explained that this annual resolution is required by the State of Oregon

and must be adopted in order to receive state revenue sharing funds. The City has budgeted to receive \$465,200.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

**Brandon Thueson moved to approve Resolution No. 1583, Receiving State Revenue Sharing Funds for Fiscal Year July 1, 2019 through June 30, 2020.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Thueson, Ward III
<b>SECONDER:</b>	Taneeea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**D. Resolution No. , Adopting the Budget; Make Appropriations and Levy Taxes for the Biennial Budget Period July 1, 2019 Through June 30, 2021**

Mr. Webber explained the proposed resolution is to adopt the budget, make appropriations, and levy taxes for the 2019/2021 biennial budget period. Total budget to be appropriated is \$67,183,859 and the tax levy will be \$4.47 per thousand dollars of assessed value. The total budgeted property tax to be received during the biennial budget period is \$12,395,000.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

**Brandon Thueson moved to approve Resolution No. 1584, Adopting the Budget; Make Appropriations and Levy Taxes for the Biennial Budget Period July 1, 2019 through June 30, 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Thueson, Ward III
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**VIII. ORDINANCES, AND RESOLUTIONS**

**A. Resolution No. , A Resolution Approving Appointments and Adopting General Procedures for Fiscal Year 2019-2020**

Mr. Weber stated that each fiscal year, the City Council considers a general procedures resolution which appoints specific individuals or firms to represent the City in the capacity of: City Attorney, City Engineer, City Auditor; Municipal Judge and Insurance Agent of Record. The general procedures regulate day to day processes such as council expenses, deposits, investing, transferring, and expending funds.

**Kelley Johnson moved to approve Resolution No. 1585, A Resolution Approving Appointments and Adopting General Procedures for Fiscal Year**

**2019-2020.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Taneeea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**B. Resolution No. , A Resolution to Close the High Tech Crime Unit Fund**

Mr. Weber explained the background of the High Tech Crime Unit Fund (HTCU). In 2014 the participating agencies ceased operations of the unit. The City entered into an agreement with several agencies to distribute the funds. The 2017-2019 biennial budget approved a transfer of the remaining cash balance to the Reserve Fund for future police equipment needs.

**Michael Parsons moved to approve Resolution No. 1586, A Resolution to close the High Tech Crime Unit Fund.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Taneeea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**C. Resolution No. , Resolution No. , A Resolution Ratifying the Police Collective Bargaining Agreement and Authorizing the Mayor and City Manager to Sign the Agreement 2019-2023 Police Collective Bargaining Agreement (CBA)**

Human Resource Director Elizabeth Simas explained the changes in the Police Collective Bargaining Agreement. There were no major changes except to the compensation plan. The increase to compensation has been included in the 2019-2021 budget. There was discussion regarding comparable jurisdictions, shift bidding changes, vacation accrual and payout ability. The agreement clarifies fitness reimbursement program options and updates to the HRA-VEBA accounts.

**Kelley Johnson moved to approve Resolution No. 1587, A Resolution Ratifying the Police Collective Bargaining Agreement and Authorizing the Mayor and City Manager to Sign the 2019-2023 Police Collective Bargaining Agreement (CBA).**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Taneeea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**D. Resolution No. , Resolution No. , A Resolution Adopting the July 1, 2019 - June 30, 2020 Classification Pay Plan**

Mrs. Simas explained that the revised pay plan reflects changes for all employee groups since the last pay plan was approved by Council in 2018. Part A has been

updated to show the addition of Step "G" per the collective bargaining agreement and the addition of a newly created position for Utility Laborer. Part B has been updated to reflect an increase of 3.25% per the Police Bargaining Unit. There were no other changes to Part B. Part C is the Management/Non-represented employees and there were no changes at this time.

**Kelley Johnson moved to approve Resolution No. 1588, A Resolution Adopting the July 1, 2019 - June 30, 2020 Classification Pay Plan.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Taneea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**IX. BUSINESS**

**A. RVTD Bus Stop Shelter Location Change**

Mr. Samitore explained a request from RVTD to move the bus stop on 2nd Street south 75 feet in front of US Bank. They have received a complaint about sight triangle issues. He stated that when a bus is stopped at the current location it could be a vision issue with cars in the opposite lane and vehicles going east on Manzanita Street. The move to the south may remove the site triangle issue but will cause the alley between US Bank and Human Bean to be blocked during loading and unloading.

Council members are concerned that blocking the bank driveway for 2 to 3 minutes twice an hour could cause traffic to back up onto Pine Street which would be a bigger issue than a sight triangle. Overall the Council is not in favor of moving the RVTD bus stop if it will be blocking the alley and entrance to the bank.

Mr. Samitore stated that he will relay the information to RVTD and they can look at other alternatives.

<b>RESULT:</b>	<b>FOR DISCUSSION ONLY</b>
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**B. Planning Commission Report**

Community Development Director Tom Humphrey provided the June 4, 2019 Planning Commission report:

- The Commission held a public hearing to consider a modification to a condition of approval for the Smith Crossing Site Plan and Architectural Review. The condition addresses the timing of building permit issuance for buildings in Phase 2 of the development relative to the completion of the Twin Creeks Rail Crossing. The Commission considered and approved the request to allow the issuance of building permits for garages and four apartment buildings but not issue Certificates of Occupancy until the railroad crossing is complete and operational.
- The Commission held a public hearing to consider the 2019 Employment Buildable Lands Inventory. Land use activity and new population forecasts have necessitated updates to this 2013 document. This document is an inventory that is necessary to update the Economic Element of the Comprehensive Plan in

order to add more employment land to the UGB. The Commission recommended approval to the City Council.

- The Commission held a public hearing to consider an update of the Central Point Comprehensive Plan Economic Element based on a revised population forecast and new buildable lands information. In order to expand the UGB to include land in the CP-3 Urban Reserve Area we need to accommodate business growth and job creation. The Commission recommended approval to the City Council.

**RESULT: FOR DISCUSSION ONLY**

#### **X. MAYOR'S REPORT**

Mayors Williams reported that he attended:

- the Planning Commission meeting and testified against modifying the agreement for Smith Crossing.
- the Rodeo Sponsor dinner and Rodeo.
- the Medford Water Commission meeting. Their next meeting will be in Butte Falls.
- the 3<sup>rd</sup> Grade Field trip to City Hall. They held a mock Council meeting asking how to deal with barking dogs.
- a TRADCO meeting where they had a presentation on the greenway.
- The Medford Chamber Forum where Sheriff Sickler explained why Jackson County needs a new Jail.

#### **XI. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- The City of Medford is talking about implementing a Public Safety Fee to help pay for issues around the Greenway. He will have a jurisdictional map available for City Council members in his weekly report.
- There are several articles predicting a recession in 2020.
- He attended the Medford Chamber Forum and the Jail presentation.
- Jackson Soil and Water Conservation will be reporting their progress along the burned area of the Greenway in Central Point at a future Council meeting.

#### **XII. COUNCIL REPORTS**

Council Member Mike Parsons reported that he attended:

- D.A.R.E. Graduation Central Point Elementary and D.A.R.E. day party at Twin Creeks Park.
- The Central Point Memorial Day Commemoration.
- The Rogue Pro Rodeo Sponsor Dinner and Rodeo.
- The Planning Commission meeting.
- The City Safety Fair.

- The Scenic Heights “getting to know you” event.

Council Member Tanea Browning reported that:

- She attended the D.A.R.E. Day at Twin Creeks.
- She attended the Memorial Day celebration at Don Jones Memorial.
- She attended the field trip at City Hall for Mae Richardson 3rd students.
- She attended Chamber forum on Monday.
- She attended the Scenic Heights Community BBQ on Wednesday night.
- She is heading to LOC Board meeting in Eugene tomorrow.
- DIRT is excited to host its first summer day camp of 2019 in two weeks at S kyrman Arboretum. Carl S kyrman has been very pleased with the activity at the home and has provided some very cool history about the family and property.
- CraterWorks will be hosting a Twin Creeks Crossing Party in late June.

Council Member Rob Hernandez attended the Medford Chamber Forum Lunch.

Council Member Brandon Thueson reported that:

- He attended the Adhoc Committee meeting for Dennis Richardson memorial. He is very excited for this project. It will be a great representation for Mr. Richardson.
- He will be out of town for the June 27<sup>th</sup> meeting. He and Councilman Olsen will be at a church function for the youth.

Council Member Kelley Johnson reported that she attended the:

- Rogue Pro Rodeo Sponsor dinner and Rodeo.
- Airport Advisory Committee meeting.

### **XIII. DEPARTMENT REPORTS**

Human Resource Director Elizabeth Simas reported that she has been working on year end reports. The City held their Safety Fair and lunch last week. We had on sight fire extinguisher training.

Police Chief Kris Allison reported that:

- She has been on the road this week visiting different cities on behalf of the Oregon Police Chiefs Association.
- The Police Department is getting ready for the 4<sup>th</sup> of July.
- They have been working with United Way on suicide prevention.

- Greenway enforcement has been effective for Central Point over the last three years. They do a monthly sweep and offer any transients information where they can get assistance. We want people to feel safe in our section of the Greenway and having a police presence there is a big help.

Community Development Director Tom Humphrey reported that:

- He will be attending a meeting with Jackson County Development to work on scheduling joint meetings in regards to the UGB amendment process.
- The city will be hosting another Destination Boot Camp for this year. They have several business owners who are interested in attending.

**XIV. EXECUTIVE SESSION - ORS 192.660 (2)(h) Legal Counsel**

**Brandon Thueson moved to Adjourn to Executive Session under ORS 192.660(2)(h) Legal Counsel.** Tanea Browning seconded and the meeting was adjourned at 8:12 p.m.

The Council returned to regular session at 8:45 p.m.

**XV. ADJOURNMENT**

Mike Parsons moved to adjourn. Kelley Johnson seconded and the June 13, 2019 Council meeting was adjourned at 8:45 p.m.

The foregoing minutes of the June 13, 2019, Council meeting were approved by the City Council at its meeting of June 27, 2019.

Dated: 6/28/19

  
Mayor Hank Williams

ATTEST.  
  
City Recorder