

**CITY OF CENTRAL POINT
City Council Meeting Minutes
October 8, 2015**

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE FOR UCC

III. ROLL CALL: Mayor: Hank Williams
Council Members: Allen Broderick, Rick Samuelson, Bruce Dingler, Brandon Thueson, Tanea Browning and Mike Quilty were present.

City Manager Chris Clayton; City Attorney Sydney Dreyer; Police Chief Kris Allison; Community Development Director Tom Humphrey; Parks and Public Works Director Matt Samitore, Finance Director Bev Adams, Police Captain Dave Croft, and Public Works Office Assistant Cyndi Weeks were also present.

IV. PUBLIC APPEARANCES - None

V. SPECIAL PRESENTATIONS - None

VI. CONSENT AGENDA

- A. Approval of September 10, 2015, City Council Minutes
- B. Approval of OLCC Application for Change of Ownership for Jack Rabbit Convenience Store

Rick Samuelson made a motion to approve the consent agenda as presented. Brandon Thueson seconded. Roll call: Mayor Williams, yes; Allen Broderick, yes; Bruce Dingler, yes; Mike Quilty, yes; and Tanea Browning, yes. Motion approved.

VII. ITEMS REMOVED FROM CONSENT AGENDA – None

VIII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

- A. **Ordinance No. 2017, An Ordinance Amending the Transportation System Plan (TSP) of the Central Point Comprehensive Plan to Incorporate by Reference the Interchange Area Management Plans (IAMPS) for I-5 Exits 33 and 35 (Humphrey)**

Community Development Director Tom Humphrey brought up a second reading of the ordinance to amend the TSP to incorporate collaborative transportation planning work done by ODOT on I-5 Exits 33 and 35.

Mike Quilty made a motion to approve Ordinance No. 2017, An Ordinance Amending the Transportation System Plan (TSP) of the Central Point Comprehensive Plan to Incorporate by Reference the Interchange Area Management Plans (IAMPS) for I-5 Exits 33 and 35. Tanea Browning seconded. Roll call: Bruce Dingler, yes; Rick Samuelson, yes; Brandon Thueson, yes; Mayor Williams, yes; and Allen Broderick, yes. Motion approved.

B. Public Hearing – First Reading for an Ordinance Amending Chapter 3.30 Marijuana and Marijuana Infused Product Tax (Clayton)

City Manager Chris Clayton stated that although the City previously approved a tax rate on marijuana of 5% and 10% with a ceiling cap of 25%, House Bill 3400 limits local governments to a tax rate of up to 3%. Such local tax is to be brought to the voters in the General Election in November 2016. This tax would only bring in revenue if the City has an operating dispensary. There are no current applications pending.

The purpose of this tax is to mitigate the increased public safety costs associated with the legalization of marijuana.

Mr. Clayton requested that a public hearing be opened for setting the tax rate at 3%. Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

Brandon Thueson made a motion to move to second reading an Ordinance Amending Chapter 3.30 Marijuana and Marijuana Infused Product Tax. Tanea Browning seconded. Roll call: Rick Samuelson, yes; Mike Quilty, yes; Mayor Williams, yes; Allen Broderick, yes; and Bruce Dingler, yes. Motion approved.

C. Resolution No. 1434, Adopting a Policy Allowing the City of Central Point to Seek Reimbursement from Law Enforcement Agencies who Hire Central Point Police Officers within the First Thirty-six Months after Training (Allison)

Police Chief Kris Allison presented a new policy that would allow the City to recover training expenses for new officers that leave voluntarily to another state agency within 36 months of training completion. The estimated cost of training a single officer is approximately \$30,000.

Though some would think this policy would make an officer less appealing and therefore harder to relocate, Sydnee Dreyer assured the council that no jurisdiction can refuse employment due to having to pay training fees. Not using this policy would put our small City at a disadvantage. It would be a deterrent for larger agencies to recruit our officers without incurring the cost of training. The fee can be appealed and waived.

Allen Broderick made a motion to approve Resolution No. 1434, Adopting a Policy Allowing the City of Central Point to Seek Reimbursement from Law

Enforcement Agencies who Hire Central Point Police Officers within the First Thirty-six Months after Training. Rick Samuelson seconded. Roll call: Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes; Mayor Williams, yes; and Bruce Dingler, yes. Motion approved.

D. Resolution No. 1435, Authorizing the City Manager to Enter Into an Agreement with Talbot, Korvola & Warwick, LLP for Hotel/Motel Tax Audit Services (Adams)

Finance Director Bev Adams pointed out that there has never been an audit performed on the transient room tax collected from the three hotels within the City. After consulting with Talbot, Korvola & Warwick, LLP, it was determined that the City can “piggyback” on the contract Medford has with them to perform an audit in November. The first time cost would be \$8,000 but would include a review of the past three years with an annual cost of approximately \$1,500-2,000 yearly thereafter. Further savings would be from sharing travel expenses for the auditors with Medford. This fee has already been figured into our budget and the audit should bring in more than the fee we pay for the audit.

Mike Quilty made a motion to approve Resolution No. 1435, Authorizing the City Manager to Enter Into an Agreement with Talbot, Korvola & Warwick, LLP for Hotel/Motel Tax Audit Services. Rick Samuelson seconded. Roll call: Tanea Browning, yes; Mayor Williams, yes; Allen Broderick, yes; Bruce Dingler, yes; and Brandon Thueson, yes. Motion approved.

IX. BUSINESS

A. Approval of Street Closure for Community Christmas Parade on December 5, 2015 (Samitore)

Parks and Public Works Director Matt Samitore stated that the Community Christmas Parade will take the same route as last year. The shutdown is expected to start at 3:00pm with the parade starting at 5:15pm. Pine is expected to be opened by 6:15 pm. Many issues from last year will be absent since the event is on Saturday. Crater Foundation is renting a trolley to shuttle people to their event after the parade.

Float staging is being re-evaluated as there were issues with congestion on Oak and 2nd Streets. The block around City Hall will remain shut down until the end of the event at 7:30.

Mike Quilty made a motion to approve the Street Closure for Community Christmas Parade on December 5, 2015. Brandon Thueson seconded. Roll call: Tanea Browning, yes; Mayor Williams, yes; Allen Broderick, yes; Bruce Dingler, yes; and Rick Samuelson, yes. Motion approved.

B. Planning Commission Report (Humphrey)

Community Development Director Tom Humphrey presented the Planning Commission Report for October 6, 2015:

- The Commission was presented with the SOVB proposal to incorporate a Memorial Wall replica into Don Jones Park. Public attendance was at a record high with people supporting the wall concept but objecting to its proposed location in the park. Objections included lack of adequate parking, increased traffic in an adjoining neighborhood, conflicting park uses, inconsistency with the Park master plan, and lack of operational information. The applicants requested more time to address neighborhood concerns so the Commission continued the public hearing to their meeting on December 1, 2015 at 6:00 pm.
- The Planning Commission considered the Gebhard Road alignment study in the context of the City's TSP and conducted a public hearing. Initial opposition by one property owner was mitigated by an explanation of the language being adopted which creates the flexibility for some adjustment through his property south of Beebe Road. After considerable discussion, the Commission unanimously recommended approval of the Minor Amendment to incorporate Option "C" into the City's TSP.
- The Commission continued a public hearing from September regarding consideration of a TOD preliminary master plan and considered updated information and analysis from the applicant and various professional consultants. These folks addressed previously major issues including; 1) the Gebhard Road alignment; 2) Soil contamination in the proposed park site; 3) shallow well impact and mitigation and traffic control improvements. The Commission received testimony from property owners who have been most concerned with these issues but who are now satisfied with the mitigation being offered. The Commission approved the master plan pending staff preparation of findings of fact and conclusions to support their decision.
- The Planning Commission conducted a public hearing in consideration of a tentative partition plan to create 3 parcels within the Eastside TOD and took testimony from the proponent and various property owners in the vicinity. Conditions of the tentative plan approval are also now satisfactory to property owners originally concerned with the proposal. The Commission also approved the tentative plan pending staff preparation of findings of fact and conclusions to support their decision.

C. Business License Discussion (Clayton)

City Manager Chris Clayton brought up a discrepancy in whether or not rental properties are required to obtain a business license. It seems that some properties have been required to do so and others not. Mr. Clayton asks for direction either way. It was pointed out that it would cause more service work to issue and policing of the code if we do require business licenses. The general consensus of the council is that we should not require business licenses to rental properties unless it is a property management company. No amendment to the code is needed.

X. MAYOR'S REPORT

Mayor Williams reported that he attended 3 Water Commission meetings, Access Mayors United Promo, Medford City Council meeting with the Water Commission, Celebration of Life for Deborah Russell (wife of Eagle Point Mayor), toured the City of Sisters and the Madras WWII Air Museum, and attended the Chamber mixer at the fairgrounds.

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- Medford City Council Study Session brought up the idea to re-combine utility bills in Medford to help eliminate \$800,000 of unpaid utility bills because of not being able to turn off water. Water Commission can't do that because of new software.
- Mae Richardson Elementary has an issue with traffic during drop offs and pick-ups. The average wait time to get through the intersection is 7-11 minutes. The School District thinks the City should fix the problem since we own a good portion of the property. We will try to help with access on Haskell but they ultimately need to fix their own problem. There is no significant fix using the Right of Way.
- He attended League of Oregon Cities conference and toured Bend's Park District bond improvements. This includes the kayak park on the Deschutes River and an \$8 million ice pavilion that includes an NHL hockey rink and skating area.
- The President of League of Oregon Cities is Peter Truax who is very committed to fighting poverty in Oregon.

XII. COUNCIL REPORTS

Council Member Mike Quilty reported that:

- Mr. Quilty went with the Mayor to the City of Madras WWII Air Museum and was impressed with the City's aggressive grant writing abilities for City improvements.
- He talked to the President of The Meadows about Rogue Disposal rates.
- He will be attending the OR Transportation District meeting October 15-16.

Council Member Brandon Thueson reported that he has received many phone calls and emails about the war memorial and attended the Parks and Planning meeting just to listen to what was said.

Council Member Rick Samuelson reported that:

- The Chamber held a destination boot camp class that went well.
- RVCOC held a meeting and Jackson County Library reports that they have survived 17 months on a 12 month revenue budget.
- Food and Friends are trying to buy church property in Josephine County.
- Phoenix held a homecoming parade that had 45 entries.

- Shady Cove reports that within 3 hours of a major earthquake, they would be under 97 feet of water if Lost Creek Lake split.
- Medford reports that they are having many issues with marijuana.

Council Member Bruce Dingler reported that he also attended the Planning Commission meeting just to listen to the discussion about the War Memorial.

Council Member Tanea Browning reported that:

- She attended the Central Point Police Open House on September 12th.
- Greeters was held at Mercy Flights in September.
- The Chamber mixer was at the Hay Maze and was very interesting. The maze builders are a local couple from Trail.
- She attended the LOC conference in Bend and took in some great presentations, tours and information. Highlights included councilor workshops, urban renewal zones, and the tour of urban renewal projects.
- The Chamber is working with local businesses on how to increase tourism during low seasons. They are looking into having a Saturday market downtown, a fine arts fair, and working with the Parks Department to incorporate munch & movies in the park.

XIII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that Freeman Road should be open to traffic on Saturday. 500 feet of concrete was poured each day the last 3 days. Striping should be in 3 weeks or so. The finished product is really nice.

Community Development Director Tom Humphrey reported that:

- Costco is progressing. They are submitting a conditional use permit application. Meetings are being held to come to an agreement as to what improvements and connections should be made from the development to the roads. Something should be seen in the next couple of weeks.
- Will be attending the climate session workshop next week.
- City of Grants Pass is hosting a workshop about Made on Main street Movement, focusing on revitalizing downtown.
- Work on the 90 space RV park at the Expo will be started next week and should be open by July 4th. The fairgrounds are in the black by about \$500,000.

Police Chief Kris Allison reported that:

- Through the Greeters, she had contact with Home & Stead on Freeman Court who deals with the elderly that receive services. She hopes that the PD can become a partnership with them for those with declining cognitive function that are found so they have a safe place to wait for relatives instead of sitting at a hospital or police station.
- She attended the School Board Meeting and introduced the new School Resource Officer JR Godley who will be starting October 16th. He is a

local resident that grew up in Central Point, became a Marine and is now the best fit for working in the schools as well as a Crater football coach.

- The UCC tragedy impacted our community as well as our Law Enforcement who responded. Keep everyone in your thoughts.

City Attorney Sydnee Dreyer reported that Dan O'Connor will cover the next council meeting.


XIV. EXECUTIVE SESSION - None

XV. ADJOURNMENT

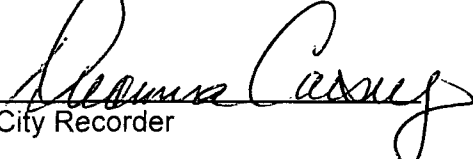
Mayor Williams moved to adjourn, all said "aye" and the Council Meeting was adjourned at 8:57 p.m.

The foregoing minutes of the October 8, 2015, Council meeting were approved by the City Council at its meeting of October 22, 2015.

Dated: 10/22/15


Mayor Hank Williams

ATTEST:


City Recorder

