

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, March 14, 2019

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7 00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Absent	
Brandon Thueson	Ward III	Present	
Taneeea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff Members present City Manager Chris Clayton, City Attorney Sydnee Dreyer, Community Development Director Tom Humphrey Parks and Public Works Director Matt Samitore, Principal Planner Stephanie Holtey, Police Chief Kris Allison, Captain Dave Croft, and City Recorder Deanna Casey

IV. SPECIAL PRESENTATIONS

1 Fire District #3 Annual Report

Fire Chief Bob Horton presented the Fire District Annual Report He provided a breakdown of activity and calls for service in the city of Central Point The district offers recommendations for defensible space for citizens and their homes They plan to build and open their new firehouse on Scenic in the spring of 2020

2 Citizen Satisfaction Survey Report

Stephanie Holtey introduced Rebecca Elmore-Yalch, Principal and Managing Director for Northwest Research Group They conducted a survey of citizens residing in Central Point to determine satisfaction and expectations relative to city services and overall quality of life

Mrs. Elmore-Yalch reported that that city received a 4 Star rating from our citizens She explained the highlights of the report and things that citizens enjoy most about their city Small Town Feel and Quiet Neighborhoods rank high The survey breaks down how each section of town feels regarding safety, downtown, open space and future development Their confidence in the Police Department to provide a safe and secure community has the greatest impact, and receives the highest rating Areas for

future focus are the ease of contacting Council members and keeping residents informed, both are high importance and have relatively low rating

RESULT: FOR DISCUSSION ONLY

V. PUBLIC COMMENTS - None

VI. CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Rob Hernandez, At Large
SECONDER: Michael Parsons, At Large
AYES: Williams, Olsen, Thueson, Browning, Hernandez, Parsons
ABSENT: Kelley Johnson

A Approval of February 28, 2019 City Council Minutes

VII. ORDINANCES, AND RESOLUTIONS

A Ordinance No. _____, An Ordinance to Update and Adopt the Central Point Comprehensive Plan Population Element (2019-2039)

This item was moved from item 8 c by Mayor Williams to be the first item considered. Principal Planner Stephanie Holtey explained that this was the second reading of an Ordinance to update and adopt the Central Point Comprehensive Plan Population Element (2019-2039). There were no recommended changes at the first reading on February 28, 2019.

Brandon Thueson moved to approve Ordinance 2052, An Ordinance to Update and Adopt the Central Point Comprehensive Plan Population Element (2019-2039)

RESULT: APPROVED [UNANIMOUS]
MOVER: Brandon Thueson, Ward III
SECONDER: Tanea Browning, Ward IV
AYES: Williams, Olsen, Thueson, Browning, Hernandez, Parsons
ABSENT: Kelley Johnson

B Ordinance No. _____, Updating and Adopting the Residential Buildable Lands Inventory (2019-2039), Central Point Comprehensive Plan Land Use Element

Mrs. Holtey stated that this is the second reading of an Ordinance Adopting the Residential Buildable Lands Inventory (2019 - 2039). On February 28, 2019 the Council heard argument to increase the infill percentage to 50%. It was agreed at that meeting that the infill adjustment should remain at the recommended 20%. Staff provided a map showing current development opportunities in the infill lands that are available in the city limits. There were no recommended changes at the first reading on February 28, 2019.

Rob Hernandez moved to approve Ordinance 2053, Updating and Adopting the Residential Buildable Lands Inventory (2019-2039), Central Point Comprehensive Plan Land Use Element.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
ABSENT:	Kelley Johnson

C Ordinance No. _____, Updating and Adopting the Central Point Comprehensive Plan Urbanization Element (2019-2039)

Community Development Director Tom Humphrey explained that this is the second reading of an Ordinance adopting the Central Point Comprehensive Plan Urbanization Element (2019-2039) At the first reading on February 28, 2019, there was some concern over some of the wording regarding the direction and where we plan to expand our UGB Mr Humphrey explained that this was all decided during the RPS process over 12 years All the cities had to agree what direction they would expand and how many acres each would be allowed The city of Central Point wanted to keep growth in a concentric or radial growth pattern to our down town This includes property that is closer to designated activity centers in town which include mixed use and pedestrian friendly areas

Mike Parsons moved to approve Ordinance No. 2054, Updating and Adopting the Central Point Comprehensive Plan Urbanization Element (2019-2039).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Brandon Thueson, Ward III
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
ABSENT:	Kelley Johnson

D Ordinance No. _____, a Minor Zone Map Amendment on 1.76 acres located at 1909 Scenic Avenue on property identified on the Jackson County Assessor's Map as 37S 2W 03AB, Tax Lots 4400, 4500 & 4600. Applicant: Fire District 3. (File No. ZC-18007)

Mr Humphrey explained the second reading of an ordinance approving a zone change for three tax lots on Scenic Avenue from R-1-8 to Civic This zone change is requested by Fire District #3 so they can build a fire station in the north section of town to help with call response times There were no recommended changes at the first reading The civic zone is consistent with the school district zoning on the property adjacent to these lots

Brandon Thueson moved to approve Ordinance No. 2055, A Minor Zone Map Amendment on 1.76 Acres Located at 1909 Scenic Avenue on Property Identified on the Jackson County Assessor's Map as 37S 2W 03AB, Tax Lots 4400, 4500, & 4600

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brandon Thueson, Ward III
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
ABSENT:	Kelley Johnson

E Ordinance No. _____, Amending in Part and Repealing In Part Central Point Municipal Code Chapter 8.05 Regarding Storm Drain Protection

Parks and Public Works Director Matt Samitore explained that this is the second reading of an ordinance setting specifications for how DEQ expects the city to administer the rules for Storm Drain Protection. The city has been awarded the MS4 Phase II Permit as of March 1st. This ordinance will set the requirements for the city as well as how the city will deal with illicit discharge into the storm drain system. There were no recommended changes at the first reading.

Rob Hernandez moved to approve Ordinance No. 2056, An Ordinance Amending in Part and Repealing in Part Central Point Municipal Code Chapter 8.05 Regarding Storm Drain Protection

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Taneeea Browning, Ward IV
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
ABSENT:	Kelley Johnson

F Resolution No. _____, A Resolution Adopting the Special Event Fee Schedule 2019

Mr. Samitore explained that the city is in need of an updated special event fee schedule. The new schedule includes resident and non-resident rates and offers dedicated blocks of time to allow for easier scheduling of our parks and rec facilities. The proposed change would be consistent with other city fees. We added additional permit options for water facility usage and inflatable bounce houses. Both of these require additional staff time for initial setup and post-use maintenance. We are also offering the availability of the "Rec & Go" program. We will have seasonal staff available if citizens want to rent this program for parties.

We added charges for extra trash associated with the rentals. Last year we had an increase in trash being left behind and some events extended into evening hours which requires staff to work overtime. We make sure the garbage containers are empty for each reservation, there are times when extra containers are required.

The Parks and Recreation Commission reviewed the fee schedule in 2018, there have been a couple changes since the original recommendation. These changes were approved through email correspondence with the Commission.

Rob Hernandez moved to approve Resolution No. 1571, A Resolution Adopting the Special Event Fee Schedule 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez At Large
SECONDER:	Taneeea Browning, Ward IV
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
ABSENT:	Kelley Johnson

VIII. BUSINESS

A Planning Commission Report for the March 5, 2019

Community Development Director Tom Humphrey presented the Planning Commission report from March 5, 2019.

- The Commission continued consideration of a Public Hearing for the Housing Element which has been updated based on changes to the population and buildable land elements. The Housing Element was last updated in 2017 based on an earlier population forecast. The revised population numbers potentially increase the City's long term residential need to 305 acres. The revised element will enable the city to demonstrate a greater land need when expanding its UGB this year.
- The Commission discussed the Residential Urban Growth Boundary Amendment Schedule. A tentative UGB Amendment schedule was proposed by planning staff.

RESULT: FOR DISCUSSION ONLY

IX. MAYOR'S REPORT

Mayor Williams reported that he attended

- The SOREDI Crown Dinner where Mayors and County Commissioners from Jackson and Josephine County attended
- A TRADCO meeting
- A Medford Water Commission meeting

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported

- Talks regarding the 4th of July Fireworks are moving forward. The event will be held at the Expo.
- Staff has been working with a citizen regarding the Blue Grass Downs Wetlands area.
- ACCE training will be in April at City Hall. The Police Department will host Peter Buckley for this event. If Council members are interested in attending the City Recorder will get you registered for the training.
- We have filled the Finance Clerk position. The new employee will start April 1, 2019.

- RVTD would like to recommend a different location for a bus stop. They are not in favor of returning to the previous route. Staff will return with their recommendation at a future meeting.
- Staff is moving forward in budget preparations with the information we have received from the citizen survey in regards to a Community Center. He does not recommend approving the Community Center without a way to fund staff and maintenance of the center. There will be more opportunities to speak with the public about the options.

XI. COUNCIL REPORTS

Council Member Brandon Thueson thanked staff for handling the wetlands concerns. He likes the results of the survey and is proud we are a 4 Star city.

Council Member Rob Hernandez reported that

- He attended the Medford Chamber Forum lunch. He noticed there were no Medford Council members in attendance.
- He is not surprised with the survey results.

Council Member Tanea Browning attended the Medford Chamber Forum.

Council Member Mike Parsons attended the Planning Commission meeting. Staff does a good job explaining how all these elements fit together in order for us to expand our UGB.

Council Member Neil Olsen attended a Boy Scouts event.

XII. DEPARTMENT REPORTS

Community Development Director Tom Humphrey stated that the Oregon Cheese Festival is this weekend. The City is a 'Big Cheese' sponsor this year.

Police Chief Kris Allison reported that

- It will be a busy weekend for the Department with the Cheese Festival and Shamrock Run happening.
- They will be going to Salem tomorrow. One of our officers is graduating from the Police Academy.
- The ACCE training is a great opportunity. She encourages Council members to attend if they can.

Parks and Public Works Director Matt Samitro reported that

- He attended a meeting with Western Display for the 4th of July Fireworks. They presented a map of the area that needs to be cleared for fire prevention. The City is going to contract with a company to remove the dense blackberry bushes and transient camp areas. These areas are just east of the amphitheater pond.
- In regards to the Blue Grass Downs wetland, there is a difference between a seasonal wetland and a pond. The lady concerned about the wetlands being overgrown would like to see it as a pond. The area is supplied by irrigation which is hit and miss throughout the summer months. We have implemented a three-year plan to make it more manageable. There is a concern about the trees that have died in area, we will be testing the soil for arsenic.
- We have a vacancy on the community center ad hoc committee. The meetings are adjustable if one of the Council members would be interested in participating. Councilmember Thueson will fill the vacant position.
- The construction project for Laurel Street is moving along. We are putting in new water lines because the old ones are from 1909.

Council Member Neil Olsen asked if the Nature Path next to Mae Richardson could get some maintenance. It is overgrown with blackberry bushes. Mr. Samitore stated that he would see what can be done.

XIII. EXECUTIVE SESSION - 192-660 (2)(h) Legal Counsel

Brandon Thueson moved to adjourn to Executive Session under ORS 192.660 (2)(h) Legal Counsel. Tanea Browning seconded. All said aye and the meeting was adjourned to executive session at 8:45 p.m.

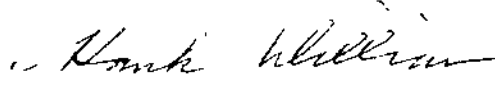
Council returned to regular session at 9:33 p.m.

XIV. ADJOURNMENT

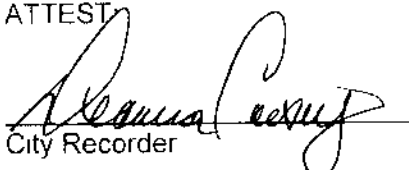
Brandon Thueson moved to adjourn. Tanea Browning seconded. All said aye and the March 14, 2019 Council meeting was adjourned at 9:34 p.m.

The foregoing minutes of the March 14, 2019, Council meeting were approved by the City Council at its meeting of March 28, 2019.

Dated 3/28/19


Mayor Hank Williams

ATTEST


City Recorder