

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, January 10, 2019

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

A. Swearing in Council Members

Mayor Williams swore in Council Members Kelley Johnson, Neil Olsen and Brandon Thueson.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Brandon Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Excused	
Michael Parsons	At Large	Present	

Staff present: City Manager Chris Clayton, City Attorney Sydnee Dreyer; City Recorder Deanna Casey; Parks and Public Works Director Matt Samitore; Police Chief Kris Allison; Community Development Director Tom Humphrey, Finance Director Steve Weber, and Police Captain Dave Croft.

IV. PUBLIC COMMENTS

There were no Public Comments.

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brandon Thueson, Ward III
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Parsons
EXCUSED:	Rob Hernandez

A. Approval of December 13, 2018 City Council Minutes

B. Approval of Re-appointments to Committees and Commissions

C. Business Friendly Proclamation

City Manager Chris explained that item C, Business Friendly Proclamation was requested by SOREDI. There are representatives in the audience tonight. He read the proclamation into the record. SOREDI representatives came up and received the proclamation.

VI. ITEMS REMOVED FROM CONSENT AGENDA

VII. ORDINANCES, AND RESOLUTIONS

A. Resolution No. _____, A Resolution Approving Rules of the City Council of Central Point, Oregon Effective January 2019

City Manager Chris Clayton explained that there were no recommended changes to the City Council Rules this year. The Council approved the revised rules in January 2018.

City Attorney Sydnee Dreyer explained that the previous council rules included a two page Code of Ethics that were to be updated annually. When the current rules were updated a section on ethics was included, but the previous version was more detailed. There was consensus that the current Council Rules is sufficient in regards to ethics and additional documentation is not necessary.

Mike Parsons moved to approve Resolution 1563, A Resolution Adopting the 2019 Rules of the City Council of Central Point, Oregon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Parsons
EXCUSED:	Rob Hernandez

VIII. BUSINESS

A. Motion to: Council President Appointment

Mike Parsons moved to appoint Brandon Thueson as Council President.

RESULT:	APPROVED [5 TO 0]
MOVER:	Michael Parsons, At Large
SECONDER:	Tanee Brownning, Ward IV
AYES:	Williams, Olsen, Johnson, Browning, Parsons
ABSTAIN:	Brandon Thueson
EXCUSED:	Rob Hernandez

B. Council Assignments to Local Committees, Boards and Commissions

Mr. Clayton presented the current City Council Representative list for Boards, Commission, Committees, and Foundations. The list provides boards and committees that are important for the City of Central Point to participate on.

The first of the year is a good time for newly seated council members to volunteer to attend or current council members to switch committees. Each of these assignments represents an important opportunity for the city to exert influence and maintain relations with regional agencies and partners. There was discussion regarding corrected times and dates of some of the committees listed and members that would like to change or sign up for a committee.

Brandon Thueson moved to approve the updates to the 2019 City Council Representatives for Boards, Commissions, Committees, and Foundations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brandon Thueson, Ward III
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Parsons
EXCUSED:	Rob Hernandez

C. Appointment of Transportation Representative - 2019

Mr. Clayton explained that the city has been fortunate to have the skills, expertise and knowledge of Councilman Michael Quilty representing the city on transportation related committees and boards. However, with Mr. Quilty's city council term ending, staff is recommending that Mr. Quilty be appointed as the City's transportation representative for the 2019 calendar year. Approving this appointment would ensure that the city is represented in areas that are transportation related and would allow other Council members to become familiar with public transportation over the next year.

If appointed as transportation representative for 2019, Mr. Quilty would continue to serve the city of Central Point on the Rogue Valley Metropolitan Planning Organization (RVMPO) Policy Committee, Oregon Rail Leadership Group, Oregon Metropolitan Planning Organization Consortium, Oregon Freight Advisory Group, Oregon State Transportation Improvement Program Stakeholders Group, West Coast Corridor Coalition and Rogue Valley Area Commission on Transportation (RVACT) (as representative of RVMPO).

He is recommending that the position of transportation representative receive a monthly stipend equivalent to that of an active city council member and that all travel related expenses be reimbursed per city policy.

Kelley Johnson moved to appoint Mr. Mike Quilty as council transportation representative for the 2019 calendar year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Taneeea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Parsons
EXCUSED:	Rob Hernandez

D. Skyrman Arboretum Landscaping Phase 2

Parks and Public Works Director Matt Samitore explained that the city conducted a formal bid process for Phase 2 of the Skyrman Arboretum landscaping project. One bid was received from Overstreet Landscaping and Hydro seeding, Inc. for \$63,869.00. The City budgeted \$60,000 for the project and staff is prepared to adjust operational funding to cover the difference. The city has worked with Overstreet on previous projects and feels they are qualified to complete the job.

There are adjustments we would like to make from the original plans around the parking lot. There is a concern about the amount of shrubs and it is recommended we create more of a butterfly friendly area. No additional budget appropriation is needed to complete the project at the bid amount.

Brandon Thueson moved to award the Skyrman Arboretum Phase 2 project to Overstreet Landscaping & Hydroseeding Inc. in the amount of \$63,869.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brandon Thueson, Ward III
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Parsons
EXCUSED:	Rob Hernandez

E. Rogue Valley Transit District request for revised bus stop

Mr. Samitore explained that Rogue Valley Transit District (RVTD) has been working with the city to revise bus route 40 which historically traveled eastbound on Pine Street and included bus stops and pickups on Pine at 5th Street and the intersection of 2nd Street and Manzanita. RVTD has expressed concern regarding the northbound turning movement at the intersection of 2nd and Pine Street. After several meetings it was decided to reverse the path of Route 40 eliminating the northbound turn but will require relocation of the bus stop located at 5th and Pine Streets.

There are several options to relocate the bus stop.

1. 5th Street at Key Bank.
2. 4th Street Bulb out at Banner Bank.
3. 3rd Street Bulb out at Print Quick.
4. Adjust the bulb out at 2nd Street making it a flat bulb out allowing for the busses to make the right hand turn without running over the curb.
5. Do nothing and leave the pick up/drop off location at 6th Street.

RVTD would prefer to reverse the route which is allowing Crater students to catch the bus at Crater which was not an option in the previous route. One of their handicapped riders would prefer the stop on Pine Street between 3rd and 5th Streets.

Staff does not recommend taking away prime parking locations in front of Print Quick and Banner Bank. Key Bank has indicated they do not care if the parking in front of their building is changed to a bus stop. This location would be the location best suited for a bus stop. We would need to relocate the way finding sign.

Staff will return with a final recommendation after they have discussed the option with surrounding businesses. They were all very generous with the redesign of downtown and we don't want this change to be a hardship on any of them.

RESULT: FOR DISCUSSION ONLY

F. Planning Commission Report

Community Development Director Tom Humphrey presented the Planning Commission report for January 8, 2019:

- The Commission discussed the updates to the Population Element to address changes to the forecast for 2019-2039 planning period. They considered Portland State University's latest population forecast for Jackson County and Central Point which showed an increase in the average annual growth rate to 1.5%. This will result in nearly 7000 person increase in the city over the next 20 years. Staff is proposing that the city make revisions to its Population Element in order to use the new numbers in expanding the Urban Growth Boundary. The Commission voted to schedule a public hearing for February.
- The last Residential Buildable Lands Inventory (BLI) was completed in 2016 as part of the Housing Element Update. Since that time, the forecast population for the next 20 years has increased enough to warrant re-evaluation which is a prerequisite to updating the Housing Element. The Commission voted to schedule a public hearing on this item in February.
- The Housing Element was updated in 2017 and was based on an earlier population forecast that estimated a residential land need of 150 acres. The revised population numbers will potentially increase the City's long term residential need to 306 acres. Revising the Housing Element will enable the city to demonstrate a greater land need when expanding the UGB this year. The Commission will hold a public hearing in February.
- The Urbanization Element was last acknowledged by the State in 1983. The working Draft has been updated and made more concise. Even though it is modeled after Statewide Planning Goal 14, it also reflects the goals and policies of the City as articulated in the Strategic Plan and more recent changes to other Comprehensive Plan Elements. The Urbanization Element defines the locational factors that will be used to expand the UGB this year. The Commission scheduled a public hearing for this Element in February.

IX. MAYOR'S REPORT

Mayor Williams reported that he attended:

- The Medford Water Commission meeting.
- The TRADCO meeting.

- The Essential Training for Elected Official training in Grants Pass. This training was provided by the League of Oregon Cities.
- The Central Point Chamber Greeters at Key Bank.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- The Citizens Advisory Commission is scheduled to meet next week but two members had to resign because of the upcoming discussion on the Urban Growth Boundary expansion they may not have a quorum. We have received an application for the CAC and he was able to interview Robin Stroh with Mr. Humphrey yesterday. They agree she would be a good fit for the commission and would like to recommend a motion for tonight so the Commission can proceed with its meeting next week.

Mike Parsons made a motion to appoint Robin Stroh to the Citizens Advisory Commission.

- The Citizen Survey letters hit customers this week. Currently 453 people have completed the survey. We are pleased with the response so far and look forward to seeing what the citizens have to say.
- There will be a Study Session on Monday night where we will be discussing the Financial Plan Update.
- He had the opportunity to teach a class at the DIRT Camp this week.
- There will be an executive session tonight to discuss real estate.
- He had a meeting with RVSS to notify them that the city will be taking over the management of the Storm Water Quality Program.
- The other Cities Water Group is finalizing the water rights agreement in order to look at water rights regionally. Staff will bring back an IGA at the next meeting.

XI. COUNCIL REPORTS

Council Member Kelley Johnson stated that she attended the LOC Elected officials training in Grants Pass.

Council Member Brandon Thueson welcomed the new Council members and reported that he attended the Community Christmas and Lights Parade in December.

Council Member Tanea Browning reported that:

- She attended the LOC Training in Grants Pass with fellow Councilmembers Neil Olsen, Kelley Johnson, and Mayor Hank Williams, it was fun traveling together.

- She attended the open house for DIRT at Skyrman Arboretum on December 15th followed by the DIRT Day camp on December 26 - January 4th. Campers were immersed in outdoor education and actively participated in structure building, animal habitat and behavioral studies along with free play and exploration. Research indicates children between the ages of 7 and 14 need 7 positive male role models in their lives. Due to societal pressures meeting this threshold can be difficult. DIRT's goal in this regard is to break down the barriers that keep people from participating in volunteerism. Making opportunities available that can fit into anyone's schedule. Our City Manager shared his passion of the outdoors and nature with our campers by dazzling them with his mystical duck calling skills and lanyard tying magic. She encouraged everyone to check out the camp details and the new partnership with DIRT and Parks and Recreation at Skyrman Arboretum.
- She attended Greeters at Key Bank.
- Fire District No. 3 had exemplar safety and insurance rating for the last year. The new RCC and FD3 training building is nearly done, along with seismic wrapping. The ribbon cutting for the new training station will be February 5th at 2 pm in White City.
- Denim and Diamonds Award Banquet will be February 9, at 5:00 p.m. The Danielle Kelly Soul Project will be performing. The dinner will provide steaks the size of your head.

Council Member Mike Parsons reported that he attended:

- The LOC Training in Grants Pass.
- The DIRT opening house at Skyrmann Park.
- The Planning Commission meeting.

Council Member Neil Olsen reported that he attended the LOC training in Grants Pass.

XII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- We now have staff trained and ready to take over the Storm Water Quality Program. When this program was mandated by the state we were not prepared with crew or equipment. We will be able to save money by having our staff perform the requirements mandated by the state.
- There may be a delay in completion of the Twin Creeks Rail Crossing. TY LIN has not provided ODOT with digital construction drawings. The Department of Justice and the City's legal counsel will be sending certified letters that threaten legal action for breach of contract if the situation is not taken care of soon.

Police Chief Kris Allison reported that:

- The department has been busy so far this year. We have seen an increase in calls for service so far this year.
- Yesterday she attended a meeting with the Attorney General in regards to Unite Oregon. There will be a Hate Crime bill before the legislature soon. She is in favor of this bill.

Community Development Director Tom Humphrey reported that:

- He attended the kick off for this year's Cheese Festival at the Rogue Creamery.
- The EPA Grant nominees are on hold because of the government shut down. Hopefully the Federal Government will reopen soon and we can proceed with these environmental studies.
- He has been asked to be on an interview panel at the Airport.
- He is working with Councilwoman Browning on a BootCamp for downtown businesses.

Finance Director Steve Weber reported that:

- The offer on 466 S. 1st Street been withdrawn. They were not able to get approval for the project they had planned.
- There will be an Audit presentation at the February 14, 2019 City Council meeting and Development Commission meeting.

XIII. EXECUTIVE SESSION 192.660 (2) (e) Real Property Transactions

B. **Motion to:** Purchase of potential Public Works Corporation Yard on S. Haskell Street

Neil Olsen moved to adjourn to Executive Session under ORS 192.660(2)(e) Real Property Transactions. Mike Parsons seconded. All said "aye" and the meeting was adjourned into Exec Session at 8:15 pm.

Council returned to regular session at 8:40 p.m.

Brandon Thueson moved to direct staff to pursue the purchase of potential Public Works Corporation Yard on South Haskell Street.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Brandon Thueson, Ward III
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Parsons
EXCUSED:	Rob Hernandez

XIV. ADJOURNMENT

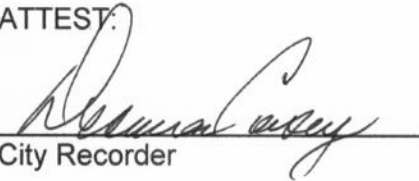
Neil Olsen moved to Adjourn, Tanea Browning seconded. All said "aye" and the meeting was adjourned at 8:43 p.m.

The foregoing minutes of the January 10, 2019, Council meeting were approved by the City Council at its meeting of January 24, 2019.

Dated: 1/24/19


Mayor Hank Williams

ATTEST:



Rebecca Casey

City Recorder

