

**Central Point  
City Hall  
541-664-3321**

**City Council**

**Mayor**  
Hank Williams

**Ward I**  
Bruce Dingler

**Ward II**  
Michael Quilty

**Ward III**  
Brandon Thueson

**Ward IV**  
Allen Broderick

**At Large**  
Rick Samuelson  
Tanea Browning

**Administration**  
Chris Clayton, City  
Manager  
Deanna Casey, City  
Recorder

**Community  
Development**  
Tom Humphrey,  
Director

**Finance**  
Bev Adams, Director

**Human Resources**  
Barb Robson, Director

**Parks and Public  
Works**  
Matt Samitore,  
Director  
Jennifer Boardman,  
Manager

**Police**  
Kris Allison Chief

**CITY OF CENTRAL POINT  
City Council Meeting Agenda  
April 9, 2015**

Next Res. 1420  
Next Ord. 2005

**i. OATH OF OFFICE – 7:00 P.M.**

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**I. REGULAR MEETING CALLED TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. PUBLIC APPEARANCES** – *Comments will be limited to 3 minutes per individual or 5 minutes if representing a group or organization.*

**V. CONSENT AGENDA**

Page      A. Approval of March 12, 2015 Council Minutes  
              B. Approval of National Service Day Proclamation  
              C. Award of City Engineer and Contract Engineers  
              D. Approval of Surplus Property List

**VI. ITEMS REMOVED FROM CONSENT AGENDA**

**VII. PUBLIC HEARING, ORDINANCES, AND RESOLUTIONS**

- A. Resolution No. \_\_\_\_\_, A Resolution of the city of Central Point Setting Miscellaneous Water Fees and Street Light Fees
- B. First Reading – Ordinance Amending CPMC Chapter 17.37, C-2(M); Chapter 17.44, C-4 and Chapter 17.46, C-5, allowing medical marijuana dispensaries as a conditional use and declaring an emergency
- C. Public Hearing, First Reading – An Ordinance Amending the Central Point zoning Map at 3292 Grant Road from Residential Single Family (R-1-10) to Residential Single Family (R-1-8) (37S2W10C, TL 1900)

**VIII. BUSINESS**

- A. Discussion of Beebe Road Condemnation
- B. Planning Commission Report
- C. Results of the Citizen Survey

**IX. MAYOR'S REPORT**

**X. CITY MANAGER'S REPORT**

**XI. COUNCIL REPORTS**

**XII. DEPARTMENT REPORTS**

**XIII. EXECUTIVE SESSION**

The City Council may adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

**XIV. ADJOURNMENT**

**CITY OF CENTRAL POINT  
City Council Meeting Minutes  
March 12, 2015**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

- III. ROLL CALL:** Mayor: Hank Williams  
Council Members: Allen Broderick, Bruce Dingler, Brandon Thueson, Rick Samuelson, and Mike Quilty were present.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Community Development Director Tom Humphrey; Finance Director Bev Adams; Parks and Public Works Director Matt Samitore; and City Recorder Deanna Casey were also present.

**IV. PUBLIC APPEARANCES -None**

**V. SPECIAL PRESENTATION**

- **Fire District No. 3 Quarterly Report**

Fire Chief Dan Peterson presented the three year Strategic Plan for the Fire District. The process took about five months to complete. They had various meetings and spoke with members of the community to build a comprehensive plan. He explained a few changes to their values and their updated priorities. They want to be part of the community not just fire engines driving around. They are ready to move forward on locating a second station in Central Point, they are looking for the best location for that station.

**VI. CONSENT AGENDA**

- A. Approval of February 26, 2015 City Council Minutes
- B. Approval of Arbor Week Proclamation
- C. Approval to cancel the March 26, 2015 and April 23, 2015 City Council Meetings.

**Mike Quilty moved to approve the Consent Agenda as presented.** Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

- A. **Second Reading – Ordinance No. 2004, Repealing Chapter 12.40 Telecommunications Infrastructure replacing it with Chapter 12.40 Franchises and Utility License Fees**

City Manager Chris Clayton explained this is a second reading of an Ordinance to repeal Central Point Municipal Code 12.40 Telecommunications Infrastructure. The proposed ordinance would replace the current code with revisions to protect the city from non-franchised utility operations, and encourage utility providers to negotiate individual franchise agreements with the City. The Ordinance is not directed at any one utility and is designed to allow for changes to the telecommunications industry.

At the February 26<sup>th</sup> City Council meeting there was a correction made to section 12.40.075(B) changing the utility license fee from 7.5% to 7% and to (E) changing privilege taxes to privilege license fee. Those changes have been incorporated. There was a public hearing held during the first reading of the Ordinance.

**Allen Broderick moved to approve Ordinance No. 2004, Repealing Chapter 12.40 Telecommunications Infrastructure replacing it with Chapter 12.40 Franchises and Utility License Fees.** Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**B. Resolution No. 1419, Approving a Conceptual Land Use and Transportation Plan for CP-1B, An Urban Area of the City of Central Point, Oregon**

Community Development Director Tom Humphrey explained that the City's Regional Plan Element includes a provision that prior to expansion of the urban growth boundary, it is necessary to adopt conceptual land use and transportation plans for the affected urban reserve area. Staff has prepared a conceptual land use and transportation plan to comply with the performance measures and the conditions of the Greater Bear Creek Valley Regional Plan.

This is a general land use guide prepared in accordance with, and intended to facilitate implementation of the Central Point Regional Plan Element. It does not address compliance with the Oregon Statewide Land Use Planning Goals, applicability of land use planning law, or comprehensive plan compliance.

The Citizen's Advisory Committee (CAC) and the Planning Commission made some revisions at their meetings. Property owners have been notified and commented during the public hearing portions of the CAC and Planning Commission meetings.

**Mike Quilty moved to approve Resolution No. 1419, Approving a Conceptual Land Use and Transportation Plan for CP-1B, An Urban Area of the City of Central Point, Oregon.** Rick Samuelson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

**VIII. BUSINESS**

#### **A. Planning Commission Report**

Community Development Director Tom Humphrey presented the Planning Commission report from March 5, 2015. This meeting was originally scheduled on a Thursday in order to have a joint meeting with the Jackson County Planning Commission. However, that item had to be moved to a later meeting. There were items that had been noticed so the Commission held the meeting on a Thursday.

- Approved a resolution forwarding a recommendation to the Council for a zone (map) amendment changing residential single family (R-1-10) zoning to residential single family (R-1-8) zoning for a 0.67 acre parcel located at 3292 Grant Road. The applicant would like to rezone the property in order to create separate lots. The proposal is compatible with land to the north that is in the City limits and zoned R-1-8.
- Approved a resolution to approve a Conceptual Land Use and Transportation plan for CP-1B, An Urban Reserve Area of the City of Central Point. The Commission conducted the final review of the plan with their recommended changes from previous meetings.
- Discussion of various amendments to the zoning ordinance related to similar use authorization in the C-4, C-5, M-1 and M-2 zoning districts. The Commission was introduced to ambiguities in the code and asked for direction to make the language about similar uses more clear. A development proposal brought this matter to the staff's attention and the Commission directed staff to clarify the proposed use in the C-4 zone and to clear up the language in general.
- Considered the removal of a hazardous tree as defined in CPMC 12.36. The Parks and Public Works staff evaluated a tree in the cemetery at the request of the City Council and the Friends of the Central Point Cemetery. The Commission accepted the Arborist report that the tree was dead and a hazard to the public. They unanimously approved the request to remove the tree. Members expressed their desire to see the tree replaced if possible.

#### **B. Measure 91 Update**

City Manager Chris Clayton and City Attorney Sydnee Dreyer updated the Council on Measure 91, Recreational Marijuana. The Legislature is currently reviewing potential legislation for local control and regulation of marijuana. Personal grows and recreational use becomes effective July 1, 2015. The licensing of production, processing, wholesale and retail sales of marijuana becomes legal January 1, 2016. The Medical marijuana dispensaries will be permitted within the city effective May 1, 2015, when our current moratorium expires.

Cities have authority to adopt reasonable time, place and manner regulations for retail sales; bring nuisance actions against businesses; and require compliance with other regulations of general applicability such as land use provisions. However, it is much less clear whether cities have local authority to regulate homegrown marijuana and homegrown products. The Council should decide if they want to wait until state regulations are in place or if they want to review an ordinance regulating home grown marijuana before July 1, 2015.

There was discussion that the current regulations for Medical Marijuana Dispensaries could be changed to include all dispensaries. Council would like to see an ordinance regulating that all home grown plants must be grown in an enclosed structure, not just fence barriers. Staff could begin the preparation of an Ordinance regulating the home grown aspect of marijuana. We would work on the retail portion after that time. There was discussion about growing both medical marijuana and recreational marijuana on the same property and the amount of plants that could be allowed. It was clarified that we can adopt regulations as long as they do not conflict with the state law.

The League of Oregon Cities will have recommendations on their website for local jurisdictions at the end of March. There are still questions regarding multiple residential lots. It is unclear what the regulations will be for apartment buildings.

The Council is in favor of being proactive and reviewing an Ordinance in April requiring any marijuana grows be inside a secure building.

#### **C. Council Member Appointment**

Mayor Williams explained that he and Council President Dingler interviewed applicants for the Council position. The interviews were all very good and there are several applicants that would be good on the City Council. He is recommending that Tanea Browning be appointed to the At-Large position, with the approval of the Council. Mayor Williams stated that Mrs. Browning could be sworn in at the April 9<sup>th</sup> Council meeting.

Tanea Browning came forward and introduced herself to the Council. She provided a brief background and explained why she would like to be appointed.

**Mike Quilty moved to appoint Tanea Browning to the City Council At-Large Position.** Bruce Dingler seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

#### **IX. MAYOR'S REPORT**

Mayor Williams reported that he:

- Attended the Medford Water Commission meeting this week.
- Attended the Medford Chamber Forum where they had a presentation on wearable medical devices and the future of facetime appointments.
- Met with the Eagle Point Mayor. His wife is having health issues and he wanted to lend his support.

#### **XII. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- He attended the Medford Chamber Forum with the Mayor.



- Department Directors are busy working on their budgets. They present them to him next week for review.
- The City has a Local Improvement District (LID) on Snowy Butte Lane. Several of the homes have not paid their portion of the LID but the homes have sold and are under new ownership, or are in foreclosure. Council Member Broderick explained that there is a problem with the way the Title Companies pull city liens. They may only be going to the County to look for title searches. Attorney Dreyer stated that she needs to review the issue before giving a recommendation on the options available to the city.
- The property the city was looking at leasing for the public works corporation yard has been leased. We have located another property in the same location that could be suitable.

### **XIII. COUNCIL REPORTS**

Council Member Allen Broderick reported that:

- He attended a SOREDI meeting. They are putting a large focus on secondary education like OIT and OSU.
- Friday night is the 4-H Auction dinner.
- He is a gold sponsor for Crater High School football.

Council Member Bruce Dinger reported that he participated on the interviews for the City Council position. He thinks that Mrs. Browning will be a good asset on the Council.

Council Member Rick Samuelson had no report.

Council Member Brandon Thueson reported that he attended the School Board meeting and is amazed at the technology that the elementary schools are able to provide for the students.

Council Member Mike Quilty reported that:

- He attended the Airport Advisory Committee meeting. They have been working on resurfacing the runway. Last year was a high passenger year for them.
- He attended a TRADCO meeting. They are looking to merge with the Medford Jackson Chamber Forum to eliminate some double meetings.
- He attended a Transportation Advisory meeting in Salem.

### **XIV. DEPARTMENT REPORTS**

Parks and Public Works Director Matt Samitore reported that:

- Parks and Recreation has met with the Vietnam Memorial representatives. They are working on fund raising and asked if they could submit an article to the Oregonian stating that the location will be Don Jones Park.
- There is a broken pipe at Don Jones and the restrooms will be closed this weekend. They are having porta-potties brought in for the weekend.
- Staff is working with Twin Creeks to establish guidelines for temporary camping while working on the cottages.

- There will be a partial street closure for the Cheese Festival on Saturday. Normally this would be in the Consent Agenda items, but the event permit was just recently completed.
- The contract is underway for the flashing beacon for the crosswalk on Pine Street. The Council should see some options in May.
- The City has received the schedule for the Twin Creeks Rail crossing. We should see construction in 2017.
- The Mayor received a letter from Mr. Bickle who lives along Jackson Creek. The city has explained to Mr. Bickle that the city cannot help with his creek bank. The Avista pipe that he says is hanging over the creek has been abandoned and there should be no cause to think it will explode. He will contact those utilities again and request that they remove the abandoned lines.

Police Chief Kris Allison reported that:

- There are several events going this weekend with the Cheese Festival and the Shamrock Run they will be very busy.
- She met with Debra Miles regarding fireworks issues. They are working on the issues that are causing problems in her neighborhood with someone setting off fireworks throughout the year. If the Council is interested we could establish a time frame for specific holidays and not allow the fireworks the rest of the year. The Council did not think additional regulation is needed at this time.
- She has met with Dr. Olson who will be leading the Central Point CERT team.
- Last week Officer Bruce and Officer Britton attended an ALICE training. This program is designed to teach kids options if they are ever involved in a school shooting.

Finance Director Bev Adams reported that she has been working on Budget.

Community Development Director Tom Humphrey reported that:

- There are enough business owners signed up to do another Destination Boot Camp this summer.
- T-Mobile will be putting a stealth tower on the Grange Tower.

## **XV. ADJOURNMENT**

Brandon Thueson moved to adjourn, Mike Quilty seconded, all said "aye" and the Council Meeting was adjourned at 8:42 p.m.

The foregoing minutes of the March 12, 2015, Council meeting were approved by the City Council at its meeting of April 9, 2015.

Dated:

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder



**NATIONAL SERVICE DAY PROCLAMATION**

Corporation for  
**NATIONAL &  
COMMUNITY  
SERVICE** ★★ ★

NATIONAL  
LEAGUE  
of CITIES

**CITIES OF  
SERVICE**  
.ORG

*Every day, in cities across America, national service is tackling tough problems and strengthening communities. On April 7, 2015, Mayors across the country will thank those who serve and recognize their impact on the Mayors Day of Recognition for National Service.*

1201 New York Ave., NW  
Washington, DC 20525  
202-606-5000  
NationalService.gov

**MAYORS DAY**  
of Recognition for  
**National Service**

## Mayors Day of Recognition for National Service: April 7, 2015



The nation's mayors are increasingly turning to national service as a cost-effective strategy to address city challenges. By unleashing the power of citizens, AmeriCorps and Senior Corps programs have a positive and lasting impact – making our cities better places to live. To spotlight the impact of national service and thank those who serve, mayors across the country will participate in the third-annual **Mayors Day of Recognition for National Service** on April 7, 2015. On this day, mayors and county executives will hold public events and use traditional and social media to highlight the value and impact of national service to the nation's cities. Last year, 1,760 mayors representing more than 110 million citizens participated in the second-annual Mayors Day of Recognition for National Service. The initiative is being led by the Corporation for National and Community Service, the National League of Cities, and Cities of Service.

### **National Service: A Resource for Cities**

As the federal agency for national service and volunteering, CNCS annually engages five million citizens in service at more than 60,000 sites in 8,500 cities across the country. Through AmeriCorps, AmeriCorps VISTA, AmeriCorps NCCC, Senior Corps, the Social Innovation Fund, and other programs, CNCS leverages federal and private funds to support organizations that achieve measurable results where the need is greatest. A significant portion of this investment is focused on cities. Whether supporting food banks and homeless shelters, restoring city parks, building homes, providing health services, tutoring and mentoring students, or managing community volunteers, national service members help mayors tackle tough problems.

### **Why a Mayors Day of Recognition?**

As solution-focused local elected officials, mayors and county executives have a unique role in this country. Mayors' focus on engaging citizens and meeting local needs matches CNCS's mission to improve lives, strengthen communities, and foster civic engagement. CNCS's priority on expanding economic opportunity to create sustainable and resilient communities directly aligns with the goals of mayors. A coordinated day of recognition presents a unique opportunity to spotlight the key role that national service plays in solving local problems and challenges. Participating in the day will highlight the impact of citizen service, show support for nonprofit and national service groups, and inspire more residents to serve in their communities.

## What Happened Last Year?

On April 1, 2014, the second-annual Mayors Day of Recognition for National Service united mayors across the country to spotlight the impact of national service and honor those who serve. Altogether, 1,760 mayors in all 50 states and the District of Columbia, Guam, and Puerto Rico officially recognized the work that AmeriCorps members and Senior Corps volunteers are doing to make cities better and stronger. Together, these mayors represent more than 110 million citizens, or nearly one-third of all Americans. To learn how mayors across the country recognized the day, visit [nationalservice.gov/mayorsforservice](http://nationalservice.gov/mayorsforservice).

## What are the Goals of the Day?

- Highlight how mayors use national service to solve their local challenges
- Thank national service members for their commitment and impact
- Build public awareness about the value and impact of national service to the nation's cities
- Highlight the role that national service plays in recruiting and managing citizen volunteers to focus and amplify their impact
- Provide opportunities for mayors to communicate about the impact of national service to national policy-makers
- Generate press coverage and online discussion about mayors supporting service

## Who Can Participate?

Mayors, city or county managers, or other chief executives of cities or counties of any size.

## How We Can Help

CNCS offers a variety of resources that can help mayors learn about national service and volunteering in their cities expand the scope and impact of volunteering by their residents:

- The annual Volunteering and Civic Life in America report is the most comprehensive data on volunteering ever assembled, providing detailed information on volunteering trends and demographics in the U.S., all fifty states, and more than 150 major cities. Visit [volunteeringinamerica.gov](http://volunteeringinamerica.gov) for more.
- Each year, CNCS produces National Service State Profiles that list all funding, projects, and participants in every state. CNCS will also produce profiles for cities in preparation for the Mayors Day of Recognition for National Service.

## How Can Mayors Get Involved?

Mayors are encouraged to hold a public event, issue a proclamation or other form of recognition, and use traditional or social media to highlight the impact of national service. Here are several ways mayors can participate:

- Issue a mayoral proclamation naming April 7, 2015 as National Service Recognition Day
- Visit national service programs or projects in order to highlight their value to the city
- Create a Mayor's Award for outstanding AmeriCorps and Senior Corps participants
- Invite national service programs (and their members and organization's board of directors) to City Hall for a public roundtable to discuss how they address city problems
- Issue a press release or report on the scope and impact of national service in your city
- Serve with a national service program as a "member" for a day to highlight the important work being done in their community
- Use Twitter, Facebook, and other social media outlets to thank national service programs and members serving in your community
- Write an op-ed about the unique contributions of national service your city
- Take a group photo with all national service participants in your city

## Where Can I Learn More?

To learn more or register your city to participate, visit [nationalservice.gov/mayorsforservice](http://nationalservice.gov/mayorsforservice) or contact PJ Andrews, Office of Government Relations, at 202-606-6613 or [pandrews@cns.gov](mailto:pandrews@cns.gov). You can also contact the CNCS Director in your state. A list of CNCS state offices can be found here: [nationalservice.gov/stateoffices](http://nationalservice.gov/stateoffices)

## About CNCS

The Corporation for National and Community Service is a federal agency that engages more than five million Americans in service through its AmeriCorps, Senior Corps, Social Innovation Fund, and other programs, and leads President's national call to service initiative, United We Serve. For more information, visit [nationalservice.gov](http://nationalservice.gov).



# Mayors Day of Recognition for National Service

**WHEREAS**, service to others is a hallmark of the American character, and central to how we meet our challenges; and

**WHEREAS**, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and

**WHEREAS**, AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

**WHEREAS**, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

**WHEREAS**, AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

**WHEREAS**, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and

**WHEREAS**, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

**WHEREAS**, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

**WHEREAS**, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Mayors Day of Recognition for National Service on April 7, 2015.

**NOW THEREFORE**, I, **Hank Williams, Mayor of Central Point**, do hereby proclaim **April 7, 2015** as

## **"National Service Recognition Day"**

And encourage residents to recognize the positive impact of national service in our city; to thank those who serve; and to find ways to give back to their communities.

IN WITNESS WHEREOF, I hereby set my hand this 9th, day of April, 2015.

\_\_\_\_\_  
Mayor Hank Williams, City of Central Point



**AWARD OF CITY ENGINEER AND CONTRACT ENGINEERS**





March 19, 2015

TO: Honorable Mayor and City Council  
FROM: Matt Samitore, Parks & Public Works Director  
SUBJECT: Award of City Engineer and Contract Engineers

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**PURPOSE:**

The Public Works Department recently sent a Request for Qualifications (RFQ) for City Engineer and Miscellaneous Project Engineers.

**SUMMARY:**

Staff received nine (9) proposals from engineering firms offering their services for City Engineer and Miscellaneous Contract Engineers. Staff reviewed all the proposals and feels the best fit for the City because of their quality of work, history of Central Point and development community to award the City Engineer to RH2 Engineering, Central Point. RH2 bought what was formerly Public Works Management, Inc. so the same engineers that have been working with the City for the past decade, Jeff Ballard, Evan Malepsy and Joe Strahl will continue in a similar role. RH2 will be the City Engineer and design review engineer and get all small engineering projects that are valued up to \$10,000.

For the first time, the City did a review to select an additional three (3) firms to be under contract to do the work that is between \$10,000 and \$75,000. These three (3) firms will be allowed to bid on this work. Some projects may be sole sourced depending on the firm's abilities. The three (3) additional firms selected are:

1. OBEC Engineering – Medford
2. Murray, Smith & Associates (MSA) – Eugene
3. Zibenden, Carter, Souders (ZCA) – Grants Pass/Klamath Falls

**SCORING**

Scoring was done in two different ways. First with a cumulative value of the scores and secondly by removing each scorer's high and low on an average. In both cases the top three firms were the same.

**Total Scorer**

Scorers	Adkins	MSA	OBEC	ZCS	AECOM	Marquess	Keller	Century West
	224	248	255	236	170	216	232	203

**High/Low Removed - Average Score**

Scorers	Adkins	MSA	OBEC	ZCS	AECOM	Marquess	Keller	Century West
	76.00	82.67	81.50	77.00	74.00	65.50	77.33	67.67

**RECOMMENDATION:**

Approve the City Engineer as RH2 Engineering, and the three contract engineers for miscellaneous projects: OBEC, Inc.; MSA and ZCS.

**SURPLUS PROPERTY LIST**



**STAFF REPORT**

April 2, 2015

**AGENDA ITEM:**

The City would like to surplus the following items

**STAFF SOURCE:**

Matt Samitore, Director

**SUMMARY:**

Current list of surplus from new purchases and consolidations across all departments from April of 2014 through March 1, 2015.

**RECOMMENDATION:**

Staff Recommends approving the surplus list.

**RECOMMENDATION**

Approve the surplus property list.

Surplus items March 2015						
Description	Make/Model	Qty	Location	Notes	Disposition	
4 Drawer metal file cabinet	HON; HON; Shaw-Walker	3	Upton	No longer used	Send to Auction	
2 Drawer metal file cabinet		1	Upton	No longer used	Send to Auction	
Wood desk		2	Upton	Replaced	Send to Auction	
2 Drawer wood file cabinet		2	Upton	Replaced	Send to Auction (One drawer locked)	
Leaf Blowers	:Shindaiwa EBS00; Stihl BR340	2	Upton	Replaced	Send to Auction	
Hedge trimmers	Stihl HS80	2	Upton	Replaced	Send to Auction	
Generator		1	Upton	Replaced	Send to Auction	
Metal lockers (PD)		13	Upton/PD	Replaced	Send to Restore (Habitat for Humanity)	
Metal credenza		1	Upton	No longer used	Send to Restore (Habitat for Humanity)	
Corner desk shelf unit (Metal)		1	Upton	No longer used	Send to Restore (Habitat for Humanity)	
Wood drawers	(From CH kitchen remodel)	2	Upton	No longer used	Send to Restore (Habitat for Humanity)	
Paper shredder	Fellowes Power shred 420	1	Upton	Replaced	Send to Restore (Habitat for Humanity)	
Black office task chairs		2	Upton	Replaced	Send to Restore (Habitat for Humanity)	
Small Microwave	Sharp Carousel	1	Upton	Replaced	Dispose of (No longer works)	
All-in-one printer	HP Officejet	1	Upton	Replaced	Send to Restore (Habitat for Humanity)	
Pressboard Bookshelf		1	Upton	Replaced	Send to Restore (Habitat for Humanity)	
Trash pump	Multiquip 2x2 2TH-4440	1	Upton	Replaced	Send to Auction	
Double drum Roller	Ingersoll Rand DD125	1	Upton	No longer used	Send to Auction	

**RESOLUTION NO. \_\_\_\_\_, A RESOLUTION OF THE CITY OF  
CENTRAL POINT SETTING MISCELLANEOUS WATER FEES  
AND STREET LIGHT FEES**





March 19, 2015

TO: Honorable Mayor and City Council  
FROM: Matt Samitore, Parks & Public Works Director  
SUBJECT: Miscellaneous Fees

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**PURPOSE:**

A resolution implementing two miscellaneous fees. One for a new backflow prevention program where all residents' devices are tested and audited annually. The second fee is for the cost to cover the additional monthly expenses with the decorative lights.

**SUMMARY:**

Staff has prepared a resolution establishing two new miscellaneous fees. The fees are for backflow prevention and decorative street lights. The backflow prevention program is required by the state for almost all commercial and industrial uses plus all residences that have in-ground sprinklers. The devices protect the system from back-charging of potentially contaminated water into the city system.

**Backflow Devices:** At the February Council Meeting, staff presented two options for funding the program. Council preferred an option that was not a one size fits all approach, instead opting for charging a fee for the residential units where we either can confirm they already have a device or make a reasonable assumption. This fee would be \$1.00 a month. Also there is still a fee for those older houses that we can assume do not have an in-ground sprinkler which would be \$0.25 per month. The fee would not be imposed until January 1, 2016. This would give field staff enough time to inspect every residence in the City to verify whether a residence has in-ground sprinklers or not. Based upon the assumptions approximately 4000 units would be at the \$1.00 rate and the rest at \$0.25. Commercial, Industrial and other high risk properties would not be part of this program and would continue to be required to do an annual test on their own. The reason for this is that most of their devices are quite large and have separate state rules for testing.

**Decorative Street Lights.** In 2001 the City adopted requirements for decorative street lights to be used within the Transit Oriented Development (TOD) of Twin Creeks. In monitoring the power usage, it has been determined that on average the cost for replacement of poles, maintaining burnt-out lights and maintenance of the 300+ lights is costing \$6,000 a year. This does not include the personnel costs.

With the advent of another TOD coming online in the relatively near future, staff would like council to consider adopting a fee for all new subdivisions where decorative streetlights will be placed. This will apply to the last subdivisions with the Twin Creek Development as well as the new East Side TOD.

With regard to those areas where decorative streetlights already exist, such as the current neighborhoods of Twin Creeks, Blue Grass Downs and Pheasant Creek Estates, staff suggests a five-year walk-in on the fee for current residents.

The City of Medford established a similar fee called the Pedestrian Street Light Utility in 2002. In Medford, the cost was established at an additional \$4.50 per dwelling. Central Point's costs are significantly less than Medford's. In analyzing our bills from Pacific Power the power costs are \$3.16 per pole per month, plus an additional \$1.41 per pole for maintenance, i.e. replacing bulbs, broken pieces, poles, bases, etc. Each pole provides light for a minimum 6 units at a cost of \$0.76 per unit. However, the City has already established a Pacific Power franchise fee that basically covers the power costs. In analyzing the current amount spent per year annually, the cost per existing unit is approximately \$0.24 cents per month. The reason for the lesser cost is that we are requiring LED lighting for any new lights and the Central Point lighting standard is 100' spacing versus Medford's 80'.

A new fee of \$0.25 per unit for all new subdivisions in which decorative streetlights are required is thus proposed. This would apply to the rest of Twin Creeks, the unincorporated area North of Cascade Meadows Subdivision and the East Side T.O.D. This would allow the City to recover the hard costs associated with maintaining the lights. The fee would not support staff time associated with servicing.

Additionally, a five-year walk-in for existing subdivisions that have decorative lights would be established. The schedule would be \$.05 per year for 5 years. Year one = \$0.05, Year 2 = \$0.10, Year 3 = \$0.15, Year 4, \$0.20 and Year 5 = \$0.25.

**RECOMMENDATION:**

Approve the resolution adopting the miscellaneous fees.

**A RESOLUTION OF THE CITY OF CENTRAL POINT SETTING MISCELLANEOUS WATER FEES AND STREET LIGHT FEES.**

**Recitals:**

- A. The City of Central Point is required by the State of Oregon to do an annual audit of all backflow protection devices within the City.
- B. The program is currently on a voluntary basis and only 1/5 of the city system is currently being tested.
- C. The new fee would allow the City to test all backflow devices in residential properties.
- D. The City of Central Point allows for ornamental lights to be installed within certain zones within the City.
- E. The ornamental lights cost the City approximately \$0.25 more per parcel per month for those parcels that have ornamental lights serving them.
- F. The fee would be established for all new developments that require ornamental lights after the effective date of this ordinance.
- G. For existing developed areas currently being served by ornamental lights the fee would be \$0.05 per year, increasing by \$0.05 each following year until reaching \$0.25.

The City of Central Point resolves as follows:

Section 1. Effective January 1, 2016, the City of Central Point Water Rates shall be as set forth on the attached schedule

<b>Backflow Prevention Program</b>	
With in-ground sprinklers	\$1.00
Without in-ground sprinklers	\$0.25

<b>Decorative Light Fee</b>	Year 1	Year 2	Year 3	Year 4	Year 5
New Development Per Unit	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25
Existing Development Per Unit	\$0.05	\$0.10	\$0.15	\$0.20	\$0.25

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_\_ day of April 2015.

\_\_\_\_\_  
Mayor Hank Williams

ATTEST:

\_\_\_\_\_  
City Recorder

**ORDINANCE AMENDING CPMC CHAPTER 17.37, C-2(M);  
CHAPTER 17.44, C-4 AND CHAPTER 17.46, C-5,  
ALLOWING MEDICAL MARIJUANA DISPENSARIES AS A  
COUNDITIONAL USE AND DECLARING AN EMERGENCY**

# STAFF REPORT



Planning Department

Tom Humphrey, AICP,  
Community Development Director/

## STAFF REPORT

April 9, 2015

### **AGENDA ITEM: File No. 13020**

Public Hearing to discuss Municipal Code Amendments to revise Chapter 17.37, C-2(M); Chapter 17.44, C-4; and Chapter 17.46, C-5 to allow Medical Marijuana Dispensaries as Conditional Uses. **Applicant:** City of Central Point.

### **STAFF SOURCE:**

Tom Humphrey, Community Development Director

### **BACKGROUND:**

Over one year ago the City Council adopted changes to Title 5 (Chapter 5.40) which specifies the conditions under which Medical Marijuana Dispensaries may be allowed including the appropriate zoning district and the requirement for a conditional use permit. The above referenced code amendments are intended to reinforce the Council's previous action by adding language to the zoning chapter (Title 17) of the municipal code. The zoning amendments were sent to the Department of Land Conservation and Development (DLCD) for their review and comment and the City received neither guidance nor objection from them.

The Planning Commission conducted a public hearing on March 4, 2014 and no one spoke either in support of or in opposition to this amendment. The Commission recommended 4 to 2 in favor of approval. The dissenting members preferred that the Council prohibit dispensaries altogether.

### **DISCUSSION:**

The City's response to state law (HB 3460) was to add CPMC Chapter 5.40 which defines medical marijuana dispensaries and specifies the conditions under which they would be allowed. The Attached Ordinance is being proposed to amend Chapter 17 in order to reinforce language in Chapter 5.40 allowing dispensaries in three commercial zones (C-2M, C-4 and C-5) as a *conditional use*. The Council believes that prohibiting dispensaries outright would simply invite expensive and unnecessary litigation.

The following section changes are summarized as follows:

1. **Section 17.37 C-2(M) Commercial-Medical District.** This section has been revised to add Medical Marijuana Dispensaries, as defined in Chapter 5.40 as *Conditional uses* noted in Attachment "A". Given that the C-2(M) zoning district is surrounded by residential uses and that there is a 500 foot buffer from those uses, there are no properties in the existing C-2(M) zone where a dispensary can be established.



2. **Section 17.44 C-4 Tourist and Office-Professional District.** This section has been revised to add Medical Marijuana Dispensaries, as defined in Chapter 5.40 as *Conditional uses* also noted in Attachment "A". This is the principle zoning district where the City could see some applications.
3. **Section 17.46 Thoroughfare Commercial District.** This section has been revised to add Medical Marijuana Dispensaries, as defined in Chapter 5.40 as *Conditional uses* also noted in Attachment "A".

**ISSUES:**

---

As discussed, the primary issue has been whether to have an outright prohibition on dispensaries or to allow them under limited circumstances. The current belief is that allowing them under limited circumstances minimizes city liability. After having adopted Chapter 5.40 regulating dispensaries in general, the zoning districts referred to should be consistent with the rest of the CPMC. Adoption of these zoning amendments would reinforce the Council's earlier action. It should also be noted again that state law allows dispensaries in *both* commercial and industrial zones. However, Central Point does not typically allow *any* retail businesses in industrial zones unless they are incidental to the industrial use. Therefore, the City is not advocating any changes to industrial zoning districts at this time.

**ATTACHMENTS:**

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Attachment "A" – Ordinance No. \_\_\_\_ An Ordinance amending CPMC Chapter 17.37, C-2(M); Chapter 17.44, C-4, Chapter 17.46, C-5 to allow Medical Marijuana Dispensaries as a Conditional Use and Declaring an Emergency.

**ACTION:**

---

Take public comment, discuss proposed ordinance amendments and 1) adopt the ordinance under emergency provisions as is; 2) adopt the ordinance under emergency provisions with changes; or 3) deny the ordinance.

**RECOMMENDATION:**

---

Adopt Ordinance No. \_\_\_\_\_, An Ordinance amending CPMC Chapter 17.37, C-2(M); Chapter 17.44, C-4, Chapter 17.46, C-5 to allow Medical Marijuana Dispensaries as a Conditional Use and Declaring an Emergency.

**ORDINANCE NO.**

**AN ORDINANCE AMENDING CPMC CHAPTER 17.37, C-2(M); CHAPTER 17.44, C-4 AND CHAPTER 17.46, C-5 ALLOWING MEDICAL MARIJUANA DISPENSARIES AS A CONDITIONAL USE AND DECLARING AN EMERGENCY**

**RECITALS:**

- A.** Pursuant to CPMC, Chapter 1.01.040, the City Council, may from time to time make revisions to its municipal code which shall become part of the overall document and citation.
- B.** On February 13, 2014, the Central Point City Council adopted Ordinance No. 1982 An Ordinance Adding Section 5.40 Medical Marijuana Dispensaries To The Central Point Municipal Code.
- C.** On March 4, 2014, the Central Point Planning Commission recommended approval of a code amendment to CPMC Chapter 17.37; Chapter 17.44 and Chapter 17.46 (zoning) allowing Medical Marijuana Dispensaries as a conditional use in these zones.
- D.** On April 9, 2015, the City of Central Point City Council held a property advertised public hearing; reviewed the Staff Report and findings; heard testimony and comments, and deliberated on approval of the Municipal Code Amendment.

**THE PEOPLE OF CENTRAL POINT DO ORDAIN AS FOLLOWS:**

**SECTION 1.** Amendments to Chapter 17.37; Chapter 17.44 and Chapter 17.46 adds language to the zoning code to allow Medical Marijuana Dispensaries as a conditional use in these zones in response to the passage of House Bill 3460 which became effective on March 3, 2014.

**Chapter 17.37  
C-2(M), COMMERCIAL-MEDICAL DISTRICT**

**17.37.030 Conditional uses.**

The following uses are permitted in the C-2(M) district when authorized in accordance with Chapter [17.76](#):

- A.** Insurance company offices;
- B.** Legal services;
- C.** Accessory uses and buildings customarily appurtenant to a permitted use, such as incidental storage facilities, may be permitted as conditional uses when not included within the primary building or structure; and

D. Permitted uses that are referred to the planning commission by city staff because they were found to exhibit potentially adverse or hazardous characteristics not normally found in uses of a similar type and size. (Ord. 1684 §43(part), 1993).

E. Medical Marijuana Dispensaries, as defined in Chapter [5.40](#)

## **Chapter 17.44 C-4, TOURIST AND OFFICE-PROFESSIONAL DISTRICT**

### **17.44.030 Conditional uses.**

A. The following uses are permitted in the C-4 district when authorized in accordance with Chapter [17.76](#), Conditional Use Permits:

1. Campgrounds and recreational vehicle overnight facilities; ...

19. Permitted uses that are referred to the planning commission by city staff because they were found to exhibit potentially adverse or hazardous characteristics not normally found in uses of a similar type and size.

20. Medical Marijuana Dispensaries, as defined in Chapter [5.40](#)

## **Chapter 17.46 C-5, THOROUGHFARE COMMERCIAL DISTRICT**

### **17.46.030 Conditional uses.**

The following uses are permitted in the C-5 district when authorized in accordance with Chapter [17.76](#):

22. Adult businesses, as defined in Chapter [5.24](#); ...

28. Regional shopping centers. (Ord. 1883 (part), 2006; Ord. 1701 §2, 1994; Ord. 1695 §2, 1993; Ord. 1511 §9, 1984; Ord. 1450 §1, 1982; Ord. 1436 §2(part), 1981).

29. Medical Marijuana Dispensaries, as defined in Chapter [5.40](#)

**SECTION 2. EMERGENCY.** This Ordinance being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this Ordinance takes effect on its passage.

**PASSED** by the Council and signed by me in authentication of its passage this \_\_\_\_ day of April 2015.

---

Mayor Hank Williams

ATTEST:

---

City Recorder

**ORDINANCE AMENDING THE CENTRAL POINT ZONING  
MAP A 3292 GRANT ROAD FROM RESIDENTIAL SINGLE  
FAMILY (R-1-10) TO RESIDENTIAL SINGLE FAMILY (R-1-8)**



## STAFF REPORT

April 9, 2015

### AGENDA ITEM: File No. 15002

Consideration of a Zone (map) Change application from Residential Single Family (R-1-10) to Residential Single Family (R-1-8) for a 0.67 acre parcel located at 3292 Grant Road. The Project Site is identified on the Jackson County Assessor's map as 37S 2W 10C, Tax Lot 1900. **Applicant:** Chris Lewellyn.

### STAFF SOURCE:

Stephanie Holtey, Community Planner II

### BACKGROUND:

The applicant has requested a minor zone map amendment from R-1-10 to R-1-8 with the intent of partitioning the subject property into three (3) parcels. As shown in Table 1, the proposed zone change is needed to achieve the anticipated future density on this site.

**Table 1. Proposed Zone Change**

Zoning District	Minimum		Maximum	
	Density	Units	Density	Units
Current (R-1-10)	2	1.3	4	2.7
Proposed (R-1-8)	3	2.0	5	3.4

### ISSUES & NOTES:

There are 4 issues/Notes relative to this application as follows:

- Zoning Map and Zoning Code Text Amendments, CPMC Chapter 17.10.** This municipal code section provides standards and procedures for major and minor amendments to the Central Point zoning map. In this case the application was initiated by the applicant and sole owner of the subject property. The action is considered a 'minor' amendment and is being processed using Type III procedures. The amendment should be based on the following criteria; 1) its consistency with the City's Comprehensive Plan, 2) findings demonstrating that adequate public services and transportation networks will serve the property and 3) compliance with the State's Transportation Planning Rule.
- Comprehensive Plan Compliance.** Approval of the proposed zone change must be found consistent with the City's Comprehensive Plan Land Use Plan Map. The subject property has a Comprehensive Plan designation of Low Density Residential, which is consistent with both the existing R-1-10 and proposed R-1-8 zoning designations.
- Compatibility with Surrounding Land Uses and Zoning.** The subject property is contiguous to lands zoned Residential Single Family (R-1-8) to the north, and Residential Single Family (R-1-10) to the east and south. It should be noted that adjoining properties to the east and south are within the Urban Growth Boundary under the County's jurisdiction.



Lands west of Grant Road are outside of the UGB and are within the County's Rural Residential (RR-2.5) zoning district. Although the proposed zone change provides for an increase in residential density, the overall character will remain consistent with the surrounding residential single family uses per CPMC 17.20.

4. **Transportation Planning Rule (TPR) Compliance, OAR 660-012-0060.** Criteria for TPR compliance is addressed in the findings (Attachment B) demonstrating adequate public services and transportation networks.

**CONDITIONS OF APPROVAL:**

---

Although a decision to approve a minor amendment may include conditions, staff has not identified the need to impose any conditions at this time. This item was reviewed and discussed by the City Planning Commission on March 5, 2015 and their unanimous recommendation of approval is attached in Resolution No. 816 with findings (Attachment "B").

**ATTACHMENTS:**

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Attachment "A" – Ordinance No. \_\_\_ An Ordinance Amending the Central Point Zoning Map from Residential Single Family (R-1-10) to Residential Single Family (R-1-8) on a 0.67 acre parcel located at 3292 Grant Road.

Attachment "B" – Resolution No. 816 and Findings

**ACTION:**

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Open public hearing and consider the proposed amendment to the Zoning map, close public hearing and 1) move ordinance and amendments to a second reading; 2) move to a second reading with revisions; or 3) deny the proposal.

**RECOMMENDATION:**

---

Direct Staff to schedule the second reading for the next City Council meeting (May 15, 2015) to approve the amendment to the zoning map.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CENTRAL POINT ZONING MAP AT 3292 GRANT ROAD FROM RESIDENTIAL SINGLE FAMILY (R-1-10) TO RESIDENTIAL SINGLE FAMILY (R-1-8).  
(37S2W10C, TL 1900)

Recitals:

- A. The City of Central Point (City) is authorized under Oregon Revised Statute (ORS) Chapter 197 to prepare, adopt and revise comprehensive plans and implementing ordinances consistent with the Statewide Land Use Planning Goals.
- B. The City has coordinated its planning efforts with the State in accordance with ORS 197.040(2)(e) and OAR 660-030-0060 to assure compliance with goals and compatibility with City Comprehensive Plans.
- C. Pursuant to authority granted by the City Charter and the ORS, the City may amend the Central Point Zoning Map which was originally adopted on August 29, 1980 and has been amended at various times since.
- D. Pursuant to the requirements set forth in CPMC Chapter 17.10.100 Zoning Map and Zoning Code Text Amendments – Purpose and Chapter 17.05.010, Applications and Development Permit Review Procedures, the City has accepted an application and conducted the following duly advertised public hearings to consider the proposed amendment:
  - a) Planning Commission hearing on March 5, 2015; and,
  - b) City Council hearings on April 9, 2015 and May 15, 2015.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

Section 1. Based upon all the information received, the City Council adopts the findings of fact and conclusions of law set forth in the City staff report; determines that changing community conditions, needs and desires justify the amendments and hereby adopts the changes entirely.

Section 2. The City zoning map is hereby amended as set forth in Exhibit 1 which is attached hereto and by this reference incorporated herein.

Section 3. The City Manager is directed to conduct post acknowledgement procedures defined in ORS 197.610 et seq. upon adoption of the changes to the zoning and Comprehensive Plan maps.

**Section 4. Effective date.** The Central Point City Charter states that an ordinance enacted by the council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

Passed by the Council and signed by me in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
**Mayor Hank Williams**

**ATTEST:**

\_\_\_\_\_  
**City Recorder**

PLANNING COMMISSION RESOLUTION NO. 816

**A RESOLUTION FORWARDING A FAVORABLE RECOMMENDATION TO THE CITY COUNCIL TO APPROVE THE REZONING OF 3292 GRANT ROAD FROM RESIDENTIAL SINGLE FAMILY (R-1-10) TO RESIDENTIAL SINGLE FAMILY (R-1-8)**

**FILE NO. 15002**

Applicant: Chris Lewellyn;

**WHEREAS**, the Comprehensive Plan Land Use Map designates 3292 Grant Road as Low Density Residential; and

**WHEREAS**, the proposed Residential Single Family R-1-8 zoning designation is an urban low density residential zoning district consistent with the Comprehensive Plan and surrounding land uses;

**WHEREAS**, adequate public services and transportation networks are available to the site;


**WHEREAS**, the proposed zone change from R-1-10 to R-1-8 has been determined to be consistent State Transportation Planning Rule.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Central Point Planning Commission, by this Resolution No. 816, does recommend that the City Council approve the change of zone on 3292 Grant Road, also identified by the Jackson County Assessor's Map as 37S2W 10C Tax Lot 1900. This decision is based on the Staff Report dated March 5, 2015 attached hereto by reference and incorporated herein.

**PASSED** by the Planning Commission and signed by me in authentication of its passage this 5<sup>th</sup> day of March, 2015.

  
Planning Commission Chair

ATTEST:

  
City Representative  
Approved by me this 5<sup>th</sup> day of March, 2015.



## STAFF REPORT

March 5, 2015

### AGENDA ITEM: File No. 15002

Consideration of a Zone (map) Change application from Residential Single Family (R-1-10) to Residential Single Family (R-1-8) for a 0.67 acre parcel located at 3292 Grant Road. The Project Site is identified on the Jackson County Assessor's map as 37S 2W 10C, Tax Lot 1900. **Applicant:** Chris Lewellyn.

### STAFF SOURCE:

Stephanie Holtey, Community Planner II

### BACKGROUND:

The applicant has requested a minor zone map amendment from R-1-10 to R-1-8 with the intent of partitioning the subject property into three (3) parcels. As shown in Table 1, the proposed zone change is needed to achieve the anticipated future density on this site.

Table 1. Proposed Zone Change

Zoning District	Minimum		Maximum	
	Density	Units	Density	Units
Current (R-1-10)	2	1.3	4	2.7
Proposed (R-1-8)	3	2.0	5	3.4

### ISSUES & NOTES:

There are 4 issues/Notes relative to this application as follows:

- Zoning Map and Zoning Code Text Amendments, CPMC Chapter 17.10.** This municipal code section provides standards and procedures for major and minor amendments to the Central Point zoning map. In this case the application was initiated by the applicant and sole owner of the subject property. The action is considered a 'minor' amendment and is being processed using Type III procedures. The amendment should be based on the following criteria; 1) its consistency with the City's Comprehensive Plan, 2) findings demonstrating that adequate public services and transportation networks will serve the property and 3) compliance with the State's Transportation Planning Rule.
- Comprehensive Plan Compliance.** Approval of the proposed zone change must be found consistent with the City's Comprehensive Plan Land Use Plan Map. The subject property has a Comprehensive Plan designation of Low Density Residential, which is consistent with both the existing R-1-10 and proposed R-1-8 zoning designations.
- Compatibility with Surrounding Land Uses and Zoning.** The subject property is contiguous to lands zoned Residential Single Family (R-1-8) to the north, and Residential Single Family (R-1-10) to the east and south. It should be noted that adjoining properties to the east and south are within the Urban Growth Boundary under the County's jurisdiction. Lands west of Grant Road are outside of the UGB and are within the County's Rural

Residential (RR-2.5) zoning district. Although the proposed zone change provides for an increase in residential density, the overall character will remain consistent with the surrounding residential single family uses per CPMC 17.20.

4. **Transportation Planning Rule (TPR) Compliance, OAR 660-012-0060.** Criteria for TPR compliance is addressed in the findings (Attachment B) demonstrating adequate public services and transportation networks.

**CONDITIONS OF APPROVAL:**

---

Although a recommendation of a decision to approve a minor amendment may include conditions, staff has not identified the need to impose any conditions at this time.

**ATTACHMENTS:**

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Attachment "A" – Comprehensive Plan and Zoning Maps  
Attachment "B" – Planning Department's Findings  
Attachment "C" – Resolution No. 816

**ACTION:**

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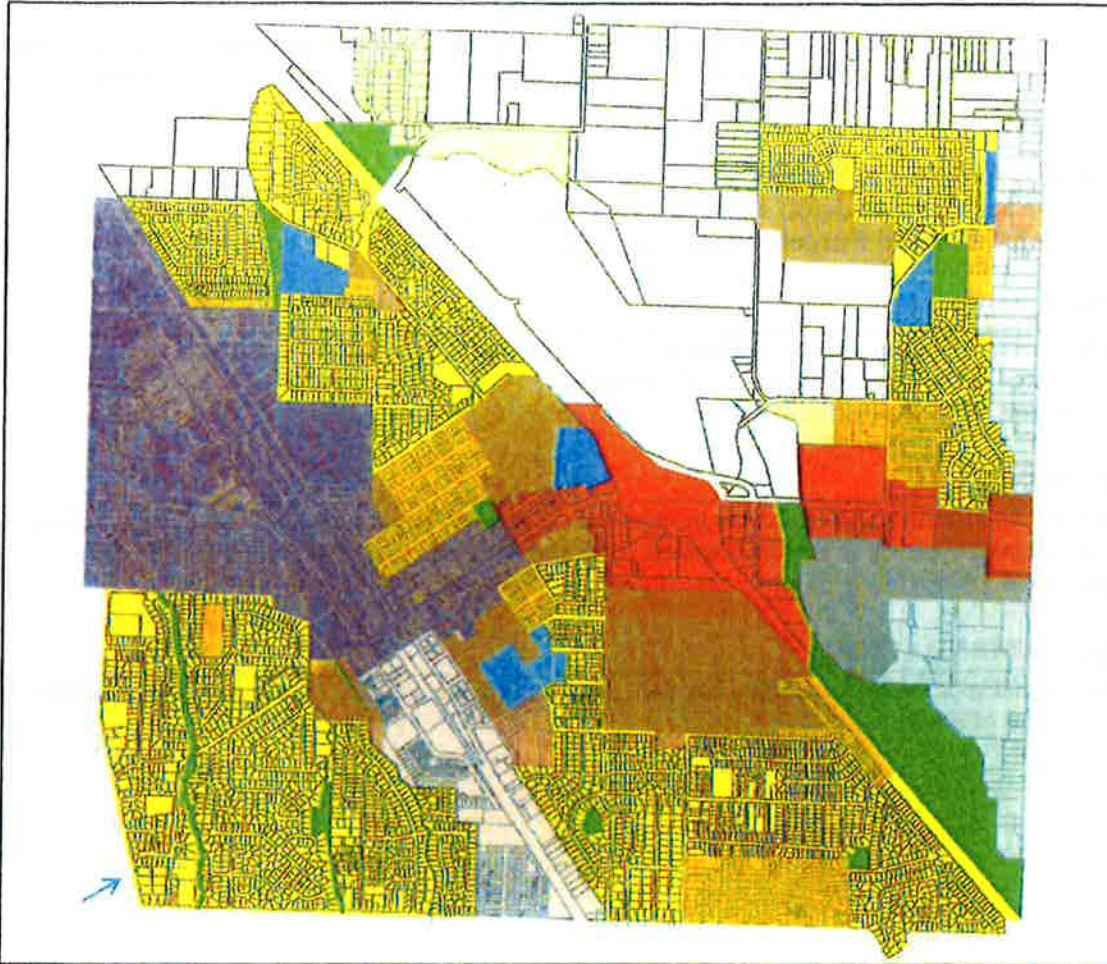
Open public hearing and consider the proposed amendment to the Zoning map, close public hearing and 1) recommend approval to the City Council; 2) recommend approval with revisions; or 3) deny the application.

**RECOMMENDATION:**

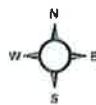
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Recommend approval of Resolution No. 816. Per the Staff Report dated March 5, 2015 and supported by Findings of Fact.

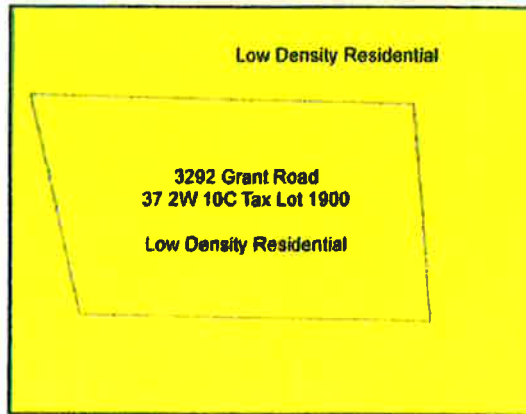

















**City of Central Point**  
Population 17,375  
January 2015



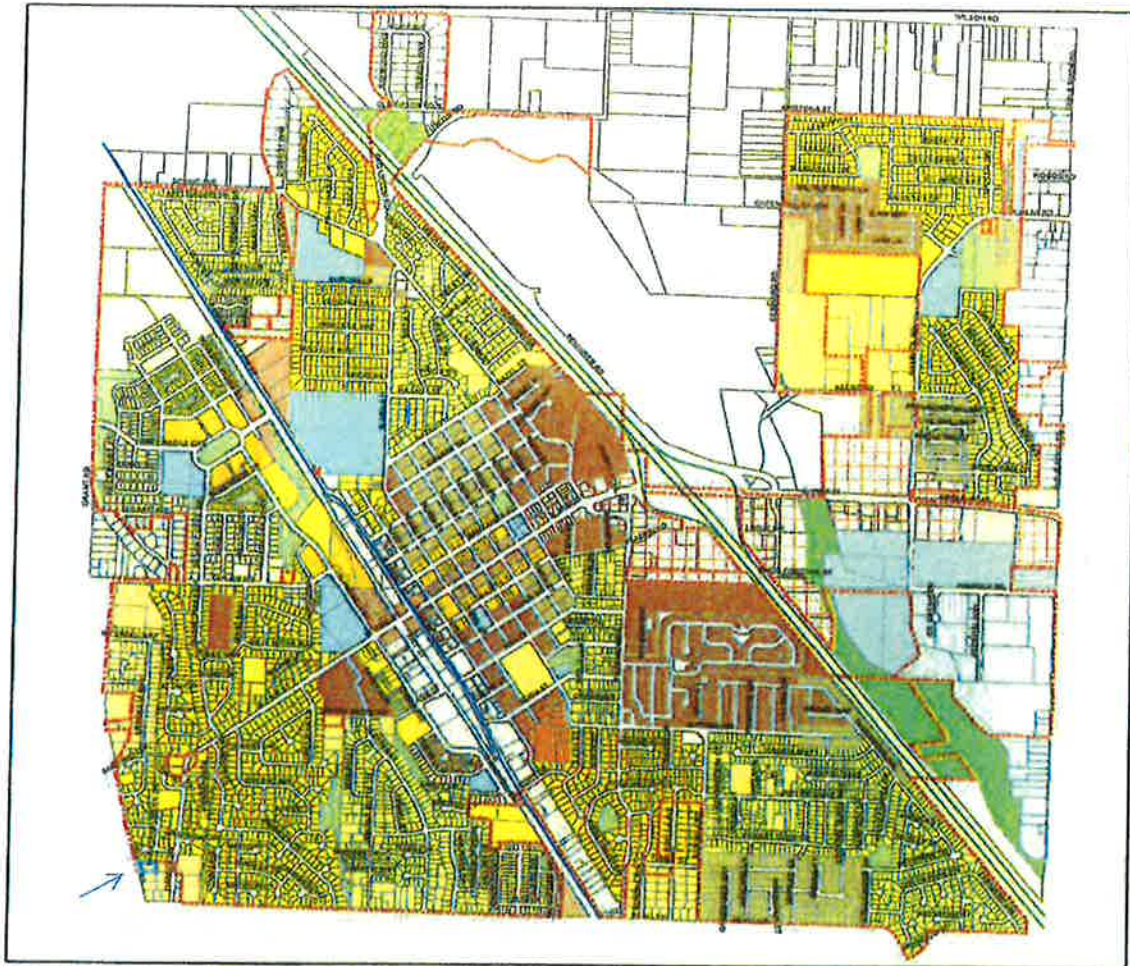
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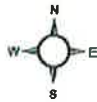
### Legend

- |   |  |  |
|---|--|--|
|  Neighborhood Convenience Center |  Very Low Density |  TOD Corridor |
|  Tourist and Office Professional |  Low Density      |  TOD District |
|  Thoroughfare Commercial         |  Medium Density   |  |
|  Light                           |  High Density     |  |
|  General                         |  |  |
|  Parks and Open Space            |  |  |
|  Civic                           |  |  |

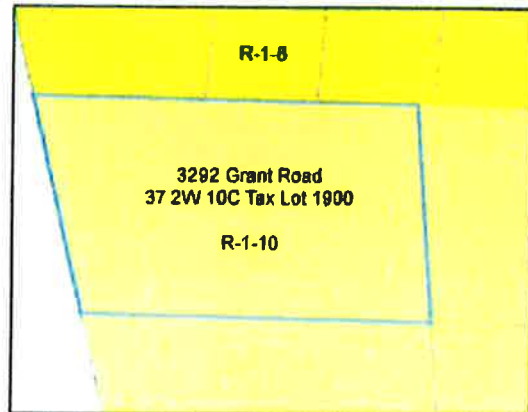




City of Central Point  
Population 17,375  
January 2015



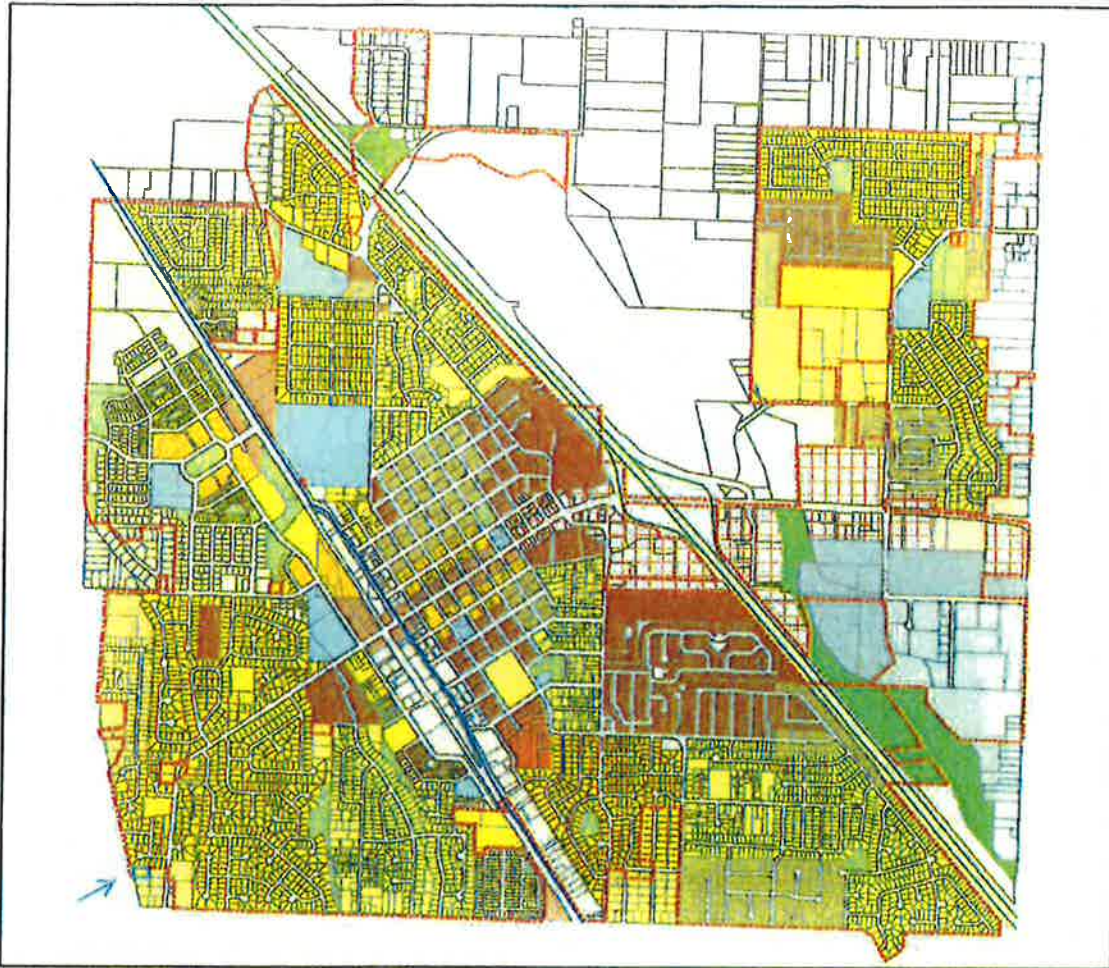
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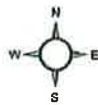
**Legend**

- |   |   |                                   |
|---|---|-----------------------------------|
| BCG = Bear Creek Greenway               | GC = General Commercial (TOD)               | OS = Open Space/ Parks            |
| C-2 (M) = Commercial - Medical District | HMR = High Mix Residential/Commercial (TOD) | R-3 = Multiple Family Residential |
| C-4 = Tourist and Office                | LMR = Low Mix Residential (TOD)             | R-2 = Two-Family Residential      |
| C-5 = Thoroughfare Commercial           | ETOD LMR*                                   | R-1-6 = SF Residential - 6,000    |
| CN = Neighborhood Commercial            | M-1 = Industrial                            | R-1-8 = SF Residential - 8,000    |
| Civic                                   | M-2 = Industrial General                    | R-1-10 = SF Residential - 10,000  |
| ETOD Civic*                             | MMR = Medium Mix Residential (TOD)          | R-L = Low Density Residential     |
| EC = Employment Commercial (TOD)        | ETOD MMR*                                   |                                   |

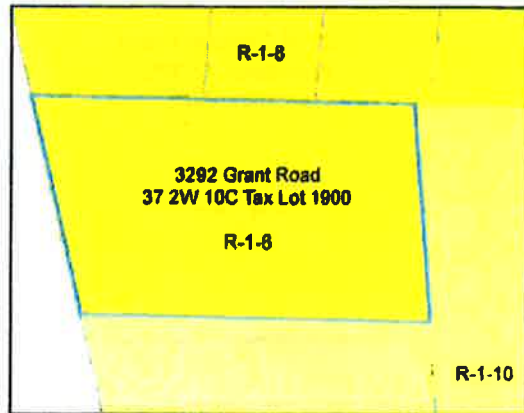




City of Central Point  
Population 17,375  
January 2015



0 15 30 60 90 120 Feet



### Legend

BCG = Bear Creek Greenway	GC = General Commercial (TOD)	OS = Open Space/ Parks
C-2 (M) = Commercial - Medical District	HMR = High Mix Residential/Commercial (TOD)	R-3 = Multiple Family Residential
C-4 = Tourist and Office	LMR = Low Mix Residential (TOD)	R-2 = Two-Family Residential
C-5 = Thoroughfare Commercial	ETOD LMR*	R-1-6 = SF Residential - 6,000
CN = Neighborhood Commercial	M-1 = Industrial	R-1-8 = SF Residential - 8,000
Civic	M-2 = Industrial General	R-1-10 = SF Residential - 10,000
ETOD Civic*	MMR = Medium Mix Residential (TOD)	R-L = Low Density Residential
EC = Employment Commercial (TOD)	ETOD MMR*	

**FINDINGS OF FACT  
AND CONCLUSIONS OF LAW  
File No.: 15002**

**Before the City of Central Point Planning Commission  
Consideration of a Zone (Map) Change Application on a 0.67 acre lot located at 3292 Grant Road.  
The property is identified on the Jackson County Assessor's map as 37S2W 10C, Tax Lot 1900.**

**Applicant:** ) Findings of Fact  
Chris Lewellyn ) and  
) Conclusion of Law

**PART 1  
INTRODUCTION**

It is requested that the above referenced tax lots be rezoned from Residential Single Family (R-1-10) to Residential Single Family (R-1-8). The applicant intends to partition the subject property into three (3) parcels.

The zone change request is a quasi-judicial map amendment, which is processed using Type III application procedures. Type III procedures set forth in Section 17.05.400 provide the basis for decisions upon standards and criteria in the development code and the comprehensive plan, when appropriate.

Applicable development code criteria for this Application include:

- 1. Comprehensive Plan
- 2. State Transportation Planning Rule
- 3. CPMC, Chapter 17.10

**PART 2  
FINDINGS & CONCLUSIONS**

Staff has reviewed the Applicant's Findings (Exhibit "A") and found that they address all of the applicable development code criteria for the proposed zone (map) amendment. The Applicant's Findings provided in Exhibit "A" are incorporated herein.

**PART 3  
SUMMARY CONCLUSION**

As evidenced in findings and conclusions provided in Exhibit "1", the proposed zone change is consistent with applicable standards and criteria in the Central Point Municipal Code, including the Statewide Planning Goals (where applicable), Comprehensive Plan, and Statewide Transportation Planning Rule.

EXHIBIT "A"  
SUPPLEMENTAL FINDINGS  
PROPOSED ZONE CHANGE  
37-2W-10C TAX LOT 1900

**A. Proposal.**

Chris Lewellyn ("Applicant"), is the owner of certain real property located in Central Point, Oregon, and commonly known as Township 37 South, Range 2 West, Section 10C, Tax Lot 1900 ("the subject property"). The subject property is currently zoned Residential Single-Family (R-1-10). Applicant proposes a minor zoning map amendment pursuant to Chapter 17.10 of the Central Point Municipal Code (CPMC) to change the zoning designation of the subject property to Residential Single-Family (R-1-8).

**B. Schedule of Exhibits.**

The following Exhibits have been submitted in support of this Application and by this reference are incorporated herein:

<b>EXHIBIT "A":</b>	<b>Supplemental Findings</b>
<b>EXHIBIT "B":</b>	<b>Warranty Deed</b>
<b>EXHIBIT "C":</b>	<b>Aerial Map</b>
<b>EXHIBIT "D":</b>	<b>Photographs</b>
<b>EXHIBIT "E":</b>	<b>Zoning Map</b>
<b>EXHIBIT "F":</b>	<b>RVSS Availability Report</b>
<b>EXHIBIT "G":</b>	<b>Agent Authorization</b>

**C. Background.**

The subject property is approximately 0.67 acres in size, is zoned Residential Single Family (R-1-10) and is developed with a single family dwelling, a detached garage and accessory structure. The subject property fronts on Grant Road, a county owned and maintained roadway, and is served by City water and sewer. There are no mapped wetlands, streams or mapped flood hazard areas located on the subject property. The subject property is a separate legal parcel for development purposes in that it is Lot #1 of the Diamond Center Subdivision. The subject property has a Comprehensive Plan designation of Low Density Residential. Ultimately, the Applicant intends to partition the subject property into three (3) parcels. The legal description of the subject property is as follows:

**Lot One (1), in DIAMOND CENTER SUBDIVISION, Jackson County,  
Oregon, according to the official plat thereof, recorded in Volume 8, Page 6,  
Plat Records.**



**D. Applicable Criteria.**

The standards and criteria that are applicable to this Application are set forth in CPMC Section 17.10.400. Findings addressing the aforementioned standards are set forth as follows:

*A recommendation or a decision to approve, approve with conditions or to deny an application for a text or map amendment shall be based on written findings and conclusions that address the following criteria:*

*A. Approval of the request is consistent with the applicable statewide planning goals (major amendments only). CPMC 17.10.400(A).*

Applicant's Findings: The Application consists of a minor zoning map amendment and, therefore, this criteria is not applicable.

*B. Approval of the request is consistent with the Central Point comprehensive plan (major and minor amendments). CPMC 17.10.400(B).*

Applicant's Findings: The subject property is designated as Low Density Residential pursuant to the Central Point Comprehensive Plan (CPCP). The proposed Residential Single Family (R-1-8) zoning designation for the subject property is an urban low density residential zoning district pursuant to the CPCP and CPMC 17.20.010.

*C. If a zoning map amendment, findings demonstrating that adequate public services and transportation networks to serve the property are either available, or identified for construction in the city's public facilities master plans (major and minor amendments). CPMC 17.10.400(C).*

Applicant's Findings: The subject property is currently served by existing utilities, including municipal water and Rogue Valley Sanitary Sewer. A City waterline is located in the Grant Road right-of-way adjacent to the subject property. Furthermore, RVSS has a sanitary sewer line located in Grant Road. RVSS has capacity to serve the potential development of the subject property based on the proposed Residential Single Family (R-1-8) zoning district.

Grant Road is currently classified by Jackson County as a local road and has an estimated capacity of 6,903 Average Daily Trips (ADT) based upon two (2) 10-foot travel lanes and two (2) 2-foot shoulders. Grant Road currently has an ADT of 976 pursuant to a traffic count conducted by Jackson County in October, 2014. Consequently, Grant Road is currently operating at approximately 14% of capacity. Two (2) additional dwellings could be developed pursuant to the proposed zone change. A detached single family dwelling generates an average of 9.57 vehicle trips per day (weekday average) pursuant to the *Institute of Transportation Engineers, Trip Generation, 7<sup>th</sup> Edition* (Page 269). Accordingly, a total of 20 additional daily vehicle trips (9.57 daily vehicle trips x 2 dwellings = 19.14 total daily vehicle trips) could potentially be generated as result of the proposed zone change. The average daily vehicle trip

SUPPLEMENTAL FINDINGS

Page 2 of 3

count of Grant Road could thus increase from 976 daily trips to 996 daily trips. Consequently, Grant Road would still be operating at 14% of capacity.

*D. The amendment complies with OAR 660-012-0060 of the Transportation Planning Rule. (Ord. 1989 §1(part), 2014; Ord. 1874 §3(part), 2006. Formerly 17.10.300(B)). CPMC 17.10.400(D).*

Applicant's Findings: The proposed zone change complies with OAR 660-012-0060 in that the proposed zoning map designation amendment will not significantly affect an existing or planned transportation facility. Specifically, the proposal will not: (a) change the functional classification of an existing or planned transportation facility; (b) change standards implementing a functional classification system; (c) result in types or levels of travel or access inconsistent with the functional classification of an existing or planned transportation facility; or (e) degrade the performance of an existing or planned transportation facility in any manner.


As set forth above, Grant Road is currently classified by Jackson County as a local road and has an estimated capacity of 6,903 Average Daily Trips (ADT) based upon two (2) 10-foot travel lanes and two (2) 2-foot shoulders. Grant Road currently has an ADT of 976 pursuant to a traffic count conducted by Jackson County in October, 2014. Two (2) additional dwellings could be developed pursuant to the proposed zone change. A detached single family dwelling generates an average of 9.57 vehicle trips per day (weekday average) pursuant to the *Institute of Transportation Engineers, Trip Generation, 7<sup>th</sup> Edition* (Page 269). Accordingly, a total of 20 additional daily vehicle trips (9.57 daily vehicle trips x 2 dwellings = 19.14 total daily vehicle trips) could potentially be generated as result of the proposed zone change. The average daily vehicle trip count of Grant Road could thus increase from 976 daily trips to 996 daily trips. Consequently, Grant Road would still be operating at 14% of capacity. Thus, the proposed zoning map amendment will not significantly affect an existing or planned transportation facility.

**E. Conclusion.**

Based on the findings set forth above, Applicant respectfully requests that this Application be approved.

Dated this 14<sup>th</sup> day of January, 2015.

HUYCKE O'CONNOR JARVIS, LLP:

  
\_\_\_\_\_  
Daniel B. O'Connor, OSB# 950444  
Attorney for Applicant

470314035232

Jackson County Official Records **2014-032306**  
R-WD  
Str=3 MORGANSS 12/08/2014 12:39:54 PM  
\$10.00 \$11.00 \$10.00 \$8.00 \$20.00 **\$59.00**

I, Christine Walker, County Clerk for Jackson County, Oregon, certify that the instrument identified herein was recorded in the Clerk records.  
Christine Walker - County Clerk



**RECORDING REQUESTED BY:**

Ticor Title Company of Oregon  
1555 E. McAndrews, Suite 100  
Medford, OR 97504

**GRANTOR:**

Brian Poppa and Jane Marie Poppa  
4437 Antelope Road  
White City, OR 97503

**GRANTEE:**

Chris Lewellyn, an estate in fee simple  
1985 Rabun Way  
Central Point, OR 97502

**SEND TAX STATEMENTS TO:**

Chris Lewellyn  
1985 Rabun Way  
Central Point, OR 97502

**AFTER RECORDING RETURN TO:**

Chris Lewellyn  
1985 Rabun Way  
Central Point, OR 97502

Escrow No: 470314035232-TTJA37

372W10C 1900 / 10201880

3292 Grant Road  
Central Point, OR 97502

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**STATUTORY WARRANTY DEED**

Brian Poppa and Jane Marie Poppa, Grantor, conveys and warrants to

Chris Lewellyn, an estate in fee simple, Grantee, the following described real property, free and clear of encumbrances except as specifically set forth below, situated in the County of Jackson, State of Oregon:

Lot One (1), in DIAMOND CENTER SUBDIVISION, Jackson County, Oregon, according to the official plat thereof, recorded in Volume 8, Page 6, Plat Records.

THE TRUE AND ACTUAL CONSIDERATION FOR THIS CONVEYANCE IS \$183,500.00. (See ORS 93.030)

**Subject to and excepting:**

Covenants, Conditions, Restrictions, Reservations, set back lines, Power of Special Districts, and easements of Record, if any.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE

470314035232-TTJA37  
Deed (Warranty-Statutory)



ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 196.306 TO 195.338 AND SECTIONS 8 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

DATED: 12-03-2014

Brian C. Poppa  
Brian Poppa  
Jane Marie Poppa  
Jane Marie Poppa

<sup>Hawaii</sup>  
State of ~~OREGON~~ HI  
COUNTY of Mauai

This instrument was acknowledged before me on December 3<sup>rd</sup>, 2014

by Brian Poppa & Jane Marie Poppa  
[Signature]

Christopher Barca, Notary Public - State of Oregon  
My commission expires: 11-12-2018



STATUTORY WARRANTY DEED

Lot One (1), in DIAMOND CENTER SUBDIVISION, Jackson County, Oregon, according to the official plat thereof, recorded in Volume 8, Page 6, Plat Records.

Doc. Date: 12/3/2014 # Pages: 2  
Christopher Barca Second Circuit  
Doc. Description Statutory Warranty Deed

[Signature] 12/3/2014  
Notary Signature Date  
NOTARY CERTIFICATION



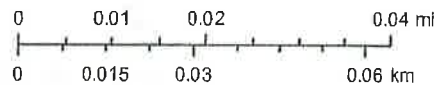
# Jackson County GIS



January 5, 2015

1:1,200

- |  |               |   |
|--|---------------|---|
|  County Line          | Central Point |  Phoenix     |
|  Streets - Label Only | Eagle Point   |  Rogue River |
|  Taxlots              | Gold Hill     |  Shady Cove  |
| Ashland  | Jacksonville  | Talent  |
| Butte Falls  | Medford       |   |



**EXHIBIT "C"**

Jackson County GIS  
© Jackson County 2015





EXHIBIT "D"

Subject Property

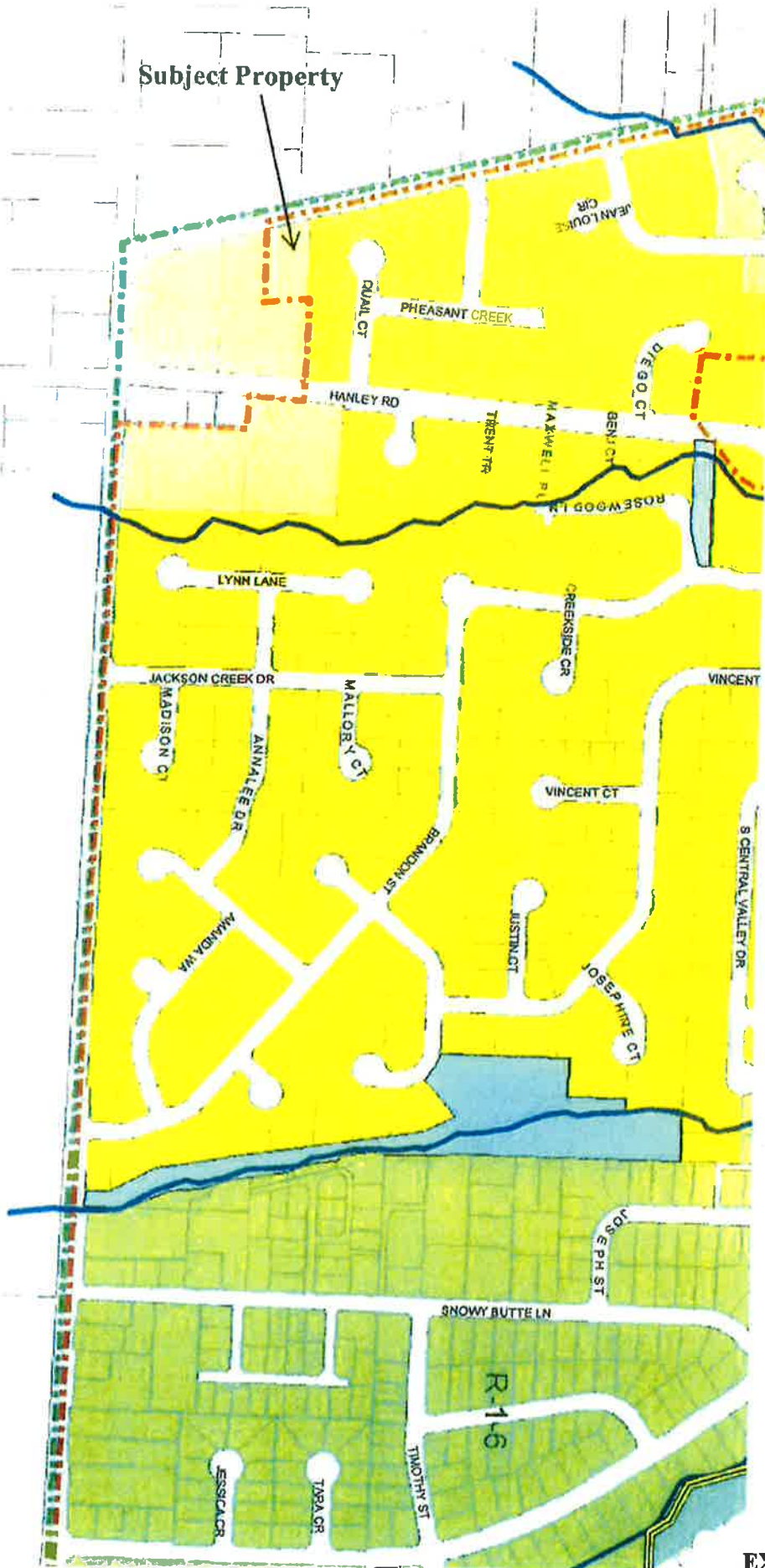


EXHIBIT "E"





## ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005  
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

January 14, 2015

Daniel O'Connor  
823 Alder Creek Drive  
Medford, OR 97504

**RE: Sewer Service for 3292 Grant Road, Central Point- 372W10C TL 1900**

Mr. O'Conner

Sewer service for the above named property can be obtained from the connection to the existing 15 inch mainline in Grant Road. Adequate system capacity exists for the planned 3 ERUs.

Please note that each separate tax lot will require a separate sewer lateral from the 15 inch mainline and connection to this mainline will require the obtainment of connection permits from RVSS and the payment of the related System Development Charges.

Feel free to call me to contact me with any further questions.

Sincerely,

Wade Denny, PE

Digitally signed by Wade Denny, PE  
DN: cn=Wade Denny, PE, o=Rogue Valley  
Sewer Services, ou=District Engineer,  
email=wdenny@rvss.us, c=US  
Date: 2015.01.14 09:57:32 -08'00'

Wade Denny, P.E.  
District Engineer

**EXHIBIT "F"**

**LETTER OF AUTHORIZATION**

LET IT BE KNOWN THAT Daniel B. O'Connor and Shala Helm  
Has Been Retained to Act as Agent to Perform All Acts for Development on My Property Identified Below.  
These Acts Include: Pre-application Conference, Filing Applications and/or Other Required Documents  
Relative to All Zoning Applications, Septic System Feasibility, Sewage Disposal Permits and inspections,  
Assigning an Address, Road Approach Permits, Manufactured Dwelling Permits Building Permits, and  
Mechanical Permits (authorization not useable for Plumbing or Electrical Permits per State regulations).  
3292 Grant Road, Central Point, Oregon  
(Address or Road)


AND DESCRIBED IN THE RECORDS OF JACKSON COUNTY AS:

TOWNSHIP 37, RANGE 2W, SECTION 10C, TAX LOT(S) 1900

THE COSTS OF THE ABOVE ACTIONS, WHICH ARE NOT SATISFIED BY THE AGENT, ARE THE  
RESPONSIBILITY OF THE UNDERSIGNED PROPERTY OWNER.


**APPLICANT AND PROPERTY OWNER:**

This authorization is valid for  1 year  2 years; Other \_\_\_\_\_ (Must select one)

SIGNATURE:   
PRINTED NAME: Chris Lawson  
ADDRESS: P.O. Box 5664  
CITY/STATE/ZIP: Central Point, Oregon 97502


DATE: 1/06/15  
PHONE: 541-951-5576

CHECK ONE:  APPLICANT  AGENT

SIGNATURE:   
PRINTED NAME: Daniel O'Connor  
ADDRESS: 823 Alder Creek Drive  
CITY/STATE/ZIP: Medford, Oregon 97504

DATE: 01/08/15  
PHONE: 541-772-1977  
FAX: 541-772-3443

CHECK ONE:  APPLICANT  AGENT

SIGNATURE:   
PRINTED NAME: Shala Helm  
ADDRESS: 823 Alder Creek Drive  
CITY/STATE/ZIP: Medford, Oregon 97504

DATE: 01/08/15  
PHONE: 541-772-1977  
FAX: 541-772-3443

EXHIBIT "G"

PLANNING COMMISSION RESOLUTION NO. 816

**A RESOLUTION FORWARDING A FAVORABLE RECOMMENDATION TO THE CITY COUNCIL TO APPROVE THE REZONING OF 3292 GRANT ROAD FROM RESIDENTIAL SINGLE FAMILY (R-1-10) TO RESIDENTIAL SINGLE FAMILY (R-1-8)  
FILE NO. 15002**

Applicant: Chris Lewellyn;

**WHEREAS**, the Comprehensive Plan Land Use Map designates 3292 Grant Road as Low Density Residential; and

**WHEREAS**, the proposed Residential Single Family R-1-8 zoning designation is an urban low density residential zoning district consistent with the Comprehensive Plan and surrounding land uses;

**WHEREAS**, adequate public services and transportation networks are available to the site;

**WHEREAS**, the proposed zone change from R-1-10 to R-1-8 has been determined to be consistent State Transportation Planning Rule.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Central Point Planning Commission, by this Resolution No. 816, does recommend that the City Council approve the change of zone on 3292 Grant Road, also identified by the Jackson County Assessor's Map as 37S2W 10C Tax Lot 1900. This decision is based on the Staff Report dated March 5, 2015 attached hereto by reference and incorporated herein.

**PASSED** by the Planning Commission and signed by me in authentication of its passage this 5<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
Planning Commission Chair

ATTEST:

\_\_\_\_\_  
City Representative  
Approved by me this 5<sup>th</sup> day of March, 2015.

Planning Commission Resolution No. 808 (10/07/2014)



# **PLANNING COMMISSION REPORT**



## PLANNING DEPARTMENT MEMORANDUM

**Date:** April 9, 2015  
**To:** Honorable Mayor & Central Point City Council  
**From:** Tom Humphrey AICP, Community Development Director  
**Subject:** Planning Commission Report

The following items were presented by staff and discussed by the Planning Commission at a regularly scheduled meeting on April 7, 2015.

- A. **Consideration of a No-Rise Analysis for portions of Twin Creeks Crossing Phases I and II located within the regulatory floodway. Applicant: Twin Creeks Development, LLC; Agent: Dan O'Connor. File No. FP-15001**
  
- B. **Consideration of a similar use authorization for Veterinary Clinics within the C-4 (Tourist and Office Professional) zoning district per CPMC 17.60.140. Applicant: City of Central Point. File No. 15007**

## **CITIZEN SURVEY RESULTS**



To: Honorable Mayor and City Council  
From: Stephanie Holtey, Community Planner II  
Date: April 9, 2015  
Re: Citizen Satisfaction Mailed Survey

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**PURPOSE:** To review the results of direct mail Citizen Satisfaction Survey results in comparison to the statistically valid telephone survey conducted by Hebert Research.

**SUMMARY:** Following completion of the statistically valid telephone survey in January of this year, the city staff initiated a direct mailing survey to every utility account in the city. Of roughly 6,000 surveys sent out, 243 were completed and returned.

There are consistencies between the survey results, as well as a number of differences. Differences are likely attributable to the types of survey administered (i.e. direct mail versus telephone). Telephone surveys tend to provide more reliable and accurate responses because the population sample is selected randomly rather than self-selected. Mailed survey respondents are self-selecting. In this case, the direct mail respondents were predominantly homeowners aged 45 and over. Respondents to the telephone survey, although mostly homeowners, were evenly distributed across age groups. Other similarities include but are not limited to:

- High citizen satisfaction with:
  - Access to Council Members
  - The City's Level of communication with its citizens
  - Police Department Professionalism & approachability
- High level of importance of:
  - Safe Neighborhoods and Parks to the quality of life;
  - Central Point's downtown to the overall image and development of the City;
  - Supporting local business development (i.e. Destination Business training)

At the Council meeting, we will review the results of the Citizen Satisfaction Direct Mail Survey with an emphasis on similarities and key differences. A report summarizing the results will be provided at the meeting.