

# CITY OF CENTRAL POINT

*Oregon*

## City Council Meeting Minutes Thursday, October 11, 2018

### I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Bruce Dingler	Ward I	Excused	
Michael Quilty	Ward II	Present	
Brandon Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

### IV. SPECIAL RECOGNITION - Public Works Customer Service Tech Mike Blake

Parks and Public Works Director Matt Samitore introduced Public Works Customer Service Technician Mike Blake in order to explain the award he won from the American Water Works Association (AWWA). Mr. Blakes gadget won the top prize for 2018. Mr. Blake has been with public works for 10 years. From his experience on the work crew, he has been creating tools that are useful for the crew to help get their jobs done. Right now he has eight to ten tools being used by the work crews.

The AWWA was created in 1881 and is the largest organization of water supply professionals in the world. They produce the "Opflow" magazine and each year they have a competition for gimmicks and gadgets, worldwide. This year Mr. Blake received first place, and was placed on the cover of the "Opflow" magazine. Mr. Blake is very appreciative that the City allows him to take the time to create these tools. On this tool, he added LED lights allowing the workers to see in a water meter box, and then you can stick the device in it, allowing your hands to be free. The cost to make the tool was \$5.28. Cost and function is considered when deciding the winner of the contest. Mr. Blake also took second place in 2015 with his "claw" invention. It started as a trash picker and he reversed the springs. He demonstrated a few other tools that he has created over the years. He is creating another gadget to pinch off a Pecs water service line.

### V. PUBLIC COMMENTS

Gary Young, 524 Brandon Street

Mr. Young is wondering what we are going to do with large vehicles on Pine Street. Large vehicles are taking up more than their lane of traffic. He is also questioning why the city is allowing left turns by Human Bean when there is a no left turn sign. City Manager Chris Clayton stated the lanes are only shorter by one foot, leaving enough space for driving. He will ask the police to start watching out for those taking more than their lane. He is also concerned with 1st Street merging and that State vehicles are driving dangerously.

**VI. CONSENT AGENDA**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rob Hernandez, At Large
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Quilty, Thueson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Bruce Dingler

- A. **Approval of September 13, 2018 City Council Minutes**
- B. **Approval of OLCC Application - Rogue Creamery**

**VII. ITEMS REMOVED FROM CONSENT AGENDA**

**A. Community Planning Month Proclamation**

Planning Director Tom Humphrey explained the proclamation for National Community Planning Month, which is celebrated each October as a way to highlight the roll of planners and the importance of good planning in our communities. This is also to highlight the work of citizens. The American Association of Planners has a certification program available. Mr. Humphrey is certified; Community Planner II Justin Gindlesperger and Principal Planner Stephanie Holtey are working on their certifications. Planners consider what is best for the entire community. We have been asked by the League of Oregon Cites to provide a photograph of our reopening tomorrow night of Pine Street. It will be featured in the Local Focus magazine next month.

**Mike Quilty moved to approve signing the Community Planning Month Proclamation.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Quilty, Rob Hernandez
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Quilty, Thueson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Bruce Dingler

**VIII. PUBLIC HEARING**

No one came forward.

**IX. ORDINANCES, AND RESOLUTIONS**

**A. Resolution No. \_\_\_\_\_, A Resolution Regulating Policy for Amplified Sound in the Downtown**

Public Works Director Matt Samitore stated that we have new speakers in the downtown corridor. We were asked to look at wider music opportunities for downtown music. Generalized music will be played Monday - Friday, 4:00-7:00 pm; Saturday 10:00-7:00; and Sunday 12:00-6:00. Staff has put together a schedule that will generalize music downtown. Theme music will go with holidays and special events, such as Christmas music for the entire month of December. The proposed resolution will set the policy as stated for playing music.

**Michael Parsons moved to approve Resolution No. 1551, A Resolution Regulating Policy for Amplified Sound in the Downtown.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Brandon Thueson, Ward III
<b>AYES:</b>	Williams, Quilty, Thueson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Bruce Dingler

**B. Resolution No. \_\_\_\_\_, A Resolution Authorizing a Contribution of \$8,600 to the Jackson County Continuum of Care to Support their Community-wide Effort to End Homelessness**

Finance Director Steve Weber stated the City offers two programs for those on limited income. We have a hardship water program and are partnering with St. Vincent DePaul for outreach assistance. Continuum Care works with other agencies throughout the county. There is close to \$74,000 being donated by other local jurisdictions. Our amount is calculated on population, and if approved, will come out of the City Enhancement of the General Fund Budget. Continuum of Care puts together strategies to re-house people in bad situations, and promotes programs that have service elements with the goal to optimize self-sufficiency. ACCESS will be the lead agency and plan to offer a hand up, rather than hand out.

City Manager Chris Clayton stated that Jackson County, Talent, Medford, Phoenix, and Ashland have committed to this project. By locally funding this program, we open up the door of federal funding. This is a one-time donation, with potential donations in further years if we see progress. There was concern expressed regarding the amount of people on the committee and that this could slow down the progress. Mr. Clayton stated there are other structures being reviewed for the future of the program.

**Brandon Thueson moved to approve Resolution 1552, A Resolution Authorizing a Contribution of \$8,600 to the Jackson County Continuum of Care to Support their Community-wide Effort to End Homelessness.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Brandon Thueson, Ward III
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Quilty, Thueson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Bruce Dingler

**C. Resolution No. \_\_\_\_\_, Authorizing the City Manager to Sign an Agricultural Lease Agreement and Agreement for Option to Purchase for Jackson County Assessors Map No. 36 SW 34, Tax Lots 200 and 300**

Public Works Director Matt Samitore stated that city property located at 5699 Upton Road has been leased by Joseph Weidum for the past 30 years. He has recently sold his property to Forest Stroud and Jesse Brockel. They have approached the city about leasing the 45 acres that we have previously leased to Mr. Weidum. The proposed lease is that the Tenants will pay \$42,000 annually plus all irrigation charges. The agreement has options to renew lease, and to purchase the property for \$416,000 at the end of the three year lease. They also have the option to extend the lease to five years. This revenue will go into a reserve fund for acquisition of a new public works facility. The City would not be interested in carrying the note should they choose to purchase the property. The Leasee plans to grow hemp which is allowed on this property. Marijuana is not allowed as long as the City owns the property; the lease option is to help the city clarify if the use for this property is appropriate.

**Mike Quilty moved to approve Resolution 1553, Authorizing the City Manager to Sign an Agricultural Lease Agreement and Agreement with Option to Purchase for Jackson County Assessors Map No. 36 SW 34, Tax Lots 200 and 300.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Quilty, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Quilty, Thueson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Bruce Dingler

**X. BUSINESS**

**A. Rogue Disposal & Recycling Annual CPI Rate Adjustment**

City Manager Chris Clayton requested a motion approving the annual rate adjustment for Rogue Disposal. We have reviewed the Franchise Agreement to make sure the rates are in line with the agreement and correct. The written request and notification letter as well as their consumer pricing rate information and the adjusted rate schedules. We are asking for a motion to approve the accuracy of the table.

Finance Operation Manager Brenda Olfson from Rogue Disposal was present to answer any questions. Rogue Disposal has launched a new website and the collection schedule is listed there. They also have a new mobile app, which will

give you a reminder which can to put out each week. There is also a "waste wizard" which tells you what options you have to dispose of an item.

**Michael Parsons moved to approve the Rogue Disposal & Recycling 2018 proposed rate adjustment of 2.7%.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Quilty, Thueson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Bruce Dingler

#### **B. Planning Commission Report**

Community Development Director Tom Humphrey presented the Planning Commission Report for October 2, 2018:

- Two of the items were continued Public Hearings from last month regarding Chicory Village. The Commission again continued the items to allow City Staff and the applicant to resolve deficiencies in infrastructure expansion and to address concerns raised by the Commission at the previous meeting.
- The third item was a discussion of the Draft Housing Implementation Plan and Regional Housing strategies. Part of the regional planning exercise has dictated that we provide a regional housing strategy to offer affordable housing. The CAC has been reviewing the plan. The Planning Commission agreed to move the strategy forward to public hearing. This contributes to our ability to expand our Urban Growth boundary.

#### **C. Approval of one Utility Worker to Parks and Street Operation Staff**

Parks and Public Works Director Matt Samitore stated that in 2017 Jennifer Boardman left the employment of the City and we did not fill the position right away. After watching the Recreation Department we decided to not fill that specific position. Her salary was split between Parks and Recreation positions. We have moved positions around to see how things could work more efficiently. The new department structure is working well. Staff feels it is in our best interest to hire another Parks Utility Worker.

The addition of another Utility Worker to the Street and parks Operation staff will not cause an increase in the current budget. We are asking Council to approve the additional position due to the organization and structural changes.

**Rob Hernandez moved to approve the addition of one Utility Worker to Parks and Street Operation Staff.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rob Hernandez, At Large
<b>SECONDER:</b>	Taneea Browning, Ward IV
<b>AYES:</b>	Williams, Quilty, Thueson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Bruce Dingler

**D. Approval of Christmas Banner Option for Purchase and Installation for Christmas 2018**

Parks and Public Works Director Matt Samitore presented options to the Council for Christmas banners or seasonal banners for the poles downtown. Option 1 is a seasonal banner and gives a longer season for the use of the banner. After a brief survey of city employees Options 1 and 2 are the top two choices. These banners will be along Pine Street from 1<sup>st</sup> to 6<sup>th</sup> Streets. Eighteen banners are needed at roughly \$130 each. Another option is to have two different banners, one for Christmas, and one for winter.

Council voiced approval of two banners, Option 2 for a Christmas banner, and Option 1 for winter season.

**XI. MAYOR'S REPORT**

Mayor Williams reported that:

- He attended the Water Commission Meeting
- He attended the League of Oregon Cities Conference in Eugene. He stated the LOC Conference well done. He attended the tour of Autzen Stadium and learned the football program pays 75% of the total cost of the athletic budget for the school.
- He was elected to a two year term for the Board of Directors for the Mayor's Association, replacing Bob Russell who has termed out. The Mayors Association will select one issue that is not on the LOC priorities list to concentrate on. Mayor Williams would like to see land use planning as a topic of discussion for the Mayor's Association.
- He will be attending the Pine Street ribbon cutting in downtown tomorrow afternoon.

**XII. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- He attended the League of Oregon Cities Conference in Eugene. It was well done and geared towards elected officials.
- He will be attending the Grand Opening of Pine Street tomorrow. The Ribbon cutting will be at 4:15.
- There will be a Study Session on Monday. Sheriff Nate Sickler will be attending to discuss the Jackson County Jail.
- He met with Justin Gindlesperger who is in charge of certifying our flood plain program to keep our community rating. He will have a full report at the November meeting.

- Country Crossings has been in the news. County and City are in the same situation. Our invoice was submitted for \$8,642.00 on September 18 and is not past due yet. We do not know if we will get paid. We have been told that they have a plan to refund money for tickets purchased in advance.
- The painting is finished on the Old City Hall building. Pathways did the job. The roof replacement will start November 1.
- Wednesday was the kick off meeting for the Community Survey. A team will be doing the citizen survey later this year. They have an improved method, and are developing a draft survey. We will be meeting with department directors to get a list of questions that we would like asked.

### **XIII. COUNCIL REPORTS**

Council Member Michael Parsons reported that:

- He attended Battle of the Bones and was a BBQ tasting judge.
- He attended the Study Session on September 17th.
- He attended the League of Oregon Cities conference and took the community justice tour and Autzen Stadium tour. He is very interested in Eugene's justice system program. He is looking forward to Stickler's presentation at the study session.
- He also attended the Planning Commission meeting on October 2, 2018, and the Central Point Woodwork show at the Senior Center.

Council Member Tanea Browning reported that:

- She is excited to be a part of an awesome team of staff that facilitates creativity in employees. She feels we are lucky to have this culture here.
- She attended Battle of the Bones BBQ competition.
- She attended the Mayors United dinner.
- She attended the Living Opportunities fundraiser.
- She attended the Council Study Session.
- She attended Greeters.
- She attended the Fire District No. 3 Board meeting.
- She attended LOC Board meeting in Eugene. At the LOC Conference she attended the community engagement through art tour in Springfield, the housing track, FORD foundation on grants for rural communities and many more sessions.
- She attended the Crater Hall of Fame dinner. School District 6 held a Facilities Assessment Meeting.
- She attended the Chamber mixer at Holiday Inn Express.
- She is looking forward to the grand reopening of Pine Street on Friday, 4 - 6 pm, with the ribbon cutting happening at 4:15 sharp!

- She will be attending the SOREDI meeting with Rogue Valley Area Chambers to discuss regional economic planning.

Council Member Rob Hernandez attended the Mayors United Dinner; the Study Session; the Crater Hall of Fame Dinner; a School District 6 Facilities Assessment Committee; and a SOREDI meeting.

Council Member Brandon Thueson attended the Battle of the Bones, Mayors United Dinner, and the Study Session.

Council Member Michael Quilty reported that:

- He attended the study session in September.
- He attended a Conference in San Antonio, Texas. There Riverwalk is the most amazing storm drain he has seen. Historic Buildings have been saved because of this project.
- He attended Department of Environmental Quality Advisory Group for vehicle inspection program. They are looking to change fees. He attended a talk with Governor Brown about renewable natural gas. They will be able to produce extra gas if we can find a way to sell it as a commodity. He thinks it is important to have locally sourced commodities.
- He attended a Council of Governments meeting where they talked about RVTD getting 50% of our transportation fund, recovery after national disasters and our ability to function after a big earthquake.

#### **XIV. DEPARTMENT REPORTS**

Parks and Public Works Director Matt Samitore reported that they made some changes between 1<sup>st</sup> and Front Streets to help traffic flow smoother. Pilot Rock and RVSS did not coordinate appropriately, and one drain did not get hooked up. They will have to cut into the new pavement, but it will be in the parking bay. There is currently no update on Twin Creeks. They state they are making significant progress but we have no idea of a finishing date for that project. There is a full crew ready to work on the project.

Police Captain Dave Croft reported that:

- We have a Community Works person assigned to the Police Department one day a week. They have received a grant from the victim services program. This will allow a full time person with the police department. This is a great resource for the community and working with victims. This grant will pay for a position for three years.
- He returned this morning from a police conference in Orlando. There was some very impressive training available. President Trump came to address the Police Chiefs. He was excited to see his support of Law Enforcement.

Finance Director Steve Weber reported that:

- The auditors were here in September and are back in the office finishing up their work. They should be presenting a report in December.
- We should be getting property tax levy information from Jackson County soon.



- The City will be hosting the Finance Officer Group (FOG) on Halloween.

Community Development Director Tom Humphrey reported that he is trying to get Don Burt to come back for a limited time to explain his spreadsheets and other tools he created. It is critical to learn about the tools he created. They are also processing a building permit for Makers space.

City Attorney Dan O'Connor stated that Collin Grant no longer blames the city for not enforcing our marijuana laws outside the city limits. He is now working with Jackson County Sheriff and their code enforcement because kids have been grabbing flowers from a grow near his property.

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT**

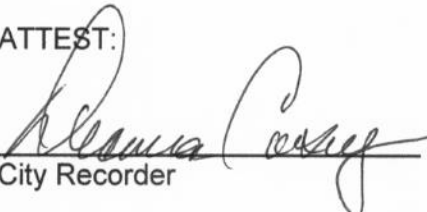
Michael Quilty moved to adjourn, Tanea Browning seconded, all said "aye" and the meeting was adjourned at 8:38 pm.

The foregoing minutes of the October 11, 2018, Council meeting were approved by the City Council at its meeting of October 25, 2018.

Dated: 10/25/18

  
Mayor Hank Williams

ATTEST:

  
City Recorder