



City of Central Point
Development Commission
Meeting

Members: Hank Williams
Bruce Dinger
Tanea Browning
Mike Quilty
Brandon Thueson
Rob Hernandez

Thursday, February 8, 2018
6:45 P.M.

Central Point
Council Chambers
140 S. 3rd Street
Central Point, Oregon

Staff Liaison: Chris Clayton

Meeting time, date, or location may be subject to change. Please contact the City Recorder at 541-423-1026 for additional information.

- I. MEETING CALLED TO ORDER – 6:45 p.m.**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
 - A. Approval of January 25, 2018 Development Commission Minutes
- IV. BUSINESS**
 - A. Consideration of Central Point Development Commission Financial Audit
- V. ADJOURNEMENT**

Minutes

**CITY OF CENTRAL POINT
Development Commission Minutes
January 25, 2018**

I. REGULAR MEETING CALLED TO ORDER

Chair, Mayor Hank Williams opened the meeting at 6:30 p.m.

II. MEMBERS IN ATTENDANCE:

Chair: Mayor Hank Williams
Commission Members: Bruce Dingler, Rob Hernandez, Brandon Thueson, Tanea Browning and Mike Quilty were present.

City Manager Chris Clayton; Community Development Director Tom Humphrey; Planning Manager Don Burt; Finance Director Steven Weber; Information Technology Director Jason Richmond; and City Recorder Deanna Casey were also present.

III. APPROVAL OF MINUTES

A. Approval of November 9, 2017 Development Commission Minutes

Rob Hernandez moved to approve the November 9, 2017 Development Commission Minutes. Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; and Rob Hernandez, yes. Motion approved.

IV. DISCUSSION ITEMS

A. Pedestrian Crossing at 6th and E. Pine Street

Parks and Public Works Director Matt Samitore explained that the Federal Highway Administration will no longer allow installation of the Rectangular Rapid Flash Beacon (RRFB) that was planned for installation at the intersection of East Pine and 6th Street. He explained the other options available for installation that the Federal Highway Administration have approved.

Staff recommended the Pedestrian-activated flashing LEDs installed on the boarder of the Pedestrian Crossing sign. These lights are similarly user-activated and draw attention to the pedestrian and the crosswalk. Changing the design to these types of signs is expected to have minimal impact, and would therefore be more cost-effective than other options.

It will be necessary to change out the RRFB lights that are installed at Don Jones Park and the Creamery at some point in the future. The memo from the Federal

Highway Administration did not recommend immediate replacement of the lights, just that they were not allowed in conjunction with any of their projects.

The Commission is in consensus with the proposed recommendation and no motion is necessary.

V. BUSINESS

A. Consideration of Resolution 2018-01 Accepting the Annual Report for Fiscal Year 2017 - 2018

Finance Director Steven Weber stated that ORS establishes that all urban renewal agencies prepare an annual financial report for the preceding and current fiscal year. An Annual Financial report is required to contain five elements, including an analysis of the impact, if any, of carrying out the urban renewal plan on the tax collections for the preceding year.

He explained that the tax increment revenue collections have been increasing, but are still negligible when placed in the context of property tax collections by all affected taxing districts. The most significantly impacted taxing district is the City of Central Point followed by the School District and the Fire District.

Brandon Thueson moved to approve Resolution 2018-01 accepting the Annual Report for Fiscal Year 2017-2018. Rob Hernandez seconded. Roll call: Hank Williams, yes; Bruce Dingle, yes; Tanea Browning, yes; Brandon Thueson, yes; and Rob Hernandez, yes. Motion approved.

VI. ADJOURNMENT

Rob Hernandez moved to adjourn. Tanea Browning seconded. All said aye and the meeting was adjourned at 6:45 p.m.

Dated:

Chair, Mayor Hank Williams

ATTEST:

City Recorder

Resolution

Annual Report



City of Central Point
Staff Report to Council

ISSUE SUMMARY

MEETING DATE: February 22, 2018	STAFF MEMBER: Steve Weber
SUBJECT: Accepting Annual Audit Report for Fiscal Year 2016-17	DEPARTMENT: Finance
ACTION REQUIRED: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing <input type="checkbox"/> Ordinance 1 st Reading <input type="checkbox"/> Ordinance 2 nd Reading <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information/Direction <input type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Other	RECOMMENDATION: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not applicable Comments:

BACKGROUND INFORMATION: In accordance with Oregon Revised Statutes 297.425 as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, the Central Point Development Commission met the threshold limit of expenditures during the 2016-17 fiscal year which subjected the Agency to an audit of its financial records.

The accounting firm of Isler CPAs from Eugene audited the financial statements for the 2016-17 fiscal year and rendered the opinion that the financial statements present fairly, in all material aspects, the respective financial position, changes in financial position, and respective budgetary comparison of the Central Point Development Commission.

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS: N/A

STAFF RECOMMENDATION: Approve resolution as presented.

RECOMMENDED MOTION: Move to approve Resolution No. 2018-02 Accepting the Annual Audit Report for Fiscal Year 2016-17

ATTACHMENTS: Resolution accepting the annual audit report for fiscal year 2016-17.

RESOLUTION NO. 2018-02

A RESOLUTION OF THE CENTRAL POINT DEVELOPMENT COMMISSION
ACCEPTING THE ANNUAL AUDIT REPORT FOR THE FISCAL YEAR 2016-2017

Recitals:

- A. In accordance with Oregon Revised Statute 297.425 as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, the Central Point Development Commission met the threshold limit of expenditures during fiscal year 2016-17 which subjected the Agency to an audit of its financial records.

- B. The accounting firm of Isler CPAs audited the financial records for fiscal year 2016-17 and rendered the opinion that the financial statements present fairly, in all material aspects, the respective financial position, changes in financial position, and respective budgetary comparison of the Central Point Development Commission.

The Central Point Development Commission resolves as follows:

- Section 1. That the audit report for the fiscal year 2016-17 is hereby accepted.

Passed by the Council and signed by me in authentication of its passage this _____ day of February 2018.

Hank Williams, Chair

ATTEST:

City Representative