

**CITY OF CENTRAL POINT
City Council Meeting Minutes
June 28, 2018**

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mayor Hank Williams
Council Members: Allen Broderick, Bruce Dingler, Tanea Browning, Rob Hernandez, and Mike Quilty were present
Brandon Thueson was excused

City Manager Chris Clayton, City Attorney Sydnee Dreyer, Police Chief Kris Allison; Parks and Public Works Director Matt Samitore, Finance Director Steven Weber, and City Recorder Deanna Casey were also present

IV. PUBLIC APPEARANCES - None

V. CONSENT AGENDA

A. Approval of June 14, 2018 City Council Minutes

Rob Hernandez moved to approve the Consent Agenda. Bruce Dingler seconded Roll call Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Rob Hernandez, yes, and Mike Quilty, yes Motion approved

VI. ITEMS REMOVED FROM CONSENT AGENDA - None

VII. ORDINANCES AND RESOLUTIONS

A. Continued Second Reading – An Ordinance Updating and Adopting the Central Point Comprehensive Plan Parks and Recreation Element (2018-2038)

Parks and Public Works Director Matt Samitore explained this item was continued because of questions on the amount of parks recommended over the next 20 years. After reviewing the document it has been determined that the current parks inventory evaluation numbers were incorrect. The document does not calculate parks that the city has but have not been developed.

Staff will return with a corrected document and recommends continuing this item to the July 19, 2018 Council meeting in order to correct the table being referenced. It will not change the overall recommended acres of parks, but will update what the city currently has. It will change the amount of needed parks over twenty years to just over 19 acres.

City Attorney Sydnee Dreyer would recommend continuing to date certain with the understanding that the Planning Department may determine that it needs to return to a first reading depending on the necessary changes

Mayor Williams asked if anyone from the audience would like to speak to this issue

Larry Martin Taylor Road resident

Mr. Martin stated that it is important to have the correct numbers in the document that is intended to last twenty years. He supports overall approval of the Parks Element

Mike Quilty moved to continue the Second Reading of An Ordinance Updating and Adopting the Central Point Comprehensive Plan Parks and Recreation Element (2018-2038) to July 19, 2018. Tanea Browning seconded. Roll call: Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Rob Hernandez, yes, and Mike Quilty, yes. Motion approved.

B. Resolution No. 1541, Approving the Temporary No Parking Zone on North 10th and North 3rd Streets for the 2018 Country Crossing Country Music Festival

Mr. Samitore presented two maps regarding parking and street closures for the Country Crossing Festival this year. We are expecting to have more traffic in Central Point in regards to parking and want to limit the amount of on road parking to use for pedestrian traffic. There will be "no event parking" signs for neighborhoods off of Gebhard Road because they had parking traffic from the event last year. We are working on a map of private property owners who will be providing parking and will have that available for event attendees. These additional lots will not be announced by the event organizers so the city will provide the maps in a variety of ways. Jackson County will be enforcing no parking restrictions in the Boes Subdivision and along Upton Road.

Rob Hernandez moved to approve Resolution No. 1541, Approving the Temporary No Parking Zone on North 10th and North 3rd Streets for the 2018 Country Crossing Country Music Festival. Mike Quilty seconded. Roll call: Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Rob Hernandez, yes, and Mike Quilty, yes. Motion approved.

C. Resolution No. 1542, Authorizing the City Manager and Finance Director to Execute a \$15,000 Dollar Donation to the Crater High School Practice Football Field/Javelin Area Upgrade Project

City Manager Chris Clayton explained that earlier this year the City was contacted about participating in the upgrade of Crater High School's practice football field/javelin area. After several meetings with the school district the city is comfortable with a donation in the amount of \$15,000. This will provide much needed additional youth sports activity/practice facilities. The City Attorney has

suggested that the city and school district enter into an inter-governmental agreement to cover the use of the shared facilities. By helping with this project the city is working on two of the strategic plan goals.

Tanea Browning moved to approve Resolution No. 1542, Authorizing the City Manager and Finance Director to Execute a \$15,000 Dollar Donation to the Crater High School Practice Football Field/Javelin Area Upgrade Project. Bruce Dingler seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

D. Resolution No. 1543, Approving Appointments and Adopting General Procedures for Fiscal Year 2018-2019

Finance Director Steven Weber presented an annual resolution regarding general procedures and appointing specific individuals or firms to represent the city in the capacity of City Attorney, City Auditor, City Engineer, Municipal Judge, and Insurance Agent of Record. The General Procedures establishes and regulates our procedures such as council expenses; accounting principles, outstanding checks, and capital acquisitions. The budgetary appropriations for the contracted services are included in the 2017-2019 City of Central Point Budget.

Mike Quilty moved to approve Resolution No. 1543, Approving Appointments and Adopting General Procedures for Fiscal Year 2018-2019. Rob Hernandez seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

E. Resolution No. 1544, Approving a Noise Variance Request by the Oregon Department of Transportation to Allow for Night Work to Construct a Second North Bound Off-Ramp at Exit 33

Mr. Samitore explained that ODOT is working on plans to construct a second North Bound off ramp for Exit 33. In order to prevent as much impact on traffic as possible they are asking permission to work at night. The only business that may have issue with this would be La Quinta Inn & Suites. The project is slated to begin this fall.

Rob Hernandez moved to approve Resolution No. 1544, Approving a Noise Variance Request by the Oregon Department of Transportation to Allow for Night Work to Construct a Second North Bound Off-Ramp at Exit 33. Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

VIII. BUSINESS

A. Discussion regarding Industrial Hemp

Mr. Clayton explained that this is an informational item only, the city has received a business license application for agricultural and industrial hemp consultant to be located in Central Point. Hemp is a legal substance and does not fall within the scope of the marijuana regulations in our code. Given the land use regulations imposed in our zoning code, hemp should not become a significant issue in the city limits. Any grower of hemp would need to consult with the ODA and comply with any applicable requirements under state law.

There was discussion if the city could even enforce laws restricting Hemp because it is not an illegal substance. There is a similar odor for hemp as with marijuana but it is less potent, and the plant is not used for medical or recreational uses.

B. Discussion regarding Upton Property Lease

Mr. Samitore explained that we have one proposal for the Upton Road property. They have also purchased the surrounding property and are proposing to grow hemp. Staff is recommending a three-year lease with two 2-year options to extend. They are interested in purchasing the property and would like to put that option in the agreement with a \$30,000 upfront payment to go toward the purchase price.

City Attorney Dreyer stated that the lease agreement should not have an automatic renewal option; it should come to the city for approval to extend just in case there are concerns with the type of agriculture. Staff is looking for direction before continuing with this option. The lease is not currently in our budget and would need to be added as an additional revenue source. The proposed revenue could be allocated for the potential new Parks and Public Works Operations Facility.

Mike Quilty moved to direct staff to prepare and negotiate a lease for Council consideration at a future meeting. Bruce Dingler seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

C. Discussion Regarding Snowy Butte Station Street Credits

Mr. Samitore stated that the city entered into three SDC agreements with Chris Galpin in 2005 and 2006 regarding Parks, Streets, and Storm Drains. He explained the various improvements that were done for the Snowy Butte Station area. There is a remaining credit balance. Based on Oregon Revised Statutes and the City Municipal Code, qualified public improvements expire within 10 years of an agreement. These credits should have expired in April of 2016.

There were 28 townhomes built in 2007 that qualified for the credits but were not used at the time of construction. The developer may have a right to a refund of \$100,828.00 for those unused credits.

The storm drain credits were determined to be a change of use and don't expire until 2023. However, 14 townhomes were constructed in 2017 which exceed the credit and staff will prepare a refund in the amount of \$5,800. The city will budget for payment of the unused Street and Storm Drain SDC Credits as part of a supplemental budget.

City Attorney Dreyer said she was unsure the city has the authority to refund the expired credits because of the timeline. She has a conflict of interest with this item because she also represents the LLC.

Council directed staff to check with an outside counsel to determine if we are required or able to issue a check for the remaining SDC Credits.

IX. MAYOR'S REPORT

Mayor Williams reported that he

- Attended the LOC and use training here in City Hall. He was disappointed in the direction the league wants the cities to go.
- Conducted two interviews for the City Council vacancy. He will be making a recommendation at the next meeting.
- He attended the Mayor's United meeting yesterday and has been working with SOREDI to get the local mayor's working together on projects around the valley.
- He attended a fair board meeting regarding the Red White and Boom. They were pleased with the Rodeo turnout this year, and our relationship remains strong.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that

- The offer on 466 Front Street fell through. We are still looking for a buyer and working with a Realtor.
- There was a vandalism incident last night to the newly planted pots in the downtown. The Police Department is doing the investigation.
- The City Recorder has the sponsor tickets for Red, White and Boom.
- Election Packets will be available for candidates to pick up on July 9, 2018 at 8:30 a.m.
- The League of Oregon Cities registration begins July 2nd, if Council members plan to attend let the City Recorder know.
- He will send out the interactive CX Fest parking map tomorrow. We are creating a list of parking lots that will be available during the event.
- The July Study Session will be with Rogue Disposal and the Community Center Financing options.
- He will be on vacation for two weeks starting July 2nd.
- ODOT is working with the city to help alleviate some of the traffic congestion over the I-5 Bridge which is happening between 4 – 6 p.m.

XI. COUNCIL REPORTS

Council Member Mike Quilty reported that

- He attended the Rogue Disposal meeting regarding the use of fuel from the PUD station
- He attended an Oregon Freight Advisory meeting in Portland last Friday
- He attended an MPO meeting regarding clean air in Jackson County and target cities

Council Member Tanea Browning reported that

- She had a productive meeting with Travel Medford looking at goals and objectives for the future, we are finding common areas of interest for future focus
- She finished up the planning meetings for LOC Conference and there is discussion about potentially adding a smaller conference that could rotate to smaller communities, more information will follow. It looks very promising that Southern Oregon will be the first location
- Bill Christie of the Grange Co Op retired from the Grand and the Chamber Board. He will be greatly missed. As someone said at his retirement lunch, "When you see Bill, you just know things are going to get better!" He was an incredible asset and I am sure we will see him again soon
- She attended the Memorial Day Celebration at Don Jones Park
- She attended the Rodeo Dinner and Rodeo on Saturday
- She attended the Medford Chamber Forum
- She attended a Travel Oregon meeting in Grants Pass where they were referring to the Red, White, and Boom as the Central Point 4th of July Event
- She attended an LOC Board meeting in North Bend, making sure our voice is heard when state wide issues are discussed
- She attended the LOC land use training here in City Hall
- Fire District 3 will hold a neighborhood meeting regarding a location on Scenic for a new fire station
- Greeters was at Bobbios this month and will be at 7 Oaks in July
- She attended the ribbon cutting for the Rec and Go program along with Central Point Parks Commission Member Jenny Horton.
- She attended an RVCOG meeting yesterday. They have a new grant writer, SOREDI has landed a 15 year tax abatement in Grants Pass for Dutch Bro's headquarters that will bring in jobs. The Regional Brownfield assessment project is going well and progressing nicely
- ODOT reported effective July 1, texting or distracted driving in general fines will go up to \$1,000. They are no longer issuing warnings

XII. DEPARTMENT REPORTS

Chief Allison reported that

- The person responsible for the vandalism downtown was apprehended by Jackson County Sheriff and was having a mental health issue. Between the Central Point Police officers and Central Point Parks Employees the plants were replanted and should be fine

- The August Study Session will be hosted by Central Point PD and the Canine Unit
- They are working with Community Works on a Victims Advocate Grant
- They have been busy working on the Freedom Festival and CX Fest

Parks and Public Works Director Matt Samitore reported that

- The traffic signal at Pine and 2nd Street is up and running They will be coordinating the timers once both signals are working
- Flower baskets should be hanging on Pine Street before the 4th of July Parade
- Paving of Pine Street will be done the last week of July

XIII. EXECUTIVE SESSION - None

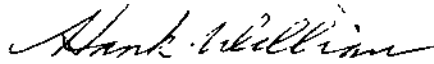
XIV. ADJOURNMENT

Mike Quilty moved to adjourn, Tanea Browning seconded, all said "aye" and the Council Meeting was adjourned at 8 24 p m

The foregoing minutes of the June 28, 2018, Council meeting were approved by the City Council at its meeting of July 19, 2018

Dated:

7/19/18


Mayor Hank Williams

ATTEST


City Recorder

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