

**CITY OF CENTRAL POINT
City Council Meeting Agenda
June 14, 2018**

**Central Point
City Hall
541-664-3321**

City Council

Mayor
Hank Williams

Ward I
Bruce Dingler

Ward II
Michael Quilty

Ward III
Brandon Thueson

Ward IV
Tanea Browning

At Large
Rob Hernandez

Administration
Chris Clayton, City
Manager
Deanna Casey, City
Recorder

**Community
Development**
Tom Humphrey,
Director

Finance
Steven Weber,
Director

Human Resources
Elizabeth Simas,
Director

**Parks and Public
Works**
Matt Samitore,
Director

Police
Kris Allison Chief

Next Res. 1538
Next Ord. 2045

I. REGULAR MEETING CALLED TO ORDER – 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. SPECIAL PRESENTATIONS – Disaster Preparedness

V. PUBLIC COMMENTS

Public comment is for non-agenda items. If you are here to make comments on a specific agenda item, you must speak at that time. Please limit your remarks to 3 minutes per individual, 5 minutes per group, with a maximum of 20 minutes per meeting being allotted for public comments. The council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. Complaints against specific City employees should be resolved through the City's Personnel Complaint procedure. The right to address the Council does not exempt the speaker from any potential liability for defamation.

VI. CONSENT AGENDA

These items are considered routine, and therefore, will not be allotted discussion time on the agenda; these items may be passed by the Council in one blanket motion; any Councilor may remove an item from the "Consent" agenda for discussion by requesting such action prior to consideration.

- Page 2 - 8 A. Approval of May 24, 2018 City Council Minutes
9 B. Approval of July Meeting Calendar

VII. ITEMS REMOVED FROM CONSENT AGENDA

VIII. ORDINANCES, AND RESOLUTIONS

- 11 - 58 A. Ordinance No. _____, An Ordinance Updating and Adopting the Central Point Comprehensive Plan Parks and Recreation Element (2018-2038)

- 60 - 62 B. Resolution No. _____, Certifying the Provision of Municipal Services by the City of Central Point, Oregon (Weber)
- 63 C. Resolution No. _____, Electing to Receive State Revenue Sharing Funds for the Fiscal Year July 1, 2018 through June 30, 2019 (Weber)
- 64 - 65 D. Resolution No. _____, to Levy Taxes for the Fiscal Year July 1, 2018 through June 30, 2019 (Weber)
- 67 - 79 E. Resolution No. _____, A Resolution to Annex 3.64 Acres located at 4618 and 4626 North Pacific Highway Identified on the Jackson County Assessor's Map as 37S 2W 03BD, Tax Lots 500 and 600, Applicant Paul Miller

IX. BUSINESS

- 81 A. Appointment to Planning Commission (Williams)
- 87 B. Planning Commission Report
- 89 - 90 C. Parks and Recreation Commission Report (Samitore)

X. MAYOR'S REPORT

XI. CITY MANAGER'S REPORT

XII. COUNCIL REPORTS

XIII. DEPARTMENT REPORTS

XIV. EXECUTIVE SESSION - ORS 192.660(2)(e) Real Property Transactions

The City Council may adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

XV. ADJOURNMENT

Consent Agenda

**CITY OF CENTRAL POINT
City Council Meeting Minutes
May 24, 2018**

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mayor: Hank Williams
Council Members: Bruce Dingler, Brandon Thueson, Tanea Browning, Rob Hernandez, and Mike Quilty were present.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Captain Dave Croft; Community Development Director Tom Humphrey; Finance Director Steve Weber, Lieutenant Brian Day and Tammy Ball were also present.

IV. SPECIAL PRESENTATIONS – Country Crossings Presentation

Two videos were presented about the music festival. Representative from Country Crossings, Ann Hopkins, spoke. There will be some changes this year for the festival. The boxcar stage will host new artists from Nashville. The VIP lounge will have a video screen. They will have an app providing security messages. Penninger Road will close to all vehicle traffic at 7 pm. The pedestrian bridge across Bear Creek is in the final approval process. There will be two entrances this year, the main gate and one at the pedestrian bridge. School District No. 6 will be providing parking at the local schools. There are ongoing discussions for more parking and finalizing traffic plans. Camping areas will be monitored by private security and Jackson County Sheriff's Department.

Vice President of Advertising for BiMart, Tim Flowerday, stated they are working with media partners to let people know of the changes this year. BiMart works with the communities and they want to be a better partner with Central Point.

Helen Funk from the Expo thanked everyone for pulling together on this event. It is going to be an exciting festival. She wants us to know that Country Crossings and Bi Mart give away thousands of dollars to our local community in donations.

V. PUBLIC COMMENTS

Keith Stone, Central Point Resident

Mr. Stone is trying to put together a multi-cultural event called the O'hana Festival, to celebrate families. This will be a free event, no alcohol, at Pfaff Park, September 15. It will also include local churches and a service project for Central Point. Festival ends with a Polynesian Show. It would include honoring veterans and first responders. He would like Central Point to spotlight the festival. He is approaching the council as he would like park fees to be waived. Money raised

would be donated to Parks and Recreation. He would also like a banner over the street announcing the Festival.

Mr. Stone was asked to provide the recorder with the information but no action was taken at this time.

VI. CONSENT AGENDA

A. Approval of April 26, 2018 City Council Minutes

Mike Quilty moved to approve the Consent Agenda. Rob Hernandez seconded. Roll Call: Hank Williams, yes; Bruce Dingler, yes; Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes.

VII. ITEMS REMOVED FROM CONSENT AGENDA -None

VIII. PUBLIC HEARINGS

A. Public Hearing – First reading of an Ordinance Updating and Adopting the Central Point Comprehensive Plan Parks and Recreation Element (2018-2038)

Community Development Director Tom Humphrey explained that the working draft was presented to Planning Department in April. In May the commission conducted a public hearing to take testimony. This is a twenty year plan, to service 2018-2038. It established goals and policies for managing and improving our City park system. This Element is intended to be a policy framework. Last updates were initiated in 1983. There are ten elements in the comprehensive plan. Parks element is a 20 years document which will update our needs. There are 122 acres in our park system with 73 acres open space. The Parks Master Plan determines we need to target 3.5 acres per 1000 residents. The 2038 projection shows a 27 acre deficit.

When land is brought into the urban growth boundary, staff will look for the best area for our park needs. Our goals will be:

1. Encourage meaningful public involvement.
2. Establish and maintain varied and inclusive suite of recreation programs to promote health and wellness.
3. Acquire and develop diversified system of parks and recreation amenities.
4. Develop a high quality system of multi-use trails, bike and pedestrian corridors.
5. Plan for efficient parks while protecting capital investment.
6. Develop comprehensive facilities plan in cooperation with surrounding cities/county and school district.

Mayor Williams opened the public hearing.

Larry Martin, 2673 Taylor Rd.

The Taylor Road Group has 135 acres in CP6A. Regional plan states 76 residential 4 commercial, 28 acres parks and open space. They have no

environmental problems. Mr. Martin is wondering if 20 percent will be required? They will be well beyond the 2.5 acres per 1000.

Mayor Williams closed the Public Hearing.

Council Member Hernandez stated that housing will not be affordable if we add more open space. He is okay with 2.5 acres, not 3.5. He doesn't believe that the residents use the parks as much as the element identifies. He does not want this to be mandated for 20 years. Adding more open space will cost the tax payers money.

Mr. Humphrey stated that the plan has been adapted from a 10 year program to a 20 year program. The master plan concludes that we need more open space but the details will need to be worked out.

City Manager Chris Clayton agreed that not everyone uses the parks, but in terms of investment and the social benefits of a great park system, this plan will give us a tool to help make decisions. City Attorney Sydnee Dryer states the language is not a mandate it is just a guiding document.

Council Member Brandon Thueson likes the goal, and states that it is one thing that drew him to Central Point. We also have a younger median age which will use the parks. He believes this is a good goal.

Brandon Thueson moved to a second reading an ordinance updating and adopting the Central Point Comprehensive Plan Parks and Recreation Element to a second reading. Tanea Browning seconded. Roll Call: Hank Williams, yes; Bruce Dinger, yes; Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes.

IV. ORDINANCES AND RESOLUTIONS

A. Resolution No. 1536, Approving the Proposed Lease Option Agreement for the Public Works Corporate Property and Directing the City Manager to Negotiate Amendments Thereto.

City Manager Chris Clayton stated that the City has been exploring options to relocate the Public Works Corporation yard to a more industrial area. Public Works Director Matt Samitore and Mr. Clayton had the opportunity to meet with the Jackson County Administrator and the new Airport Director regarding the lease of 5-6 acres near Bateman Drive near the airport. It can be leased below market value due to encumbrances. A previous potential leasee performed an environmental analysis, which will save the City \$70,000. We will need to go through the land use process. The purpose behind developing a lease agreement is so the city would have opportunity to do due diligence. Lease option agreement is \$6,000 which would allow 180 days for due diligence.

City Attorney Dreyer recommends longer amount of time. Before developing lease option we asked for a full lease option, which would be an annual cost of \$42,000 to start. City Manager Clayton states we have worked hard to get where we are

and this agreement allows us to get into the property without a large upfront cost. Improvements made on the site would be compensated if the airport needed to terminate the lease. This is a potential 50 year lease. The current Public Works lot could be a possible community center location.

Council Member Bruce Dingler asked how much time the airport would give us if they wanted the land back. Very unlikely that would happen as the only reason would be to extend a runway.

Brandon Thueson moved that we approve Resolution No 1536, approving the proposed lease option agreement for the public works corporate property and directing the city manager to negotiate amendments thereto. Mike Quilty seconded. Roll Call: Hank Williams, yes; Bruce Dingler, yes; Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes. Resolution 1536 Approved.

B. Resolution No. 1537, Accepting the Low Bid from Knife River Materials, Inc. for 2018 Pavement Management Work.

Parks and Public Works Director Matt Samitore explained the project located at Hamrick and Vilas Road. The city completed half of the paving in 2016. Only one bid was received for \$201,745. The project is schedule to be completed by end of June. Engineers estimated \$240,000.

Mike Quilty moved to approve Resolution No 1537, accepting the low bid from Knife River Materials, Inc. for 2018 Pavement Management Work. Rob Hernandez seconded. Roll Call: Hank Williams, yes; Bruce Dingler, yes; Rob Hernandez, yes; Brandon Thueson, yes; Mike Quilty, yes; Tanea Browning, yes. Resolution 1537 is approved.

X. BUSINESS

A. Planning Commission Report

Planning Director Humphrey reported that the Commission considered the Parks and Recreation Element and held a public hearing which brings the recently developed Parks Master Plan into the City's Comprehensive Plan. Staff answered questions raised at a previous meeting an some additional minor revisions were discussed.

XI. MAYOR'S REPORT

Mayor Williams reported that he attended:

- Two water commission meetings
- Study Session
- two DARE graduations
- Friends of the Fair dinner
- Fair Board meeting
- Tradco Meeting
- Central Point Chamber Greeters

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- He sent out an article about the Rogue Creamery having a new owner. He will send out a review he found online. They intend to keep local employees.
- The practice football field project will have a funding request coming in June.
- RH2 submitted survey and the elevation difference.
- Knife River will start in July on the Twin Creeks Crossing, to be complete by the end of the year.
- Creamery will move event to expo.
- There was a homeless issues article was in the paper. He thought the article made us look proactive.
- He will send out a video on the Transition Center. He will share an ad out of the Oregonian regarding where the Attorney General shared he thinks we are going with marijuana and his version of the Cole memorandum.
- Steve Weber has been preparing financial documents on Community Center.

XI. COUNCIL REPORTS

Council Member Mike Quilty reported that he attended:

- The Community Center Adhoc Committee meeting.
- The Study Session on Monday night.
- An LOC transportation committee meeting in Salem, will have transportation items to vote on.
- MPO meeting, talking about removing alternative measures from being NPO issue and placing on cities. We may have to find a way to fund the transit.

Council Member Brandon Thueson attended:

- The Jewitt D.A.R.E graduation
- The Study Session on Monday night.
- He had interaction with community members complimenting that our part of the greenway is clean and well kept.

Council Member Rob Hernandez attended:

- Jackson Co Fire budget meeting
- Friends of fair meeting
- Crater football meeting
- study session

Council Member Bruce Dingler attended the Study Session.

Council Member Tanea Browning reported that:

- Central Point Saturday Market is going well. Lots of veggies, well as many as seasonally possible with many artisan crafts.
- LOC meeting for small cities in Grants Pass
- Community center planning meeting
- Chief Horton was elected on the Board of Directors for the Oregon Fire Chiefs Association. FD3 and Medford Fire are working on an IGA for

automatic aid and emergency response. Stop the bleed program kits were distributed this last month. This is a national campaign to help provide tools and training for situations as they arise to stop bleeding and educate on the use of tourniquets.

- Attended Jewett and MRE DARE graduation.
- She attended the Study Session
- RVCOG meeting was filled with info on adult foster care in the state and some of the barriers they come across. OSHU nursing students presented on their findings. New website for providers will allow them to list their available beds, location, amenities..etc. Previously the listings had to be updated by the agency, now they will be able to report up to date availability, this is the first of its kind in the state. Josephine county food n friends price tag 1.75 million, only \$83,000 short. National recognition and award for lifelong housing.
- The City of Phoenix hired the City of Shady Coves City Manager.
- Received photos from community members about safety at crosswalks.
- Next greeters meeting will be at Bobbios.

XII. DEPARTMENT REPORTS

Community Development Director Tom Humphrey reported that:

- Next Tuesday he will be meeting with a representative of the LCD to talk about urban growth boundary amendment.
- Met with developer that is interested in developing White Hawk and is viewing it as a five year plan. Also interested in developing the vacant lot on the corner of Oak and 6th, as an 8 plex with a progressive design.

Finance Director Steve Weber reported that he hosted the Rogue Valley Finance Group. He received compliments on East Pine Street project. He also met with representatives from US Bank, and talked about fees and the proposed reduction. He has been working on the financing for the community center.

Captain Croft reported he attended three D.A.R.E. graduations. He recognized Corporal Jason Godley; Officer Robert Mannenbach; and Officer Peter Bilden for response to the bomb threat at Twin Creeks. Lieutenant Chadd Griffin did good job of perimeter check. The residents were allowed back in quickly and Oregon State Police assisted.

XIII. EXECUTIVE SESSION – ORS 192.660(2)(e)Real Property Transactions

Mike Quilty moved to adjourn to executive session under ORS 192.660(2)(e)Real Property Transactions. Brandon Thueson seconded. All said “aye” and the meeting was adjourned to executive session.

Council returned to regular session at 8:49 p.m. no action was taken.

XIV. ADJOURNMENT

Mike Quilty moved to adjourn, Tanea Browning seconded, all said “aye” and the Council Meeting was adjourned at 8:51 p.m.

The foregoing minutes of the May 24, 2018, Council meeting were approved by the City Council at its meeting of June 14, 2018.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder



City of Central Point
Staff Report to Council

ISSUE SUMMARY

MEETING DATE: June 14, 2018	STAFF MEMBER: Chris Clayton
SUBJECT: July Meeting Cancellation	DEPARTMENT: Administration
ACTION REQUIRED: <input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing <input type="checkbox"/> Ordinance 1 st Reading <input type="checkbox"/> Ordinance 2 nd Reading <input type="checkbox"/> Resolution <input type="checkbox"/> Information/Direction <input checked="" type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Other	RECOMMENDATION: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not applicable Comments:

BACKGROUND INFORMATION:

Due to staff vacations and special events in Central Point during the Month of July. We would like to recommend cancelling the July 12, 2018 Council meeting and moving the July 26, 2018 meeting up a week.

Recommended Meeting schedule for July:

- July 16, Study Session at 6:00 p.m.
- July 19, Council Meeting at 7:00 p.m.

RECOMMENDED MOTION:

Approve Consent Agenda as presented.

Ordinance

Parks Element



City of Central Point
Staff Report to Council

ISSUE SUMMARY

<p>MEETING DATE June 14, 2018</p> <p>SUBJECT: Second Reading to Consider an Ordinance to Update the Parks and Recreation Element of the Central Point Comprehensive Plan (File No. CPA-17005) (Applicant: City of Central Point)</p>	<p>STAFF MEMBERS: Tom Humphrey AICP, Community Development Director and Justin Gindlesperger, Community Planner II</p> <p>DEPARTMENT: Community Development</p>
<p>ACTION REQUIRED:</p> <p><input type="checkbox"/> Motion</p> <p><input type="checkbox"/> Public Hearing</p> <p><input type="checkbox"/> Ordinance 1st Reading</p> <p><input checked="" type="checkbox"/> Ordinance 2nd Reading</p> <p><input type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Information/Direction</p> <p><input type="checkbox"/> Consent Agenda Item</p> <p><input type="checkbox"/> Other</p>	<p>RECOMMENDATION:</p> <p><input checked="" type="checkbox"/> Approval</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> None Forwarded</p> <p><input type="checkbox"/> Not applicable</p> <p>Comments:</p>

BACKGROUND INFORMATION:

On May 1, 2018 the Planning Commission conducted a public hearing to take testimony and only one individual participated. The Parks *Master Plan* by contrast involved extensive public input in the form of stakeholder interviews, surveys and public meetings. The Parks Element is primarily incorporating the work done for the master plan into the City’s Comprehensive Plan. At the conclusion of the public hearing the Commission forwarded a favorable recommendation to the City Council. The Council conducted its public hearing on May 24th and unanimously voted to move this ordinance and the Parks Element to a second reading without any revisions.

The Parks Element is a twenty year plan (2018-2038) establishing goals and policies for managing and improving the City’s parks system. The Parks Element was last acknowledged in 1983 and at the time represented the planning period 1983-2003. The Parks and Recreation Element needed updating to account for population growth (subsequent to 2003 and anticipated to 2038), changes in demographics, and urban growth boundary expansions over the course of the next twenty year planning period (2018-2038). The updates to the Parks Element provide an analysis of the City’s current parks and recreation system (Map 1), how the community envisions the parks system in the future (Map5), and what challenges and opportunities the City faces in implementing the goals set forth in the Parks Element.

An early version of the working draft of the Parks Element was reviewed by the Citizen’s Advisory

Committee (CAC), with a favorable recommendation to the Planning Commission. The Parks Element was also reviewed by the Parks Commission who recommended City Council approval.

At the April 3rd Planning Commission meeting, the primary concern in considering the Parks Element pertained to the parkland needs assessment (Section 4.2.1). Specifically, the Commission raised questions about the basis for the level of service standard of providing core parks at 3.5 acres per 1,000 residents and the need to acquire and develop an additional 52 acres of core parklands by 2038.

The 3.5 acres per 1000 (residents) figure was arrived at from the research done for the City's Parks Master Plan, including state and national standards, public input and surveys. The figure is for core parks only and doesn't include trails and open space or special recreation facilities. The standard represents a target as necessary to provide the desired recreational opportunities for Central Point residents. It will also serve as the basis for parks acquisition.

Future parkland needs are determined by comparing the proposed level of service to the existing park system and the City's expected population growth. The proposed level of service standard for core parks is consistent with the City's overall performance of providing approximately 10 acres for every 1,000 residents of *total parklands* (i.e. core parks, open space and specialized recreation facilities) and is consistent with the national standard. The City's 1980 Parks and Recreation Element referred to use of the 10 acres per 1,000 residents standard as a reasonable objective to achieve all the City's future parks and recreation needs. Land Use Benchmarks in the Land Use Element tracks the City's use of land over time.

The City's current level of service for parks is just over 2 acres per 1000 residents for core parks only. Based on population projections for the next 20 years, the City will add roughly 4,400 new residents. If no new parkland is acquired, the level of service would drop to 1.28 acres per 1000 residents. Based on this assessment and an application of the level of service standard in the Parks Master Plan, the City would need to acquire 52 acres of parkland over the next 20 years. This is reflected in the Parks Element (Figure 4.2 Level of Service and Parkland Needs, 2018-2038).

Metric	Measurement			
Existing Level of Service (LOS) Standard	3.5 acres per 1,000 residents			
2018 Population	18,924 residents			
2038 Population Forecast	23,290 residents			
Parkland Acreage (Core Parks - City Only)	Total		Developed	
City-owned & maintained	39.24	acres	29.92	acres
Total	39.24	acres	29.92	acres
Level of Service	2018	2038	2018	2038
Effective Level of Service based on total acreage (acres/1,000 residents)	2.07	1.68	1.58	1.28
Net LOS to Standard (acres/1,000 residents)	(1.43)	(1.82)	(1.92)	(2.22)
Performance to Standard	59%	48%	45%	37%
Acreage surplus (deficit)	(26.99)	(42.27)	(36.31)	(51.60)

Source: Population data from PSU Center for Population Research

In addition to the planning context, parks and recreation facilities inventory and park and recreation

needs assessment, the text, goals, and policies of the Parks and Recreation Element have been modified and updated to reflect changes in policy since the last Park Element was adopted in 1983.

FINANCIAL ANALYSIS:

Financial impact to the City is limited to staff in-kind expense and professional service fees that have been budgeted in order to evaluate the current and proposed changes.

LEGAL ANALYSIS:

The primary issues to be considered and discussed at the meeting will be *master plan*-related as noted above, with specific attention being given to changes due to “Changing Conditions”.

1. The goals and policies in the Parks Element of the Comprehensive Plan create a framework that is necessary for the attainment of future parklands and maintenance of the entire parks system. The guidance provided by the Parks Element establishes a direction to ensure the long-term recreation needs of the community are met.

These actions are all evaluated in light of City and State Land Use Goals and Regulations.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Managed Growth and Infrastructure, Goal 3; Cooperate with developers to plan future needs for schools and parks. Recreation, Goal 1; Revise Parks and Recreation Master Plan.

STAFF RECOMMENDATION:

Consider the second reading of the proposed amendment to the Comprehensive Plan, Parks and Recreation Element (2018-2038), and 1) approve the ordinance; 2) approve the ordinance with revisions; 3) deny the ordinance.

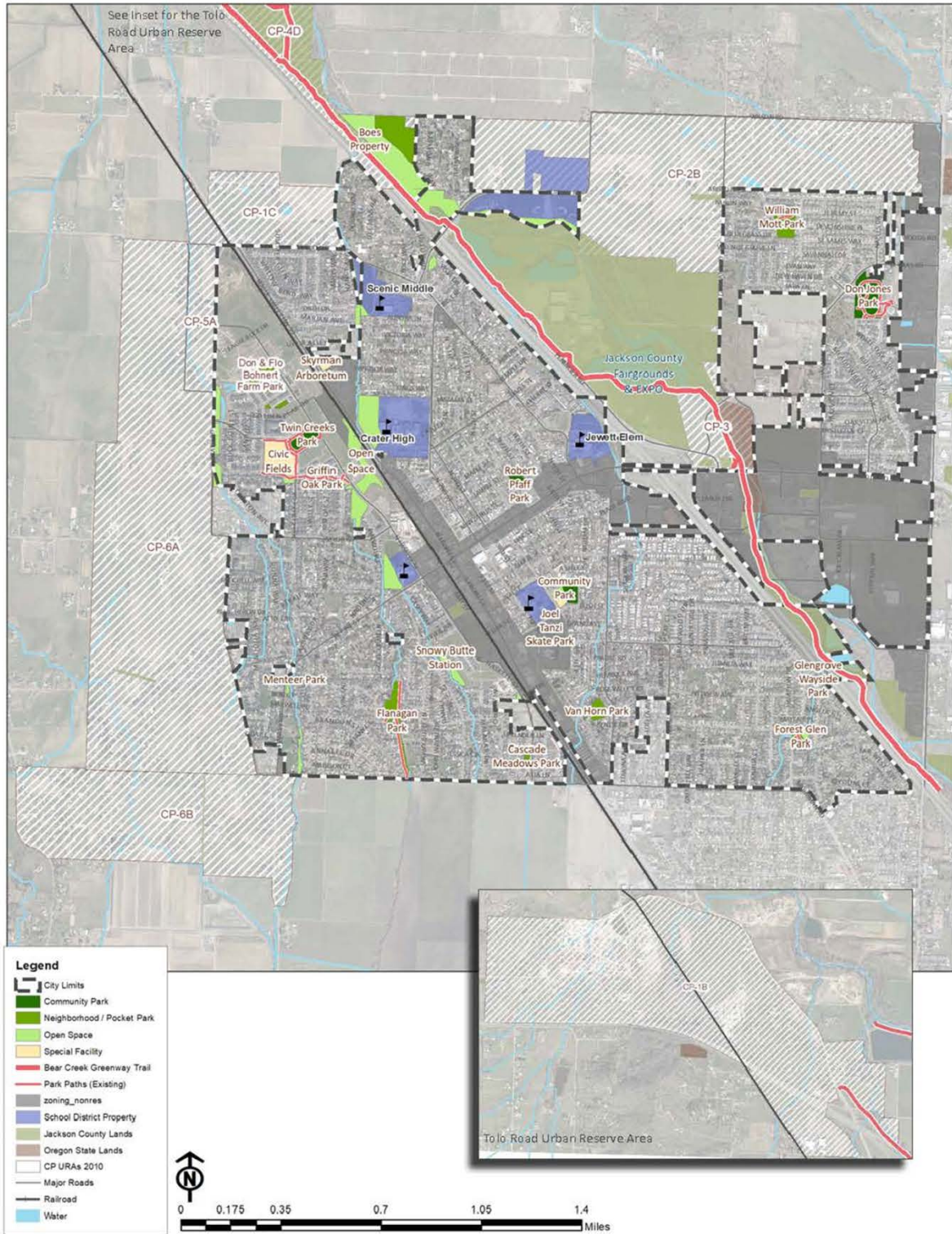
RECOMMENDED MOTION:

Approve Ordinance No. ____ An Ordinance Updating and Adopting the Central Point Comprehensive Plan Parks and Recreation Element (2018-2038).

ATTACHMENTS:

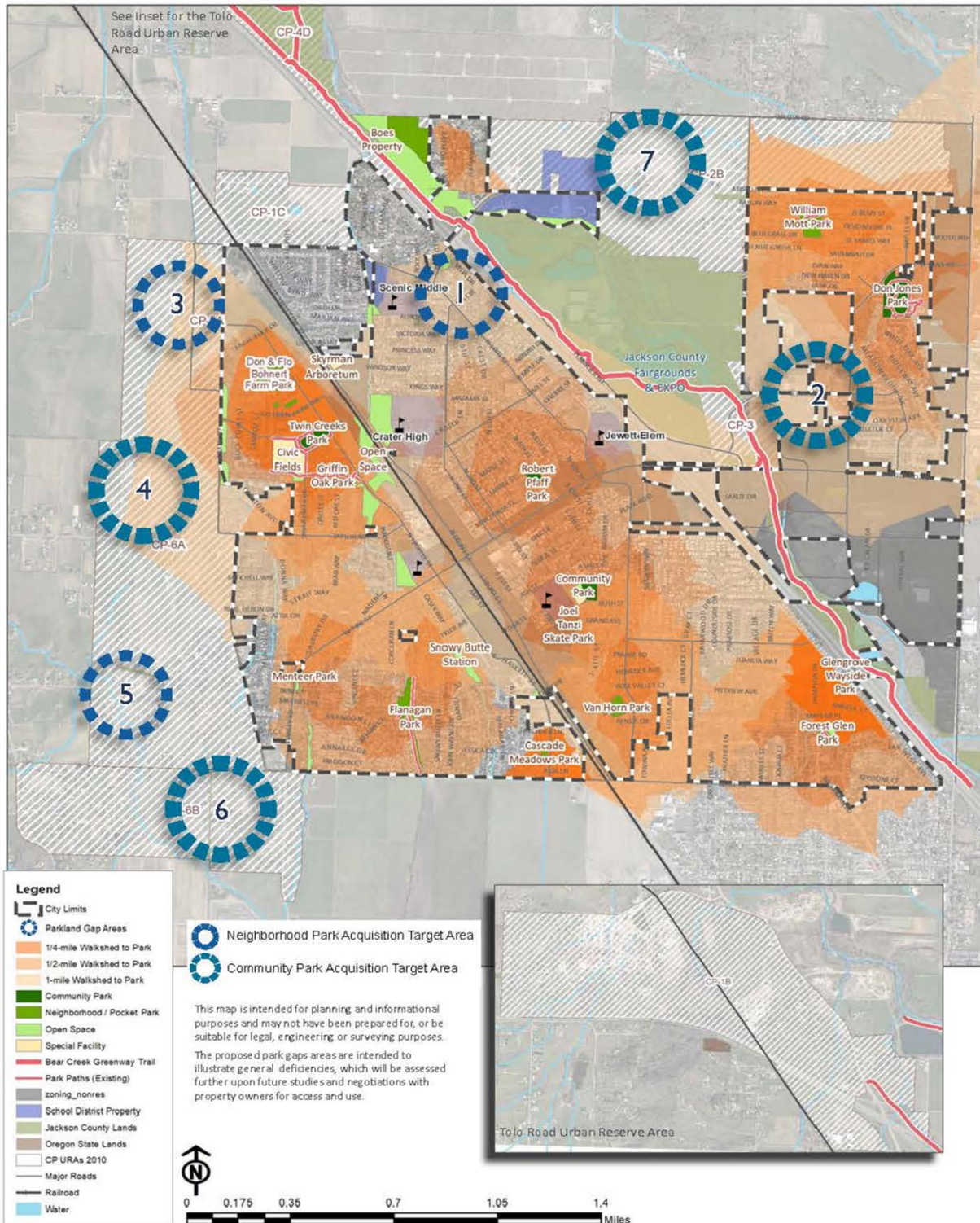
Attachment “A” – Ordinance No. ____ An Ordinance Updating and Adopting the Central Point Comprehensive Plan Parks and Recreation Element (2018-2038).

+



Map I: Existing Parks, Trails & Open Space





Map 5: Proposed Parkland Acquisition Target Areas



ORDINANCE NO. _____

AN ORDINANCE UPDATING AND ADOPTING THE CENTRAL POINT COMPREHENSIVE PLAN PARKS AND RECREATION ELEMENT (2018-2038)

Recitals:

- A. The City of Central Point (City) is authorized under Oregon Revised Statute (ORS) Chapter 197 to prepare, adopt and revise comprehensive plans and implementing ordinances consistent with the Statewide Land Use Planning Goals.
- B. The City has coordinated its planning efforts with the State in accordance with ORS 197.040(2)(e) and OAR 660-030-0060 to assure compliance with goals and compatibility with City and County Comprehensive Plans.
- C. Pursuant to authority granted by the City Charter and the ORS, the City has determined to update its Parks and Recreation Element which was originally adopted in 1983.
- D. Pursuant to the requirements set forth in CPMC Chapter 17.10.100 Amendments – Purpose and Chapter 17.96.010, Procedure, the City has initiated the amendments and conducted the following duly advertised public hearings to consider the proposed amendments:
 - a) Planning Commission hearing on May 1, 2018
 - b) City Council hearing on May 24, 2018.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

Section 1. Based upon all the information received, the City Council adopts the Staff Reports, Findings of Fact and evidence which are incorporated herein by reference; determines that changing community conditions, needs and desires justify the amendments and hereby adopts the changes entirely.

Section 2. The City Comprehensive Plan Parks and Recreation Element is hereby updated and adopted as set forth in Exhibit A –Comprehensive Plan Parks and Recreation Element, 2018-2038 which is attached hereto and by this reference incorporated herein.

Section 3. The City Manager is directed to conduct post acknowledgement procedures defined in ORS 197.610 et seq. upon adoption of the Parks and Recreation Element.

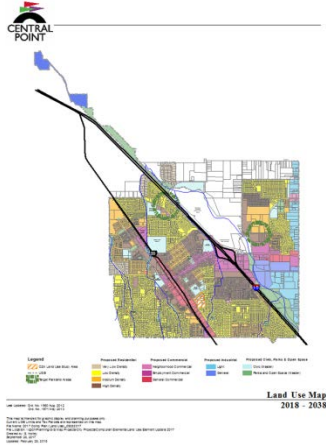
Passed by the Council and signed by me in authentication of its passage this ____ day of _____, 2018.

Mayor Hank Williams

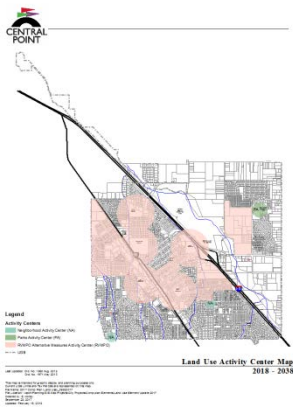
ATTEST:

City Recorder

PARKS & RECREATION ELEMENT 2018-2038



City of Central Point Comprehensive Plan



Working Draft

May 24, 2018
City Council Meeting

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1. Introduction and Summary

The Parks Element (Parks Element) was prepared in collaboration with city residents, the Parks and Recreation Commission, the Planning Commission, and the City Council. The Parks Element inventories and evaluates existing parks and recreation areas, assesses the needs for acquisition, site development and operations, and sets goals and policies necessary to achieve the community’s parks and recreation long-term objectives. The Parks Element is a twenty-year (2018-2038) plan for managing and enhancing the City’s parks, trails and recreation services, including goals and policies necessary for the attainment of high-quality recreation opportunities to benefit residents of Central Point.

The City of Central Point’s park system currently contains approximately 122 acres of developed and undeveloped park and open space lands distributed among 31 parks, special facilities and open space areas. This system of parks supports a range of active and passive recreation experiences, including a skate park and access to approximately 4.9 miles of trails within its parks and along the Bear Creek Greenway. As part of its recreation services the City also offers a variety of general recreational and educational programs, which vary from cultural arts to fitness, education and outdoor recreation. The majority of the City’s current recreation programming focuses on the City’s youth.

1.1. Community Engagement

Community engagement and feedback played an important role in establishing a clear planning framework that reflects current community priorities. Throughout this planning process, the public provided information and expressed opinions about the needs and priorities for parks, trails and recreation facilities, including recreational programs in Central Point. A variety of public outreach methods were used; including community surveys, community meetings, stakeholder discussions, online engagement and emails, and Parks and Recreation Commission sessions. Feedback from the community outreach efforts played a crucial role in updating policies and prioritizing capital investments.

The City’s residents are generally satisfied with the parks, trails and recreation opportunities in the City. Most residents care deeply about the future of the City’s parks, recreation and trail system and appreciate the opportunity to offer feedback in the development of the Parks Element, including a strong interest in additional or expanded services and facilities. Specific recommendations are included in the Needs

Assessment chapter and the results from surveys, meeting notes and major findings are included in the Parks and Recreation Master Plan, a ten year parks and recreation development program.

1.2. Strategic Objectives

Preparation of the Parks Element is based on six strategic objectives intended to guide City decision-making necessary to ensure that the City's parks and recreation system meets the long-term needs of the community. These strategic objectives are:

1. **Community Engagement and Communication:** Encourage meaningful public involvement in park and recreation;
2. **Recreation Programming:** Establish and maintain a varied and inclusive suite of recreation programs that accommodate a spectrum of ages, interests and abilities and promote the health and wellness of the community;
3. **Parks & Open Space:** Acquire and develop a high-quality, diversified system of parks, recreation amenities and open spaces that provide equitable access to all residents;
4. **Trails & Pathways:** Develop a high-quality system of multi-use trails and bicycle and pedestrian corridors that connects to regional trails and provides access to public facilities, neighborhoods and businesses;
5. **Design, Development & Management:** Plan for a parks system that is efficient to maintain and operate, while protecting capital investment; and
6. **Facilities Development Plan:** Maintain and implement the Parks and Recreation Master Plan, a ten year parks and recreation development program.

1.3. Service Standards

A parks standard of 10 acres per 1,000 population is a common standard used by many cities. This standard includes all elements of a parks system from active core parks to open space and trails systems. The City's 1980 Parks and Recreation Element referred to use of this standard¹ as a reasonable objective

¹ City of Central Point 1983 Parks and Recreation Element, p. VII-13

to achieve all the City's future parks and recreation needs. Currently, the City's ratio is 7.2 acres per 1,000 population.

For the current planning period (2018-2038) the Parks and Recreation Department follows a set of service standards in order to provide quality recreational opportunities and to achieve community parks and recreation goals. The standards are applied to the three (3) main components of the Parks and Recreation system:

- **Community, Neighborhood & Pocket Parks:** The City classifies three (3) types of parks (Core Parks); community parks, neighborhood parks, and pocket parks. To emphasize the importance of the need for Core Parks within its park system the City uses an acreage standard of 3.5 acres per 1,000 people for its Core Parks. The City currently provides Core Parks at a rate of 2.07 acres per 1,000 people.
- **Open Space & Trails:** In addition to its Core Parks the City provides approximately 73 acres of open space within the UGB. The Parks Element does not include a numeric standard for open space areas and the acreage of open space is not included in the acreage standard for Core Parks. Open Space areas protect sensitive natural areas through existing regulations and provide recreation, including trail corridors as a secondary objective. The area protected along Bear Creek accounts for all of the City's open space acreage and provides a corridor for the Bear Creek Greenway multi-use path.

Acquisitions of open space focus on properties necessary to fill crucial connections in the greenway and trail system. Similarly, trail acquisition and development priorities are designed to provide a comprehensive pedestrian and bicycle system, connecting neighborhoods to commercial areas and other key destinations, rather than toward meeting a population-based mileage standard. As a benchmark the City currently provides open space and trails at an approximate rate of 4.12 acres per 1,000 people.

- **Specialized Recreation Facilities:** The Parks Element does not include a numeric standard for special use facilities. Special use recreation facilities are, by their nature, unique and do

not translate well to a population based numeric standard. Special use facilities within the City include the Joel Tanzi Skate Park, S kyrman Arboretum and Civic Field.

1.4. Future Improvements

The Parks Element includes a detailed needs assessment identifying the City's parks and recreation needs throughout the twenty year planning period. Within the Parks Element the locations and types of existing facilities, land use classifications, and other factors necessary to identify gaps in the parks system are identified. Understanding the known gaps in the park system will provide a foundation for the continued strategic planning ensuring that tomorrow's residents have convenient access to a system of parks and trails to stay healthy and active.

The City of Central Point is anticipated to add approximately 5,580 additional residents by the year 2038². Serving existing and future residents will require improvements to, and expansion of, the City's park, trail and recreation system. The implementation strategy includes acquisitions of additional parkland, development and improvement of existing facilities and funding and investment options.

- **Parks and Recreation Master Plan.** The application of the goals in the Parks Element is detailed by the Parks and Recreation Master Plan with specific actions in order to ensure existing parks provide desired recreational amenities and opportunities. The Master Plan is a 10-year guide that includes investments for development and improvement of core parks. For example, the proposed development of Community Park near Central Point Elementary in the south-central portion of the City will expand recreational resources for the community. The Master Plan also includes smaller improvements throughout the parks system to enhance accessibility, safety and usability.
- **Capital Improvement Plan.** Investments in the acquisition, development and renovation of the park system are prioritized in the City's Parks and Recreation Capital Improvement Plan (CIP). The CIP lists all parks and facilities projects considered for the next 20 years, with an estimated need for approximately \$16.5 million for future improvements.

² Based on Portland State University's Interpolation Table for 2038 with the 2017 Certified Population as the base year.

The City does not have a multi-purpose community recreation center, and the number and types of activities the Department can offer in its current facilities are limited by a lack of capacity. Given the interest in establishing a community recreation center, it is recommended to continue the review of funding alternatives, as well as updating the modeling of user demand and analyzing options for community center facility development and operations revenues and costs.

New investments in parks and recreation will be necessary over the next twenty years to meet the growing needs of the community, support youth development, provide options for residents to lead healthy, active lives, and foster greater social and community connections.

2. Planning Context

Although the Parks Element represents the community's interests and needs for park and recreational facilities, trails and programming, there are numerous other documents that were used and referred to in preparation of the Parks Element. To appreciate the thoroughness of the Parks Element, it is necessary to acknowledge these collaborating documents.

As previously noted, current community interests in the City's parks and recreation programming surfaced through a series of public outreach efforts that included mail and online surveys, open house meetings, stakeholder meetings, online engagement, website content and Parks and Recreation Commission meetings. An assessment of the park inventory became the basis for determining the City's current level of performance (2.07 acres per 1,000 people). An overarching needs analysis was conducted for recreation programs and facilities, parks and trails to assess current demands and project future demand accounting for population growth.

Past Central Point community plans and other relevant documents were reviewed for policy direction and goals as they pertain to the provision and planning for parks, trails and recreation opportunities in Central Point. The development of each involved public input and adoption by their respective responsible legislative body.

2.1. Central Point Forward, A City Wide Strategic Plan

The City maintains a strategic plan, the purpose of which is to envision a preferred future for the City and to “...formulate a way to make this future happen through community teamwork and actions. It is a document that records what people think – the blueprint for positive change that defines the vision, goals and outcomes that must occur to realize the future.”³ The community’s mission, vision and values as set forth in the Strategic Plan serve as the foundation of the Comprehensive Plan, including this Parks Element. The guidance from the Strategic Plan that is carried forward in the Parks Element is to provide high quality facilities that attract users and provide high quality, age appropriate programs that benefit all residents.

2.1.1. City Mission Statement

The City’s mission statement reads as follows:

It is the mission of the City of Central Point to build and maintain a highly livable community by working in harmony and being a catalyst for partnership with all the members of the community, public and private.

2.1.2. City Statement of Values

The Strategic Plan contains a set of five values as follows:

- **Growth:** *We value planned growth that will retain our small town atmosphere.*
- **Public Safety:** *We value a professional service oriented public safety policy that promotes a sense of safety and security in our city.*
- **Transportation:** *We value a system of transportation and infrastructure that is modern, efficient and sensitive to the environment.*
- **Community:** *We value a clean and attractive city with parks, open space and recreational opportunities.*
- **Service:** *Provide highest level of service possible in the most efficient and responsible manner.*

³ City of Central Point Strategic Plan, pp 3, May 24, 2007, Resolution No. 1143

These citywide value statements provide a foundation for the policies and recommendations within the Parks Element.

2.2. Central Point Comprehensive Plan

The Central Point Comprehensive Plan is the guiding policy document for land use and growth-related planning for the City. The Comprehensive Plan consists of ten mandatory elements, one of which is the Parks Element. The Parks Element relies heavily on the Population Element, Land Use Element, Transportation Element, and Regional Plan Element to identify the communities changing demographics, future population growth, and the physical direction of future growth.

2.2.1. The Regional Plan Element

The City’s Comprehensive Plan elements must be consistent with the Regional Plan Element⁴ adopted in 2012, which addresses the long-term urbanization needs (2060).

The City’s Regional Plan Element includes eight (8) urban reserve areas totaling 1,721 gross acres set aside for future development⁵. The Regional Plan provides a general distribution of land uses for each URA. Prior to an amendment to include a URA, or any part of a URA, into the UGB, a conceptual land use plan (Concept Plan) must be completed demonstrating that the proposal is consistent with the land use distribution⁶ for each URA. The Concept Plans, when approved become part of the City’s Regional Plan.

Figure 2.2. Summary Acreage by Urban Reserve Area

Urban Reserve Area	Reasonably Developable Acreage	Acreage as Parks/Open Space	Percentage of Acreage as Parks/Open Space
CP-1B	441	0	0%
CP-1C	60	0	0%
CP-2B	282	17	6%
CP-3	27	16	58%

⁴ Regional Plan Element, City of Central Point Comprehensive Plan, Ordinance No. 1964, August 9, 2012.

⁵ City of Central Point Regional Plan Element, Section 3.3 Urban Reserve Areas and Land Uses

⁶ City of Central Point Regional Plan Element, Section 4.1.8 Conceptual Land Use Plans

CP-4D	52	51	99%
CP-5	19	2	9%
CP-6A	386	77	20%
CP-6B	162	0	0%
Total	1,492	163	

At such time as lands are included in the City’s Urban Growth Boundary (UGB), the Concept Plans are further refined and the dedication of parkland must be consistent with the needs for future parkland as shown in the acknowledged Concept Plans⁷, including the Parks Element, the Land Use Element and the Regional Plan. The Parks Element establishes an inventory of parkland needs for future growth. The amount of needed parkland is then used by the Land Use Element to further refine the geographic distribution of land uses provided in the Regional Plan’s Concept Plans.

2.2.2. Transportation System Plan

The Transportation System Plan (TSP) provides specific information regarding transportation needs to guide future transportation investment across the City for vehicular, rail, transit, bicycle and pedestrian travel modes. A component of the TSP is the Bicycle and Pedestrian System. The goal of the Bicycle and Pedestrian System is to develop more diverse transportation options that are safe and convenient travel. The TSP also maps specific priority improvements for bicycle and pedestrian facilities to enhance connectivity throughout the City, including to parks and recreation sites.

The focus of the bicycle system is on the use of the bicycle as a means of transportation, with the recreational use of bicycles a secondary consideration⁸. A systematic approach to filling gaps in sidewalks will provide a safe pedestrian system, with primary focus on connection to schools and transit stops.

The Transportation Planning Rule requires that a local government ensure that any plan amendments, including comprehensive plan elements, would not affect an existing or planned transportation facility⁹. While improvements will enhance connectivity to parks and/or recreation sites, the Parks Element does not include proposed development on specific parcels and would not have an effect on the transportation system.

⁷ City of Central Point Regional Plan Element, Performance Indicators Section 4.1.21 “Park Land.”

⁸ City of Central Point, Transportation System Plan, pp 84, December 8, 2008, Ordinance No. 1922.

⁹ OAR 660-012-0060(1)

2.2.3. Central Point Parks and Recreation Master Plan

The Central Point Parks and Recreation Master Plan¹⁰ (Parks Master Plan) is an adjunct document to the Parks Element, the purpose of which is to outline the goals, community needs, and implementation strategies to be achieved within a ten year program period. The Parks Master Plan outlines capital improvement, and lists and prioritizes projects across the city. Major recommendations include the acquisition of additional parkland, development of a swimming pool, development of a community center and the development of additional walking and bicycle paths throughout the city.

Parks and Recreation Department Mission Statement

The Parks and Recreation Department mission is to “...*provide safe, high quality parks, open space and recreational facilities that encourage residents and visitors to live, invest and play in the community, and develop recreation programs that promote memorable experiences in people’s lives.*”

2.3. Statewide Planning Goal 8 – Recreational Needs

Statewide Planning Goal 8 requires that communities plan for “*The requirements for meeting such needs, now and in the future, shall be planned for by governmental agencies having responsibility for recreation areas, facilities and opportunities: (1) in coordination with private enterprise; (2) in appropriate proportions; and (3) in such quantity, quality and locations as is consistent with the availability of the resources to meet such requirements. State and federal agency recreation plans shall be coordinated with local and regional recreational needs and plans.*”¹¹.

The City of Central Point has addressed these requirements in the Parks Element. City residents are proud of Central Point for its small town character and for what has been accomplished in the park system with modest resources, but they are also interested in certain facility improvements. This Plan documents those desires and provides a framework for addressing capital development and funding in the near-term.

¹⁰ City of Central Point, Parks and Recreation Master Plan, March 23, 2017, Ordinance No. 2035.

¹¹ OAR 660-015-0000(8)

2.4. Jackson County Comprehensive Plan

The Recreation Element of the Jackson County Comprehensive Plan¹² includes the continuation of the Bear Creek Greenway program, some of the objectives of which include cooperation with affected public agencies and other land owners in planning an interconnecting trail system between the county's population centers, evaluating future recreation needs within urban growth boundaries in cooperation with the incorporated cities, and continuing to offer technical assistance to the cities. The Parks Element reflects the goals and policies of the County's Recreation Element to further access to the Bear Creek Greenway in order to expand its use for non-motorized transportation and pedestrians.

2.5. Oregon Trails 2016: A Vision for the Future

The Statewide Trails Plan is a ten-year plan (2016-2025) completed by the Oregon Parks in order to maintain the state's eligibility to participate in the Recreational Trails Program (RTP). The intent of the plan is to provide information to assist recreation planners and land managers with trail planning, including All-Terrain Vehicle, snowmobile, non-motorized, water trail and Scenic Waterways planning components. The plan segments the state into planning regions and identifies the southwest region to include Coos, Curry, Josephine, Jackson and Douglas Counties. With regard to non-motorized trail needs, the plan stresses the need for trail connectivity in the region including making trail connections within urban areas, providing connections between existing trails and providing connections to parks, open spaces and other natural areas outside of urban areas.

3. Parks and Recreation Facilities Inventory

3.1. Park Classifications

Parkland is classified to assist in planning for the community's recreational needs. The Central Point park system is composed of a hierarchy of various park types, each offering recreation and/or natural area opportunities. Separately, each park type may serve only one function, but collectively the system will serve the full range of community needs. Classifying parkland by function allows the City to evaluate its needs and plan for an efficient, cost effective and usable park system that minimizes conflicts between park users and adjacent uses.

¹² Recreation Element, Jackson County Comprehensive Plan, Ordinance No. 2007-4, September 16, 2007.

The Parks Element categorizes the City's parkland into five (5) classifications based on characteristics addressing the intended size and use of each park type. The classifications include the three (3) types of core parks; community parks, neighborhood parks, and pocket parks, along with Open Space Lands, Special Use Areas and Trails.

3.1.1. Community Parks

Community parks are large sites developed for organized play, contain a wide array of facilities and appeal to a diverse group of users. Community parks are generally 10 to 40 acres in size and serve residents within a 2-mile drive, walk or bike ride from the site. In areas without neighborhood parks, community parks can also serve as local neighborhood parks. Don Jones Park is an example of a community park.

In general, community park facilities are designed for organized or intensive recreational activities and sports, although passive components such as pathways, picnic areas and natural areas are highly encouraged and complementary to active use facilities. Developed community parks typically include amenities such as sport courts (basketball, tennis), covered activity areas, soccer and/or baseball fields and bike and pedestrian trails. Since community parks serve a larger geographic area and offer more facilities than neighborhood parks, parking and restroom facilities should be provided. Often community parks contain specialized facilities such as boat launches, river front, historic structures or access to other significant natural landscape features.

3.1.2. Neighborhood Parks

Neighborhood parks are small parks designed for unstructured, non-organized play and limited active and passive recreation. Neighborhood parks generally are considered the basic unit of traditional park systems and range from 0.25-5 acres in size, depending on a variety of factors including neighborhood need, physical location and opportunity. Neighborhood parks are intended to serve residential areas within close proximity (up to ½-mile walking or biking distance) of the park and should be geographically distributed throughout the City. Since access to neighborhood parks is mostly pedestrian, they should be located along road frontages to improve visual access and provide sidewalks or other safe pedestrian access. To accommodate a typically desired amount of recreational amenities and open areas a minimum size of 1.5 acres is recommended.

Developed neighborhood parks typically include amenities such as pedestrian paths, picnic tables and benches; play equipment, a multi-use open field for informal play, sport courts or multi-purpose paved areas and landscaping. Restrooms are typically not provided due to high construction and maintenance costs. When neighborhood parks contain amenities that result in longer visits, such as tennis courts and picnic shelters, restrooms could be an asset to provide services that are conducive to extended playing times. Depending on the size and function of a neighborhood park parking is usually not provided; however, on-street, ADA-accessible parking stall(s) may be beneficial.

3.1.3. Pocket Parks

Pocket parks are small parks that provide limited opportunities for active play and passive recreation. They are generally less than 0.5 acres in size and provide modest recreational amenity to residents within a ¼-mile walking distance. Due to their small size, pocket parks are discouraged and the Parks Element recommends against pursuing additional pocket parks due to the higher maintenance costs and lower recreational value. The existing pocket parks have limited to no opportunity for expansion.

3.1.4. Open Space Lands

Open spaces are undeveloped lands primarily left in a natural state with recreation use as a minor objective. These lands are usually owned or managed by a governmental agency, which may or may not accommodate public access. Open space lands protect sensitive natural areas, and can include wildlife habitats, stream and creek corridors, or unique and/or endangered plant species. The Land Use Element identifies the areas protected along Bear Creek as open space lands that also accommodate the Bear Creek Greenway trail corridor.

No standards currently exist or are proposed for open space lands. Potential acquisition of open space land is typically evaluated for its significant merits beyond outdoor recreation value, with an emphasis on preservation of unique natural features.

3.1.5. Special Use Facilities

Special use facilities include single-purpose recreational areas or stand-alone sites designed to support a specific, specialized use. This classification includes stand-alone sport field complexes, arenas, community centers, community gardens or sites occupied by buildings.

3.1.6. Trails

Trails are non-motorized recreation and transportation corridors generally separated from roadways. Trails can be developed to accommodate a single use or shared uses, such as pedestrians and bicyclists. Recreation trail alignments aim to emphasize a strong relationship with the natural environment and may not provide the most direct route from a practical transportation viewpoint. Trails may be developed in conjunction with various recreational activities, such as jogging, cycling and nature observation.

Trails should be sufficiently wide enough to accommodate the intended type of trail user(s), preserve the features through which the trail is traversing and buffer adjacent land use activities. Trails are classified by use type and function, including regional trails, park trails, community trails and bike routes. Trail should be developed based on the trail standards in the Parks Master Plan¹⁰.

3.2. Facility Inventory

The City’s Park and Open Space Inventory identifies the City’s recreational assets. The City owns and maintains approximately 122 acres of developed and undeveloped park and open space lands.

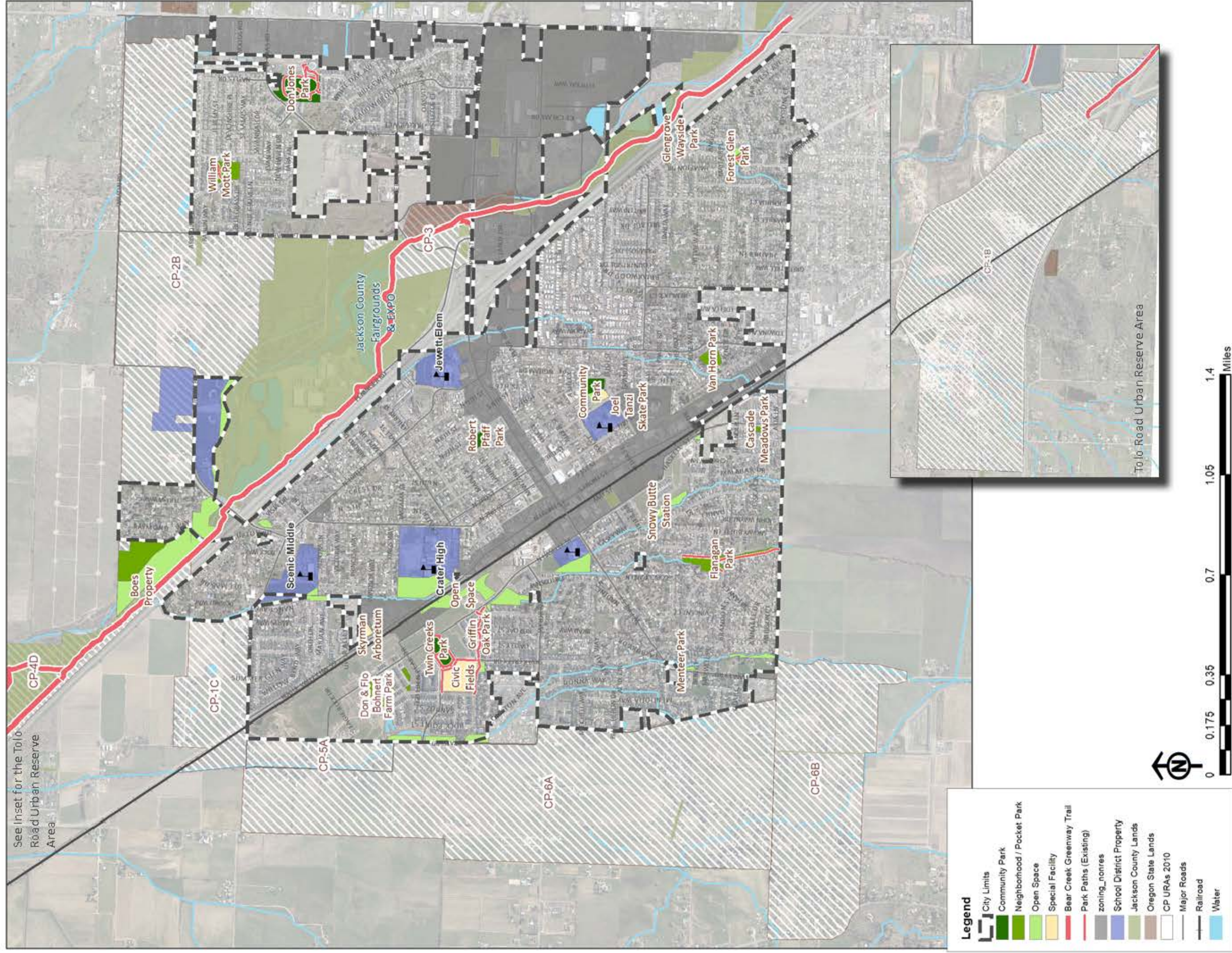
Additionally, the City Hall houses the library and indoor spaces for recreation programs and activities.

Figure 3.2. Existing Inventory: Park & Open Space Lands by Type

Community Park Name	Status	Acreage
Community Park	Developed	2.05
Don Jones Park	Developed	8.60
Robert Pfaff Park	Developed	1.48
Twin Creeks Park	Developed	3.21
Total Community Park Acreage		15.34
Neighborhood Park Name	Status	Acreage

Boes property	Undeveloped	9.32
Flanagan Park	Developed	5.34
Forest Glen Park	Developed	1.90
Griffin Oak Park	Developed	0.79
Van Horn Park	Developed	2.04
William Mott Park	Developed	3.58
Total Neighborhood Park Acreage		22.97
Pocket Park Name	Status	Acreage
Cascade Meadows Park	Developed	0.23
Glengrove Wayside Park	Developed	0.24
Menteer Park	Developed	0.46
Total Pocket Park Acreage		0.93
Special Facility Use Park Name	Status	Acreage
Civic Field	Developed	7.26
Joel Tanzi Skate Park	Developed	0.59
Skyrman Arboretum	Developed	1.77
Total Special Facility Acreage		9.62
Open Space / Natural Area	Status	Acreage
Open Space (all combined)	Undeveloped	72.87
Total Open Space Acreage		72.87
Total Park System Acreage		121.73

The following map shows the location of existing parks, and trails and open spaces within the City (see Map 1). [A detailed description of each park is included in the Parks Master Plan.](#)



Map I: Existing Parks, Trails & Open Space



3.3. OTHER RECREATION PROVIDERS

Although the City of Central Point is the major provider of parks, open space and recreation opportunities within the Central Point planning area, other providers also contribute recreation opportunities. Several other parks, recreation and open space areas are located within close proximity to Central Point and provide city residents opportunities for a wider array of outdoor activities. Providers of these facilities include the following.

3.3.1. Jackson County

Jackson County has ten parks with facilities that include a multi-use sports park, RV parks, campgrounds, cabin rentals, meeting space and facility rentals, picnic areas, gardens, boat launches, boat rentals, fishing platforms, swimming areas, a water slide, trails and playgrounds. Jackson County's Expo Park is home to the Jackson County Fair and includes the Bob and Phyllis Mace Watchable Wildlife Memorial Center and the Seven Feathers Event Center. The fairgrounds are used 365 day a year by community groups, private promoters, and organizations that plan special events and private functions. Facilities include the 57,600 sf Isola Memorial Arena, the 7,381 sf Padgham Pavilion, the covered Olsrud Arena, along with livestock barns, horse stalls, a sale pavilion and lawn areas. Overnight RV parking for large recreational vehicles is complete.

3.3.2. Medford

The City of Medford, contiguous on the south and east edge of Central Point, is Southern Oregon's largest provider of recreation services. The City currently provides over 2,500 acres of public parkland and recreation facilities distributed among 36 park sites and numerous open space parcels. This system of parks supports a range of active and passive recreation experiences. Medford's Parks and Recreation Department is responsible for the maintenance and programming of the U.S. Cellular Community Park and the Santo Community Center providing over 300 programs, services and events each year.

3.3.3. Phoenix

The City of Phoenix, located approximately six miles south of Central Point, has 35 acres of park land. Facilities at their three parks include playgrounds, a softball field, concession stand, picnic area, community garden, nature paths and wetland observation platforms. Colver Road Park and City Hall Park have localized service areas, which would not likely attract Central Point residents. However, the 24-acre Blue Heron Park is connected to Central Point via the Bear Creek Greenway.

3.3.4. Talent

The City of Talent, located approximately nine miles south of Central Point, manages 19 acres as parks and recreation facilities. The facilities for their eight parks include playgrounds, sports fields, picnic areas and shelters and trails. The Downtown Park has a multi-use facility for skateboarders, in-line skaters and BMX bikers that may attract Central Point users. Also, Lyn Newbry Park is connected to Central Point via the Bear Creek Greenway.

3.3.5. Oregon State Parks

Seven state parks and recreation sites are located in the Central Point vicinity. These include day-use sites, waysides, campgrounds, scenic viewpoints, and state heritage sites. These diverse sites provide recreational opportunities for picnicking, fishing, boating, swimming, bicycling, hiking, bird and wildlife watching and cultural and environmental interpretation. Touvelle State Recreation Site, 8 miles north of Central Point, provides water-based recreation opportunities on the Rogue River. Touvelle is a popular site for picnicking, boating, swimming and fishing. Next to the park, Denman Wildlife Refuge teems with local and migratory wildlife. The Oregon Department of Fish and Wildlife stocks Rainbow trout in this section of the river.

3.3.6. Bureau of Land Management

The BLM has a number of campgrounds, day use areas, trails, and snow parks within their Medford District. Some sites have specific functions, such as hiking trails. Some sites, such as the Hyatt Lake Recreation Complex, provide many different recreation opportunities, such as camping, fishing, swimming and hiking. The Upper and Lower Table Rocks are an Area of Critical Environmental

Concern (ACEC) co-managed by the BLM and the Nature Conservancy. They are located approximately 10 miles north of Central Point. The Nature Conservancy manages about 3,600 acres of Lower Table Rocks, and the BLM manages 1,280 acres on Upper and Lower Table Rocks. The area provides outstanding opportunities for hiking and environmental education.

4. Park & Recreation Needs Assessment

This chapter assesses Central Point’s needs for park and recreation facilities and programming, based on the community’s vision, input and priorities. The needs and recommendations presented here are based on public input – including survey results, stakeholder discussions, and public meetings – as well as information gathered through site inventories and state and national recreation trends.

4.1. Community Demographics

In 2018, an estimated 18,924 people reside in Central Point, according to the Portland State University Population Research Center¹³. The city has been growing steadily for the past four decades, with a 329% increase in population from 1970 to 2010 (see Figure 4.1A). Much of this increase occurred between 1990 and 2000, when the city grew by nearly 5,000 people, an annual rate of approximately 6.6%. While the rate of population growth has slowed since - to approximately 2.7% annually over the past 15 years, it remains three times faster than population growth in Jackson County as a whole. Today, Central Point is the third largest city in Jackson County and is expected to continue to grow over the coming decades.

Central Point is home to many families with children, which represent over one-third of households. Residents are relatively young, particularly when compared to the remainder of Jackson County. However, this may be changing. The city is experiencing growth in the percentage of residents over 45 and a decline in the number of young children.

Figure 4.1A. Population Characteristics: Central Point, Jackson County, Oregon (2015)

Demographics	Central Point	Jackson County	Oregon
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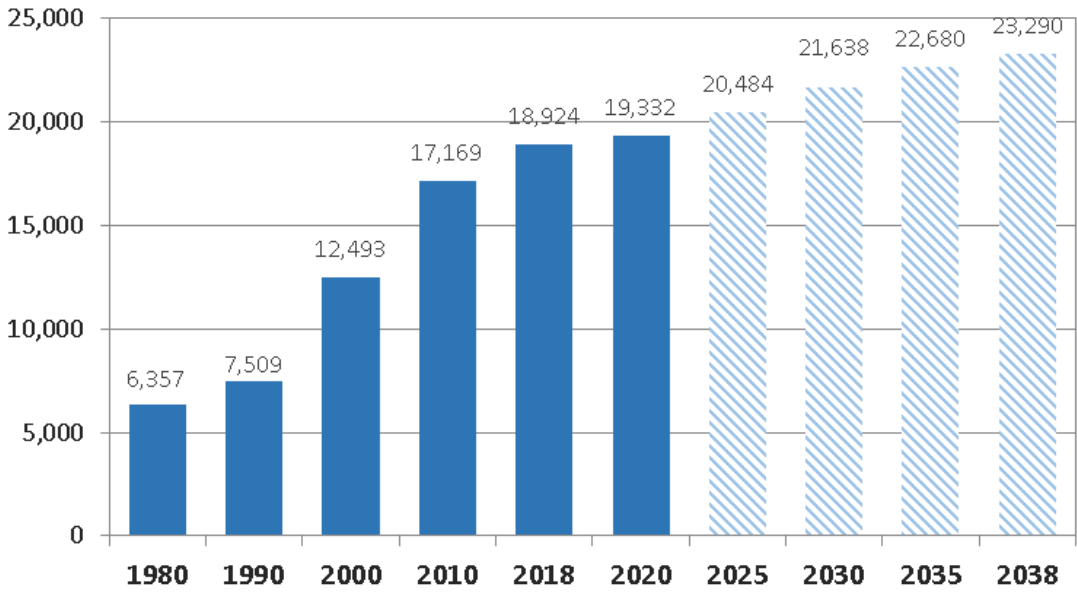
¹³ Based on Portland State University’s Interpolation Table for 2038 with the 2017 Certified Population as the base year.

Population Characteristics			
Population (2015)	17,485	210,975	4,013,845
Population (2010)	17,169	203,206	3,831,074
Population (2000)	12,493	181,269	3,421,399
Percent Change (2000 - 2015)	40.0%	16.4%	17.3%
Persons w/ Disabilities (%)	15.6%	16.9%	14.2%
Household Characteristics			
Households	6,637	82,977	1,522,988
Percent with children	31.4%	24.6%	26.9%
Median HH Income	\$46,765	\$44,086	\$50,521
Average Household Size	2.61	2.44	2.5
Average Family Size	3.04	2.96	3.05
Owner Occupancy Rate	61.8%	62.4%	61.5%
Age Groups			
Median Age	36.5	42.1	38.4
Population < 5 years of age	7.5%	5.9%	6.2%
Population < 18 years of age	26.5%	21.8%	22.6%
Population 18 - 64 years of age	58.7%	60.6%	63.5%
Population > 65 years of age	14.8%	17.6%	13.9%

The population forecast projects continued growth over the coming 20 years. It estimates the population of the urban area will grow to 20,484 people by 2025 and 23,290 by 2038. This growth represents a 24% increase in total population between 2018 and 2038 and an Average Annual Growth Rate of 1.0 percent¹⁴.

Figure 4.1B. Population Change – 1970 – 2038

¹⁴ Average Annual Growth Rate is the average increase in the value of population over the 20-year planning horizon. It is calculated by taking the arithmetic mean of the growth rate over the 20-year time period.



As the population of Central Point grows, the City will need to acquire and develop additional parkland to meet community needs. The City’s recreational facilities and programs will be in increasing demand. The City of Central Point can also expand into urban reserve areas through annexation. These areas fall to the west of the city and to the north, along Interstate 5. Growth in these areas will require the City to plan for and provide parks to serve existing and new residents.

4.2. Parkland Gap Analysis: Level of Service, Proximity & Distribution

Central Point residents are fortunate to have access to great parks and the Bear Creek Greenway. Through thoughtful planning, the City has secured several new park sites over the years, and a strong core system of parks and open spaces exist today. However, the continued and projected growth of the city will place further pressure on access to new lands for parks. While about half of residents believe the City currently has enough parks, just over 20% feel that there are not enough park and recreation opportunities in the City.

To better understand where acquisition efforts should be directed, the Parks Element examines and assesses the current distribution of parks throughout the city through a gap analysis. The gap analysis reviews the locations and types of existing facilities, land use classifications, transportation/access barriers and other factors as a means to identify preliminary acquisition target areas. Understanding the known

gaps in the park system will provide a foundation for strategic planning to ensure that tomorrow’s residents have access to a distributed system of parks and trails to stay healthy and active.

4.2.1. Level of Service

Central Point’s existing community, neighborhood and pocket parks make up approximately 39.24 acres of parkland, of which 30 acres are developed, resulting in a current level of service of 2.07 acres per thousand residents (see Figure 4.2). Given a level of service target of 3.5 acres per thousand residents, the City currently faces a deficit of 27 acres of new parkland, and 36 acres of developed parkland. The above parkland acreage calculations include the undeveloped acreage of the Boes property in the CP-4D urban reserve area. Development of that site to serve as a new neighborhood park results in an urban area deficit of approximately 27 acres.

Central Point’s population is anticipated to grow by approximately 4,500 residents by 2038. In order to serve future residents, the City would need to acquire and develop an additional 16 acres of parkland, in addition to current needs. Accordingly, the City should aim to acquire 43 acres of parkland, and develop 52 acres, between 2018 and 2038 to fully meet the desired level of service standard (3.5 acres/1,000 residents).

Figure 4.2. Level of Service and Parkland Needs – 2018 and 2038

Metric	Measurement			
Existing Level of Service (LOS) Standard	3.5 acres per 1,000 residents			
2018 Population	18,924 residents			
2038 Population Forecast	23,290 residents			
Parkland Acreage (Core Parks - City Only)	Total		Developed	
City-owned & maintained	39.24	acres	29.92	acres
Total	39.24	acres	29.92	acres
Level of Service	2018	2038	2018	2038
Effective Level of Service based on total acreage (acres/1,000 residents)	2.07	1.68	1.58	1.28
Net LOS to Standard (acres/1,000 residents)	(1.43)	(1.82)	(1.92)	(2.22)
Performance to Standard	59%	48%	45%	37%
Acreage surplus (deficit)	(26.99)	(42.27)	(36.31)	(51.60)

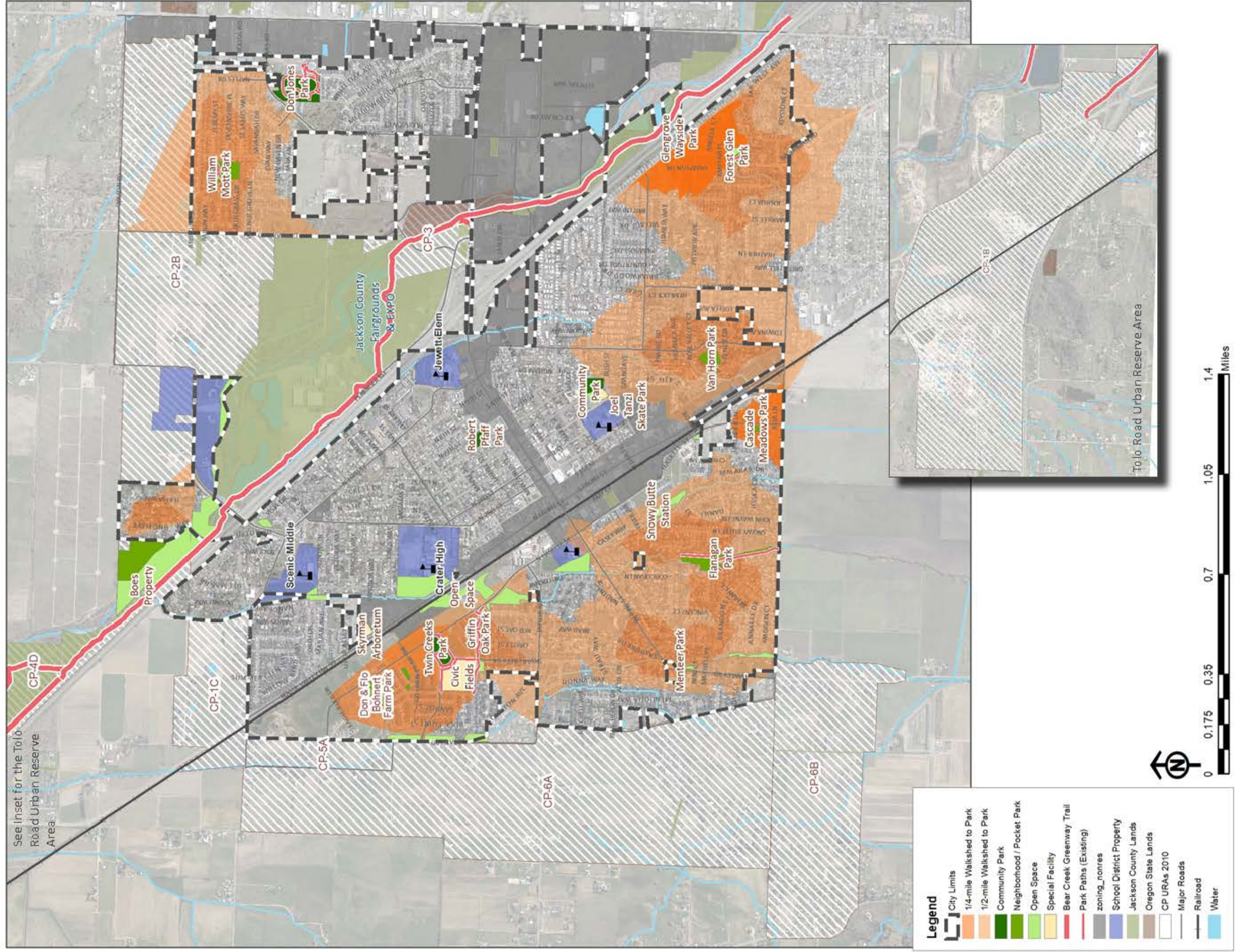
Source: Population data from PSU Center for Population Research

4.2.2. Proximity

In reviewing parkland distribution and assessing opportunities to fill identified gaps, residentially zoned lands were targeted, since neighborhood and community parks primarily serve these areas. Additionally, primary and secondary service areas were used as follows:

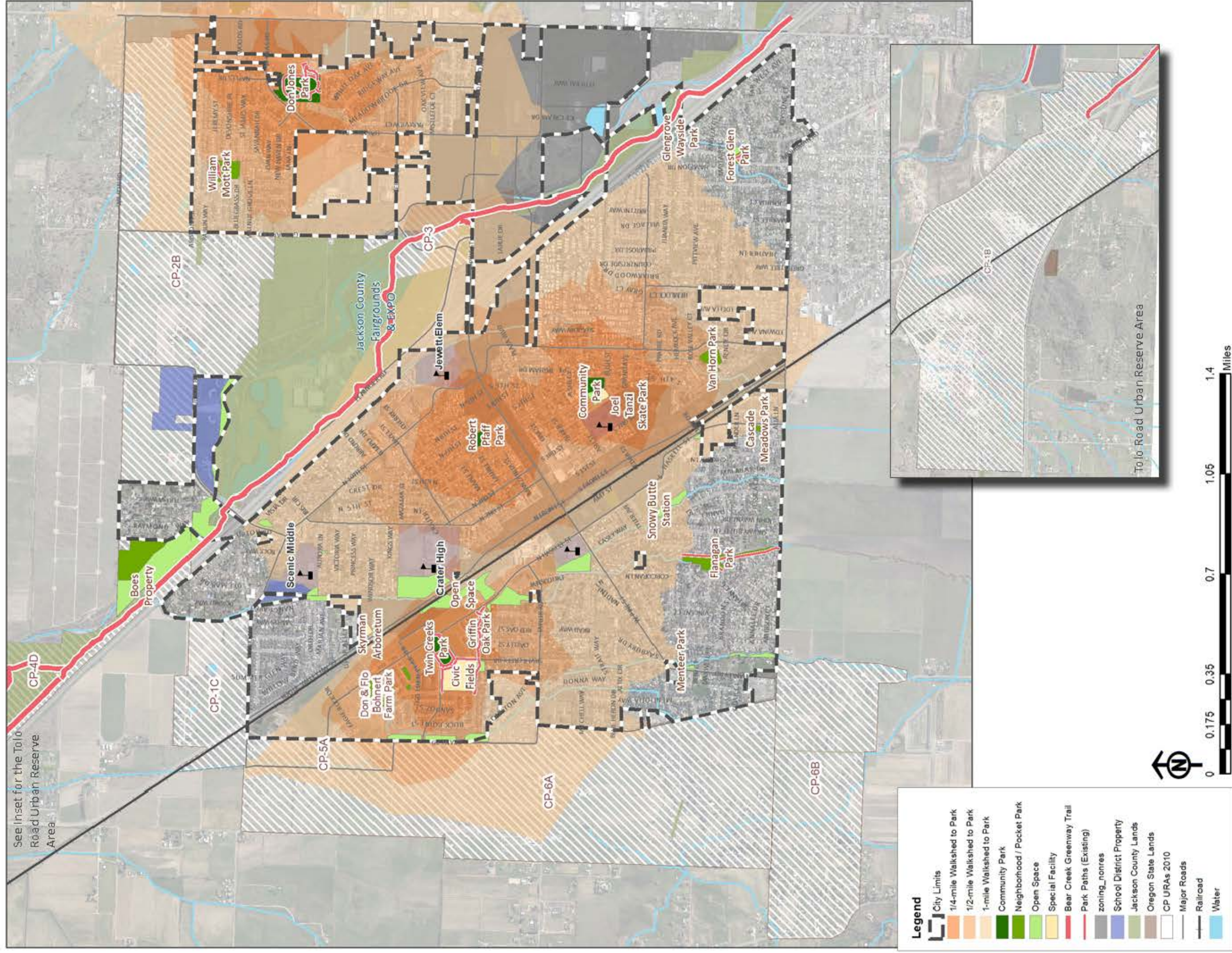
- Community parks: ½-mile primary & 1-mile secondary service areas
- Neighborhood parks: ¼-mile primary & ½-mile secondary service areas

Map 2, 3 and 4 on the following pages illustrate the application of the distribution standards from existing, publicly-owned neighborhood and community parks. These maps show that the eastern portion of the city (east of I-5) is well served with reasonable access to public parkland. The portion of the City west of Highway 99 is also reasonably well served, though a gap exists in the southern portion of this area. The majority of the City's park needs exist in the central portion of the city, between I-5 and Highway 99.



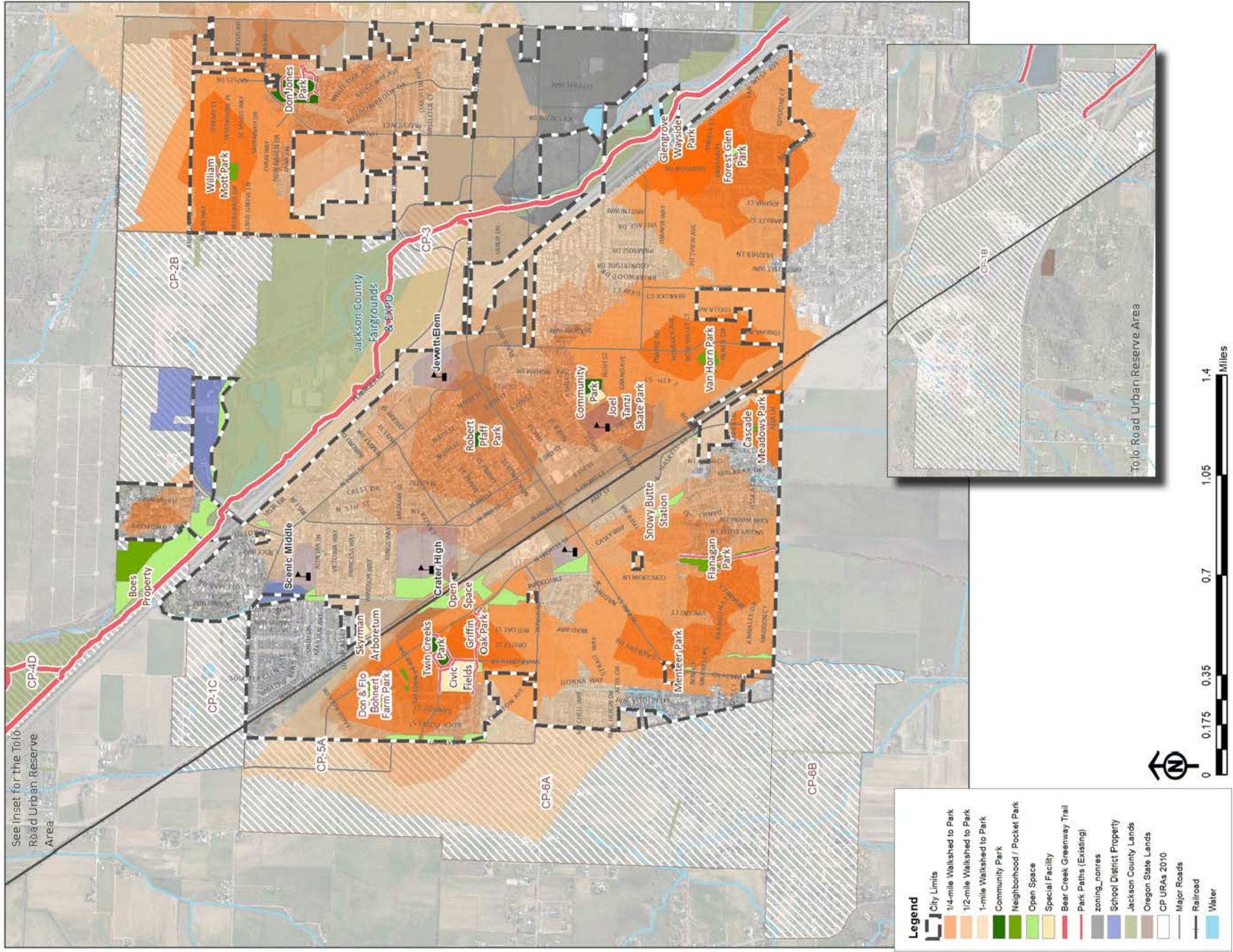
Map 2: Park Walkshed Map (Neighborhood & Pocket Parks)





Map 3: Park Walkshed Map (Community Parks)





Map 4: Composite Park Walkshed Map



4.2.3. Distribution

Based on the parks need assessment, the Proposed Parkland Target Acquisition Areas, as shown on Map 5, highlights those areas of the City that will require special focus for park acquisition and development in the coming years. A total of three potential acquisition areas are identified within current city limits and include one proposed community park and two proposed neighborhood parks (see Figure 5).

The greatest documented land need is for additional community park sites to provide the land base for a blend of passive and active recreation opportunities, such as sport fields, picnicking and walking. Secondly, new neighborhood parks are needed to improve overall distribution and equity throughout the City, while promoting recreation within walking distance of residential areas. The acquisition and development of the community and neighborhood parks necessary to meet the geographic distribution goals described above would meet, or significantly address, the current and future level of service needs.

Figure 4.2.3A. Parkland Service Gap Areas by District & Park Type

Gap Area	Location	Park Type
1	North Central Near 10 th St. and Upton Rd.	Neighborhood
2	Near Beebe Road Rd. and Hamrick Road.	Community

Additionally, a number of future parkland acquisition target areas are identified within urban reserve areas. As annexations and/or new residential development occur within these urban reserve areas, the City should be prepared to purchase or negotiate for the protection of developable lands for recreational uses. Efforts to secure future parklands in these urban reserve areas may require developer incentives, such as density bonuses, to entice landowners into cooperating to set aside appropriately-sized areas for future use as parks (see Appendix E for other acquisition tools).

Figure 4.2.3B. Parkland Service Gap Areas within the URA by Location & Park Type

Gap Area	Location	Park Type
3	CP-6A – South of Scenic Av.	Neighborhood
4	CP-6A – Near Taylor Rd.	Community
5	CP-6A – North of Beall Ln.	Neighborhood
6	CP6-B – Southwest of Beall Ln. & Hanley Rd.	Community
7	CP-2B- Southeast of Upton Rd. and Wilson Rd.	Community

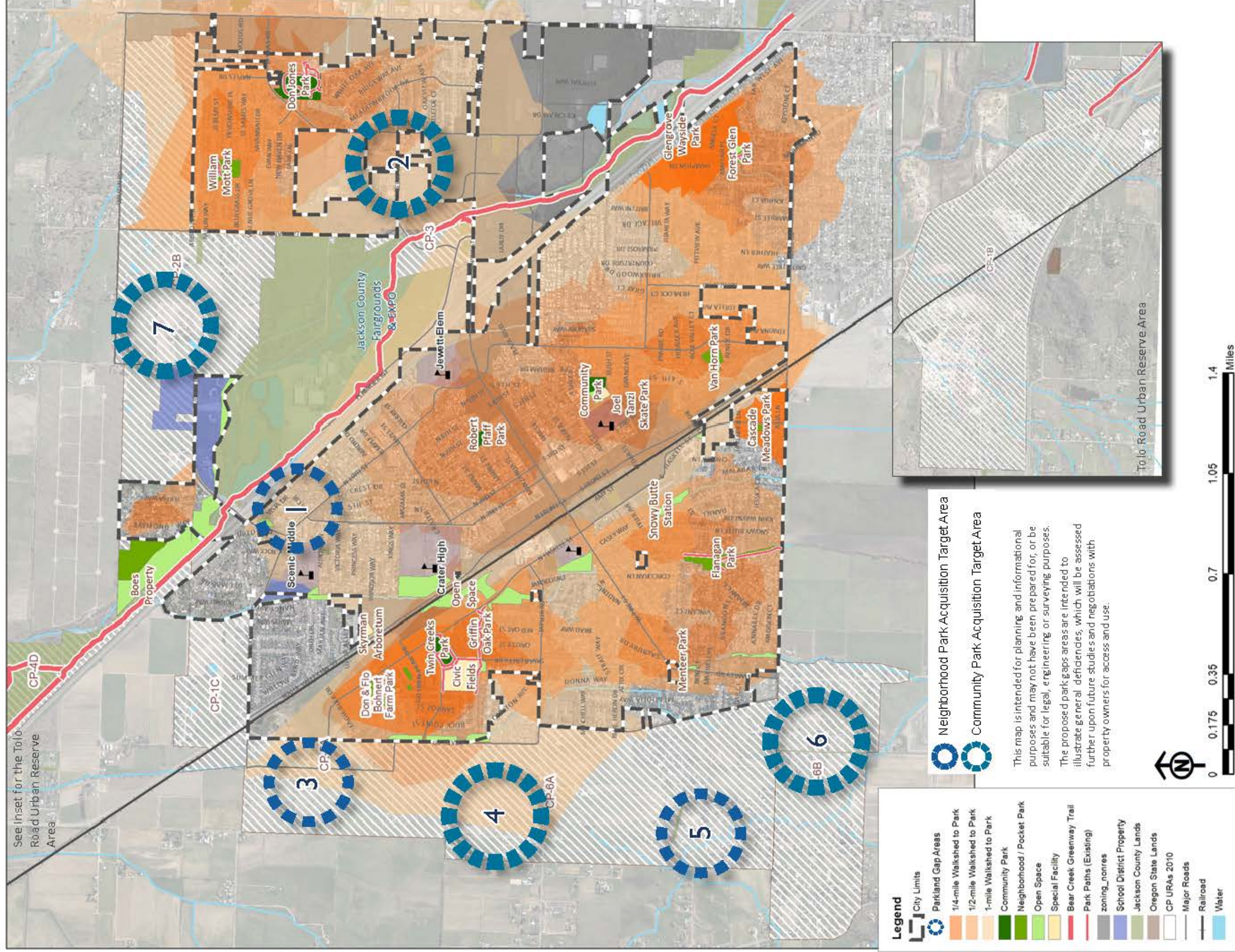
While the targeted acquisition areas do not identify a specific parcel(s) for consideration, the area encompasses a broader area in which an acquisition would be ideally suited. These acquisition targets represent a long-term vision for improving parkland distribution throughout Central Point, and guidelines are provided in the Master Plan¹⁰ for size ranges and recreational amenities for future community and neighborhood parks.

4.2.3.1. New Community Parks

Central Point should acquire and develop two new community parks (of 10 to 30 acres in size) to provide adequate space for needed community recreation amenities, improve geographic distribution, and help meet the desired park level of service. One community park should be located in the northern portion of the city, to the east of Highway 99 (see Map 5) to serve residents of neighborhoods near Scenic Avenue and Dobrot Way. A second community park should be located to the east of Interstate 5, northeast of the intersection of Beebe Road and Gebhard Road to serve residents in the eastern portion of the city. Due to size requirements for community parks, and areas of the city that are heavily developed, it will be difficult to locate new community parks within existing developed sections of the city.

4.2.3.2. New Neighborhood Parks

Central Point's neighborhood park system goal is to provide a neighborhood park within walking distance ($\frac{1}{4}$ -mile) of every resident. Achieving this goal will require acquiring new neighborhood park properties in currently underserved locations. Within the current city limits, Central Point should acquire and develop two new neighborhood parks of 3 to 5 acres to serve local neighborhoods. A new neighborhood park, Summerfield Park, is scheduled for construction in the north-central portion of the city, near the intersection of N 10th Street and N 3rd Street, see Map 5. A second neighborhood, Don and Flo Bohnert Farm Park, is currently under construction in the north-west portion of the city, near Stone Pointe Drive. A third neighborhood park should ideally be located near the intersection of Glenn Way and Timothy Street to serve residents in the southeastern portion of the city. Other proposed neighborhood park locations are identified on Map 5 and aim to address parkland distribution needs within the urban reserve areas.



Map 5: Proposed Parkland Acquisition Target Areas



4.3. Priorities

As opportunities to acquire large park sites may be limited, the City should prioritize available opportunities to secure large sites and/or multiple adjacent properties and should consider acquisition partnership opportunities with the Central Point School District or other education and recreation providers. The City will need to take advantage of opportunities in strategic locations to better serve residents. The City should look to proactively acquire neighborhood and community park sites in newly incorporated areas, should the City's urban growth boundary and city limits expand in the future. Such acquisitions would help ensure the City can adequately provide parks in future neighborhoods.

New parks should be developed with walking paths, play areas, shade trees, picnic areas and benches, spray-grounds or other water features, and other appropriate amenities as desired by the local community. For example, the City could consider adding half-court basketball courts, small skate park elements and other recreation features in the development of new or existing neighborhood parks to expand recreational opportunities.

In general, Central Point residents believe parks and recreation are essential to the quality of life in the city. This value holds whether or not residents actually use available park and recreation services.

Residents are also generally satisfied with the number of existing parks and recreation opportunities and the condition of local parks.

5. Goals & Policies

5.1. Goals & Policies

Taken together, the goals and policies provide a framework for the city-wide Parks and Recreation Comprehensive Plan Element. A goal is a general statement describing an outcome the City wishes to provide. Goals typically do not change over time unless community values shift. Policies are more specific, measurable statements that describe a means to achieving the stated goals. Policies may change over time. Recommendations are specific actions intended to implement and achieve the goals and objectives and are contained in other chapters of the Plan.

The Parks Element supports those policies addressing Oregon Statewide Planning Goal 5: Open Spaces, Scenic and Historic Areas and Natural Resources, and Goal 8: Recreation Needs. The Parks Element also complies with Oregon Parks and Recreation Department's 2013-2017 Statewide Comprehensive Outdoor Recreation Plan (SCORP).

5.1.1. Community Engagement and Communication

Goal 1: Encourage meaningful public involvement in park and recreation planning and inform residents through department communications.

Policies

- 1.1 Support the Parks and Recreation Commission (Commission) as the forum for public discussion of parks and recreation issues and conduct joint sessions as necessary between the Commission and City Council to improve coordination and discuss policy matters of mutual interest.
- 1.2 Involve residents and stakeholders in system-wide planning, park site facility design and recreation program development and continue to use a diverse set of communication and informational materials to solicit community input, facilitate project understanding and build public support.
- 1.3 Support volunteer park improvement and stewardship projects from a variety of individuals, service clubs, faith organizations and businesses to promote community involvement in parks and recreation facilities.
- 1.4 Continue to promote and distribute information about recreational activities, education programs, community services and events, and volunteer activities sponsored by the City and partner agencies and organizations.
- 1.5 Prepare and promote an updated park and trail facilities map for online and print distribution to highlight existing and proposed sites and routes.
- 1.6 Implement a comprehensive approach for wayfinding and directional signage to, and identification and interpretive signage within, park and trail facilities.
- 1.7 Survey, review and publish local park and recreation preferences, needs and trends periodically to stay current with community recreation interests.

5.1.2. Recreation Programming

Goal 2: Establish and maintain a varied and inclusive suite of recreation programs that accommodate a spectrum of ages, interests and abilities and promote the health and wellness of the community.

Policies

- 2.1 Expand and enhance the diversity of programs offered, focusing on programs that are in high demand or serve a range of users.
- 2.2 Enable programming and services to meet the needs of diverse users, including at-risk communities or those with special needs.
- 2.3 Maintain and enhance program scholarships, fee waivers and other mechanisms to support recreation access for low-income program participants.
- 2.4 Continue to pursue development of a multi-use community center that provides additional space for recreation programs.
- 2.5 Pursue opportunities to develop an indoor aquatic facility and recreation center, potentially in partnership with other organizations or agencies. Consider financial feasibility and long term operations needs prior to design or construction of any new facility.
- 2.6 Implement and support special events, festivals, concerts and cultural programming to promote arts, health and wellness, community identity and tourism, and to foster civic pride.
- 2.7 Leverage city resources by forming and maintaining partnerships with public, non-profit and private recreation providers to deliver recreation services; coordinate with the school district for access to existing facilities (e.g. schools gymnasiums, tracks, fields) for community recreational use.
- 2.8 Explore partnership opportunities with regional healthcare providers and services, such as Providence, Asante and the Jackson County Health and Human Department, to promote wellness activities, healthy lifestyles and communications about local recreation facilities and the benefits of parks and recreation.
- 2.9 Periodically undertake a comprehensive evaluation of existing recreation program offerings in terms of persons served, customer satisfaction, cost/subsidy, cost recovery and availability of similar programs via other providers.

5.1.3. Parks & Open Space

Goal 3: Acquire and develop a high-quality, diversified system of parks, recreation amenities and open spaces that provide equitable access to all residents.

Policies

- 3.1 Provide a level of service standard of 3.5 acres per 1,000 residents of developed core parks (community, neighborhood and pocket).
- 3.2 Strive to provide equitable access to parks such that all city residents live within one-half mile of a developed neighborhood park.
- 3.3 Prioritize park acquisition and development in underserved areas where households are more than ½-mile from a developed park.
- 3.4 Explore partnership with local utilities, public agencies and private landowners for easements for parkland, trail corridors and recreation facilities.
- 3.5 Pursue low-cost and/or non-purchase options to preserve open space, including the use of conservation easements and development agreements.
- 3.6 Continue to provide community gardens at suitable sites to provide opportunities for gardening, healthy eating and social connections.
- 3.7 Provide and maintain facilities for alternative or emerging sports, such as pickle-ball, disc golf, climbing and parkour, to offer residents a more diverse range of recreational experiences.
- 3.8 Coordinate with public agencies and private landowners for the protection of valuable natural areas and sensitive lands through the purchase of development rights, easements or title and make these lands available for passive recreation as appropriate.
- 3.9 Maintain and apply annually for Tree City USA status.
- 3.10 Manage vegetation in natural areas to support or maintain native plant species, habitat function and other ecological values; remove and control non-native or invasive plants as appropriate.

5.1.4. Trails & Pathways

Goal 4: Develop a high-quality system of multi-use trails and bicycle and pedestrian corridors that connects to regional trails and provides access to public facilities, neighborhoods and businesses to promote exercise, walking and biking.

Policies

- 4.1 Coordinate recreational path and trail system planning and development with the City's and Jackson County's Transportation System Plan to provide a comprehensive pedestrian and bicycle network. Coordinate with Medford's pathway plans for improved connectivity. Create an updated Pedestrian and Bike Trails Plan.
- 4.2 Facilitate and provide improved pedestrian and bicycle connectivity from major shared-use paths, such as the Bear Creek Greenway, to parks and other destinations.
- 4.3 Coordinate with the Planning Department and integrate the siting of proposed path and trail segments into the development review process; require development projects along designated routes to be designed to incorporate path and trail segments as part of the project.
- 4.4 Expand the system of off-street trails by utilizing greenways, parks, utility corridors and critical areas as appropriate; purchase rights-of-way or easements as necessary.
- 4.5 Partner with local utilities, public agencies and private landowners to secure easements and access to open space for path and trail connections.
- 4.6 Implement trail, route and wayfinding signage for trails and associated facilities, informational maps and materials identifying existing and planned trail facilities.
- 4.7 Provide trailhead accommodations, as appropriate, to include parking, signage, restrooms and other amenities.
- 4.8 **Promote the planning, design and implementation of safe pedestrian and bicycle routes during development review to encourage connectivity to parks, trails, schools and local goods and services. Safe connections should be required for new construction and retrofitted into older neighborhoods to promote community health and safe routes to destinations.**

5.1.5. Design, Development & Management

Goal 5: Plan for a parks system that is efficient to maintain and operate, while protecting capital investment.

Policies

- 5.1 Develop and maintain all parks and facilities in a manner that keeps them in safe and attractive condition. Repair or remove damaged components immediately upon identification. Maintain and update an inventory of assets including condition and expected useful life.
- 5.2 Establish and utilize design standards to provide continuity in furnishings (e.g., signage, trash cans, tables, benches, fencing) and construction materials to reduce inventory and maintenance costs and improve park appearance.
- 5.3 Update the comprehensive Parks and Recreation Parks Element periodically to ensure facilities and services meet current and future community needs.
- 5.4 Formulate illustrative master plans for the development or redevelopment of each City park, as appropriate, to take advantage of grant or other funding opportunities.
- 5.5 Design parks and facilities to offer universal accessibility for residents of all physical capabilities, skill levels and age, as appropriate.
- 5.6 Incorporate sustainable development and low impact design practices into the design, planning and rehabilitation of new and existing facilities.
- 5.7 Estimate the maintenance costs and staffing levels associated with the acquisition, development or renovation of parks or open spaces, and pursue adequate long-term maintenance, life-cycle replacement and operation funding.
- 5.8 Develop and maintain minimum design and development standards for park and recreation amenities within private developments to address community facility needs, equipment types, accessibility, and installation procedures.
- 5.9 Update the comprehensive Parks and Recreation Master Plan periodically to ensure facilities and services meet current and future community needs.
- 5.10 Promote professional development opportunities that strengthen the skills and engender greater commitment from staff, Commission members and key volunteers, to include trainings, materials and/or

affiliation with the National Recreation & Park Association (NRPA) and the Oregon Recreation & Parks Association (ORPA).

5.1.6. Facilities Development Plan:

Goal 6: Develop and implement a comprehensive facilities plan in cooperation and coordination with surrounding cities/county and school district.

Policies

- 6.1 Pursue and maintain effective partnerships with public, private and non-profit organizations to maintain parks and recreation facilities.
- 6.2 Formalize partnerships through inter-governmental agreements to meet mutual goals and objectives of all parties.
- 6.3 Coordinate program efforts with the School District for joint facility development and maintenance for parks, special event venues, athletic fields and other major facilities to increase availability of recreational opportunity to nearby residents..
- 6.4 Collaborate with key stakeholders, land owners and other jurisdictions to identify appropriate and community-supported trail routes that improve park access and link parks, green space, recreation facilities and other community destinations.
- 6.5 Work in partnership with user groups and project proponents to identify and test new recreational facilities.
- 6.6 Encourage and pursue mutual cooperation and a “good neighbor” policy with residents and businesses located adjacent to park facilities, trails and natural open space areas.
- 6.7 Maintain a strong and active volunteer program with opportunities for citizens to become actively involved in programs to develop a sense of community pride.

6. Implementation Strategies

The Parks Element (Policy 3.1) establishes a minimum service standard of 3.5 acres of core parks per 1,000 residents. The Parks Element also sets a park and open space goal to strive to provide equitable

access to parks that city residents have access to a neighborhood park within one-half mile. Due to size requirements for community parks, and areas of the city that are heavily developed, it will be difficult to locate new community parks within existing developed sections of the City. As annexations and/or new residential development occur within these urban reserve areas, the City should be prepared to purchase or negotiate for the protection of developable lands for recreational uses. Efforts to secure future parklands in these urban reserve areas may require developer incentives, such as density bonuses, to entice landowners into cooperating to set aside appropriately-sized areas for future use as parks.

6.1. Acquisition Guidelines

As Central Point continues to grow, the park system will need to expand through the acquisition and development of new parkland to support the growing population. As opportunities to acquire large park sites may be limited, the City should prioritize available opportunities to secure large sites and/or multiple adjacent properties. The Parks Master Plan defines specific criteria for parkland acquisition that includes distribution equity, site suitability and site-specific concerns, such as environmentally sensitive areas or hazards¹⁵.

6.2. Design And Development Guidelines

The establishment of park design and development standards with predetermined requirements for consistency and quality of site amenities creates a unifying identity and enhance park maintenance efficiencies. Shared design standards and amenities, such as signage, helps unify the park system, but each park should retain its own unique character. The shape and size of the land, the layout of circulation and location of key features, the styles, types and colors of play equipment, and design of park structures should be park specific and highlight the character of the park in its local context. The Parks Master Plan provides minimum site design considerations for core parks, open space and natural areas, special use facilities and trails¹⁶.

¹⁵ Central Point Master Plan, pp 165, Appendix F: Site Acquisition & Development Standards.

¹⁶ Central Point Master Plan, pp 169, Appendix F: Site Acquisition & Development Standards.

6.3. Funding Options

The goals and policies that guide the identification of proposed future projects for future park and recreation service delivery the City will require significant resources for successful implementation. Given that the operating and capital budget of the Department is limited, additional resources will be needed to leverage, supplement and support the implementation of proposed policies, programs and projects. The Parks Master Plan provides detailed list of acquisition tools and methods that include local funding options, grants, donations, bonds and partnerships¹⁷.

6.4. Project-Level Options

Project-level options are discrete actions in support of individual parks, projects or programs. Actions at the project-level are most effective through coordination and partnerships that leverage resources to the benefit of the community. Project-level actions include acquisition of individual parcel(s) for park development, maintenance of park facilities, volunteer and community-based activity, and monetary support through donations, grants or sponsorship.

6.5. System-Wide Options

Although a variety of approaches exist to support individual projects or programs, the broader assessment of community needs suggests that additional, dedicated system-wide funding may be required to finance upgrades to and growth in the parks system. The inventory and assessment of the park system identified a backlog of deferred maintenance and ADA enhancements that must be addressed to ensure the provision of a safe, secure and accessible park system.

6.6. Enhancing Communications & Outreach

Many of the Parks Element recommendations will require the continued execution of effective communications and outreach. Promoting the City's park, recreation and trail system will require broader marketing and outreach that entails a combination of better signage, more public news coverage, enhanced wayfinding, enhanced user maps and information, expanded use of engaging social media, and intuitive website/online resources.

¹⁷ Central Point Master Plan, pp 153, Appendix E: Funding Options & Other Tools.

6.7. Capital Improvement Planning

The Capital Improvement Plan (CIP) lists all park and facility projects considered for the next 20 years.

The majority of these projects entail the development of parks and facilities, renovating or repairing existing park amenities and improving ADA access to amenities. Based on survey results and other feedback, Central Point residents have indicated an interest in park upgrades and trails as near-term priorities, and the proposed CIP is reflective of that desire.

Resolution

Budget Resolutions



City of Central Point
Staff Report to Council

ISSUE SUMMARY

MEETING DATE: June 14, 2018	STAFF MEMBER: Steve Weber
SUBJECT: Budget Resolutions	DEPARTMENT: Finance
ACTION REQUIRED: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing <input type="checkbox"/> Ordinance 1 st Reading <input type="checkbox"/> Ordinance 2 nd Reading <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Information/Direction <input type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Other	RECOMMENDATION: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not applicable Comments:

BACKGROUND INFORMATION:

Although the City adopted a biennial budget at the June 8, 2017 certain Oregon statutes and Local Budget Law require annual certifications.

- ORS 221.760 provides that cities located within a county having more than 100,000 inhabitants must provide four or more municipal services to be eligible to receive state shared revenues (cigarette, liquor and highway taxes);
- ORS 221.770 requires cities to annually pass an ordinance or resolution requesting state revenue sharing money. The law mandates public hearings be held by the city, certification of these hearings is required;
- ORS 294.456 requires cities, in part, to declare the ad valorem property tax amount or rate to be certified to the assessor for either the ensuing year or each of the years of the ensuing budget period and to itemize and categorize the ad valorem property tax amount or rate as required under ORS 310.060.

FINANCIAL ANALYSIS:

For the 2018-19 fiscal year the corresponding revenues for each of the resolutions are budgeted as follows:

- \$1.37 million in cigarette, liquor and highway taxes
- \$214,480 in state revenue sharing funds
- \$5.376 million in property taxes

LEGAL ANALYSIS:

N/A

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

N/A

STAFF RECOMMENDATION:

Make a motion to approve the resolutions as presented.

RECOMMENDED MOTION:

- I move to approve Resolution No. _____ a resolution certifying the provision of municipal services by the City of Central Point, Oregon.
- I move to approve Resolution No. _____ a resolution electing to receive state revenue sharing funds for the fiscal year July 1, 2018 through June 30, 2019.
- I move to approve Resolution No. _____ a resolution to levy taxes for the fiscal year July 1, 2018 through June 30, 2019.

ATTACHMENTS:

Resolutions

RESOLUTION NO. _____

A RESOLUTION CERTIFYING THE PROVISION OF MUNICIPAL SERVICES BY THE CITY OF CENTRAL POINT, OREGON

Recitals:

ORS 221.760 provides that for cities located within counties having population over 100,000 to receive state revenues from cigarette, gas and liquor taxes, the State of Oregon must be satisfied that the City provides certain municipal services.

Therefore, the City of Central Point resolves as follows:

That the citizens of Central Point are provided the following services;

- Police protection
- Street construction, maintenance and lighting
- Storm sewers
- Planning, zoning and subdivision control
- Water utilities

Passed by the Council and signed by me in authentication of its passage this _____ Day of June 2018.

Mayor Hank Williams

ATTEST:

City Recorder

RESOLUTION NO. _____

A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS FOR FISCAL YEAR JULY 1, 2018 THROUGH JUNE 30, 2019

Recitals:

The State of Oregon sets forth requirements for eligibility of State Revenue Sharing funds. The City of Central Point has qualified and desires to receive such funds.

Therefore, the City of Central Point resolves as follows:

Section 1. The City hereby elects to receive distribution under ORS 221.770 of the State Revenue Sharing funds.

Section 2. The City hereby certifies as follows:

- A. The City held a public hearing before the Budget Committee on April 24, 2017 at which time citizens had the opportunity to provide written and oral comment to the City Council on the possible uses of State Revenue Sharing funds.
- C. The City held a second public hearing before the City Council on June 8, 2017, at which time citizens had the opportunity to provide written and oral comment and ask questions of the City Council on the proposed use of State Revenue Sharing funds for the biennial budget period of July 1, 2017 through June 30, 2019.
- D. The City levied a property tax for the year proceeding the year in which State Revenue Sharing funds are sought hereunder and pursuant to ORS 471.810.

Section 3. A copy of this resolution shall be filed with the executive department of the State of Oregon prior to July 31, 2018.

Passed by the Council and signed by me in authentication of its passage this _____ Day of June 2018, 2016.

Mayor Hank Williams

ATTEST:

City Recorder

RESOLUTION NO. _____

**A RESOLUTION TO LEVY TAXES FOR THE FISCAL YEAR
JULY 1, 2018 THROUGH JUNE 30, 2019**

RECITALS:

- A. Oregon statute (ORS 294.326) requires municipalities to prepare and adopt a financial plan (budget) containing estimates of revenues and expenditures in compliance with Oregon budget laws prior to making expenditures or tax certification.
- B. The City of Central Point changed from an annual to a biennial budget cycle in June, 2015; therefore this coming fiscal year 2018/19 is the second period of the 2017/19 biennial budget.
- C. A public hearing was duly held by the City Council of Central Point, Oregon on June 8, 2017 and the biennial budget was adopted in the amount of \$49,991,429.

The City of Central Point resolves as follows:

To levy taxes for the second period of the biennial budget beginning fiscal year July 1, 2018 and ending June 30, 2019.

Section 1.

As authorized by law and the Charter of the City of Central Point, Oregon, there is hereby levied upon the taxable property of said city as shown on the tax rolls of Jackson County, Oregon, for the fiscal period July 1, 2018 through June 30, 2019, the rate of \$4.47 per \$1,000 of assessed valuation for general government purposes, as follows:

<u>General Fund</u>	<u>Subject to Measure 5 Limits</u>	<u>Not Subject to Measure 5 Limits</u>	<u>Total</u>
Permanent rate limit	\$5.8328		\$5.8328
ASSESSED LEVY	\$4.4700		\$4.4700

Section 3. The Finance Director is hereby directed to certify to the Assessor of Jackson County, Oregon, the levy of taxes of the City of Central Point, Oregon, and to take all other steps with regard to said budget and levy as required by law.

*Passed by the Council and signed by me in authentication of its passage this _____
Day of June, 2018.*

Mayor Hank Williams

ATTEST:

City Recorder

Resolution

Miller Annexation



City of Central Point
Staff Report to Council

ISSUE SUMMARY

<p>MEETING DATE: June 14, 2018</p> <p>SUBJECT: Public Hearing to Consider a request to annex 4618 & 4626 North Pacific Highway comprising 3.64 acres (File No. ANNEX-18001). The properties are identified on the Jackson County Assessors Map as 37S 2W 03BD, Tax Lots 500 & 600. Applicant: Paul Miller. Agent: Neathamer Surveying, Inc.</p>	<p>STAFF MEMBERS: Tom Humphrey AICP, Community Development Director</p> <p>DEPARTMENT: Community Development</p>
<p>ACTION REQUIRED:</p> <p><input type="checkbox"/> Motion</p> <p><input type="checkbox"/> Public Hearing</p> <p><input type="checkbox"/> Ordinance 1st Reading</p> <p><input type="checkbox"/> Ordinance 2nd Reading</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Information/Direction</p> <p><input type="checkbox"/> Consent Agenda Item</p> <p><input type="checkbox"/> Other</p>	<p>RECOMMENDATION:</p> <p><input checked="" type="checkbox"/> Approval</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> None Forwarded</p> <p><input type="checkbox"/> Not applicable</p> <p>Comments:</p>

BACKGROUND INFORMATION:

The applicant would like to bring his property into the City and develop it for residential purposes. The property must be annexed in order to consider a tentative plan application which has been submitted to the Community Development Department and is awaiting action at the Planning Commission in the coming months.

ORS 222.125 authorizes annexation of property contiguous to cities when all of the owners of land and a majority of electors consent. CPMC 1.20 vests the City Council with the authority to order the annexation of unincorporated territory in the Urban Growth Boundary into the City of Central Point. The property in question is identified in Attachment "A".

This annexation is a 'full consent annexation' since the property owner has consented in writing to the annexation.

Annexation Criteria:

1. Written Consents: The annexation application includes written consent to annex from 100% of the property owners and a majority of the electors within the annexation territory, who have signed the annexation petition, which is evidence of written consent to annexation (Attachment B). Accordingly, pursuant to ORS 222.125 and CPMC 1.24.020, the City Council may order the annexation without notice, hearing or election.

2. Contiguous to City Limits: Pursuant to ORS 222.111, territory proposed for annexation must be contiguous to the City or separated from it only by a public right-of-way or a stream, lake or other body of water. The subject annexation area is contiguous to Central Point to the east, west and south.

3. Within Urban Growth Boundary (UGB): The annexation territory is within the Urban Growth Boundary of Central Point and is in compliance with the City-County Urban Growth Boundary and Policy Agreement of September 1984 and amended in 1998 and again in 2015.

4. Orderly Provision of Public Facilities: The City-County Urban Growth Boundary and Policy Agreement requires that, in considering an annexation, urban facilities and services must be adequate in condition and capacity to accommodate the additional level of growth allowed by the Comprehensive Plan within the annexation area prior to or concurrent with the development. Public Works and Rogue Valley Sewer Services have reviewed the existing public facilities and their proximity to the annexation area and concluded that public facilities can be provided or extended to the site (refer to Attachment "C"). Any future enhancements of these facilities made necessary by development of the annexation area will be the responsibility of the developer and regulated through the City's land use application process. This will result in an orderly provision of public facilities to the annexation area.

5. Duly noticed and advertised notice of public hearing: Pursuant to ORS 222.120 notice of the hearing was published for the City Council meeting on June 14, 2018, in the Mail Tribune newspaper and notice was posted in four (4) public locations including the site itself. In addition, on May 25, 2018 notice was mailed to each property owner of record within 250 feet of the proposed annexation.

FINANCIAL ANALYSIS:

Financial impact to the City is limited to staff in-kind expense which are recovered with planning-related service fees. The annexation of 3.64 acres will add to the City's property tax base.

LEGAL ANALYSIS:

The primary issues to be considered and discussed at the meeting will be related to the flood hazard area of Griffin Creek and the acquisition of additional right-of-way from adjoining property in order to complete a city street.

1. The land proposed for annexation includes two tax lots each of which is affected by a floodplain. The property owner is aware of development limitations and is prepared to deal with those limitations in the City with assistance from City staff.
2. The Parks and Public Works Department is working with the applicant and the adjoining property owner to ensure the full extent of Cascade Drive can be improved and maintained by the City.

As stated previously, ORS 222.125 authorizes annexation of property contiguous to cities when all of the owners of land and a majority of electors consent.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Managed Growth and Infrastructure, Goal 4; Continually ensure that planning and zoning review and regulations are consistent with comprehensive plans and vision.

STAFF RECOMMENDATION:

Open public hearing and consider the request to annex approximately 3.64 acres located at 37S 2W 03BD Tax Lots 500 and 600, close the public hearing and 1) approve the resolution for annexation; 2) approve the resolution with revisions; or 3) don't approve the resolution and deny the application.

RECOMMENDED MOTION:

Approve the Resolution for Annexation (File No. ANNEX-18001) per the Staff Report dated June 14, 2018.

ATTACHMENTS:

- Attachment "A" – Graphic Illustration of the subject property
- Attachment "B" – Annexation Petition
- Attachment "C" – Infrastructure Maps
- Attachment "D" – City Council Resolution No. ____ Ordering Annexation
 - Exhibit A: Written Description
 - Exhibit B: Annexation Depiction Map

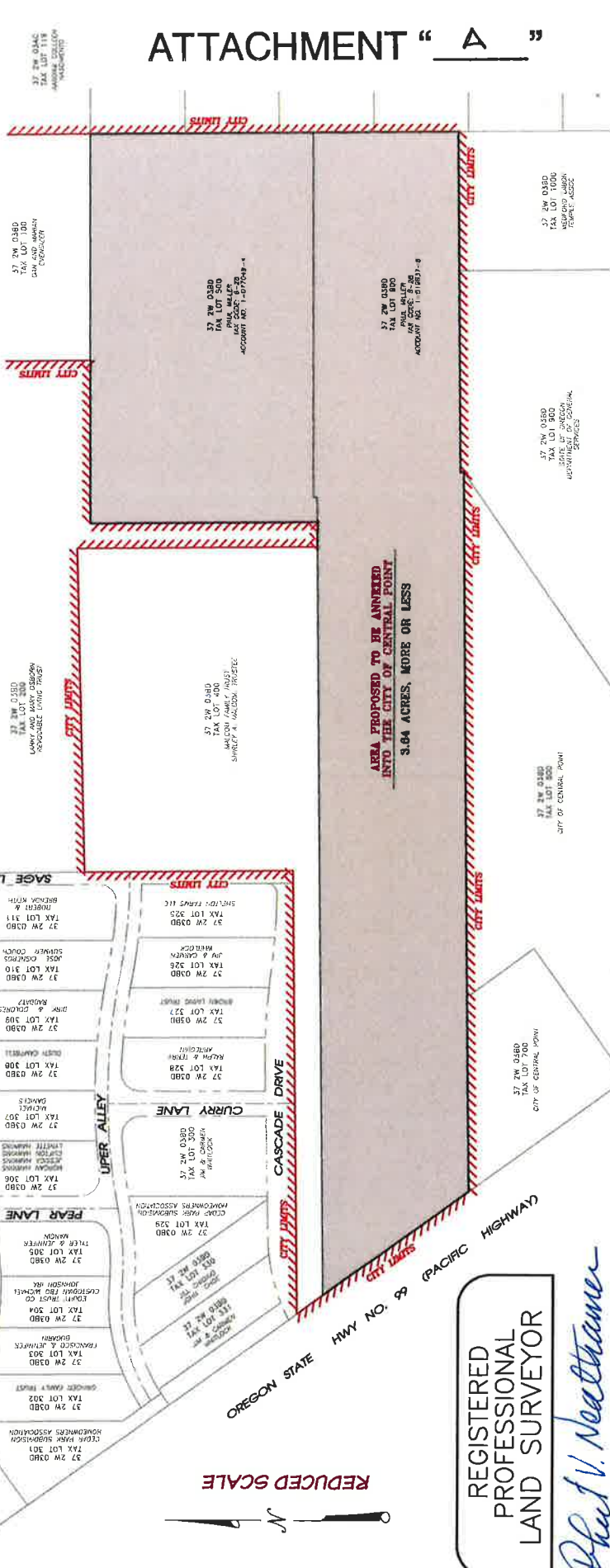
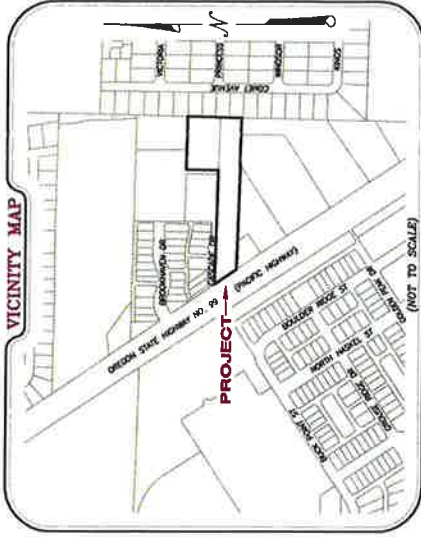
+

SITE PLAN ANNEXATION INTO THE CITY OF CENTRAL POINT

Located in the Southeast One-quarter of the Northwest One-quarter of Section 5, Township 31 South, Range 2 West of the Willamette Meridian, City of Central Point, Jackson County, Oregon.

PREPARED FOR:

PARAMOUNT PROPERTIES
C/O: Paul Miller
648 Hartnell Street, Suite A-1
Monterey, CA 95940



ATTACHMENT " A "

PREPARED BY: Neathamer Surveying, Inc.
3126 State St, Suite 203
P.O. Box 1584
Medford, Oregon 97501
Phone (541) 732-2869
FAX (541) 732-1382

PLOT DATE: April 27, 2018
PROJECT NUMBER: 14012
Sheet 1 of 1 © NR

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Paul V. Neathamer

OREGON
JULY 19, 1994
ROBERT V. NEATHAMER
2675

Renewal Date 12/31/18

ANNEXATION PETITION


The undersigned hereby request and consent to the annexation to the City of Central Point, Oregon, of the real property contiguous thereto described in Exhibit "A" attached hereto and by this reference made a part of the within petition.

By their signature hereto, the undersigned certify that they are either "owners" of land in the territory proposed to be annexed as described in Exhibit "A", or are "electors" registered in the territory proposed to be annexed as described in Exhibit "A".

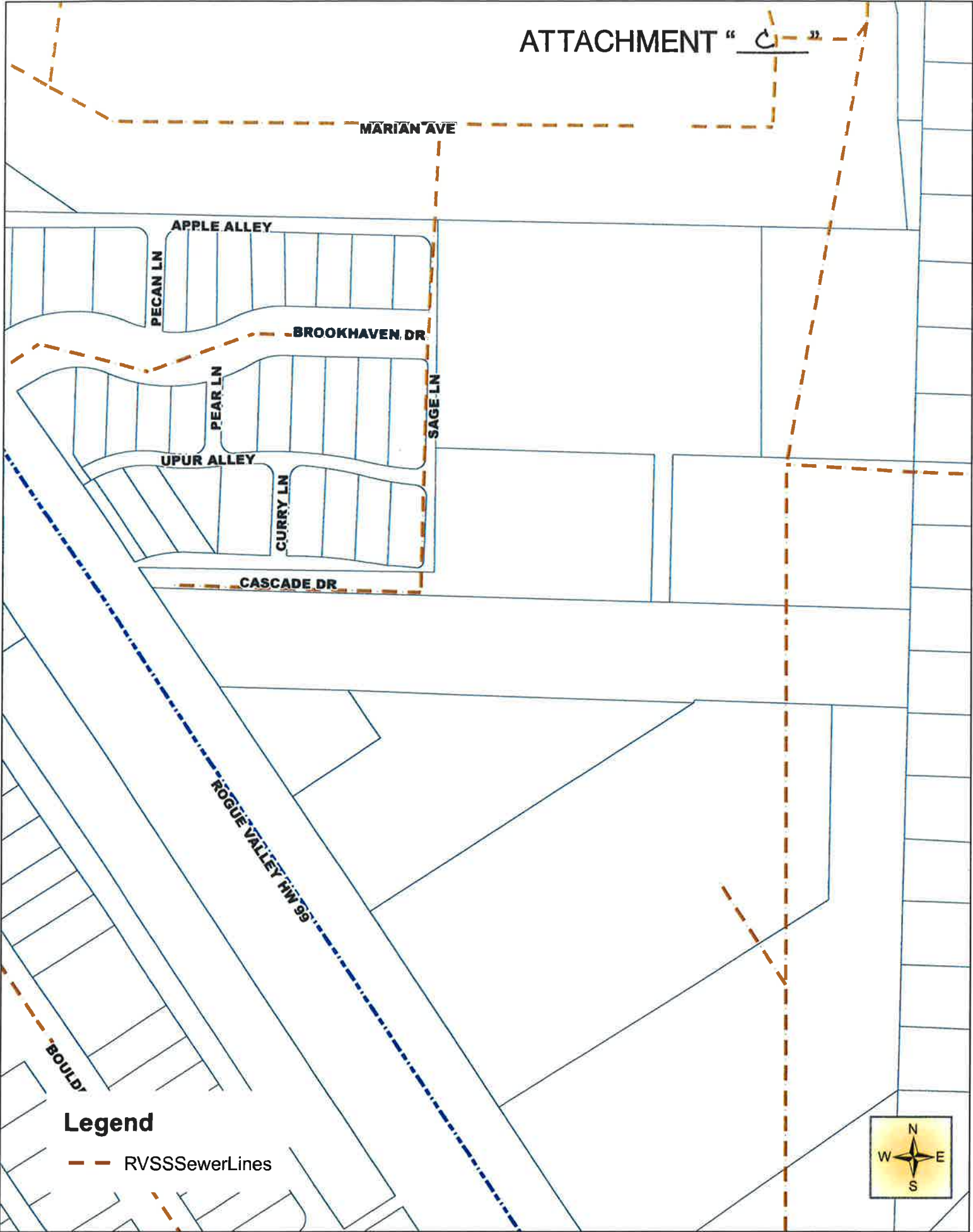
This petition, containing the request and consent to said annexation, must be filed with the Central Point City Council on or before the date of the public hearing to be held upon the proposed annexation pursuant to ORS 222.120.

"Owner" is defined by ORS 222.120 as meaning the legal owner of record or, where there is a recorded land contract which is in force, the purchaser thereunder. If there is multiple ownership in a parcel of land, each consenting owner shall be counted as a fraction of the same extent as the interest of the owner in the land bears in relation to the interest of the other owners, and the same fraction shall be applied to the parcel's land mass for purposes of the consent petition. If a corporation owns land in a territory proposed to be annexed, the corporation shall be considered to be the individual owner of that land.

"Elector" is defined in said statute as an individual qualified to vote under Article II, Section 2 of the Oregon Constitution, which in turn requires that the individual be 18 years of age or older, a resident of the area in question, and registered to vote as required by applicable state law. Furthermore, ORS 222.270(2) requires that electors petitioning for annexation be registered in the territory proposed to be annexed.

Name/Address	Elector Or Property Owner?	Signature	Date
Paul Miller 888 Munras Ave. Suite 200, Monterey CA, 93940	Property Owner		4/26/18

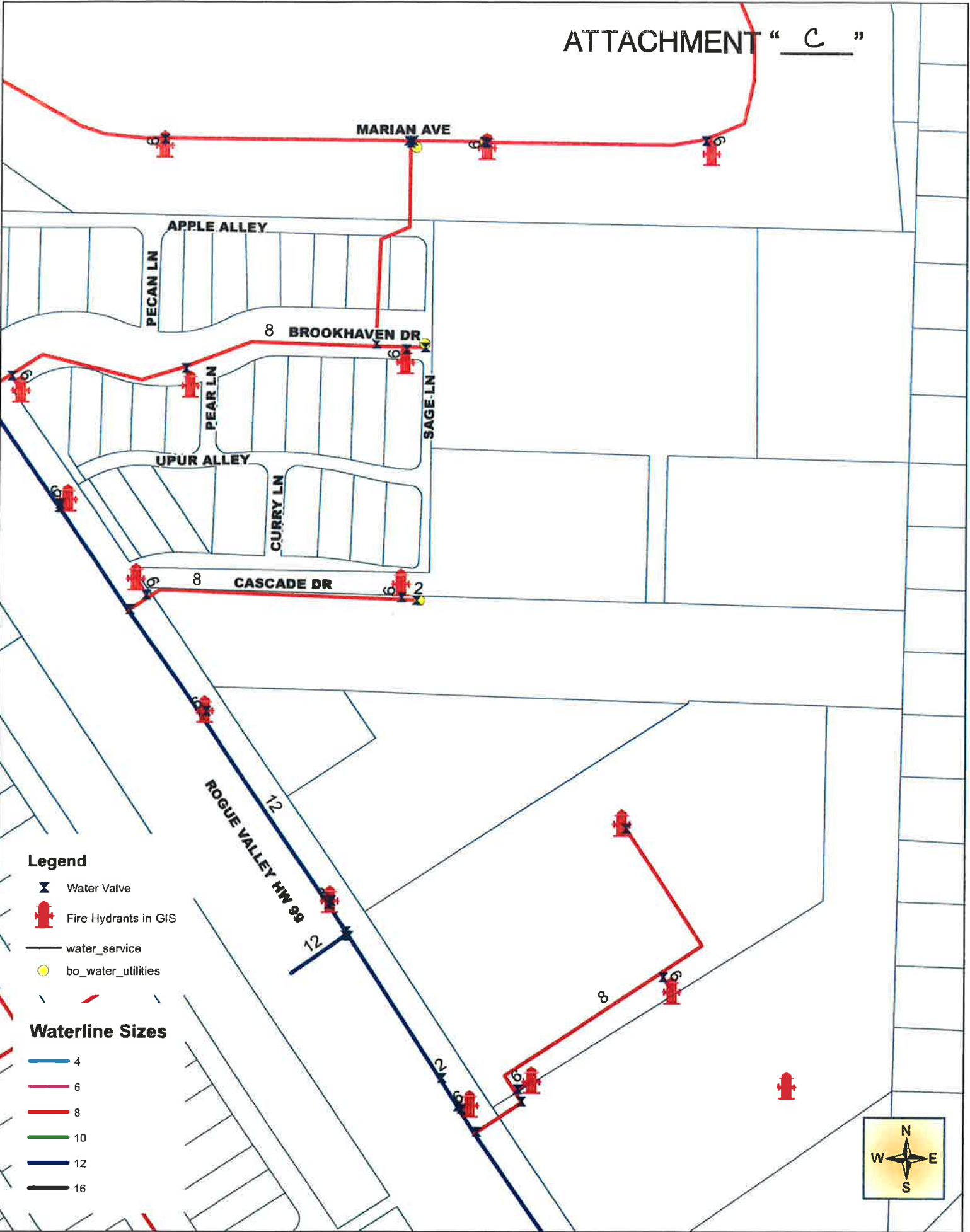
Annexation Petition
Revised 9/26/06



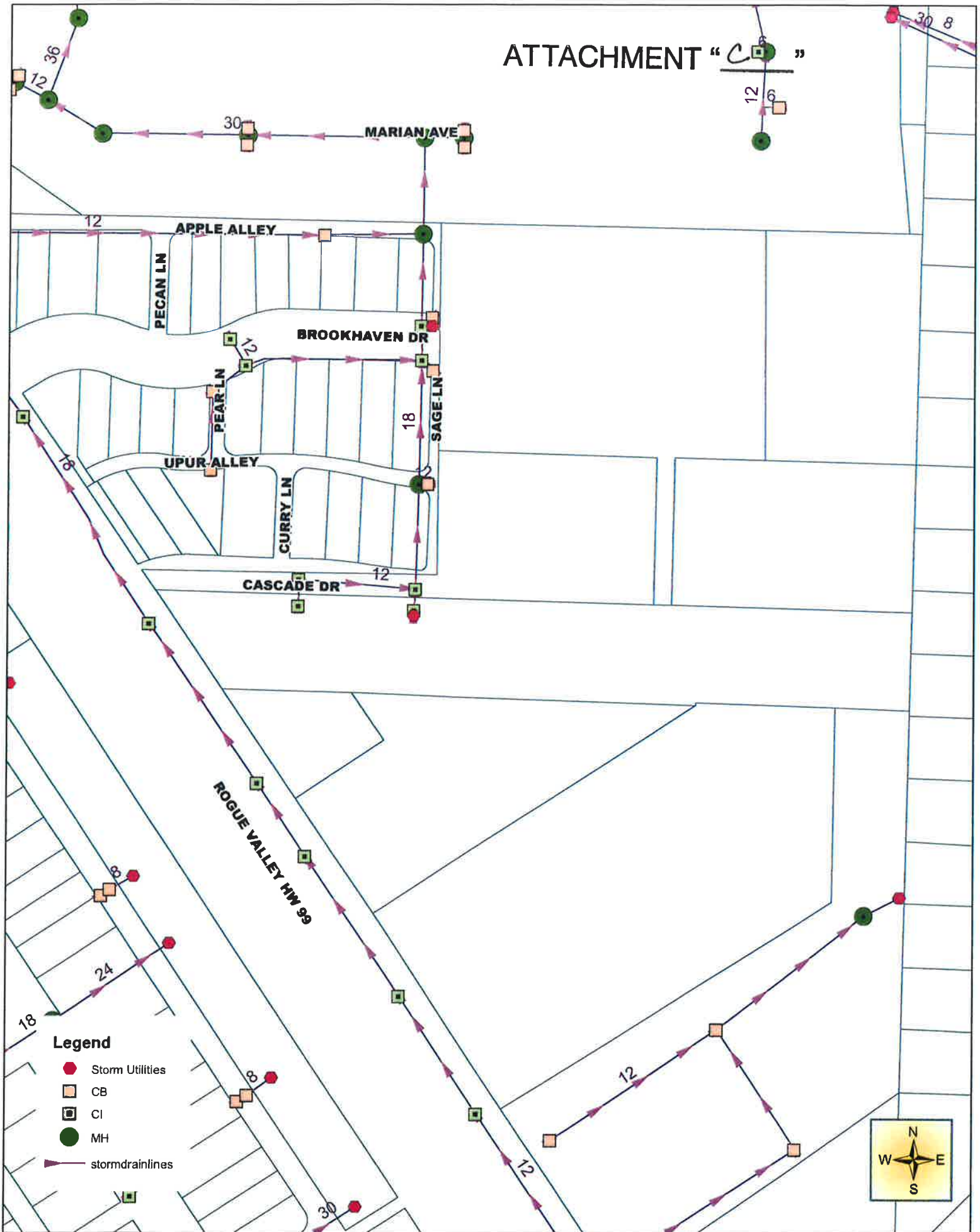
Legend

--- RVSS Sewer Lines

ATTACHMENT " C "



ATTACHMENT "C"



RESOLUTION NO. _____

**A RESOLUTION TO ANNEX 3.64 ACRES,
LOCATED AT 4618 AND 4626 NORTH PACIFIC HIGHWAY (N. FRONT STREET) AND
IDENTIFIED ON THE JACKSON COUNTY
ASSESSOR'S MAP AS 37S 2W 03BD, TAX LOTS 500 AND 600.
APPLICANT: PAUL MILLER**

RECITALS:

- A. Paul Miller owns two tax lots at 4618 and 4626 North Pacific Highway (N. Front Street), and generally described by Exhibit A, which is not located within the City of Central Point city limits. The Central Point City Council (the Council) is authorized under ORS 222.120 to hold a public hearing for annexation proceedings without an election for annexation.
- B. On June 14, 2018 the Council conducted a duly noticed public hearing on the annexation application, at which time it reviewed the City staff report, heard testimony and comments on the application to annex the 3.64 acre property specifically described in attached Exhibits "A" Written Description and Exhibit "B" Annexation Depiction Map.
- C. The City Manager, or designee, will transmit a copy of this resolution to the Oregon Secretary of State, and this annexation is effective when filed with the Oregon Secretary of State pursuant to ORS. 222.180.
- D. This annexation is a full consent annexation as Paul Miller has consented to the annexation.

The City of Central Point resolves as follows:

Section 1: The property at 4618 and 4626 North Pacific Highway (N. Front Street), described in the above recitals and set forth in attached Exhibits "A" and "B" is proclaimed to be annexed to the City of Central Point.

Passed by the Council and signed by me in authentication of its passage this ____ day of _____, 2018.

Mayor Hank Williams

ATTEST:

City Recorder

Resolution No. _____

EXHIBIT " "**DESCRIPTION SHEET
AREA TO BE ANNEXED INTO THE CITY OF CENTRAL POINT****4626 NORTH PACIFIC HIGHWAY
37 2W 03BD, TAX LOT 500**

All that certain real property described in Instrument Number 2004-048121, of the Official Records of Jackson County, Oregon, being located in the Southeast One-quarter of the Northwest One-quarter of Section 3, Township 37 South, Range 2 West of the Willamette Meridian, City of Central Point, Jackson County, Oregon. The exterior boundary of said property is more particularly described as follows:

COMMENCING AT A POINT ON THE NORTH-SOUTH CENTER LINE OF SECTION 3, SAID TOWNSHIP AND RANGE, FROM WHICH THE NORTH-ONE QUARTER (1/4) CORNER OF SAID SECTION 3, BEARS NORTH 0° 16' 50" WEST, 1730.29 FEET; THENCE ALONG AFOREMENTIONED CENTER LINE OF SECTION 3, SOUTH 0° 16' 50" EAST, 180.00 FEET; THENCE WEST, 45.00 FEET TO A 5/8 INCH IRON PIN WITNESS CORNER; THENCE CONTINUE WEST, 267.10 FEET TO A 5/8 INCH IRON PIN; THENCE NORTH 0° 16' 50" WEST, 180.00 FEET TO A 5/8 INCH IRON PIN; THENCE EAST 267.10 FEET TO A 5/8 INCH IRON PIN WITNESS CORNER; THENCE CONTINUE EAST, 45.00 FEET TO THE TRUE POINT OF BEGINNING.

Area to be annexed contains 1.30 acres, more or less.

**4618 NORTH PACIFIC HIGHWAY
37 2W 03BD, TAX LOT 600**

All that certain real property described in Instrument Number 2004-048118, of the Official Records of Jackson County, Oregon, being located in the Southeast One-quarter of the Northwest One-quarter of Section 3, Township 37 South, Range 2 West of the Willamette Meridian, City of Central Point, Jackson County, Oregon. The exterior boundary of said property is more particularly described as follows:

THAT TRACT OR PARCEL OF LAND SITUATED IN THE SOUTHEAST ONE QUARTER (1/4) OF THE NORTHWEST ONE QUARTER (1/4) OF SECTION 3, TOWNSHIP 37 SOUTH, RANGE 2 WEST, WILLAMETTE MERIDIAN, JACKSON COUNTY, OREGON, AND BEING MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE NORTH-SOUTH CENTER LINE OF SECTION 3, SAID TOWNSHIP AND RANGE, FROM WHICH THE NORTH ONE QUARTER (1/4) CORNER OF SAID SECTION 3 BEARS NORTH 0° 16' 50" WEST 1910.29 FEET; THENCE ALONG AFOREMENTIONED CENTER LINE OF SECTION 3, SOUTH 0° 16' 50" EAST, 116.00 FEET; THENCE WEST 45.00 FEET TO A 5/8 INCH IRON PIN WITNESS CORNER; THENCE CONTINUE WEST, 228.06 FEET TO A 5/8 INCH IRON PIN; THENCE SOUTH 2.855 FEET TO A 5/8 INCH IRON PIN; THENCE SOUTH 89° 37' 40" WEST, 578.13 FEET TO A 5/8 INCH IRON PIN ON THE NORTHEASTERLY RIGHT OF WAY LINE OF THE RELOCATED PACIFIC HIGHWAY (U.S. NO. 99); THENCE ALONG AFOREMENTIONED RIGHT OF WAY LINE, NORTH 35° 08' 00" WEST 141.20 FEET TO A 5/8 INCH IRON PIN; THENCE NORTH 89° 37' 40" EAST, 639.795 FEET TO A 5/8 INCH IRON PIN; THENCE NORTH 0° 16' 50" WEST, 2.98 FEET TO A 5/8 INCH IRON PIN; THENCE EAST, 247.10 FEET TO A 5/8 INCH IRON PIN WITNESS CORNER; THENCE CONTINUE EAST, 45.00 FEET TO THE TRUE POINT OF BEGINNING. ALSO, ALL THAT REAL PROPERTY LYING NORTHERLY OF, A LINE THAT HAS BEEN SURVEYED AND MONUMENTED AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH ONE-QUARTER (1/4) CORNER OF SECTION 3, TOWNSHIP 37 SOUTH, RANGE 2 WEST, WILLAMETTE MERIDIAN IN JACKSON COUNTY, OREGON; THENCE SOUTH 00° 16' 50" EAST ALONG THE NORTH-SOUTH CENTERLINE OF SAID SECTION 3, A DISTANCE OF 2025.84 FEET TO THE NORTHEAST CORNER OF PARCEL NO. 2 OF PARTITION PLAT RECORDED NOVEMBER 12, 1993 OF "RECORD OF PARTITION PLATS" IN JACKSON COUNTY, OREGON, AND FILED AS SURVEY NO. 13716 IN THE OFFICE OF THE COUNTY SURVEYOR; THENCE WEST ALONG THE NORTHERLY BOUNDARY OF SAID PARCEL NO. 2 AND PARCEL NO. 1 OF SAID PARTITION PLAT, A DISTANCE OF 273.02 FEET TO AN ANGLE POINT IN THE NORTHERLY BOUNDARY OF SAID PARCEL NO. 1, SAID ANGLE BEING MARKED WITH A 5/8 INCH IRON PIN; THENCE ALONG THE BOUNDARY OF SAID PARCEL NO. 1, SOUTH 00° 11' 03" EAST 2.86 FEET TO A 5/8 INCH IRON PIN, BEING THE TRUE POINT OF BEGINNING; THENCE SOUTH 55° 07' 34" WEST ALONG SAID BOUNDARY, 0.69 FEET TO A 5/8 INCH IRON PIN; THENCE, LEAVING SAID BOUNDARY, SOUTH 89° 45' 06" WEST 287.89 FEET TO A 5/8 INCH IRON PIN; THENCE NORTH 89° 54' 17" WEST 135.12 FEET TO A 5/8 INCH IRON PIN, THENCE CONTINUE NORTH 89° 54' 17" WEST 156.41 FEET TO A POINT ON THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S.

HIGHWAY NO. 99, SAID POINT BEING MARKED WITH A 5/8 INCH IRON PIN, FOR THE POINT OF TERMINUS OF SAID LINE.

Area to be annexed contains 2.34 acres, more or less.

Prepared By: Neathamer Surveying, Inc.
3126 State Street, Suite 203
PO Box 1584
Medford, Oregon 97501
Phone: (541) 732-2869
Project Number: 14012

Date: April 27, 2018

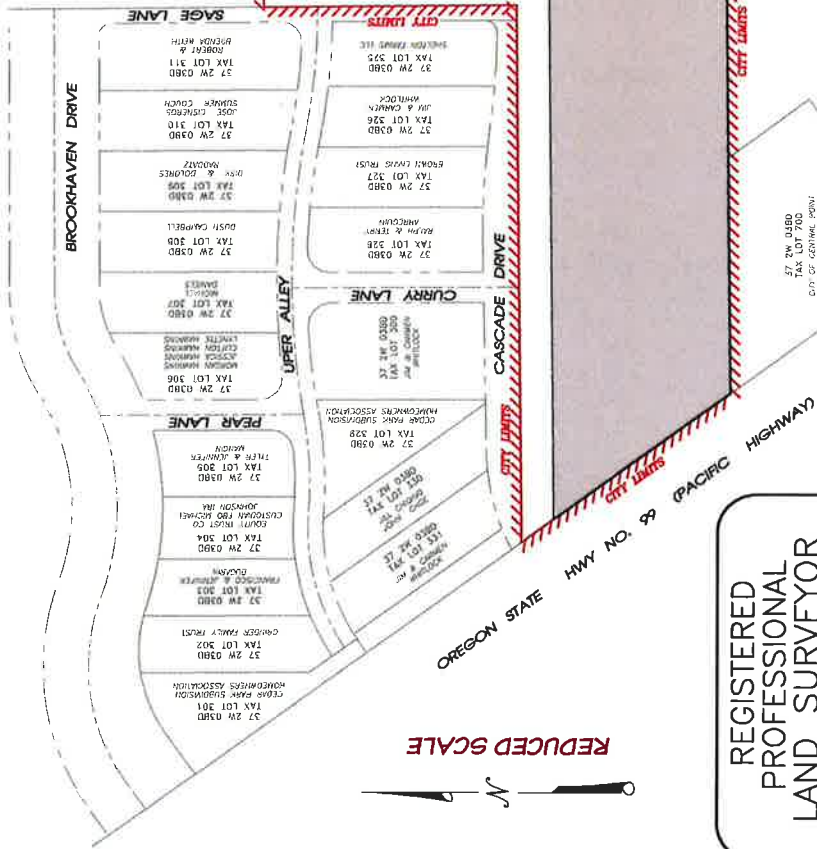
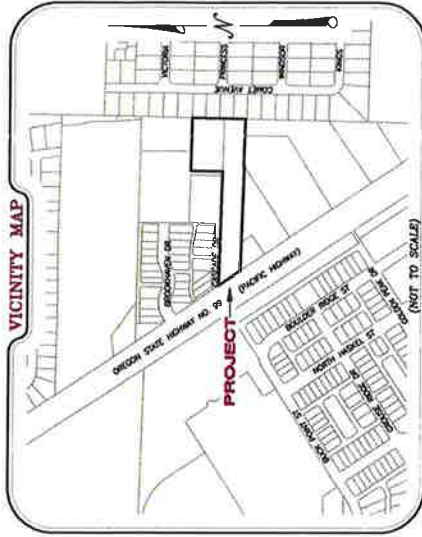
DRAFT

SITE PLAN ANNEXATION INTO THE CITY OF CENTRAL POINT

Located in the Southeast One-quarter of the Northwest One-quarter of Section 3, Township 37 South, Range 2 West of the Willamette Meridian, City of Central Point, Jackson County, Oregon.

PREPARED FOR:

PARAMOUNT PROPERTIES
C/O: Paul Miller
548 Hartnell Street, Suite A-1
Monterey, CA 93940



REGISTERED
PROFESSIONAL
LAND SURVEYOR

Paul V. Neathamer

OREGON
JULY 19, 1994
ROBERT V. NEATHAMER
2675

Renewal Date 12/31/18

EXHIBIT " B "

PREPARED BY: Neathamer Surveying, Inc.
3126 State St, Suite 203
P.O. Box 1584
Medford, Oregon 97501
Phone (541) 732-2869
FAX (541) 732-1392

PLOT DATE: April 27, 2018 **PROJECT NUMBER:** 14012

Sheet 1 of 1 © NR

RESOLUTION NO. _____

**A RESOLUTION TO ANNEX 3.64 ACRES,
LOCATED AT 4618 AND 4626 NORTH PACIFIC HIGHWAY (N. FRONT STREET) AND
IDENTIFIED ON THE JACKSON COUNTY
ASSESSOR’S MAP AS 37S 2W 03BD, TAX LOTS 500 AND 600.
APPLICANT: PAUL MILLER**

RECITALS:

- A. Paul Miller owns two tax lots at 4618 and 4626 North Pacific Highway (N. Front Street), and generally described by Exhibit A, which is not located within the City of Central Point city limits. The Central Point City Council (the Council) is authorized under ORS 222.120 to hold a public hearing for annexation proceedings without an election for annexation.
- B. On June 14, 2018 the Council conducted a duly noticed public hearing on the annexation application, at which time it reviewed the City staff report, heard testimony and comments on the application to annex the 3.64 acre property specifically described in attached Exhibits “A” Written Description and Exhibit “B” Annexation Depiction Map.
- C. The City Manager, or designee, will transmit a copy of this resolution to the Oregon Secretary of State, and this annexation is effective when filed with the Oregon Secretary of State pursuant to ORS. 222.180.
- D. This annexation is a full consent annexation as Paul Miller has consented to the annexation.

The City of Central Point resolves as follows:

Section 1: The property at 4618 and 4626 North Pacific Highway (N. Front Street), described in the above recitals and set forth in attached Exhibits “A” and “B” is proclaimed to be annexed to the City of Central Point.

Passed by the Council and signed by me in authentication of its passage this ____ day of _____, 2018.

Mayor Hank Williams

ATTEST:

City Recorder

Resolution No. _____

Business

Planning Commission Appointment



City of Central Point
Staff Report to Council

ISSUE SUMMARY

MEETING DATE: June 14, 2018	STAFF MEMBER: Mayor Williams
SUBJECT: Planning Commission Appointment	DEPARTMENT: Council
ACTION REQUIRED: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing <input type="checkbox"/> Ordinance 1 st Reading <input type="checkbox"/> Ordinance 2 nd Reading <input type="checkbox"/> Resolution <input type="checkbox"/> Information/Direction <input type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Other	RECOMMENDATION: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not applicable Comments: Staff recommends approval of one the attached applicants.

BACKGROUND INFORMATION:
 The Planning Commission currently has six members. The current members are:

Mike Oliver	Kay Harrison	Thomas Van Voorhees
Amy Moore	John Whiting	Jim Mock

The City advertised for two months in the city Newsletter and on the city Facebook page. We have received two applications.

Cheryl Noles – Currently volunteering with the Traffic Coordinating Committee in Medford. Has lived in the community for 10+ years

Chris Richey – Currently a member of the Citizens Advisory Commission.

RECOMMENDED MOTION:
 I move to appoint _____ to the Central Point Planning Commission with a term to expire December 31, 2018.

ATTACHMENTS:
 Applications for Cheryl Noles and Chris Richey.



**APPLICATION FOR APPOINTMENT TO
CITY OF CENTRAL POINT COMMITTEE**

Name: Cheryl Noles Date: 4/17/18
Address: 80 Crater Lane, Central Point
Home Phone: N/A Business Phone: 541-618-4074 Cell Phone: 541-415-2677
Fax: N/A E-mail: nolesitall@msn.com

Are you a registered voter with the State of Oregon? Yes No
Are you a city resident? Yes No If Yes, How long: 10+ years

Which committee(s) would you like to be appointed to: *(Please make sure the dates below work with your schedule before applying. Council and Planning Commission members are required to file an Annual Statement of Economic Interest to the State of Oregon.)*

Meeting Dates (All meeting dates are subject to change or additions, times vary for each committee):

- Budget Committee: Meetings vary in April Bi-Annually
- Citizens Advisory Committee: 2nd Tuesday of quarterly
- Planning Commission: 1st Tuesday of each month
- Parks and Recreation Committee/Foundation: Meeting dates vary

Employment, professional, and volunteer background:
I have been the Supervisor for AAA for the last 7 years. Previously, I worked for travel agencies here in the valley. I have volunteered thru Venture club, Soroptomist and Medford Gospel Mission. Currently I volunteer at the Traffic

Community affiliations and activities: Coordinating committee in Medford. Medford Chamber Medford Traffic Committee S.O. Toastmasters, Junior Achievement, Airport Committee

Previous City appointments, offices, or activities:
I have no previous city affiliations except in Medford for the traffic committee but am looking to expand my horizons.

To provide additional background for the Mayor and City Council, please answer the following questions.

1. Please explain why you are interested in the appointment and what you would offer to the community.

I am a long time Central Point resident. I graduated from Crater High School and have continued to keep my roots here. I would like to become more involved with this city. I love it.

2. Please describe what you believe are the major concerns of the City residents and businesses that this committee should be concerned about.

We all would like for Central Point to remain "Mayberry" but with the growing population that is no longer an option. I do believe, however, that the residents and business can for a community together that we are proud of. It just takes people to become involved.

3. Please provide any additional information or comments which you believe will assist the City Council in considering your application.

As noted before I am looking for volunteer opportunities where my background would be useful. I hope you will consider me for this position.

4. Do you anticipate that any conflicts of interest will arise if you are appointed; and if so, how would you handle them?

I am aware conflicts of interest can occur but I am willing to sign a form stating I would not let it affect my position also I find myself very neutral when it comes to these situations and would inquire more from the committee their thoughts.

Please feel free to use additional sheet if you have more information to help the Council make a final decision.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from any council, advisory committee, board or commission I may be appointed to. All information/documentation related to service for this position is subject to public record disclosure.

Signature: _____

Cheryl Joles

Date: _____

1-17-18

City of Central Point, Oregon
140 S 3rd Street, Central Point, OR 97502
541.664.3321 Fax 541.664.6384
www.centralpointoregon.gov



Administration Department
Chris Clayton, City Manager
Deanna Casey, City Recorder
Elizabeth Simas, Human Resource Director

**APPLICATION FOR APPOINTMENT TO
CITY OF CENTRAL POINT COMMITTEE**

Name: Chris Richey Date: 4/17/2018

Address: 447 N 5th Street, Central Point, OR 97502

Home Phone: _____ Business Phone: 541-890-8463 Cell Phone: 541-621-9811

Fax: _____ E-mail: chris.richey@gmail.com

Are you a registered voter with the State of Oregon? Yes X No _____

Are you a city resident? Yes X No _____ If Yes, How long: 6 years (20+ total)

Which committee(s) would you like to be appointed to: *(Please make sure the dates below work with your schedule before applying. Council and Planning Commission members are required to file an Annual Statement of Economic Interest to the State of Oregon.)*

Meeting Dates (All meeting dates are subject to change or additions, times vary for each committee):

- Budget Committee: Meetings vary in April Bi-Annually
- Citizens Advisory Committee: 2nd Tuesday of quarterly
- Planning Commission: 1st Tuesday of each month
- Parks and Recreation Committee/Foundation: Meeting dates vary

Employment, professional, and volunteer background: I have been in the mortgage industry for a total of 5 years, but have previously worked in insurance, wireless sales and management. I regularly volunteer at City events such as the Easter egg hunt, Battle of the Bones, Oregon Cheese Festival, etc.

Community affiliations and activities: I have been on the Central Point Chamber board of directors for almost 3 years. As of July 2018 I will be the President for the Central Point Chamber.

Previous City appointments, offices, or activities: I have been on the Central Point Budget Committee since 2016.

To provide additional background for the Mayor and City Council, please answer the following questions.

1. Please explain why you are interested in the appointment and what you would offer to the community.

I want to contribute to the continued and future success of our city. Coming from the mortgage industry, I feel that I provide a unique perspective in regards to the planning and development of Central Point.

2. Please describe what you believe are the major concerns of the City residents and businesses that this committee should be concerned about.

The primary issue facing citizens in Central Point is affordable housing. There has been a lot of focus on this area but I feel we can do more. The recent creation of the incentive for economic housing is a great example. To encourage business growth we need to continue planning of light commercial and residential areas similar to what is being developed in Twin Creeks. Making Central Point more walkable will help reduce traffic and increase foot traffic to businesses which is good for their longterm viability.

3. Please provide any additional information or comments which you believe will assist the City Council in considering your application.

I love our City and greatly appreciate the work that has been done to keep our culture and that little city feel alive while fostering growth and economic development for the benefit of all. I look forward to partnering with the Mayor, Council and City officials to continue this approach.

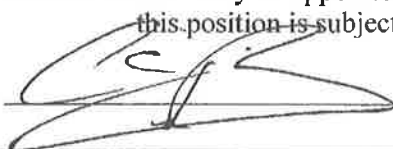
4. Do you anticipate that any conflicts of interest will arise if you are appointed; and if so, how would you handle them?

None that I can think of.

Please feel free to use additional sheet if you have more information to help the Council make a final decision.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from any council, advisory committee, board or commission I may be appointed to. All information/documentation related to service for this position is subject to public record disclosure.

Signature: _____



Date: _____

4/17/18

Business

Planning Commission Report



City of Central Point
Staff Report to Council

ISSUE SUMMARY

<p>MEETING DATE: June 14, 2018</p> <p>SUBJECT: Planning Commission Report</p>	<p>STAFF MEMBER: Tom Humphrey AICP, Community Development Director</p> <p>DEPARTMENT: Community Development</p>
<p>ACTION REQUIRED:</p> <p><input type="checkbox"/> Motion</p> <p><input type="checkbox"/> Public Hearing</p> <p><input type="checkbox"/> Ordinance 1st Reading</p> <p><input type="checkbox"/> Ordinance 2nd Reading</p> <p><input type="checkbox"/> Resolution</p> <p><input checked="" type="checkbox"/> Information/Direction</p> <p><input type="checkbox"/> Consent Agenda Item</p> <p><input type="checkbox"/> Other</p>	<p>RECOMMENDATION:</p> <p><input type="checkbox"/> Approval</p> <p><input type="checkbox"/> Denial</p> <p><input type="checkbox"/> None Forwarded</p> <p><input checked="" type="checkbox"/> Not applicable</p> <p>Comments:</p>

The following item was presented by staff and discussed by the Planning Commission at its regular meeting on June 5, 2018.

A. Consideration of a Tentative Plan for the Development of a 16-lot Subdivision. The project site is located in the R-1-6 Residential Single-Family zoning district and is identified on the Jackson County Assessor’s Map as 37 2W 11AC, Tax Lot 100. Applicant: Kodiak, LLC, Agent: Jim Zundel (File No. SUB-18001). The Planning Commission conducted a public hearing for a tentative plan to subdivide a 2.9 acre tax lot at 814 Pittview Avenue into 16 single family residential lots. The applicant was present to expound upon the staff report and to explain the developer’s intent to provide more entry level housing stock. In spite of the fact that the City received written objections, no one attended the meeting in person to speak in opposition. There also appeared to be some confusion about the type of development being considered with some area residents believing it to be a proposal for apartments. Planning Staff answered questions raised by the Commission who determined that the proposal met the City’s local ordinances and development standards. The disposition of Pittview Road was discussed with the understanding that the City would assume jurisdiction from Jackson County in the future. The Commission voted to approve the development based upon the findings of fact presented in the staff report.

Business

Parks and Recreation Commission Report



City of Central Point
Staff Report to Council

ISSUE SUMMARY

MEETING DATE: 6-14-2018	STAFF MEMBER: Matt Samitore
SUBJECT: Parks Commission Report	DEPARTMENT: Public Works
ACTION REQUIRED: <input type="checkbox"/> Motion <input type="checkbox"/> Public Hearing <input type="checkbox"/> Ordinance 1 st Reading <input type="checkbox"/> Ordinance 2 nd Reading <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Information/Direction <input type="checkbox"/> Consent Agenda Item <input type="checkbox"/> Other	RECOMMENDATION: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Denial <input type="checkbox"/> None Forwarded <input type="checkbox"/> Not applicable Comments: N/A

BACKGROUND INFORMATION:

The Parks Commission met on May 7, 2018, and had two recommendations to discuss.

1. **Flannagan Park Parking and Gazebo:**

City staff presented a revised site plan to allow for the potential construction of a new “head-in” parking spaces as well as the building of a new gazebo. Both items were part of the original park master plan but were never constructed because of budgetary issues. A public meeting addressing these topics was conducted, and only one family (residing adjacent to the park) attended. They were supportive of a gazebo but asked if additional parking could also be added. They explained there are times when the entire cul-de-sac is beyond capacity because of park user’s vehicles, which can obstruct mailboxes.

Parks Commissioners asked about the need for an ADA spot and also asked about the original plans for a more substantial parking lot. After discussion, staff recommended bringing back a revised” head-in” parking plan and the original parking lot for review at the next Parks Commission meeting.

2. **Parks and Recreation Element:**

Planning staff presented the Parks and Recreation Element to the Parks Commission. The Commission was aware of most of the policy and goals as they mirror those adopted in the City’s Parks and Recreation Master Plan. One Commissioner had problems downloading the document and asked for a continuance. Staff recommended if there were any issues to let them know before City Council formally approves it.

The Parks Commission recommended approval of the Parks and Recreation Element.

FINANCIAL ANALYSIS:

N/A

LEGAL ANALYSIS:

Not applicable.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Not applicable.

STAFF RECOMMENDATION:

No recommendation.

RECOMMENDED MOTION:

Guidance on selection.

ATTACHMENTS:

n/a