

**CITY OF CENTRAL POINT  
City Council Meeting Minutes  
April 26, 2018**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

- III. ROLL CALL:** Mayor: Hank Williams  
Council Members: Allen Broderick, Bruce Dingler, Brandon Thueson, Tanea Browning, Kelly Geiger, Rob Hernandez, and Mike Quilty were present.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Community Development Director Tom Humphrey; Parks and Public Works Director Matt Samitore; Finance Director Steven Weber, and City Recorder Deanna Casey were also present.

**IV. SPECIAL PRESENTATION**

**Planning Commission Member Recognition** – Community Development Director Tom Humphrey introduced Craig Nelson who served 5.5 years on the Planning Commission. Unfortunately Mr. Nelson has moved out of town and had to resign from the commission. Mayor Williams and Mr. Humphrey recognized his years of service with a plaque.

**V. PUBLIC APPEARANCES - None**

**VI. CONSENT AGENDA**

- A. Approval of April 12, 2018 City Council Minutes
- B. Approval of Arbor Week Proclamation

City Attorney Sydnee Dreyer suggested language correction to clarify Ordinance 2044 regarding appeal rights.

**Mike Quilty moved to approve the Consent Agenda with the recommended changes.** Rob Hernandez seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

**VII. ITEMS REMOVED FROM CONSENT AGENDA - None**

**VIII. PUBLIC HEARINGS**

- A. **Public Hearing – Resolution No. 1534, Approving a 2017/2019 Supplemental Budget**

Finance Director Steven Weber explained that Oregon Revised Statutes allows for changes to a budget when unanticipated events occur. Due to qualifying conditions, most notably the completion of the 2016/17 annual audit where several funds had larger than anticipated carryover balances, budget adjustments are recommended.

With the recommended changes of \$386,000, as well as supplemental budget approved earlier this year, the total 2017/2019 biennial budget will increase from \$49,991,429 to \$50,575,574.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

**Brandon Thueson moved to approve Resolution No. 1534, Approving a 2017/2019 Supplemental Budget.** Michael Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Kelly Geiger, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

## **IX. ORDINANCES AND RESOLUTIONS**

### **A. Resolution No. 1535, Scheduling Biennial Election of Central Point City Officers for November 6, 2018**

City Manager Chris Clayton explained the proposed resolution scheduling the next general election of city officers to coincide with statewide general election on Tuesday November 6, 2018. The positions of Council Members for Ward I, Ward II, and Ward III will be up for election. The filing period begins July 9, 2018 and runs through Thursday, August 23, 2018. Election packets are being prepared by the City Recorder and will be available on July 9, 2018 in City Hall.

**Rob Hernandez moved to approve Resolution No. 1535, Scheduling Biennial Election of Central Point City Officers for November 6, 2018.** Mike Quilty Seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Kelly Geiger, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

## **X. BUSINESS**

### **A. Discussion of System Development Credits for Snowy Butte Station**

Parks and Public Works Director Matt Samitore explained that in 2016 the city implemented changes to the System Development Charges rules implementing deadlines for the use of SDC Credits that match state revised statutes. Developers who have qualified public improvements and receive such credits have ten years from the signing of an SDC agreement to use them for new development projects.

In 2016 staff met with Eric Bunn to inform him of the future vacation of street and stormwater credits associated with Snowy Butte Station. Unfortunately Mr. Bunn passed away a few months after the meeting and the credits are still on the books.

The current credits are in our financial system as a liability. Staff would like to add up all of the credits from 2015 through January 2019 and credit back to the developer the total used Street SDC Credit and the balance of the storm drain credit before the end of the 2017-2019 FY budget. Mr. Bunn intended to use as much of the credits as possible for the Housing Authority project which is planned at the corner of S. Haskell and Ash Street. Unfortunately the Housing Authority hit a funding issue and is not expected to obtain funding for the project until 2020.

Council understands the situation with one of the partners passing away but they are not in favor of keeping these credits on the books. Thirteen years is long enough. Staff should bring back a resolution regarding these credits expiring unless they are able to use them on the Housing Authority Project.

#### **B. March 31, 2018 Quarterly Financial Report**

Mr. Weber explained the City's financial statements for the period ending March 31, 2018. In all funds, revenues and expenditures are on track for the time period. He highlighted specifics about several of the funds showing expenditures and revenues. Overall the City is in very good financial position with overall revenues at 38.49% of total budget and expenditures of 30.69% of total budget.

**Mike Quilty moved to accept the March 31, 2018 Quarterly Financial Report.** Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Kelly Geiger, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

#### **C. Central Point Chamber of Commerce Report**

Tanea Browning, CEO Central Point Chamber of Commerce updated the council regarding the rebranding process for the Visitors Center and Chamber. After engaging stake holders in the community they were able to identify five characteristics: We are charming, reliable, up to date, tough and honest. In helping to identify who Central Point is they came up with a tagline of "Central Point; Real People, Real Experiences." They are communicating this new branding throughout the community at a variety of events.

The Saturday Market will begin May 5<sup>th</sup> and continue through September 29<sup>th</sup>. They will be open every Saturday from 10 am – 2 pm at 419 N. Front Street next to the Rogue Creamery. The Central Point Chamber of Commerce Board will seek additional funding to help cover the cost of the new and expanded services. We are confident the city and citizens will benefit from these additions.

### **XI. MAYOR'S REPORT**

Mayor Williams reported that he attended:

- the Development Commission Budget Committee Meeting.
- the Medford Water Commission meeting.
- Central Point Greeters at Mercy Flights.
- the Medford Rod and Custom Car show at the Expo.

## **XII. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- a careless driver caused damage to the new planter box on 6<sup>th</sup> Street. It will be repaired before the landscape is installed. The driver was cited by the Police Department for reckless driving.
- The agreement with ORW is almost finalized. This is for the design of a new dais table in the Chambers.
- He had conversations with the School District and they have no plans to make improvements to the practice football field at this time. He has offered support from the city if they do move forward on that project.
- He will be participating on the interview panels for the City of Medford and the City of Phoenix next week.
- There will be a new payroll tax beginning July 1, 2018 which is being implemented to help mass transit.
- As of July 1, 2018 the state is mandating that Building Officials, Chief Structural inspectors and Electrical inspectors must be an employee of the city they are doing inspections for. This will be a challenge for smaller cities but local Council of Governments are working on a solution. Central Point may need to hire a part-time electrical inspector.
- he will be attending the Jackson County Marijuana Task Force meeting next week.
- Staff have been working with the County on the option for a Public Works Corporation yard.

## **XIII. COUNCIL REPORTS**

Council Member Michael Quilty reported that:

- He was in Tacoma last week for a Transportation Summit and Expo where he gave a presentation.
- He attended an RVMPO meeting where they talked about alternative transportation measures.
- He will be in Grants Pass tomorrow for an MPO meeting.

Council Member Brandon Thueson reported that he attended the Development Commission Budget meeting.

Council Member Tanea Browning reported that:

- She attended the Eggstravaganza event at Twin Creeks Park
- She attended a Travel Southern Oregon grant writing seminar in Medford and a symposium in Ashland.

- She attended an RVCOG meeting in March with presentation on continuum of care and bridging the digital divide in rural communities.
- She attended the chamber mixer and greeters in April.
- She attended the League of Oregon Cities Board meeting in Salem and planning session for the League's annual conference later in the month.
- She will be attending the Governor's Conference in Bend.
- Attended the Development Commission Budget meeting.
- The next Chamber Greeters will be May 15<sup>th</sup> at Umpqua Bank.

Council Member Kelly Geiger reported that he attended the Development Commission Budget meeting and the Central Point Chamber Greeters. This will be his last Council meeting because his family has purchased a home outside the city limits.

#### **XIV. DEPARTMENT REPORTS**

Parks and Public Works Director Matt Samitore reported that he has had several meetings regarding the Twin Creeks rail crossing. Our water line will not be an issue going forward but Century Link lines will need to be moved. Pine Street construction will be moving to the block between 2<sup>nd</sup> and 3<sup>rd</sup> Streets next week.

Police Chief Kris Allison reported:

- The Central Point Police Department was awarded Accreditation last week. We were able to meet and exceed the 104 standards required for this recognition. There will be a formal presentation at a future Council meeting.
- Last week the Police Department did a presentation at Cascade Christian High School on Bullying and ALICE. They hope to build a program to present this training to all the schools in our district.
- This week they brought in a national presenter to provide training on Officer Wellness and Safety and how to integrate home and work.
- She was in Portland this morning for training and attended the Police Academy criminal law class with our two new officers.

Community Development Director Tom Humphrey reported:

- That they are now down one Planning Commissioner. The City Recorder has been advertising for interested citizens.
- There will be Planning Commission training in May in the Central Point Chambers. Council members and CAC members are invited to attend.
- The Planning Commission will be working through the Housing Plan and the Parks Element in May.
- Building activity has seen an increase this month.

Finance Director Steven Weber reported:

- The Rogue Valley Finance Group will be meeting on May 16<sup>th</sup>, lunch will be provided and the City Council is invited to attend.
- That he will be bringing an ordinance proposal for vacation rentals to the council in the near future.

- That he has been appointed as Chair of the Fire District No. 3 Budget Committee.

City Attorney Sydnee Dreyer reported that the State did not provide an option for enforcing "smell" related nuisances as long as marijuana is being grown in the correct zone.

**XV. EXECUTIVE SESSION - None**

**XIV. ADJOURNMENT**

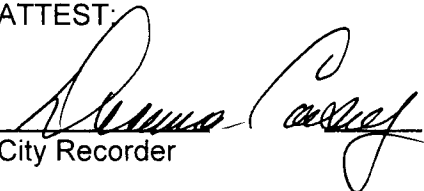
Mike Quilty moved to adjourn, Rob Hernandez seconded, all said "aye" and the Council Meeting was adjourned at 8:10 p.m.

The foregoing minutes of the April 26, 2018 Council meeting were approved by the City Council at its meeting of May 24, 2018.

Dated: 5/24/18

  
Mayor Hank Williams

ATTEST:

  
City Recorder