

**CITY OF CENTRAL POINT  
City Council Meeting Minutes  
March 22, 2018**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7 00 p m

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:** Mayor Hank Williams  
Council Members Bruce Dingler, Brandon Thueson,  
Taneea Browning, Rob Hernandez, and Mike Quilty were  
present Kelly Geiger was absent

City Manager Chris Clayton, City Attorney Sydnee Dreyer,  
Police Chief Kris Allison, Community Development Director  
Tom Humphrey, Parks and Public Works Director Matt  
Samitore, and City Recorder Deanna Casey were also  
present

**IV. PUBLIC APPEARANCES - None**

**V. CONSENT AGENDA**

- A Approval of March 8, 2018 City Council Minutes
- B Approval of 2018 Surplus List

Taneea Browning explained that her report should reflect that the Hard Hat Hello was for Pear Valley Assisted Living Community, not apartments Chris Clayton explained that an updated surplus list was handed out tonight The School District has asked for a few of the items

**Mike Quilty moved to approve the Consent Agenda with the recommended changes.** Brandon Thueson seconded. Roll call Hank Williams, yes, Bruce Dingler, yes, Taneea Browning, yes; Brandon Thueson, yes, Rob Hernandez, yes; and Mike Quilty, yes Motion approved

**VI. ITEMS REMOVED FROM CONSENT AGENDA - None**

**VII. PUBLIC HEARINGS**

- A. Public Hearing – Resolution No. 1531, A Resolution of the City of Central Point Approving a 2017/2019 Supplemental Budget for Funding the Beebe-Hamrick Signal Design**

Parks and Public Works Director Matt Samitore reviewed the recommendation forwarded by the Citizens Advisory Committee (CAC) after a public meeting was held with the citizens on the east side of Central Point The CAC recommended that the Council proceed with plans for a traffic signal for the intersection of

Hamrick and Beebe Roads There are three subdivisions in the works which will increase the side street traffic and that possible new growth along Pine/Biddle will limit left turns out from Meadowbrook Staff is confident that one of three subdivisions will begin construction soon and would like to start the process of installing a traffic signal Once the design is finished we can hold onto the project until the development warrants the signal

Finance Director Steven Weber explained that ORS allows for changes to a budget when unanticipated events occur The proposed resolution is to fund engineering and design of the signal The City anticipates the engineering to cost \$50,000 to \$100,000 depending on right-of-way acquisition

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed

**Brandon Thueson moved to approve Resolution No. 1531, A Resolution of the City of Central Point Approving a 2017/2019 Supplemental Budget for Funding the Beebe-Hamrick Signal Design.** Mike Quilty seconded Roll call Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Brandon Thueson, yes, Rob Hernandez, yes, and Mike Quilty, yes Motion approved

## VIII. ORDINANCES AND RESOLUTIONS

### A. **Resolution No. 1532, Authorizing the City Manager to Negotiate for and Execute a Professional Services Agreement with ORW Architecture for the Purpose of Designing City Council Chamber Upgrades**

City Manager Chris Clayton stated that over the past several years the city has made some technology related upgrades to the audio/video components in the Council Chambers The next set of suggested improvements involves a redesign and update of the council dais Some of the changes will include additional seating for Council and staff, council video viewing options, and accessibility improvements We have only spent a little over 5% of the facilities budget of \$100,000

The State gives us authority to do a direct appointment because the project will not exceed \$100,000 Prior to signing any agreement we will make sure ORW is aware that they cannot exceed that amount

There was discussion regarding why the city chose ORW for this project Mr Clayton stated that the city has worked with ORW on other projects and found that they do good work and are easy to work with

**Mike Quilty moved to approve Resolution No. 1532, Authorizing the City Manager to Negotiate for and Execute a Professional Services Agreement with ORW Architecture for the Purpose of Designing City Council Chamber Upgrades.** Rob Hernandez seconded. Roll call Hank Williams, yes, Bruce

Dingler, yes, Tanea Browning yes, Brandon Thueson, yes, Rob Hernandez, yes, and Mike Quilty, yes Motion approved

**B. First Reading of an Ordinance Amending the Central Point Municipal Code Creating Chapter 2.05 Rules of Conduct at City Meetings**

City Attorney Sydnee Dreyer explained that when the council approved the Council rules and procedures, they also approved a section about disruption at a city meeting Part of those rules state that a person could be removed from a meeting for disruptive behavior If the Council ejected a person or excluded them from returning that person would have the right to appeal the Council's decision The proposed ordinance outlines the procedure for appeal of the council decision. The City Manager will contract with a hearings officer for just such an occasion

Mr Clayton stated that there are other references in the Municipal Code where a hearing officer could be used If the Council approves the Ordinance the City will work an agreement with someone to hear those appeals

**Michael Quilty moved to second reading an Ordinance Amending the Central Point Municipal Code Creating Chapter 2.05 Rules of Conduct at City Meetings.** Bruce Dingler seconded Roll call Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes; Brandon Thueson, yes, Rob Hernandez, yes, and Mike Quilty, yes Motion approved

**IX. BUSINESS**

**A. Request to Increase Red, White and Boom Sponsorship**

Council Member Tanea Browning stated "I will respectfully recuse myself from this agenda item As the Executive Director of your Central Point Chamber of Commerce, which has its own need for financial support, and there is a potential conflict of interest It would be best for me to step away from the discussion for this agenda item"

Mr Samitore explained that the City of Central Point has been the title sponsor for the Red, White and Boom Fireworks show for the past six years The sponsorship of \$16,500 has not increased during those six year's Medford/Jackson County Chamber of Commerce has told us that the city funds go towards the fireworks show This year they have requested an additional \$3,500 to help cover the cost of renting the fairgrounds and increased fireworks cost The Chamber has put together a variety of advertising and branding strategies including permanent labeling on the webpage and on several digital advertising screens inside the amphitheater In addition, the City logo will be on all banners and printed material

The total tourism promotion budget authority for the 2017-2019 fiscal cycle is \$220,000 of which only 38.9% has been spent A potential increase to the city's sponsorship of Red, White and Boom will not require a supplemental budget

action Sponsorship of the Red, White and Boom event helps fulfill Goal 2 of the Council Goals and Strategic Plan – Build City Pride and Positive Image

There was discussion about the tension between the Expo and the Medford/Jackson County Chamber. Mr. Clayton is confident that they will work things out for this year, but changes may be in the works for the future. The City of Medford supports the Red, White and Boom at the Expo because fireworks are not allowed in Medford city limits. The City of Central Point has been supportive of the event and would like to see it continue.

Mayor Williams asked if anyone from the audience would like to speak on this subject.

John Whiting, Pheasant Way Resident and Planning Commissioner  
Mr. Whiting stated that he is in favor of continuing the Red, White and Boom celebration. During the show they have people in their neighborhood to watch the fireworks. It is a great event for Central Point to sponsor.

**Brandon Thueson moved to authorize the City Manager to spend an additional \$3,500 on the title sponsorship for Red, White and Boom 2018.** Rob Hernandez seconded. Roll call: Hank Williams, yes, Bruce Dingler, yes, Brandon Thueson, yes, Rob Hernandez, yes, and Mike Quilty, yes. Motion approved. Tanea Browning was recused and returned to the Dias.

## X. MAYOR'S REPORT

Mayor Williams reported that he

- Attended the Medford Water Commission meeting
- Attended the Study Session on Monday night
- Attended the Cheese Festival. It was very crowded when he was there on Saturday. They desperately need to have a larger venue.
- Attended the Fair Board meeting where they discussed the issues with Red, White and Boom. He asked the City Manager to purchase a table for the City at the Friends of the Fair Foundation Event.
- Attended the Medford Chamber Forum
- Attended the Central Point Greeters

## XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that

- The state will be requiring third party vendors such as VRBO to be responsible for paying transient taxes to jurisdictions.
- He will be attending a Public Managers meeting on Monday to discuss care for the homeless population. Medford would like to add a staff person to work with the homeless and they are asking other jurisdictions to help pay for the position.

- 1210 Freeman Road was boarded up today after the fire made the structure uninhabitable. The Fire District is still doing an investigation into the cause of the fire.
- LS Networks have been working in the right of ways hanging wire in some parts of town
- The County bulk water station will be open on Monday. We have reached out and volunteered as a back-up station if one is needed
- Chief Allison has been working with the Grant Family regarding large marijuana grows just outside our Urban Growth Boundaries. We are trying to assist the family in mitigating the impacts to their family home
- Staff has been meeting with the County regarding a corporation yard to be located on Airport Property
- Two trees were removed on the north side of city hall because the roots were disrupting the parking spots. They will be replaced when the weather gets better

Council Member Mike Quilty stated that there are state funds available to help with marijuana related issues. The County should be able to apply to the State of Oregon for enforcement assistance.

## **XII. COUNCIL REPORTS**

Council Member Tanea Browning reported that

- She attended the Central Point Community Center Adhoc Committee meeting
- She attended the Fire District No. 3 Board meeting. There was one fire in February and seven structure fires in the last nine days in Central Point. That count does not include the two we had this week. They received their annual report which the Fire Chief will present to the Council at a later date
- She attended the Study Session on Monday
- She attended the Cheese Festival on Sunday it was not as busy that day
- She rode RVTB with her son today for spring break. It was a great community moment running into volunteers from the library and students from Crater. She recommends we have a study session that consists of riding RVTB
- Greeters was well attended at Dr. Ravassipour's office, they will be hosting the Chamber Mixer on April 11<sup>th</sup>. She hopes to see several Council members there
- April Greeters will be at Mercy Flights on the third Tuesday of the month

Council Member Bruce Dingler reported that he attended the Study Session

Council Member Rob Hernandez reported that

- He attended the Medford Chamber Forum lunch
- He attended the Central Point Community Center Adhoc Committee meeting
- He attended the Oregon Cheese Festival. It was very crowded but is a great event for Central Point
- He attended the Study Session on Monday

Council Member Brandon Thueson reported that he attended the Study Session on Monday night. The line delineators for Hamrick/Pine intersection seem to be helping to keep traffic moving through the intersection.

Council Member Michael Quilty reported that

- He attended an ODOT Transportation Policy Group meeting in Salem on March 9<sup>th</sup>
- He attended the N.W. Transportation Conference in Corvallis
- He attended the Central Point Community Center Adhoc Committee meeting
- He attended the Cheese Festival
- On March 19<sup>th</sup> he attended the Council Study Session.
- He just returned from Salem today where he attended an LOC Transportation Committee meeting

## **XII. DEPARTMENT REPORTS**

Parks and Public Works Director Matt Samitore reported that.

- He attended several meetings regarding Country Crossings. They are working on plans to get the pedestrians to the event safely. People will be walking close to a mile to get to and from the event this year. Local representatives are not happy with the event coordinators who decided not to provide parking.
- He attended a meeting with TYLN regarding the twin creeks crossing. Crews are currently trying to locate Century Link lines that go through the area.
- He has been attending development meetings this week. He updated on several building plans that are being discussed.

Captain Dave Croft reported that the Police Department was busy last weekend with the Cheese Festival, Shamrock Run and two memorial services.

## **XIII. EXECUTIVE SESSION - None**

## **XIV. ADJOURNMENT**

Rob Hernandez moved to adjourn, Bruce Dingler seconded, all said "aye" and the Council Meeting was adjourned at 8:07 p.m.

The foregoing minutes of the March 22, 2018, Council meeting were approved by the City Council at its meeting of April 12, 2018.

Dated 4/12/18

  
Mayor Hank Williams

ATTEST

  
City Recorder