

**CITY OF CENTRAL POINT
City Council Meeting Minutes
February 22, 2018**

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7 00 p m

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mayor, Hank Williams
Council Members Bruce Dingler, Brandon Thueson,
Taneea Browning, Rob Hernandez, and Mike Quilty were
present

City Manager Chris Clayton, City Attorney Sydnee Dreyer,
Police Chief Kris Allison, Community Development Director
Tom Humphrey, Parks and Public Works Director Matt
Samitore, Finance Director Steven Weber, and City
Recorder Deanna Casey were also present

IV. SPECIAL PRESENTATIONS

A. RVCOG Annual Report

RVCOG Executive Director Michael Cavallaro presented the Annual Report for 2017. He explained the value of the core programs that are provided to member jurisdictions are transportation, environmental issues, land use planning, community development, food and friends, and senior disability services. The report shows additional programs available throughout the year in order to help jurisdictions. A new option on the horizon is the use of a drone and their certified pilot.

B. D.A.R.E. Recognition

Police Chief Kris Allison presented an award to the FamiliaUnida Organization for their donation of time and a custom bicycle to the D.A.R.E. program. This was a great community engagement project and they work with at risk youth.

C. Annual Audit Report

Paul Neilson from Isler CPA firm presented the City of Central Point Audit for the year ending June 30, 2017. He explained the laws and guidelines required for a local government audits. There are two items to note in the audit regarding the process for invoice approval and inventory valuation. Both of these items have been taken care of.

V. PUBLIC APPEARANCES

City Attorney Sydnee Dreyer stated that the Council had received a letter from Duane Mallams dated February 19, 2018 expressing concerns with the Central Point 2017-2037 Housing Element and UGB Expansion. Mrs. Dreyer explained that the record for the housing element has been closed and that item is not on the agenda tonight. Mr. Mallams did not wish to speak to the council.

VI. CONSENT AGENDA

A. Approval of February 8, 2018 City Council Minutes

Michael Quilty moved to approve the Consent Agenda as presented. Rob Hernandez seconded. Roll call: Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Brandon Thueson, yes, Rob Hernandez, yes, and Mike Quilty, yes. Motion approved.

VII. ITEMS REMOVED FROM CONSENT AGENDA

VIII. BUSINESS

A. Appointment of New City Council Member

Mayor Williams stated that we have received an application from Kelly Geiger for the vacant At-Large Council position. He recommends appointment of Mr. Geiger.

Brandon Thueson moved to appoint Kelly Geiger to the vacant At-Large City Council position ending December 31, 2020. Tanea Browning seconded. Roll call: Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Brandon Thueson, yes, Rob Hernandez, yes, and Mike Quilty, yes. Motion approved.

Kelly Geiger was sworn into office and took a seat at the dais.

B. Vehicle for Hire Policy Discussion

City Manager Chris Clayton and City Attorney Sydnee Dreyer explained the options available to the Council in regards to regulating and licensing vehicles for hire businesses. The parent companies of Uber and Lyft prefer to have the similar programs across the board for all cities. She presented three options for consideration:

1. Adopt a program for vehicle for hire licenses which is outlined in a draft ordinance for Council. The draft ordinance is based on models from Bend and Medford. It establishes general standards for drivers, operations and insurance, and minimizes the amount of regulatory duties performed by the City. This would be a flat vehicle for hire license fee. The ordinance would provide a fee based on the number of drivers coming into Central Point. The City would need to start regulating Taxi Companies and Limousine companies which we currently are not pursuing. Each contract

- driver would be required to obtain their own business license within the city
- 2 This option would be to charge a trip surcharge, for example \$ 25 per trip into Central Point This surcharge would be on an honor system similar to the transient lodging tax
 - 3 This option would be on gross receipts from 1% to 4% of the total fee collected This would also require self-reporting

Mr Clayton explained that the City of Medford is currently being challenged with trying to get the individual drivers to come in and get a business license He would prefer to charge the main company one license and not require individual drivers to be licensed The city does not have the man power to track down drivers and he feels this would be a policy we could not enforce We could create a tiered structure for different size transportation businesses depending on their contract employee count

Mrs. Dreyer explained our liability and challenge with regulating each contract driver We also don't want to have a policy that if they are licensed in Medford they would be licensed in Central Point We need to have our own policy in place If the Council decides to charge a flat rate to the parent company we could create a tiered structure on the amount of drivers they believe to be working in Central Point

There was discussion that it would be hard to license each driver, and they may not not allow our citizens to use the service It would be very difficult to monitor the contract drivers Several Council members were in favor of not regulating the industry and allow them to provide the service to our citizens It seems that they would not be doing any more damage to our streets and infrastructure than any other person driving through town

It was decided that we would not regulate the Vehicle for Hire industry at this time

C. Bulk Water Sales Discussion

Parks and Public Works Director Matt Samitore stated that last summer our bulk water sales had a significant increase In the past we sold bulk water to a few properties that were located outside the city limits with bad well water, or for construction purposes The increase last summer was due to agricultural use of municipal water

As of 2017, Central Point was the only city in the valley that allowed commercial water to be purchased by a hydrant meter. Jackson County is currently building a new water filling station which will offer separate stations for residential and commercial customers This new facility will be at a higher rate than Central Point currently charges for bulk water

The City has received a commercial water application from a regional marijuana facility who would prefer to purchase and haul their water In order to be

approved for their marijuana grow they must certify where their water comes from. They have stated the City of Central Point will be supplying the water for their agricultural needs.

The city has benefitted by having commercial water haulers fill near the intersection of Highway 99 and Willow Springs Road because this water line is not "looped" and has a limited amount of circulation that is predicated on Erickson Air Crane consumption. If not circulated the line would need to be flushed to avoid stagnation issues. If we decide to discontinue the sale of bulk water from this fire hydrant we would need to find a way to keep the water from being stagnant.

There was discussion about our reasons for selling bulk water and if we could legally state that we will not sell water for agricultural reasons. It would be difficult to monitor what the water would be used for after the sale. Municipalities should be concerned with providing water for our citizens, not for agricultural reasons. The consensus is to discontinue the sale of bulk water and to find alternative ways to flush the system along Highway 99.

Staff will inform the current water haulers that we will no longer offer this option once the Jackson County fill station is operational.

IX. RESOLUTIONS

- A. A Resolution Declaring the City Council's Intent to Initiate an Amendment to the Central Point Urban Growth Boundary (UGB), and the Comprehensive Plan (map) to add Land from the City's Urban Reserve Area (URA) CP-2B for Residential Development in the City of Central Point**

Mayor Williams pulled this item from the agenda.

- B. Resolution No. 1526, Accepting the Annual Audit Report for the Fiscal Year 2016-2017**

Finance Director Steven Weber explained that the audit was presented at the beginning of the meeting. There were two items of notification in the Auditor's letter that have been corrected.

Mike Quilty moved to approve Resolution No. 1526, accepting the Annual Audit Report for the Fiscal Year 2016-2017. Kelly Geiger seconded. Roll call: Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Brandon Thueson, yes, Kelly Geiger, yes, Rob Hernandez, yes, and Mike Quilty, yes. Motion approved.

X. PUBLIC HEARINGS

- A. Public Hearing – First Reading of an Ordinance Updating and Adopting the Central Point Comprehensive Plan Land Use Element**

Community Development Director Tom Humphrey presented the Land Use Element for the Central Point Comprehensive Plan. The Citizen's Advisory Committee and the Planning Commission both reviewed the document, provided their recommendations and forwarded a favorable recommendation to the City Council.

The Land-Use element was last updated in 1983. The text, goals, and policies of the Land Use Element have been modified and updated to reflect changes in policy. These changes fall into three categories:

- Changes to reflect prior land use activity.
- Changes necessitated by recent policy.
- Changes that are recommended to provide more flexibility in the land use process.

Mr. Humphrey explained the recommended changes and how it will help move Central Point into the future with the correct amount of land uses needed to expand our Urban Growth Boundary. Recommended changes will address mapping errors, and changes proposed by private land owners with specific development interests.

Mayor Williams opened the Public Hearing.

Larry Martin, Urban Reserve Resident

Mr. Martin stated that he believes this is the last step needed before we can get the UGB Amendment. Staff has done a great job trying to keep all the residents in the URA satisfied with the expansion. The residents that are eager to be in the city limits are happy to check another box off the list.

No one else came forward. Mayor Williams closed the public hearing.

Mike Quilty moved to second reading an Ordinance Updating and Adopting the Central Point Comprehensive Plan Land Use Element. Rob Hernandez seconded. Roll call: Hank Williams, yes; Bruce Dingier, yes; Tanea Browning, yes; Brandon Thueson, yes; Kelly Geiger, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

X. **MAYOR'S REPORT**

Mayor Williams reported that he attended:

- The Denim and Diamonds Awards dinner for the Chamber of Commerce
- Greeters at the Rogue Creamery
- The Medford Water Commission meeting where they talked about bulk water sales

XI. **CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that

- The Police Department completed the long process for Accreditation this week
- The City has received a letter from Food and Friends thanking us for our donation to their program
- The city has received an updated Country Crossing Festival Application We have responded with our recommendations.
- Rogue Disposal will be sending out a letter to the citizens regarding changes in the recycling program
- The Pear Valley hard hat hello is tomorrow at 3 30 pm
- He had a meeting with Mr Samitore and Avista representatives regarding their 2018 operation plans in Central Point

XII. COUNCIL REPORTS

Council Member Mike Quilty reported that

- He and his wife attended the Central Point Chamber Awards Dinner
- He attended the Community Center Ad Hoc Committee meeting
- There will be a change in distribution of air quality funds throughout the state Portland is getting the majority of the available funds in this cycle There are discussions about the funds are to help with air quality, and Portland is currently within standards Most believe that they should not qualify for those funds
- He has been contacted by a Pub/Restaurant looking to expand into Central Point He has forwarded their information on to the Community Development Director

Council Member Brandon Thueson reported that he and his wife attended the Chamber Awards dinner

Council Member Rob Hernandez reported that he attended the Chamber Awards dinner and Tanea did a great job on the event He also attended the Medford Chamber Forum lunch

Council Member Tanea Browning reported that

- She is very pleased with the community engagement at the Chamber Awards Banquet It was a sold out event with over 200 attendees There are videos on the chamber Facebook page of the award winners
- She attended the community center committee meeting last week
- She attended a League of Oregon Cities Board meeting in Salem last Friday.
- Greeters will be at the Rogue Creamery on Tuesday All are invited to attend
- She is looking forward to the Hard Hat Hello tomorrow at the Pear Valley site at 800 N Haskell Come down at 3 30 and meet the team who will be a part of the Central Point Chamber Community

Kelly Gerger reported that he is on the Chamber Board and Mrs Browning has done a great job with the Chamber She has taken the Central Point Chamber to

a whole new level. He also sits on the Expo Board and will be reporting to the Council on Expo news.

XIII. DEPARTMENT REPORTS

Community Development Director Tom Humphrey had no additional items to report.

Finance Director Steven Weber reported that he will have hard copies of the full Audit Report if Council members are interested in reading the entire report. There will be a budget committee meeting on April 16th for the Development Commission.

Police Chief Kris Allison reported that they have been working on the accreditation update for nearly 18 months. Lt. Brian Day has done a great job getting all the details and reports in order. There will be a full presentation to the Council at a future meeting.

Parks and Public Works Director Matt Samitore reported that

- The Adhoc Committee discussed the history of various reports and surveys regarding a community center in Central Point. They picked out common themes, and will dive into the details at a future meeting. They discussed partnering with the School District on the project.
- The Pine Street project is moving along quickly thanks to the nicer weather. They are predicting that the sidewalks and the major work will be done in time for the 4th of July parade.

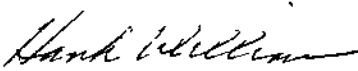
XIV. EXECUTIVE SESSION - None

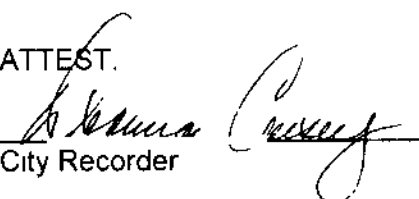
XV. ADJOURNMENT

Mike Quilty moved to adjourn. Brandon Thueson seconded, all said "aye" and the Council Meeting was adjourned at 9:17 p.m.

The foregoing minutes of the February 22, 2018, Council meeting were approved by the City Council at its meeting of March 8, 2018.

Dated 3/8/18


Mayor Hank Williams

ATTEST.

City Recorder