

**CITY OF CENTRAL POINT**  
**City Council Meeting Minutes**  
**February 8, 2018**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Williams called the meeting to order at 7 00 p m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:** Mayor Hank Williams  
Council Members Bruce Dingler, Brandon Thueson,  
Taneeea Browning, Rick Samuelson, and Michael Quilty  
were present

City Manager Chris Clayton, City Attorney Sydnee Dreyer;  
Police Chief Kris Allison; Principal Planner Stephanie  
Holtey, Finance Director Steven Weber, Parks and Public  
Works Director Matt Samitore, and City Recorder Deanna  
Casey were also present

**IV. OFFICER SWEARING IN CEREMONY**

Police Chief Kris Allison recognized Victor and Nickole Olson for their generous donation of MRE's (Meals Ready to Eat) that will be used to help people who are stranded or in need of help in our city

Chief Allison then introduced Central Point's newest officers Cameron Cunningham; Derek Docken, Duston Fender, and James Kristich She explained what makes these officers a great fit for Central Point and then swore each officer in to their position

**V. PUBLIC APPEARANCES - None**

**VI. CONSENT AGENDA**

A Approval of January 25, 2018 City Council Minutes

**Michael Quilty moved to approve the Consent Agenda as presented.** Rob Hernandez seconded Roll call Hank Williams, yes, Bruce Dingler, yes, Taneeea Browning, yes, Brandon Thueson, yes, Rob Hernandez, yes, and Michael Quilty, yes Motion approved

**VII. ITEMS REMOVED FROM CONSENT AGENDA - None**

**VIII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

**A. Resolution No. 1529, Establishing Procedures on Water Account Balances on Homes going through the Foreclosure Process Effective March 21, 2018.**

Finance Director Steven Weber presented the procedures for properties that are in the foreclosure process The City Council discussed options in December on how city staff should negotiate settlement on unpaid charges for properties going

through foreclosure. Staff currently follows the guidelines of Ordinance 2029 which allowed a delinquent water account to become a lien against the property if the water customer is the owner of the property. In the case of properties where the homeowner has provided a notice of foreclosure, the water account is then put in the name of the lender. The outstanding balance at that time remains the responsibility of the property owner and any new charges are the responsibility of the lender and unpaid charges can become a lien against the property.

Council directed staff to draft a policy which would provide that if an owner can show proof of notice of foreclosure, and there was no water consumption for at least 60 days staff would have authority to waive fees accumulating after the 60-day vacancy period. If staff does not feel that fees should be waived, or there are other circumstances that do not meet this criteria, a person could request a hearing before the Council.

**Rob Hernandez moved to approve Resolution No. 1529, Establishing Procedures on Water Account Balances on Homes going through the Foreclosure Process Effective March 21, 2018.** Michael Quilty seconded. Roll call: Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Brandon Thueson, yes, Rob Hernandez, yes, and Michael Quilty, yes. Motion approved.

**B. Resolution No. 1530, Authorizing the City Manager and City Attorney to Sign the Southern Oregon Cooperative Intergovernmental Agreement for Equipment and Services**

Parks and Public Works Director Matt Samitore explained that the Agreement provides for participating agencies to share materials and equipment with other agencies for roads, public works and parks construction, operations, maintenance and related activities. Under the agreement an agency may request to use equipment from other agencies. No one is required to provide the equipment if it would be a detriment to their jurisdiction.

Participating jurisdictions will be Gold Hill, Grants Pass, Phoenix, Ashland, Jackson County Roads, Josephine County and the City of Medford. Jackson County Roads will be the administrator of this agreement. The lending agency will track expenditures and bill the user. All parties remain liable for their own acts and for any damage caused to the equipment while they are using it.

All jurisdictions at one time or another have equipment that breaks down or that the city doesn't have. This will provide a source in situations where we need the equipment but do not have the funds or the need to purchase it outright.

**Michael Quilty moved to approve Resolution No. 1530, Authorizing the City Manager and City Attorney to Sign the Southern Oregon Cooperative Intergovernmental Agreement for Equipment and Services.** Tanea Browning seconded. Roll call: Hank Williams, yes, Bruce Dingler, yes, Tanea Browning, yes, Brandon Thueson, yes, Rob Hernandez, yes, and Michael Quilty, yes. Motion approved.

**IX. BUSINESS**

**A. Parks and Recreation Commission Appointment**

Mayor Williams explained that we have received two applications for one open Parks and Recreation Commission Position. He would like to appoint both applicants but has decided on Jennifer Horton. He stated that we are expecting a vacancy on the Planning Commission within a couple of months. We would like to keep the second application on file for a future position.

**Brandon Thueson moved to appoint Mrs. Jennifer Horton to the Parks and Recreation Commission with a term ending December 31, 2020.** Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rob Hernandez, yes; and Michael Quilty, yes. Motion approved.

**B. Planning Commission Report**

Principal Planner Stephanie Holtey provided the Planning Commission Report for their December 5, 2018 meeting.

The Planning Commission held a public hearing to discuss a Conceptual Land Use and Transportation Plan for Urban Reserve Areas CP-5 and CP-6A to make a recommendation to the City Council. This was a Public Hearing continued from December 5, 2017. They were presented with revisions to the concept plan based upon previous direction from the Commission, concerns of the private property owners, local agencies and a residential zoning density analysis. The Commission listened to citizen concerns about conceptual road alignments and the perceived impact that proposed land use designation would have on their property and neighborhood. The Commission noted these concerns, proposed revisions to staff and recommended approval by the City Council.

**C. Hamrick/Beebe Intersection Discussion**

Parks and Public Works Director Matt Samitore explained that the city has been planning for the construction of a new traffic control device at the intersection of Hamrick and Beebe Roads. The project is identified in the City's Transportation System Plan (TSP) since 2008.

The Citizens Advisory Commission held a public meeting for citizens in the area so they are informed of the options. They were able to voice their opinion in regards to a round-about or traffic signal. A majority of the audience were in favor of a traffic signal. The citizens are in favor of slowing traffic on Hamrick and the restriction of semi-truck traffic.

Traffic signals are a major investment for the City and the Public Works Department would like to be ready with a design and funds when construction begins along Beebe and Gebhard Roads. There was discussion regarding time lines for proposed construction projects and increase in cost if the projects don't happen for a couple of years.

Council members agreed that it is necessary to begin the public hearing process to decide on what will officially be done at this intersection and start budgeting for the design

**X. MAYOR'S REPORT**

Mayor Williams reported that he attended the Medford Water Commission meeting and the Employee Awards Breakfast

**XI. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that

- He has been working on our water usage footprint
- The Council will be discussing water hauler rates in the next couple of months. We would like to get new rates in place before the summer growing season begins
- The Secretary of State released the Marijuana Audit Report. As expected the funds that were received were a lot higher than expected
- Frank Grant has been appointed to the Jackson County Task Force on Marijuana. Larry Martin will be attending those meetings and reporting back to the City on their progress
- The City of Talent would like to reconvene the Regional Problem Solving Committee so that they can make changes to their boundaries

**XII. COUNCIL REPORTS**

Council Member Michael Quilty reported that

- He attended the Employee Awards Breakfast, our employees do a great job, and Twin Creeks provides a great venue for the event
- He attended an Oregon Freight Advisory Committee meeting
- He attended an Oregon MPO Consortium meeting
- He met with RVCOG in regards to Regional Transportation plans and providing a standard format for the state applications

Council Member Brandon Thueson reported that he attended the Employee Awards Breakfast

Council Member Rob Hernandez reported that he also attended the Employee Awards Breakfast

Council Member Bruce Dingler reported that he attended the CAC meeting. The citizens who attended were definitely in favor of a traffic signal over a roundabout

Council Member Tanea Browning reported that she attended the Employee Awards Breakfast and has been working on the Chamber Award Dinner

**XIII. DEPARTMENT REPORTS**

Finance Director Steven Weber stated that he wasn't able to attend the Employee Awards Breakfast but heard that the City Manager did a great job covering his department

Police Chief Kris Allison reported that

- Unfortunately Rays Food place was robbed over the weekend. They have not caught the suspect, but they are fairly confident who did it and they will be in custody soon
- She presented before and after photos of 357 S 4<sup>th</sup> Street. The Judge has dismissed the fines because they have cleaned up the property
- She attended a Marijuana summit in Portland with the US Attorney. They are seeing the same issues throughout the state as we are seeing here in Southern Oregon

Parks and Public Works Director Matt Samitore reported that.

- He met with representatives regarding Country Crossings. Central Point will be working with the County and the festival organizers to make sure there is a pedestrian bridge over Bear Creek for the event
- There have been some issues regarding storm drainage in regards to the Twin Creeks Rail Crossing. These issues should be finalized this week so they can continue with construction
- The construction on Pine Street is moving along quickly. They are ahead of schedule at this point. The steps for the Cash Connection and the driveway apron for the bank should be finished soon

#### XIV. EXECUTIVE SESSION ORS 192.660 (2)(f) Exempt Public Records

Michael Quilty moved to adjourn to executive session under ORS 192.660 (2)(f) to discuss Exempt Public Records. Brandon Thueson seconded. All said aye and the meeting was adjourned to Executive Session at 8:00. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Rob Hernandez, yes; and Michael Quilty, yes. Motion approved.

The Council returned to regular session at 8:40 p.m. no other business was discussed.

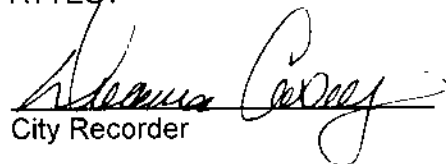
#### XV. ADJOURNMENT

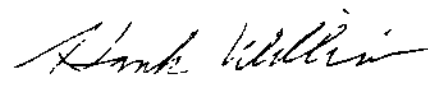
Brandon Thueson moved to adjourn, Tanea Browning seconded, all said "aye" and the Council Meeting was adjourned at 8:41 p.m.

The foregoing minutes of the February 8, 2018, Council meeting were approved by the City Council at its meeting of February 22, 2018.

Dated 2/22/18

ATTEST

  
City Recorder

  
Mayor Hank Williams