

**Central Point
City Hall
541-664-3321**

City Council

Mayor
Hank Williams

Ward I
Bruce Dingler

Ward II
Michael Quilty

Ward III
Brandon Thueson

Ward IV
Tanea Browning

At Large
Rob Hernandez
Allen Broderick

Administration
Chris Clayton, City
Manager
Deanna Casey, City
Recorder

**Community
Development**
Tom Humphrey,
Director

Finance
Steven Weber,
Director

Human Resources
Elizabeth Simas,
Director

**Parks and Public
Works**
Matt Samitore,
Director
Jennifer Boardman,
Manager

Police
Kris Allison Chief

**CITY OF CENTRAL POINT
City Council Meeting Agenda
March 23, 2017**

Next Res. 1494
Next Ord. 2034

- I. **REGULAR MEETING CALLED TO ORDER – 7:00 P.M.**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **PUBLIC APPEARANCES – *Comments will be limited to 3 minutes per individual or 5 minutes if representing a group or organization.***
- V. **SPECIAL PRESENTATION – Fire District No. 3 Quarterly Report**
- VI. **CONSENT AGENDA**

- | | |
|------------|---|
| Page 2 - 8 | A. Approval of March 9, 2017 City Council Minutes |
| 9 | B. Approval of April meeting change |
| 10 - 14 | C. Approval of Public Works Surplus list |

VII. ITEMS REMOVED FROM CONSENT AGENDA

VIII. PUBLIC HEARING, ORDINANCES, AND RESOLUTIONS

- | | |
|---------|---|
| 16 - 42 | A. Ordinance No. _____, An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning Sections 17.08; 17.20; 17.24; 17.28; 17.37; 17.44; 17.46; 17.64; 17.65; 17.67; and 17.75 to Clarify the Administration of current policies and standards (Humphrey) |
| 44 - 46 | B. Ordinance No. _____, An Ordinance Adopting the 2017 Parks and Recreation Master Plan (Boardman/Clayton) |
| 48 - 56 | C. Resolution No. _____, A Resolution Approving an Intergovernmental Agreement between the City of Central Point and the Central Point Development Commission to make Financing Payment (Weber) |

IX. BUSINESS

58 - 67 A. Playful City USA Designation (Boardman/Clayton)

69 - 70 B. Biennial Citizen Survey Update (Holtey/Clayton)

X. MAYOR'S REPORT

XI. CITY MANAGER'S REPORT

XII. COUNCIL REPORTS

XIII. DEPARTMENT REPORTS

XIV. EXECUTIVE SESSION

The City Council may adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

XV. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-423-1026 (voice), or by e-mail at: Deanna.casey@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta publica de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201

Consent Agenda

**CITY OF CENTRAL POINT
City Council Meeting Minutes
March 9, 2017**

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mayor: Hank Williams
Council Members: Allen Broderick, Brandon Thueson, Tanea Browning, Rob Hernandez, and Mike Quilty were present. Bruce Dingler was excused.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Community Development Director Tom Humphrey; Parks and Public Works Director Matt Samitore; and City Recorder Deanna Casey were also present.

IV. PUBLIC APPEARANCES - None

V. SPECIAL PRESENTATION

• **Annual RVCOG Report**

RVCOG Executive Director Michael Cavallaro provided the Annual Report. They are a government entity but have no legislative authority. They exist to support the local governments and their members. The organization is very strong and continuing to implement Federal and State mandated programs assisting the local governments with those mandates. RVGOC is the only COG in the state that has a Natural Resources Department working with salmon bearing streams and riparian repair. Their revenues and expenditures are in good shape. They plan to reduce membership dues by 50% this year.

V. CONSENT AGENDA

- A. Approval of February 23, 2017 City Council Minutes**
- B. Approval of OLCC Application of Mary's BBQ**
- C. Temporary Speed Reduction for Oregon Cheese Festival**

Brandon Thueson moved to approve the consent agenda as submitted. Rob Hernandez seconded. Roll call: Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

VI. ITEMS REMOVED FROM CONSENT AGENDA - None

VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

A. First Reading/Public Hearing, An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning; Sections 17.08' 17.20; 17.24; 17.28; 17.37; 17.44; 17.46; 17.64; 17.65; 17.67; and 17.75 to Clarify the Administration of Current Policies and Standards

Community Development Director Tom Humphrey presented a summary of recommended changes approved by the Planning Commission and recommended for Council Approval.

There were no Conflicts of Interest declared by the Council.

Section 8.24 revises the development permit review types as referenced in Zoning Section 17.05. Type I and II decisions would be made administratively in the Planning Department the more complex decisions for floodway development proposals and uncommon stream bank variations would go before the Planning Commission and City Council for approval.

Section 17.08.010 revision adds language to clarify intent for alleys, streets, frontage and dwellings.

Section 17.20.050 reduces the minimum lot area in R-1-6 Residential Single Family district to match standard single-family minimum in the TOD-LMR. This change will create more flexibility in older parts of town to redevelop narrow and through lots with single family uses.

Sections 17.24.050(H)(2) and 17.28.050(B); allows use of TOD standards in the R-2 and R-3 districts.

Sections 17.37.030(E); 17.44.030(A)(20); and 17.46.030(29) removes medical marijuana dispensaries from zoning districts because they are prohibited pursuant to the November 8, 2016 election results.

Section 17.64.040 Table 17.64.040 eliminates the requirement for covered bicycle parking and amends the requirement for bicycle parking in certain cases.

Section 17.65.050 Table 2 TOD District Zoning Standards makes changes for rear setbacks in the TOD-LMR and MMR zones to give more flexibility for infill development.

Section 17.65.050(F)(3)(a) adjusts the off street covered parking requirements relying on 17.64 for determination of covered parking.

Section 17.67.040(A)(9)(b) refers to design requirements for off-street pedestrian access ways. The proposed amendment adds distinction between the terms "Minor" and "Major".

Section 17.67.070(D)(3) deletes redundancy and a contradiction between "shall" and "should" language.

Section 17.75.039(E) Adds minimum standards for off-street parking back-up and turning radius. Primarily applies to residential development.

There was some discussion regarding off-street parking requirements, there never seems to be enough for multifamily units. Set-back and ROW requirements in the older part of town are still an issue for many property owners. We may not want to vacate the ROW but should devise a system so that property owners can landscape within the ROW.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

Mike Quilty moved to second reading An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning; Sections 17.08' 17.20; 17.24; 17.28; 17.37; 17.44; 17.46; 17.64; 17.65; 17.67; and 17.75 to Clarify the Administration of Current Policies and Standards. Tanea Browning seconded. Roll call: Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

B. First Reading/ Public Hearing, An Ordinance Adopting the 2017 Parks and Recreation Master Plan

Parks and Public Works Director Matt Samitore explained that the Parks Master Plan provides guidelines and direction for the Parks and Recreation Department in developing park and recreational services. The city has met all the goals in the original document except for the Community Center and a Community Pool.

The City began work last year on a new Parks and Recreation Master Plan which included public opinion surveys and a town hall style meeting. We received over 300 survey responses from residents.

The Parks and Recreation Master Plan is intended to be a ten-year guide for managing and enhancing the park system, trails, and recreation services in Central Point. The Central Point Parks and Recreation Commission reviewed the proposed document and recommend City Council approval.

City Attorney Sydnee Dreyer stated that the proposed Ordinance also incorporates the Parks Master plan into the Central Point Comprehensive Plan. This will be the basis for conditioning improvements by applicants of land development projects.

Mayor Williams opened the Public Hearing. No one came forward and the public hearing was closed.

Allen Broderick moved to second reading An Ordinance Adopting the 2017 Parks and Recreation Master Plan. Brandon Thueson seconded. Roll call:

Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

C. Resolution No. 1494, A Resolution Authorizing the City of Central Point to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for Development of the New Intergenerational Park in the Twin Creeks Development and Delegating Authority to the City Manager to Sign the Application

Mr. Samitore explained that the proposed resolution authorizes the Parks and Recreation Department to apply for a grant from the Oregon Department of Parks and Recreation Local Government Grant Program in the amount of \$181,000. These funds would be used for the construction of elements for a new 1.94 acre park located in the Twin Creeks Development. Funds would be used to purchase and install playground equipment, a life trail system and other park amenities. This grant requires a 40% match which will be met by in kind construction done by the Twin Creeks Development Company, LLC through donation of landscaping and construction of park amenities. At this time no City funds will be required for the construction. The city is required to commit to long-term maintenance of the site once the property has been transferred to the city.

There was discussion of the types of equipment for the age generational type park. There will be active and non-active type structures.

Mike Quilty moved to approve Resolution No. 1494, A Resolution Authorizing the City of Central Point to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for Development of the New Intergenerational Park in the Twin Creeks Development and Delegating Authority to the City Manager to Sign the Application. Rob Hernandez seconded. Roll call: Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

VIII. BUSINESS

A. Park Naming Discussion

Mr. Samitore explained the park naming guidelines regarding memorial parks. This specific property meets the requirements set in place by Resolution 1138, Procedures for Naming Public Lands and Facilities.

The land was historically held by the Bohnert Family and is part of the rich history of farm families that have helped to build Central Point. Bret Moore is the benefactor and has requested that the park be named after the Bohnert family. Parks in the Twin Creeks area have all been named for their location. The developer has not made any other special requests to name any facilities within the development and they have donated more than the required amount of open space/parks. They are looking at making this an agricultural themed park with farm type structures.

There was discussion regarding name options, the developer originally requested the name "Don and Flow Bohnert Farm Park". Staff would like to recommend Bohnert Family Park, Bohnert Farm Park or Bohnert Family Farm Park.

Rob Hernandez moved to allow the Developer to choose between Bohnert Family Park, Bohnert Farm Park, or Bohnert Family Farm Park for the new Multigenerational Park in Twin Creeks. Allen Broderick seconded. Roll call: Hank Williams, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rob Hernandez, yes; and Mike Quilty, yes. Motion approved.

B. Planning Commission Report

Community Development Director Tom Humphrey presented the Planning Commission Report from March 7, 2017.

- The Commission held a public hearing to consider miscellaneous amendments to various sections of the Municipal Code. This is the same item that the council discussed earlier in this meeting. The Commission conducted a thorough review of these code amendments which included editing, defining acronyms and explaining the logic behind numerous changes to development standards. They added some changes which were incorporated into the discussion earlier and unanimously recommended approval.
- The Commission was updated on the Costco Conditional Use Application.

IX. MAYOR'S REPORT

Mayor Williams reported that he attended the Medford Water Commission meeting. They continue to search for a Manager. He also attended the Employee Recognition Breakfast on Wednesday. This is always a great event, he enjoys seeing the great accomplishments that the City recognizes in our employees.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- He recommends sending a letter to representatives in opposition to several Senate Bills challenging our ability to collect Franchise Fees and threatens our Home Rule Authority. He will email a copy of the bills and the recommended letter to the council for review.
- Staff has been invited to a meeting to discuss road improvements for the Costco Application.
- Staff will be working on the special event permit for Country Crossing to get prepared for the large event.
- The refinancing package for the reservoir and downtown improvements was signed this week. He will keep the Council updated as the process continues.
- He presided Captain Dave Croft with Manager of the Year, and James Sollee with Employee of the year at the Employee Recognition Breakfast.

XI. COUNCIL REPORTS

Council Member Mike Quilty reported that he may not be able to attend the March 23rd Council meeting.

Council Member Brandon Thueson stated that he attended the Employee Recognition Breakfast. It is always nice to see the employees in one location.

Council Member Rob Hernandez reported that:

- He attended the Central Point Chamber Dinner.
- He attended the Medford Chamber Forum Lunch.
- He attended the Elected Essential Training by LOC.
- He attended the School Board meeting where Mr. Samitore explained why the city needs to have a slope easement for the Rail Crossing.

Council Member Tanea Browning reported that:

- She attended the ribbon cutting at I-5 Real Estate. It is always good to welcome a new business to Central Point.
- We should all start hearing radio advertising recruiting vendors for the 2017 Saturday Markets.
- She participated on the community interview panel for the selection of the new Fire District N. 3 Fire Chief.
- She attended the Employee Recognition Breakfast on Wednesday.
- This evening she attended the Crater Business and Innovation of Science exhibit at the high school.

Council Member Allen Broderick would like to see more done regarding the use of city right-of-way for property owners. Property owners in some of the sections of town don't know they can approach the City about leasing the ROW in front of their property, this has caused ugly frontage for some streets. The property owners should be given the freedom to use these setbacks for landscaping.

XII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- He did a presentation to the School Board regarding the slope easement for the Rail Crossing. Unfortunately they were not able to vote on the issue. They indicated they will be doing a phone vote in the next week or so. Their next meeting is past our deadline for getting the details in place so that we can begin the next phase. They would normally require public input for this type of item.
- He will be meeting with the consultants for the rail crossing tomorrow. The plans are 90% complete and they are working on a revised rail order.

Police Chief Kris Alison reported that:

- The Grand Jury has returned with the opinion that the officer involved shooting in Central Point was justified.

- The department has had three successful deployments of the Narcan in order to help someone who has overdosed on drugs. The third deployment was last night. The citizen was transferred to the hospital for recovery.
- The department is gearing up for all the special events coming this spring.

Community Development Director Tom Humphrey and City Attorney Sydnee Dreyer had no additional reports.

XIII. EXECUTIVE SESSION - None

XIV. ADJOURNMENT

Mike Quilty moved to adjourn, Tanea Browning seconded, all said "aye" and the Council Meeting was adjourned at 8:50 p.m.

The foregoing minutes of the March 9, 2017, Council meeting were approved by the City Council at its meeting of March 23, 2017.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder

Staff Report



Administration Department

Chris Clayton, City Manager
Deanna Casey, City Recorder

TO: Honorable Mayor and City Council
FROM: Deanna Casey, City Recorder
SUBJECT: Cancellation of Council Meetings
DATE: March 23, 2017

CHANGES

April Council Meeting schedule

Staff is recommending cancelling the April 13 and 27, 2017 City Council meetings, and rescheduling one regular Council Meeting on April 20, 2017. We will have a Study Session on April 17th.

This will allow staff time to prepare for the Budget Committee meetings at the end of April.

NEW MEETING SCHEDULE FOR APRIL AND MAY 2017

April 17, 6:00 pm – Study Session
April 20, 7:00 pm – City Council
April 24, 6:00 pm – Budget Committee Meeting

May 1, 6:00 pm – Budget Committee Meeting
May 8, 6:00 pm – Budget Committee Meeting
May 11, 7:00 pm – City Council
May 15, 6:00 pm – Study Session
May 25, 7:00 pm – City Council

RECOMMENDED MOTION:

Approve the Consent agenda as presented.



STAFF REPORT

March 16, 2017

AGENDA ITEM:

The City would like to surplus the following items

STAFF SOURCE:

Matt Samitore, Director

SUMMARY:

Attached is the list of surplus from new purchases and consolidations across all departments from March of 2016 through March 2017. There is one large piece of equipment on the list. The sweeper has been a constant problem since we bought it and was in the shop consistently. After spending large amounts of downtime and in the repair shop in 2016, operations staff decided to agree to terms on a new lease to own sweeper that came online in February. The new sweeper is performing well. The reserve for the sweeper is \$25,000. No items are being donated to the school district on the surplus list.

RECOMMENDATION:

Staff Recommends approving the surplus list.

RECOMMENDATION

Approve the surplus property list.

SURPLUS LIST 2017

| Item # | Qty | Make/Model | Description | Dept | Reason | Method of Disp. | Est. Value |
|--------|---------|------------------|------------------------------------|-------|--------------|-----------------|------------|
| | 1 | International | 2012 Schwarze sweeper | PW | replaced | auction | \$25,000 |
| | 1 | Ford | 2006 F350 dump truck | PW | replaced | auction | \$10,000 |
| | 1 | Universal Fabric | pneumatic pipe bender/ shear combo | PW | not used | auction | \$2,000 |
| | 1 | Ford | 1996 F250 utility truck | PW | replaced | auction | \$1,000 |
| | 1 | Parker | hydraulic hose machine | PW | not used | auction | \$1,000 |
| | 1 | Exmark | Phazer mower 48" | PW | replaced | auction | \$1,000 |
| | 1 | Metrotech | 810 line locator | PW | replaced | auction | \$600 |
| | 1 | Jet | shear, brake, roll combination | PW | not used | auction | \$350 |
| | 1 | Land Pride | 96" 3 point rake | Parks | not used | auction | \$300 |
| | 1 | Miller | 225 arc welder | PW | not used | auction | \$300 |
| | 1 | Ultra DC | motor | PW | not needed | auction | |
| | 1 | | hydraulic jack | PW | needs repair | auction | |
| | 1 | | 6' steel roller platform | PW | not needed | auction | |
| | 1 | | angle grinder | PW | not needed | auction | |
| | 1 | | sweeper pony engine radiator | PW | not needed | auction | |
| | 2 cases | NLGI | chassis grease | PW | not needed | auction | |
| | 1 | FM Quality | pipe bender | PW | not needed | auction | |
| | 1 | | 55 gallon motor oil dispenser | PW | not needed | auction | |
| | 3 | | welding helmets | PW | not needed | auction | |
| | 59 | | orange degreaser powder buckets | PW | not used | auction | |
| | 1 | | arrow board for truck | PW | not needed | auction | |
| | 1 | | tarp roller housing | PW | not needed | auction | |
| | 1 | | 12 ton hydraulic press | PW | not used | auction | |
| | | | hose clamps | PW | not needed | auction | |
| | | | work lights | PW | not needed | auction | |
| | | | canvas covers | PW | not needed | auction | |
| | | | various hand tools | PW | not needed | auction | |
| | 1 | | fluid evacuator | PW | not needed | auction | |
| | 1 | | shop vise | PW | not used | auction | |
| | 1 | | hose reel | PW | not needed | auction | |
| | | | wheelbarrow tires/wheels | PW | not needed | auction | |
| | | | hand truck tires/wheels | PW | not needed | auction | |
| | | | mud flaps | PW | not needed | auction | |
| | | | solvent | PW | not needed | auction | |

reserve

| Item # | Qty | Make/Model | Description | Dept | Reason | Method of Disp. | Est. Value |
|--------|-------|------------|-------------------------------------|-------|------------|-----------------|------------|
| | 1 | | brush hog support wheel | PW | not used | auction | |
| | | | misc tracing wire | PW | not needed | auction | |
| | | | electrical wire | PW | not needed | auction | |
| | | | house wire | PW | not needed | auction | |
| | 1 | | small hand tool box | PW | not needed | auction | |
| | 1 | | welding coat | PW | not used | auction | |
| | | | misc auto parts | PW | not needed | auction | |
| | | | truck seat covers | PW | not needed | auction | |
| | 1 | | block heater | PW | not needed | auction | |
| | 1 | | arrow light bar | PW | not needed | auction | |
| | 1 | | cb radio | PW | not needed | auction | |
| | 1 | | double strobe light | PW | not needed | auction | |
| | | | various strobe lights and covers | PW | not needed | auction | |
| | | | pickup mirrors/ brackets | PW | not needed | auction | |
| | 1 box | | used flashlights | PW | not used | auction | |
| | 1 | | Scope/computer monitor | PW | not used | auction | |
| | 1 | | small trickle charger | PW | not used | auction | |
| | | | misc vehicle lights | PW | not needed | auction | |
| | | | misc wiring | PW | not needed | auction | |
| | | | misc switches & auto electric parts | PW | not needed | auction | |
| | | | electric motors | PW | not needed | auction | |
| | | | hydraulic valves | PW | not needed | auction | |
| | | | hydraulic hoses/fittings | PW | not needed | auction | |
| | | | jumper cables | PW | not used | auction | |
| | | | automotive hoses | PW | not needed | auction | |
| | | | excavator teeth | PW | not used | auction | |
| | | | air hoses/fittings | PW | not needed | auction | |
| | | | air valves/valve blocks | PW | not needed | auction | |
| | | | misc household items | PW | not needed | auction | |
| | 1 | | motorhome axle | PW | not needed | auction | |
| | 2 | | small dump truck sideboards | PW | not needed | auction | |
| | 2 | | police hats | PD | replaced | auction | |
| | 1 | | metal dolly | CH | replaced | auction | |
| | 120 | | canning jars | parks | not in use | auction | |
| | 3 | | golf club sets - adult | parks | not in use | auction | |
| | 2 | | bags of sports balls | parks | not in use | auction | |
| | 1 | | box of airhorns | parks | not in use | auction | |

| Item # | Qty | Make/Model | Description | Dept | Reason | Method of Disp. | Est. Value |
|--------|---------|------------|-------------------------------|-------|--------------|-----------------|------------|
| | 3.5 | | connect 4 games | parks | not in use | auction | |
| | 1 | | recycling bin set | parks | not in use | auction | |
| | 3 | | tennis racquets | parks | not in use | auction | |
| | 4 | | totes plastic eggs (3200) | parks | not in use | auction | |
| | 2 boxes | | baseball cards | Parks | left over | auction | |
| | 1 | | karaoke machine | parks | not in use | auction | |
| | 16 | | aerobic steps | parks | not in use | auction | |
| | 2 | | tubs volunteer shirts- BOB | parks | old BOB item | auction | |
| | | | | | | | |
| | 2 | | partition walls | PW | not used | restore | |
| | 1 | | white board | PW | not used | restore | |
| | 1 | | Corner desk | parks | not in use | restore | |
| | 1 | | display case | parks | not in use | restore | |
| | 1 | Magnavox | Tube TV | parks | not in use | restore | |
| | 3 | Sweetheart | boxes of sweetheart food cups | parks | not in use | restore | |
| | 1 | | white fan | parks | not in use | restore | |
| | 1 | | cabinet with sink | parks | old BOB item | restore | |
| | 1 | | clothing rack | parks | old BOB item | restore | |
| | 10 | | metal ticket holders | parks | not in use | restore | |
| | 1 | | plastic sink/no cabinet | parks | not in use | restore | |
| | 5 | | kitchen chairs- blue | parks | not in use | restore | |
| | 1 box | | Christmas decorations | Parks | replaced | restore | |
| | 1 | | small display box | parks | old BOB item | restore | |
| | 1 | | small side desk | CH | not in use | restore | |
| | 1 | | cork board | CH | not in use | restore | |
| | 1 | | comment box | CH | not in use | restore | |
| | 3 | | plastic organizer trays | CH | not in use | restore | |
| | 3 | | CD storage cases | CH | not in use | restore | |
| | 1 | | keyboard tray | CH | not in use | restore | |
| | 1 | | desk lamp | CH | not in use | restore | |
| | 1 | | trash can lid | CH | missing can | restore | |
| | 1 | | small metal box | CH | not used | restore | |
| | 5 | HP | Laserjet toner cartridges | CH | outdated | restore | |
| | | | box of large binders | CH | not in use | restore | |
| | 1 | | Stainless steel sink | CH | room remodel | restore | |

| Item # | Qty | Make/Model | Description | Dept | Reason | Method of Disp. | Est. Value |
|--------|-------|------------|----------------------------------|-------|------------|-----------------|------------|
| | 1 | | wooden file cabinet-broken | CH | broken | restore | |
| | 7 | | black roller office chairs | CH | replaced | restore | |
| | 1 | | conference table | CH | damaged | restore | |
| | 2 | | round tables | CH | not in use | restore | |
| | 1 | | metal desk | CH | not used | restore | |
| | 7 | | blue fabric roller office chairs | CH | not used | restore | |
| | 9 | | blue waiting room office chairs | CH | not used | restore | |
| | 1 | | paper cutter | CH | dull | restore | |
| | 1 | | foam board | CH | not used | restore | |
| | 1 | | coffee maker-has short | CH | broken | restore | |
| | 2 | | large picture frames | CH | not needed | restore | |
| | 2 | | roller tv stands | CH | not used | restore | |
| | 1 | | Black leather chair from PD | PD | damaged | restore | |
| | 1 | | black leather couch from PD | PD | damaged | restore | |
| | 1 | | roll of plastic band | ??? | not needed | restore | |
| | 3 | | plastic office mats | ??? | replaced | restore | |
| | 1 box | | cameras and accessories | ??? | outdated | restore | |
| | 3 | | wooden desks & parts | ??? | not in use | restore | |
| | | | | | | | |
| | | | | | | | |
| | | | broken extension cords | PW | damaged | trash | |
| | | | broken DC electric motors | PW | damaged | trash/scrap | |
| | | | | | | | |
| | | | | | | | |
| | 1 | | set desk risers | parks | | Keep | |

Ordinance

CPMC Amendments



STAFF REPORT

STAFF REPORT
March 23, 2017

AGENDA ITEM:

Second reading to consider miscellaneous amendments to various sections of the Central Point Municipal Code; Chapters 8.24 - Flood Damage Prevention; 17.08 – Definitions, 17.20, R-1, Residential Single-Family District; 17.24 - R-2, Residential Two-Family District; 17.28 - R-3, Residential Multiple-Family District; 17.37 - C-2(M) Commercial-Medical District; 17.44 - C-4, Tourist and Office-Professional District; 17.46 - C-5, Thoroughfare Commercial; District; 17.64 - Off-Street Parking and Loading; 17.65 & 67 - TOD Districts and Corridors/Design Standards and 17.75 - Design and Development Standards. The purpose of the amendments is to clarify administration of current policies and standards as they relate to Flood Damage Prevention, the TOD and TOD Design, off-street parking, off-street access ways, residential zoning flexibility and changes in commercial zones resulting from voter preference about medical marijuana dispensaries. **(File No. 16033) Applicant: City of Central Point**

STAFF SOURCE:

Tom Humphrey AICP, Community Development Director

BACKGROUND:

Staff has identified numerous housekeeping changes that should be made to Chapter 17, Zoning. The proposed changes do not affect current policy, but would clarify administration of current policies and standards. Staff requested and the City Council approved a Resolution of Intent to pursue the proposed code amendments. The Department of Land Conservation and Development (DLCD) was notified and public hearings were scheduled with the Planning Commission for a recommendation to the City Council for final action. The Planning Commission held a public hearing on March 7, 2017 and proposed additional amendments prior to making a recommendation. Those additional revisions were communicated to the Council who subsequently supported them.

PROPOSED CHANGES:

The proposed amendments are:

Section 1, Title 8.24.090 Establishment of floodplain development permit, revise development review permit procedure types as referenced in 17.05. Only the more significant projects will come before the Planning Commission.

Section 2, Title 17.08.010 Definitions, adds language to clarify intent for alleys, streets, frontage and dwellings.

“Alley” should be redefined to be consistent with definition of “Alley” in Chapter 16, Subdivisions. “Frontage” as it is currently written creates some confusion with yard setback measurements for lots abutting a dedicated street, which can include an alley, or highway.

“Dwelling Unit” definitions have two sets of definitions in the code; standard definitions and TOD definitions. For dwelling units these definitions need to be revisited and made consistent.

Section 3, Title 17.20.050, reduces the minimum lot area (interior) to 4,500 square feet in the R-1-6 Residential Single Family district to match standard single-family minimum in the TOD-LMR.

Section 4, Title 17.24.050(H)(2), allows use of TOD standards in the R-2 district per Section 17.65.

Section 5, Title 17.28.050(B, allows use of TOD standards in the R-3 district per Section 17.65.

Section 6, Title 17.37.030(E), removes medical marijuana dispensaries from C-2(M) zoning district now that they are prohibited pursuant to the November 8, 2016 election results.

Section 7, Title 17.44.030(A)(20), removes medical marijuana dispensaries from C-4 zoning district now that they are prohibited pursuant to the November 8, 2016 election results.

Section 8, Title 17.46.030(29), removes medical marijuana dispensaries from C-5 zoning district now that they are prohibited pursuant to the November 8, 2016 election results.

Section 9, Title 17.64.040, Table 17.64.04 Bicycle Parking Requirements, eliminates the requirement for covered parking, modifies the congregate residential category, adjusts the parking requirements for Congregate Housing, similar to what is stated in 17.75.039(H)(3), "Exceptions to Bicycle Parking". The community development director may allow exceptions to the bicycle parking standards in connection with temporary uses or uses that do not generate the need for bicyclists parking such as Christmas tree sales and ministorage units.

Section 10, Title 17.65.050, Table 2 TOD District Zoning Standards, makes changes for rear setbacks in the TOD LMR and MMR zones to give more flexibility for infill development. Currently 15 feet in the TOD-LMR and TOD-MMR, propose to reduce to 10 feet consistent with the R-2 and R-3 districts, which are similar in density and use.

Section 11, Title 17.65.050 (F)(3)(a), As currently written parking in the TOD is subject to the parking standards in 17.64 with some exceptions. One of the exceptions requires that, "Fifty percent of all residential off-street parking areas shall be covered. Accessory unit parking spaces are not required to be covered." Proposed change would remove this requirement entirely relying on 17.64 for the determination of covered parking. This modification removes the covered parking requirement for multi-family housing.

Section 12, Title 17.67.040(A)(9)(b), refers to design requirements for off-street pedestrian access ways. Currently, there are two types of off-street access ways; Major and Minor. Section 17.67.040(A)(9)(b) needs to add the term "Major" to distinguish it from the minor off-street access ways in Section 17.67.040(A)(9)(c).

Section 13, Title 17.67.070(D)(3), deletes redundancy and a contradiction between 'shall' and 'should' language in the code.

Section 14, Title 17.75.039(E), adds minimum standards for off-street parking back-up and turning to Off-Street Turnaround Standards. This primarily applies to residential development.

Section 15, Title 17.75.039(H)(3), revised exceptions to bicycle parking referenced in Table 17.64.04.

ATTACHMENTS:

Attachment "A" – Ordinance No. _____ An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning; Sections 17.08, 17:20,17:24, 17:28, 17:37, 17:44, 17:46, 17:64, 17:65, 17:67 and 17:75 to Clarify the Administration of Current Policies and Standards.

ACTION:

Consider the proposed amendment to the municipal code, and 1) approve the ordinance; 2) approve the ordinance with revisions; 3) deny the ordinance amendment.

RECOMMENDATION:

Approve Ordinance No. ____ An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning; Sections 17.08, 17:20,17:24, 17:28, 17:37, 17:44, 17:46, 17:64, 17:65, 17:67 and 17:75 to Clarify the Administration of Current Policies and Standards.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CENTRAL POINT MUNICIPAL CODE CHAPTER 8.24 FLOOD DAMAGE PREVENTION AND CHAPTER 17 ZONING; SECTIONS 17.08, 17:20, 17:24, 17:28, 17:37, 17:44, 17:46, 17:64, 17:65, 17:67 AND 17:75 TO CLARIFY THE ADMINISTRATION OF CURRENT POLICIES AND STANDARDS.

RECITALS:

- A. Words ~~lined through~~ are to be deleted and **words in bold** are added.
- B. Pursuant to CPMC, Chapter 1.01.040, the City Council, may from time to time make revisions to its municipal code which shall become part of the overall document and citation.
- C. On March 7, 2017, the Central Point Planning Commission recommended approval of code amendments to CPMC Chapter 8.24 Flood Damage Prevention and Chapter 17 Zoning making changes to clarify the administration of current policies and standards.
- D. March 9, 2017, the City of Central Point City Council held a properly advertised public hearing; reviewed the Staff Report and findings; heard testimony and comments, and deliberated on approval of the Municipal Code Amendment.

THE PEOPLE OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

SECTION 1. Amendments to Section 8.24.090 Establishment of floodplain development permit, revise development review permit procedure types as referenced in 17.05.

~~8.24.090 Establishment of~~ Requirement for floodplain development permit.

A. A floodplain development permit shall be required prior to initiating development activities in any special flood hazard areas as established in Section [8.24.070](#). The permit shall be for all improvements or structures (including manufactured homes and fences, as set forth in Sections [8.24.050](#), [8.24.250](#) and [8.24.260](#)), and for all development including fill and other activities, also set forth in Section [8.24.260](#). Floodplain development permits shall be subject to the review procedures based on the type of development activity proposed, as set forth below:

ATTACHMENT "A"

1. Section [17.05.200](#), Type I procedure (administrative), applies to **the following** floodplain development projects ~~that meet the following criteria:~~

a. **Site improvements and construction, including but not limited to new construction, additions, remodels, repairs and renovations** ~~Located~~ **located** outside a regulatory floodway **and** ;

b. **Development activities** ~~Located~~ **located** outside the special stream setback area **established in Section 17.60.090**;;

c. **Development activities that do** ~~Does~~ **not** require a conditional letter of map revision (CLOMR) or letter of map revision pursuant to Section [8.24.170](#)(A) and (B);

d. **Water dependent uses, such as bridges, culverts or other capital improvements identified in the City's Capital Improvement Program that do not cause any rise in the base flood elevation per Section 8.24.200(A)**;

e. **Stream bank stabilization projects that utilize vegetative planting techniques and contribute no fill or material other than vegetation to the stream channel, stream bank or surrounding area**;

~~fd. Project is a~~ **Bridge or culvert replacement projects** deemed necessary by the floodplain administrator or designee to address immediate concerns for life, safety, health and/or the general welfare of the community provided that the following conditions are met:

i. The applicant is responsible for providing evidence necessary to support determination of public emergency;

ii. The bridge or culvert replacement is located along a similar or parallel alignment and contributes no additional material to the floodway;

iii. The bridge or culvert replacement project is consistent with any applicable hazard mitigation project actions identified in the Central Point Hazard Mitigation Plan; and

ATTACHMENT "A"

iv. The applicant provides certification of floodplain impacts and encroachment analysis for any permanent bridge or culvert placement at the time of application and includes:

- (A) Impacts to the BFE;
- (B) Impacts to the base floodplain boundaries; and
- (C) Identification of any insurable structures within the base floodplain.

2. Section [17.05.300](#), Type II procedure (administrative), applies to floodplain development ~~projects that meet the following criteria:~~**applications for Minor Partitions defined in Section 16.08.010(14).**~~a. Located outside the regulatory floodway;~~

- ~~b. Located within the special stream setback area; and~~
- ~~c. Does not require a conditional letter of map revision (CLOMR) or letter of map revision (LOMR) pursuant to Section [8.24.170\(A\)](#) and (B);~~
- ~~d. Any bank stabilization project that utilizes vegetative planting techniques and contributes no fill or material other than vegetation to the stream channel, stream bank or surrounding area; and~~

3. Section [17.05.400](#), Type III procedure (quasi-judicial), applies to **the following** floodplain development projects ~~that meet the following criteria:~~

- ~~a. Located in the regulatory floodway~~**Floodway development proposals except water dependent uses subject to the Type I review procedures per Section [8.24.090\(\(A\)\(1\)\(c\)\)](#);**
- ~~b. Increases BFE more than one foot;~~**Development proposals that require a conditional letter of map revision (CLOMR) and/or letter of map revision (LOMR) pursuant to Section [8.24.170\(A\)](#) and (B);**
- ~~c. Causes any rise in the regulatory floodway;~~

ATTACHMENT "A"

~~d. Bridge and culvert replacement projects that are not deemed to be a public emergency as provided in subsection (A)(1)(d) of this section;~~

~~ec. Any Stream bank stabilization projects that uses-utilize methods other than vegetative plantings to achieve shoreline stabilization and safety;~~

~~f. Requires a conditional letter of map revision (CLOMR) and/or letter of map revision (LOMR) pursuant to Section 8.24.170(A) and (B); and~~

d. Projects requesting a variance to the provisions of this chapter. (Ord. 1947 §1(part), 2011).

8.24.170 Requirement to submit new technical data.

A. Prior to floodplain development permit approval, a FEMA CLOMR is required for the following projects:

1. Stream restoration projects;
2. Watercourse alterations;
3. **Floodway development proposals that increase the base flood elevation per Section 8.24.200(D) Capital improvement projects;**
4. Subdivision proposals with infrastructure, lots or other improvements that encroach into the SFHA;
5. Any bank stabilization that uses methods other than vegetative plantings to achieve shoreline stabilization and safety; and
6. Projects that increase the floodway elevation or boundary.

B. Within six months of project completion, an applicant who obtains an approved CLOMR from FEMA, or whose development alters a watercourse, modifies floodplain boundaries or BFEs shall obtain a LOMR from FEMA that reflects the as-built changes to the FIRM.

C. It is the applicant's responsibility to have technical data prepared in a format required for a CLOMR or LOMR and to submit such data to FEMA on the appropriate application

ATTACHMENT "A"

forms. Submittal and processing fees for these map revisions shall be the applicant's responsibility.

D. Applicants shall be responsible for all costs associated with obtaining a CLOMR and LOMR from FEMA.

E. The floodplain administrator shall be under no obligation to sign the community acknowledgement form, which is part of the CLOMR/LOMR application, until the applicant demonstrates that the project will or has met all applicable requirements of this chapter. (Ord. 1947 §1(part), 2011).

8.24.200 Development in regulatory floodways.

Located within areas of special flood hazard established in Section [8.24.070](#) are areas designated as regulatory floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters, which carry debris, potential projectiles, and erosion potential, development will not normally be allowed within the floodway. ~~However, if development is allowed within the floodway by the floodplain administrator or designee, the following provisions shall apply~~ **except when it can be demonstrated that the following provisions are satisfied:**

A. Except as provided in subsections E and F of this section, encroachments including fill, new construction, substantial improvements, and other development are prohibited unless certification by an **Oregon** registered professional civil engineer is provided demonstrating through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that such encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge;

B. Provided that the conditions in subsection A of this section are met, the following additional provisions shall apply:

1. Floodplain development construction standards provided in Sections [8.24.250](#) and [8.24.260](#) are met;
2. Any fill allowed to be placed in the floodway shall be designed to be stable under conditions of flooding, including rapid rise and rapid drawdown of floodwaters, prolonged inundation, and flood related erosion and scour;

ATTACHMENT "A"

3. No manufactured dwelling shall be placed in a floodway except in an existing mobile home park or an existing mobile home subdivision, as conditionally approved by the local administrator or designee in consideration of the conditions of Section [8.24.250](#)(G);

C. The following activities are prohibited in the regulatory floodway:

1. Fences and walls as provided in Section [8.24.260](#)(A)(1) and [17.57.030](#); and
2. Accessory structures as provided in Section [8.24.250](#)(I);

D. In limited circumstances encroachments associated with functionally dependent uses (i.e., bridges, roads, culverts); historic structure reconstruction, restoration and rehabilitation; and stream restoration projects as provided in subsection F of this section and Section [8.24.270](#)(B)(2)(f), that cause an increase to the BFE are allowed; provided, that the applicant demonstrate that no other alternative is available. In such circumstances, applicants shall obtain a CLOMR from FEMA before an encroachment, including fill, new construction, substantial improvement, and other development in the floodway, is permitted that will cause any increase in the BFE, unless the development causes a temporary encroachment and conditions in subsection E of this section and the floodplain development construction standards provided in Sections [8.24.250](#) and [8.24.260](#) are satisfied;

E. Temporary encroachments in the regulatory floodway for the purposes of capital improvement projects, including bridges and culverts, shall be allowed even if the encroachment results in an increase in flood levels during the occurrence of the base flood discharge, and without obtaining a CLOMR when:

1. The project is limited as to duration with the days and dates that the structure or other development will be in the regulatory floodway, as specified in the floodplain development permit;
2. Accessory structures (i.e., construction trailers) are restricted from the regulatory floodway;
3. The project limits placement of equipment and material in the regulatory floodway to that which is absolutely necessary for the purposes of the project. Justification that demonstrates compliance with this requirement will be

ATTACHMENT "A"

documented by the applicant in the required floodplain development permit application submittal documentation;

4. The applicant identifies any insurable structures affected by temporary changes to the area of special flood hazard or BFE and notifies owners of any increased risk of flooding. Documentation demonstrating compliance with this provision shall be provided to the city as part of the floodplain development application; and

5. The project applicant is provided with written notification that they may be liable for any flood damages resulting from the temporary encroachment;

F. Projects for stream habitat restoration may be permitted in the floodway, provided:

1. The project qualifies for a Department of the Army, Portland District Regional General Permit for Stream Habitat Restoration (NWP-2007-1023);

2. A qualified professional (a registered professional engineer, or staff of NRCS, the county, or fisheries, natural resources or water resources agencies) has provided a feasibility analysis and certification that the project was designed to keep any rise in the base flood levels as close to zero as practically possible given the goals of the project;

3. No structures would be impacted by a potential rise in the flood elevation; and

4. An agreement to monitor the project, correct problems and ensure that flood carrying capacity remains unchanged is included as part of the local floodplain development approval. (Ord. 1947 §1(part), 2011).

SECTION 2. Amendments to Title 17.08.010 Definitions, adds language to clarify intent for alleys, streets, frontage and dwellings.

17.08.010 Definitions

"Alley" means a **narrow public right-of-way that is primarily used for vehicular service access to the back of properties otherwise fronting on a public street** ~~which affords only secondary access to property.~~

"Street" means the entire width between the right-of-way lines of every way for vehicular and pedestrian traffic and includes the terms road, highway, lane, place, avenue, ~~alleys~~, and other similar designations **(except alleys)**.

ATTACHMENT "A"

"Frontage" means that portion of a lot which abuts a dedicated street or highway.

Dwelling, Single-Family. "Single-family dwelling" means a ~~detached~~ building **on a parcel/lot designed to be occupied by only one family. Single-family dwellings may be detached or attached, but do** ~~containing a single residential dwelling unit,~~ not including **include** manufactured homes or mobile homes, **which are defined separately.**

Dwelling, Multiple Family. "Multiple family dwelling" means a building containing three or more residential dwelling units, **where each family only has exclusive use of the portion of the parcel/lot that they are leasing or own (i.e. apartments, condominiums, lofts, and co-ops).**

SECTION 3. Amendments to Title 17.20.050 reduces the minimum lot area (interior) to 4,500 square feet in the R-1-6 Residential Single-Family District to match Standard single-family minimum in the TOD-LMR.

| Development Requirements | R-1-6 | R-1-8 | R-1-10 |
|---------------------------------|------------------------|--------------|--------------|
| Minimum density | 4 units/acre | 3 units/acre | 2 units/acre |
| Maximum density | 6 units/acre | 5 units/acre | 4 units/acre |
| Minimum lot area (interior) | 5,000 4,500 | 8,000 | 10,000 |
| Maximum lot area (interior) | 9,000 | 12,000 | 15,000 |
| Minimum lot area (corner) | 7,000 | 8,000 | 10,000 |
| Maximum lot area (corner) | N/A | N/A | N/A |
| Minimum lot width (interior) | 50 feet | 50 feet | 60 feet |
| Minimum lot width (corner) | 60 feet | 60 feet | 70 feet |
| Minimum lot depth | N/A | N/A | N/A |
| Minimum front yard | 20 feet | 20 feet | 20 feet |
| Minimum side yard (interior) | 5 feet* | 5 feet* | 5 feet* |
| Minimum side yard (street side) | 10 feet** | 10 feet** | 10 feet** |
| Minimum rear yard | 15 feet | 15 feet | 15 feet |
| Maximum building height | 35 feet | 35 feet | 35 feet |
| Maximum lot coverage | 50% | 50% | 40% |

ATTACHMENT "A"

* Side yard setback shall be increased by an additional one-half foot for each additional foot of building height above fifteen feet.

** Side yards abutting streets shall comply with the following:

1. Sight distance and clear vision area requirements set forth in the public works standards;
2. Special setback rules set forth in Section **17.60.090**; and
3. For structures or a part of any structure served by a driveway located on the side yard, the minimum side yard setback, for that part of the structure serving the driveway, such as a garage or carport, shall be twenty feet.

(Ord. 1867 §3(part), 2006; Ord. 1738 §2, 1996; Ord. 1723 §2, 1995; Ord. 1684 §32, 1993; Ord. 1615 §23, 1989; Ord. 1436 §2(part), 1981).

SECTION 4. Amendments to Title 17.24.050(H)(2) allow applicant the discretion between using R-2 or TOD-LMR development standards with the exception of density requirements.

~~17.24.020(K).~~ At the discretion of the applicant, a development application within the R-2 zoning district shall be subject to:

- ~~1. The normal base zone requirements as identified in this chapter; or~~
- ~~2. The TOD-LMR requirements as set forth in Chapter 17.65. (Ord. 2014 §2, 2015; Ord. 1972 §1, 2013; Ord. 1912(Exh. 1), 2008; Ord. 1691 §1, 1993; Ord. 1684 §33, 1993; Ord. 1615 §31, 1989; Ord. 1436 §2(part), 1981).~~

17.24.050(H)(2). With the exception of the density requirements in subsection 17.24.055, At at the discretion of the applicant, a development application within the R-2 zoning district shall be subject to **the following site development standards:**

1. The normal base zone requirements as identified in this chapter; or
2. The TOD-LMR requirements as set forth in Chapter **17.65, TOD District Zoning Standards and Chapter 17.67, Design Standards—TOD District and Corridor.**

(Ord. 1972 §2, 2013; Ord. 1738 §3, 1996; Ord. 1723 §3, 1995; Ord. 1615 §24, 1989; Ord. 1436 §2(part), 1981).

SECTION 5. Amendments to Title 17.28.050(B) allow applicant the discretion between using R-3 or TOD-MMR development standards with the exception of density requirements.

17.28.050(B). With the exception of the density requirements in subsection (A)(9), at the discretion of the applicant, a development application within the R-3 zoning district shall be subject to the following site development standards:

1. The normal base zone requirements as identified in this chapter; or
2. The TOD-MMR site development requirements as set forth in **Chapter 17.65, TOD District Zoning Standards and Chapter 17.67, Design Standards—TOD District and Corridor**. ~~Performance Zoning. With the exception of the density requirements set forth in subsection (A)(9) of this section, the development standards of the TOD-MMR district, as set forth in **Table 2 of Chapter 17.65, TOD District Zoning Standards**, shall apply to the design and development of property within the R-3 district.~~ (Ord. 1912 §3(part), 2008; Ord. 1738 §4, 1996; Ord. 1723 §4, 1995; Ord. 1615 §25, 1989; Ord. 1436 §2(part), 1981).

SECTION 6. Amendments to Title 17.37.030(E). To remove medical marijuana dispensaries prohibited pursuant to the November 8, 2016 election results.

~~**17.37.030.E. Medical marijuana dispensaries***, as defined in Chapter 5.40. (Ord. 2005 §1(part), 2015; Ord. 1684 §43(part), 1993).~~

SECTION 7. Amendments to Title 17.44.030(A)(20) to remove medical marijuana dispensaries prohibited pursuant to the November 8, 2016 election results.

~~**17.44.030.A.20. Medical marijuana dispensaries***, as defined in Chapter 5.40.~~

SECTION 8. Amendments to Title 17.46.030(29) to remove medical

marijuana dispensaries prohibited pursuant to the November 8, 2016 election results.

~~17.46.030.29. Medical marijuana dispensaries*, as defined in Chapter 5.40. (Ord. 2005 §1(part), 2015; Ord. 1883 (part), 2006; Ord. 1701 §2, 1994; Ord. 1695 §2, 1993; Ord. 1511 §9, 1984; Ord. 1450 §1, 1982; Ord. 1436 §2(part), 1981).~~

SECTION 9. Amendments to Table 17.64.04 eliminate the requirement for covered parking, modify the congregate residential category, adjust the parking requirements for Congregate Housing, similar to what is stated in 17.75.039(H)(3), "Exceptions to Bicycle Parking". The community development director may allow exceptions to the bicycle parking standards in connection with temporary uses or uses that do not generate the need for bicyclists parking such as Christmas tree sales and mini-storage units.

TABLE 17.64.04 BICYCLE PARKING REQUIREMENTS*

| Land Use | Minimum Required | Minimum Covered |
|--|------------------------|-----------------|
| Residential | | |
| Single-Family Residential | NA | NA |
| Multi-Family Residential, General | 1 space per unit | 100% |
| Multi-Family Residential , Congregate Housing, assisted living or with Physical Disabilities similar special needs housing | 1 space per 5 units | 100% |
| Institutional | | |
| Schools, Elementary | 4 spaces per classroom | 100% |
| Schools, Junior High/Middle School | 4 spaces per classroom | 100% |
| Schools, Senior High | 8 spaces per classroom | 100% |

TABLE 17.64.04 BICYCLE PARKING REQUIREMENTS*

| Land Use | Minimum Required | Minimum Covered |
|------------------------------------|--|-----------------|
| College/Trade School | 1 space per 4 students (plus 1 space per student housing room/unit) | 100% |
| Transit Centers/Park and Ride Lots | 5% of automobile parking spaces | 100% |
| Religious Institutions | 1 space per 40 seat capacity | 25% |
| Hospitals | 1 space per 5 beds | 75% |
| Medical/Dental Offices | 2 spaces, or 1 space per 1,000 sq. ft., whichever is greater | 25% |
| Libraries/Museums, etc. | 2 spaces, or 1 space per 1,000 sq. ft., whichever is greater | 25% |
| Commercial | | |
| Retail Sales | 0.33 spaces per 1,000 sq. ft. | 50% |
| Auto-Oriented Sales | 2 spaces, or 0.33 spaces per 1,000 sq. ft., whichever is greater | 10% |
| Groceries/Supermarkets | 0.33 spaces per 1,000 sq. ft. | 10% |
| Office | 2 spaces, or 1 space per 1,000 sq. ft., whichever is greater | 10% |
| Restaurant | 1 space per 1,000 sq. ft. | 25% |

TABLE 17.64.04 BICYCLE PARKING REQUIREMENTS*

| Land Use | Minimum Required | Minimum Covered |
|----------------------------|--|------------------------|
| Drive-In Restaurant | 1 space per 1,000 sq. ft. | 25% |
| Shopping Center | 0.33 spaces per 1,000 sq. ft. | 50% |
| Financial Institutions | 2 spaces, or 0.33 spaces per 1,000 sq. ft., whichever is greater | 40% |
| Theaters/Auditoriums, etc. | 1 space per 30 seats | 40% |
| Industrial | | |
| Industrial Park | 2 spaces, or 0.1 space per 1,000 sq. ft., whichever is greater | 100% |
| Warehouse | 2 spaces, or 0.1 space per 1,000 sq. ft., whichever is greater | 100% |
| Manufacturing, etc. | 2 spaces, or 0.15 space per 1,000 sq. ft., whichever is greater | 100% |

* Exceptions to bicycle parking standards are addressed in Section 17.75.039(H)(3).

SECTION 10. Amendments to Title 17.65.050 to make changes to Table 2 including rear setbacks in TOD LMR and MMR zoning districts.

ATTACHMENT "A"

| Table 2 TOD District Zoning Standards | | | | | | | |
|---|----------------------------|----------------------------|--------------------------------|---------------|---------------|---------------|-----|
| Standard | Zoning Districts | | | | | | |
| | LMR | MMR | HMR | EC | GC | C | OS |
| Density--Units Per Net Acre (f) | | | | | | | |
| Maximum | 12 | 32 | NA | NA | NA | NA | NA |
| Minimum | 6 | 14 | 3025 | NA | NA | NA | NA |
| Dimensional Standards | | | | | | | |
| Minimum Lot or Land Area/Unit | | | | | | | |
| Large single-family | 5,000 SF | NA | NA | NA | NA | NA | NA |
| Standard single-family | 3,000 SF | NA | NA | NA | NA | NA | NA |
| Zero lot line detached | 2,700 SF | 2,700 SF | NA | NA | NA | NA | NA |
| Attached row houses | 2,000 SF | 1,500 SF | 1,200 SF | NA | NA | NA | NA |
| Multifamily | NA | NA | NA | NA | NA | NA | NA |
| Average Minimum Lot or Land Area/Unit | | | | | | | |
| Large single-family | 7,500 SF | NA | NA | NA | NA | NA | NA |
| Standard single-family | 4,500 SF | NA | NA | NA | NA | NA | NA |
| Zero lot line detached | 3,000 SF | 3,000 SF | NA | NA | NA | NA | NA |
| Attached row houses | 2,500 SF | 2,000 SF | 1,500 SF | NA | NA | NA | NA |
| Multifamily | NA | NA | NA | NA | NA | NA | NA |
| Minimum Lot Width | | | | | | | |
| Large single-family | 50' | NA | NA | NA | NA | NA | NA |
| Standard single-family | 50' | NA | NA | NA | NA | NA | NA |
| Zero lot line detached | 30' | 30' | NA | NA | NA | NA | NA |
| Attached row houses | 24' | 22' | 18' | NA | NA | NA | NA |
| Multifamily | NA | NA | NA | NA | NA | NA | NA |
| Minimum Lot Depth | 50' | 50' | 50' | NA | NA | NA | NA |
| Building Setbacks | | | | | | | |
| Front (min./max.) | 10'/15' | 10'/15' | 0'/15' | 0' | 15' | 5' | 15' |
| Side (between bldgs.) (detached/attached) | 5' detached 0' attached | 5' detached 0' attached | 5' detached 0' attached (a) | 0' 10' (b) | 0' 15' (b) | 0' 20' (b) | 5' |

ATTACHMENT "A"

| Table 2 TOD District Zoning Standards | | | | | | | |
|--|---|-------------------|----------------------|---------------------|------------------|------------------|--------|
| Standard | Zoning Districts | | | | | | |
| | LMR | MMR | HMR | EC | GC | C | OS |
| | (a)(c) | (a)(c) | | | | | |
| Corner (min./max.) | 5'/10' | 5'/10' | 0'/10' | 5'/10' | 15'/30' | 5'/10' | 15'/NA |
| Rear | 15 10' | 15 10' | 10' | 0' 10' (b) | 15' (b) 0' | 0' 20' (b) | 5' |
| Garage Entrance | (d) | (d) | (d) | (e) | (e) | (e) | NA |
| Maximum Building Height | 35' | 45' | 60' | 60' | 60' | 45' | 35' |
| Maximum Lot Coverage (g) | 80% | 80% | 85% | 100% | 100% | 85% | 25% |
| Minimum Landscaped Area (i) | 20% of site area | 20% of site area | 15% of site area (j) | 0% of site area (h) | 15% of site area | 15% of site area | NA |
| Housing Mix | | | | | | | |
| Required housing types as listed under Residential in Table 1. | < 16 units in development: 1 housing type. 16--40 units in development: 2 housing types. > 40 units in development: 3 or more housing types (plus approved master plan) | | | NA | NA | NA | NA |

Notes:

NA--Not applicable.

- (a) The five-foot minimum also applies to the perimeter of the attached unit development.
- (b) Setback required when adjacent to a residential zone.
- (c) Setback required is ten feet minimum between units when using zero lot line configurations.
- (d) **Garage entrance shall be at least ~~Ten~~ten** feet behind front building facade facing street.
- (e) Garage entrance shall not protrude beyond the face of the building.
- (f) Net acre equals the area remaining after deducting environmental lands, exclusive employment areas, exclusive civic areas and right-of-way.
- (g) Lot coverage refers to all impervious surfaces including buildings and paved surfacing.
- (h) Parking lot landscaping and screening requirements still apply.

ATTACHMENT "A"

(i) Landscaped area shall include living ground cover, shrubs, trees, and decorative landscaping material such as bark, mulch or gravel. No pavement or other impervious surfaces are permitted except for pedestrian pathways and seating areas.

(j) Rooftop gardens can be used to help meet this requirement.

SECTION 11. Amendments to Title 17.65.050(F)(3)(a) as currently written parking in the TOD is subject to the parking standards in 17.64 with some exceptions. One of the exceptions requires that, "Fifty percent of all residential off-street parking areas shall be covered. Accessory unit parking spaces are not required to be covered." Proposed changes would remove this requirement entirely relying on 17.64 for the determination of covered parking. This modification removes the covered parking requirement for multi-family housing.

17.65.050(F)(3)(a) Parking Standards. The off-street parking and loading requirements in Chapter [17.64](#) shall apply to the TOD district and TOD corridor, except as modified by the standards in Table 3 of this section.

a. **Except for multifamily housing,** fifty percent of all residential off-street parking areas shall be covered. Accessory unit parking spaces are not required to be covered.

b. **Vehicle p**arking standards may be reduced when transit service is provided in the TOD district and TOD corridor and meets the following conditions:

i. Parking standards may be reduced up to twenty-five percent when transit service is provided in the TOD district and TOD corridor.

ii. Parking standards may be reduced up to fifty percent when transit service is provided in the TOD district and TOD corridor and when bus service includes fifteen-minute headways during the hours of seven to nine a.m. and four to six p.m.

ATTACHMENT "A"

be. Bicycle parking standards in Chapter [17.64](#) shall not be reduced ~~at any time~~ **except as permitted by Section 17.75.039(H)(3).**

cd. Shared parking easements or agreements with adjacent property owners are encouraged to satisfy a portion of the parking requirements for a particular use where compatibility is shown. Parking requirements may be reduced by the city when reciprocal agreements of shared parking are recorded by adjacent users.

| Table 3 TOD District and Corridor Vehicle Parking Standards | |
|---|--|
| Use Categories | Minimum Required Parking |
| Residential | |
| Dwelling, Single-Family Large and standard lot Zero lot line, detached Attached row houses | 2 spaces per unit. |
| Dwelling, Multifamily Plexes Apartments and condominiums Congregate (senior) housing | 1.5 spaces per unit. 1.5 spaces per unit. .5 spaces per dwelling unit. |
| Dwelling, Accessory Unit | 1 space per unit. |
| Boarding/Rooming House | 1 space per accommodation, plus 1 space for every 2 employees. |
| Family Care Family day care Day care group home Adult day care | 1 space for every 5 children or clients (minimum 1 space); plus 1 space for every 2 employees. |
| Home Occupation | Shall meet the parking requirement for the residence. |
| Residential Facility | 1 space per unit. |
| Residential Home | 1 space per unit. |

| Table 3 | |
|--|---|
| TOD District and Corridor Vehicle Parking Standards | |
| Use Categories | Minimum Required Parking |
| Commercial | |
| Entertainment | 1 space per 250 square feet of floor area, except for theaters which shall provide 1 space per 4 seats. |
| Professional Office | 1 space per 400 square feet of floor area. |
| Retail Sales and Service | |
| Sales-oriented | 1 space per 500 square feet of floor area. |
| Personal service-oriented | 1 space per 500 square feet of floor area. |
| Repair-oriented | 1 space per 500 square feet of floor area. |
| Drive-through facilities | Parking as required by the primary use. |
| Quick vehicle service | 1 space per 750 square feet of floor area. |
| Vehicle sales, rental and repair | 1 space per 1,000 square feet of floor area. |
| Tourist Accommodations Motel/hotel Bed and breakfast inn | 1 space per guest unit, plus 1 space for every 2 employees. |
| Industrial | |
| Manufacturing | 1 space per employee of the largest shift. |
| Industrial Service Light Heavy | 1 space per employee of the largest shift. |
| Wholesale Sales | 1 space per employee of the largest shift. |
| Civic | |
| Community Services | Number to be determined as part of site plan or conditional use review. |
| Hospital Public Facilities | 1 space per 500 square feet of floor area. Number to be determined as part of site plan or conditional |

| Table 3 TOD District and Corridor Vehicle Parking Standards | |
|--|--|
| Use Categories | Minimum Required Parking |
| Religious Assembly | use review. 1 space per 100 square feet of floor area for the main assembly area. |
| Schools | 2 spaces per classroom. |
| Utilities | Number to be determined as part of site plan or conditional use review. |
| Open Space | |
| Parks and Open Space | Number to be determined as part of site plan or conditional use review. |

(Ord. 2014 §10 (part), 2015; Ord. 2002 §2 (Exh. A) (part), 2015; Ord. 1981 §4 (Exh. D), 2014; Ord. 1971 §4 (Exh. C) (part), 2013; Ord. 1867 §4(part), 2006; Ord. 1815 §1(part), Exh. B(part), 2000).

SECTION 12. Amendments to Title 17.67.040(A)(9)(b) refers to design requirements for off-street pedestrian access ways. Currently there are Major and Minor off-street access ways. Section 17.67.040(A)(9)(b) needs to add the term "Major" to distinguish it from Minor off-street access ways in Section 17.67.040(A)(9)(c)

17.67.040(A)(9)(b). Public Off-Street Accessways.

- a. Pedestrian accessways and greenways should be provided as needed to supplement pedestrian routes along public streets.
- b. ~~Major Off~~ **Major** off-street pedestrian accessways shall incorporate all of the following design criteria:
 - i. The applicable standards in the City of Central Point Department of Public Works Standard Specifications and Uniform Standard Details for Public Works Construction, Section 300, Street Construction;
 - ii. Minimum ten-foot vertical clearance;

ATTACHMENT "A"

- iii. Minimum twenty-foot horizontal barrier clearance for pathway;
 - iv. Asphalt, concrete, gravel, or wood chip surface as approved by the city, with a compacted subgrade;
 - v. Nonskid boardwalks if wetland construction is necessary; and
 - vi. Minimum one hundred square feet of trailhead area at intersections with other pedestrian improvements. A trail map sign shall be provided at this location.
- c. Minor off-street trails shall be a minimum of five feet wide, have a minimum vertical clearance of eight feet, a minimum two-foot horizontal clearance from edge of pathway and be constructed of gravel or wood chips, with a compacted subgrade.

SECTION 13. Amendments to Title 17.67.070(D)(3) deletes redundancy and a contradiction between shall and should

17.67.070(D). Building Facades.

3. Residential

a. The facades of single-family attached and detached residences (including duplexes, triplexes, fourplexes, townhouses, and row houses) shall comply with the following standards:

i. No more than forty percent of the horizontal length of the ground floor front elevation of a single-family detached or attached dwelling **with frontage on a public street**, except alleys, shall be an attached garage.

~~ii. When parking is provided in a garage attached to the primary structure and garage doors face the street the front of the garage should not take up more than forty percent of the front facade in plan, and the garage should be set back at least ten feet from the front facade. If a porch is provided, the garage may be set back ten feet from the front of the porch. In addition, garage doors that are part of the street-facing facade of a primary structure should not be more than eighty square feet in area, and there should not be more than one garage door for sixteen feet of building frontage.~~

ATTACHMENT "A"

iii.ii Residential building elevations facing a pedestrian route shall not consist of undifferentiated blank walls, but shall be articulated with architectural details such as windows, dormers, porch details, balconies or bays.

iv.iii For any exterior wall which is within twenty feet of and facing onto a street or public open space and which has an unobstructed view of that pedestrian street or public open space, at least twenty percent of the ground floor wall area shall be comprised of either display area, windows, or doorways.

v.iv Architectural detailing is encouraged to provide variation among attached units. Architectural detailing includes but is not limited to the following: the use of different exterior siding materials or trim, shutters, different window types or sizes, varying roof lines, balconies or porches, and dormers. The overall design shall recognize that color variation, in and of itself, does not meet the requirements of this subsection.

vi.v Fences or hedges in a front yard shall not exceed three feet in height. Side yard fencing shall not exceed three feet in height between the front building facade and the street. Fences beyond the front facade of the building in a side yard or back yard and along a street, alley, property line, or bike/pedestrian pathway shall not exceed four feet in height. Fences over four feet in height are not permitted and hedges or vegetative screens in no case shall exceed six feet in height.

SECTION 14. Amendments to Title 17.75.039(E) add minimum standards for off- street parking back-up and turning to Off-Street Turnaround Standards. This primarily applies to residential development.

E. Improvement of Parking Spaces.

1. When a concrete curb is used as a wheel stop, it may be placed within the parking space up to two feet from the front of a space. In such cases, the area between the wheel stop and landscaping need not be paved, provided it is maintained with appropriate ground cover, or walkway. In no event shall the placement of wheel stops reduce the minimum landscape or walkway width requirements.

ATTACHMENT "A"

2. All areas utilized for off-street parking, access and maneuvering of vehicles shall be paved and striped to the standards of the city of Central Point for all-weather use and shall be adequately drained, including prevention of the flow of runoff water across sidewalks or other pedestrian areas. Required parking areas shall be designed with painted striping or other approved method of delineating the individual spaces, with the exception of lots containing single-family or two-family dwellings.

3. Parking spaces ~~for uses other than one- and two-family dwellings~~ shall be designed so that no backing movements or other maneuvering within a street or other public right-of-way shall be necessary, **except for one- and two- family dwellings with frontage on a Local Street per the City of Central Point Street Classification Map.**

4. Any lighting used to illuminate off-street parking or loading areas shall be so arranged as to **direct** ~~reflect~~ the light away from adjacent streets or properties.

5. Service drives shall have a minimum vision clearance area formed by the intersection of the driveway centerline, the street right-of-way line, and a straight line joining the lines through points twenty feet from their intersection.

6. Parking spaces located along the outer boundaries of a parking lot shall be contained by a curb or a bumper rail so placed to prevent a motor vehicle from extending over an adjacent property line, a public street, public sidewalk, or a required landscaping area.

7. Parking, loading, or vehicle maneuvering areas shall not be located within the front yard area, or side yard area of a corner lot abutting a street in any residential (R) district, nor within any portion of a street setback area that is required to be landscaped in any commercial (C) or industrial (M) district.

8. Except as provided in Section 17.75.039(E)(3) all uses, including one- and two-family dwellings on Arterial and Collector streets, shall provide, adequate vehicle turnaround and maneuvering area through the use of aisle extensions and/or turnaround spaces as illustrated in Figure 17.75.04 and 17.75.05. Functionally equivalent turnaround and maneuvering designs may be permitted by the approving authority through the site plan and architectural review process.

FIGURE 17.75.04
Parking Lot Minimum Turnaround Standard

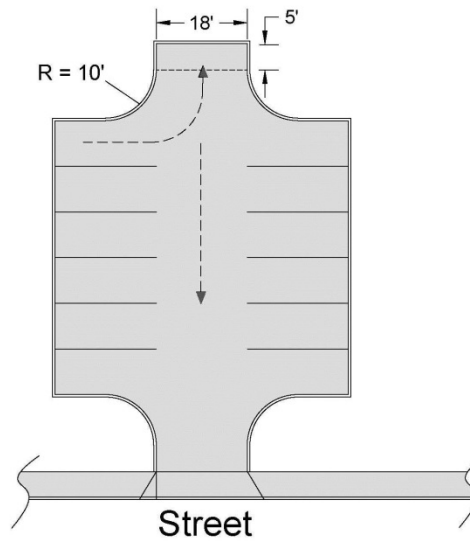
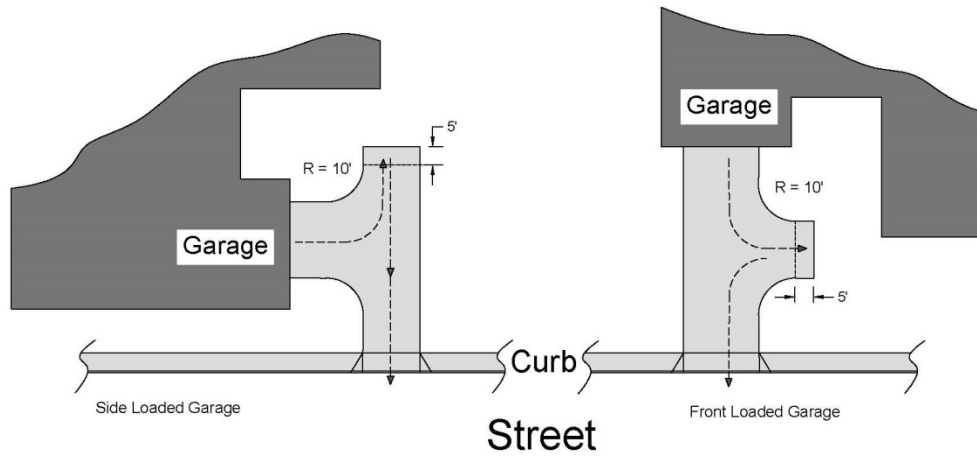


FIGURE 17.75.05
Driveway Turnaround Standard (one- and two- family dwellings with frontage on a Collector or Arterial Street)



SECTION 15. Amendments to Title 17.75.039(H)(3) revise exceptions to bicycle parking as referenced in Table 17.64.04.

3. Exceptions to Bicycle Parking. The ~~community development director~~ **approving authority** may allow exceptions to the bicycle parking standards as

ATTACHMENT "A"

part of the site plan and architectural review process in connection with **the following:**

a. Temporary uses **such as Christmas tree sales; or,**

b. ~~User~~ uses that do not generate the need for ~~bicyclists~~ **bicycle** parking **per a bicycle parking demand analysis that demonstrates and documents justification for the proposed reduction.** ~~such as Christmas tree sales and mini-storage units.~~ (Ord. 2014 §11, 2015; Ord. 1946 (part), 2011).

SECTION 16. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word Ordinance may be changed to "code", "article", "section", "chapter", or other word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions need not be codified and the City Recorder is authorized to correct any cross references and any typographical errors.

SECTION 17. Effective Date. The Central Point City Charter states that an ordinance enacted by the council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

Passed by the Council and signed by me in authentication of its passage this ____ day of _____, 2017.

Mayor Hank Williams

ATTEST:

City Recorder

Ordinance

Adopting Parks and Recreation Master Plan



ADMINISTRATION DEPARTMENT

140 South 3rd Street · Central Point, OR 97502 · (541) 664-7602 · www.centralpointoregon.gov

STAFF REPORT

March 9, 2017

AGENDA ITEM:

Consideration of an ordinance adopting the 2017 Parks and Recreation Master Plan.

STAFF SOURCE:

Chris Clayton, City Manager
Sydney Dreyer, City Attorney

BACKGROUND:

The City adopted its first Master Plan for Parks and Recreation in 2004 has provided guidelines and direction for the Parks and Recreation Department in developing park and recreational services over the past 13 years. The City met all the goals of the original plan but two, the Community Center and a Community Pool.

In 2016 the City began work on a new Parks and Recreation Master Plan which included public opinion surveys and a town hall style meeting. The City received 300 survey responses from residents, and obtained additional public opinion from telephone conversations and compilation of past requests for needs/wants of City residents.

The Parks and Recreation Master Plan (“Master Plan”) is a ten-year guide and strategic plan for managing and enhancing park, trail, and recreation services in Central Point. The Master Plan provides a vision for the City’s park and recreation system, proposes updates to City service standards for park classifications, and addresses departmental goals, objectives and other management considerations for the continuation of high-quality recreational services within the City.

The Central Point Parks and Recreation Commission approved the attached Master Plan with revisions contained therein and this plan is being forwarded to the City Council for review and adoption.

FISCAL IMPACTS:

None.

ATTACHMENTS:

Ordinance Adopting the 2017 Parks and Recreation Master Plan.
2017 Parks and Recreation Master Plan

RECOMMENDATION:

Make a motion to approve the Ordinance Adopting the 2017 Parks and Recreation Master Plan.

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE 2017 PARKS AND RECREATION MASTER PLAN

RECITALS:

- A. The City adopted its first Master Plan for Parks and Recreation in 2004 which provided guidelines and direction for the Parks and Recreation Department in developing park and recreational services. The City met all the goals of the original plan but two.
- B. In 2016 the City began work on a new Parks and Recreation Master Plan which included public opinion surveys and a town hall style meeting.
- C. The 2017 Parks and Recreation Master Plan ("Master Plan") is a ten-year guide and strategic plan for managing and enhancing park, trail, and recreation services in Central Point. The Master Plan provides a vision for the City's park and recreation system, proposes updates to City service standards for park classifications, and addresses departmental goals, objectives and other management considerations for the continuation of high-quality recreational services within the City.
- D. The Parks department recommends adoption of the Parks and Recreation Master Plan in order to guide the City in its future development, renovation and priorities for parks and recreation services.
- E. The City will use the Parks Master Plan to guide improvement, development and maintenance of park facilities and, once adopted as part of the Comprehensive Plan, it will be the basis for conditioning improvements by applicants of land development projects.

Now therefore, **THE PEOPLE OF CENTRAL POINT DO ORDAIN AS FOLLOWS:**

SECTION 1. The 2017 Park and Recreation Master Plan, attached hereto as Exhibit "A" , is hereby adopted.

PASSED by the Council and signed by me in authentication of its passage this ___ day of March 2017.


Mayor Hank Williams

ATTEST:

City Recorder

EXHIBIT "A"

2017 PARKS AND RECREATION MASTER PLAN CAN BE FOUND AT
WWW.CENTRALPOINTOREGON.GOV/DOCUMENTS
OR IN THE MARCH 9, 2017 AGENDA PACKET



City of
Central
Point

**PARKS & RECREATION
MASTER PLAN**

DRAFT January 2017

Resolution

IGA between City Council and Development Commission



Staff Report

Finance Department
Steve Weber, Finance Director

To: Honorable Mayor and City Council
From: Steve Weber, Finance Director
Date: March 23, 2017
Subject: Intergovernmental Agreement

Purpose:

Adopt a resolution approving an Intergovernmental Agreement between the City of Central Point and the Central Point Development Commission

Summary

At the February 23, 2017 City Council meeting, Council adopted Resolution No. 1489 authorizing financing of projects and refinancing of existing borrowings. In conjunction with the financing of the East Pine Streetscaping project, an intergovernmental agreement between the City of Central Point and the Central Point Development Commission would need to be approved as it outlines the requirements of the Development Commission in making the financing payments. The intergovernmental agreement is attached as Exhibit "A".

The intergovernmental agreement obligates the Development Commission to repay \$3,634,000 (Financing Amount) over a thirteen year period for its participation in the East Pine Streetscape Project. The annual debt service payments will be identified in Exhibit "A" of the intergovernmental agreement, but will not be finalized until the interest rate is set at closing (approx. 4/10/2017). The intergovernmental agreement requires that debt service payments be the sole obligation of the Development Commission's tax increment revenues.

Recommended Action:

Adopt the resolution approving an Intergovernmental Agreement between the City of Central Point and the Central Point Development Commission.

RESOLUTION NO. ____

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF CENTRAL POINT AND THE CENTRAL POINT DEVELOPMENT COMMISSION TO MAKE FINANCING PAYMENTS

RECITALS:

1. The City of Central Point adopted Resolution 1489 authorizing financing of projects and refinancing of existing borrowings at the February 23rd, 2017 Council meeting.
2. Approximately \$3,700,000 will be used to fund the East Pine Streetscaping project through the Central Point Development Commission.
3. The Central Point Development Commission has adopted Resolution 2017-005 to enter into an Intergovernmental Agreement with the City of Central Point for funding of the East Pine Streetscaping project.
4. The Development Commission will use its tax increment revenues to pay all amounts due the City per the Intergovernmental Agreement.
5. The Development Commission is projected to have sufficient tax increment revenues necessary to meet its financial obligation as stated in the Intergovernmental Agreement.

THE CITY OF CENTRAL POINT RESOLVES AS FOLLOWS:

SECTION 1. Authorizing the City Manager to enter into an Intergovernmental Agreement with the Central Point Development Commission (Exhibit "A") attached hereto to make financing payments for the East Pine Streetscaping project in an amount of approximately \$3,700,000.

Passed by the Council and signed by me in authentication of its passage this 23rd day of March, 2017.

Mayor Hank Williams

ATTEST:

City Recorder

**Exhibit A:
Form of
Intergovernmental Agreement
to Make Financing Payments**

by and between the

Central Point Development Commission, Oregon

and the

City of Central Point, Oregon

Dated as of _____, 2017

TABLE OF CONTENTS

| | |
|--|----------|
| Section 1. Definitions and Recitals..... | 1 |
| (1) Definitions..... | 1 |
| (2) Findings..... | 1 |
| Section 2. The Financing Payments..... | 2 |
| (1) The Financing Payments..... | 2 |
| (2) Security for the Obligation of the Commission to Pay the Financing Payments..... | 2 |
| Section 3. Prepayment..... | 2 |
| Section 4. Estoppel..... | 2 |
| Section 5. Title..... | 3 |
| Section 6. Miscellaneous..... | 3 |
| (1) Binding Effect..... | 3 |
| (2) Severability..... | 3 |
| (3) Amendments..... | 3 |
| (4) Execution in Counterparts..... | 3 |
| (5) Applicable Law..... | 3 |
| (6) Rules of Construction..... | 3 |
| (7) Headings..... | 3 |

Intergovernmental Agreement to Make Financing Payments

This Intergovernmental Agreement to Make Financing Payments is dated as of _____, 2017, and is entered into by and between the Central Point Development Commission, Oregon (the “Commission”) and the City of Central Point, Oregon (the “City”). The parties hereby agree as follows:

Section 1. Definitions and Recitals.

(1) Definitions.

Unless the context clearly requires otherwise, capitalized terms used in this Intergovernmental Agreement that are defined in this Section 1(1) shall have the following meanings:

“Area” means the Central Point Urban Renewal Area described in the Plan.

“Financing Agreement” means the Financing Agreement (Series 2017) between the City and _____ in the principal amount of \$_____ to finance the Projects, which is dated as of _____, 2017.

“Financing Payments” means the principal and interest payments the City is required to make to _____ under the Financing Agreement that are attributable to the Projects, which payments are provided in Exhibit A hereto.

“Plan” means the Downtown & East Pine Street Corridor Revitalization Plan approved by City Ordinance No. 1955, as that plan has been, and may in the future be, amended.

“Projects” means a portion of the projects described in the Plan, including East Pine Street improvements, downtown core area signals, and miscellaneous public works projects.

“Tax Increment Revenues” means all revenues that the Commission collects for the Area under the provisions of Article IX, Section 1c of the Oregon Constitution and ORS Chapter 457.

(2) Findings.

(A) The City has entered into the Financing Agreement to, in part, finance costs of the Projects and to pay costs of issuance.

(B) The Projects are properly described as urban renewal projects in the Plan.

(C) The Commission is authorized to spend Tax Increment Revenues to pay for the costs of the Projects.

(D) The Projects will assist the Commission in carrying out the Plan.

- (E) The Commission will only spend the proceeds it receives from the City on the Projects so long as the Projects are described in the Plan, located in the Area, and are owned by the City or the Commission.
- (F) The Commission's maximum indebtedness is \$43,177,530, the Commission has made not more than \$182,000 of expenditures that count against that limit, and therefore has at least \$42,995,530 of unused maximum indebtedness available prior to executing this Intergovernmental Agreement.

Section 2. The Financing Payments.

- (1) The Financing Payments.

The Commission hereby agrees to pay to the City, not less than one business day prior to the dates on which the City is required to pay the Financing Payments, amounts that are equal to the Financing Payments in a maximum principal amount of \$_____. The amounts and dates of the Financing Payments are shown in Exhibit A.

- (2) Security for the Obligation of the Commission to Pay the Financing Payments.

This Intergovernmental Agreement shall constitute indebtedness of the Commission in a principal amount that is equal to the Financing Amount. The Commission is obligated to make the payments due under this Intergovernmental Agreement solely from the Tax Increment Revenues. Pursuant to ORS 287A.310, the Commission pledges the Tax Increment Revenues to pay the amounts described in Section 2(1). The pledge that secures this Intergovernmental Agreement shall be superior to all other pledges or commitments of Tax Increment Revenues that the Commission makes, unless the City agrees in writing to subordinate its claim against the Tax Increment Revenues or to grant a lien on the Tax Increment Revenues on parity. However, the pledge that secures this Intergovernmental Agreement shall have a lien on Tax Increment Revenues that is equal to the lien that secures other indebtedness of the Commission issued to the City and secured by a pledge of the Tax Increment Revenues.

Section 3. Prepayment.

If the City exercises its option to prepay the Financing Payments in whole or in part, unless the Commission consents in advance and in writing, the Commission shall not be obligated to prepay the amounts due from it under this Intergovernmental Agreement.

Section 4. Estoppel.

The Commission hereby certifies, recites and declares that all things, conditions and acts required by the Constitution and Statutes of the State of Oregon and by this Intergovernmental Agreement to exist, to have happened and to have been performed precedent to and in the execution and the delivery of this Intergovernmental Agreement, do exist, have happened and have been performed in due time, form and manner, as required by law, and that this Intergovernmental Agreement is a valid and binding obligation of the Commission that is enforceable against the Commission in accordance with its terms, except to the extent that enforceability may be limited by applicable bankruptcy, insolvency, fraudulent conveyance,

reorganization, moratorium or other laws or judicial decisions or principles of equity relating to or affecting the enforcement of creditors' rights or contractual obligations generally.

Section 5. Title.

Neither the City nor the owner of the Financing Agreement shall have a lien on or security interest in the Projects.

Section 6. Miscellaneous.

(1) Binding Effect.

This Intergovernmental Agreement shall inure to the benefit of and shall be binding upon the Commission and the City and their respective successors and assigns.

(2) Severability.

In the event any provisions of this Intergovernmental Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provisions hereof.

(3) Amendments.

This Intergovernmental Agreement may be amended only by a writing signed by both parties.

(4) Execution in Counterparts.

This Intergovernmental Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute the same instrument.

(5) Applicable Law.

This Intergovernmental Agreement shall be governed by and construed in accordance with the laws of the State of Oregon. Any action regarding this Intergovernmental Agreement or the transactions contemplated hereby shall be brought in an appropriate court of the State of Oregon in Jackson County, Oregon, or any court in the State of Oregon where jurisdiction and venue are proper.

(6) Rules of Construction.

References to section numbers in documents that do not specify the document in which the section is located shall be construed as references to section numbers in this Intergovernmental Agreement.

(7) Headings.

The headings, titles and table of contents in this Intergovernmental Agreement are provided for convenience and shall not affect the meaning, construction or effect of this Intergovernmental Agreement.

IN WITNESS WHEREOF, the Commission and the City have executed this Intergovernmental Agreement as of the date indicated above.

**For the Central Point Development Commission,
Oregon**

Chair Hank Williams

For the City of Central Point, Oregon

City Manager Christopher Clayton

EXHIBIT A

Financing Payment Schedule

Interest at the rate of _____%, calculated on a _____ basis, is payable _____ on _____ 1 and _____ 1 commencing _____ 1, 20___. Principal is payable according to the following schedule:

Date Principal

Business

Playful City Designation



ADMINISTRATION DEPARTMENT

140 South 3rd Street · Central Point, OR 97502 · (541) 664-3321 · www.centralpointoregon.gov

STAFF REPORT

March 16, 2017

AGENDA ITEM: Playful City USA Designation

STAFF SOURCE:

Cory Long | Special Events & Marketing | Parks & Recreation

BACKGROUND/SYNOPSIS:

Playful City USA is a recognition program honoring cities and towns that ensure that kids in their communities, particularly kids from low-income families, get the balanced and active play they need to thrive. Through policy changes, programs, and infrastructure investments, participating Playful City USA communities and their partners are driving a deeper understanding of the importance of play and engaging their citizens to reimagine cities with kids in mind.

- **National recognition** your city will benefit from increased stature and competitive advantage because of your recognized commitment to improving the lives of kids and families. Several of our cities have leveraged their Playful City USA recognition in competitions for grants and other funding opportunities.
- **Playability engagement series** Access to webinars, newsletters, and networking events that give your communities the tools to continue to evolve as playful cities.
- **Marketing kit** you'll receive a marketing kit including press releases, a social media plan, and marketing materials to support your national recognition and increase awareness of your participation in Playful City USA.
- **Policy map** you will have access to Policy Map, an online tool that can be used in conjunction with KaBOOM! playspace mapping data.
- **Road signs** we'll send you two highway road signs to showcase your recognition to residents and visitors.

FISCAL IMPACT:

There is no financial impact to the City.

ATTACHMENTS:

Letter of Support from City Manager and Mayor; Essays addressing challenges and solutions.

RECOMMENDATION:

Approve and support the designation of Playful City USA

PUBLIC HEARING REQUIRED:

No Public Hearing is required.

SUGGESTED MOTION:

I move to support the application for designation as a Playful City USA

Playful City Narrative:

Theme 1:

Behavioral Barriers to play:

Challenge - What challenge does your city face related to the chosen theme(s) for this example?

The City of Central Point is what most would consider a "bedroom" community in that most of our residents who live here will work and often recreate in nearby larger more populated cities. The challenges this bedroom community classification presents in respect to play were not as palpable when our City had fewer resources and our population was more commute focused. The community is shifting, however, and we are looking less and less like a bedroom community. With foresight there were initial planning policies that were established to minimize the behavioral barriers to play that coincide with a bedroom community.

With our City and population expanding over the past few years, shifting from a bedroom community to a livable and playable community, we've discovered many opportunities for community engagement; specifically, more opportunities for play. Noticeably, the behavior of our population is shifting in that there is a desire to reduce travel for recreation and play and our residents desire to use facilities and amenities within our City limits rather than commute as they've typically done in the past.

The desire of the population to reduce commutes to the larger neighboring City and expansion of commerce coming to our City has demanded that we focus on increasing the amount of play available.

Solution - How is your community previously addressing this challenge through policies, infrastructure, or programs?

The City of Central Point has planned for expansion and a shift in behavior by implementing policies that require developers to include, within their plans, neighborhood parks and open spaces. This policy serves to provide access to recreation within a reasonable walking distance. Our City also includes community parks and open spaces within the plans for development of City property and the expansion of the City boundaries.

This has benefited our residents in that from any location within City limits, a park, open space or special facility is within a half mile walking distance, and in most cases a Community or Neighborhood park is less than a mile away. As the population continues to grow, this policy remains effective in creating areas of play that are within a reasonable walking distance. However, in consideration of a more playable City, we need to EXPAND on our opportunities for play and also expand our amenities. We have begun this process by:

- Collaborating with local non-profits, City Departments, and local businesses.

We have developed a relationship with Direct Involvement Recreation Teaching (DIRT). We have plans to collaborate on multiple projects over the coming years. One project will be to work with local artists

to paint our alleyways with art that will encourage our community to walk alternate routes. This will also encourage exploration and increase play when walking to new businesses, parks and spaces, while reducing the barriers to play associated with a growing and changing bedroom community. These painted alleyways will create a fun and safe walking atmosphere and will serve many uses for events and community engagement opportunities.

We not only foresee these painted alleyways as ways for people to explore different walking routes, but this program will make play the easy choice. We see these alleyways as opportunities for play across all demographics and ages! We envision equal play for every member of our community. Artists will paint themes focused on play, perhaps incorporating games such as hopscotch, foursquare, wall ball, etc. All of which will encourage imagination and activity.

We also see this alleyway project as a way for us to better implement a new REcess! program.

-REcess! is a new program through Central Point Parks & Recreation that will encourage a partnership with the Central Point Chamber of Commerce. This new program will utilize existing resources, and in the future, will take advantage of resources currently being developed or are in planning phases. The program will encourage businesses to allow their employees to break for a recess during the work week. We will host a recess in a park, painted alley, or open space.

We feel that if we encourage adults to play this will carry over to their children. If an adult has fun in a painted alley they are likely to bring their kids down to play and may choose to walk to dinner rather than drive!

We are also implementing play into our infrastructure. We are in the process of updating our main thoroughfare with a new street-scape. The street-scape will include wider sidewalks, more planted trees and a community plaza. Part of the design will include hopscotch etched into the concrete, starting in the plaza, continuing along Pine Street. And eventually to other sidewalks as the City expands. Each hopscotch template will be different in design encouraging people of all ages and demographics to play. We encourage them to find their favorite hopscotch and share in the fun! Pine Street is our major business front and City access point, therefore visitors will not have to go far to find opportunities to play.

Play as a Solution - How do your community's efforts to increase and improve play opportunities for kids help address the identified challenge?

Today, with focus on playability, we are realizing that play is needed across the board in order to facilitate a healthy community that encourages and supports growth through play and community involvement. We believe that the more engaged adults are in play, the better our children will experience play. Our intent is to incorporate play as multi-generational and multi-entity in order to improve play across the board. We feel that the behavioral barriers carry from adults to children, therefore, we ease access to play by making it more equitable across all demographics we will increase the success of these programs and any future playable programs we implement. As our community shifts from a "bedroom" community to a more rounded, livable and playable community we believe that

our efforts, policies and planning will give us a competitive advantage when it comes to working with other agencies, businesses, and engaging members of our community.

Implementation Status – Is currently working

Selection criteria – select all that apply: (all)

Media – We chose to include an image of our parks and city layout to demonstrate how our successful planning of parks, open spaces, and special facilities has allowed for ease of access to play, and how these facilities will enable us to expand on playability via the solutions we presented. Thank you!

Theme 2:

Toxic Stress

Challenge - What challenge does your city face related to the chosen theme(s) for this example?

As a bedroom community, we are finding that our families feel rushed. They feel rushed to get the kids off to school in the morning, to then commute to work, throughout their work day, on their way to pick their kids up from daycare, to get groceries for dinner, to get home to the kids at home, to complete homework, to cook dinner, and to finish the nightly routine so they can try to get the rest they need to do it all over again! This rushing here and there feeling is typical for "bedroom communities". This sense of always being in a hurry increases the stress that a person experiences and can cause people to reach for easy distractions.

Parents are turning on the TV more, kids are playing video games, and social media interactions are where people are getting socialization. Most parents do not have time to research opportunities for play or interaction because most households are dependent on two incomes to support the home. Unfortunately, dual incomes are not always enough to support funding for recreation and play activities. We are finding that parents are just rushing here and there and the kids are swept up in the chaos with little to no outlet. This sort of toxic stress can be a hindrance to play, family harmony, and social development.

Solution - How is your community previously addressing this challenge through policies, infrastructure, or programs?

To reduce toxic stress associated with rushing to and fro, and to encourage people to slow down in their daily routines, we've diversified our reach and expanded our Recreation and Special Events programs.

RECreate! is our activity guide for all things play! The guide is free and mailed out to 12,576 homes, within the jurisdictional zip code, and includes listings of our Community Events, Youth Programs, Adult Programs, Fitness Programs, and Local Community Programs. We feel that this is the first step in reaching our community and urging them to slow down and connect without having to go searching for the information.

All of our Community Events are free to attend, however, if there is a fee for participation, we make every effort to keep the costs low in order to increase ease of access and ensure equity. We use social media for contests associated with these events providing a way for families to win tickets or earn credits so they can then participate in our programs and events.

We have also embraced social media as a means for reaching our community. We use social media to hold scavenger hunts that take participants to local parks, areas of interest, and participating businesses. One avenue we use to accomplish this is "Verde" the traveling gnome. Verde leaves clues on social media that lead kids on hunts to find him with the help of their parents. When he is found, the kids receive a prize. This program was launched last year and has been very successful in enhancing our playability.

In working with our Parks and Recreation Foundation, we have also adopted a scholarship program for low income families. This program will allow for families to apply for scholarships to our RECreate! programs, encouraging families to enroll their children in r programs and enhance their socialization opportunities without burdening the household finances.

In the near future, we are planning to implement adult play dates that include supervised play areas for children while we have structured play for adults. We may host flag football, basketball, tennis, water balloon fights, Movie in the Park night, etc. We believe that encouraging adults to play with other adults will help with networking and relationship building.

Play as a Solution - How do your community's efforts to increase and improve play opportunities for kids help address the identified challenge?

By increasing awareness and easy access to our resources and opportunities for play and recreation we believe that we are giving households an opportunity to reduce the toxic stress of rushing here-and-there in their environment. The challenge is awareness and by embracing social media and creativity we feel we have provided a means for households to get the information easily. Social media has also given us a competitive advantage in successfully addressing awareness within our community because we are distributing the information without requiring families to go searching for it, which is a huge time saver. Also, by incorporating partnerships with vendors and businesses we are able to provide food and other resources participants, decreasing the time spent preparing for the activity or event.

Scholarships will help lower-income families have access to the same programs as families that have a more abundant cash flow, which increases attendance and benefits both the programs and the participants.

We feel the more awareness we create, and the more accessible our information, the easier it is for our community to come together and play.

Implementation status – Is currently working

Selection criteria – select all that apply (all)

Media - We've included a photo of two kids who found Verde in one of our parks, shared a photo on our Facebook page and brought Verde back to us for a prize!

Theme 3 – Infrastructure

Challenge - What challenge does your city face related to the chosen theme(s) for this example?

Through economic downturns, increased rate of population growth and an aging infrastructure, we have faced challenges in keeping up with the needs of our community. Some of our buildings have aged beyond repair causing us to lose valuable resources for our recreation programs. Playground equipment is in need of repair and replacement due to its age, and as the City expands, our new assets need to be developed and implemented.

This presents a challenge on program availability and accessibility.

Solution - How has your community previously addressed this challenge?

The City has made successful investments both short term and long term to address this challenge.

The Parks & Recreation department recently underwent a Master Planning process that included community input. Based on that input, the City has moved forward with investments in infrastructure, which will serve to increase access to facilities and programs, and will address wishes of the community.

The master planning process raised awareness to the priorities of the community which has redirected some of our efforts. Recently, the City invested in a complete retrofit of our oldest and most central park, with installation of new playground equipment embracing an all-inclusive theme. This will open up access for play to those with disabilities and will give the park a much needed face lift. This retrofit will increase ease of access and will vastly improve play in the park.

The Parks and Recreation department has also decided to invest in a concession stand to be placed in Don Jones Memorial Park. The idea behind this project, is to expand our ability to work with schools, non-profits and the community in fundraising efforts. Not to mention, kids will love a Popsicle on a hot summer day!

As the City grows, we work with property developers who are required to install parks within the neighborhoods they develop. We partner with developers, local, state, and federal assets for grants, and offer partial funding and other assets to assist in the development of the parks. Under contract we assume responsibility of the developed park following the developer's commitments. This has enabled the creation of more parks per population than our surrounding cities, and has also allowed for City input into how the park will function.

In collaboration with our school district, we have developed recreation programs such as Mighty Mites Basketball and British Soccer Camps that utilize school district facilities, but are Parks and Recreation programs. This collaborative relationship serves to minimize our lack of facilities and increases playability.

Play as a solution - How do your community's efforts to increase and improve play help address the identified challenge?

Because we've invested in our infrastructure and are making efforts to move toward more all-inclusive centered facilities and play, we are attempting to increase our reach while minimizing the impact the aging infrastructure has on our community as we continue to improve, expand and rebuild. As we continue to grow, we will continue to expand, improve, and invest in our infrastructure in order to maintain playability as our primary concern and initiative. Giving us the competitive advantage we need to continue to provide access to play throughout time and change.

Implementation status – Is currently working

Selection Criteria (all)

Media - We have attached a video of our event Eggstravaganza from 2016. We had over 20,000 eggs and 3,000 children participate in this event. The event takes place in a park we invested in, and assisted the developer with and have now assumed responsibility of. We feel that this park is integral to our growing events and demonstrates collaboration, and successful investment in our infrastructure.



Office of the Mayor

March 16, 2017

Playful City USA Designation

As Mayor of Central Point, Oregon I am happy to have the opportunity to support the process of becoming a designated Playful City.

The City Council will fully support the process of embracing Playability and the Playful City USA designation because we can see the value play brings to a community, and the unity that comes from a City that is providing a means for access to play for everyone.

The designation of Central Point as a Playful City USA is one more step toward our vision of being the City that provides a better experience for those living in, working in, or doing business in our wonderful City.

With support,

Hank Williams,
Mayor



March 16, 2017

Playful City USA Designation

As City Manager for Central Point, I am thrilled to have the opportunity to not only support the process of becoming a designated Playful City; I am thrilled for the opportunities this presents for our community.

The long term planning we've implemented as a City has set a foundation that we can all build upon for decades to come, and the staff here at the City has come together with local non-profits and other agencies to really put together some plans to make our City *the* playful city here in the Rogue Valley.

We, as a City, will embrace playability with the implementation of play everywhere, conveniently and all-inclusively. We will continue to address our unique challenges in respect to; barriers to play, environmental stressors that limit play, and our infrastructure, as we continue to grow.

I personally support Playability and the Playful City Designation because I can see the value of play in our every-day lives, and I see the value of a community that has the opportunity to come together in laughter and fun.

The designation of Central Point as a Playful City USA is one more step toward our vision of being the City that provides a better experience for those living in, working in, or doing business in our wonderful City.

With pride,

Christopher Clayton,
City Manager

Business

Biennial Citizen Survey Update



To: Honorable Mayor and City Councilors

From: Stephanie Holtey, Community Planner II
Chris Clayton, City Manager

Date: March 23, 2017

Re: Biennial Citizen Survey Update

Purpose:

Update Council on the consultant selection process for the 2017 Citizen Satisfaction Survey and discuss options for consultant selection and survey timing.

Background:

In February, the City published a Request for Qualifications (RFQ) seeking public opinion research services from qualified firms to conduct the City's 2017 Citizen Satisfaction Survey. Five (5) firms responded to the City's RFQ with proposals ranging in cost from \$14,310 to \$29,580 based on a variety of recommended survey methodologies (i.e. phone, mail, web-based, and/or email). Based on staff's initial review, there are at least two (2) qualified firms that stand out based on proposed innovative survey methodologies and demonstrated understanding of Central Point's survey objectives. Although staff will be prepared to recommend a qualified consultant at the March 23, 2017 City Council meeting, staff would like Council feedback concerning survey timing relative to current development in the City and the overall survey objectives.

Since 2010, the City has conducted biennial surveys of citizens residing within the city limits to evaluate citizen satisfaction with city services and overall quality of life, as well as program and policy issues important to the Council and staff. Survey reports have consistently shown that citizens experience high levels of satisfaction with city services, quality of life and the direction the City is heading. Business development activities, sidewalk and streetscape improvements, and downtown district revitalization were identified by residents as priority projects in the City during the 2014 survey. Although significant progress has been made on project development (i.e. East Pine Streetscape Design and Engineering, Twin Creeks Crossing engineering and funding acquisition, and approval of private commercial development), most have not been started. Given the consistency of prior survey results, it may be worth considering the advantages and disadvantages of adjusting the survey timing to accommodate new growth and development in terms of city services, programs and public/private projects.

Discussion:

- Given the consistency of prior survey results, does the Council perceive the 2-year interval as a sufficient amount of time to allow for changes in city programs, services, landscape and character likely to affect citizen opinions?

- Regardless of pending changes to the City from planned projects, does the Council support moving forward with the 2017 Citizen Satisfaction Survey to keep with the 2-year survey interval? If so, should we adjust the timing for this survey to align with budget planning?
- Does Council support proceeding with consultant selection and negotiating timing to reflect consensus on the above issues?

Action:

Consider the proposals received to conduct the 2017 Citizen Satisfaction Survey and direct the City Manager to take one of the following actions:

1. Select the most qualified consultant from the proposals received and negotiate a price and timeline for survey completion including completion:
 - a. During this budget cycle with final presentation in June 2017; or,
 - b. During the next budget cycle with final presentation in early 2018.
2. Postpone the Citizen Satisfaction Survey project until the end of the next budget cycle and re-advertise for consultant services at that time.