

**CITY OF CENTRAL POINT
City Council Meeting Minutes
February 23, 2017**

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL:** Mayor: Hank Williams
Council Members: Allen Broderick, Bruce Dingler, Brandon Thueson, Tanea Browning, and Mike Quilty were present. Rob Hernandez was excused.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Community Development Director Tom Humphrey; Parks and Public Works Director Matt Samitore; Information Technology Director Jason Richmond; Finance Director Steven Weber; Police Captain Dave Croft; Parks and Recreation Manager Jennifer Boardman; and City Recorder Deanna Casey were also present.

IV. PUBLIC APPEARANCES

V. CONSENT AGENDA

- A. Approval of February 9, 2017 City Council Minutes
- B. Acceptance of Quarterly Financial Report
- C. Re-appointment of Budget Committee Member

Mike Quilty moved to approve the Consent Agenda as presented. Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; and Mike Quilty, yes. Motion approved.

VI. ITEMS REMOVED FROM CONSENT AGENDA - None

VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

- A. **Resolution No. 1488, A Resolution Authorizing the City to Enter into a First Amendment to that Intergovernmental Agreement with Jackson County Greenway Maintenance**

Parks and Recreation Manager Jennifer Boardman introduced Steve Lambert with the Jackson County Parks and Recreation Department to explain the updates to the IGA for Greenway Maintenance. The Bear Creek Greenway IGA was adopted in 2008 providing guidelines for major maintenance of the Greenway trail system and clarified the responsibilities of each of the jurisdictions that are covered in the agreement. The amendment states that routine

maintenance on the greenway will be contracted by Jackson County with the Community Justice workers for a two year trial period. The utilization of the Community Justice Crews will provide more consistent maintenance between and within jurisdictions. The plan includes clearing brush up to 10 feet on both sides of the paved trail to help with safety and visibility issues.

Jurisdictions would still provide routine patrol, trash pick-up and emergency repairs to open the trail. The additional cost for the routine maintenance is \$6480 per year.

Central Point will be picking up an additional mile of trail due to annexation of the land. The new section will be from Upton Road to Dean Creek. Total responsibility for Central Point will be 2.25 miles of trail. This will increase major maintenance and staffing contributions by \$3,120.

Mr. Lambert thanked the City of Central Point and the Parks crew for all the help with the amendments and work on the greenway. He updated the Council regarding the new RV Campground. They are working on the electronic and landscaping. Users are very interested in the WiFi and lighting. It should be complete and ready for events in the Spring.

Police Captain Dave Croft stated that the Police Department has seen improvements on the Greenway because of the sweeps and the maintenance. Having all the jurisdictions involved will help with the safety aspect of the path. There was discussion regarding the challenges to keep the path safe and not allowing camping.

Mike Quilty moved to approve Resolution No. 1488, A Resolution Authorizing the City to Enter into a First Amendment to that Intergovernmental Agreement with Jackson County Greenway Maintenance. Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; and Mike Quilty, yes. Motion approved.

B. Ordinance No. 2033, An Ordinance Amending the Central Point Municipal Code Chapter 17.05, Applications and Development Permit Review Procedures, adding Section 17.05.550 Appeal Procedure for Type II and Type III Decisions

Community Development Director Tom Humphrey stated that this is the second reading of an ordinance to update and clarify appeal procedures for Type II and III decisions. These recommendations will provide clarity for public noticing, and define processing deadlines, and the deadlines for which appeals may be made.

Mike Quilty moved to approve Ordinance No. 2033, An Ordinance Amending the Central Point Municipal Code Chapter 17.05, Applications and Development Permit Review Procedures, adding Section 17.05.550 Appeal Procedure for Type II and Type III

Decisions. Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; and Mike Quilty, yes. Motion approved.

C. Resolution No. 1489, A Resolution of the City of Central Point, Oregon Authorizing Financing of Projects and Refinancing of Existing Borrowing

Finance Director Steven Webber explained that the Council adopted Resolution No. 1481 authorizing staff to seek debt financing that would refinance the 2010 Water Reservoir Loan and finance the East Pine Streetscaping Project. The City's prepared an RFP that was distributed to financial institutions for a \$10 million bank placement financing in January. The city received three proposals. Staff recommends awarding the bid proposal to Washington Mutual.

There was discussion regarding prepayment penalties and that a formal agreement will be returned to the Development Commission and the Council on March 23, 2017.

Brandon Thueson moved to approve Resolution No. 1489, A Resolution of the City of Central Point Oregon Authorizing Financing of Projects and Refinancing of Existing Borrowing. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; and Mike Quilty, yes. Motion approved.

D. Resolution No. 1490, Adopting the Revised Management Compensation Plan

City Manager Chris Clayton explained that the Management Compensation Plan was last revised in 2013. After reviewing the document, some changes have been proposed, which are included in the document attached to the proposed resolution. Some of the revisions are to include the visions, values and expectations of the City, there are some minor changes to the performance evaluation process. There are some substantive changes to the place which include:

- The Police Fitness Incentive as part of the Management Compensation Plan.
- Providing an annual cost of living component to the salary bands effective January 1, 2018 based on the CPI-U, not to exceed 2.5%.
- Increasing the Maximum vacation sellback at separation of employment from 320 hours to 400 hours.

There are also recommended changes to the management salary scale effective January 1, 2017 as represented in the Classification Pay Plan Resolution to be discussed after this item.

Mike Quilty moved to approve Resolution No. 1490, Adopting the Revised Management Compensation Plan. Bruce Dingler seconded. Roll call: Hank

Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; and Mike Quilty, yes. Motion approved.

E. Resolution No. 1491, Revising the Classification Pay Plan

Mr. Clayton explained that the revisions reflected in the Classification Pay Plan reflect changes to the Management Compensation Plan. There are no other changes recommended for this pay plan. Part C of the plan has been updated to reflect changes to pay bands and salary ranges provided to the Council for adoption at the February 23, 2017 meeting. The Changes stem from a salary survey conducted in November 2016.

The adjustments to the pay plan are to the salary minimums and maximums, not individual salaries. Pay changes for management employees are tied to performance and limited to parameters set by the management compensation plan.

Allen Broderick moved to approve Resolution No. 1491, Revising the Classification Pay Plan. Mike Quilty seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; and Mike Quilty, yes. Motion approved.

F. Resolution No. 1492, Increasing the Transportation Utility Fee in Regards to the Americans with Disabilities Act (ADA)

Parks and Public Works Director Matt Samitore explained that when the Transportation Utility Fee was put in place in 2007, there were hopes that the State would adopt a long term comprehensive fuel tax solution. This solution was never implemented by the State and the current fee schedule will not allow the city to implement important ADA infrastructure improvements. By being ADA compliant we not only help those with disabilities but it also helps to make Central Point a more walkable community.

The proposed \$1.02 increase would be earmarked for five specific projects addressing current ADA compliance areas in the City. This small increase would bring our fee into similar range with other valley jurisdictions. The city will be working on an ADA compliance plan by working with other jurisdictions.

Mike Quilty moved to approve Resolution No. 1492, Increasing the Transportation Utility Fee in Regards to the Americans with Disability Act (ADA). Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; and Mike Quilty, yes. Motion approved.

G. Resolution No. 1493, Authorizing the City to Enter into an Agreement for Distribution of Assets of Southern Oregon High Tech Crimes Task Force Unit

City Attorney Sydnee Dreyer explained that the High Tech Crimes Unit was created in 2005 to provide a full range of digital evidence forensic services and investigative assistance for other agencies. The HTCUC focused on crimes in which computers and cell phones were subject to forensic investigation. In 2007 the HTCUC began entering into Memorandums of Understanding with other jurisdictions to be part of the unit.

Between 2012 and 2015 the participating agencies began to negotiate a potential disbanding of the joint task force, but the agreement was not finalized. The participating agencies ceased operations out of Central Point's police department facilities and much of the equipment was either returned to respective agencies and/or stored at Jackson County or Central Point locations. In addition, Central Point has continued to hold remaining forfeiture funds and City budgeted funds which were never used in the administration of the SOHTCTF. The City of Medford has continued operations of a forensics lab and desires to continue the SOHTCTF in conjunction with the FBI. Central Point and Jackson County desire to terminate their participation in the SOHTCTF.

The proposed agreement provides for the distribution of remaining task force equipment and forfeiture funds. Central Point, Medford and Jackson County will enter into this agreement to set for the distribution of the remaining assets of the SOHTCTF pursuant to the provisions of this agreement.

Bruce Dingler moved to approve Resolution No. 1493, Authorizing the City to Enter into an Agreement for Distribution of Assets of Southern Oregon High Tech Crimes Task Force Unit. Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; and Mike Quilty, yes. Motion approved.

IX. MAYOR'S REPORT

Mayor Williams reported that he attended:

- the Medford Chamber Forum.
- the Central Point Chamber Fund Raiser and Greeters event.
- a TRADCO meeting.
- a Medford Water Commission meeting.
- A Fair Board meeting.
- A field trip by Central Point East 1st graders to City Hall.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton stated that:

- The Police Department has had a busy week dealing with an Officer involved shooting in Don Jones Park on Sunday. Our staff has done a great job assisting in the investigation.
- Staff will be bringing the discussion of a Community Center to Council over the next couple meetings.
- The City has been invited to a pre-application meeting at the City of Medford for a project going in on Table Rock Road for Gordon Trucking.

- The CPE Field trip was great, we had Police, Planning and Administration involved to help these students understand how a city is run.

XI. COUNCIL REPORTS

Tanea Browning reported that it looks like the awards auction funds have increased over last year. They are still working on the total.

Allen Broderick, Bruce Dingler and Brandon Thueson had no report.

Mike Quilty reported that:

- He will be attending a MPO meeting with Jackson County and ODOT. There is an old IGA regarding street sweeping for Air Quality that has not been active for several years. This agreement was intended to help the valley with air particulates. They will be reviewing and working on a current agreement.
- He attended a CMAQ fund distribution meeting in Salem.
- He attended the Central Point Chamber Dinner.

XII. DEPARTMENT REPORTS

Information Technology Director Jason Richmond stated that he attended the Central Point Chamber Auction Dinner.

Parks and Public Works Director Matt Samitore reported that:

- He has been working on an agreement with the Medford Water Commission regarding a valve they broke recently.
- There are numerous potholes around town. We are working on them as the weather permits.
- They have tentatively reached an agreement for a piece of land needed for the Rail Crossing by the High School.

Captain Croft reported that:

- he attended the Chamber Auction Dinner where one of their officers received an award.
- The officer involved shooting has many details. The officer is currently on paid leave which is protocol. They are hoping to have him in the building next week doing administrative work until the Grand Jury hearing.
- The City has received our canine, there was a name on Facebook regarding his name.

Finance Director Steven Weber had no report.

Community Development Director Tom Humphrey reported that:

- The department has issued a permit for a memory care facility in Twin Creeks.
- Costco has scheduled a meeting with staff in March. We are anticipating they will pull their building permits at that time.

- There have been inquiries regarding the extension of Haskell and Snowybutte Station.

City Attorney Sydnee Dreyer reported that Mr. Martin did file an appeal with the court asking for a reconsideration of their decision. This is the same court that returned a decision in Central Point's favor. It is our opinion they will return the request to Mr. Martin and not consider it. This move by Mr. Martin extends his appeal time to the next court.

XIII. ADJOURNMENT

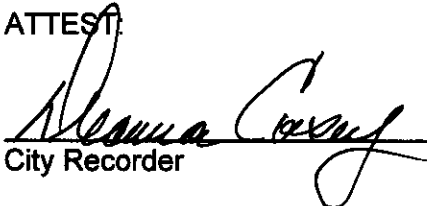
Brandon Thueson moved to adjourn, Mike Quilty seconded, all said "aye" and the Council Meeting was adjourned at 8:29 p.m.

The foregoing minutes of the February 23, 2017, Council meeting were approved by the City Council at its meeting of March 9, 2017.

Dated: 3/9/17


Mayor Hank Williams

ATTEST:


City Recorder