



CITY OF CENTRAL POINT

Oregon

City Council Meeting Agenda Thursday, February 9, 2023

Next Res(1734) Ord (2093)

- I. **REGULAR MEETING CALLED TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **PUBLIC COMMENTS**

Public comment is for non-agenda items. If you are here to make comments on a specific agenda item, you must speak at that time. Please limit your remarks to 3 minutes per individual, 5 minutes per group, with a maximum of 20 minutes per meeting being allotted for public comments. The council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. Complaints against specific City employees should be resolved through the City's Personnel Complaint procedure. The right to address the Council does not exempt the speaker from any potential liability for defamation.

- V. **CONSENT AGENDA**

- A. **Approval of January 26, 2023 City Council Minutes**
- B. December 31, 2022 Financial Statements
- C. Appointment of Planning Commission Member

- VI. **ITEMS REMOVED FROM CONSENT AGENDA**

- VII. **ORDINANCES, AND RESOLUTIONS**

- A. Ordinance No. _____, An Ordinance Amending Sections 15.04.010 Standards Applicable to Building of the Central Point Municipal Code to Comply with Updates and References to New State Code (Zwagerman)
- B. Resolution No. _____ A Resolution Approving a 2021-23 Supplemental Budget (Weber)
- C. Resolution No. _____, A Resolution of the City of Central Point Setting a Water Rate Adjustment Effective March 21, 2023 (Samitore)

- VIII. **BUSINESS**

- A. Discussion of Little League Cost Estimates (Samitore)

- IX. **MAYOR'S REPORT**

- X. **CITY MANAGER'S REPORT**

Mayor
Hank Williams

Ward I
Neil Olsen

Ward II
Kelley Johnson

Ward III
Melody Thueson

Ward IV
Tanea Browning

At Large
Rob Hernandez

At Large
Michael Parsons

XI. COUNCIL REPORTS

XII. DEPARTMENT REPORTS

XIII. EXECUTIVE SESSION

The City Council will adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

XIV. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-423-1015 (voice), or by e-mail to Rachel.neuenschwander@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta publica de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, January 26, 2023

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Absent	

Staff members present: City Manager Chris Clayton, City Attorney Sydnee Dreyer, Planning Director Stephanie Holtey, Parks & Public Works Director Matt Samitore, Building Manager Derek Zwagerman, Police Chief Scott Logue, Park Planner Dave Jacob, IT Director Jason Richmond (Remote), City Recorder Rachel Neuenschwander

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez
ABSENT:	Michael Parsons

A. Approval of January 12, 2023 City Council Minutes

VI. ITEMS REMOVED FROM CONSENT AGENDA

VII. PUBLIC HEARING

A. Ordinance No. _____, An Ordinance Amending Sections 15.04.010 Standards Applicable to Building of the Central Point Municipal Code to Comply with Updates and References to New State Code

Building Manager Derek Zwagerman presented to the council the first reading and public hearing regarding an ordinance to update the Central Point Municipal Code with reference to Oregon Building Codes. Every few years the State updates their

Minutes Acceptance: Minutes of Jan 26, 2023 7:00 PM (CONSENT AGENDA)

building codes and the city must update the references in our code to match the current reference for the state. There are no major changes.

Public Hearing was opened 7:07 pm - No one came forward and the public hearing was closed.

Neil Olsen moved to second reading an Ordinance Amending Section 15.04.010 Standards Applicable to Building of the Central Point Municipal Code to Comply with Updates and References to New State Code

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neil Olsen, Ward I
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez
ABSENT:	Michael Parsons

VIII. ORDINANCES, AND RESOLUTIONS

A. Resolution of Intent to Initiate Land Use and Zone Changes

Planning Director Stephanie Holtey presented to the council the resolution of intent to initiate land use and zone changes. The purpose and description of the proposed amendments are to address a mapping error on the General Land Use Plan Map, to support housing development projects at the request of land developers/property owners, and to address known land use and transportation compatibility challenges.

There was a discussion on what the different uses of these properties could be with the recommended changes and the options if no changes were made. Council had concerns over grouping these properties in one resolution.

Stephanie Holtey explained that this was a resolution that consolidated the process, and if the council did not want to approve one of the changes, that property could be excluded at that time. City Attorney Sydnee Dreyer explained that this resolution authorizes city staff to get started on the applications, then the planning commission and council will look at the applications and make decisions at that time

Melody Thueson made a motion to approve Resolution 1731 a Resolution of Intent to Initiate Land Use and Zone Changes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Taneeea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez
ABSENT:	Michael Parsons

B. Resolution of Intent to Condemn - Grant Road Realignment Project No. 260

Parks & Public Works Director Matt Samitore presented to the council a resolution of intent to condemn - Grant Road Realignment Project No 260. The city is planning for the Grant Road Realignment Project, which will realign Grant Road south of Taylor Road in order to align with Grant Road north of the Taylor Road Intersection. The city will install a two-way stop-control at the Taylor Road/Grant Road and Grant Road/CP-6A intersections as part of this project.

There was discussion regarding a roundabout at the intersection and what would happen to the small section of Grant Road that currently connects Grant Rd to Taylor Rd. Matt Samitore explained that the existing section would continue to be a residential lane and potentially be a culdesac or a smaller road; the master plan layout needs to be laid out for this property before any decisions can be made. Matt also explained that a roundabout is something that the city will be exploring in the future.

Rob Hernandez made a motion to approve Resolution 1732 a Resolution of Intent to Condemn - Grant Road Realignment Project No. 260

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez
ABSENT:	Michael Parsons

C. Resolution Approving Park Memorial Donation Policy

Mr. Samitore presented to the council a resolution approving park memorial donation policy. The purpose of this policy is to establish consistent guidelines for the decision-making process related to the acceptance, placement and long-term maintenance of memorial donations in city owned facilities, parks, natural areas and trail systems. Guidelines are needed for substantial management of site-appropriate amenities to ensure that the integrity, natural and architectural features of parks, natural areas and facilities are preserved.

Melody Thueson made a motion to approve Resolution 1733 a Resolution Approving Park Memorial Donation Policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Neil Olsen, Ward I
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez
ABSENT:	Michael Parsons

IX. BUSINESS

A. My Hero Tribute Tree Program Discussion

Park Planner Dave Jacob presented to the council the My Hero Tribute Tree Program; this program would allow loved ones to honor and remember eligible veterans who have actively served in the United States Military.

Council asked if any other cities in the area have this program. Mr. Jacobs responded that we would be the second city in the United States to offer this program.

Council had some concerns regarding vandalism of the plaques and QR codes, causing added maintenance for staff. Mr. Jacobs explained that the city would do

whatever the city could to prevent the plaques from being vandalized. Mr. Samitore explained that the QR codes could be in the War Memorial, and there is less chance for the plaques to be damaged in this location.

Chief Logue had a question regarding screening the individuals that are being honored. Mr. Samitore responded that he would work with the City Attorney and Chief Logue to develop some language to perform a background check.

Council agreed to proceed with the program; staff will make some language changes and bring the program back to the council as a resolution.

X. MAYOR'S REPORT

Mayor Williams reported that he attended a Central Point Chamber of Commerce Greeter's.

XI. CITY MANAGER'S REPORT

City Manager reported that:

- The Coordinated Water Rights Management and Sharing Plan IGA between the Medford Water Commission and the "Other Cities" group has been approved, the City intends to seek water rights Certificates for two transfers.
- The SOREDI Newly Elected Officials event is Monday January 30th at 4:00 PM, all elected officials are invited.
- The legislation is in the process of extending the PERS retirees to contract back after retirement.
- The site vision triangle issue at 921 Oak St. has been resolved.
- On Wednesday the 25th he, Stephanie, and Matt interviewed a candidate for the Planning Commission, the interview went well and they will be appointed to the Planning Commission at the next meeting.
- The utility fees were discussed at the study session on Monday the 23rd, the newsletter article regarding the fee increases is almost complete and will go out in the next newsletter.
- Today is Sydnee Dreyer's birthday.

XII. COUNCIL REPORTS

Council Member Rob Hernandez reported that:

- He attended the Airport Advisory Committee Meeting
- He attended the Study Session Monday January 23rd.

Council Member Melody Thueson reported that she attended the study session on Monday January 23rd.

Council Member Tanea Browning reported that:

- She attended the Study Session Monday January 23rd.
- She attended the Chamber Greeter's.
- She attended the Medford Water Commission meeting.
- She attended the League of Oregon Cities, Day at the Capitol, where she connected with Rep Goodwin, Morgan, Wallan, and Marsh along with Senator Jeff Golden; and all are interested in connecting more with local leaders to stay informed on current issues and how they relate to your cities.

Council Member Kelley Johnson reported that:

- She attended the Study Session Monday January 23rd.
- She attended the RVCOG Board of Directors Meeting.

Council Member Neil Olsen reported that:

- He attended Study Session on Monday January 23rd.
- His 8th grandchild was born one week ago.

XIII. DEPARTMENT REPORTS

Police Chief Scott Logue reported that:

- He attended the Oregon Association of Chiefs of Police winter conference.
- He attended the Children's Advocacy Center Fundraiser event.
- He was appointed to be a member of the Board of Directors of the ARC Donation Recovery Center.
- They are going through the hiring process.
- The Flock Safety camera system has been installed around town. As of today, they have recovered five stolen vehicles.

Planning Director Stephanie Holtey reported that:

- She will present at a Virtual Public Meeting regarding the New Climate Friendly & Equitable Communities Rules on February 6th, in partnership with the City of Eagle Point and the City of Grants Pass. We will advertise in the Grants Pass Daily Courier and on Facebook to get some awareness there.

Parks and Public Works Director Matt Samitore reported that:

- That Project Murphy industrial site south of Costco, they have been meeting weekly on this project. Stephanie and Derek all agreed to portions of the plans.

- The intersection realignment of Airport Rd. and Table Rock, with Jackson County and the City of Medford, City of Medford is taking on that portion of the road, and the construction is to start in April.
- The Open House for the Scenic and Hwy 99 signal project was held at the Fire District. The open house was not well received by the citizens; they were upset and surprised by the construction.

XIV. EXECUTIVE SESSION ORS 192.660(2)(h) Legal Counsel

Council moved to adjourn to Executive Session under ORS192660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

XV. ADJOURNMENT

The executive session ended; no further action was needed, and the council did not return to the regular session meeting adjourned at 8:47 PM

The foregoing minutes of the January 26, 2023, Council meeting were approved by the City Council at its meeting of _____, 2023.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder

Minutes Acceptance: Minutes of Jan 26, 2023 7:00 PM (CONSENT AGENDA)



City of Central Point **Staff Report to Council**

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	Finance
FROM:	Steven Weber, Finance Director		
MEETING DATE:	February 9, 2023		
SUBJECT:	December 31, 2022 Financial Statements		
ACTION REQUIRED:	Consent Agenda Item	RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

Attached are the City's financial statements for the period ending December 31, 2022 which represents 18 months of the biennium. The next 6 pages are the Revenue and Expenditure statements for each of the respective funds while the last 2 pages is the Budget Compliance report which recaps expenses by department.

General Fund revenues are 92.69% of budget (\$20,348,182 vs. \$21,952,580) with expenditures of 71.92%. Revenues have been impacted by a lower than expected property tax collection (94.46% vs. 96%) as well as hotel/motel tax receipts at 68% of budget. These declines have been offset by franchise fee revenue (102%), planning services (138%) and recreation fees (126%) receipts being higher than anticipated for the first year of the biennium. Some expenditure line items are higher than anticipated through this point in the biennium due to the effects of inflation. Department directors have done a great job managing their budgets against the economic market and the supplemental budget being presented tonight will help as well. Otherwise General Fund expenditures are in line with expectations.

Street Fund revenues are 61.08% of budget (\$5,939,674 vs. \$9,754,697) with expenditures at 65.05%. The primary cause for the lower revenue amounts are timing issues. The first timing issue is the receipt of the refund from ODOT on the Twin Creeks Rail Crossing project which was anticipated to come to the City at the beginning of the 2021-23 biennium but actually came in at the end of the 2020-21 biennium. The next timing is on transfers of American Recue Plan Act (ARPA) fund from the Federal Stimulus Grant Fund which will occur towards the end of the biennium. Other revenue items are trending as expected. Operating costs within the Street Fund have been holding up well to the impacts from inflation. Overall the fund is performing well given the current state of the economy.

The Building Fund revenues have slowed recently and are currently trending below budget at 73.43%. With expenditures at only 61.10% this fund is still performing very well.

Water Fund revenues are 71.09% of budget (\$7,799,929 vs. \$10,971,217) with expenditures at 80.93%. Charge for Services revenues (which includes water sales) is trending lower than expected at 67.14% however that should get back on track later in the spring as the weather

starts to get warmer. On the expenditure side, project costs have really been hampered by the state of the economy which has led the operating costs to trend above budget. We will continue to monitor overall fund expenditures through the rest of the biennium.

Both the Stormwater and Internal Service Fund revenues are trending as expected. On the expenditure side, both funds have been greatly impacted by inflationary increase for both operating and project costs. These areas will continued to be monitored with a budget adjustment later in the biennium likely.

Overall, total City operations expenditures are at 71.18% for the first 18 months of the biennium. We will continue to monitor the expenditure impacts from inflation as well as certain operating revenue areas moving forward.

FINANCIAL ANALYSIS:

N/A

LEGAL ANALYSIS:

N/A

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Strategic Priority – Responsible Governance

GOAL 1 – Maintain a strong financial position that balances the need for adequate service levels and capital requirements against the affordability that is desired by our citizens.

GOAL 2 – Invite public trust.

STRATEGY 5 – Communicate effectively and transparently with the public.

STAFF RECOMMENDATION:

Approve through consent agenda.

RECOMMENDED MOTION:

ATTACHMENTS:

1. December 31, 2022 Financial Statements

City of Central Point
Council Financial Statements
For period ending December 31, 2022

% of biennial budget 75.00%

	Biennium to Date			Percentage Received/Used
	2021/23 Biennial Budget	Revenues & Expenditures	Difference	
General Fund				
Revenues				
Taxes	\$16,534,165	\$15,493,484	\$1,040,681	93.71%
Licenses & Fees	\$164,000	\$132,368	\$31,632	80.71%
Intergovernmental	\$1,397,565	\$1,777,497	-\$379,932	127.19%
Charges for Service	\$2,385,200	\$1,766,690	\$618,510	74.07%
Fines and Forfeitures	\$137,000	\$92,688	\$44,312	67.66%
Interest Income	\$111,650	\$109,719	\$1,931	98.27%
Miscellaneous	\$973,000	\$725,736	\$247,264	74.59%
Community Center Financing	\$0	\$0	\$0	0.00%
Transfers In	\$250,000	\$250,000	\$0	0.00%
Total Revenues	21,952,580	20,348,182	1,604,398	92.69%
Expenditures by Department				
Administration	1,847,595	1,330,140	517,455	71.99%
City Enhancement	363,000	205,354	157,646	56.57%
Technical Services	1,330,730	958,375	372,355	72.02%
Mayor & Council	159,980	106,390	53,590	66.50%
Finance	1,819,010	1,183,875	635,135	65.08%
Parks	2,474,505	1,571,999	902,506	63.53%
Recreation	1,113,300	835,676	277,624	75.06%
Planning	1,121,760	562,083	559,677	50.11%
Police	11,125,085	8,598,292	2,526,793	77.29%
Interdepartmental	389,930	415,203	-25,273	106.48%
Transfers Out	0	0	0	0.00%
Contingency	180,000	0	180,000	0.00%
Total Expenditures by Department	21,924,895	15,767,387	6,157,508	71.92%
Net Change in Fund Balance		4,580,795		
Beginning Fund Balance	2,647,090	3,982,987	1,335,897	
Ending Fund Balance	<u>2,674,775</u>	<u>8,563,782</u>	<u>5,889,007</u>	

Attachment: December 31, 2022 Financial Statements (1635 : December 31, 2002 Financial Statements)

City of Central Point
Council Financial Statements
For period ending December 31, 2022

% of biennial budget 75.00%

	2021/23 Biennial Budget	Biennium to Date Revenues & Expenditures	Difference	Percentage Received/Used
Federal Stimulus Grant Fund				
Revenues				
Intergovernmental Revenue	\$2,764,315	\$2,093,211	\$671,104	75.72%
Charges for Services	0	0	0	0.00%
Miscellaneous	0	0	0	0.00%
Interfund Transfers	0	0	0	0.00%
Total Revenues	2,764,315	2,093,211	671,104	75.72%
Expenditures				
Materials and Services	450,000	156,006	\$293,994	34.67%
Capital Outlay	3,143,385	735,147	\$2,408,238	23.39%
Transfers Out	1,050,000	300,000	\$750,000	28.57%
Contingency	41,860	0	\$41,860	0.00%
Total Expenditures	4,685,245	1,191,153	3,494,092	25.42%
Net Change in Fund Balance	(1,920,930)	902,058	-\$2,822,988	
Beginning Fund Balance	1,920,930	0	(1,920,930)	
Ending Fund Balance	0	902,058	902,058	

Attachment: December 31, 2022 Financial Statements (1635 : December 31, 2002 Financial Statements)

City of Central Point
Council Financial Statements
For period ending December 31, 2022

	% of biennial budget			75.00%
	2021/23 Biennial Budget	Biennium to Date Revenues & Expenditures	Difference	Percentage Received/Used
Street Fund				
Revenues				
Franchise Tax	\$220,500	\$231,750	-\$11,250	105.10%
Charges for Services	\$2,375,000	\$1,430,001	944,999	60.21%
Intergovernmental Revenue	\$2,966,630	\$2,267,519	699,111	76.43%
Interest Income	\$52,800	\$22,648	30,152	42.89%
Miscellaneous	\$1,126,000	\$37,756	1,088,244	3.35%
Corporation Yard Financing	\$2,183,767	\$1,900,000	283,767	87.01%
Transfers In	\$800,000	\$50,000	750,000	6.25%
Total Revenues	9,724,697	5,939,674	3,785,023	61.08%
Expenditures				
Operations	7,661,602	5,851,161	1,810,441	76.37%
SDC	725,000	264,781	460,219	36.52%
Transfers	231,680	75,985	155,695	32.80%
Contingency	900,000	0	900,000	0.00%
Total Expenditures	9,518,282	6,191,927	3,326,355	65.05%
Net Change in Fund Balance		(252,253)		
Beginning Fund Balance	1,451,005	3,415,294	1,964,289	
Ending Fund Balance	1,657,420	3,163,041	1,505,621	
Capital Improvement Fund				
Revenues				
Intergovernmental	\$0	\$0	\$0	0.00%
Charges for Services	\$400,000	\$254,690	145,310	63.67%
Interest Income	\$15,000	\$15,318	-318	102.12%
Total Revenues	415,000	270,008	144,992	65.06%
Expenditures				
Parks Projects	100,000	0	100,000	0.00%
Parks Projects - SDC	0	0	0	0.00%
Transfers Out	0	0	0	0.00%
Total Expenditures	100,000	0	100,000	0.00%
Net Change in Fund Balance		270,008		
Beginning Fund Balance	284,285	431,365	147,080	
Ending Fund Balance	599,285	701,373	102,088	

Attachment: December 31, 2022 Financial Statements (1635 : December 31, 2002 Financial Statements)

City of Central Point
Council Financial Statements
For period ending December 31, 2022

	2021/23 Biennial Budget	Biennium to Date Revenues & Expenditures	% of biennial budget Difference	75.00% Percentage Received/Used
Reserve Fund				
Revenues				
Interest	\$20,000	\$11,331	\$8,669	56.66%
Transfers In	\$50,000	\$25,000	25,000	50.00%
Total Revenues	70,000	36,331	25,000	51.90%
Expenditures				
Facility Improvements	250,000	104,532	145,468	41.81%
Total Expenditures	250,000	104,532	145,468	41.81%
Net Change in Fund Balance		36,331		
Beginning Fund Balance	708,385	804,204	95,819	
Ending Fund Balance	528,385	840,535	312,150	
Debt Service Fund				
Revenues				
Charges for Service	\$601,775	\$541,215	\$60,560	89.94%
Interest Income	\$200	\$843	-643	421.27%
Intergovernmental	\$0	\$0	0	0.00%
Special Assessments	\$0	\$25,105	-25,105	0.00%
Miscellaneous Revenue	\$0	\$38,042	-38,042	0.00%
Transfers In	\$151,680	\$75,985	75,695	50.10%
Total Revenues	753,655	681,190	72,465	90.38%
Expenditures				
Debt Service	753,135	770,943	-17,808	102.36%
Total Expenditures	753,135	770,943	-17,808	102.36%
Net Change in Fund Balance		(89,754)		
Beginning Fund Balance	57,210	52,097	-5,113	
Ending Fund Balance	57,730	(37,657)	(95,387)	
Building Fund				
Revenues				
Charges for Service	\$767,000	\$552,109	\$214,891	71.98%
Interest Income	\$16,500	\$22,734	-6,234	137.78%
Miscellaneous	\$0	\$501	-501	0.00%
Total Revenues	783,500	575,344	208,156	73.43%
Expenditures				
Personal Services	609,845	356,340	253,505	58.43%
Materials and Services	127,360	97,762	29,598	76.76%
Contingency	6,000	0	6,000	0.00%
Total Expenditures	743,205	454,103	289,103	61.10%
Net Change in Fund Balance		121,241		
Beginning Fund Balance	869,010	603,303	-265,707	
Ending Fund Balance	909,305	724,544	-184,761	

Attachment: December 31, 2022 Financial Statements (1635 : December 31, 2002 Financial Statements)

City of Central Point
Council Financial Statements
For period ending December 31, 2022

% of biennial budget 75.00%

	Biennium to Date		Difference	Percentage Received/Used
	2021/23 Biennial Budget	Revenues & Expenditures		
Water Fund				
Revenues				
Charges for Services	\$8,769,450	\$5,887,977	\$2,881,473	67.14%
Interest Income	\$18,000	\$1,513	16,487	8.40%
Miscellaneous	\$0	\$10,439	-10,439	0.00%
Corporation Yard Financing	\$2,183,767	\$1,900,000	283,767	87.01%
Total Revenues	10,971,217	7,799,929	3,171,288	71.09%
Expenditures				
Operations	10,360,567	8,582,132	1,778,435	82.83%
SDC Improvements	255,000	116,442	138,558	45.66%
Transfers	80,000	80,000	0	100.00%
Contingency	151,100	0	151,100	0.00%
Total Expenditures	10,846,667	8,778,574	2,068,093	80.93%
Net Change in Fund Balance		-978,645		
Beginning Fund Balance	1,073,805	2,807,325	1,733,520	
Ending Fund Balance	1,198,355	1,828,680	630,325	
Stormwater Fund				
Revenues				
Charges for Services	\$2,304,680	\$1,396,489	\$908,191	60.59%
Interest Income	\$29,000	\$26,431	2,569	91.14%
Miscellaneous	\$0	\$211	-211	0.00%
Corporation Yard Financing	\$2,183,766	\$1,900,000	283,766	87.01%
Total Revenues	4,517,446	3,323,132	1,194,314	73.56%
Expenditures				
Operations	4,239,206	4,140,014	99,192	97.66%
SDC	275,000	8,189	266,811	2.98%
Contingency	46,500	0	46,500	0.00%
Total Expenditures	4,560,706	4,148,203	412,503	90.96%
Net Change in Fund Balance		(825,071)		
Beginning Fund Balance	2,117,825	1,536,389	-581,436	
Ending Fund Balance	2,074,565	711,318	-1,363,247	

Attachment: December 31, 2022 Financial Statements (1635 : December 31, 2002 Financial Statements)

**City of Central Point
Council Financial Statements
For period ending December 31, 2022**

	<i>% of biennial budget</i>			<u>75.00%</u>
	2021/23 Biennial Budget	Biennium to Date Revenues & Expenditures	Difference	Percentage Received/Used
Internal Services Fund				
Revenues				
Charges for Services	\$2,905,300	\$2,159,572	\$745,728	74.33%
Interest Income	\$12,200	\$15	12,185	0.12%
Miscellaneous	\$265,000	\$31,783	233,217	11.99%
Total Revenues	3,182,500	2,191,370	991,130	68.86%
Expenditures				
Facilities Maintenance	569,700	415,622	154,078	72.95%
PW Administration	1,546,515	1,259,659	286,856	81.45%
PW Fleet Maintenance	1,055,950	1,106,139	-50,189	104.75%
Interfund Transfers	50,000	25,000	25,000	50.00%
Total Expenditures	3,222,165	2,806,420	415,745	87.10%
Net Change in Fund Balance		-615,050		
Beginning Fund Balance	188,900	305,638	116,738	
Ending Fund Balance	<u>149,235</u>	<u>-309,412</u>	<u>-458,647</u>	

Attachment: December 31, 2022 Financial Statements (1635 : December 31, 2002 Financial Statements)

City of Central Point
Budget Compliance Report
For period ending December 31, 2022

% of biennial budget 75.00%

Fund	Department/ Classification	2021/23 Biennial Budget	Biennium to Date Expenditures	Percent Used	Difference
General	Administration	\$1,847,595	\$1,330,140	71.99%	\$517,455
	City Enhancement	363,000	205,354	56.57%	157,646
	Technical Services	1,330,730	958,375	72.02%	372,355
	Mayor and Council	159,980	106,390	66.50%	53,590
	Finance	1,819,010	1,183,875	65.08%	635,135
	Parks	2,474,505	1,571,999	63.53%	902,506
	Recreation	1,113,300	835,676	75.06%	277,624
	Planning	1,121,760	562,083	50.11%	559,677
	Police	11,125,085	8,598,292	77.29%	2,526,793
	Interdepartmental	389,930	415,203	106.48%	(25,273)
	Transfers	0	0	0.00%	0
	Contingency	180,000	0	0.00%	180,000
		Total Expenditures	21,924,895	15,767,387	71.92%
Fed. Stimulus Grant Fund	Materials and Services	450,000	156,006	34.67%	293,994
	Capital Outlay	3,143,385	735,147	23.39%	2,408,238
	Transfers	1,050,000	300,000	28.57%	750,000
	Contingency	41,860	0	0.00%	41,860
	Total Expenditures	4,685,245	1,191,153	25.42%	3,494,092
Street	Operations	7,801,282	5,961,146	76.41%	1,840,136
	SDC Improvements	817,000	310,781	38.04%	506,219
	Contingency	900,000	0	0.00%	900,000
	Total Expenditures	9,518,282	6,271,927	65.89%	3,246,355
Capital Projects	Park Projects	0	0	0.00%	0
	Park Projects - SDC	100,000	0	0.00%	100,000
	Transfers	0	0	0.00%	0
	Total Expenditures	100,000	0	0.00%	100,000
Debt Service	Total Expenditures	753,135	770,943	102.36%	(17,808)
Reserve Fund	Total Expenditures	250,000	104,532	41.81%	145,468
Building	Personnel Services	609,845	356,340	58.43%	253,505
	Materials and Services	127,360	97,762	76.76%	29,598
	Contingency	6,000	0	0.00%	6,000
	Total Expenditures	743,205	454,103	61.10%	289,103
Water	Operations	10,360,567	8,582,132	82.83%	1,778,435
	SDC Improvements	255,000	116,442	45.66%	138,558
	Transfers	80,000	80,000	0.00%	0
	Contingency	151,100	0	0.00%	151,100
	Total Expenditures	10,846,667	8,778,574	80.93%	2,068,093
Stormwater	Operations	4,239,206	4,140,014	97.66%	99,192
	SDC Improvements	275,000	8,189	2.98%	266,811
	Contingency	46,500	0	0.00%	46,500
	Total Expenditures	4,560,706	4,148,203	90.96%	412,503

Attachment: December 31, 2022 Financial Statements (1635 : December 31, 2002 Financial Statements)

City of Central Point
Budget Compliance Report
For period ending December 31, 2022

% of biennial budget 75.00%

Fund	Department/ Classification	2021/23 Biennial Budget	Biennium to Date Expenditures	Percent Used	Difference
Internal Services	Facilities Maintenance	569,700	415,622	72.95%	154,078
	PW Administration	1,546,515	1,259,659	81.45%	286,856
	PW Fleet Maintenance	1,055,950	1,106,139	104.75%	(50,189)
	Transfers	50,000	25,000	50.00%	25,000
	Total Expenditures	3,222,165	2,806,420	87.10%	415,745
	Total City Operations	\$56,604,300	\$40,293,243	71.18%	\$16,311,057

Attachment: December 31, 2022 Financial Statements (1635 : December 31, 2002 Financial Statements)



City of Central Point
Staff Report to Council

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	Administration
FROM:	Chris Clayton, City Manager		
MEETING DATE:	February 9, 2023		
SUBJECT:	Appointment of Planning Commission Member		
ACTION REQUIRED:	Motion	RECOMMENDATION:	Approval

City Manager Chris Clayton, Parks and Public Works Director Matt Samitore, and Planning Director Stephanie Holtey interviewed applicant Don Dixon on January 25, 2023.

After interviewing Mr. Dixon, Mayor Williams will make a recommendation at the February 9, 2023 Council Meeting.

RECOMMENDED MOTION:

I move to appoint Don Dixon to the Planning Commission.

ATTACHMENTS:

1. Planning Commission Application Don Dixon

City of Central Point, Oregon
140 S 3rd Street, Central Point, OR 97502
541.664.3321 Fax 541.664.6384
www.centralpointoregon.gov



Administration Department
Chris Clayton, City Manager
Deanna Casey, City Recorder
Elizabeth Simas, Human Resource Director

APPLICATION FOR APPOINTMENT TO
CITY OF CENTRAL POINT COMMITTEE

Name: DON DIXON Date: 12-19-2022

Address: _____

Home Phone: _____ Business Phone: _____ Cell Phone: _____

Fax: _____ E-mail: DON@HEALEYDIXON.COM

Are you a registered voter with the State of Oregon? Yes X No _____

Are you a city resident? Yes X No _____ If Yes, How long: 32 yrs.

Which committee(s) would you like to be appointed to: (Please make sure the dates below work with your schedule before applying. Council and Planning Commission members are required to file an Annual Statement of Economic Interest to the State of Oregon.)

Meeting Dates (All meeting dates are subject to change or additions, times vary for each committee):

- Budget Committee: Meetings vary in April Bi-Annually
- Citizens Advisory Committee: 2nd Tuesday of quarterly
- Planning Commission: 1st Tuesday of each month
- Parks and Recreation Committee/Foundation: Meeting dates vary

CURRENT OWNER OF 3 CENTRAL POINT SMALL BUSINESSES.

Employment, professional, and volunteer background: EMPLOYMENT = 46 YEARS IN BUSINESS MANAGEMENT, WITH 20 YRS. MGMT. FOR FRODO MEYER - 7 YRS. MGMT FOR A PRIVATE BUILDING MATERIAL SUPPLIER AND 19 YRS. AS A REAL ESTATE BROKER/OWNER, MY VOLUNTEER SERVICE INCLUDES MANY YEARS WITH BOY SCOUTS, RED CROSS, ST. VINCENT DEPAUL AND UNTERED WAY.

Community affiliations and activities:

I SERVE IN LEADERSHIP FOR MY CHURCH, PAST BOARD MEMBER - JACKSON CO. C.A.S.A.

Previous City appointments, offices, or activities: HAVING GROWN UP IN COOS BAY, OR. I SERVED SEVERAL YEARS ON THE BAY AREA FUN FESTIVAL COMMITTEE. I HAVE SEVERA YEARS EXPERIENCE ON MEDFORD'S PEAR BLOSSOM COMMITTEE,

Attachment: Planning Commission Application Don Dixon (1633 : Planning Commission Appointment)

To provide additional background for the Mayor and City Council, please answer the following questions.

1. Please explain why you are interested in the appointment and what you would offer to the community.

I WOULD LIKE TO BE A POSITIVE INFLUENCE IN THE COMMUNITY I'VE LIVED IN AND OWNED BUSINESSES IN FOR 32 YRS. I'VE RAISED 4 CHILDREN AND 12 GRANDCHILDREN HERE. I BRING A DEEP BUSINESS KNOWLEDGE, AS WELL AS A STRONG UNDERSTANDING OF OUR LOCAL PRIORITIES AND CONCERNS. I OFFER A WILLINGNESS TO SERVE IN FAIRNESS TO ALL LOCAL CITIZENS.

2. Please describe what you believe are the major concerns of the City residents and businesses that this committee should be concerned about.

I BELIEVE OUR RESIDENTS ARE DIVERSE IN ETHNICITY, AGE AND EDUCATION LEVELS. LOCAL BUSINESS OWNERS HAVE A WIDE SPECTRUM OF INTERESTS AND GOALS. I THINK WE ALL WANT TO KNOW THE CITY WILL TAKE A FAIR STANCE IN SUPPORTING AND REPRESENTING THE NEEDS OF OUR FAMILYS AND OUR LIVELYHOODS.

3. Please provide any additional information or comments which you believe will assist the City Council in considering your application.

I'VE LIVED MOST OF MY LIFE IN COOS BAY, ROSEBURG AND CENTRAL POINT. I AM DEEPLY INVOLVED IN OUR LOCAL ECONOMY AND OUR MANY COMMUNITY SERVICE NEEDS. MY FAMILY IS HERE. I HAVE A LONG RECORD OF FAIR AND ETHICAL SERVICE AND LEADERSHIP IN OUR COMMUNITY. I AM WILLING TO USE MY BUSINESS EXPERIANCE TO STRENGTHEN AND SUPPORT OUR CITY GOVERNMENT AND RESIDENTS.

4. Do you anticipate that any conflicts of interest will arise if you are appointed; and if so, how would you handle them? NO, I DO NOT.

SHOULD THEY ARISE, I WILL DO AS I ALWAYS HAVE... I WILL ACT WITH INTEGRITY AND STRIVE TO DO WHAT IS RIGHT. I WILL QUICKLY AND CLEARLY DISCLOSE ALL INFORMATION REGARDING A CONFLICT OF INTERES, AND WORK TO RESOLVE IT.

Please feel free to use additional sheet if you have more information to help the Council make a final decision.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from any council, advisory committee, board or commission I may be appointed to. All information/documentation related to service for this position is subject to public record disclosure.

Signature: Ronald W. Dixon

Date: 12-26-2022

Attachment: Planning Commission Application Don Dixon (1633 : Planning Commission Appointment)



City of Central Point ***Staff Report to Council***

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	City Council
FROM:	Derek Zwagerman, Building Division Manager		
MEETING DATE:	February 9, 2023		
SUBJECT:	Ordinance No. _____, An Ordinance Amending Sections 15.04.010 Standards Applicable to Building of the Central Point Municipal Code to Comply with Updates and References to New State Code		
ACTION REQUIRED:	Ordinance 2nd Reading	RECOMMENDATION:	Approval

BACKGROUND INFORMATION: This is the second reading of an Ordinance updating the CPMC Building Code. The Oregon Building Codes Division (BCD) has adopted updated codes for the commercial structural and mechanical construction. This ordinance is to align the adopted codes of the City of Central Point to the adopted codes of Oregon BCD.

FINANCIAL ANALYSIS: The financial impact to the City of Central Point is the purchase price of the new code books. Total cost of codebooks is approximately \$1,200.00.

LEGAL ANALYSIS: The adoption of the revised codes is required to comply with OAR 918 and ORS 455.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

STAFF RECOMMENDATION: Approve updated code references.

RECOMMENDED MOTION:

I move to approve Ordinance No. _____, An Ordinance Amending Sections 15.04.00 Standards Applicable to Building of the Central Point Municipal Code to Comply with Updates and References to New State Code.

ATTACHMENTS:

1. Ordinance Amendment 15.04 building codes 2022

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTIONS 15.04.010 STANDARDS APPLICABLE TO BUILDING OF THE CENTRAL POINT MUNICIPAL CODE TO COMPLY WITH UPDATES AND REFERENCES TO NEW STATE CODE

Recitals:

- A. Words ~~lined through~~ are to be deleted and words **in bold** are added.
- B. Pursuant to CPMC, Chapter 1.01.040, the City Council, may from time to time make revisions to its municipal code which shall become part of the overall document and citation.
- C. The Central Point Building Department initiated and recommended approval of a code amendment to CPMC Chapter 15.04.010 bringing the City’s municipal code into conformance with State Building Code Revisions and Updates.
- D. On January 26, 2023, the City of Central Point City Council held a properly advertised public hearing; reviewed the staff report; heard testimony and comments, and deliberated on approval of the amendments.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

Section 1. Section 15.04 of the Central Point Municipal Code is amended to read:

15.04.010 Standards applicable to building.

All construction, building, and related activities within the city shall comply with all ordinances of the city and with the following specialty codes, which by this reference are expressly adopted and incorporated into this code:

A. The ~~2019~~ **2022** Oregon Structural Specialty Code based on the International Building Code, ~~2018~~ **2021** Edition, as published by the International Code Council and amended by the Building Codes Division; specifically adopting and including Section ~~442~~ **101.2.1 requiring building permits for the following:**

- 5. Cellular phone, radio, television and other telecommunication and broadcast towers that are not attached to or supported by a regulated building.**
- 8. Signs not located in a public right-of-way, and not attached to or supported by a regulated building. Including Appendix H, Signs.**
- 13. The design and construction of in-ground swimming pools accessory to not more than four dwelling units.**

~~Service Utilities; Section 116, Unsafe Structures and Equipment; Appendix G, Flood-Resistant Construction; Appendix H, Signs; and Appendix J, Grading.~~

B. The ~~2019~~ **2022** Oregon Mechanical Specialty Code based on the ~~2018~~ **2021** International Mechanical Code and the ~~2018~~ **2021** International Fuel Gas Code, as published by the

Attachment: Ordinance Amendment 15.04 building codes 2022 (2023-5 : 2022 Building Code Adoption)

International Code Council, Inc., amended by the Oregon Building Codes Division, with fees as per the mechanical fee schedule adopted by the city of Central Point.

C. The 2021 Oregon Residential Specialty Code based on the 2018 International Residential Code, as published by the International Code Council and amended by the Building Codes Division; specifically adopting and including Section R101.2.2, Item 7, requiring permits for the construction of in-ground swimming pools.

D. The 2021 Oregon Electrical Specialty Code based on the 2020 NFPA 70 and amended by the Building Codes Division.

E. The 2021 Oregon Plumbing Specialty Code based on the 2021 Uniform Plumbing Code and amended by the Building Codes Division.

F. 1994 Edition of the Uniform Abatement of Dangerous Buildings as published by the International Conference of Building Officials.

G. The 2010 Edition Oregon Manufactured Dwelling Installation Specialty Code.

H. The 2021 Oregon Energy Efficiency Specialty Code based on ASHRAE Standard 90.1-2019. (Ord. 2082 §1, 2021; Ord. 2063 §1, 2020; Ord. 2038 §1(part), 2017; Ord. 2027 §1(part), 2016; Ord. 1991 §1(part), 2014; Ord. 1953 §1, 2011; Ord. 1938 §1, 2010; Ord. 1904, 2007; Ord. 1857, 2005; Ord. 1853 §1, 2004; Ord. 1832 §1, 2003; Ord. 1807 §1, 2000; Ord. 1798 §1, 1998; Ord. 1781 §1(part), 1997; Ord. 1764 §1, 1997; Ord. 1749 §3, 1996; Ord. 1686 §1, 1993; Ord. 1683 §1, 1993; Ord. 1640 §1, 1990; Ord. 1630 §1, 1990; Ord. 1573 §1, 1986; Ord. 1520 §1, 1984; Ord. 1497 §1, 1983; Ord. 1482 §1, 1982; Ord. 1409 §1(part), 1980; Ord. 1167 §2, 1974).

Section 3. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word Ordinance may be changed to “code”, “article”, “section”, “chapter”, or other word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions need not be codified and the City Recorder is authorized to correct any cross references and any typographical errors.

Section 4. Effective Date. The Central Point City Charter states that an ordinance enacted by the council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

Passed by the Council and signed by me in authentication of its passage this _____ day of _____, 20____.

Mayor Hank Williams

ATTEST:

City Recorder

Pg. 2 Ordinance No. _____ (01/26/2023)

Attachment: Ordinance Amendment 15.04 building codes 2022 (2023-5 : 2022 Building Code Adoption)



City of Central Point **Staff Report to Council**

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	Finance
FROM:	Steven Weber, Finance Director		
MEETING DATE:	February 9, 2023		
SUBJECT:	Resolution No. _____ A Resolution Approving a 2021-23 Supplemental Budget		
ACTION REQUIRED:	Motion Resolution	RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

ORS 294.471 (1) (c) allows the governing body to adopt a supplemental budget when funds are made available by another of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period.

There are multiple circumstances that fall under ORS 294.471. The first one being an amendment to the agreement between School District #6 and the Police Department. The amendment called for a second School Resource Officer (SRO), specifically at Crater High School, with an increase in the financial support from School District #6. This resulted in an additional \$151,500 in revenue with an equal amount of personnel costs. Additionally, through the Police Department's partnership with the Drug Enforcement Agency there were outstanding cases that were resolved leading to asset forfeiture revenue of \$115,475 and a corresponding increase in materials and services for program eligible expenses.

The next budget adjustments that fall under ORS 294.471 involve the sale of assets. First, the City sold multiple surplus vehicles which resulted in \$28,460 in unanticipated revenue. Those funds will be used to help offset the cost of replacement vehicles. The next sale involved properties that had special assessments liens owed to the City stemming from the issuance of a local improvement district (LID) bond in 2007 for infrastructure improvements in the area of Holley Way. This resulted in \$50,600 of unanticipated revenue in the Debt Service Fund which will be used to offset portions of the initial interest payments on the new public works operations center financing. With the project being completed sooner than scheduled in the amended financing, the interest only payments started sooner than anticipated.

ORS 294.463 (1) allows that transfers of appropriations may be made within in a fund when authorized by ordinance or resolution of the governing body. The ordinance or resolution must state the need for the transfer, the purpose for the authorized expenditure, and the amount transferred.

The budget amendments that fall under this category involve increases to the insurance line

item. On the City's liability insurance, annual premiums came in slightly higher than budgeted and there were the payment of deductibles tied to claims that were not anticipated when the original budget was prepared. In regards to the City's health insurance plan, the non-bargaining unit (management group) saw monthly premium increases over 40% in October, this resulted in a change in the structure of the health insurance package for the management group beginning January 1, 2023. To help cover the cost of these insurance items, a transfer of appropriations from the Finance Department personal services category is proposed. There has been a restructuring of staff in the Finance Department that has led to savings in personnel costs.

FINANCIAL ANALYSIS:

With the adoption of the changes contained in this second supplemental budget (\$346,035) the amended 2021-23 biennial budget will increase to \$66,799,390. The originally adopted budget was \$63,498,670.

LEGAL ANALYSIS:

N/A

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Strategic Priority – Responsible Governance

GOAL 1 – Maintain a strong financial position that balances the need for adequate service levels and capital requirements against the affordability that is desired by our citizens.

GOAL 2 – Invite public trust.

STRATEGY 5 – Communicate effectively and transparently with the public.

STAFF RECOMMENDATION:

Approve resolution as presented.

RECOMMENDED MOTION:

I move to approve Resolution No. _____. A resolution of the City of Central Point approving a 2021-23 supplemental budget.

ATTACHMENTS:

1. RESO Supplemental Budget 21-23 #2

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CENTRAL POINT
APPROVING A 2021-23 SUPPLEMENTAL BUDGET

Recitals:

- A. ORS 294.471 (1) (c) allows the governing body to adopt a supplemental budget when funds are made available by another of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period.
- B. ORS 294.463 (1) allows transfers of appropriations within a fund when authorized by ordinance or resolution of the governing body of a municipal corporation. The ordinance or resolution must state the need for the transfer, the purpose for the authorized expenditure and the amount transferred.
- C. There were two revenue items related to the Police Department that were not anticipated when the 2021-23 biennial budget was adopted. The first was an increase in the contract with School District #6 to cover part of the cost of a second school resource officer. This change resulted in an increase of \$151,500 in revenue and an increase of \$151,500 in personnel costs. The second revenue item was the resolution of cases the City partnered with the Drug Enforcement Agency. This resulted in asset forfeiture revenue of \$115,475 and a corresponding increase in materials and services for program eligible expenses.
- D. There have been multiple insurance related items that have affected the 2021-23 biennial budget. For the City's liability insurance there have been more claims paid out than anticipated. On the health insurance side, the non-bargaining unit (management group) premiums were increased 42% in October by the Oregon Teamsters Employer Trust (OTET) which caused the City to change the health insurance package. Both of these items caused significant increases to department expenditures. To offset these increases, savings with the Finance Department staff restructuring will be used through a transfer of appropriation.
- E. During the current fiscal year, two properties that had outstanding special assessment liens stemming from the 2007 local improvement district (LID) bond issuance sold bringing in \$50,600 in unanticipated revenue to the Debt Service Fund. This increase in revenue will be used to offset portions of the initial interest payments on the new Public Works operations center financing. With the project being completed sooner than scheduled in the amended financing, the interest only payments started sooner than anticipated.
- F. The City recently sold multiple surplus vehicles. The proceeds from the sale of those vehicles are being used to help offset the cost of replacement vehicles.

The City of Central Point resolves as follows:

Section 1.

	<u>Budget</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Adjusted Budget</u>
General Fund		\$ 24,599,670	\$ 24,599,670	
Asset Forfeiture	\$ 40,000	\$ 115,475		\$ 155,475
School District #6	\$ 125,520	\$ 151,500		\$ 277,020
Personal Services - Police	\$ 9,215,085		\$ 171,500	\$ 9,386,585
Materials & Services - Police	\$ 1,850,000		\$ 141,475	\$ 1,991,475
Materials & Services - Admin.	\$ 676,720		\$ (50,000)	\$ 626,720
Personal Services - Admin.	\$ 654,010		\$ 65,000	\$ 719,010
Personal Services - Finance	\$ 1,409,500		\$ (115,000)	\$ 1,294,500
Personal Services - Recreation	\$ 621,130		\$ 12,000	\$ 633,130
Materials & Services - Inter.	\$ 389,930		\$ 42,000	\$ 431,930
General Fund - Revised		\$ 24,866,645	\$ 24,866,645	
Debt Service Fund		\$ 810,865	\$ 810,865	
Special Assessments	\$ -	\$ 50,600		\$ 50,600
Debt Service - Interest	\$ 184,135		\$ 50,600	\$ 234,735
Debt Service Fund - Revised		\$ 861,465	\$ 861,465	
Internal Service Fund		\$ 3,371,400	\$ 3,371,400	
Sale of Assets	\$ -	\$ 28,460		\$ 28,460
Capital Outlay	\$ 275,000		\$ 28,460	\$ 303,460
Internal Service Fund - Revised		\$ 3,399,860	\$ 3,399,860	

Passed by the Council and signed by me in authentication of its passage this 9th day of February 2023.

Mayor Hank Williams

ATTEST

Rachel Neuenschwander, Recorder

Attachment: RESO Supplemental Budget 21-23 #2 (1634 : 2021-23 Supplemental Budget #2)



City of Central Point Staff Report to Council

ISSUE SUMMARY

TO: City Council **DEPARTMENT:** Public Works

FROM: Matt Samitore, Parks and Public Works Director

MEETING DATE: February 9, 2023

SUBJECT: Resolution No. _____, A Resolution of the City of Central Point Setting a Water Rate Adjustment Effective March 21, 2023

ACTION REQUIRED: Resolution **RECOMMENDATION:** Approval

BACKGROUND INFORMATION: The Medford Water Commission recently completed an annual rate review/analysis (analysis performed by HDR Engineering) and determined that the “other cities” water rate category, which includes the City of Central Point, should be increased by 8-12% beginning March 21, 2023. Additionally the City has seen a near 20% increase in the costs of goods including ductile iron pipe, water meters and fire hydrants.

Using a combination of factors including rate of growth, adjusted capital improvement plans and staffing, the City has concluded we need a 7% increase for 2022-2023 to keep existing service levels and keep updating/upgrading the system for current and future residents. Capital Improvements for the next two years will include an upgraded waterline across highway 99 near the Providence clinic which will help distribute water evenly across the highway. Additional improvements will be replacing 100 plus year old pipe in the downtown core area as well as improvements associated with grant projects such as West Pine Street.

FINANCIAL ANALYSIS: City/Public Works staff has prepared an update to the City Water Rates based upon the past three years of rate increases. The increase is split consistently between the base rate and the consumptive rate.

Current Rates (2022):

Residential							
Meter Size	Monthly Base Charge	Monthly R & R Charge	Total Monthly Fixed Charge	Volume Charge First 8 ccf	Volume Charge 8 - 22 ccf	Volume Charge Over 22 ccf	
5/8"	15.30	1.00	16.30	1.03	2.00	3.19	
1"	20.96	2.45	23.41	1.03	2.00	3.19	
1.5"	26.61	8.15	34.76	1.03	2.00	3.19	
2"	37.93	11.15	49.08	1.03	2.00	3.19	
3"	60.56	25.25	85.81	1.03	2.00	3.19	
4"	83.20	43.85	127.05	1.03	2.00	3.19	
6"	156.77	86.00	242.77	1.03	2.00	3.19	
8"	241.65	139.50	381.15	1.03	2.00	3.19	

Proposed Rates (2023):

Residential							
Meter Size	Monthly Base Charge	Monthly R & R Charge	Total Monthly Fixed Charge	Volume Charge First 8 ccf	Volume Charge 8 - 22 ccf	Volume Charge Over 22 ccf	
5/8"	16.37	1.00	17.37	1.10	2.13	3.42	
1"	22.43	2.45	24.88	1.10	2.13	3.42	
1.5"	28.47	8.15	36.62	1.10	2.13	3.42	
2"	40.58	11.15	51.73	1.10	2.13	3.42	
3"	64.80	25.25	90.05	1.10	2.13	3.42	
4"	89.03	43.85	132.88	1.10	2.13	3.42	
6"	167.74	86.00	253.74	1.10	2.13	3.42	
8"	258.56	139.50	398.06	1.10	2.13	3.42	

Based upon this methodology the Base Rate will increase by \$1.07 and the consumptive rates by \$0.07 for Tier 1, \$0.13 for Tier 2 and \$0.33 for Tier 3. Attached is the full rate resolution which reflects residential, commercial, multi-family and irrigation rates based upon the hybrid rate increase proposal.

LEGAL ANALYSIS: N/A

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

City of Central Point 2040 Strategic Plan – Strategic Priority – Responsible Governance

GOAL 1 - Maintain a strong financial position that balances the need for adequate service levels and capital requirements against the affordability that is desired by our citizens.

STRATEGY 1 – Continually update the city’s long-term financial plan/strategy.

STRATEGY 2 – Work with partner agencies and stakeholders to eliminate redundancy and maximize efficiency in all areas.

STRATEGY 3 – Solicit support from partner agencies in our effort to maintain a robust financial position.

STAFF RECOMMENDATION: Staff recommends approval of the resolution.

RECOMMENDED MOTION: I move to approve Resolution. ___ a Resolution of the City of Central Point Setting a Water Rate Adjustment effective March 21, 2023.

ATTACHMENTS:

1. Water rates 2023
2. 2023 wate rate resolution
3. Top Users 1.1.22 - 12.31.22

2022/23 Utility Rates

Cost of Service - Water Rates (Per hundred cubic feet)

Res. No.
(Into effect March 21, 2023)

Residential

Meter Size	Monthly Base Charge	Monthly R & R Charge	Total Monthly Fixed Charge
5/8"	16.37	1.00	17.37
1"	22.43	2.45	24.88
1.5"	28.47	8.15	36.62
2"	40.58	11.15	51.73
3"	64.80	25.25	90.05
4"	89.03	43.85	132.88
6"	167.74	86.00	253.74
8"	258.56	139.50	398.06

Volume Charge First 8 ccf	Volume Charge 8 - 22 ccf	Volume Charge Over 22 ccf
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42

Senior-Housing

Units	Monthly Base Charge	Monthly R & R Charge	Total Monthly Fixed Charge
5	24.30	1.25	25.55
10	48.60	2.50	51.10
15	72.90	3.75	76.65
20	97.21	5.00	102.21
25	121.51	6.25	127.76
30	145.81	7.50	153.31
35	170.11	8.75	178.86
40	194.41	10.00	204.41

Volume Charge First 8 ccf
1.93
1.93
1.93
1.93
1.93
1.93
1.93
1.93

Iti-Family Residential

Units	Monthly Base Charge	Monthly R & R Charge	Total Monthly Fixed Charge
3	26.39	4.50	30.89
4	35.19	6.00	41.19
5	43.99	7.50	51.49
6	52.78	9.00	61.78
7	61.58	10.50	72.08
8	70.38	12.00	82.38
9	79.16	13.50	92.66
10	87.96	15.00	102.96

Volume Charge First 8 ccf
1.93
1.93
1.93
1.93
1.93
1.93
1.93
1.93

Commercial & Standby

Meter Size	Monthly Base Charge	Monthly R & R Charge	Total Monthly Fixed Charge
5/8"	14.55	1.00	15.55
1"	18.18	2.10	20.28
1.5"	24.23	4.00	28.23
2"	30.29	7.15	37.44
3"	48.46	14.10	62.56
4"	70.25	21.70	91.95
6"	125.36	44.00	169.36
8"	195.59	68.00	263.59

Volume Charge First 8 ccf
1.93
1.93
1.93
1.93
1.93
1.93
1.93
1.93

Irrigation

Meter Size	Monthly Base Charge	Monthly R & R Charge	Total Monthly Fixed Charge
5/8"	16.37	1.50	17.87
1"	22.43	4.15	26.58
1.5"	28.47	8.65	37.12
2"	40.58	14.00	54.58
3"	64.80	28.00	92.80
4"	89.03	44.00	133.03
6"	167.74	88.00	255.74
8"	258.56	139.00	397.56

Volume Charge First 8 ccf	Volume Charge 8 - 22 ccf	Volume Charge Over 22 ccf
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42
1.10	2.13	3.42

Hydrant	33.16	20.00	53.16	1.93
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2022/23 Street Fee

\$6.06

2022/23 Stormwater Fee

\$6.50

2022/23 Stormwater Quality Fee

\$1.00

Notes:

Backflow Fee

\$1.00 w/backflow
\$0.25 w/o backflow

Damage Recovery

hour of a PW employee, + 10% admin fee

Attachment: Water rates 2023 (1638 : 2023 Water Rates)

Expo	0.00	0.00	0.00	1.93
Hardship Discount			50%	50%
Outside City Factor			200%	200%

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF CENTRAL POINT
SETTING A WATER RATE ADJUSTMENT EFFECTIVE MARCH 21, 2023

Recitals:

- A. The City has received information from the Medford Water Commission that March 1, 2023 the rate for bulk water purchase will increase by a minimum of 8% to a maximum of 12%.
- B. The City of Central Point conducted an update based on inflationary cost increases and determined that a 7-10% increase is needed to handle the increased cost of supply costs.
- C. The combined increases equate to a 7% increase which would be split between the base and tier rates.

The City of Central Point resolves as follows:

Section 1. Effective March 21, 2023, the City of Central Point Water Rates shall be as set forth on the Attachment A.

Passed by the Council and signed by me in authentication of its passage this _____ day of _____ 2023.

Mayor Hank Williams

ATTEST:

City Recorder

Attachment: 2023 wate rate resolution [Revision 1] (1638 : 2023 Water Rates)

Utility Billing

Top Users Report

User: jamesa
 Display Top: 25
 Print By: CYCLE
 Sort By: CONSUMPTION
 Service: 1
 Service Rates:
 CW2,I03,003,006,SB1,C06,I04,ID1,004,008,C03,CW9,CW3,CW4,C04,001,EXPO,CW8,013,HY1,WO2,011,IR4,002,IR2,I
 R1,SB2,WO3,012,I02,WO1,014,IR3,CW5,CW1,I01,C01,C02,009,C07
 Billing Cycle: (All)
 Date Range: 1/1/2022 - 12/31/2022



Rank	Account No	Name	Service Address	Rate	Consumption
001	014419-005	Jackson Co Expo Fair Assoc	1 Peninger Rd	EXPO	1,352,707.00
002	029589-000	Norcal Oil	4537 Biddle Rd	C04	1,128,988.00
003	000399-000	Greenbrier Terrace Mobile Home Park	301 Freeman Rd	011	1,060,655.00
004	000605-012	School District #6	4410 N Pac Hwy/Crater	C06	762,202.00
005	022673-000	Wash-N-Go Kelly Geiger	360 S Front St	C03	699,401.00
006	024335-000	Rustic Mobile Home Park	2161 Taylor Rd	014	670,798.00
007	001580-000	Pilot Travel Ctr.#391	1600 E Pine St	C04	549,796.00
008	024036-000	JSBAPA Hospitality LLC	1777 Larue Dr	C06	541,755.00
009	006647-001	USF Reddaway MS5	4000 Hamrick Rd	C04	534,014.00
010	027388-000	Costco #1287	3075 Hamrick Rd-Main Bldg	C04	512,215.00
011	000800-000	Rogue Creamery	311 N Front St	C04	489,960.00
012	020878-000	Rogue Valley Family Fun Center	1 Peninger Rd - Family Fun Center	CW4	434,806.00
013	000605-032	School District #6	1001 Manzanita St/Jewett Irrig	I03	408,472.00
014	026566-000	Dataar LLC, DBA Super 8	4999 Biddle Rd	C04	391,611.00
015	017424-001	Twin Creeks Retirement LTD	888 Twin Creeks Crossing Loop	011	389,379.00
016	027388-003	Costco #1287	3075 Hamrick Rd Irrig	I03	385,885.00
017	006536-001	The Church of Jesus Christ of Latter-Day	3900 Grant Rd-Irrig	I03	381,597.00
018	016683-000	Central Point Retirement Com	410 Richardson Dr	011	314,062.00
019	016650-000	Holiday Inn Express & Suites	285 S Peninger Rd	C06	285,902.00
020	013243-002	Twin Creeks Dev Co	1610 River Run Irrigation Meter	IR1	279,364.00
021	026066-004	411 Oak Street LLC.	413 Oak St Res Bldg B	012	275,753.00
022	000605-005	School District #6	450 S 4th St/CPE Irrig	I04	274,346.00
023	000605-016	School District #6	1955 Scenic Ave	C07	273,759.00
024	016340-000	Jackson Oaks Assoc	Sandoz /Twin Creeks	IR2	256,408.00
025	016340-001	Jackson Oaks Assoc	Grouse Ridge @ Sandoz	IR2	253,193.00

Attachment: Top Users 1.1.22 - 12.31.22 (1638 : 2023 Water Rates)



City of Central Point Staff Report to Council

ISSUE SUMMARY

TO:	City Council	DEPARTMENT:	Public Works
FROM:	Matt Samitore, Parks and Public Works Director		
MEETING DATE:	February 9, 2023		
SUBJECT:	Discussion of Little League Cost Estimates		
ACTION REQUIRED:	Information/Direction	RECOMMENDATION:	Not Applicable

BACKGROUND INFORMATION:

The City met with RH2 Engineering on 2/1/2023 to discuss the cost estimates for the Little League Complex Renovations. Unfortunately, none of the numbers associated with the project are currently within budget. RH2 presented three options for the City, and only two are potentially viable. Each option includes new turf infields, grass outfields, revised scoreboards, benches, and bleachers. From there, each option is dramatically different.

Option 1: Full Build Out.

The complete build-out consists of everything shown in the original master plan, including a new parking lot, fencing, concessions/restroom building, batting cages and pitcher warm-up area, lights for each field, and a new playground. The cost estimate is nearly \$8 million.

Option 2: Reduced

The main difference between option 1 and 2 is that only one field has lighting, and the parking lot is not paved. Additionally, the existing storage building is maintained. The playground is also eliminated from this option. This cost is nearly \$4.5 million.

Option 3: Fully reduced

This option does not have any field lighting, has limited new fencing, keeps the existing buildings and only has a small restroom included. The batting cage and warm-up pen are also removed; this option is nearly \$3.2 million.

The Current City budget for the project, including design and utility construction, is 3.2 million. As of today, the City is close to \$1 million short. Additionally, some items for overall functionality are needed. City staff has asked RH2 to prepare options that range between options 2 and 3. The City will be looking at various means to potentially complete a phase 1 construction but wanted Council feedback before proceeding.

FINANCIAL ANALYSIS:

The City has spent 50% of its \$300,000 design contract budget, plus an additional \$750,000 for the site's water and sewer line construction. The City is pausing further design until additional analysis can occur.

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Recreation; Goal 3 - Provide high-quality, age-appropriate recreation programs that benefit all residents of our community. Strategies: (b). Pursue the development and implementation of comprehensive recreation programs in cooperation with governmental bodies/agencies and athletic/recreation organizations

STAFF RECOMMENDATION:

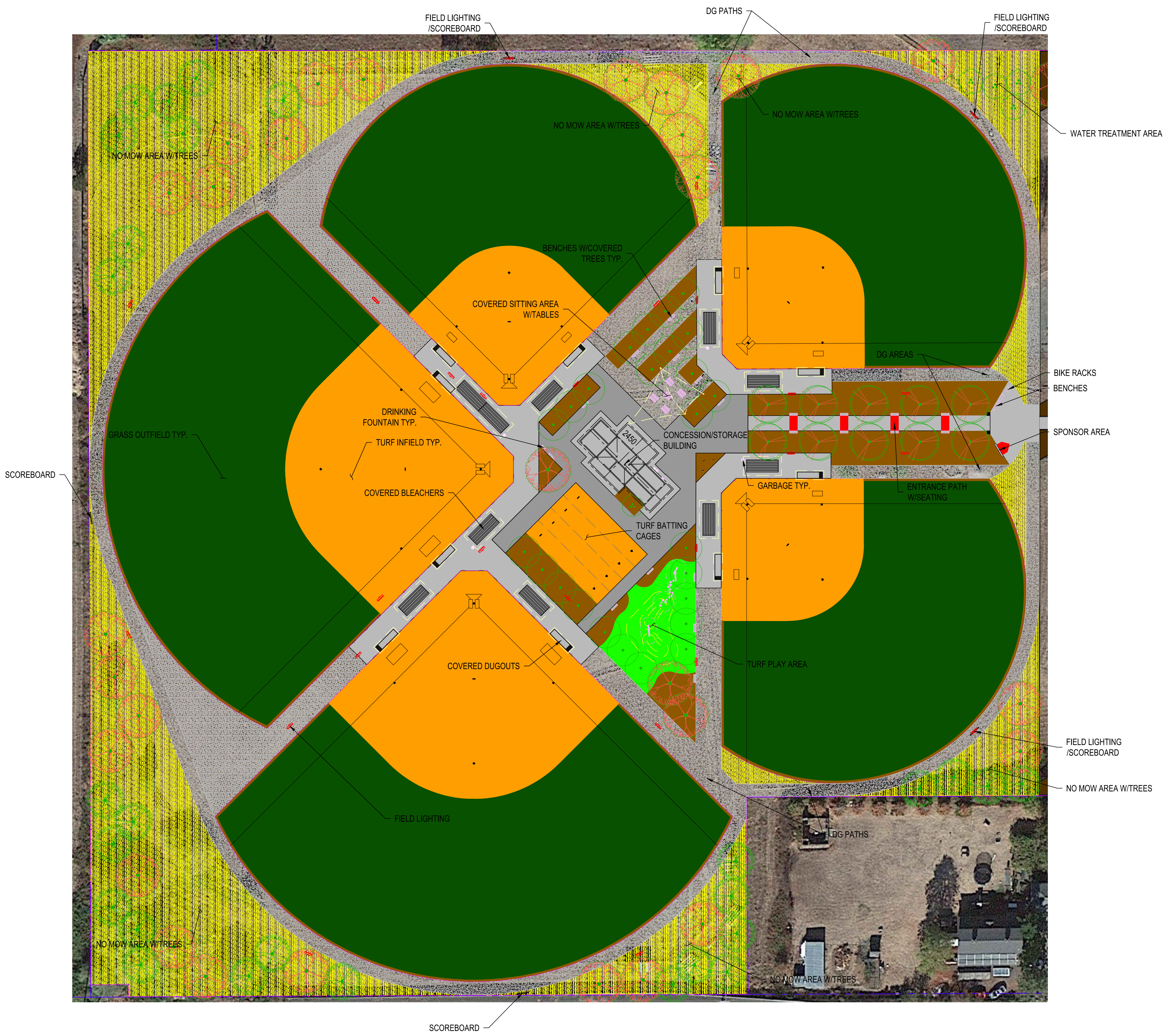
There is no recommendation on this item.

RECOMMENDED MOTION:

There is no recommendation on this item.

ATTACHMENTS:

1. Exhibits - Planning - 12-22-2022
2. Con Cost - Full
3. Con Cost - Reduced
4. Con Cost - Fully Reduced



CITY OF CENTRAL POINT
HANLEY BASEBALL COMPLEX



PLANNING LEVEL DOCUMENT

REVISIONS		NO.	DATE	DESCRIPTION	BY	REVIEW

SCALE: 1" = 40'

DRAWING IS FULL SCALE WHEN BAR MEASURES 2"

DWG NO.: ##### SHEET NO.: #####

RH2		ENGINEER'S OPINION OF PROBABLE COST						
		Hanley Road Little League Fields		AGENCY City of Central Point		ENGINEER'S OPINION OF PROBABLE COST		
KIND OF WORK Little League Field Complex		AREA 14.57 AC	DATE 1/30/23					
ITEM #	SPEC #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED TOTAL	COST	
1		MOBILIZATION, DEMOBOLIZATION, SITE PREPARATION, AND CLEAN-UP (AT 5%)	LS	1	5%			\$400,000
2		TEMPOARY EROSION AND SEDIMENTATION CONTROL	LS	1		\$13,485		\$13,485
		TEMPORARY - SILT FENCE	LF	3371	\$4.00	\$13,485		
3		CONSTRUCTION SURVEY AND STAKING	LS	1	\$40,000.00	\$40,000		\$40,000
4		COMMON EXCAVATION AND EARTHWORK	LS	1		\$98,000		\$98,000
		SITE - COMMON EXCAVATION (HAUL-OFF AND DISPOSAL)-6"	CY	9800	\$10.00	\$98,000		
		SITE - IMPORT/BACKFILL(CCY)	CY	0	\$35.00	\$0		
5		SITE WORK	LS	1		\$935,127		\$935,127
		DEMO - CLEARING AND GRUBBING	AC	15	\$3,000.00	\$43,710		
		DEMO - STRUCTURES	AC	15	\$5,000.00	\$72,850		
		SITE FURNISHINGS	LS	1		\$67,450		
		PICNIC TABLE	EA	5	\$750.00	\$3,750		
		BENCH	EA	21	\$600.00	\$12,600		
		BIKE RACK	EA	2	\$600.00	\$1,200		
		BALANCE LOG	EA	1	\$1,000.00	\$1,000		
		LOG SCRAMBLE	EA	1	\$5,000.00	\$5,000		
		FULL ROUND STEPPER	EA	9	\$250.00	\$2,250		
		EMBANKMENT STEPPER	EA	5	\$400.00	\$2,000		
		BOTTLE FILLER/FOUNTAIN	EA	2	\$5,500.00	\$11,000		
		TRASH RECEPTACLE	EA	5	\$730.00	\$3,650		
		SHADE SAIL(S) W/POLES	LS	1	\$25,000.00	\$25,000		
		PLANTING & IRRIGATION	LS	1		\$587,885		
		TREES	EA	97	\$500.00	\$48,500		
		SHRUBS & GROUNDCOVER	SF	22560	\$6.50	\$146,640		
		RAIN GARDEN PLANTING	SF	5560	\$6.50	\$36,140		
		SEEDED NO-MOW PERIMETER	SF	84155	\$0.50	\$42,078		
		AMENDED TOPSOIL, 6-12"	CY	2599	\$35.00	\$90,965		
		COMPOST, 3" ORGANIC	CY	1091	\$45.00	\$49,095		
		MULCH, 2"	CY	173	\$35.00	\$6,055		
		IRRIGATION	SF	112275	\$1.50	\$168,413		
		MISCELLANEOUS	LS	1		\$163,232		
		ARTIFICIAL TURF AREA WITH PLAY MOUND	SF	5138	\$24.00	\$123,312		
		ENTRY COLUMNS/SIGN	LS	1	\$5,000.00	\$5,000		
		DONOR WALL, CONCRETE	LS	1	\$5,000.00	\$5,000		
		DONOR PAVERS	SF	250	\$20.00	\$5,000		
		DG PICNIC AREA	SF	3115	\$8.00	\$24,920		
6		SURFACES AND BASES	LS	1		\$446,660		\$446,660
		DENSE-GRADED AGGREGATE BASE 4" - MINUS SUBBASE	TN	800	\$25.00	\$20,000		
		AGGREGATE BASE 3/4" - MINUS SUBBASE	TN	420	\$28.00	\$11,760		
		2" LEVEL 2, 1/2" ACP MIXTURE	TON	275	\$140.00	\$38,500		
		DECOMPOSED GRANITE	TON	690	\$40.00	\$27,600		
		CONCRETE WALKS	SF	25600	\$13.00	\$332,800		
		RIPRAP	CY	160	\$100.00	\$16,000		
7		STRUCTURES & EQUIPMENT	LS	1		\$1,089,300		\$1,089,300
		ROMTEC BUILDING	LS	1	\$750,000.00	\$750,000		
		6" HDPE PIPE	LF	50	\$30.00	\$1,500		
		8" HDPE PIPE	LF	540	\$40.00	\$21,600		
		12" HDPE PIPE	LF	380	\$50.00	\$19,000		
		18" HDPE PIPE	LF	500	\$65.00	\$32,500		
		MANHOLES	EA	9	\$4,750.00	\$42,750		
		CATCH BASIN	EA	9	\$3,000.00	\$27,000		
		5' PERMANENT FENCING	LF	3300	\$50.00	\$165,000		
		24' CHAINLINK ACCESS GATES	EA	3	\$10,000.00	\$30,000		
8		250' FIELD	EA	3		\$741,762		\$2,225,200
		4" STRIP DRAIN	LF	630	\$20.00	\$12,600		\$37,800
		6" HDPE PIPE	LF	430	\$30.00	\$12,900		\$38,700

Attachment: Con Cost - Full (1639 : Little League Cost Discussion February 2023)

KIND OF WORK		AREA	DATE				
Little League Field Complex		14.57 AC	1/30/23				
ITEM #	SPEC #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED TOTAL	COST
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	290	\$28.00	\$8,120	\$24,3
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	150	\$35.00	\$5,250	\$15,7
		SUBGRADE GEOTEXTILE	SY	1333	\$5.00	\$6,667	\$20,0
		TURF INSTALLATION	SF	12000	\$5.00	\$60,000	\$180,0
		CONCRETE EDGING	LF	430	\$25.00	\$10,750	\$32,2
		2" TOP SOIL	CY	270	\$100.00	\$27,000	\$81,0
		HYDROSEED	SF	38500	\$0.50	\$19,250	\$57,7
		IRRIGATION SYSTEM	SF	38500	\$1.25	\$48,125	\$144,3
		20' BACKSTOP FENCING	LF	98	\$200.00	\$19,600	\$58,8
		8' DUGOUT FENCING	LF	60	\$75.00	\$4,500	\$13,5
		5' PERMANENT FENCING	LF	690	\$50.00	\$34,500	\$103,5
		10' ACCESS GATE	EA	1	\$1,500.00	\$1,500	\$4,5
		FOUL POLES	EA	2	\$2,000.00	\$4,000	\$12,0
		MOVEABLE PITCHING MOUND	EA	1	\$6,000.00	\$6,000	\$18,0
		MOVEABLE BASE SET	EA	1	\$1,500.00	\$1,500	\$4,5
		DUGOUTS	EA	2	\$15,000.00	\$30,000	\$90,0
		BLEACHERS	EA	2	\$25,000.00	\$50,000	\$150,0
		STREAMING CAMERAS	LS	1	\$15,000.00	\$15,000	\$45,0
		FIELD LIGHTING	LS	1	\$350,000.00	\$350,000	\$1,050,0
		SCOREBOARD	EA	1	\$14,500.00	\$14,500	\$43,5
9		300' FIELD	EA	2		\$1,007,136	\$2,014,2
		4" STRIP DRAIN	LF	1400	\$20.00	\$28,000	\$56,0
		6" HDPE PIPE	LF	600	\$30.00	\$18,000	\$36,0
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	600	\$28.00	\$16,800	\$33,6
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	320	\$35.00	\$11,200	\$22,4
		SUBGRADE GEOTEXTILE	SY	2722	\$5.00	\$13,611	\$27,2
		TURF INSTALLATION	SF	24500	\$5.00	\$122,500	\$245,0
		CONCRETE EDGING	LF	620	\$25.00	\$15,500	\$31,0
		2" TOP SOIL	CY	370	\$100.00	\$37,000	\$74,0
		HYDROSEED	SF	54300	\$0.50	\$27,150	\$54,3
		IRRIGATION	SF	54300	\$1.25	\$67,875	\$135,7
		FOUL POLES	EA	2	\$2,000.00	\$4,000	\$8,0
		20' BACKSTOP FENCING	LF	140	\$200.00	\$28,000	\$56,0
		8' DUGOUT FENCING	LF	70	\$75.00	\$5,250	\$10,5
		5' PERMANENT FENCING	LF	875	\$50.00	\$43,750	\$87,5
		10' ACCESS GATE	EA	1	\$1,500.00	\$1,500	\$3,0
		MOVEABLE PITCHING MOUND	EA	1	\$6,000.00	\$6,000	\$12,0
		MOVEABLE BASE SET	EA	1	\$1,500.00	\$1,500	\$3,0
		DUGOUTS	EA	2	\$15,000.00	\$30,000	\$60,0
		BLEACHERS	EA	2	\$25,000.00	\$50,000	\$100,0
		STREAMING CAMERAS	LS	1	\$15,000.00	\$15,000	\$30,0
		FIELD LIGHTING	LS	1	\$450,000.00	\$450,000	\$900,0
		SCOREBOARD	EA	1	\$14,500.00	\$14,500	\$29,0
10		BATTING CAGES	LS	1			\$64,8
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	115	\$28.00	\$3,220	
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	60	\$35.00	\$2,100	
		TURF INSTALLATION	SF	4500	\$5.00	\$22,500	
		CONCRETE EDGING	LF	280	\$25.00	\$7,000	
		STRUCTURE AND NETTING	LS	1	\$30,000.00	\$30,000	
11		ELECTRICAL	LS	1		\$20,000	\$20,0
		ELECTRICAL SITE WORK	LS	1	\$20,000.00	\$20,000	
12		AUTOMATIC CONTROL	LS	1		\$17,500	\$17,5
		IRRIGATION	LS	1	\$5,000.00	\$5,000	
		CAMERAS	LS	1	\$10,000.00	\$10,000	
		STARTUP AND TESTING	LS	1	\$2,500.00	\$2,500	
13		AS-BUILT SURVEYING, CONSTRUCTION RECORDS, AND O&M MANUAL	LS	1	\$10,000.00	\$10,000	\$10,0
SUBTOTAL							\$7,375,000.0
CONTINGENCY (10%)							\$737,500.0
PROJECT TOTAL							\$8,113,000.0

Attachment: Con Cost - Full (1639 : Little League Cost Discussion February 2023)

RH2		ENGINEER'S OPINION OF PROBABLE COST					
		Hanley Road Little League Fields		AGENCY City of Central Point		ENGINEER'S OPINION OF PROBABLE COST	
KIND OF WORK Little League Field Complex		AREA 14.57 AC	DATE 1/30/23				
ITEM #	SPEC #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED TOTAL	COST
1		MOBILIZATION, DEMOBOLIZATION, SITE PREPARATION, AND CLEAN-UP (AT 5%)	LS	1	5%		\$200,00
2		TEMPOARY EROSION AND SEDIMENTATION CONTROL	LS	1		\$13,485	\$13,485
		TEMPORARY - SILT FENCE	LF	3371	\$4.00	\$13,485	
3		CONSTRUCTION SURVEY AND STAKING	LS	1	\$40,000.00	\$40,000	\$40,000
4		COMMON EXCAVATION AND EARTHWORK	LS	1		\$49,000	\$49,000
		SITE - COMMON EXCAVATION (HAUL-OFF AND DISPOSAL)-3"	CY	4900	\$10.00	\$49,000	
		SITE - IMPORT/BACKFILL(CCY)	CY	0	\$35.00	\$0	
5		SITE WORK	LS	1		\$563,569	\$563,569
		DEMO - CLEARING AND GRUBBING	AC	15	\$3,000.00	\$43,710	
		DEMO - STRUCTURES	AC	15	\$5,000.00	\$72,850	
		SITE FURNISHINGS	LS	1		\$46,200	
		PICNIC TABLE	EA	5	\$750.00	\$3,750	
		BENCH	EA	21	\$600.00	\$12,600	
		BIKE RACK	EA	2	\$600.00	\$1,200	
		BALANCE LOG	EA	1	\$1,000.00	\$0	
		LOG SCRAMBLE	EA	1	\$5,000.00	\$0	
		FULL ROUND STEPPER	EA	9	\$250.00	\$0	
		EMBANKMENT STEPPER	EA	5	\$400.00	\$0	
		BOTTLE FILLER/FOUNTAIN	EA	2	\$5,500.00	\$0	
		TRASH RECEPTACLE	EA	5	\$730.00	\$3,650	
		SHADE SAIL(S) W/POLES	LS	1	\$25,000.00	\$25,000	
		PLANTING & IRRIGATION	LS	1		\$360,889	
		TREES	EA	70	\$500.00	\$35,000	
		SHRUBS & GROUNDCOVER	SF	22560	\$3.25	\$73,320	
		RAIN GARDEN PLANTING	SF	5560	\$6.50	\$36,140	
		SEEDED NO-MOW PERIMETER	SF	84155	\$0.50	\$0	
		AMENDED TOPSOIL, 3-6"	CY	1300	\$35.00	\$45,483	
		COMPOST, 1.5" ORGANIC	CY	546	\$45.00	\$24,548	
		MULCH, 2"	CY	173	\$35.00	\$6,055	
		IRRIGATION	SF	112275	\$1.25	\$140,344	
		MISCELLANEOUS	LS	1		\$39,920	
		ARTIFICIAL TURF AREA WITH PLAY MOUND	SF	5138	\$24.00	\$0	
		ENTRY COLUMNS/SIGN	LS	1	\$5,000.00	\$5,000	
		DONOR WALL, CONCRETE	LS	1	\$5,000.00	\$5,000	
		DONOR PAVERS	SF	250	\$20.00	\$5,000	
		DG PICNIC AREA	SF	3115	\$8.00	\$24,920	
6		SURFACES AND BASES	LS	1		\$446,660	\$446,660
		DENSE-GRADED AGGREGATE BASE 4" - MINUS SUBBASE	TN	800	\$25.00	\$20,000	
		AGGREGATE BASE 3/4" - MINUS SUBBASE	TN	420	\$28.00	\$11,760	
		2" LEVEL 2, 1/2" ACP MIXTURE	TON	275	\$140.00	\$38,500	
		DECOMPOSED GRANITE	TON	690	\$40.00	\$27,600	
		CONCRETE WALKS	SF	25600	\$13.00	\$332,800	
		RIPRAP	CY	160	\$100.00	\$16,000	
7		STRUCTURES & EQUIPMENT	LS	1		\$550,300	\$550,300
		ROMTEC BUILDING	LS	1	\$350,000.00	\$350,000	
		6" HDPE PIPE	LF	50	\$30.00	\$1,500	
		8" HDPE PIPE	LF	540	\$40.00	\$21,600	
		12" HDPE PIPE	LF	380	\$50.00	\$19,000	
		18" HDPE PIPE	LF	500	\$65.00	\$32,500	
		MANHOLES	EA	9	\$4,750.00	\$42,750	
		CATCH BASIN	EA	9	\$3,000.00	\$27,000	
		5' PERMANENT FENCING	LF	520	\$50.00	\$26,000	
		24' CHAINLINK ACCESS GATES	EA	3	\$10,000.00	\$30,000	
8		250' FIELD	EA	3		\$362,262	\$1,086,700
		4" STRIP DRAIN	LF	630	\$20.00	\$12,600	\$37,800
		6" HDPE PIPE	LF	430	\$30.00	\$12,900	\$38,700

Attachment: Con Cost - Reduced (1639 : Little League Cost Discussion February 2023)

KIND OF WORK		AREA	DATE				
Little League Field Complex		14.57 AC	1/30/23				
ITEM #	SPEC #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED TOTAL	COST
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	290	\$28.00	\$8,120	\$24,3
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	150	\$35.00	\$5,250	\$15,7
		SUBGRADE GEOTEXTILE	SY	1333	\$5.00	\$6,667	\$20,0
		TURF INSTALLATION	SF	12000	\$5.00	\$60,000	\$180,0
		CONCRETE EDGING	LF	430	\$25.00	\$10,750	\$32,2
		2" TOP SOIL	CY	270	\$100.00	\$27,000	\$81,0
		HYDROSEED	SF	38500	\$0.50	\$19,250	\$57,7
		IRRIGATION SYSTEM	SF	38500	\$1.25	\$48,125	\$144,3
		20' BACKSTOP FENCING	LF	98	\$200.00	\$19,600	\$58,8
		8' DUGOUT FENCING	LF	60	\$75.00	\$4,500	\$13,5
		5' PERMANENT FENCING	LF	690	\$50.00	\$34,500	\$103,5
		10' ACCESS GATE	EA	1	\$1,500.00	\$1,500	\$4,5
		FOUL POLES	EA	2	\$2,000.00	\$4,000	\$12,0
		MOVEABLE PITCHING MOUND	EA	1	\$6,000.00	\$6,000	\$18,0
		MOVEABLE BASE SET	EA	1	\$1,500.00	\$1,500	\$4,5
		DUGOUTS	EA	2	\$15,000.00	\$30,000	\$90,0
		BLEACHERS	EA	2	\$25,000.00	\$0	
		STREAMING CAMERAS	LS	1	\$15,000.00	\$0	
		FIELD LIGHTING	LS	1	\$50,000.00	\$50,000	\$150,0
		SCOREBOARD	EA	1	\$14,500.00	\$0	
9		300' FIELD	EA	2		\$567,136	\$1,134,2
		4" STRIP DRAIN	LF	1400	\$20.00	\$28,000	\$56,0
		6" HDPE PIPE	LF	600	\$30.00	\$18,000	\$36,0
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	600	\$28.00	\$16,800	\$33,6
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	320	\$35.00	\$11,200	\$22,4
		SUBGRADE GEOTEXTILE	SY	2722	\$5.00	\$13,611	\$27,2
		TURF INSTALLATION	SF	24500	\$5.00	\$122,500	\$245,0
		CONCRETE EDGING	LF	620	\$25.00	\$15,500	\$31,0
		2" TOP SOIL	CY	370	\$100.00	\$37,000	\$74,0
		HYDROSEED	SF	54300	\$0.50	\$27,150	\$54,3
		IRRIGATION	SF	54300	\$1.25	\$67,875	\$135,7
		FOUL POLES	EA	2	\$2,000.00	\$4,000	\$8,0
		20' BACKSTOP FENCING	LF	140	\$200.00	\$28,000	\$56,0
		8' DUGOUT FENCING	LF	70	\$75.00	\$5,250	\$10,5
		5' PERMANENT FENCING	LF	875	\$50.00	\$43,750	\$87,5
		10' ACCESS GATE	EA	1	\$1,500.00	\$1,500	\$3,0
		MOVEABLE PITCHING MOUND	EA	1	\$6,000.00	\$6,000	\$12,0
		MOVEABLE BASE SET	EA	1	\$1,500.00	\$1,500	\$3,0
		DUGOUTS	EA	2	\$15,000.00	\$30,000	\$60,0
		BLEACHERS	EA	2	\$25,000.00	\$0	
		STREAMING CAMERAS	LS	1	\$15,000.00	\$0	
		FIELD LIGHTING	LS	1	\$75,000.00	\$75,000	\$150,0
		SCOREBOARD	EA	1	\$14,500.00	\$14,500	\$29,0
10		BATTING CAGES	LS	1			
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	115	\$28.00	\$3,220	
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	60	\$35.00	\$2,100	
		TURF INSTALLATION	SF	4500	\$5.00	\$22,500	
		CONCRETE EDGING	LF	280	\$25.00	\$7,000	
		STRUCTURE AND NETTING	LS	1	\$30,000.00	\$30,000	
11		ELECTRICAL	LS	1		\$20,000	\$20,0
		ELECTRICAL SITE WORK	LS	1	\$20,000.00	\$20,000	
12		AUTOMATIC CONTROL	LS	1		\$17,500	\$17,5
		IRRIGATION	LS	1	\$5,000.00	\$5,000	
		CAMERAS	LS	1	\$10,000.00	\$10,000	
		STARTUP AND TESTING	LS	1	\$2,500.00	\$2,500	
13		AS-BUILT SURVEYING, CONSTRUCTION RECORDS, AND O&M MANUAL	LS	1	\$10,000.00	\$10,000	\$10,0
SUBTOTAL							\$4,132,000.0
CONTINGENCY (10%)							\$413,200.0
PROJECT TOTAL							\$4,546,000.0

Attachment: Con Cost - Reduced (1639 : Little League Cost Discussion February 2023)



ENGINEER'S OPINION OF PROBABLE COST

Hanley Road Little League Fields

AGENCY
City of Central Point

ENGINEER'S OPINION OF PROBABLE COST

KIND OF WORK
Little League Field Complex

AREA
14.57 AC

DATE
1/30/23

ITEM #	SPEC #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED TOTAL	COST
1		MOBILIZATION, DEMOBOLIZATION, SITE PREPARATION, AND CLEAN-UP (AT 5%)	LS	1	5%		\$180,0
2		TEMPOARY EROSION AND SEDIMENTATION CONTROL	LS	1		\$13,485	\$13,4
		TEMPORARY - SILT FENCE	LF	3371	\$4.00	\$13,485	
3		CONSTRUCTION SURVEY AND STAKING	LS	1	\$40,000.00	\$40,000	\$40,0
4		COMMON EXCAVATION AND EARTHWORK	LS	1		\$49,000	\$49,0
		SITE - COMMON EXCAVATION (HAUL-OFF AND DISPOSAL)-3"	CY	4900	\$10.00	\$49,000	
		SITE - IMPORT/BACKFILL(CCY)	CY	0	\$35.00	\$0	
5		SITE WORK	LS	1		\$427,555	\$427,5
		DEMO - CLEARING AND GRUBBING	AC	15	\$3,000.00	\$43,710	
		DEMO - STRUCTURES	AC	15	\$5,000.00	\$72,850	
		SITE FURNISHINGS	LS	1		\$46,200	
		PICNIC TABLE	EA	5	\$750.00	\$3,750	
		BENCH	EA	21	\$600.00	\$12,600	
		BIKE RACK	EA	2	\$600.00	\$1,200	
		BALANCE LOG	EA	1	\$1,000.00	\$0	
		LOG SCRAMBLE	EA	1	\$5,000.00	\$0	
		FULL ROUND STEPPER	EA	9	\$250.00	\$0	
		EMBANKMENT STEPPER	EA	5	\$400.00	\$0	
		BOTTLE FILLER/FOUNTAIN	EA	2	\$5,500.00	\$0	
		TRASH RECEPTACLE	EA	5	\$730.00	\$3,650	
		SHADE SAIL(S) W/POLES	LS	1	\$25,000.00	\$25,000	
		PLANTING & IRRIGATION	LS	1		\$224,875	
		TREES	EA	20	\$500.00	\$10,000	
		SHRUBS & GROUNDCOVER	SF	22560	\$0.81	\$18,330	
		RAIN GARDEN PLANTING	SF	5560	\$6.50	\$36,140	
		SEEDED NO-MOW PERIMETER	SF	84155	\$0.50	\$0	
		AMENDED TOPSOIL, 3-6"	CY	260	\$35.00	\$9,097	
		COMPOST, 1.5" ORGANIC	CY	109	\$45.00	\$4,910	
		MULCH, 2"	CY	173	\$35.00	\$6,055	
		IRRIGATION	SF	112275	\$1.25	\$140,344	
		MISCELLANEOUS	LS	1		\$39,920	
		ARTIFICIAL TURF AREA WITH PLAY MOUND	SF	5138	\$24.00	\$0	
		ENTRY COLUMNS/SIGN	LS	1	\$5,000.00	\$5,000	
		DONOR WALL, CONCRETE	LS	1	\$5,000.00	\$5,000	
		DONOR PAVERS	SF	250	\$20.00	\$5,000	
		DG PICNIC AREA	SF	3115	\$8.00	\$24,920	
6		SURFACES AND BASES	LS	1		\$446,660	\$446,6
		DENSE-GRADED AGGREGATE BASE 4" - MINUS SUBBASE	TN	800	\$25.00	\$20,000	
		AGGREGATE BASE 3/4" - MINUS SUBBASE	TN	420	\$28.00	\$11,760	
		2" LEVEL 2, 1/2" ACP MIXTURE	TON	275	\$140.00	\$38,500	
		DECOMPOSED GRANITE	TON	690	\$40.00	\$27,600	
		CONCRETE WALKS	SF	25600	\$13.00	\$332,800	
		RIPRAP	CY	160	\$100.00	\$16,000	
7		STRUCTURES & EQUIPMENT	LS	1			\$200,3
		ROMTEC BUILDING	LS	1	\$350,000.00	\$0	
		6" HDPE PIPE	LF	50	\$30.00	\$1,500	
		8" HDPE PIPE	LF	540	\$40.00	\$21,600	
		12" HDPE PIPE	LF	380	\$50.00	\$19,000	
		18" HDPE PIPE	LF	500	\$65.00	\$32,500	
		MANHOLES	EA	9	\$4,750.00	\$42,750	
		CATCH BASIN	EA	9	\$3,000.00	\$27,000	
		5' PERMANENT FENCING	LF	520	\$50.00	\$26,000	
		24' CHAINLINK ACCESS GATES	EA	3	\$10,000.00	\$30,000	
8		250' FIELD	EA	3		\$326,762	\$980,2
		4" STRIP DRAIN	LF	630	\$20.00	\$12,600	\$37,8
		6" HDPE PIPE	LF	430	\$30.00	\$12,900	\$38,7

Attachment: Con Cost - Fully Reduced (1639 : Little League Cost Discussion February 2023)

KIND OF WORK		AREA	DATE				
Little League Field Complex		14.57 AC	1/30/23				
ITEM #	SPEC #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED TOTAL	COST
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	290	\$28.00	\$8,120	\$24,3
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	150	\$35.00	\$5,250	\$15,7
		SUBGRADE GEOTEXTILE	SY	1333	\$5.00	\$6,667	\$20,0
		TURF INSTALLATION	SF	12000	\$5.00	\$60,000	\$180,0
		CONCRETE EDGING	LF	430	\$25.00	\$10,750	\$32,2
		2" TOP SOIL	CY	270	\$100.00	\$27,000	\$81,0
		HYDROSEED	SF	38500	\$0.50	\$19,250	\$57,7
		IRRIGATION SYSTEM	SF	38500	\$1.25	\$48,125	\$144,3
		20' BACKSTOP FENCING	LF	98	\$200.00	\$19,600	\$58,8
		8' DUGOUT FENCING	LF	60	\$75.00	\$4,500	\$13,5
		5' PERMANENT FENCING	LF	690	\$50.00	\$34,500	\$103,5
		10' ACCESS GATE	EA	1	\$1,500.00	\$1,500	\$4,5
		FOUL POLES	EA	2	\$2,000.00	\$4,000	\$12,0
		MOVEABLE PITCHING MOUND	EA	1	\$6,000.00	\$6,000	\$18,0
		MOVEABLE BASE SET	EA	1	\$1,500.00	\$1,500	\$4,5
		DUGOUTS	EA	2	\$15,000.00	\$30,000	\$90,0
		BLEACHERS	EA	2	\$25,000.00	\$0	
		STREAMING CAMERAS	LS	1	\$15,000.00	\$0	
		FIELD LIGHTING	LS	1	\$0.00	\$0	
		SCOREBOARD	EA	1	\$14,500.00	\$14,500	\$43,5
9		300' FIELD	EA	2		\$492,136	\$984,2
		4" STRIP DRAIN	LF	1400	\$20.00	\$28,000	\$56,0
		6" HDPE PIPE	LF	600	\$30.00	\$18,000	\$36,0
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	600	\$28.00	\$16,800	\$33,6
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	320	\$35.00	\$11,200	\$22,4
		SUBGRADE GEOTEXTILE	SY	2722	\$5.00	\$13,611	\$27,2
		TURF INSTALLATION	SF	24500	\$5.00	\$122,500	\$245,0
		CONCRETE EDGING	LF	620	\$25.00	\$15,500	\$31,0
		2" TOP SOIL	CY	370	\$100.00	\$37,000	\$74,0
		HYDROSEED	SF	54300	\$0.50	\$27,150	\$54,3
		IRRIGATION	SF	54300	\$1.25	\$67,875	\$135,7
		FOUL POLES	EA	2	\$2,000.00	\$4,000	\$8,0
		20' BACKSTOP FENCING	LF	140	\$200.00	\$28,000	\$56,0
		8' DUGOUT FENCING	LF	70	\$75.00	\$5,250	\$10,5
		5' PERMANENT FENCING	LF	875	\$50.00	\$43,750	\$87,5
		10' ACCESS GATE	EA	1	\$1,500.00	\$1,500	\$3,0
		MOVEABLE PITCHING MOUND	EA	1	\$6,000.00	\$6,000	\$12,0
		MOVEABLE BASE SET	EA	1	\$1,500.00	\$1,500	\$3,0
		DUGOUTS	EA	2	\$15,000.00	\$30,000	\$60,0
		BLEACHERS	EA	2	\$25,000.00	\$0	
		STREAMING CAMERAS	LS	1	\$15,000.00	\$0	
		FIELD LIGHTING	LS	1	\$0.00	\$0	
		SCOREBOARD	EA	1	\$14,500.00	\$14,500	\$29,0
10		BATTING CAGES	LS	1			
		AGGREGATE BASE 3/4" - MINUS SUBBASE (CLEAN)	TON	115	\$28.00	\$3,220	
		AGGREGATE BASE 1/4" - MINUS SUBBASE	TON	60	\$35.00	\$2,100	
		TURF INSTALLATION	SF	4500	\$5.00	\$22,500	
		CONCRETE EDGING	LF	280	\$25.00	\$7,000	
		STRUCTURE AND NETTING	LS	1	\$30,000.00	\$30,000	
11		ELECTRICAL	LS	1		\$20,000	\$20,0
		ELECTRICAL SITE WORK	LS	1	\$20,000.00	\$20,000	
12		AUTOMATIC CONTROL	LS	1		\$17,500	\$17,5
		IRRIGATION	LS	1	\$5,000.00	\$5,000	
		CAMERAS	LS	1	\$10,000.00	\$10,000	
		STARTUP AND TESTING	LS	1	\$2,500.00	\$2,500	
13		AS-BUILT SURVEYING, CONSTRUCTION RECORDS, AND O&M MANUAL	LS	1	\$10,000.00	\$10,000	\$10,0
SUBTOTAL							\$3,370,000.0
CONTINGENCY (10%)							\$337,000.0
PROJECT TOTAL							\$3,707,000.0

Attachment: Con Cost - Fully Reduced (1639 : Little League Cost Discussion February 2023)