

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, December 15, 2022

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Remote	
Rob Hernandez	At Large	Remote	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Dan O'Connor; Parks and Public Works Director Matt Samitore; Planning Director Stephanie Holtey; Interim Police Chief Scott Logue; IT Director Jason Richmond (Remote); City Recorder Deanna Casey; Senior Accountant Rachel Neuenschwander

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

- A. Approval of November 17, 2022 City Council Minutes
- B. OLCC Application - Local Vines Wine Bar

VI. ITEMS REMOVED FROM CONSENT AGENDA

VII. PUBLIC HEARING

A. Comprehensive Plan Amendment Updating the Transportation System Plan

Planning Director Stephanie Holtey presented the first reading of the Comprehensive Plan Amendment Updating the Transportation System Plan. On December 6, 2022, the Planning Commission approved Resolution No. 897 recommending the City Council approve a Comprehensive Plan Amendment updating the Transportation System Plan (TSP) without changes. The draft considered by the Planning

Commission included recommended changes by the Citizen’s Advisory Committee to address the recently updated Strategic Plan.

The TSP is an Element of the Comprehensive Plan and was adopted in 2008 (City Council Ordinance No. 1922) based on its conformance with all applicable state and local land use transportation requirements. The purpose of the TSP is to assure that the City’s multimodal transportation needs are met in coordination with anticipated growth over a 20-year period. This includes adopting a Capital Improvement Project (CIP) list that is financially constrained. These are the projects that the City will fund during the life of the TSP. Since adoption of the TSP, the City amended its Urban Growth Boundary (UGB) to include an additional 444 acres for housing, non-industrial employment, parks/open space and associated public facility needs. The proposed TSP amendment responds to the UGB Amendment and accomplishes the following:

- Incorporates projects identified the Traffic Impact Analysis prepared for the UGB Amendment.
- Removes projects that have been completed.
- Reprioritizes the updated project list to consider transportation disadvantaged populations.
- Updates the funding forecast used to financially constrain the City’s CIP List.

Except for minor text corrections, the proposed changes to the TSP noted above are limited to Chapter 7 (Street System Plan) and Chapter 12 (Transportation System Financing Program). At the December 15, 2022 City Council meeting, staff will present the proposed amendment for a public hearing and Council’s consideration of the first reading of the Ordinance to adopt the proposed amendment.

Mayor Williams opened the public hearing.

Larry Martin, Taylor Rd resident.

Mr. Martin spoke wanted to commend Stephanie Holtey and Matt Samitore on how quickly action was taken on this process has been accomplished in months instead of years.

No one else came forward and Mayor Williams closed the public hearing.

Council was concerned over pedestrian and bicycle safety and accuracy of the crash report data being outdated.

Melody Thueson made a motion to a second reading the Ordinance approving the Comprehensive Plan Amendment updating the Central Point Transportation Plan to a second reading without changes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VIII. ORDINANCES, AND RESOLUTIONS

A. **Resolution No. _____, A Resolution Canvassing the Votes Cast at the General Election Held November 8, 2022**

City Manager Chris Clayton presented the Resolution Canvassing the Votes Cast at the General Election Held November 8, 2022. Central Point Municipal Code 2.20.110 states that notice of elections submitted to city electors on regular or special election dates must be given in accordance with State law. The City Recorder must certify the election results to the Council at the first council meeting after the results are certified by the Jackson County Clerk.

The City Recorder received the election report from Jackson County on December 5, 2022. A copy of the final report is attached to the resolution.

The proposed resolution specifies who won the election for each position presented to the voters of Central Point and the results of Measure 15-205 asking if the city shall prohibit Psilocybin-related businesses in Central Point city limits.

The City Recorder is prepared to sign and deliver a certificate of election to each person elected within the thirty day limit after the canvass has been accepted.

Mike Parsons moved to approve Resolution 1727 a Resolution Canvassing the Cotes Cast at the General Election Held November 8, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. **Resolution No. _____, Accepting the Lowest Responsible Bid from _____ for the Hanley Baseball Complex Phase 1, Utilities and Authorizing the City Manager to Execute a Contract**

Parks and Public Works Director presented the Resolution Accepting Lowest Responsible Bid from Visar Construction Inc for the Hanley Baseball Complex Phase 1, Utilities and Authorizing the City Manager to Execute a Contract.

The city received three bids and six companies on the list. The lowest bid is from Visar Construction at \$842,162.50, Northcore at \$863,799.67 and Pilot Rock at \$958,201.00. The City will be accepting the lowest bid of Visar construction.

Council was concerned why Pilot Rock as so much higher than the other two bids.

Matt responded that the emphasis of their bid was in mobilization, and that they would most likely have to bring in crews from out of town to do the work.

Melody Thueson made a motion to approve Resolution 1728 a Resolution Accepting the Lowest Responsible Bid from Visar Construction Inc for the Hanley Baseball Complex Phase 1, Utilities and Authorizing the City Manager to Execute a Contract in the amount of \$842,162.50.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. **Resolution No. _____, Authorizing the transfer of the trademark, website and event of Battle of the Bones to the Jackson County Expo**

Matt Samitore presented the transfer of the Battle of the Bones website and trademark to the Jackson County Expo. The City of Central Point has owned Battle of the Bones since 2009. The last event the City held was in the fall of 2019. After reviewing the staff time, cost-benefit, and overall need for the event Staff did not budget for the event in the last fiscal year budgets. The Jackson County Expo approached the City about taking over the event to pair with their winter event, Barrel, and Bacon. It would be rebranded to Barrel and Bones, and the City would transfer the event, trademark, and website to the Expo.

Council had concerns with how the Parks Foundation felt regarding the transfer.

Matt responded that the Foundation did great at the Battle of the Bones event and they are hoping that they will have interest as Made in Southern Oregon Event grows.

Neil Olsen moved to approve Resolution 1729 Authorizing the transfer of the trademark, website and event of Battle of the Bones to the Jackson County Expo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neil Olsen, Ward I
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

IX. BUSINESS

A. **Lease of 399 S. 5th Street to Pathways, Inc.**

Matt Samitore presented to the Council a lease agreement for 399 S 5th Street to Pathways, Inc. The city have been in conversation with Pathways regarding their desire to lease the old Public Works Facility. Pathways and the City have agreed to lease the entire complex, minus 1,082 sq. ft., which will be used by Access, Inc. Pathways will operate a training and employment center out of the facility. Pathways provide a variety of community services within Jackson County. Moreover, they currently clean the City Buildings and have the contract to clean the restrooms in the City parks. The agreed-upon lease amount s \$3,500 a month. The lease is good for two years with two consecutive auto-renewals.

The old shop site will continue to have the city reservoir and pump station located within the complex and the City fueling station. The reservoir and pump station are slated to be demolished and replaced in 2030. The fuel station at the new operation center will be complete by the summer of 2023.

Council questioned if there is a shortage for facility space.

Matt responded that yes with a fenced compound space is very difficult to find.

Chris Clayton shared that they were interested long-term about purchasing the property. The property is zoned civic so it wouldn't be appropriate to sell the property to them. The spare lot that came with the property on S Haskell may be a fit for them in the future.

Kelley Johnson moved to approve the lease of 399 S 5th Street to Pathways, Inc.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Lease of 399 S. 5th Street to Access, Inc.

Matt Samitore presented the Lease of 399 S 5th Street to Access, Inc. The local non-profit Access has been looking for a permanent location for their Central Point Food distribution program, since they lost their location at Gloria Day Lutheran Church last year. The City is offering 1085 sq. ft. for their pantry at no cost. The facility would only be open on Thursdays. Access believes it will serve at a minimum of 50 families in the Central Point Area.

The Lease would be for one year with a one year automatic renewal. The area was previously used by the Parks Department to store their equipment.

Council had concern of the impact of a crowd coming through the residential area.

Captain Scott Logue responded that the nature of the area there is ample space.

Melody Thueson moved to approve the Lease of 399 S 5th Street to Access, Inc.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. City Attorney Employment Contract

Chris Clayton presented to Council the City Attorney Employment Contract. Historically, the City of Central Point has contracted for legal services. However, as our need for legal counsel has grown, we have reached a threshold where it makes sense, particularly from a financial perspective, to bring legal counsel "in-house" as a part-time employee. Our current city attorney has agreed to part-time, "in-house" employment with the City beginning January 1, 2023.

Council had concerns over regular attendance of council meetings and study sessions.

Chris Clayton responded that Study Sessions and Planning Commission the agreement is an as needed basis. The work schedule is Tuesdays and Thursdays 9:00 AM to 5:00 PM and the reason for that is she will be coving Council meetings every other week.

Mike Parsons moved to authorize the City Manager to execute the proposed City Attorney Employment agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

D. Planning Commission Report

Stephanie Holtey presented to the Council the Central Point Planning Commission met at their regular meeting on December 6, 2022. There were four (4) items on the agenda. The first item was a public hearing and consideration of a Comprehensive Plan Amendment Updating the Transportation System Plan (TSP). The second and third items were public hearings to consider concurrent applications for Project Murphy at 3791 Table Rock Road, including a Tentative Partition Plan and Lot Consolidation, and a Site Plan and Architectural Review. Lastly, the Planning Commission conducted a public hearing regarding a Floodplain Development Permit to authorize channel restoration work within the regulatory floodway for Horn Creek.

X. MAYOR'S REPORT

Mayor Williams reported that he attended the change of command for the Central Point Police Department.

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton:

- Recognized City Recorder Deanna Casey, retiring at the end of this year, has worked with the City since 1997 and worked for three different City Managers. He presented Deanna with a Longevity Torch plaque as she was the longest active tenure employee, a Plaque commiserating Deanna's Service from 1997 - 2022, and a bench was placed in Deanna's honor at Don Jones Park.
- Earlier this week at night about 25 grave markers were damaged at the Cemetery.

XII. COUNCIL REPORTS

Council Member Tanea Browning reported that:

- She attended the light parade and tree lighting ceremony with an epic countdown that included the new snow machines. Straight out of Disney.

- She attended Medford Chamber forum luncheon on Monday. the presentation from the sponsor Cow Creek Takilma Tribe on the history of their written word, the loss of it, a blessing for the season and a flute rendition was in harmony with the season and thoughtful
- She was an honor to speak during the change of command ceremony on Wednesday. Law enforcement from all over the valley and as far as Grants Pass came to recognize retiring Chief Allison and Incoming Chief Logue. It has been a blessing to watch over the years the fruits of labor and love our community has benefited from under the leadership of Chief Allison, our connection to the schools and neighboring community are commendable. I am excited for her new chapter in retirement for Chief Allison and the contributions of Chief Logue's.
- She is currently in Redmond finishing my elected essentials and water tour. Over the last several weeks, as LOC president I have been in Roseburg, Klamath Falls and Redmond learning about municipal water supply challenges and waste treatment projects that incorporate a triple bottom line approach addressing resilience, scalability and cost. These projects are incredible! Public access, recreation and ecological benefits not to mention lower cost.
- Last week she attended my last LOC board meeting as President. It has been an incredible journey filled with education from municipalities across the state.
- She was also appointed to the LOC foundation effective January 1.
- Last week the LOC successfully completed the Executive Director Recruitment and am proud to announce we selected interim Patty Mulvihill. The process was transparent, thorough and all-inclusive to all of our 241 cities. This recruitment was complete only after the board had finished the strategic plan goals so as to best inform the leadership selection.
- She is sitting on the steering committee for the innovation hub that has been charged with identifying resources within the valley and optimizing forward progress to connect resources to businesses in development and existing. This is a coordinated effort facilitated by SOREDI and funded by Business Oregon.
- Items she missed reporting on at the November meeting due to my travels to Kansas City to attend National League of Cities City Summit was the attendance at the Envision Bear Creek project that the county is funding to explore operational options for the greenway and a zoom call with Bear Creek Restoration Initiative group discussing work being done along the burn scar.

Council Member Rob Hernandez reported that:

- He attended the Bond oversight meeting at School District 6
- He attended the Providence Festival of Trees
- He attended the Crater Foundation Auction
- He attended an Airport Advisory Committee Meeting

Council Member Melody Thueson reported that:

- She attended the Crater Foundation Auction
- She attended the Christmas parade
- She read the minutes of the last school board meeting
- She will be taking 100 4th graders caroling two three retirement homes

Council Member Mike Parsons reported that:

- He Attended the Parks and Recreation Commission meeting
- He participated in the Community Christmas Parade and tree lighting event
- He attended the Planning Commission meeting
- He attended the change of command event with the Central Point Police Department for retiring police Chief Kris Allison and the badge pinning event for new Chief Scott Logue.
- He assisted the Police Department in transporting Christmas gifts and toys from Scenic Middle School students to the Casa Office in Medford.

Council Member Kelly Johnson reported that:

- She attended the Providence Festival of Trees
- She attended the Community Christmas Event
- She attended the RVCOC meeting

Council Member Neil Olsen reported that he attended the Planning Commission meeting.

XIII. DEPARTMENT REPORTS

Interim Chief Scott Logue reported that:

- He attended the Christmas parade and tree lighting
- He attended the change of command ceremony
- They do have a suspect in the damages to the Cemetery

Parks and Public Works Director Matt Samitore reported that:

- Twenty-eight headstones were knocked over; two were cracked. One may be put back together the other will have to be replaced. The rest should be able to be put back.
- Thank you everyone for coming for Community Christmas.

Planning Director Stephanie Holtey reported that:

- They are working on Transportation System Planning Climate Friendly and Equitable Communities reform starting on January 1st. She is putting together outreach materials to let people know what is happening.
- She is putting together a joint Study Session in February regarding parking reforms.
- We are starting a hiring process Friday, December 16th, for an additional Planner.
- The Planning Commission meeting will be on January 10th, with three items on the agenda, all for the Oregon State Police facilities expansion.

XIV. EXECUTIVE SESSION ORS 192.660(2)(e)

XV. ADJOURNMENT

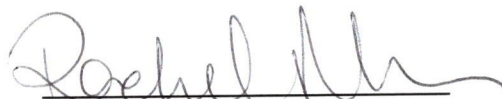
The foregoing minutes of the December 15, 2022, Council meeting were approved by the City Council at its meeting of January 12th, 2023.

Dated:



Mayor Hank Williams

ATTEST:



City Recorder

