

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, July 14, 2022

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Present	
Tanea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Also present were City Manager Chris Clayton; City Attorney Riley MacGraw; Finance Director Steve Weber; Police Captain Scott Logue; Parks and Public Works Director Matt Samitore; Planning Director Stephanie Holtey and Senior Accountant Rachel Neuenschwander.

IV. Minutes Approval

1. Approval of June 23, 2022 City Council Minutes

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

V. SPECIAL PRESENTATIONS

1. Fire District No. 3 Annual Presentation

Deputy Chief Mike Hussey presented the Fire District 3's annual report, and the programs that the district has been working on. Community Care Program, Community Risk Reduction efforts, Wild Fire Response, Wild Fire Cameras, and Northwest Youth Core.

Council questioned the numbers from last year compared to this year. Mr. Hussey didn't have specific numbers but has seen a dip in the numbers.

Council asked the difference between good intent calls are and service calls.

Mr. Hussey Service call might be a fire alarm or someone reporting smoke. A good intent call is someone seeing someone lying down, or sleeping in a car.

VI. PUBLIC COMMENTS

Citizen Sharon Deemar has concerns with the intersections at Hamrick Rd and Biddle Rd, as well as the intersection of Freeman and Pine at the entrance of McDonalds. Concerned about the also mention the crime downtown, lack of patrols and crime control in the city. She is also concerned over the Senior Center being closed and Meals on Wheels taking over the center.

City Manager Chris Clayton stated that the senior center plans to reopen August 1st for meals and recreation classes. There were repairs that needed to be fixed, and they wanted to make sure these things were fixed prior to opening.

Mr. Clayton stated that in terms of the crime control, the city doesn't disagree and are concerned over the crime as well. Traditionally in the citizen surveys public safety is one of the things the community wants to fund and one of the things that people really like about central point is that they do feel safe.

The intersection at Hamrick Rd and Biddle Rd will be more than just paving and painting it will be a realignment.

Parks and Public Works Director Matt Samtiore responded regarding the entrance at McDonalds. They will be addressing this issue, and are compiling information to make a decision.

VII. ORDINANCES, AND RESOLUTIONS

A. Ordinance Declaring Ban on Psilocybin Businesses & Declaring Emergency

Legal Counsel Riley MacGraw presented to the Council the Ordinance Declaring Ban on Psilocybin Businesses & Declaring Emergency. Oregon votes approved Ballot Measure 109, known as the Oregon Psilocybin Service Act (codified at ORS 475A), which allows for the manufacture, delivery and administration of psilocybin at licensed facilities.

ORS 475A.718 provides that a city council may adopt an ordinance to be referred to the electors of the city prohibiting the establishment of state licensed psilocybin product manufacturers and/or psilocybin service centers in the area subject to the jurisdiction of the city. On June 9, the City Council considered a resolution to refer the question based on its finding that prohibiting psilocybin product manufacturers and psilocybin service centers within the city's jurisdictional boundaries is the in the best interest of the heal, safety and welfare of the people of the City of Central Point.

Since adoption of that resolution, City staff has determined that such a referral should be adopted through an ordinance, rather than a resolution. Staff

recommends adoption of this ordinance which seeks to refer to the voters of Central Point the question of whether to establish a ban on state-licensed psilocybin product manufacturers and psilocybin service centers within the city's jurisdictional boundaries. We are asking for an emergency adoption due to the tight time line for the election.

Mr. Clayton clarified that the County is making a similar move referring this to the ballot, the county's ordinance and ultimately voters choice would only effect areas outside of jurisdictional limitations so the City's still need to enact this if they choose to ban in their boundaries.

Melody Thueson moved to approve Ordinance No. 2088 an ordinance declaring a ban on psilocybin service centers and the manufacture of psilocybin products and declaring an emergency.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. , A Resolution Requesting Jurisdictional Transfer for Roads between the City of Central Point, Oregon and Jackson County, Oregon

Mr. Samitore presented a resolution requesting jurisdictional transfer for roads between the City of Central Point, Oregon and Jackson County, Oregon. The City and Jackson County have recently approved an Intergovernmental Agreement addressing improvements, funding and transfer of jurisdiction to the City of a variety of county roads within the City of Central Point that Jackson County currently owns. Instead of transferring jurisdiction on a road-by-road basis, City and County staff developed the Intergovernmental Agreement (IGA) to transfer these roads as part of the 21/23 FY Budget. This resolution is the formal request to transfer the roads that were previously agreed upon in the IGA.

Taneea Browning made a motion to approve Resolution No. 1717 a resolution requesting jurisdictional transfer for roads between the City of Central Point, Oregon and Jackson County, Oregon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taneea Browning, Ward IV
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution Closing Off-Trail Areas of Greenway

Mr. Clayton presented a Resolution Closing Off - Trail Areas of the Greenway, the 2020 Alameda fire burned approximately 9-miles of the Bear Creek Greenway, including large swaths located within the City of Central Point. The Oregon Department of Forestry declared the start of fire season on June 1, 2022. During fire season, any dry brush and other fuel sources along undeveloped portion of City-owned Greenway property will create dangerous conditions for rapid spread of

wildfire.

To reduce the risk of fire, the city staff recommend closure of unpaved, undeveloped portions of the Greenway and off-trail Greenway areas during the 2022 fire season. In addition, city staff will be removing fuel sources from the area surrounding the paved path.

Mike Parsons moved to approve Resolution No. 1718 a resolution closing all city-owned, off-trail areas of the Bear Creek Greenway for the safety of the public during the 2022 fire season.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

D. Resolution No. _____, A RESOLUTION OF THE CITY OF CENTRAL POINT SETTING MOBILE FOOD VENDOR PERMIT FEE

Finance Director Steve Weber presented a resolution of the City of Central Point setting mobile food vendor permit fees. On June 23, 2022, City Council moved to a second reading an Ordinance adding Central Point Municipal Code Chapter 5.44 Mobile Food Businesses and amending various sections in Title 17 to be consistent with the mobile food business location and application requirements. Subsection 5.44.030 (B) details the application requirements for mobile food businesses. More specifically, 5.44.030 (B) (3) establishes the requirement of a Mobile Food Vendor Permit. Staff is recommending a fee of \$250.00 in addition to a City business license.

Mr. Clayton stated that there was conversation on the fee and having it a one-time fee, this decision was made to be business friendly with the thought that if it was an annual fee whether or not it could level the playing field with what the brick and mortar establishments pay for utilities fees throughout the year. There is a valid argument that the food trucks aren't going to have the same impact as a brick and mortar would have.

Neil Olsen moved to approve Resolution No 1719 a resolution of the City of Central Point setting mobile food vendor permit fee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tanea Browning, Ward IV
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

E. Ordinance No. _____, An Ordinance Adding Central Point Municipal Code Chapter 5.44 Mobile Food Businesses And Amending Various Sections In Title 17 To Be Consistent With The Mobile Food Business Location And Application Requirements

Planning Director Stephanie Holtey presented to the Council the second reading of An Ordinance adding Central Point Municipal Code Chapter 5.44 Mobile Food

Businesses and Amending Various Sections in Title 17 to be Consistent with the Mobile Food Business Location and Application Requirements. There were no recommended changes at the first reading.

Tanea Browning moved to approve Ordinance No 2089 an ordinance adding Central Point Municipal Code chapter 5.44 mobile food businesses and amending various sections in Title 17 zoning to be consistent with the mobile food business location and application requirements.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tanea Browning, Ward IV
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VIII. BUSINESS

A. Joint Community Center Options

Mr. Samitore presented to the Council a potential partnership with Jackson County and the Expo located at the Jackson County Expo, going over the three options that have been developed for the center and what the differences were between each option.

Mr. Clayton stated that option 1 would be ideal if there wasn't any problems with money, given cost constraints option 2 is a good option it is \$5,000,000 cheaper, if we can get the County to agree that two of the gymnasium spaces are the Cities to control and the outdoor space could be enclosed at a later time.

The Council discussed the options and are in favor Option 2 as long as the city gets the one dedicated section of the gym.

There were concerns with the council regarding how the partnership would work, who would be paying for utilities and operation costs, would the City own part of the building, how involved is the Expo.

Mr. Clayton responded that there are a couple of options of how the agreement could be written. The City could own a percentage of the Community Center and the utilities would be split with the same percentages. There is also the possibility that the City could enter into a long-term lease for the space. The City will be operating the facility Monday thru Friday and it would be city staff that would be running the facility. This facility from the board of commissions and the expo would be to create new revenue streams and not move existing revenue streams into the new building.

Council's order of preference is Option 2, Option 1, and Option 3.

B. Crater High School Temporary Modulars

Ms. Holtey presented the Crater High School Temporary Modular. School District #6 is preparing to complete a series of renovations and facility upgrades to Crater High

School The improvements will be constructed in five (5) phases and will require temporary relocation of classrooms to provide for student safety during construction. The School District is requesting to place 6-8 modular classroom facilities on campus to accomplish this objective for a period of 18-24 months.

Mr. Clayton stated that the city works with the school district all the time, and with a bond project there are a lot of stakeholders involved with the project. The parking lot option is preferred, this would show that they are a temporary structure. The city wants to work with the school district, and help them accomplish their goals.

Mr. Samitore added that this is frustrating to staff, this plan will not work regarding storm water requirements, if more than two buildings are added it will affect the bio swale. There is concern that these are going to turn into permanent structures without it going through the land use process.

Staff is recommending that the parking lot units are allowed and would follow current code, however the other 4-7 temporary modular would need to go through the formal land use process to ensure the citizens have the chance to give their input as well as ensuring the bio swales and other requirements are met.

Council agreed with the staff recommendations.

IX. MAYOR'S REPORT

Mayor Williams reported that:

- He attended the Fourth of July Parade, and his only complaint was that when he got back to Crater High School the parade was still going and he was unable to do anything. They should change the route for future years.
- He attended the Fireworks at the Expo and he didn't feel that the City received the recognition that they should have for the amount of money we spend on the fireworks.
- He and Chris Clayton met with Denise Krause who is running for County Commissioner as an independent and her emphasis is on mental health.
- He attended the sheep and swine auction at the fair. The prices were really high for Central Point.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- He had a meeting with Mayor Williams and Mrs. Kraus, who is running for commissioner, she is focused on land use and mental health.
- All the Flanagan park issues that were brought up at the previous meeting have been dealt with. Matt Samitore followed up with the citizen this week.
- Senior Center activities should reopen on August 1st.
- Attended the Medford Chamber forum on Monday with Hank Williams and Rob Hernandez, the focus was on the work the livability team has done.

- Measure 110 the State has collected 320 million that is supposed to be spent on treatment but they have yet to decide where the funds will be spent.
- Monday night is the Council Study Session it will be a tour at the Navigation Center in Medford.
- Fair Concert at the Expo, traffic has been an issue and ODOT is concerned on the interchange.
- Council Election Packets are now available.
- The July 28th meeting will be cancelled.

XI. COUNCIL REPORTS

Council Member Neil Olsen reported that he attended the 4th of July fun Run.

Council Member Tanea Browning reported that:

- She attended the 4th of July parade and festival.
- She attended the Water Commission meeting water quality was the topic.

Council Member Rob Hernandez reported that:

- He helped Hank take the top off the thunderbird for the parade, and attended the parade. Public Works did great working with difficult people.
- He attended the Twin Creeks Fire Works
- He attended the Medford Chamber Forum with Chris and Hank

Council Member Mike Parsons reported that:

- He was excused from the June Jackson County Local Public Policy Coordinating Council Meeting as he had two retirement events that day back to back, the office manager of the Meadows retired after 29 years, and Chick Piland who volunteered 41 years for the City of Central Point (34 years with the Planning Commission and 7 Years with the Police Department).
- Participated in the July 4th parade, Public Works crew does a fantastic job every year.
- He attended the Parks and Recreation Foundation Meeting
- He attended a meet and greet with Marisa Lehnerz with Jackson County Fire District 3 and was introduced as a Jackson County Fire district 3 Civil Service Commissioner

Council Member Melody Thueson reported that:

- She went on an amazing cruise.

- She is working the summer school program and they have 800 kids enrolled.
- She has concerns with the Expo parking and the traffic are crazy around the fair and concert times.

Council Member Kelly Johnson asked a question regarding Costco's traffic issue. Matt Samitores addressed this in his report.

XII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- Costco is an issue, we will have to ramp things up a bit. What they have implemented is not working on the weekends however it is working great during the week.
- The heat index has been working well, with the move they crew has been inside setting up the new offices.
- Parking is an issue at the expo. They didn't have enough barricades, people were turning right and left and making U-turns. They had 16,000 people attended the fair last night.
- There will be changes to the 4th of July parade route. We need to get better information out to the citizens that live near the park. Need a better plan and signage to get people out of the square. Food vendors were blocking people in. Looking at hiring additional security for help.
- The Vranes event is the only event that we haven't required security, the event is growing too big, the City will need to possibly become a full on sponsor.
- Chairs on 2nd St are blocking the side walk for ADA purposes, we have a potential lawsuit that may be coming in. Pine Street is fine, 2nd St is going to be an issue. We need to do something for next year.

Planning Director Stephanie Holtey reported that:

- Finalized a contract with Pacific Habitat Services for the riparian and wetland portion of the Urban Renewal Environmental Element.
- The Transportation System Plan update is underway.
- Citizen Advisory Committee met on July 12th.
- Met with the State Department of Land Conservation State and Development about Climate- Friendly and Equitable Rules that are expected to be passed this coming week.

Finance Director Steve Weber reported that starting Monday Finance will have Account Clerk Nichole Petty, she will be processing business licenses, customer service and accounts payable.

Capitan Scott Logue reported that:

- Kudos to Public Works crew with the propane leak that happened last week. They are always willing to help out.
- July 1st Ashley Bowden was hired she previously worked at Community Works and has been working in the office as a victim advocate.
- Currently have a hiring process going and will be testing next week for another police support specialist. They had over 60 applicants, around 30 will be tested.
- Yesterday was the deadline for submitting for Lieutenant Position.

XIII. EXECUTIVE SESSION


None

XIV. ADJOURNMENT

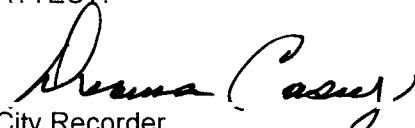
Neil Olsen moved to adjourn the meeting at 9:22 p.m.

The foregoing minutes of the July 14, 2022, Council meeting were approved by the City Council at its meeting of August 11, 2022.

Dated: 8/11/22


Mayor Hank Williams

ATTEST:


City Recorder