



CITY OF CENTRAL POINT

Oregon

City Council Meeting Agenda Thursday, April 28, 2022

Next Res(1704) Ord (2087)

I. REGULAR MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. SPECIAL PRESENTATIONS

1. RVCOG Annual Presentation (Clayton)

V. PUBLIC COMMENTS

Public comment is for non-agenda items. If you are here to make comments on a specific agenda item, you must speak at that time. Please limit your remarks to 3 minutes per individual, 5 minutes per group, with a maximum of 20 minutes per meeting being allotted for public comments. The council may ask questions but may take no action during the public comment section of the meeting, except to direct staff to prepare a report or place an item on a future agenda. Complaints against specific City employees should be resolved through the City's Personnel Complaint procedure. The right to address the Council does not exempt the speaker from any potential liability for defamation.

VI. CONSENT AGENDA

- A. Approval of April 14, 2022 City Council Minutes

VII. ITEMS REMOVED FROM CONSENT AGENDA

VIII. PUBLIC HEARING

Public comments will be allowed on items under this part of the agenda following a brief staff report presenting the item and action requested. The presiding officer may limit testimony.

IX. ORDINANCES, AND RESOLUTIONS

- A. Resolution No. _____, Approving an Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan and Authorizing City Manager to Execute Same (Clayton)
- B. First Reading - An Ordinance Amending Central Point Municipal Code Charters 3.25.090, 3.26.080, 11.16.080, 11.20.070, and Chapter 13.16 Regarding Discounted Utility Fees for Extreme Hardship (Weber)
- C. Resolution No. _____, Scheduling Biennial Election of Central Point City Officers on November 8, 2022 (Clayton)

X. BUSINESS

Mayor
Hank Williams

Ward I
Neil Olsen

Ward II
Kelley Johnson

Ward III
Melody Thueson

Ward IV
Tanea Browning

At Large
Rob Hernandez

At Large
Michael Parsons

A. Appointment to Citizens Advisory Committee (Clayton)

XI. MAYOR'S REPORT

XII. CITY MANAGER'S REPORT

XIII. COUNCIL REPORTS

XIV. DEPARTMENT REPORTS

XV. EXECUTIVE SESSION ORS 192.660(2)(h) Legal Counsel

The City Council will adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

XVI. ADJOURNMENT

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 72 hours prior to the City Council meeting. To make your request, please contact the City Recorder at 541-423-1026 (voice), or by e-mail to Deanna.casey@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta publica de la ciudad por favor llame con 72 horas de anticipación al 541-664-3321 ext. 201

ROGUE VALLEY COUNCIL OF GOVERNMENTS



We shall act as a catalyst to promote quality of life, effective and efficient services, and leadership in regional communication, cooperation, planning, and action in Southern Oregon.

**Program and
Financial
Update
February 2022**

Attachment: 2022_Central_Point (1532 : RVCOG Annual Presentation)

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Attachment: 2022_Central_Point (1532 : RVCOG Annual Presentation)

ORGANIZATIONAL OVERVIEW

What is a COG?

A Council of Governments (COG) is a voluntary association of cities, counties, and special purpose districts within a distinct region, serving as planning, coordination, program development, and service delivery organizations. They promote regional cooperation and provide services and resources that might not otherwise be affordable or available to local governments. While COGs differ in their mix of programs from one region to another, they always share a fundamental purpose – to work with the expressed consent and support of their members to facilitate outcomes that improve the local and regional quality of life.

Of the 39,000 general purpose governments in the U.S., 35,000+ are served by COGs

What is RVCOG?

In 1968, under the provisions of Chapter 190 of the Oregon Revised Statutes, the Rogue Valley Council of Governments (RVCOG) was established by local jurisdictions to operate in Jackson and Josephine counties. Currently, RVCOG has 24 members: 15 local governments and 9 other entities (special districts and higher education). Elected and appointed representatives from each of the members serve on RVCOG's Board of Directors, which governs the organization at the policy level. In addition to the Board, RVCOG's moving parts comprise an Executive Committee, professional staff, and a variety of permanent and temporary advisory committees of stakeholders, members of the public, and technical experts. In terms of funding, the vast majority comes through grants and contracts with federal, state, and local governments, with additional monies collected from donations and membership dues.

Unlike its member governments, RVCOG has no legislative, taxing, or enforcement authority

How Does RVCOG Provide Services?

We have the long-term responsibility for implementing certain state and federal programs.

For example, we are the home of the Rogue Valley Metropolitan Planning Organization (RVMPPO) for the Greater Bear Creek Valley and the Middle Rogue MPO (MRMPO) for the Greater Grants Pass area. We are also the Area Agency on Aging for Jackson and Josephine counties.

We collaborate with our members to obtain funding and cooperation from state, federal, and non-governmental entities.

For example, we have obtained funding from the EPA and the State of Oregon to identify and work towards mitigating Brownfields in multiple jurisdictions in Jackson and Josephine counties.

We directly contract with our members for specific services.

Our provision of grant administration, information technology, human resources, and financial services are good examples of this, as is our ability to provide a staff member to serve as a contract land use planner for several of our jurisdictions.

Although the specifics of RVCOG's programs have evolved over the years as a response to new needs of members and changing funding sources, it has always maintained its fundamental role as a regional resource for technical expertise and project management, as well as a collective voice for the region when working with the State or Federal government.

PROGRAM OVERVIEWS

TRANSPORTATION PLANNING

RVCOG's transportation planning services are primarily focused on the Rogue Valley Metropolitan Planning Organization (RVMPO) and Middle Rogue Metropolitan Planning Organization (MRMPO). Federal transportation law requires that transportation planning activities in urbanized areas with a population in excess of 50,000 be coordinated through Metropolitan Planning Organizations, which were created to ensure that existing and future expenditures of governmental funds for transportation projects and programs are based on a continuing, cooperative, and comprehensive (3-C) planning process.

MAJOR HIGHLIGHTS of FY 20/21

RVMPO

- Managed the region's \$1.4 million Congestion Mitigation Air Quality (CMAQ) program.
- Adopted amendments to the 2021-2024 Transportation Improvement Program which contains an estimated \$143 million in transportation projects.
- Developed the 2021-2045 Regional Transportation Plan.
- Updated the Public Participation Plan.
- Reviewed and modified project selection criteria.
- Provided funding assistance to the Rogue Valley Transit District in their development of a Campus Master Plan.

MRMPO

- Adopted 2020-2045 Regional Transportation Plan and Air Quality Conformity Determination.
- Adopted amendments to the 2021-2024 Transportation Improvement Program which contains an estimated \$91 million in transportation projects.
- Updated the Public Participation Plan.
- Continued to provide support for the new Citizens Advisory Committee.

OTHER

- Staffed Rogue Valley Area Commission on Transportation (RVACT) meetings.

Staff Contact Karl Welzenbach – Planning Program Director
541-423-1360 kwelzenbach@rvcog.org



The RVMPO was established in 1982, and includes Jackson County and the cities of Eagle Point, Medford, Central Point, Jacksonville, Phoenix, Talent, and Ashland, as well as ODOT and RVTD.



The MRMPO was established in 2013 and includes Jackson and Josephine Counties and the cities of Grants Pass, Rogue River, and Gold Hill.

LAND USE PLANNING

RVCOG's Planning Department offers land use planning services to member jurisdictions. These services are available on a short- or long-term contract basis, for both current and long-range planning. Among the services available are zoning ordinance development and updates, Comprehensive Plan updates, front desk assistance, floodplain management, and collaborative planning processes. RVCOG's ability to provide contract planner services to jurisdictions is an excellent example of the benefits of RVCOG membership, as our member jurisdictions are able to purchase only the services they need when they need them, without incurring the costs of a full- or part-time employee.

MAJOR HIGHLIGHTS of FY 20/21

- Provided Floodplain Development Management services to the cities of Rogue River, Shady Cove, Jacksonville, Gold Hill, Talent, and Phoenix.
- Assisted the City of Shady Cove complete an amendment to their Comprehensive Land Use Plan, in the form of a Buildable Lands Inventory.
- Assisted the Cities of Gold Hill and Rogue River in obtaining grants to update their Development Codes.
- Provided specific staffing assistance to the cities of Grants Pass, Phoenix, and Talent to cover staffing gap periods.
- Provided ongoing current planning assistance to the cities of Grants Pass, Jacksonville, Shady Cove, Gold Hill, Rogue River, and Cave Junction; performed expedited application review for Jackson County.

Staff Contact Ryan Nolan – Principal Land Use Planner
541-423-1382 rnolan@rvcog.org

COMMUNITY DEVELOPMENT

Over the last decade, Community Development has focused on assisting our members with grant writing, grant management, RFP/RFQ preparation, environmental assessments, and labor standards compliance. RVCOG can provide our members with expertise in even the most complicated and burdensome grant and loan programs—*Community Development Block Grants, Water/Wastewater Financing Program, State Energy Program Grants, Energy Efficiency and Conservation Block Grants, Seismic Rehabilitation Grant Program, Safe Drinking Water Revolving Loan Fund, Special Public Works Fund, Water and Wastewater Revolving Loan Fund Grants, Rural Development Loan Assistance, Federal Emergency Management Agency Grants, Homeland Security Grants, Office of Justice Grants, and Office on Violence Against Women Grants*. Depending on the grant program, RVCOG's services can be free of cost to the jurisdiction.

MAJOR HIGHLIGHTS of FY 20/21

- Successfully managed a Department of Transportation Small City Allotment grant to pave a mile of road in Butte Falls providing access to the emergency helicopter landing site.
- Successfully applied for and received a grant award from Pacific Power to the RVCOG for the installation of an electric vehicle charging station at the RVCOG building.
- Assisted Butte Falls in applying for a FEMA Hazard Mitigation Grant Program (HMGP) Advanced Assistance grant and submitted a pre-application for an HMGP project grant for wildfire mitigation.
- Administering a Safe Drinking Water Rotating Loan Fund project for Whispering Pines Mobile Home Park, to provide safe drinking water for homes affected by the Almeda Fire.
- Administering a Safe Drinking Water Rotating Loan Fund project for Rogue River to install new water meters, water lines, and add a reservoir.

- Assisting the Medford Water Commission with administering an EPA Water Infrastructure Finance and Innovative Act (WIFIA) grant award for major water system upgrades.
- Assisting Jacksonville in preparing and submitting an Oregon Parks and Recreation Department grant for new pickle ball courts.
- Assisting Jacksonville in submitting FEMA grants for upgrades to their Emergency Operations Center and for a new pumper truck.
- Assisting Cave Junction in administering a CDBG grant to improve water systems and upgrade the public library.
- Assisted RVCOG Natural Resources Department in applying for a US Bureau of Reclamation Water Smart grant to improve fish passage and remove impediments on Bear Creek benefitting several member jurisdictions.

Staff Contact Peter Town – Grants and Contracts Administrator
541-423-1374 ptown@rvkog.org

TECHNICAL SERVICES

RVCOG's Technical Services Program offers a variety of geospatial-based services. Using a blend of cutting-edge geospatial hardware and software, the department assists public and private partners in land use and transportation planning, public safety, natural resource projects, social justice programs, natural disaster planning and prevention, housing issues, community engagement, and more.

Geographic Information Services

A wide package of Geographic Information Systems services is offered, including the production of static and interactive maps, geospatial analysis for compliance with federal, state, and local regulations, and web-based geospatial design that showcases projects, describes challenges, and ultimately helps stakeholders understand and connect with the issues our clients care most about. The program also offers GIS training and account administration to organizations who maintain their own ESRI licenses.

Drone Technology Services

RVCOG Drone Technology Services can provide commercially licensed pilots and a number of licensed and insured drones equipped with specialized sensors, perfect for detecting thermal anomalies in rugged terrain or collecting high-resolution imagery of the region. To compliment to raw flight data, the program can provide 3D modeling, point cloud creation, imagery for inspections, restoration, and damage assessments.

MAJOR HIGHLIGHTS of FY 20/21

- Conducted fire monitoring during the 2021 fire season in the Ashland Watershed using drone-mounted thermal sensors.
- Provided GIS mapping support post-Almeda fire.
- Finalized work on the Southern Oregon Activity Based Model for transportation.
- Provided GIS mapping for the Medford 5-year consolidated plan document.
- Provided GIS support for the RVCOG SDS Disaster Registry program.
- Coordinated activities and mapping related to the 2020 Decennial Census.
- Represented Southern Oregon interests on the Oregon Geographic Information Council.
- Created analysis for ALERTWildfire camera locations.
- Launched regional imagery program for the RVMPO.
- Created analysis for the Medford School District graduate success program.

- Provided local assistance to Talent, Phoenix, Jacksonville, and Eagle Point - evacuation zone tools, public works projects, urban forestry programs, hazardous fuels mitigation, Urban Growth Boundary amendments, and Comprehensive Plan updates.

Staff Contact Ann Marie Alfrey – Executive Director
541-423-1334 amalfrey@rvcog.org

NATURAL RESOURCES

The Natural Resources program works with numerous local, state, and federal partners to restore and improve the health and vitality of our watersheds, natural systems, and recreational assets by providing RVCOG members and other partner organizations with specialized technical assistance, regionalized coordination and implementation of programs, and organization support.

MAJOR HIGHLIGHTS of FY 20/21

- Continued to implement the regional water quality monitoring program in Bear Creek, its tributaries, and storm drains to comply with Clean Water Act Total Maximum Daily Load (TMDL) requirements. This cooperative program is unique in Oregon and serves as model for the state.
- Continued regional implementation and coordination of TMDL programs in Bear Creek and the Rogue Basin including the Stream Smart Education Program and community clean-up events. This was the first year of implementation of a major program update.
- Served as a key member of the Fire Response Team for the Almeda and Table Rock (Central Point) fires that focused on the short-term needs in the riparian corridor following the fires. Specifically, the response focused on public safety, site stabilization (erosion prevention and sediment control through the use of seeding, wattles, matting, willow staking, and other measures, and invasive species control. The short-term goal was to stabilize the burned area before the rainy season to reduce the chance for erosion, transport of materials burned in the fire including metals, potentially hazardous materials, and ash and to allow for the remaining native species to rebound by reducing the competition from invasive species.
- Worked with the Almeda Fire Monitoring Team to develop a comprehensive monitoring program to study the impacts of the fire on Bear Creek for years 2-5 post fire. Funding for program implementation was secured from OWEB and is scheduled to begin in FY 21/22.
- Continued to work a key member of the Bear Creek Restoration Initiative (BCRI), which is looking at restoration along the entire length of the greenway. Priorities shifted to fire response for most of 20/21 but moved into mid- and longer-term planning and implementation for restoration. Funding is being pursued for implantation of BCRI activities. In addition, the technical team meets monthly to serve as a forum for restoration and also provide expertise and assistance to the region including input into regional restoration.
- Worked with the Rogue Drinking Water Partnership on a number of projects related to developing a conceptual framework for developing a Geographic Response Plan for prioritizing and protecting resources in the event of a disaster.
- Worked with the Medford Water Commission on drinking water protection including the creation of a GIS-based ranking of sub-basins that pose potential threats to drinking water and also conducting watershed patrols to field check results and identify potential threats in the field.
- Conducted a successful spring salmon watch season despite limitations from COVID19 and fires resulting in postponing the season until the spring. We were able to have both virtual sessions and field sessions reaching almost 800 students with the cooperation of RVSS, Jackson Soil &

Water Conservation District, Bear Creek Watershed Education Partners, the City of Central Point, ODFW, Oregon State Parks, & local schools.

- Continued developing and implementing a local Brownfields program with EPA funding. The project was extended to allow for continued outreach, completing additional Phase I and Phase II ESA's, and area wide plans (AWPs).
- Assisted the Medford Water Commission and Jackson County in issues of vernal pool conservation.
- Assisted the City of Shady Cove in identifying properties in and near the City that are in need of Defensible Space work to reduce the risk of the spread of and damage from wildfires.
- Developed proposals for, and continued or began implementation of, various Bear Creek riparian restoration projects in partnership with the Medford, ODOT, Oregon Stewardship, & others to project native species, to control invasive species, and restore burned areas.
- Continued implementation of education programs supporting stormwater programs (NPDES Phase II), TMDL Implementation, Stream Smart, and other projects.

Staff Contact Greg Stabach – Natural Resources Program Manager
541-423-1370 gstabach@rvcog.org

SPECIAL MEMBER SERVICES

RVCOG's Administration Department offers a range of services to its members, such as computer network services; accounting and payroll services; human resources and benefits administration; and special projects.

MAJOR HIGHLIGHTS of FY 20/21

- Provided information technology services to Shady Cove, Jackson Soil and Water Conservation District, and Rogue River (City and Police).
- Provided full accounting services (accounts payable, bank reconciliations, payroll, financial reporting, and budget and audit preparation) for SOREDI, interim payroll services for Jackson County Library District, and reporting and billing services for the TAP Intertie project (Talent, Ashland, and Phoenix).
- Provided City Manager recruitment services for Talent and general Human Resources and recruitment services for Phoenix.

Staff Contact Jodi Wilson – Human Resources Manager/Assistant to Executive Director
541- 423-1335 jwilson@rvcog.org

FOOD & FRIENDS



RVCOG's Meals on Wheels and Senior Meals Program has been serving Jackson and Josephine Counties since 2001. The program provides balanced nutrition and frequent social contact, key to maintaining good health and vitality for those who wish to continue living as independently as possible. The program, appropriately called **Food & Friends**, provided 237,550 meals in the two-county area during FY 20/21. Each month, approximately 350 dedicated volunteers deliver nearly 16,000 meals to individuals living independently at home whose health prevents them from preparing their own meals. In many cases volunteers are the only people our seniors see on any given day, and often the meal that is delivered is a client's main or even sole source of nutrition. In addition to home delivery, approximately 2,000 meals a month are served at congregate meal sites located throughout the two-county area. These projected service levels are based on operations under normal circumstances. Due to State mandates

regarding senior meal programs during the COVID-19 pandemic, congregate meals were provided on a “to go” only basis. Meal sites are gradually reopening effective November 2021.

Since Federal and State funding constitutes less than 2/3 of what Food & Friends needs to provide its meals and its critical safety net, fundraising activities are an essential part of staff’s responsibilities. The program relies on foundations, cities, counties, service organizations, businesses, churches, and clients to help close the financial gap and to maintain the program’s goal of preventing a waitlist for service.

MAJOR HIGHLIGHTS of FY 20/21

- 451 volunteers in Jackson County donated 31,857 hours to help provide 129,047 meals to homebound seniors and 11,776 meals to seniors at congregate sites, for a total of 140,823 meals.
- 139 volunteers in Josephine County donated 19,273 hours to help provide 75,501 meals to homebound seniors and 21,226 meals to seniors at congregate sites, for a total of 96,727 meals.

Staff Contact Jon Pfefferle – Nutrition Program Operations Manager
541- 734-9505 X 4 jpfefferle@rvcog.org
Kristi Welburn – Nutrition Program Administrative Manager
541- 734-9505 X 3 kwelburn@rvcog.org

SENIOR AND DISABILITY SERVICES



Rogue Valley Council of Governments’ Senior and Disability Services (SDS) functions as the Area Agency on Aging for Jackson and Josephine Counties and implements a variety of programs to enable older adults and adults with disabilities to live in their homes for as long as possible. These programs include Oregon Project Independence, Veterans Directed Care, and Family Caregiver Support Program. SDS also offers health promotion programs to individuals or their caregivers with chronic conditions to increase their quality of life and provides behavioral health support programs to assist those living with mild to moderate depression and those impacted by loneliness and social isolation. In addition, SDS works in partnership with the local Aging and People with Disabilities (APD) offices to administer the state's Long-Term Care and Financial Assistance programs. The collaborative goal of RVCOG SDS and APD is to provide a seamless service system to seniors and people with disabilities in the two-county area.

MAJOR HIGHLIGHTS of FY 20/21

- SDS staff responded swiftly and effectively to provide support and resources to those displaced by the devastating September 2020 wildfires and those impacted by the on-going COVID-19 pandemic. These efforts included:
 - Activated the Disaster Registry during the September 8, 2020, wildfires to alert 220 vulnerable persons who were within the fire’s path; all of whom were safely evacuated. The Disaster Registry for vulnerable populations, including seniors, people with disabilities, and others who would require special attention from emergency services in the event of a disaster, currently has an enrollment of 657 individuals, 345 long-term care facilities, and 287 childcare facilities.
 - Conducted widespread outreach to locate older adults and adults with disabilities displaced by the wildfires and to connect them to Red Cross, FEMA, housing, financial assistance, food, and other supportive services.
 - Made reassurance calls to connect 263 isolated seniors and adults with disabilities to safety supports.

- Provided 13,662 occurrences of outreach by SDS staff to those in crisis due to the wildfires or pandemic. These outreach efforts included distribution of food and durable goods, financial assistance grants, and connection to additional resources and supports.
- Created Options for People to Address Loneliness (OPAL), a program designed to address social isolation and loneliness. During the first 8 months of the program's existence, 57 clients were served.
- Launched a vaccine initiative to promote access and transportation for older adults and adults with disabilities to their first and second doses of the COVID-19 vaccine. In the first two months of the program, more than 700 individuals received vaccinations.
- Switched to virtual delivery of health promotions classes, behavioral health sessions, options counseling, and trainings for community partners to maintain the delivery of services during the pandemic. Purchased Grandpads and laptops to provide uninterrupted delivery of supports to those clients who otherwise had no access to technology.
- Developed and adopted the Area Agency on Aging 2021-2025 Area Plan.
- Oregon Project Independence (OPI) served 153 individuals, age 60 and older, and 44 individuals with disabilities. This year, SDS launched a special in-home supportive equipment initiative for OPI clients and provided approximately \$90,000 worth of durable medical equipment and emergency preparedness supplies to 89 OPI clients.
- Program to Encourage Active, Rewarding Lives (PEARLS) served 40 individuals with Mental Health outreach services designed for isolated older adults and people with disabilities who live with mild to moderate depression.
- Veteran Directed Care Program served 52 Veterans and enabled them to live independently and avoid long-term care placement.
- Family Caregiver Support Program served 247 people who provide unpaid caregiving services; the majority of whom were provided with respite care grants.
- RVCOG continues to build its Lifelong Housing Certification program for accessible/adaptable housing in both counties. Currently, there are 104 certified homes in Jackson County. The RVCOG-created standards have been adopted by the Real Estate Standards Organization (RESO) as approved terminology to be used by Multiple Listing Services across the United States.

Staff Contact Constance Wilkerson – SDS Program Director
541- 423-1364 cwilkerson@rvcog.org

AGING AND DISABILITY RESOURCE CONNECTION

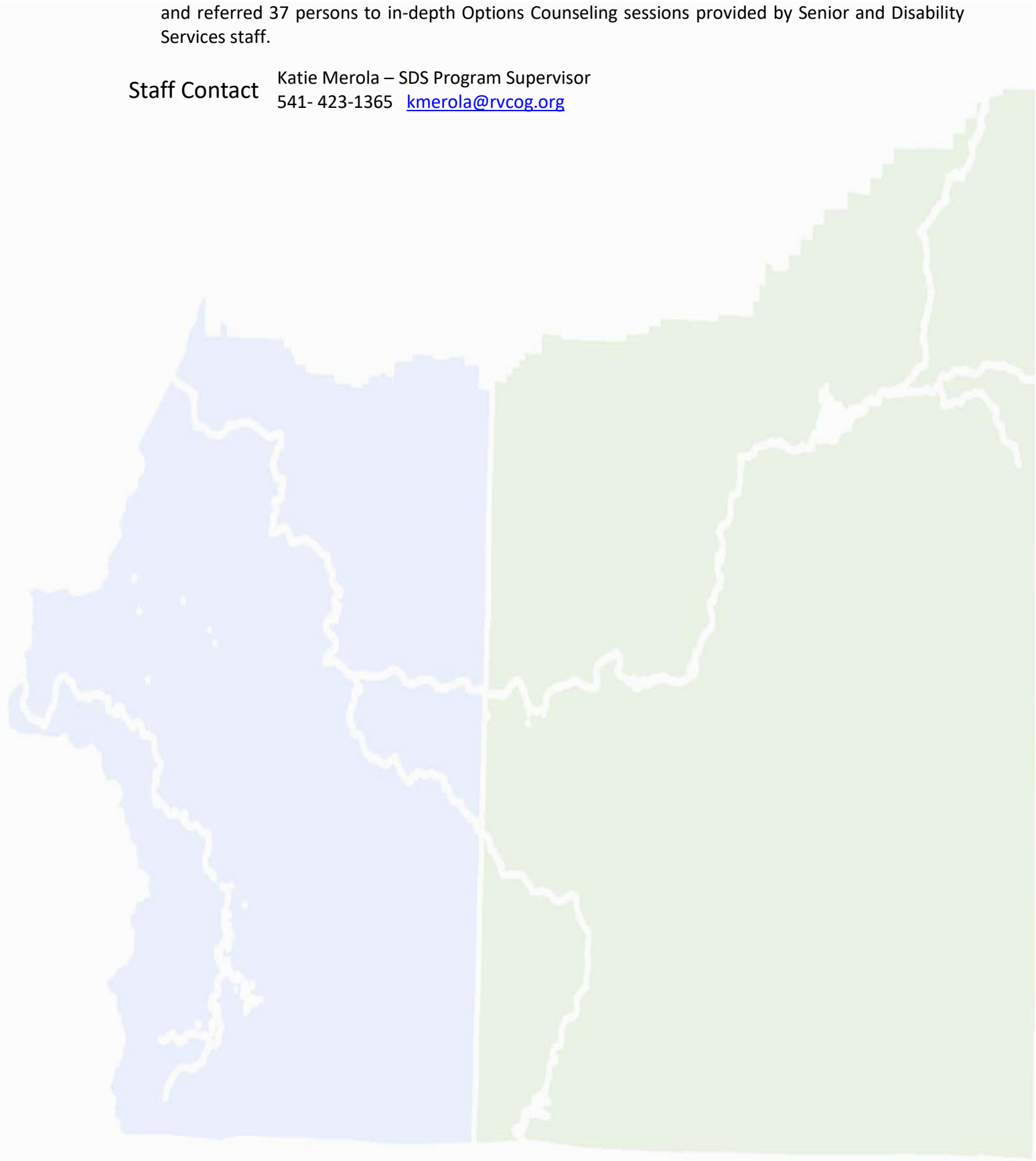


Before Oregon's implementation of the Aging and Disability Resource Connection (ADRC) program, locating accurate and unbiased information about services to help seniors or adults with disabilities to maintain their independence and health was a frustrating and time-consuming process. With ADRC now statewide, that situation has been significantly improved. Although the State's ADRCs are operated on a local basis, they can be accessed through a single phone number (855-ORE-ADRC) or a single website (www.ADRCofOregon.org). Rogue Valley Council of Governments operates the ADRC phone lines Monday through Friday from 9 am to 4 pm with trained and certified staff ready to help connect Jackson and Josephine County residents to services and supports. ADRC services can range from responding to a simple request for information to comprehensive sessions of Person-Centered Options Counseling to ensure that clients and family members are given the range of choices they need to make an informed decision about available options.

MAJOR HIGHLIGHTS of FY 20/21

- In Jackson and Josephine counties, staff received and answered 2,865 information and assistance calls and referred 37 persons to in-depth Options Counseling sessions provided by Senior and Disability Services staff.

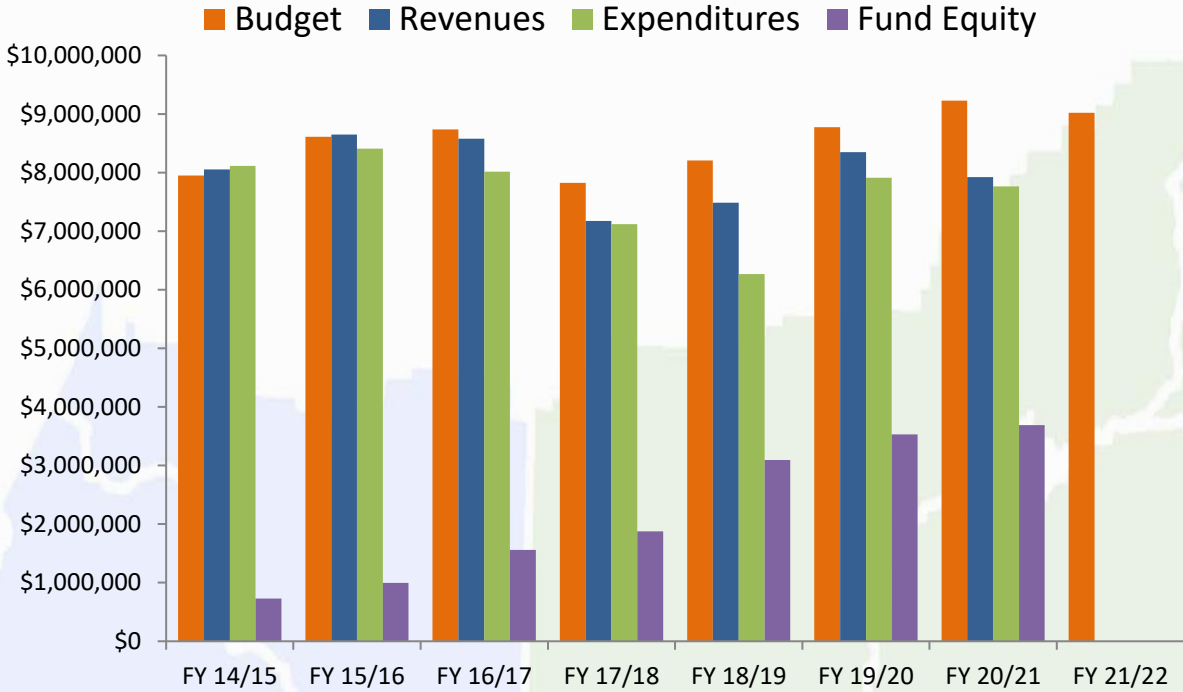
Staff Contact Katie Merola – SDS Program Supervisor
541- 423-1365 kmerola@rvcog.org



Attachment: 2022_Central_Point (1532 : RVCOG Annual Presentation)

FINANCIAL OVERVIEW

Recent Financial History and Current Budget



Budget and Revenue

RVCOG’s budget continues on a relatively stable trend between \$8M and \$9M, indicative of the stability of our major federal and state funding sources.

Expenditures

As for the core considerations of the cost of RVCOG’s services, we continue to hold expenditures as low as we possibly can for our jurisdictions and funders. Not only are dues continuing to be the lowest they have ever been, but the COG also continues to be aggressive in providing effective and efficient services to maximize the cost benefit to our members.

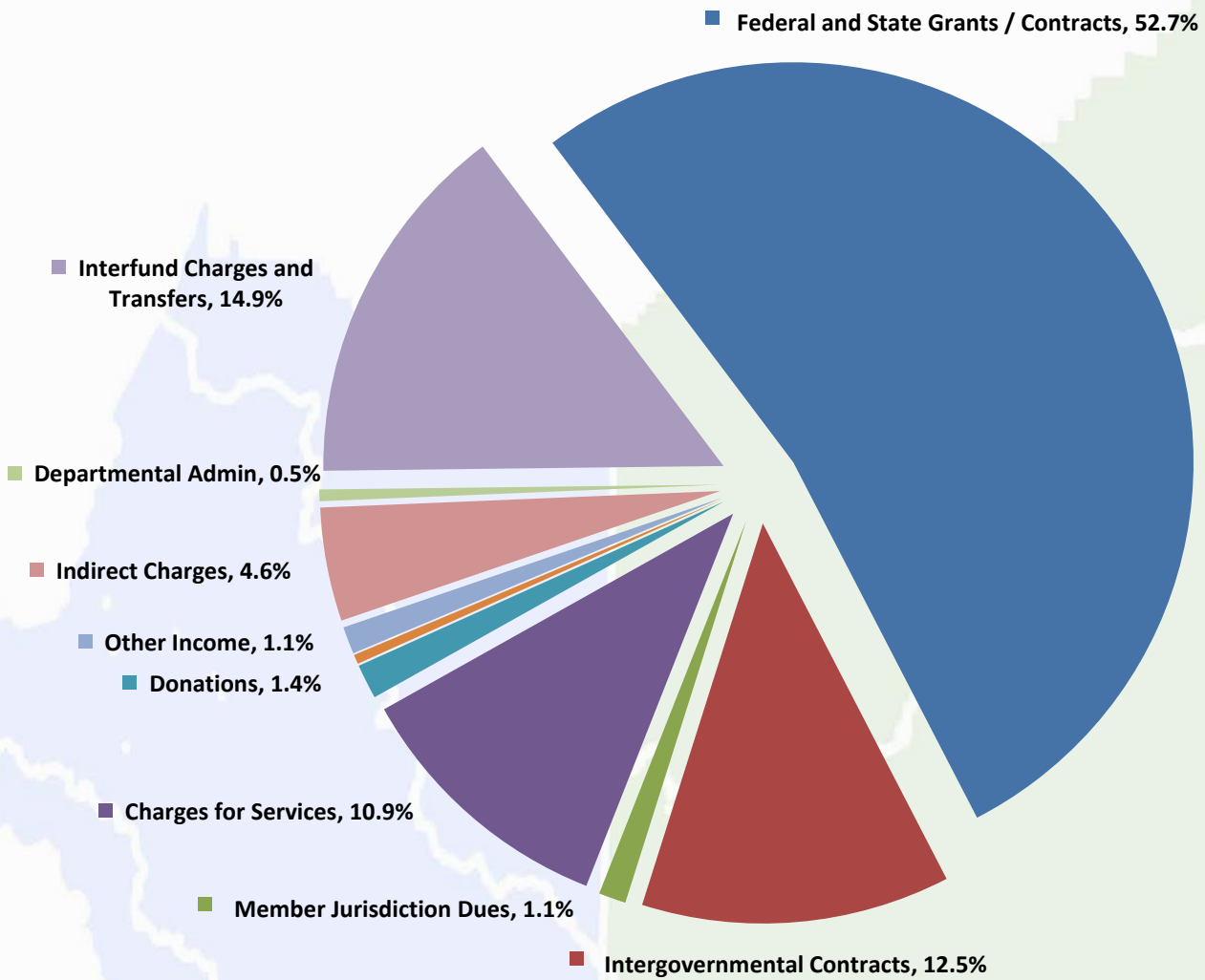
Fund Equity

The FY 20/21 ending fund equity was \$3,690,876. The increase in fund equity of \$158,517 over the prior year was due to revenues in excess of expenditures for several of our special revenue programs.

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FINANCIAL OVERVIEW

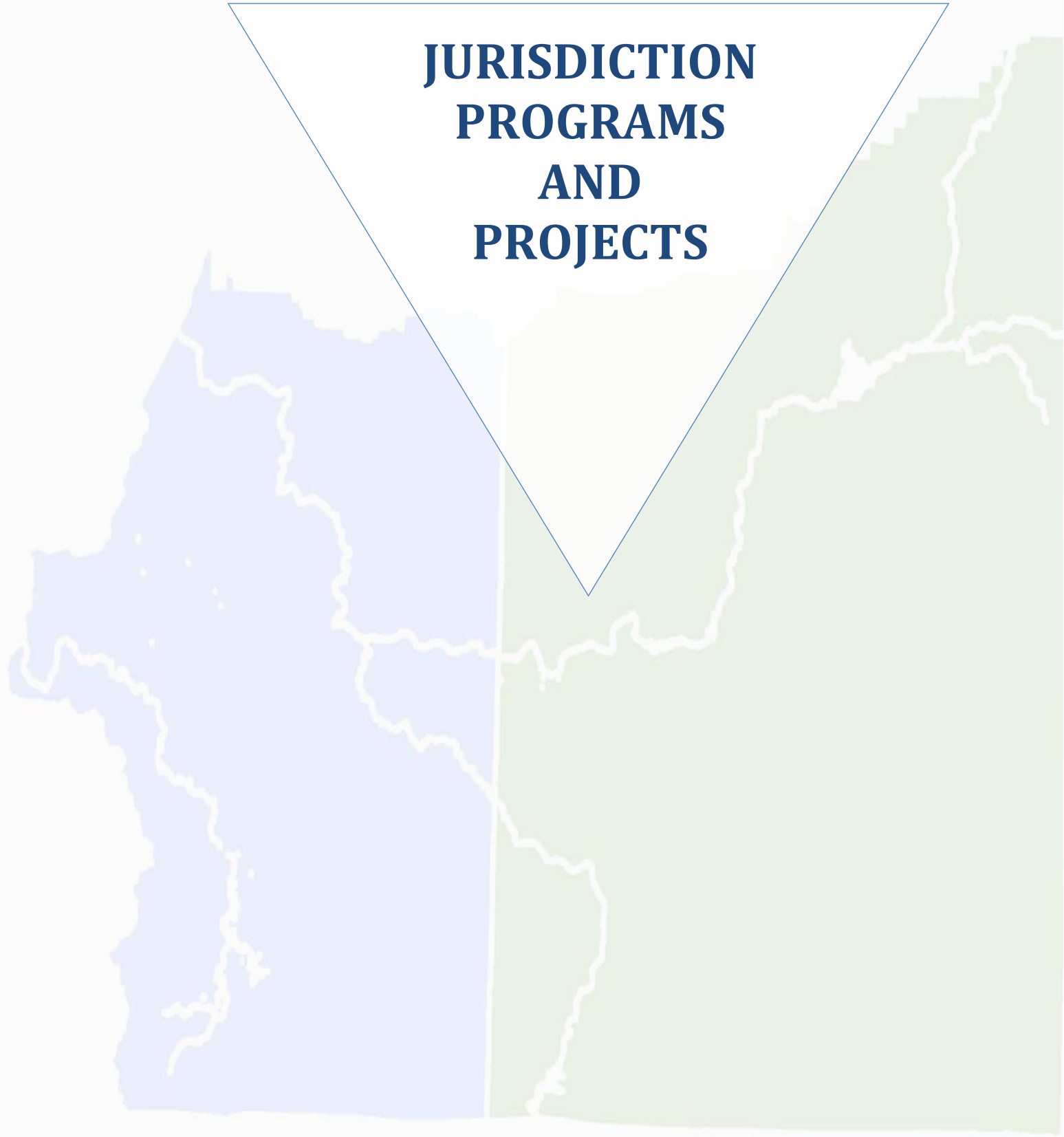
Revenue Sources FY 20/21



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JURISDICTION PROGRAMS AND PROJECTS



Attachment: 2022_Central_Point (1532 : RVCOC Annual Presentation)

CENTRAL POINT		
Activities	Contractual Direction	Funded By
Coordination and Project Development		
ALERTWildfire camera system	RVCOG coordination between University of Oregon Hazards Lab and member jurisdictions	RVCOG member dues and Indirect
ShakeAlert early warning system	Executive Director, member of Oregon ShakeAlert Committee (ORCCEO)	RVCOG member dues and Indirect
Jefferson Regional Health Alliance (JRHA) - A cross-sector collaborative learning community of regional leaders working together to improve the health and health care resources of Southern Oregonians	Executive Director, ex-officio board member	RVCOG member dues and Indirect
Reimagine & Rebuild Rogue Valley (R3V) - A group of community stakeholders with a mission to expand the community circle of prosperity and resilience by reimagining, redesigning, and rebuilding the Rogue Valley's community, economy, and housing options	Executive Director, committee member	RVCOG member dues and Indirect
Coordination of activities and mapping related to the 2020 Decennial Census	RVCOG regional coordination efforts	RVCOG member dues and Indirect
Represent Southern Oregon interests on the Oregon Geographic Information Council	RVCOG regional coordination efforts	RVCOG member dues and Indirect
Transportation Planning		
Rogue Valley Metropolitan Planning Organization (RVMPO) coordination and staffing	IGA with Oregon Department of Transportation (ODOT)	Federal Metropolitan Planning (PL) funds with State match; Federal 5303 funds with local match
Rogue Valley Area Commission on Transportation (RVACT) coordination and staffing	IGA with Oregon Department of Transportation (ODOT)	Oregon Transportation Commission
Technology and Geographic Information Services (GIS)		
Post-fire drone flights to map fire area from Table Rock to Pine St	IGA with member jurisdiction(s)	Central Point - \$1,120

Activities	Contractual Direction	Funded By
GIS support for RVCOG Disaster Registry	Internal departmental assistance	RVCOG
Natural Resources		
Continued to implement the regional water quality monitoring program in Bear Creek, its tributaries, and storm drains to comply with Clean Water Act Total Maximum Daily Load (TMDL) requirements	IGA with member jurisdiction(s)	Central Point - \$6,310.40
Storm Water Assessment and Monitoring - three Central Point sites	IGA with member jurisdiction(s)	Central Point - \$8,349.98
Continued regional implementation and coordination of TMDL programs in Bear Creek and the Rogue Basin including the Stream Smart Education Program and community clean-up events	RVCOG regional coordination efforts	Various local funding sources
Served as a key member of the Fire Response Team for the Almeda and Table Rock (Central Point) fires that focused on the short-term needs in the riparian corridor following the fires	RVCOG regional coordination efforts	Various local funding sources
Worked with the Almeda Fire Monitoring Team to develop a comprehensive monitoring program to study the impacts of the fire on Bear Creek for years 2-5 post fire	RVCOG regional coordination efforts	Oregon Watershed Enhancement Board (OWEB) Grant
Continued work as a key member of the Bear Creek Restoration Initiative (BCRI), which is looking at restoration along the entire length of the greenway	RVCOG regional coordination efforts	Various local funding sources; EPA Technical Assistance Grant
Continued Peninger Fire Restoration work	IGA with member jurisdiction(s)	Central Point - \$7,273.52
Assistance with a restoration proposal submitted to the Blue Sky Habitat Fund	Pre-project member jurisdiction assistance	RVCOG pre-project funding provided by half of member dues and Indirect - \$2,181

Activities	Contractual Direction	Funded By
Worked with the Rogue Drinking Water Partnership on a number of projects related to developing a conceptual framework for developing a Geographic Response Plan for prioritizing and protecting resources in the event of a disaster	RVCOG regional coordination efforts	Various local funding sources
Food & Friends		
<p>Senior Meals Program - Congregate and Meals on Wheels Home Delivery</p> <p>759 congregate meals served to 17 residents 17,440 home delivered meals provided to 127 residents</p> <p>77 volunteers donated 6,104 hours and 11,430 miles</p>	IGA with Oregon Department of Human Services (ODHS)	<p>Area Agency on Aging (AAA) Older Americans Act Funding</p> <p>Central Point - \$12,000 program contribution plus an additional \$20,000 Community Grant Cares Hardship funding</p>
Senior and Disability Services		
Made reassurance calls to connect 263 isolated seniors and adults with disabilities to safety supports	IGA with Oregon Department of Human Services (ODHS)	Area Agency on Aging (AAA) Older Americans Act COVID Disaster funding
Provided 13,662 occurrences of outreach by SDS staff to those in crisis due to the wildfires or pandemic	IGA with Oregon Department of Human Services (ODHS)	Area Agency on Aging (AAA) Older Americans Act COVID Disaster funding
Created Options for People to Address Loneliness (OPAL), a program designed to address social isolation and loneliness	IGA with Oregon Department of Human Services (ODHS)	Area Agency on Aging (AAA) Older Americans Act funding
Launched a vaccine initiative to promote access and transportation for older adults and adults with disabilities to their first and second doses of the COVID-19 vaccine	IGA with Oregon Department of Human Services (ODHS)	Area Agency on Aging (AAA) Older Americans Act COVID Disaster funding

Activities	Contractual Direction	Funded By
Switched to virtual delivery of health promotions classes, behavioral health sessions, options counseling, and trainings for community partners to maintain the delivery of services during the pandemic	IGA with Oregon Department of Human Services (ODHS)	Area Agency on Aging (AAA) Older Americans Act COVID Disaster funding
Oregon Project Independence (OPI) served 153 individuals, age 60 and older, and 44 individuals with disabilities	IGA with Oregon Department of Human Services (ODHS)	State funding
Program to Encourage Active, Rewarding Lives (PEARLS) served 40 individuals with Mental Health outreach services designed for isolated older adults and people with disabilities who live with mild to moderate depression	IGA with Oregon Department of Human Services (ODHS)	Area Agency on Aging (AAA) Older Americans Act funding
Veteran Directed Care Program served 52 Veterans and enabled them to live independently and avoid long-term care placement	IGA with Multnomah County	Federal funding pass-through from Multnomah County
Family Caregiver Support Program served 247 people who provide unpaid caregiving services	IGA with Oregon Department of Human Services (ODHS)	Area Agency on Aging (AAA) Older Americans Act funding
Lifelong Housing Certification program for accessible/adaptable housing - standards have been adopted by the Real Estate Standards Organization (RESO) as approved terminology to be used by Multiple Listing Services across the United States	RVCOG-created age-in-place housing initiative	Various local funding sources, including AARP
Aging and Disability Resource Connection answered 2,865 information and assistance calls and referred 37 persons to in-depth Options Counseling sessions	IGA with Oregon Department of Human Services (ODHS)	Area Agency on Aging (AAA) Older Americans Act funding

Activities	Contractual Direction	Funded By
Maintained Disaster Registry for vulnerable seniors and people with disabilities to assist in disaster response - activated during the September 2020 wildfires to alert 220 vulnerable persons in the fire's path	RVCOG-created initiative to support vulnerable seniors and people with disabilities	Area Agency on Aging (AAA) Older Americans Act funding
Community Development		
Grant application assistance to Natural Resources Department for a US Bureau of Reclamation Water Smart grant to improve fish passage and remove impediments on Bear Creek	Internal departmental assistance	RVCOG

Rogue Valley Council of Governments

2022

Professional Services

2022

- A** accounting services
air quality planning
aquatic habitat assessment / monitoring / enhancement
- B** behavioral health consultation
behavioral health in-home assessment
bicycle transportation planning
brownfields inventory, assessment, public outreach
buildable lands inventories
- C** census/ACS data management
chronic disease self management training
Clean Water Act planning & permitting
computer hardware purchasing & installation
computer network design & maintenance
computer software purchasing & installation
conservation planning
- D** dementia support programs
demographic analysis, esp. Title VI/Envrmtl Justice
drone data collection, data analysis, & GIS products
hoarding behavior programs
- E** ecological connectivity research
ecological evaluation (field research)
economic impact analysis (transportation)
eldercare consultation for employers
employee benefits administration
endangered species planning (ESA)
environmental assessment
environmental education & outreach
environmental permitting
environmental reg. compliance--NEPA, 404, DSL
erosion prevention / sediment control
- F** financial planning & forecasting (transportation)
fish passage assessment
fish passage barrier removal
floodplain management (certified floodplain manager)
- G** grant/loan administration (all major state & federal)
grant writing
greenway planning & design
GIS custom map production
GIS interactive web-based maps
GIS spatial analysis
GIS large format plotting (maps, graphics)
- H** human resources services
hydraulic & hydrologic modeling
- L** labor standards compliance
land development code development & revision
land use application review
land use planning (current & long range)
lifelong housing certification
- M** multimodal transportation planning
- N** native plant collection & propagation
natural hazards mitigation planning
noxious weed control
- O** options counseling
ordinance preparation (land use, environmental)
- P** payroll processing services
parks planning (environmental aspects)
pedestrian-friendly urban planning
planting site design
public advisory group recruitment & management
public involvement strategies
- R** recreational corridor planning
RFP / RFQ preparation
riparian restoration & planting
- S** senior & disability services planning & training
senior & disability services research
solar potential analysis
stormwater education & outreach
stormwater program development
stormwater management plans
stormwater technical assistance
- T** technical planning assistance
transit oriented development (TOD) planning
transit services planning
transportation forecasting
transportation system planning
transportation safety planning
- W** water quality implementation planning (TMDLs)
water quality monitoring & laboratory analysis
water quality program design
watershed assessment
wetland conservation planning
wetland habitat mitigation, restoration, enhancemer
wildlife surveys

Rogue Valley Council of Governments

2022 Professional Services 2022

PUBLIC INVOLVEMENT

large format plotting (maps, graphics)
public advisory group recruitment & management
public involvement strategies

PLANNING & COMMUNITY DEVELOPMENT

buildable lands inventories
census/American Community Survey data management
demographic analysis (esp. Title VI / Environmental Justice)
environmental assessment
floodplain management (certified floodplain manager)
grant/loan administration (all major state & federal)
grant writing
labor standards compliance
land development code development & revision
land use application review
land use planning (current & long range)
natural hazards mitigation planning
ordinance preparation
RFP / RFQ preparation

TRANSPORTATION

air quality planning
bicycle transportation planning
drone data collection, analysis, and GIS map products
economic impact analysis
financial planning & forecasting
multimodal transportation planning
pedestrian-friendly urban planning
technical planning assistance
transit oriented development (TOD) planning
transit services planning
transportation forecasting
transportation system planning
transportation safety planning

GIS MAPPING

custom map production
drone data collection, analysis, and GIS map products
interactive web-based maps
solar potential analysis
spatial analysis
large format plotting (maps, graphics)

NATURAL RESOURCES

aquatic habitat assessment, monitoring & enhancement
brownfields inventory, assessment, public outreach
conservation planning
Clean Water Act planning & permitting
drone data collection, analysis, and GIS map products
ecological connectivity research
ecological evaluation (field research)
endangered species planning (ESA)
environmental education & outreach
environmental permitting assistance
environmental regulatory compliance (NEPA, 404, DSL)
erosion prevention / sediment control
fish passage assessment & barrier removal
grant writing
greenway planning & design
hydraulic & hydrologic modeling
native plant collection & propagation
noxious weed control
parks planning (environmental & operational aspects)
planting site design
public advisory group recruitment & management
public involvement strategies
recreational corridor planning
riparian restoration & planting
stormwater education & outreach
stormwater program development & management plans
stormwater technical assistance
water quality implementation planning (TMDLs)
water quality monitoring analysis & program design
watershed assessment
wetland conservation planning
wetland habitat mitigation, restoration, & enhancement
wildlife surveys

SOCIAL SERVICES

behavioral health consultation
behavioral health in-home assessment
chronic disease self management training
dementia support programs
eldercare consultation/training for employers & employee
emergency preparedness planning for vulnerable pop's
hoarding behavior programs
lifelong housing certification
senior & disability services research, planning, & training
options counseling

ADMIN / IS SERVICES

accounting services
computer hardware purchasing & installation
computer network design & maintenance
computer software purchasing & installation
employee benefits administration
human resources services
payroll processing services

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
ESTABLISHED IN 1968**

**TO SERVE THE COMMUNITIES OF JACKSON
AND JOSEPHINE COUNTIES**

JACKSON COUNTY · JOSEPHINE COUNTY · CITY OF ASHLAND · TOWN OF BUTTE FALLS · CITY OF CAVE JUNCTION · CITY OF CENTRAL POINT · CITY OF EAGLE POINT · CITY OF GOLD HILL · CITY OF GRANTS PASS · CITY OF JACKSONVILLE · CITY OF MEDFORD · CITY OF PHOENIX · CITY OF ROGUE RIVER · CITY OF SHADY COVE · CITY OF TALENT · EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON · JACKSON COUNTY FIRE DISTRICT 3 · JACKSON COUNTY LIBRARY DISTRICT · JACKSON SOIL AND WATER CONSERVATION DISTRICT · ROGUE COMMUNITY COLLEGE · ROGUE VALLEY SEWER SERVICES · ROGUE VALLEY TRANSPORTATION DISTRICT · SOUTHERN OREGON REGIONAL ECONOMIC DEVELOPMENT, INC. · SOUTHERN OREGON UNIVERSITY

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, April 14, 2022

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Remote	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Present	
Taneeea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Captain Scott Logue; Planning Director Stephanie Holtey, Parks and Public Works Director Matt Samitore, IT Director Jason Richmond, Human Resources Director Elizabeth Simas, and Public Works Office Assistant Cyndi Weeks were also present.

IV. SPECIAL PRESENTATIONS

1. Employee Award Presentation

Human Resource Director held a special presentation to welcome new employees Chris Doss, Dylan Bridges, and Isaiah Alarcon to the water department, as well as the employees that won awards for outstanding service in 2021.

Derek Docken, Joseph Knighton, JP Kristich, Mitchell Reagles, and Steve Weber have 5 years of service with the City, Jason Richmond and Troy Tibbets have 10 years of service with the City, Stephanie Holtey, Kenneth Parent and Mike Reese have 15 years of service with the City. Lara Caldwell and Mitchell Reagles received Growth & Achievement Awards and the Streets crew won the Teamwork Award. Troy Tibbets received the Project Management Award, Doug Norman won the Manager of the Year Award, and Derek Brown won Employee of the Year.

V. PUBLIC COMMENTS

Several residents of Grand Avenue spoke to the council to raise awareness of a problematic neighbor. They all described acts of domestic violence, drug use, intimidation, hoarding and even gunshots being fired. Neighbors are fearful to let their kids play outside and feel they can't enjoy the outdoors themselves. Captain Scott Logue responded to the concerns that the next step in the process has been set forth, but it is a long process to deem a home a nuisance property. The home owner has been sent a letter warning that his property is at risk of becoming a nuisance property if certain steps are not taken.

VI. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

A. Approval of March 10, 2022 City Council Minutes

Mike Parsons moved to approve the Consent Agenda as presented.

VII. ITEMS REMOVED FROM CONSENT AGENDA

VIII. ORDINANCES, AND RESOLUTIONS

A. Resolution No. _____, Accepting the Lowest Responsible Bid from Knife River Inc. for the Dennis Richardson and War Memorial Project and Authorizing the City Manager to Execute a Contract

Parks and Public Works Director Matt Samitore reported that prices have skyrocketed since the bid for this project went out, coming in over \$100,000 over budget. Amending the plans to remove some features that are not as needed such as granite, additional benches, some landscaping and simplified concrete. The final bid came at \$552,374.00 and working on some ways that could save another \$8,000. Depending on the status of the electrical work needed, there might be another savings there. There will be no add-ons or contingencies. The printed resolution mistakenly had a wrong amount of \$452,374. This resolution will be amended to reflect the correct bid amount. The goal is the have the project done by Veteran's Day in November.

Rob Hernandez made a motion to approve Resolution 1701, Accepting the Lowest Responsible Bid from Knife River Inc. for the Dennis Richardson and War Memorial Project and Authorizing the City Manager to Execute a Contract.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Taneeea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. _____, Declaring Certain Real Property Located at 123 N. 2nd Street, Central Point Surplus and Authorizing the Sale of Such Property to Rogue Valley Council of Governments

Minutes Acceptance: Minutes of Apr 14, 2022 7:00 PM (CONSENT AGENDA)

City Attorney Sydnee Dreyer reported that the City has entered into an agreement with RVCOG to use the property for their Meals on Wheels program. The City can declare property as surplus and turn it over to a governmental entity without a public hearing as long as it is beneficial to the public interest. The property was appraised at \$375,000, which is the sales price. A few minor repairs are being made.

Melody Thueson made a motion to approve Resolution No. 1702, Declaring Certain Real Property Located at 123 N 2nd Street, Central Point Surplus and Authorizing the Sale of Such Property to Rogue Valley Council of Governments.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution No. _____, Approving an Agreement between the City of Central Point and the Central Point Chamber/Visitor Information Center for Community Outreach and Engagement Services

City Manager Chris Clayton presented an agreement between the City and Central Point Chamber. The previous agreement has expired. Efforts have been made to move the location of the Chamber to City Hall until the Community Center is constructed, but the Chamber prefers to stay at the E. Pine Street location. The proposed agreement shall see the City funding \$38,400 per year for operating the Visitor Information Center for community outreach services rather than splitting the same amount paying for the lease and operation cost. Negotiating the lease for the E. Pine Street location will be the responsibility of the Chamber Board.

Melody Thueson made a motion to approve Resolution No. 1703, Approving and Agreement between the City of Central Point and the Central Point Chamber/Visitor Information Center for Community Outreach and Engagement Services.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

IX. BUSINESS

A. Planning Commission Report

Planning Director Stephanie Holtey reported that the Planning Commission focused on two items at their April meeting. The first item was looking at municipal codes that focused on mobile food vendors. Some additional revisions need to be made. Specialty mobile food vendors need to renew temporary permits more frequently than business licenses, and change the definition of restaurant as it pertains to the code of how many feet a mobile food vendor must be from a brick and mortar restaurant.

Minutes Acceptance: Minutes of Apr 14, 2022 7:00 PM (CONSENT AGENDA)

The second item of business was about small wireless facilities, otherwise known as 5G. There is interest in a provider that would like to put some facilities in the right-of-way, but there are no current standards in the code. This was an informational discussion at this time.

There is an online training opportunity for planning topics that would be over the course of 10 months during the regularly scheduled meetings.

The Planning Commission welcomed Robin Stroh as the new member.

RESULT: FOR DISCUSSION ONLY

B. Discussion - Jackson County Road Transfer

Parks and Public Works Director Matt Samitore reported an update on the Intergovernmental Agreement with Jackson County Roads. West Pine Street was removed from the transfer due to issues with the grant. Pittview Avenue, Freeman Road, Gebhard Road, Beebe Road and South Hamrick are the streets listed within this agreement to transfer to City of Central Point's jurisdiction. After the City Attorney reviews the agreement, it will go to Jackson County for review before going to the Board Commissioners for approval.

RESULT: FOR DISCUSSION ONLY

X. MAYOR'S REPORT

Mayor Williams reported that he attended:

- Fair Board meeting with discussion about Wild Rogue Pro Rodeo.
- Retirement party for Rogue Credit Union's President.
- Chamber of Commerce Denim and Diamonds event where he was presented a Lifetime Achievement Award.

XI. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- A big thank you goes to the Public Works department for helping Medford with the Pacific Pride fire this week.
- There will be a Community Center Project meeting at the Expo on Tuesday.
- Staff is looking at avenues for utility assistance, there will be a first reading for an ordinance to set poverty level standards at the next council meeting
- The temporary site Providence has provided for employees after the fire is up for discussion of whether to continue to allow people to live there. Medford Water Commission has had to pass a special temporary resolution to allow continued water service to that site. More will come in the future.

- Covid has changed the needs of customer service in the way that more things are done online. This allows the Finance department to see huge savings of about \$200,000 in employee salary in the 2021-2023 budget year.
- Study Session will have an update on the airport.
- There is an upcoming offer on the Old Military Road property.

XII. COUNCIL REPORTS

Council Member Kelley Johnson reported that she attended:

- The Study Session.
- an RVCOG meeting, RVCOG Budget Committee meeting.

Council Member Melody Thueson reported that:

- She attended a Softball game and soccer game to watch students play.
- The Rogue Primary School will be delayed so the district will be locating students to Central Point Elementary until it is ready.
- She has created a Community 101 program for 4th & 5th graders to research and support non-profits.
- She has establish pen pals with Twin Creeks Retirement for her students.

Council Member Rob Hernandez reported that he:

- Attended a Retirement party for Gene Pelham from Rogue Credit Union.
- Attended the Chamber of Commerce Denim and Diamonds.
- Attended the Study Session.
- Attended the SOREDI board meeting.
- will be attending the School District 6 meeting tomorrow.
- Will be attending the Fire District 3 budget meeting next week.

Council Member Tanea Browning reported that she attended the:

- Cheese Festival at the Expo, the venue was perfect with plenty of room.
- Medford Water Commission meeting
- Governor's Cabinet meeting on Infrastructure Rollout
- Regional Workforce Development Board Executive meeting about their activities and ways to support their mission in Southern Oregon.
- Greenway re-visioning project.
- Tour at the airport to see new and upcoming projects.

- A meeting with LOC Lobbyists regarding Measure 110 to help repeal the measure. Municipalities are not immune to labor market issues. Looking to develop a pilot program teaching civics in schools.
- NLCC Conference in Washington DC and met with our senators and representatives for the State of Oregon. I had official meetings with Rep Bentz and Merkley to discuss needs for all 241 cities.
- Will be at a Spring Conference next week in Hermiston

Council Member Mike Parsons reported that he attended the:

- Chamber of Commerce Denim and Diamonds Dinner.
- RVSS board meeting.
- Shamrock Run.
- Parks & Recreation meeting.
- Little League parade.
- Planning Commission meeting.
- Citizens Advisory Committee meeting.

Council Member Neil Olsen reported that he attended the:

- Planning Commission meeting.
- Cheese Festival.
- Pear Blossom 10 mile race where he was a top finisher.

XIII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- Recreation staff have moved into the new Public Works Operations Center and classes start there next week, but due to the delay in the rollup doors, crews can't move in until possibly June.
- Paving of 3rd Street will begin tomorrow, while Pine Street from the bridge to Table Rock will be in May
- The Pfaff Park restroom will arrive next week and operational in May

Planning Director Stephanie Holtey reported that:

- A complaint came in about an accessory structure in a neighbor's back yard that does not fit in with the residential area due to it being very high with metal siding. It does meet all standards and was permitted through the City. Changes may be looked at in regards to building material types and proportionality to other structures.

- Scenic is reconstructing the parking lot and improving the private access drive off of Scenic as well as moving bus drop-off area to Aurora Lane and exit on Comet Way. A public hearing is set for May 3rd.

Police Captain Scott Logue had nothing further to report.

XIV. EXECUTIVE SESSION - None

XV. ADJOURNMENT

Rob Hernandez moved to adjourn, all said “aye” and the Council Meeting was adjourned at 8:30 p.m.

The foregoing minutes of the April 14, 2022, Council meeting were approved by the City Council at its meeting of _____, 2022.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder

Minutes Acceptance: Minutes of Apr 14, 2022 7:00 PM (CONSENT AGENDA)



City of Central Point **Staff Report to Council**

ISSUE SUMMARY

TO:	City Council	DEPARTMENT: City Manager
FROM:	Chris Clayton, City Manager	
MEETING DATE:	April 28, 2022	
SUBJECT:	Resolution No. _____, Approving an Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan and Authorizing City Manager to Execute Same	
ACTION REQUIRED:	Resolution	RECOMMENDATION: Approval

BACKGROUND INFORMATION:

In early 2020, Medford Water Commission and the Cities of Talent, Ashland, Phoenix, Eagle Point, Central Point and Jacksonville (Partner Cities) completed a joint water rights strategy related to the water rights authorizing diversion at Medford Water's Duff Water Treatment Plant (WTP) on the Rogue River. The water rights strategy included a proposed approach to ensure orderly certification of the water rights at the Duff WTP; it also included a proposed plan for sharing water supply to meet combined short-term (Phase 1) and long-term (Phase 2) water supply needs. An intergovernmental agreement (IGA) to implement Phase 1 was developed and presented to the Council earlier this year. The City Manager is now seeking approval of the IGA as presented. The Medford Water Commission Board will complete the adoption process after each individual city council considers adoption. However, the document will be returned for additional approval if significant changes occur after Central Point City Council consideration/approval.

The results of the water rights strategy process were presented to the City Council during several meetings in 2020-2021. The Medford Water Commission Board provided General Manager, Brad Taylor, to work with "other cities" partners to develop the proposed IGA under certain guiding principles. These principals included the following:

1. Medford Water would be (and receive compensation for being) the Managing Agency for the Partners but will not have a fiduciary responsibility to the other Partners.
2. The agreement must be consistent with the City of Medford's January 1, 1999, City Charter.
3. The agreement must ensure that Medford Water retains control of its water rights, the Duff WTP, and related infrastructure.
4. The agreement should relate only to water rights associated with the Duff WTP (and not to the Big Butte Creek water rights).
5. The Phase 1 IGA would provide for water sharing among the Partner Cities and would seek commitments to develop a Phase 2 agreement. Medford Water would not,

- however, be bound to enter into a Phase 2 agreement.
6. Medford Water could withdraw from the sharing agreement.

Over the past two years, Medford Water has met monthly with representatives of the Partner Cities to develop an IGA to implement Phase 1 of a water-sharing agreement. The Partners have developed an IGA that provides for orderly certification of the water rights at the Duff WTP, and a mechanism by which the Partner Cities would share water supply under their water rights and Medford Water would function as the Managing Agency. The IGA provides that the Partner City water-sharing agreement would begin on October 1, 2022, but a “dry run” is planned for May through September 2022. The IGA would renew every five years, consistent with the term of existing water supply agreements. The IGA provides for an annual meeting to review the water sharing calculations and discuss other issues related to provisions in the IGA.

The proposed IGA meets the guiding principles provided by the MWC Board. Medford Water will be the Managing Agency, and costs associated with these functions will be passed to the cities through costs of service and associated water rates. Additionally, the IGA pertains to only the water rights associated with the Duff WTP and expressly states that Medford Water (and all other partners) retain ownership of their water rights, and Medford Water retains ownership of the Duff WTP and related infrastructure. The agreement provides for water sharing among the Partner Cities and includes a mechanism for Partners to withdraw from the sharing agreement. The IGA recognizes that the water rights strategy recommended a second phase but provides that entering into the Phase 1 agreement does not bind a party to enter into a Phase 2 agreement.

Finally, the proposed IGA has been reviewed by legal counsel of the Medford Water Commission and Partner Cities. The IGA is included in the packet for review by the Council and public. The IGA is intended to be supplemental to the Treat and Transport and wholesale water agreements that already exist between Medford Water and the partner cities.

FINANCIAL ANALYSIS:

City of Central Point’s financial obligations under the proposed IGA are described in section VII. Additionally, costs associated with Medford Water’s management of the program will be included in partner cities’ rates.

LEGAL ANALYSIS:

As described above, legal counsel from various partner agencies have been involved throughout the IGA development process.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

2040 City of Central Point Strategic Plan

Strategic Priority: Community Engagement

Goal 1: Strategy 3

Communicate, collaborate, and partner with other governmental agencies, public and private enterprises to pool and/or leverage resources to achieve optimal outcomes for the community.

STAFF RECOMMENDATION:

Staff is recommending that the City Council authorize approval of the IGA as presented.

RECOMMENDED MOTION:

I move to approve a Resolution No. _____, Approving an Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan and Authorizing City Manager to Execute Same

ATTACHMENTS:

1. IGA All Sections April 14 2022
2. Water Rights Strategy Table_(Updated Version)
3. Participating Partner Cities water right volumes (Updated Version)
4. PP Water IGA
5. RESO Approving Ph 1 Water Rights IGA
6. Water Rights IGA Referenced Attachments

**INTERGOVERNMENTAL AGREEMENT FOR
A COORDINATED WATER RIGHTS MANAGEMENT AND WATER SHARING PLAN**

I. Parties

This Intergovernmental Agreement (IGA) is between the Medford Water Commission (MEDFORD WATER) and the Cities of Ashland, Central Point, Eagle Point, Jacksonville, Phoenix, and Talent, hereinafter PARTNERS when referred to collectively, and MEDFORD WATER, ASHLAND, CENTRAL POINT, EAGLE POINT, JACKSONVILLE, PHOENIX, and TALENT when referred to individually, and PARTNER CITIES when referring to ASHLAND, CENTRAL POINT, EAGLE POINT, JACKSONVILLE, PHOENIX, and TALENT.

II. Recitals

- A. The PARTNERS all own and operate water systems that supply water to their respective customers;
- B. The PARTNERS recognize the vital importance of providing a reliable source of water to all their respective customers for public health, safety, and welfare and for sustaining economic development;
- C. The PARTNERS recognize the importance of water conservation, and each take actions to conserve their water supply.
- D. The PARTNERS have invested in and each hold water right(s) that are diverted and treated at the Duff Water Treatment Plant (WTP) located on the Rogue River, and understand the importance of strategically managing those water rights;
- E. The Duff WTP, owned by MEDFORD WATER, provides treated water to the PARTNERS and is a critical regional water supply facility.
- F. The PARTNER CITIES receive water treated at the Duff WTP under Treat and Transport contracts with MEDFORD WATER. These contracts include rates of water that the PARTNER CITIES can receive from the MEDFORD WATER's water supply system during identified time periods.
- G. The PARTNERS value the important role each utility plays in meeting the water supply needs of the Rogue Valley Region;
- H. The PARTNERS entered into a cooperative agreement for developing a water rights strategy in 2019, which resulted in development of a Final Report entitled WATER RIGHTS STRATEGY FOR PARTNER WATER PROVIDERS (February 2020). The cooperative agreement and report executive summary are included in **Attachment 1**;
- I. The WATER RIGHTS STRATEGY FOR PARTNER WATER PROVIDERS recommends Phase I of the Coordinated Water Rights Management and Sharing Plan, which includes a coordinated water rights certification strategy for water rights diverted at the Duff WTP and a PARTNER CITIES water sharing framework;
- J. The WATER RIGHTS STRATEGY FOR PARTNER WATER PROVIDERS recommends a Phase II of the Coordinated Water Rights Management and Sharing Plan to continue the water rights certification strategy for water rights diverted at the Duff

WTP and a PARTNER CITIES and MEDFORD WATER water sharing framework. A separate IGA will need to be developed and approved for Phase II;

- K. The PARTNERS recognize that this IGA is related to Phase I of the Coordinated Water Rights Management and Sharing Plan; and
- L. The PARTNERS enter this agreement in a spirit of good will and mutual cooperation, understanding that entering this IGA for Phase I of a Cooperative Water Rights Management and Water Sharing Plan is intended to improve the current and long-term reliability of individual and collective water supplies and is in the highest public interest.

III. Scope and Purpose

To develop, refine and implement Phase I of a Coordinated Water Rights Management and Water Sharing Plan that includes a coordinated water rights certification strategy for water rights diverted at the Duff WTP and a PARTNER CITIES water sharing framework. This IGA does not address Phase II of a Coordinated Water Rights Management and Water Sharing Plan, which would be established in a separate IGA. Being a signatory to this IGA does not require a PARTNER to become a signatory to an IGA developed for Phase II.

IV. Retention of Asset Ownership

- A. Each Partner will retain ownership of its water right(s). Nothing in this IGA will have the effect of conveying a water right to any other entity.
- B. MEDFORD WATER will retain ownership of the Duff WTP, the associated intake on the Rogue River, and all related infrastructure. Nothing in this IGA will have the effect of conveying any of MEDFORD WATER's water system to any other entity.

V. Water Right Certification Coordination

- A. The PARTNERS developed a strategy for managing the timing of certification of their existing water use permits and transfers, which is described in the Water Rights Certification Strategy Table provided in **Attachment 2**. The table identifies the water rights that have been or can be certificated at the current Duff WTP capacity (70 cfs), and the permits and transfers to be certificated at each subsequent WTP capacity (100 cfs, 131 cfs, 162 cfs and 193 cfs). Except as provided in subsection D of this section, only the portion of the Water Rights Certification Strategy Table for the Duff WTP's existing capacity of 70 cfs is applicable to this IGA for Phase I of the Water Rights Management and Water Sharing Plan.
- B. The PARTNERS agree to submit claims of beneficial use (COBUs) and requests for water right certificates to the Oregon Water Resources Department (OWRD) only at times consistent with the portion of the Water Rights Certification Strategy Table for the Duff WTP's existing capacity of 70 cfs, except as provided in subsection D of this section.
- C. At least 14 days prior to submitting a COBU and request for water right certificate to OWRD, PARTNERS agree to provide the Managing Agency with written notice of their intention to file a COBU.

- D. The Water Rights Certification Strategy Table will be reviewed by the PARTNERS annually as described in Section VIII, and will be updated to reflect the issuance of water right certificates consistent with Water Rights Certification Strategy.
- E. Each PARTNER will continue to be responsible for maintaining its own water rights, which will include but is not limited to filing water use reports with OWRD, developing claims of beneficial use and requesting water right certificates, and developing water management and conservation plans.

VI. Water Sharing

- A. Consistent with the PARTNER CITIES' contracts with MEDFORD WATER, each PARTNER CITY will use water under its individual water rights beginning May 1 of each year and ending September 30 of each year.
- B. By November 15 of each year, MEDFORD WATER will calculate the total volume of water used by each PARTNER CITY during the period of May 1 through September 30 based on meter readings for each city, referred to as each city's "Annual Metered Volume." The meters used to determine each PARTNER CITY'S "Annual Metered Volume" are listed in **Attachment 3**.
 - 1. The owner of each meter will ensure its meter(s) are calibrated to manufacturer standards.
 - 2. If a meter breaks or malfunctions the PARTNERS will use the best practicable information available to estimate water use.
- C. MEDFORD WATER will compare each PARTNER CITY'S Annual Metered Volume to the total volume of water authorized by each PARTNER CITY'S water rights (referred to as each PARTNER CITY'S "Total Authorized Water Volume") as shown in **Attachment 4**.
- D. The PARTNER CITIES will notify MEDFORD WATER of any changes to their Total Authorized Water Volume that occur during the May 1 through September 30 period.
- E. If a PARTNER CITY'S Annual Metered Volume exceeds its Authorized Water Volume, as provided in VI. C., MEDFORD WATER will subtract the Authorized Water Volume from the Annual Metered Volume to obtain that PARTNER CITY'S "Volume of Excess Use" for the year.
- F. If a PARTNER CITY'S Annual Metered Volume is less than that city's Authorized Water Volume, as provided in VI. C., MEDFORD WATER will subtract the Annual Metered Volume from the Authorized Water Volume to obtain that PARTNER CITY'S "Excess Water Right Volume" for the year.
- G. For each PARTNER CITY with a Volume of Excess Use, MEDFORD WATER will allocate the Volume of Excess Use equally among all PARTNER CITIES with an Excess Water Right Volume for that year. MEDFORD WATER will allocate the Volume of

Excess Use equally up to, but not in excess of, the PARTNER CITIES' Authorized Water Volumes. If equal allocation of a PARTNER CITY'S Volume of Excess Use would exceed one or more PARTNER CITY'S Authorized Water Volume, the Volume of Excess Use will be allocated equally among the PARTNER CITIES in the amount of the smallest Excess Water Right Volume. The remaining Volume of Excess Use will then be allocated equally among the remaining PARTNER CITIES with Excess Water Right Volume. This process will be repeated until the PARTNER CITY'S entire Volume of Excess Use has been allocated to other PARTNER CITIES. **Attachment 5** provides an example of the intended process.

- H. Any PARTNER CITY with a Volume of Excess Use will provide compensation to PARTNER CITIES with Excess Water Right Volume according to the volume of water allocated to that PARTNER CITY, and the Method of Cost Allocation provided in Section VII.

VII. Method of Cost Allocation

- A. By March 1 of each year, each PARTNER CITY will provide to MEDFORD WATER a copy of any Statement of Account or other invoices from the U.S. Army Corps of Engineers, or annual assessment from the Medford Irrigation District and/or Rogue River Irrigation District the PARTNER CITY received in the previous year related to their water rights associated with the Duff Water Treatment Plant as described in Attachment 2.
- B. Based on the information provided in subsection A., MEDFORD WATER will calculate the following total annual costs. An example of the calculations is provided in **Attachment 6**.
1. The Total Annual Operation and Maintenance (O&M) Costs for storage space for Lost Creek Reservoir will be calculated by adding together the annual O&M costs for Ashland, Jacksonville, Phoenix, and Talent. This cost is associated with 3,892 AF of storage space in the reservoir, as shown in Table 1 of Attachment 6;
 2. The Total Annual Repair Replacement and Rehabilitation (RR&R) Costs for storage space for Lost Creek Reservoir will be calculated by adding together any annual RR&R costs for Ashland, Jacksonville, Phoenix, and Talent. This cost is associated with the 3,892 AF of storage space, as shown in Table 2 of Attachment 6.
 3. The 5-year Rolling Average RR&R Cost for storage space for Lost Creek Reservoir will be calculated by adding together the Total Annual RR&R Costs for the preceding five years and dividing by 5. This calculation is shown in Table 3 in Attachment 6.
 4. The Total Annual Assessment Costs will be calculated by adding together the annual costs charged to Central Point and Eagle Point by Medford Irrigation District and Rogue River Irrigation District. This cost is associated with the

- 3,123.7 AF for which the irrigation districts charge assessments, as shown in Table 4 of Attachment 6.
5. The Total Water Volume Associated with the Costs is 7,015.7 AF, which is calculated by adding 3,892 AF associated with storage space plus 3,123.7 AF associated with the irrigation districts, as shown in Table 5 of Attachment 6.
- C. The Average Annual Cost Per Acre Foot will be calculated as follows.
1. Calculate the Total Annual Cost by adding together the Total Annual O&M Cost for storage space, the Five-Year Rolling Average RR&R Cost, and the Total Annual Assessment Cost.
 2. Calculate the Annual Average Cost Per Acre Foot by dividing the Total Annual Cost by the Total Water Volume Associated with the Costs (7,015.7 AF), as shown in Table 5 of Attachment 6.
- D. MEDFORD WATER will provide the PARTNER CITIES with the Average Annual Cost Per Acre Foot by March 30 of each year.
- E. Each year after completing the calculations described in Section VI., for each PARTNER CITY with a Volume of Excess Use, MEDFORD WATER will multiply the Volume of Excess Use allocated to each PARTNER CITY (determined according to Section VI. D.) by the Average Annual Cost Per Acre Foot to obtain the “Annual Cost for Excess Use” owed to each PARTNER CITY.
- F. By December 15 of each year, MEDFORD WATER will provide the PARTNER CITIES an Annual Summary Report of Water Sharing that includes the following information for the previous May through September:
1. Each PARTNER CITY’S Annual Metered Volume;
 2. Each PARTNER CITY’S Authorized Water Volume;
 3. Each PARTNER CITY’S Excess Water Right Volume, or Volume of Excess Use for the year; and
 4. For each PARTNER CITY with a Volume of Excess Use, the volume of water allocated to each PARTNER CITY with an Excess Water Right Volume, and the associated Annual Cost for Excess Use. An example Annual Summary Report of Water Sharing is provided in **Attachment 7**.
- G. By January 15 of each year, the PARTNERS will meet to review the Annual Summary Report of Water Sharing, and will work in good faith to resolve any discrepancies raised by a PARTNER CITY.
- H. By February 15 of each year, each PARTNER CITY with a Volume of Excess Use shall pay the Annual Cost for Excess Use to other PARTNER CITIES as provided in the Annual Summary Report of Water Sharing.

VIII. Annual Meeting

- A. Medford Water will schedule an annual meeting with the PARTNERS during the month of April each year at a time and location agreeable to the PARTNERS.

- B. Each PARTNER will, to the extent possible, have at least one representative at the annual meeting.
- C. Agenda items will include, but are not limited to, the following:
 1. An explanation of the processes established by this IGA, as necessary.
 2. Estimations provided by each PARTNER CITY of the amount of water it expects to use during the upcoming period of May 1 through September 30.
 3. Any available estimations of water supply expected to be available during the upcoming period of May 1 through September 30
 4. A review of the Water Rights Certification Strategy Table (the current version is provided in Attachment 2), and a discussion of any updates to the table that are needed or any plans to certificate a water right included in the table.
 5. Coordination of any other activities regarding the Water Rights so that all Partners are apprised of actions by a Partner that may affect them.
 6. Any amendments needed to this IGA. The process for adoption of amendments is provided in Section XIV.

IX. Designation, Tasks and Powers of Managing Agency

- A. Medford Water shall perform the duties of the Managing Agency hereunder including but not limited to:
 1. Coordinating use of the Partners' Rogue River water rights at the Duff Water Treatment Plant in accordance with the terms and conditions of this Agreement.
 2. Schedule and convene meetings with the Partners in accordance with the terms of this Agreement and as necessary to meet the requirements of this Agreement, maintain public records in accordance with the Oregon Public Records Law and rules, policies and procedures of Medford Water, and provide administrative support.
 3. Provide public communications and outreach, including response to public information, media or records requests in coordination with the Partner Cities.
 4. Retain consultants, attorneys, auditors, accountants and other professional services to assist the Managing Agency in accordance with Managing Agency contracting rules.
 5. Provide the Partners and their agents with reasonable access to books and records maintained by the Managing Agency specifically related to administration of this Agreement.
 6. Perform ministerial and administrative tasks to implement this Agreement.
- B. The General Manager of Medford Water shall be the person authorized to act for the Managing Agency, unless the Medford Water Commission specifies otherwise.

X. Governance

- A. Each Partner shall appoint a representative, elected or staff member, to receive notices, attend meetings as called and act as a liaison to the Partner's governing body. A

Partner's representative shall serve at the discretion of the Partner's governing body, or the City Manager or City Administrator.

- B. The Representatives shall meet in accordance with the terms of this Agreement and as deemed necessary by the Managing Agency upon reasonable notice to carry out the terms and conditions of this Agreement.

XI. Failure to Perform/Breach/Remedies

- A. If a Partner fails to perform any obligation or term of this Agreement, (Defaulting Partner) the Managing Agency will notify the Defaulting Partner in writing and request performance and cure. If the Defaulting Partner cures the default within 30 days of notice or commences to diligently cure a default within 30 days and completes cure within a mutually agreed time, then the matter will be deemed resolved.
- B. If the default continues after notice and opportunity to cure, the Managing Agency and the Representative of the Defaulting Partner shall meet within 45 days to discuss and resolve. Other Partners (Remaining Partners) shall be apprised and may attend.
- C. If no satisfactory resolution is reached, the parties agree to mediate any disputes under ORS Chapter 36.

XII. Termination and Withdrawal

- A. A Partner may elect to withdraw from this Agreement (Withdrawing Partner) by providing written notice to the Managing Agency no later than October 1 of each year. If timely notice is given, the withdrawal shall be effective on the following May 1.
- B. The Managing Agency will provide the Remaining Partners with timely notice of the withdrawal notice.
- C. Withdrawal from this Agreement will terminate the obligation to participate in water sharing under this agreement but will not affect any pre-existing agreements that may be operative. Withdrawal shall not relieve the Withdrawing Partner of any outstanding obligations remaining unpaid.
- D. Upon withdrawal, the Managing Agency will cause the Attachments to this Agreement affected by such Partner's withdrawal to be revised and adjusted as necessary to remove the Withdrawing Partner and its water rights, Authorized Water Volumes, and associated costs identified in the Attachments. The Managing Agency may create a new Attachment for addition to this Agreement to account for change in membership to identify the Partners, and their water rights, Authorized Water Volumes, and associated costs.
- E. The Managing Agency shall provide the Partner Cities with timely copies of the new or revised Attachment(s).
- F. This Agreement shall continue after withdrawal of a Partner unless dissolved as provided in Section XV, below.

XIII. Representations

By execution of this Agreement, each Partner represents to the others that the Agreement has been approved by the governing body and that the person executing the Agreement has full authority to do so and the Agreement is binding on the Partner. Further the

If to Central Point:

City of Central Point
Attn: City Manager
140 S. 3rd Street
Central Point, OR 97502

If to Eagle Point:

If to Jacksonville:

If to Phoenix:

If to Talent:

Jordan Rooklyn
PO Box 445
110 E Main St
Talent, OR 97540

Water Rights Certification Strategy Table

Action	Rate (cfs)	Development Deadline	Total Rate in Water Right Certificate Status (cfs)
Duff WTP - Existing Capacity – 70 cfs			
Current Status - Existing Certificates and Pending COBUs			
Central Point's Certificate 93754	1.13	N/A	65.26
Central Point's Certificate 93755	1.13	N/A	
Eagle Point's Certificate 88552	0.90	N/A	
Eagle Point's Certificate 89864	1.25	N/A	
Jacksonville's Certificate 87360	No rate (400 AF)	N/A	
MWC's Certificate 86832	60.85	N/A	
Talent's Certificate 91134	No rate (533 AF)	N/A	
Ashland's Certificate 96166	No rate (550.6 AF)	N/A	
Central Point's Transfer T-10465	1.20	10/1/2014	66.46
Eagle Point's Transfer T-10527	0.50	10/1/2013	66.96
Phoenix's Permit S-47672 (COBU on hold)	5.0	10/1/2001	(71.96)
Transactions			
Certificate Central Point's Transfer T-9900	1.846	10/1/2030	68.806
Certificate Eagle Point's Transfer T-10614	1.15	10/1/2030	69.956
Total at this capacity			69.956 cfs
Duff WTP Capacity – 100 cfs in approximately 2028			
Certificate Jacksonville's Permit S-54974*	No rate (200 AF)	11/19/2035	69.956 cfs
Certificate Talent's Permit S-53898*	No rate (759 AF)	10/1/2065	69.956 cfs
Certificate Ashland's Permit S-54337*	No rate (449.4 AF)	9/7/2021	69.956
Certificate Phoenix's Permit S-47672	5.0	10/1/2001	74.956
Certificate Eagle Point's Transfer T-10960	1.77	10/1/2030	76.726
Certificate Eagle Point's Transfer T-12221	0.7	10/1/2030	77.426
Certificate Phoenix's Permit S-52650	3.1	10/1/2030	80.526
Partially certificate MWC's Permit S-54935 (estimated rate)	19.474	10/1/2056	100
Total at this capacity			100 cfs
Duff WTP Capacity – 131 cfs in approximately 2036			
Partially certificate MWC's Permit S-23210	31	10/1/2050	131
Total at this capacity			131 cfs
Duff WTP Capacity – 162 cfs (TBD)			
Partially certificate remainder of MWC's Permit S-23210	8.15	10/1/2050	139.15
Partially certificate MWC's Permit S-54935 (estimated rate)	22.85	10/1/2056	162.0
Extend MWC's Permit S-54935 as needed		10/1/2056	
Total at this capacity			162.0 cfs
Duff WTP Capacity – 193 cfs (TBD)			
Certificate remainder of MWC's Permit S-54935 (estimated rate)	7.676	10/1/2056	169.676
Total at this capacity			169.676 cfs

Notes

* These steps assume that certificating the "volume-only" water rights would not negatively impact the ability to certificate the other Partner water rights, and all elements of seeking a certificate can be met.

AF: acre-feet cfs: cubic feet per second
 COBU: claim of beneficial use MWC: Medford Water Commission

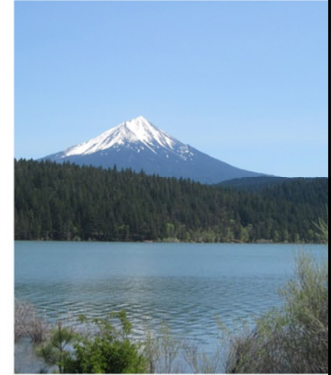
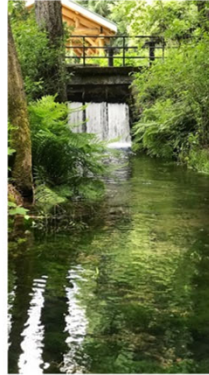
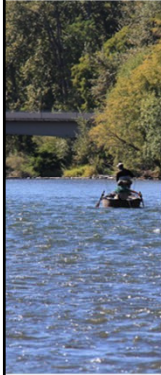
Partner Cities’ Authorized Water Volumes

Water Right	Authorized Water Volume				
	From Water Right (acre-feet)	Calculated from Rate (acre-feet)	Total Water Right (acre-feet)	Limitations ¹	Total Authorized Water Volume ² (acre-feet)
Ashland					
Permit S-54337	449.4				
Certificate 96166	550.6				
Total	1,000		1,000		
Central Point					
Transfer T-9900	666.0				
Certificate 93754		412.4			
Certificate 93755		412.4			
Transfer T-10465	438.0				
Total	1,104.0	824.8	1,928.8		
Eagle Point					
Certificate 88552	321.3				
Transfer T-10527	181.5				
Transfer T-10614	273.7				
Transfer T-10960	520.3				
Certificate 89864	356.94				
Transfer T-12221	207.2				
Total	1,860.94		1,860.94		
Jacksonville					
Certificate 87360	400.0				
Permit S-54974	200.0				
Total	600		600		
Phoenix					
Permit S-47672	400				
Permit S-52650	600				
Total	1,000		1,000		
Talent					
Permit S-53898	759.0				
Certificate 91134	533.0				
Total	1,292		1,292		
Partner Cities’ Authorized Water Volumes	6,856.94	824.8	7,681.74		

¹ Limitations on a Partner City’s authorized volume of water could include regulation of their water right by the OWRD watermaster, or limitations on use provided in a final order approving their water management and conservation plan.

² Total Authorized Water Volume equals the total water right minus limitations.

Coordinated Water Rights Management and Water Sharing Agreement



Historical Perspective

- Medford Water Commission – Formed by City Charter Change 1922
- Charter Allows MWC to Sell only “Surplus Water”
- 1930 – 1960 Added 3 Cities (Eagle Point, Central Point and Jacksonville) – “Surplus Water Supply Agreements”
- In 70’s Realized may not have Surplus 2030-2040
- Cities of Phoenix, Talent & Ashland Req’d to Obtain Water Rights when Added - “Treat and Transport Water Supply Agreements”
- In mid 90’s, MWC meet with Cities (J’ville, E. Point and C. Point) to Determine Best Method to Proceed – Agreed to have Cities Obtain Own Water Rights.
- All Cities Have Obtained Own Water Rights – Treat and Transport Agmts (summer only)
- Cities and MWC have spent 50+ years working together on water supply issues



Water Rights 101

- Apply for Water Right
 - Point of diversion, quantity, type and point of use.
- State makes determination if water is available. If so, grants a water right “permit”.
- Applicant has period of time to “prove up” permit (place water to beneficial use).
- Normally 3 years, except municipals have extended period of time to “grow” into water right.
- Must apply for time extension on periodic basis.
- Once water right has been placed to “beneficial use” water right can be “certified”. (Gold Standard)
- Municipals may prove up a portion of there water right



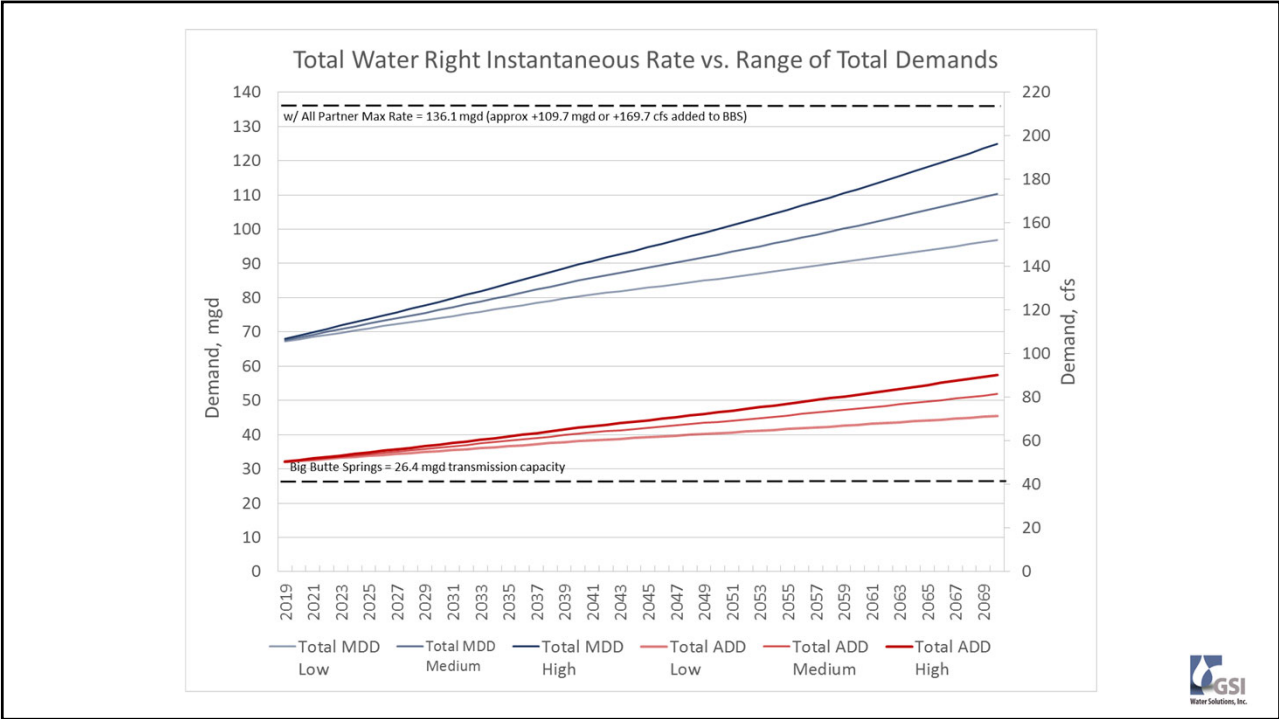
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Project Drivers

- First step - Project future demands vs existing water rights
- Duff WTP
 - 20 water rights
 - Held by MWC and 6 Partner Cities
- Water Supply Imbalance Among Partners
- There is significant benefits in coordination
 - Redundancy / flexibility
 - Long-term water supply
 - Efficient use of public resources



4



Water Rights vs Demands

Future Water Demands were projected by individual Cities
 Graph represents “best case” scenario for water rights
 Results indicate region has sufficient water rights to meet 2070 demands

Region must coordinate certification process and take other actions to protect “all” current water rights

If we can protect the existing water rights, no realistic need for region to purchase additional water rights



IGA Development Process

- Monthly meetings since January 2021
- Collaborative process to build consensus
- On-going City staff communications with Councils
- Confirm Medford Water Commission Board support of IGA
- Obtain final approval of IGA from other Cities and Board



7

IGA Development Objectives

- Document a certification strategy for water rights
- Develop framework for Partner Cities to share water supply



8

Certification Strategy

- Limited ability to get new certificate at current WTP capacity
- Certificate 20 water rights at future WTP capacity increments
- Criteria used to establish order of certification



9

Attachment: PP Water IGA (1533 : Resolution Adopting Regional Water Rights Strategy IGA)

Water Rights Strategy for Partner Water Providers

Table 4. Water Right Strategy Summary for Partners' Water Rights at Duff WTP with Water Sharing

Step	Action	Rate (cfs)	Development Deadline	Total Rate in Water Right Certificate Status (cfs)
Duff WTP - Existing Capacity - 70 cfs				
Current Status - Existing Certificates and Pending COBUs				
	Central Point's Certificate 93754	1.13	N/A	
	Central Point's Certificate 93755	1.13	N/A	
	Eagle Point's Certificate 88552	0.90	N/A	
	Eagle Point's Certificate 88664	1.29	N/A	
	Jacksonville's Certificate 87360	No rate (400 AF)	N/A	65.26
	MWV's Certificate 86532	69.85	N/A	
	Talent's Certificate 91134	No rate (533 AF)	N/A	
	Central Point's Transfer T-10465	1.20	10/12/2014	66.46
	Eagle Point's Transfer T-10627	0.50	10/12/2013	66.96
	Phoenix's Permit S-47872 (COBU on hold)*	5.0	10/12/2007	(71.96)
Transactions				
1	Certificate Central Point's Transfer T-9900	1.846	10/12/2030	68.806
2	Certificate Eagle Point's Transfer T-10614	1.15	10/12/2030	69.956
3	Certificate Ashland's Permit S-54337*	No rate (1,000 AF)	9/7/2021	69.956
	Total at this capacity			69.956 cfs
Duff WTP Capacity - 100 cfs in approximately 2028				
4	Certificate Jacksonville's Permit S-54974*	No rate (200 AF)	11/19/2035	69.956 cfs
5	Certificate Talent's Permit S-53887*	No rate (750 AF)	10/12/2065	69.956 cfs
6	Certificate Phoenix's Permit S-47872	5.0	10/12/2001	74.956
7	Certificate Eagle Point's Transfer T-10590	1.77	10/12/2030	76.726
8	Certificate Eagle Point's Transfer T-12221	0.7	10/12/2030	77.426
9	Certificate Phoenix's Permit S-52650	3.1	10/12/2030	80.526
10	Partially certificate MWV's Permit S-54935 (estimated rate)	19.474	10/12/2068	100
	Total at this capacity			100 cfs
Duff WTP Capacity - 131 cfs in approximately 2036				
11	Partially certificate MWV's Permit S-23210	31	10/12/2050	131
	Total at this capacity			131 cfs
Duff WTP Capacity - 162 cfs (TBD)				
12	Partially certificate remainder of MWV's Permit S-23210	8.15	10/12/2050	139.15
13	Partially certificate MWV's Permit S-54935 (estimated rate)	22.85	10/12/2068	162.0
14	Extend MWV's Permit S-54935 as needed		10/12/2068	
	Total at this capacity			162.0 cfs
Duff WTP Capacity - 169.676 cfs (TBD)				
15	Certificate remainder of MWV's Permit S-54935 (estimated rate)	7.676	10/12/2056	169.676
	Total at this capacity			169.676 cfs

Notes:
 * These steps assume that certifying the "volume-only" water rights would not negatively impact the ability to certify the other Partner water rights, and all elements of seeking a certificate can be met.
 AF: acre-foot cfs: cubic feet per second
 COBU: claim of beneficial use MWC: Medford Water Commission



10

Guiding Principles for IGA

- Cities and Medford Water retain their water rights
- Medford Water can withdraw from agreement
- IGA allows any City to withdraw from agreement
- If City withdraws, IGA will remain in effect for others



.1

Guiding Principles for IGA

- Medford Water to be Managing Agency (with compensation), but not a fiduciary
 - IGA provides that Medford Water is the Managing Agency
 - Role is administrative/ministerial



.2

Guiding Principles for IGA

- Medford Water retains control of water rights/Duff WTP
 - IGA provides Medford Water retains ownership/control of:
 - Its water rights
 - Duff WTP
 - Rogue River intake
 - All related infrastructure



.3

Guiding Principles for IGA

- Limited to water rights at Duff WTP
 - Scope of IGA pertains only to water rights at the Duff WTP



.4

Guiding Principles for IGA

- IGA to be a 2 Phase process
- Current IGA limited to Phase 1 (Duff Plant expansion 2028)
- Phase 2 (Cover Future expansion)
 - IGA does not address Phase 2
 - Parties not required to join a Phase 2 agreement



.5

Water Sharing - Foundation

- Cities retain ownership of water rights regardless of use
- Cities share “excess” water with others that have demands in excess to their water rights (May-Sept)
- Sharing provides source redundancy for Region
- Sharing of water and demands will allow Cities to demonstrate “beneficial use” in excess to their own demands to certify rights
- O&M cost of “excess” water paid by City using water
- Medford Water to determine “excess” water needs and costs annually (2022 to be test year)



.6

Next Steps

- City Councils final review/approval
- Bring back to Medford Water for final review/approval
- Expected start date: October 2022



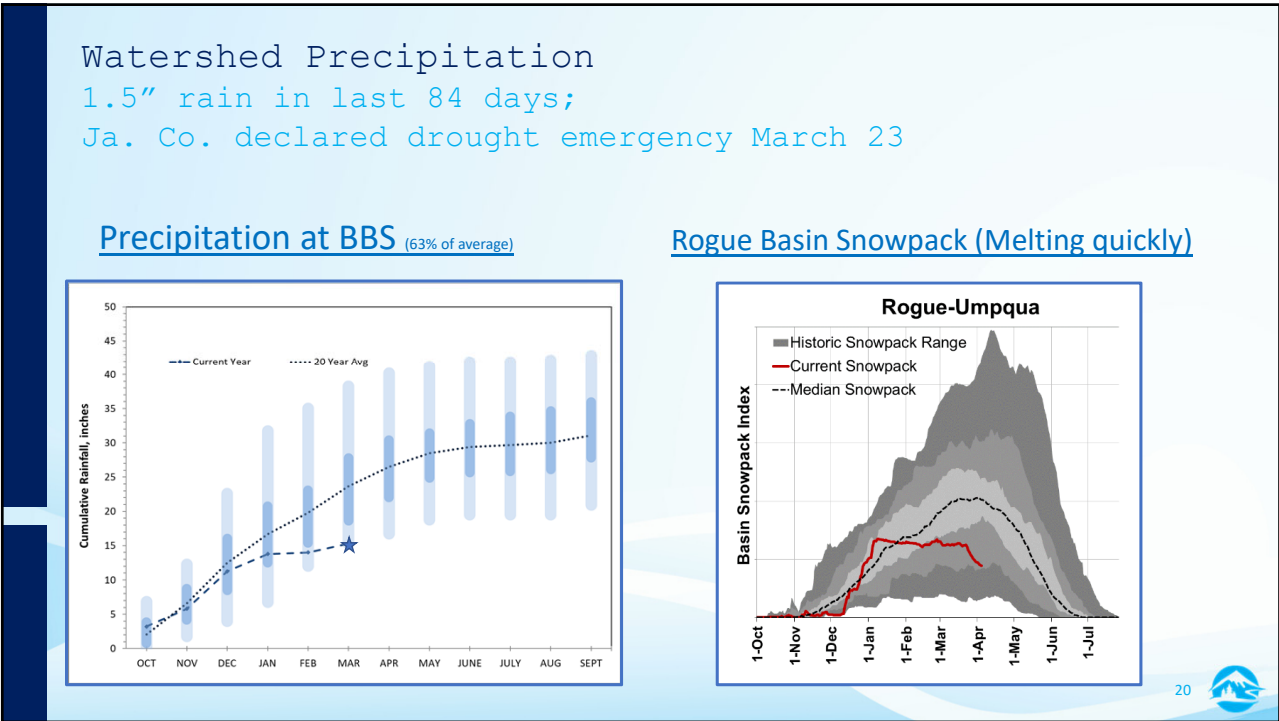
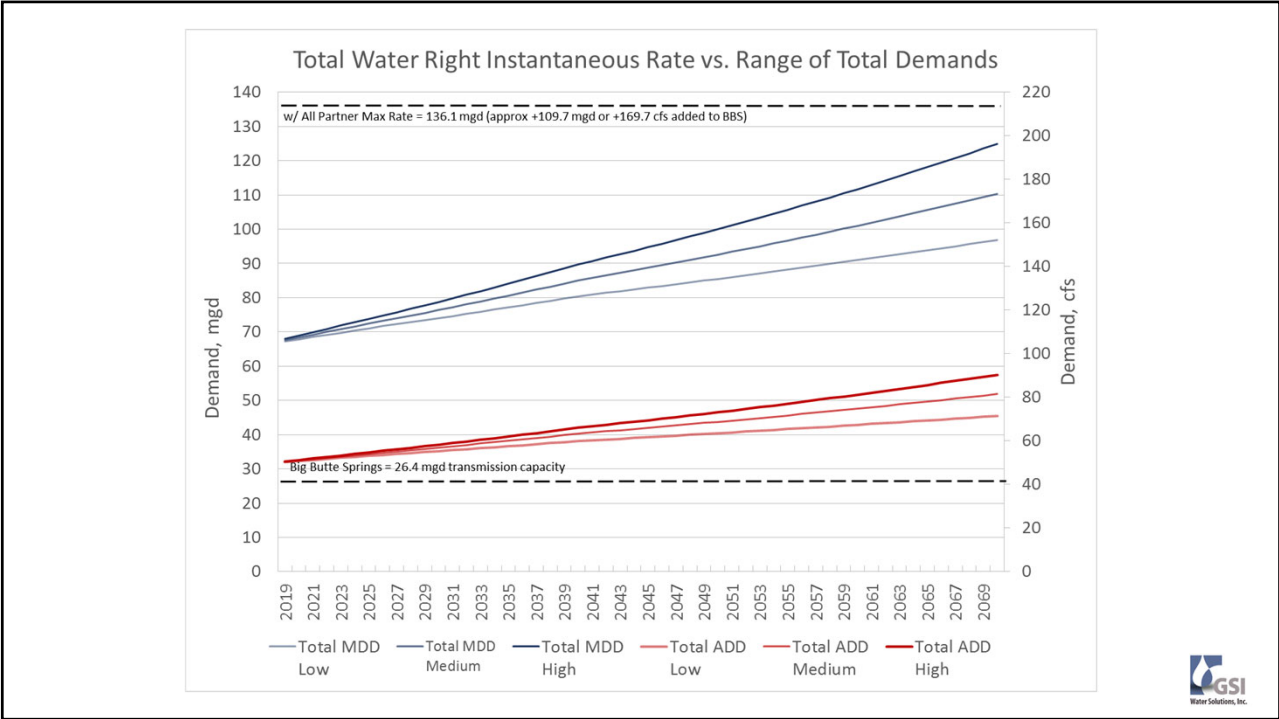
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Future Challenges

- Role conservation needs to play in controlling demands and keeping other interest groups “at bay”.
- City’s Water Management and Conservation Plans
- Changing Weather Patterns
 - Current impact to capacity of BBS
 - Annual refilling of Lost Creek Lake (not likely to fill this year)
 - Impact on other creeks, streams and reservoirs that may impact existing water rights
- Future Regulation Change???

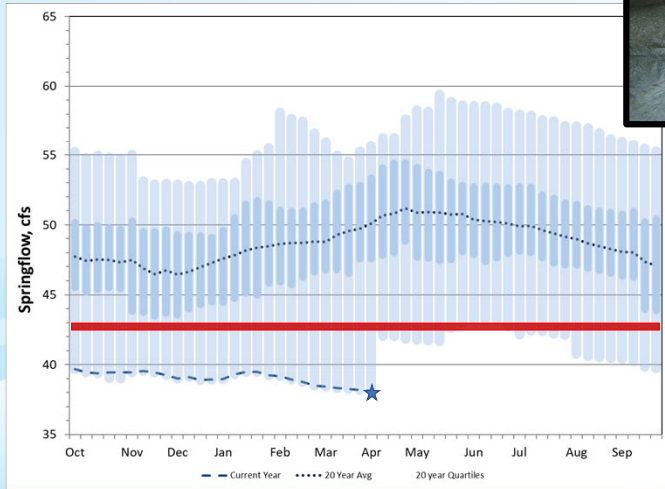


.8



Springflow

Setting new historical minimums each



← Minimum flow for 2 full pipes



Questions?



RESOLUTION NO. _____

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR A
COORDINATED WATER RIGHTS MANAGEMENT AND WATER SHARING PLAN AND
AUTHORIZING CITY MANAGER TO EXECUTE SAME

Recitals:

- A. Medford Water Commission (MWC) and the cities of Central Point, Ashland, Eagle Point, Jacksonville, Phoenix and Talent (collectively the “Cities”) recognize the importance of providing a reliable source of water to their respective customers and constituents;
- B. MWC and the Cities desire to work together to coordinate a Water Rights Strategy (WRS) to improve current and long-term reliability of individual and collective water supplies;
- C. The City, has authority to enter into intergovernmental agreements pursuant to ORS Chapter 190;
- D. The Intergovernmental Agreement establishes Phase 1 of the WRS which includes a water rights certification strategy for water rights diverted at the Duff Water Treatment Plant and a sharing framework for the water between the Cities;
- E. The WRS recommends a Phase II for the coordinated water rights management and sharing plan, that would continue the water rights certification strategy and would require a separate IGA to be developed and approved for that phase.
- F. The proposed agreement provides that each City shall retain ownership of its own water rights and the agreement does not have the effect of conveying rights to other entities; rather it provides for a sharing strategy that will manage the timing of certification of water rights and use and sharing of excess water.
- G. The City, as well as all other parties to the agreement may withdraw from the agreement by providing written notice no later than October 1 of each year.
- H. It is in the best interest of the City to enter into this agreement and work with MWC and the other Cities to develop a collective strategy to help preserve this limited resource.

The City of Central Point resolves as follows:

Section 1. The Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan attached hereto as Exhibit "A" is approved and the City Manager is authorized to execute said agreement and such further documents as necessary to effectuate this agreement.

Passed by the Council and signed by me in authentication of its passage this _____ day of April, 2022.

Mayor Hank Williams

ATTEST:

City Recorder

Attachment: RESO Approving Ph 1 Water Rights IGA (1533 : Resolution Adopting Regional Water Rights Strategy IGA)

Attachment 1

Cooperative Agreement and Report Executive Summary

Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan

**COOPERATIVE AGREEMENT FOR DEVELOPING A WATER RIGHT STRATEGY FOR ACCESS TO WATER AMONG
MEDFORD WATER COMMISSION, CITY OF ASHLAND, CITY OF CENTRAL POINT, CITY OF EAGLE POINT, CITY OF
JACKSONVILLE, CITY OF PHOENIX, AND CITY OF TALENT**

This cooperative agreement (hereinafter "Agreement") is by and among Medford Water Commission and the Cities of Ashland, Central Point, Eagle Point, Jacksonville, Phoenix, and Talent, hereinafter PARTNERS when referred to collectively and MWC, ASHLAND, CENTRAL POINT, EAGLE POINT, JACKSONVILLE, PHOENIX, and TALENT when referred to individually.

RECITALS

- A. The PARTNERS all own and operate water systems that supply water to their respective customers;
- B. The PARTNERS recognize the vital importance of providing a reliable source of water to all their respective customers for public health, safety, and welfare and for sustaining economic development;
- C. The PARTNERS value the important role each utility plays in meeting the water supply needs of the Rogue Valley Region (RVR);
- D. The PARTNERS enter this agreement in a spirit of good will and mutual cooperation, with the understanding that coordinating a Water Right Strategy (WRS) will improve the current and long-term reliability of individual and collective water supplies and is in the highest public interest;
- E. The PARTNERS understand that the WRS will document the current understanding of the water rights held by the jurisdictions in the RVR, and provide options to the PARTNERS on how to move forward with securing and allocating water supplies for the RVR that may be in the best interests of the Region as a whole, but it will not bind PARTNERS to any particular direction or action; and
- F. The PARTNERS recognize that developing a WRS is the first step and that a second step of adopting a WRS would require a second IGA that would then guide the adoption, implementation, and management of the WRS moving forward. It is understood that a second step may not be possible if there is not agreement on how to move forward with the WRS.
- G. The PARTNERS are willing to fund development of a WRS.

AGREEMENT

The PARTNERS agree to the following:

I. RECITALS/PURPOSE

The above recitals are true and correct and are specifically adopted and incorporated herein as the purpose of this Agreement.

II. DEFINITIONS

- A. ASHLAND means City of Ashland.
- B. CENTRAL POINT means City of Central Point.
- C. EAGLE POINT means City of Eagle Point.
- D. JACKSONVILLE means City of Jacksonville.
- E. MWC means Medford Water Commission.

- F. OWRD means the Oregon Water Resources Department.
- G. PARTNERS means collectively the Medford Water Commission and the Cities of Ashland, Central Point, Eagle Point, Jacksonville, Phoenix, and Talent.
- H. PHOENIX means City of Phoenix.
- I. RVR is an abbreviation for Rogue Valley Region.
- J. STEERING COMMITTEE means a group comprised of at least a single voting representative from each of the PARTNERS. The Steering Committee function will be to oversee the implementation of this Agreement, to facilitate changes to it necessary to ensure its continued effectiveness in meeting the needs of the PARTNERS and to settle differences in interpretation of its provisions and execution.
- K. TALENT means City of Talent.
- L. WRS is an abbreviation for Water Right Strategy.

III. RESPONSIBILITIES

A. The PARTNERS:

1. Agree to form a STEERING COMMITTEE.
2. Agree not to move forward with any actions to certificate water rights at the MWC Duff Water Treatment Plant intake, except as provided in III.C, until a WRS is completed, or the term of this Agreement ends.
3. Agree to pay the identified, pro-rata costs of the development of a WRS as provided in Section IV (B) of this Agreement.

B. MWC:

1. Agrees to award and administer a contract with GSI Water Solutions to develop a WRS as described in Section IV (A) of this Agreement.
2. Agrees to pay monthly invoices to GSI Water Solutions on behalf of the PARTNERS.

C. PHOENIX:

1. Agrees not to request expedited processing of its claim of beneficial use under OWRD's Reimbursement Authority Program for Permit S-47672 until a WRS is completed, or the term of this agreement ends, whichever occurs first.
2. Agrees to notify the PARTNERS within a reasonable period of time in the event that OWRD begins review of its pending claim of beneficial use for Permit S-47672.

IV. WATER RIGHT STUDY SCOPE AND COST

- A. The draft outline of the scope of work to develop a WRS is included as Exhibit A. The PARTNERS intend to collaboratively develop and establish a final scope of work after this agreement is executed.

- B. The PARTNERS agree to share the cost of the WRS on a pro rata basis in proportion to their populations based on Portland State University's 2015 population data, as shown in Exhibit B. Exhibit B indicates preliminary costs. The total cost of the WRS is expected to be less than \$80,000. Final pro-rata cost share will be determined at the time the contract with the consultant is signed. Payments by PARTNERS will be due quarterly and must be remitted to MWC within 30 days of invoice.

V. DECISION MAKING PROCESS

- A. All decisions made under this Agreement, and during the course of the development of the WRS, shall be made through negotiations among the PARTNERS.
- B. The WRS does not bind any PARTNER(S) to any future action or direction proposed by the WRS.

VI. LIABILITY, INDEMNITY AND HOLD HARMLESS

- A. INDEMNIFICATION. To the extent allowed by the Oregon Constitution and the Oregon Revised Statutes, and not to exceed monetary limits of the Oregon Tort Claim Act, the PARTNERS agree to defend, indemnify, and hold harmless each other from claims, liability or damages, including attorney fees, arising out of error, omission or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of this Agreement.
- B. STATUS. In providing the services specified in this Agreement (and any associated services) the PARTNERS are public bodies and maintain their public body status as specified in ORS 30.260. The PARTNERS understand and acknowledge that each retains all immunities and privileges granted them by the Oregon Tort Claims Act and any and all other statutory rights granted as a result of their status as local public bodies.

VII. TERM AND TERMINATION

The term of the Agreement is twelve months from the last date of execution, unless the STEERING COMMITTEE members unanimously agree in writing to extend that date. Any PARTNER may agree to terminate its participation in the Agreement at any time with 15-day written notice to the other PARTNERS, provided, however, that once a contract with the selected consultant has been signed, the terminating PARTNER agrees to pay its full pro-rata share of the cost of the consultant contract to MWC.

In WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their proper officers on the dates noted below.

Brad Taylor

Brad Taylor (Jan 25, 2019) Jan 25, 2019

Brad Taylor
General Manager
Medford Water Commission

christopher clayton

christopher clayton (Jan 25, 2019) Jan 25, 2019

Chris Clayton
City Manager
City of Central Point

Kelly Madding

Kelly Madding (Feb 22, 2019) Feb 22, 2019

Kelly Madding
City Administrator
City of Ashland

Henry Lawrence

Henry Lawrence (Feb 22, 2019) Feb 22, 2019

Henry Lawrence
City Administrator
City of Eagle Point

Jeff Alvis

Jeff Alvis (Feb 25, 2019) Feb 25, 2019

Jeff Alvis
City Administrator
City of Jacksonville

Aaron Prunty

Aaron Prunty (Mar 18, 2019) Mar 18, 2019

Aaron Prunty
City Manager
City of Phoenix

Sandra Spelliscy

Sandra Spelliscy (Mar 18, 2019) Mar 18, 2019

Sandra Spelliscy
City Manager
City of Talent



February 7, 2020

Executive Summary

Water Rights Strategy for Partner Water Providers

I. Introduction

GSI Water Solutions, Inc. (GSI) is assisting the Partner Water Providers (Partners) to develop a water rights strategy. The Partners include the Cities of Ashland, Central Point, Eagle Point, Jacksonville, Phoenix, and Talent (jointly the Partner Cities) and Medford Water Commission (MWC).¹ In early 2019, the Partners signed a Cooperative Agreement to develop the strategy recognizing the benefits of mutual cooperation and the vital importance of providing source water to their respective customers for public health, safety and welfare, and for sustaining economic development.

The water rights strategy focuses on the Partners' water rights and water supply associated with the MWC Duff Water Treatment Plant (Duff WTP) on the Rogue River. During the months of May through September (peak season), much of the MWC's water supply and all of the Partner Cities' water supply is treated at the Duff WTP. During this peak season period, the Partner Cities currently rely on water rights they have obtained and hold Treat and Transport agreements with the MWC.

As the Partners plan for their long-term water supply needs, it is important that they have a full understanding of the status of their water rights and develop a common strategy to protect and secure them. The water rights strategy is intended to meet those needs.

II. Process

To develop the water rights strategy, GSI initially prepared a comprehensive water rights summary, which enabled the Partners to develop a shared understanding of the water rights at the Duff WTP. Next, GSI developed a consolidated water demand projection for each of the Partners, which included the maximum anticipated demands for the years 2030, 2040 and 2070. GSI then compared the Partners' individual and collective demands with their water rights. This evaluation showed that some of the Partners' water rights will likely provide them with sufficient supply past the year 2070, while other Partners' water rights do not provide sufficient water supply to meet current demands. The evaluation also showed that if the Partners shared their water supplies, they would have sufficient supply to meet all of their demands through 2070.

¹ MWC's customers include customers within the City of Medford, White City, Elk City and Charlotte Ann Water Districts, as well as other customers served by MWC outside of its service area (Outside Customers).

III. Goals, Interests and Priorities for Water Rights Strategy

The above-described differences between the Partners' water rights and projected water demands demonstrate the value of a strategy related to the Partner water rights at the Duff WTP. The strategy is intended to meet the following goals, interests, and priorities:

- Ensure that the water rights at the Duff WTP are strategically managed.
- Secure a long-term water supply for all Partners.
- Eliminate the need for Partners to unnecessarily purchase additional water rights.
- Retain each Partners' ownership of its existing water rights and create opportunities to obtain value for the water rights.
- Treat White City, Elk City and Charlotte Ann Water Districts, and other customers served by MWC outside of its service area (Outside Customers) equitably.

IV. Strategic Management of Partners' Existing Water Rights

A. Reasons for Developing Coordinated Approach to Water Rights and Water Use

GSI recommends that the Partners consider developing a coordinated approach to managing their water rights and water supply. This coordination could include not only coordinated management of the water rights at the Duff WTP, but also creation of an opportunity for the Partners to share their combined water supplies. Coordination will also be necessary to strategically secure the 20 existing water rights at the Duff WTP. Additionally, if the Partners established a combined water supply, it could address the imbalances between water rights and projected water demands that have been previously described, and eliminate the need for the purchase of additional water rights to meet their individual needs. Further, establishing a combined water supply could provide the Partners with some level of supply redundancy; that is, the arrangement could enable each Partner to obtain water from more than one source of supply.

B. Conceptual Framework for Water Supply Sharing

GSI and the Partners considered multiple approaches to sharing water supply. Based on GSI's understanding of the Partners' goals, interests, and priorities, as well as the Partners' water supplies and demands, GSI recommended an approach that provides an opportunity to meet the Partners' near-term and long-term goals without jeopardizing any of the Partners' water rights. In addition, the Partners would pool their water rights to establish a diverse water rights portfolio.

Under the recommended option, the Partner Cities and MWC would enter into an intergovernmental agreement (IGA) to work together on regional water supply. The IGA would describe how the water rights and water supply would be shared, which would occur in two phases. Until the Duff WTP capacity was expanded to 100 cfs in approximately 2028, the Partner Cities and the Outside Customers would share their water supplies. MWC could track

each entity's water use and compare that with the entity's individual water rights to determine whether any compensation was required for use of another entity's water rights. Additionally, the Partners would follow an agreed-upon strategy to request water right certificates for their water rights.

In the second phase of this option, the MWC would modify its agreements with the Partner Cities and Outside Customers and would begin to provide them with surplus water. The water rights held by the MWC and the Partner Cities would be placed into a regional water supply pool, which would be managed by the MWC. This would result in the Partners having a diverse water supply portfolio. The Partner Cities would retain ownership of their water rights, and the IGA would include a mechanism by which any of the Partner Cities could withdraw from the group.

The MWC would compensate the Partner Cities for any Operation and Management (O&M) costs it incurred associated with contracts for stored water that was being used by the Partners. The MWC would also provide Partner Cities with compensation (based on negotiations between each Partner City and the MWC) for water rights used by the Partners. The rate the Partner Cities pay to the MWC would reflect these expenses.

V. Summary of Recommended Option

The option recommended by GSI provides an approach to meeting the Partners' near-term and long-term water supply goals without jeopardizing any of the Partners' collective water rights. In the near term, the recommended option provides a method for the Partner Cities and MWC on behalf of the Outside Customers to initiate a shared water supply strategy. It then changes relatively quickly to reset the relationship with the MWC, which would then provide surplus water supply to the Partner Cities and Outside Customers. In addition, the Partners would pool their water rights to establish a diverse water rights portfolio. Finally, this option minimizes water rights transactions, such as extensions of time for permits and transfers, and decreases the risks associated with these transactions.

VI. Next Steps

Establishing a water sharing agreement will require completing a series of steps or actions. The following is a brief summary of some of the actions that will be required:

- The Partners' staff communicate with their councils/boards, and seek approval to develop a scope of work to develop an IGA.
- Staff develop the scope of work for drafting the IGA, and take the scope of work to city councils/ board for approval.
- Staff develop a draft IGA.
- Staff take the draft IGA to their city councils/board for review and approval.

Attachment 2

Water Rights Certification Strategy Table

Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan

Water Rights Certification Strategy Table

Action	Rate (cfs)	Development Deadline	Total Rate in Water Right Certificate Status (cfs)
Duff WTP - Existing Capacity – 70 cfs			
Current Status - Existing Certificates and Pending COBUs			
Central Point's Certificate 93754	1.13	N/A	65.26
Central Point's Certificate 93755	1.13	N/A	
Eagle Point's Certificate 88552	0.90	N/A	
Eagle Point's Certificate 89864	1.25	N/A	
Jacksonville's Certificate 87360	No rate (400 AF)	N/A	
MWC's Certificate 86832	60.85	N/A	
Talent's Certificate 91134	No rate (533 AF)	N/A	
Central Point's Transfer T-10465	1.20	10/1/2014	
Eagle Point's Transfer T-10527	0.50	10/1/2013	66.96
Phoenix's Permit S-47672 (COBU on hold)*	5.0	10/1/2001	(71.96)
Transactions			
Certificate Central Point's Transfer T-9900	1.846	10/1/2030	68.806
Certificate Eagle Point's Transfer T-10614	1.15	10/1/2030	69.956
Certificate Ashland's Permit S-54337*	No rate (1,000 AF)	9/7/2021	69.956
Total at this capacity			69.956 cfs
Duff WTP Capacity – 100 cfs in approximately 2028			
Certificate Jacksonville's Permit S-54974*	No rate (200 AF)	11/19/2035	69.956 cfs
Certificate Talent's Permit S-53898*	No rate (759 AF)	10/1/2065	69.956 cfs
Certificate Phoenix's Permit S-47672	5.0	10/1/2001	74.956
Certificate Eagle Point's Transfer T-10960	1.77	10/1/2030	76.726
Certificate Eagle Point's Transfer T-12221	0.7	10/1/2030	77.426
Certificate Phoenix's Permit S-52650	3.1	10/1/2030	80.526
Partially certificate MWC's Permit S-54935 (estimated rate)	19.474	10/1/2056	100
Total at this capacity			100 cfs
Duff WTP Capacity – 131 cfs in approximately 2036			
Partially certificate MWC's Permit S-23210	31	10/1/2050	131
Total at this capacity			131 cfs
Duff WTP Capacity – 162 cfs (TBD)			
Partially certificate remainder of MWC's Permit S-23210	8.15	10/1/2050	139.15
Partially certificate MWC's Permit S-54935 (estimated rate)	22.85	10/1/2056	162.0
Extend MWC's Permit S-54935 as needed		10/1/2056	
Total at this capacity			162.0 cfs
Duff WTP Capacity – 193 cfs (TBD)			
Certificate remainder of MWC's Permit S-54935 (estimated rate)	7.676	10/1/2056	169.676
Total at this capacity			169.676 cfs

Notes

* These steps assume that certifying the "volume-only" water rights would not negatively impact the ability to certify the other Partner water rights, and all elements of seeking a certificate can be met.

AF: acre-feet cfs: cubic feet per second
 COBU: claim of beneficial use MWC: Medford Water Commission

Attachment 3 Water Meters

Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan

Meters and Information Source Documentation

Water User	Meter Description	Source of Information	Notes:
Central Point	BEALL MASTER	MWC Data Export	
Central Point	HOPKINS	MWC Data Export	
Central Point	VILAS MASTER 10"	MWC Data Export	
Eagle Point	AVENUE G NORTH 8"	MWC Data Export	
Eagle Point	AVENUE G SOUTH 6"	MWC Data Export	
Eagle Point	STEVENS & RILEY 4"	MWC Data Export	
Eagle Point	VISTA POINTE #1	MWC Data Export	
Eagle Point	VISTA POINTE #2	MWC Data Export	
Jacksonville	MADRONE/OAKGROVE 6"	MWC Data Export	
Phoenix MWC	Garfield St and Kings Avenue Meter	MWC Data Export	Phoenix has two connections to the MWC system, one direct connection at Garfield and Kings and the connection via TAP. This is the direct connection.
Phoenix TAP	TAP Master Meter on Samike Drive <i>less</i> Talent Meter	RVCOG Monthly Utility Billing Data	Phoenix TAP usage is the equal to the total from the TAP master meter at Samike, <i>less</i> what is measured at the Talent Meter on the TAP line.
Talent	Talent Meter at intersection Bear Creek Drive and Main Street in Phoenix <i>less</i> Ashland usage	RVCOG Monthly Utility Billing Data	Talent usage is the total of the Talent meter, <i>less</i> measured Ashland usage.
Ashland	Creel Road and Highway 97	RVCOG Monthly Utility Billing Data	

Attachment 4

Participating Partner Cities' Authorized Water Volumes

Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan

Partner Cities' Authorized Water Volumes

Water Right	Authorized Water Volume		
	From Water Right (acre-feet)	Calculated from Rate (acre-feet)	Total Authorized Water Volume (acre-feet)
Ashland			
Permit S-54337	1,000		
Total	1,000		1,000
Central Point			
Transfer T-9900	666.0		
Certificate 93754		412.4	
Certificate 93755		412.4	
Transfer T-10465	438.0		
Total	1,104.0	824.8	1,928.8
Eagle Point			
Certificate 88552	321.3		
Transfer T-10527	181.5		
Transfer T-10614	273.7		
Transfer T-10960	520.3		
Certificate 89864	356.94		
Transfer T-12221	207.2		
Total	1,860.94		1,860.94
Jacksonville			
Certificate 87360	400.0		
Permit S-54974	200.0		
Total	600		600
Phoenix			
Permit S-47673	400		
Permit S-52650	600		
Total	1,000		1,000
Talent			
Permit S-53898	759.0		
Certificate 91134	533.0		
Total	1,292		1,292
Partner Cities' Authorized Water Volumes	6,856.94	824.8	7,681.74

Attachment 5

Example Allocation of Excess Water Use

Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan

Example Allocation of Excess Water Use:

- Four cities hold water rights and use water as follows. Medford Water would calculate excess water use and unused water rights as shown in the column labeled “difference”

City	Water Rights (AF)	Water Use (AF)	Difference (AF)
City A	500	1,490	-990 (excess water use)
City B	1,000	750	250 (unused water rights)
City C	1,500	1,000	500 (unused water rights)
City D	2,000	1,000	1,000 (unused water rights)

- Medford Water would calculate the compensation that City A (the only City with excess water use) would need to provide to Cities B, C and D (who had unused water rights) as follows:
 - Total excess use - 990 AF
 - Cities B, C, D – each compensated for 250 AF (up to maximum of City B’s water rights), which accounts for 750 AF
 - Remaining excess use - 240 AF
 - Cities C and D – each compensated for 120 AF (for a total of 370 AF each)

Attachment 6

Example Calculation of Average Annual Cost per Acre-Foot

Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan

Table 1: Example Calculation of Total Annual O&M Costs for Storage Space (See VII.B.1. in IGA)

Name	Application	Permit	Contracted Storage Space (AF)	Total O&M Cost (2020)
Ashland	S-85733	S-54377	1000	\$9,653.00
Jacksonville	S-80641	S-53445	400	\$14,479.50
Jacksonville	S-88088	S-54974	200	\$9,653.00
Phoenix	S-60890	S-47672	400	\$24,132.50
Phoenix	S-71996	S-52650	600	\$31,179.19
Talent	S-84029	S-53898	759	\$4,826.50
Totals			3,892	\$93,923.69

Table 2: Example Calculation of Total RR&R Costs for Storage Space (See VII.B.2. in IGA)

Name	Application	Permit	Contracted Storage Space (AF)	Total RR&R Cost (2020)
Ashland	S-85733	S-54377	1000	\$0
Jacksonville	S-80641	S-53445	400	\$0
Jacksonville	S-88088	S-54974	200	\$0
Phoenix	S-60890	S-47672	400	\$0
Phoenix	S-71996	S-52650	600	\$0
Talent	S-84029	S-53898	759	\$0
Totals			3,892	\$0

Table 3: Example Calculation of 5-year Rolling Average RR&R Cost (See VII.B.3. in IGA)

Year	RR&R Cost
2016	\$0.00
2017	\$0.00
2018	\$0.00
2019	\$0.00
2020	\$0.00
Total	\$0.00
5-year Rolling Average (Divide Total by 5)	\$0.00

Attachment: Water Rights IGA Referenced Attachments (1533 : Resolution Adopting Regional Water Rights Strategy IGA)

Table 4: Example Calculation of Total Annual Assessment Costs (See VII.B.4. in IGA)

Holder	Type of Right	Certificate /Transfer	Maximum Rate (cfs)	Maximum Volume (AF)	Period of Use		Volume Associated with Irrigation Districts (AF)	Annual Assessment Costs (2020)
Central Point	Non-District	T-9900	1.846	666	1-Apr	1-Nov	N/A - Non-District Water Right	N/A - Non-District Water Right
Central Point	Non-District							
Central Point	Non-District							
Central Point	Non-District							
Central Point	District	93754	1.13		1-Apr	1-Oct	412.4	\$30,677.22
Central Point	District	93755	1.13		1-Apr	1-Oct	412.4	
Central Point	District	T-10465	1.2	447.6	1-Apr	1-Oct	438.0	
Central Point	District							
Central Point	District							
Central Point	District							
Eagle Point	District	88552	0.9	321.3	1-Apr	31-Oct	321.3	
Eagle Point	District	T-10527	0.5	181.5	1-Apr	31-Oct	181.5	
Eagle Point	District	T-10614	1.15	273.7	1-Apr	31-Oct	273.7	
Eagle Point	District	T-10960	1.77	520.3	1-Apr	1-Oct	520.3	
Eagle Point	District				1-Apr	31-Oct		
Eagle Point	District	89864	1.25	356.94	1-Apr	31-Oct	356.94	
Eagle Point	District	T-12221	0.7	207.2	1-Apr	1-Oct	207.2	
Eagle Point	District				1-Apr	31-Oct		
Totals							3,123.7	\$71,477.22

Attachment: Water Rights IGA Referenced Attachments (1533 : Resolution Adopting Regional Water

Table 5: Example Calculation of Average Annual Cost Per Acre Foot (See VII.B.5. and VII.C. in IGA)

	Annual Costs (2020)	Water Volumes Associated with the Costs (AF)
Total Annual O&M Cost For Storage Space	\$93,923.69	3,892
5-Year Rolling Average RR&R Cost for Storage Space	\$0.00	
Total Annual Assessment Cost from Irrigation Districts	\$71,477.22	3,123.7
Totals	\$165,400.91	7,015.70
Annual Average Cost Per Acre Foot: (Divide Total Annual Cost by the Total Water Volume Associated with the Costs)		\$23.58

Attachment 7

Example Annual Summary Report of Water Sharing Agreement

Intergovernmental Agreement for a Coordinated Water Rights Management and Water Sharing Plan

Table 1: Example - Volume of Water Use, Water Purchased, and Water Sold

Partner City	Authorized Water Volume (AF/season)	Annual Metered Volume (AF)	Volume of Excess Use/ Excess Water Right Volume (AF)	Water Volume Purchased (AF)	Water Volume Sold (AF)	Authorized Water Volume Remaining After Purchase/Sale (AF)
Central Point	1928.8	2023.1	-94.4	94.4	0.0	0.0
Eagle Point	1860.9	1050.5	810.5	0.0	18.9	791.6
Ashland	1000.0	0.0	1000.0	0.0	18.9	981.1
Jacksonville	600.0	529.4	70.6	0.0	18.9	51.7
Phoenix	1000.0	540.5	459.5	0.0	18.9	440.7
Talent	1292.0	559.3	732.7	0.0	18.9	713.9

Table 2: Example - Total Cost Paid and Received by each Partner City

	Average Annual Cost (\$/AF)	Water Volume Purchased (AF)	Total Paid (\$)	Water Volume Sold (AF)	Total Received (\$)
Central Point	\$23.58	94.4	\$2,225.13	0.0	\$0.00
Eagle Point	\$23.58	0.0	\$0.00	18.9	\$445.03
Ashland	\$23.58	0.0	\$0.00	18.9	\$445.03
Jacksonville	\$23.58	0.0	\$0.00	18.9	\$445.03
Phoenix	\$23.58	0.0	\$0.00	18.9	\$445.03
Talent	\$23.58	0.0	\$0.00	18.9	\$445.03
Total		94.4	\$2,225.13	94.4	\$2,225.13

Attachment: Water Rights IGA Referenced Attachments (1533 : Resolution Adopting Regional Water

Table 3: Example - Matrix of Costs Paid by and to Each Partner City

		Receives						Total Paid
		Central Point	Eagle Point	Ashland	Jacksonville	Phoenix	Talent	
Pays	Central Point		\$445.03	\$445.03	\$445.03	\$445.03	\$445.03	\$2,225.13
	Eagle Point	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Ashland	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	Jacksonville	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
	Phoenix	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
	Talent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	Total Received	\$0.00	\$445.03	\$445.03	\$445.03	\$445.03	\$445.03	



City of Central Point Staff Report to Council

ISSUE SUMMARY

TO: City Council **DEPARTMENT:** Finance

FROM: Steven Weber, Finance Director

MEETING DATE: April 28, 2022

SUBJECT: First Reading - An Ordinance Amending Central Point Municipal Code Charters 3.25.090, 3.26.080, 11.16.080, 11.20.070, and Chapter 13.16 Regarding Discounted Utility Fees for Extreme Hardship

ACTION REQUIRED: Motion
Ordinance 1st Reading

RECOMMENDATION: Approval

BACKGROUND INFORMATION:

For a number of years, the City has offered any household with City water and/or subject to the City's parks maintenance fee; public safety fee; stormwater; water quality; and/or transportation fee eligibility to participate in the City's utility rate discount for extreme hardship discount based on multiple criteria including income limits.

Each of the Central Point Municipal Code Chapters for the various City fees listed above referenced the utility discount program and staff determined it would provide clarity to create a separate code section for the utility discount program itself and direct each of the fee chapters to the new code section. Amendments were also made for consistency between City policy and City Code with regard to income limits equal to 150% of the Federal poverty guidelines as published by the Department of Health and Human Services.

FINANCIAL ANALYSIS:

Utility discounts for extreme hardship have been budgeted in the City of Central Point 2021-23 biennial budget.

LEGAL ANALYSIS:

The City Attorney has prepared the proposed ordinance amendments.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

City of Central Point 2040 Strategic Plan

Strategic Priority – Community Engagement

Goal 1 – Build strong relationships between government and its citizens

STAFF RECOMMENDATION:

Consider proposed amendment and 1) forward the ordinance to a second reading; or 2) make revisions and forward the ordinance to a second reading.

RECOMMENDED MOTION:

Move to a second reading an Ordinance amending Central Point Municipal Code Chapters 3.25.090, 3.26.080, 11.16.080, 11.20.070, and Chapter 13.16 regarding Discounted Utility Fees for Extreme Hardship

ATTACHMENTS:

1. Ordinance Amending Utility Discounts for Extreme Hardship

ORDINANCE NO. _____

AN ORDINANCE AMENDING CENTRAL POINT MUNICIPAL CODE CHAPTERS 3.25.090, 3.26.080, 11.16.080, 11.20.070, AND CHAPTER 13.16 REGARDING DISCOUNTED UTILITY FEES FOR EXTREME HARDSHIP

Recitals:

- A. Pursuant to CPMC, Chapter 1.01.040, the City Council, may from time to time make revisions to its municipal code which shall become part of the overall document and citation.
- B. Upon review, staff determined that amendments to the City Code are necessary with regard to fee discounts for extreme hardship for consistency between adopted City policy and City Code. In particular, the City desires to offer discounts for the Parks Maintenance Fee, Public Safety Fee, Stormwater or Water Quality Rate Fees, Transportation Utility Fee, and Water Rates to any household in the city with a combined total income which is less than 150% of the HHS Poverty Guidelines in effect each year.
- C. Words ~~lined through~~ are to be deleted and words **in bold** are added.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

SECTION 1. Chapter 3.25.090 of the Central Point Municipal Code is amended in part as set forth below.

3.25.090 Parks maintenance fee discount for extreme hardship.

A. Eligible households may apply for a discount of the parks maintenance fee pursuant to that procedure set forth in Section 13.16.030. ~~Any household in the city with a combined total income falling below the federal poverty level shall be considered eligible to apply for a parks maintenance fee rate discount. Persons applying for a parks maintenance fee rate discount must be the person who receives the monthly water bill and is the head of a household.~~

~~B. Any person desiring to receive the parks maintenance fee rate discount must submit an application to the city on forms to be provided by the city. Subsequent to initial qualifications for utility fee discount, any person must reapply on or before June 15th of each year thereafter. The city manager shall determine whether any applicant meets the qualifications and requirements for discount as set forth in this chapter.~~

A. The amount of parks maintenance fee rate discount for eligible persons, provided under this chapter, shall be equal to the percentage water rate discount for extreme hardship, as established in Section 13.16.030.

1 – Ordinance No. _____; (Council Meeting _____, 2022)

~~D. It is unlawful for any person to make, assist in making or to derive the benefits from any false application for discounts provided under this chapter. In addition to other penalties provided by law, the city shall be entitled to recover from any person or persons receiving the benefit of discounts as a result of any false statement made in any application the amount therefor, including interest at the rate of nine percent per year from the date such discounts were granted.~~

SECTION 2. Chapter 3.26.080 of the Central Point Municipal Code is amended in part as set forth below.

3.26.080 Public safety fee discount for extreme hardship.

~~A. Eligible households may apply for a discount of the public safety fee pursuant to that procedure set forth in Section 13.16.030. Any household in the city with a combined total income falling below the federal poverty level shall be considered eligible to apply for a public safety fee rate discount. Persons applying for a public safety fee rate discount must be the person who receives the monthly water bill and is the head of a household.~~

~~B. Any person desiring to receive the public safety fee rate discount must submit an application to the city on forms to be provided by the city. Subsequent to initial qualifications for public safety fee discount, any person must reapply on or before June 15th of each year thereafter. The city manager shall determine whether any applicant meets the qualifications and requirements for discount as set forth in this chapter.~~

~~C. The amount of public safety fee rate discount for eligible persons, provided under this chapter, shall be equal to the percentage water rate discount for extreme hardship, as established in Section [13.16.030](#).~~

~~D. It is unlawful for any person to make, assist in making or to derive the benefits from any false application for discounts provided under this chapter. In addition to other penalties provided by law, the city shall be entitled to recover from any person or persons receiving the benefit of discounts as a result of any false statement made in any application the amount therefor, including interest at the rate of nine percent per year from the date such discounts were granted.~~

SECTION 3. Chapter 11.16.080 of the Central Point Municipal Code is amended in part as set forth below.

11.16.080 Stormwater or water quality rate discounts for extreme hardship.

~~A. Eligible households may apply for a discount of the stormwater or water quality fee pursuant to that procedure set forth in Section 13.16.030. Any household in the city with a combined total income falling below the federal poverty level shall be considered eligible to apply for a stormwater or water quality rate discount. Persons~~

2 – Ordinance No. _____; (Council Meeting _____, 2022)

applying for a stormwater or water quality rate discount must be the person who receives the stormwater or water quality bill and the head of a household.

~~B. Any person desiring to receive the stormwater or water quality rate discount must submit an application to the city on forms to be provided by the city. Subsequent to initial qualifications for utility discount, any person must reapply on or before June 15th of each year thereafter. The city manager shall determine whether any applicant meets the qualifications and requirements for discount as set forth in this chapter.~~

~~C. The amount of stormwater or water quality rate discount for eligible persons, provided under this chapter, shall be equal to the percentage water rate discount for extreme hardship, as established in Section [13.16.030](#).~~

~~D. It is unlawful for any person to make, assist in making or to derive the benefits from any false application for discounts provided under this chapter. In addition to other penalties provided by law, the city shall be entitled to recover from any person or persons receiving the benefit of discounts as a result of any false statement made in any application the amount therefor, including interest at the rate of nine percent per year from the date such discounts were granted.~~

SECTION 4. Chapter 11.20.070 of the Central Point Municipal Code is amended in part as set forth below.

11.20.070 Transportation utility fee discounts for extreme hardship.

A. Eligible households may apply for a discount of the transportation utility fee pursuant to that procedure set forth in Section 13.16.030. Pursuant to Chapter [13.16](#), the annual income for extreme hardship must fall below one hundred fifty percent of the published federal poverty level in order to qualify for this discount.

~~B. Any person desiring to receive the transportation utility fee discount must submit an application to the city on forms to be provided by the city. Subsequent to initial qualifications for utility discount, any person must reapply on or before June 15th of each year thereafter. The city manager shall determine whether any applicant meets the qualifications and requirements for discount as set forth in this chapter.~~

~~C. The amount of transportation utility fee discount for eligible persons, provided under this chapter, shall be equal to the percentage water rate discount for extreme hardship, as established in Section [13.16.030](#).~~

~~D. It is unlawful for any person to make, assist in making or to derive the benefits from any false application for discounts provided under this chapter. In addition to other penalties provided by law, the city shall be entitled to recover from any person or persons receiving the benefit of discounts as a result of any false statement made in any application the amount therefor, including interest at the rate of nine percent per year from the date such discounts were granted.~~

3 – Ordinance No. _____; (Council Meeting _____, 2022)

SECTION 5. Chapter 13.16 of the Central Point Municipal Code is amended in part as set forth below.

Chapter 13.16
WATER AND UTILITY RATE DISCOUNTS FOR EXTREME HARDSHIP

13.16.010 Qualification for discount.

Any residence being served by city water, **and/or subject to a parks maintenance fee, public safety fee, stormwater or water quality fee, and/or transportation utility fee** and with a combined, total income falling below **150% of the federal poverty guidelines as published by the Department of Health and Human Services** ~~the federal poverty level~~ shall be considered eligible to apply for a ~~water~~ rate discount **to each of the above-described fees**. Persons applying for a water rate discount must be the person who has signed up for the water service, a water customer of the city and the occupant of the residence. **For all other rate discounts, the person applying for the rate discount must be the person who receives the respective bill for which the discount is sought and the occupant of the residence. To qualify for a discount to any of the foregoing fees or water service, the applicant must not owe delinquent payments to the City for any utilities and other assessed fees and charges.**

13.16.020 Application.

Any person desiring to receive ~~a the water~~ rate discount must be the occupant of the residence and must submit an application to the city on forms to be provided by the city. Subsequent to initial qualifications for ~~utility-rate~~ discount, any person must reapply on or before **April June** fifteenth of each year thereafter. The finance department shall determine whether any applicant meets the qualifications and requirements for **the discounts** as set forth in this chapter.

13.16.030 Amount of discount.

The amount of discount for eligible persons, provided under this chapter, shall be fifty percent of the regular rate for water, inclusive of the fixed minimum rate established in Chapter [13.04](#), **and/or fifty percent of the monthly parks maintenance fee, public safety fee, stormwater or water quality fee, and/or transportation utility fee.**

13.16.040 Unlawful acts--Penalties.

It is unlawful for any person to make, assist in making or to derive the benefits from any false application for discounts provided under this chapter. In addition to other penalties provided by law, the city shall be entitled to recover from any person or persons receiving the benefit of discounts as a result of any false statement made in any application the amount thereof, including interest at the rate of nine percent per year from the date such discounts were granted.

4 – Ordinance No. _____; (Council Meeting _____, 2022)

SECTION 6. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", "chapter" or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Recitals A-C) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

SECTION 7. Effective Date. The Central Point City Charter states that an ordinance enacted by the Council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

PASSED by the Council and signed by me in authentication of its passage this ____ day of _____ 2022.

Mayor Hank Williams

ATTEST:

City Recorder

5 – Ordinance No. _____; (Council Meeting _____, 2022)



City of Central Point
Staff Report to Council

ISSUE SUMMARY

TO: City Council **DEPARTMENT:** Administration
FROM: Chris Clayton, City Manager
MEETING DATE: April 28, 2022
SUBJECT: Resolution No. _____, Scheduling Biennial Election of Central Point City Officers on November 8, 2022

ACTION REQUIRED:
 Motion
 Resolution

RECOMMENDATION:

The attached resolution sets the date for the next general election of city officers to coincide with Statewide General Election on Tuesday November 8, 2022. The positions of Ward I, Ward II, and Ward III will be up for Election.

The filing period for the election begins Monday July 11, 2022 and runs through Monday, August 29, 2022.

Election packets are being prepared and will be available July 11, 2022 in City Hall.

RECOMMENDED MOTION:

Move to approve Resolution No. _____, Scheduling Biennial Election of Central Point City Officers on November 8, 2022.

ATTACHMENTS:

1. Election Resolution 2022_candidates

RESOLUTION NO. _____

A RESOLUTION SCHEDULING BIENNIAL ELECTION OF CENTRAL POINT CITY OFFICERS ON NOVEMBER 8, 2022

RECITALS:

- A. The Central Point City Charter provides that regular City elections shall be held at the same time and place as biennial general state elections, and the next biennial state election is scheduled for November 8, 2022;
- B. The biennial election of the City of Central Point, Oregon, shall be held concurrently with the general election of the State of Oregon on November 8, 2022, between the hours of 7:00 a.m. and 8:00 p.m. Pacific Standard Time, at which election the citizens shall elect council member from Ward I, Ward II and Ward III.
- C. The precincts and judges and clerks of election shall be the same as those provided within the City of Central Point, Oregon, for the statewide general election held on the same date.
- D. The City Recorder is hereby authorized and directed to give notice of said election by posting notice thereof in a conspicuous place in the City Hall and in one public place in each voting precinct of the City. The notice shall state the officers to be elected and the time and place of the election.
- E. All candidates for the offices mentioned in Paragraph B above shall file the proper forms of nomination with the City Recorder during normal business hours between Monday, July 11, 2022, and Monday, August 29, 2022.

The City of Central Point resolves as follows:

Section 1. The Central Point City Charter provides that regular City elections shall be held at the same times and places as biennial general state elections, and the next biennial state election is scheduled for November 8, 2022;

Passed by the Council and signed by me in authentication of its passage this ____ day of April 2022.

Mayor Hank Williams

ATTEST:

City Recorder

Attachment: Election Resolution 2022_candidates (1531 : Biennial Election Resolution)



City of Central Point Staff Report to Council

ISSUE SUMMARY

TO: City Council **DEPARTMENT:**
Administration

FROM: Chris Clayton, City Manager

MEETING DATE: April 28, 2022

SUBJECT: Appointment to Citizens Advisory Committee

ACTION REQUIRED: Motion **RECOMMENDATION:**

The Central Point Citizens Advisory Committee (CAC) currently has two vacant positions. This committee shall consist of seven members, to be selected through an open well-publicized public process and formally appointed by the Mayor with the approval of the City Council.

Terms for the CAC are for one year. Past practice for the city is to ask each member if they wish to be reappointed for an additional year.

Interviews with Mayor Williams, City Manager Clayton, and Planning Director Holtey are scheduled for Tuesday, April 26, 2022. Mayor Williams will make his recommendation for appointment at the April 28, 2022 Council meeting.

Staff has received three applications (attached) for appointment:

Donald Chandler
Paul Contreras
Marlene Baty
Mitchel Price

RECOMMENDED MOTION:

I move to appoint ___(applicant)_____ and ___(applicant)_____ to the Central Point Citizens Advisory Committee.

ATTACHMENTS:

1. CAC Application - Baty_Redacted
2. CAC Application - Chandler_Redacted
3. CAC Application - Contreras_Redacted
4. CAC Application - Price_Redacted

City of Central Point, Oregon
140 S 3rd Street, Central Point, OR 97502
541.664.3321 Fax 541.664.6384
www.centralpointoregon.gov



Administration Department
Chris Clayton, City Manager
Deanna Casey, City Recorder
Elizabeth Simas, Human Resource Director

**APPLICATION FOR APPOINTMENT TO
CITY OF CENTRAL POINT COMMITTEE**

Name: Marlene A. Baty Date: April 13, 2022
Address: [Redacted] Circlewood Dr, Central Point 97502
Home Phone: [Redacted] Business Phone: [Redacted] Cell Phone: [Redacted]
Fax: [Redacted] E-mail: [Redacted]

Are you a registered voter with the State of Oregon? Yes X No

Are you a city resident? Yes X No If Yes, How long: 15 years

Which committee(s) would you like to be appointed to: *(Please make sure the dates below work with your schedule before applying. Council and Planning Commission members are required to file an Annual Statement of Economic Interest to the State of Oregon.)*

- Meeting Dates (All meeting dates are subject to change or additions, times vary for each committee):**
- Budget Committee: Meetings vary in April Bi-Annually
 - Citizens Advisory Committee: 2nd Tuesday of quarterly
 - Planning Commission: 1st Tuesday of each month
 - Parks and Recreation Committee/Foundation: Meeting dates vary
 - Cemetery

Employment, professional, and volunteer background:
USPS - last job was as Postmaster of Phoenix, OR 97535 for 13 years. Retired in '98 with 33 yrs of service. Also (including) VADemocracy, Dept of State & Forest Service.

Community affiliations and activities:
OLL 1 Electors Dept (last 20 years as paid volunteer)

Previous City appointments, offices, or activities:
[Signature]

Attachment: CAC Application - Baty_Redacted (1530 : CAC Appointment)

To provide additional background for the Mayor and City Council, please answer the following questions.

1. Please explain why you are interested in the appointment and what you would offer to the community.

I am 80 years young, a widow, and would like to do something besides play cards something meaningful.

2. Please describe what you believe are the major concerns of the City residents and businesses that this committee should be concerned about.

I will do whatever you would like. I have had experience in budget, administration, EEO, Safety, injury comp, dealing with unions and general public, etc.

3. Please provide any additional information or comments which you believe will assist the City Council in considering your application.

Working with the Cemetery Committee appeals to me. Don't know why - it just rang a bell.

4. Do you anticipate that any conflicts of interest will arise if you are appointed; and if so, how would you handle them?

None I know of.

The major concerns I think are:
Traffic flow
Safety

Please feel free to use additional sheet if you have more information to help the Council make a final decision.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from any council, advisory committee, board or commission I may be appointed to. All information/documentation related to service for this position is subject to public record disclosure.

Signature:

[Redacted Signature]

Date:

4/13/22

I take rejection well

Attachment: CAC Application - Batty_Redacted (1530 : CAC Appointment)

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Administration Department
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Deanna Casey, City Recorder
Elizabeth Simas, Human Resource Director

**APPLICATION FOR APPOINTMENT TO
CITY OF CENTRAL POINT COMMITTEE**

Name: Donald Chandler Date: 4/04/2022

Address: [Redacted] Hampton Dr.

[Redacted] Business Phone: [Redacted] Cell Phone: _____

Fax: [Redacted] E-mail: [Redacted]

Are you a registered voter with the State of Oregon? Yes X No _____

Are you a city resident? Yes X No _____ If Yes, How long: 22 years

Which committee(s) would you like to be appointed to: *(Please make sure the dates below work with your schedule before applying. Council and Planning Commission members are required to file an Annual Statement of Economic Interest to the State of Oregon.)*

Meeting Dates (All meeting dates are subject to change or additions, times vary for each committee):

any position

- Budget Committee: Meetings vary in April Bi-Annually
- Citizens Advisory Committee: 2nd Tuesday of quarterly
- Planning Commission: 1st Tuesday of each month
- Parks and Recreation Committee/Foundation: Meeting dates vary

Employment, professional, and volunteer background:
Retired, Contractor, Homes, Commercial, Cabinets, Counter tops,

Community affiliations and activities:
Salvation Army - Access, Jackson County - Probation

Previous City appointments, offices, or activities:
None

Attachment: CAC Application - Chandler_Redacted (1530 : CAC Appointment)

To provide additional background for the Mayor and City Council, please answer the following questions.

1. Please explain why you are interested in the appointment and what you would offer to the community.

truthful thoughts and consideration, for the city.

2. Please describe what you believe are the major concerns of the City residents and businesses that this committee should be concerned about.

Growth, Safety, Being able to hear the citizen when they have concerns -

3. Please provide any additional information or comments which you believe will assist the City Council in considering your application.

I will help make your decision easier,

4. Do you anticipate that any conflicts of interest will arise if you are appointed; and if so, how would you handle them?

None,

Please feel free to use additional sheet if you have more information to help the Council make a final decision.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from any council, advisory committee, board or commission I may be appointed to. All information/documentation related to service for this position is subject to public record disclosure.

Signature: _____

[Redacted Signature]

Date: 4/04/2022

Attachment: CAC Application - Chandler_Redacted (1530 : CAC Appointment)

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Administration Department
Chris Clayton, City Manager
Deanna Casey, City Recorder
Elizabeth Simas, Human Resource Director

**APPLICATION FOR APPOINTMENT TO
CITY OF CENTRAL POINT COMMITTEE**

Name: _____ Date: _____

Address: _____

Home Phone: _____ Business Phone: _____ Cell Phone: _____

Fax: _____ E-mail: _____

Are you a registered voter with the State of Oregon? Yes _____ No _____

Are you a city resident? Yes _____ No _____ If Yes, How long: _____

Which committee(s) would you like to be appointed to: *(Please make sure the dates below work with your schedule before applying. Council and Planning Commission members are required to file an Annual Statement of Economic Interest to the State of Oregon.)*

Meeting Dates (All meeting dates are subject to change or additions, times vary for each committee):

- Budget Committee: Meetings vary in April Bi-Annually
- Citizens Advisory Committee: 2nd Tuesday of quarterly
- Planning Commission: 1st Tuesday of each month
- Parks and Recreation Committee/Foundation: Meeting dates vary

Employment, professional, and volunteer background:

Community affiliations and activities:

Previous City appointments, offices, or activities:

Attachment: CAC Application - Contreras_Redacted (1530 : CAC Appointment)

To provide additional background for the Mayor and City Council, please answer the following questions.

1. Please explain why you are interested in the appointment and what you would offer to the community.

2. Please describe what you believe are the major concerns of the City residents and businesses that this committee should be concerned about.

3. Please provide any additional information or comments which you believe will assist the City Council in considering your application.

4. Do you anticipate that any conflicts of interest will arise if you are appointed; and if so, how would you handle them?

Please feel free to use additional sheet if you have more information to help the Council make a final decision.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from any council, advisory committee, board or commission I may be appointed to. All information/documentation related to service for this position is subject to public record disclosure.

Signature: _____ Date: _____

Attachment: CAC Application - Contreras_Redacted (1530 : CAC Appointment)

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Administration Department
Chris Clayton, City Manager
Deanna Casey, City Recorder
Elizabeth Simas, Human Resource Director

**APPLICATION FOR APPOINTMENT TO
CITY OF CENTRAL POINT COMMITTEE**

Name: Mitchel Price Date: 4/21/2022

Address: [REDACTED] Aurora Ln Central Point, Or. 97502

Home Phone: N/A Business Phone: N/A Cell Phone: [REDACTED]

Fax: _____ E-mail: [REDACTED]@gmail.com

Are you a registered voter with the State of Oregon? Yes X No _____

Are you a city resident? Yes X No _____ If Yes, How long: 6 years

Which committee(s) would you like to be appointed to: *(Please make sure the dates below work with your schedule before applying. Council and Planning Commission members are required to file an Annual Statement of Economic Interest to the State of Oregon.)*

Meeting Dates (All meeting dates are subject to change or additions, times vary for each committee):

- Budget Committee: Meetings vary in April Bi-Annually
- Citizens Advisory Committee: 2nd Tuesday of quarterly
- Planning Commission: 1st Tuesday of each month
- Parks and Recreation Committee/Foundation: Meeting dates vary

Employment, professional, and volunteer background:

CFO Price Ventures, CP school district Bond committee, KU academy volunteer, Extreme respo



Community affiliations and activities:

Small business owner/manager

Previous City appointments, offices, or activities:

N/A

Attachment: CAC Application - Price_Redacted (1530 : CAC Appointment)

Central Point Committee Application
Page 2

To provide additional background for the Mayor and City Council, please answer the following questions.

- 1. Please explain why you are interested in the appointment and what you would offer to the community.

My family and I relocated from South America and chose CP because of schools and small town.

- 2. Please describe what you believe are the major concerns of the City residents and businesses that this committee should be concerned about.

Crime, Traffic, Schools, unfettered growth and quality of life.

- 3. Please provide any additional information or comments which you believe will assist the City Council in considering your application.

I believe a community must try and have an identity which can be used in city projects, business de

- 4. Do you anticipate that any conflicts of interest will arise if you are appointed; and if so, how would you handle them?

No

Please feel free to use additional sheet if you have more information to help the Council make a final decision.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentation and/or omission of facts are cause for removal from any council, advisory committee, board or commission I may be appointed to. All information/documentation related to service for this position is subject to public record disclosure.

Signature: _____

Date: 4/21/2022

Attachment: CAC Application - Price_Redacted (1530 : CAC Appointment)