

# CITY OF CENTRAL POINT

*Oregon*

City Council Meeting Minutes  
Thursday, September 23, 2021

## I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

## II. PLEDGE OF ALLEGIANCE

## III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Remote	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Excused	
Taneea Browning	Ward IV	Remote	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Planning Director Stephanie Holtey; Building Official Derek Zwaggerman, Accounting Business Services Coordinator Rachel Neuenschwander, and City Recorder Deanna Casey.

## IV. SPECIAL PRESENTATIONS

### 1. SOREDI Update

SOREDI Executive Director Colleen Padilla updated the Council on what they have been doing for the last year. She updated them on projects and grants they have awarded throughout the valley. 21 businesses in Central Point received grants for a total of \$192,654. They have invested in technology so staff could continue to work from home during the pandemic.

## V. PUBLIC COMMENTS- NONE

## VI. CONSENT AGENDA

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Kelley Johnson, Ward II
<b>AYES:</b>	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Melody Thueson

### A. Approval of September 9, 2021 City Council Minutes

## VII. ORDINANCES, AND RESOLUTIONS

A. **Ordinance No. \_\_\_\_\_, An Ordinance Amending Sections 15.04.010 Standards Applicable to Building of the Central Point Municipal Code to Comply with Updates and References to New State Code**

Building Official Derek Zwaggerman stated that this is the second reading of an ordinance updating the references in Central Point Municipal Code section 15.04.010 in regards to Oregon Building Codes. As discussed at the first reading there are no significant changes that will effect contractors.

**Kelley Johnson moved to approve Ordinance No. 2082, An Ordinance Amending Sections 15.04.010 Standards Applicable to Building of the Central Point Municipal Code to Comply with Updates and References to New State Code.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Melody Thueson

B. **Resolution No. \_\_\_\_\_ . A Resolution of Intent to Participate in the Great Oregon Shakeout**

Safety & Risk Manager Heather Ashwill explained that this resolution allows city employees to participate in the Great Oregon Shakeout scheduled for October 21, 2021 at 10:21 a.m. Staff has been actively working on improving our emergency preparedness through education, activities, and drills. Earthquakes are just one of the many natural hazards that can occur in our region. Major earthquakes may happen anywhere we live, work, or travel. The ShakeOut is our chance to bring awareness to earthquake preparedness as well as to practice how to protect ourselves in the event of an earthquake.

**Michael Parsons moved to approve Resolution No. 1684, a Resolution of Intent to participate in the Great Oregon Shakeout on October 21, 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
<b>EXCUSED:</b>	Melody Thueson

**VIII. BUSINESS**

A. **Hamrick Pine Interesection Budget Update**

Parks and Public Works Director Matt Samitore reported that the City previously budgeted for the Hamrick/Pine and the Beebe/Hamrick intersections out of the Development Commission Street 2021 and 2023 Fiscal Year Budgets. The final engineering has been completed for the new intersection at Hamrick and Pine; however, the current construction numbers are significantly higher than anticipated. Staff recommends delaying the project for one calendar year to explore other funding sources and watch the market for the best time to bid out the project. There could be Grants available to help fund the process.

The project is currently projected to be \$350,000 over budget. We are exploring grant options in the realm of \$200,000 - \$500,000 to help augment the project. He will keep the council updated on options as they become available. This is a problem we are seeing county wide. We are hoping the traffic infrastructure bill will provide fund options if it is approved.

**RESULT: FOR DISCUSSION ONLY**

**IX. MAYOR'S REPORT**

Mayor Hank Williams reported that:

- He attended the TRADCO meeting. They are a travel advocacy group that is starting to meet again.
- He attended the Fair Board meeting this evening. They have rescheduled the Rodeo to May of 2022.

**X. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported:

- The Jackson County Administrator shared property tax numbers with him this week. The preliminary numbers show a 4.83% increase.
- That he has been working on the noticing for the Old Military Road property. The Recreation Department will work on some social media posts.
- That Made in Southern Oregon is this weekend.
- That there is a Joint Community Center Project kick off meeting scheduled for next week.
- That him and Mrs. Holtey had a meeting with the potential new owner of the Cowley building.
- That the Quillen property is in escrow.
- That today a group of Council members and himself toured the Senior Center.
- He will be out of the office tomorrow.
- That we are having troubles with the skate park again. They are trying to repair the fence and every night there is damage done to the new fence posts.

**XI. COUNCIL REPORTS**

Council Member Kelley Johnson reported that she attended the Study Session on Monday and an RVCOG meeting yesterday.

Council Member Tanea Browning reported that:

- She and Mr. Samitore attended the Greenway Restoration/Planning Project Kickoff meeting, there was a great turn out from all jurisdictions.

- She attended a Medford Water meeting.
- She attended LOC meetings in preparation for annual board meeting, board of directors recruitment, recordings for the virtual Annual Business meeting, and interviews for firms to conduct the LOC 2022 strategic planning exercise, LOC Women's Caucus and Finance Committee meetings.
- She attended the tour of the Senior Center.
- She plans to attend the Made in Southern Oregon this weekend.
- She is looking forward to starting the outdoor after school club Oct 4th at Skyrman Park, it is open to 11 year olds and older. There will be transportation from Scenic Middle School and is designed to build land stewardship. The program is funded by an Oregon Community Foundation Grant and will include art in nature setting.

Council Member Neil Olsen had no report.

Council Member Rob Hernandez reported that he attended the Study Session on water rights.

Council Member Mike Parsons reported that he attended the RVSS Board meeting, they are gearing up for salmon watch program and working with Jackson County to work on the semi- annual Bear Creek stewardship clean-up day.

County Commissioner Dave Dotterer reported that:

- The tax report is good news for all the cities in the valley.
- SOREDI really stepped up during the Alameda fire issues for businesses.
- The Emergency Management Coordinator has been working hard for the County conducting fire alerts; we will be working with Josephine County on a joint wild fire coordinator.
- They know they need to be working closer with local jurisdictions to know what to do together in case of a disaster.
- The county has set aside funds to help with issues along the Greenway. They will be working with SOREDI.

## **XII. DEPARTMENT REPORTS**

Planning Director Stephanie Holtey reported that:

- We received an inquiry from a discount grocery business yesterday about installing a secondary access from the Table Rock Crossing Subdivision onto Table Rock Road. This party has been in contract to lease a lot in the Table Rock Crossing Subdivision. She was told that the deal was dependent on improved access. After researching the inquiry, it was determined that an additional access onto Table Rock Road cannot be supported due to access spacing requirements and the high volume and close proximity to the intersection of Table Rock and Biddle Road.

- We are pleased to be partnering with Mark Knox at KDA Homes to provide a Cottage Housing Tour on October 18<sup>th</sup> for City Council, Planning Commission and Citizen's Advisory Committee members. The tour will include two cottage housing developments are located in Ashland: one using conventional zoning standards and the other after cottage housing standards were enacted. The objective of the tour is to provide real world examples of cottage cluster housing in the Rogue Valley and to explore the implications of different regulatory approaches. We will have the opportunity to hear from developers, planners and contractors about what works well and possible pitfalls to avoid as we start amending our standards.
- They have set up pre-application conferences for:
  - HAJC - Scenic Heights Phase 2 to construct a 44-unit affordable housing development at the intersection of Scenic Avenue and Rock Way.
  - Walmart Site re-zone, land division and site development to construct 96-units of affordable multifamily housing.
- They have received one new site plan and architectural review for a Human Bean Coffee Kiosk and site improvement east of the recently completed Les Schwab facility on Biddle Road.

Captain Dave Croft reported that:

- Officers have been busy with an increase in disorderly conduct reports. Our officers are using their great communication resources to work with citizens.
- The annual softball tournament will be held October 15 - 17<sup>th</sup>. This is a fun event for Police and Fire.
- They have filled the last Community Service Officer position and we should be fully staffed when he comes on board.

Parks and Planning Director Matt Samitore reported:

- That the Made in Southern Oregon event is this weekend, they have filled all the booths and it should be a great event.
- That the bid came in on budget for the Makerspace sidewalk project.

### **XIII. EXECUTIVE SESSION ORS 192.660 (2)(h) Legal Counsel - Cancelled**

City Manager Chris Clayton stated that the Executive Session is not necessary tonight.

### **XIV. ADJOURNMENT**

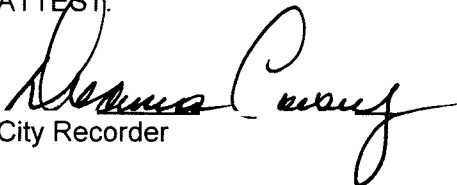
**Michael Parsons moved to adjourn the meeting.** Rob Hernandez seconded. All said Aye and the meeting was adjourned at 8:21 p.m.

The foregoing minutes of the September 23, 2021, Council meeting were approved by the City Council at its meeting of \_\_\_\_\_, 2021.

Dated: 10/14/2021

  
Mayor Hank Williams

ATTEST:

  
City Recorder

