

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, August 12, 2021

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Remote	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Present	
Taneeea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Community Planner Justin Gindlesburger; and City Recorder Deanna Casey.

IV. PUBLIC COMMENTS - None

V. CONSENT AGENDA

RESULT: APPROVED [6 TO 0]
MOVER: Michael Parsons, At Large
SECONDER: Melody Thueson, Ward III
AYES: Williams, Johnson, Thueson, Browning, Hernandez, Parsons
AWAY: Neil Olsen

A. Approval of July 8, 2021 City Council Minutes

VI. PUBLIC HEARING

A. Public Hearing and First Reading of an Ordinance Vacating Approximately 808 Square Feet of Undeveloped Cook Lane Right-of-Way Located Adjacent to Property Identified on the Jackson County Assessor's Map as 37S 2W 10BC Tax Lots 2200 and 2301

Parks and Public Works Director Matt Samitore presented a ordinance requesting to abandon or vacate a small portion of unimproved Cook Lane. This portion of Right-of-way was dedicated to provide access to a flag lot in the subdivision. This flag lot was never developed and is in the process of being re-platted. Most of Cook Lane

right-of-way will be incorporated into a new residential street but there is an 808 square foot section that is not needed for public access.

Mayor Williams opened the public hearing, no one came forward and the public hearing portion was closed.

Council Member Tanea Browning moved to Second Reading an Ordinance Vacating Approximately 808 Square Feet of Undeveloped Cook Lane Right-of-Way Located Adjacent to Property Identified on the Jackson County Assessor's Map as 37S 2W 10BC Tax Lots 2200 and 2301.

RESULT:	1ST READING [UNANIMOUS]
	Next: 8/26/2021 7:00 AM
MOVER:	Tanea Browning, Ward IV
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VII. ORDINANCES, AND RESOLUTIONS

A. Ordinance No. , Ordinance Amending in Part Central Point Municipal Code Chapter 10.14 Adding Police Department Authority

City Attorney Sydnee Dreyer stated that this is the second reading of an Ordinance transferring the administration of the preferential parking district program to the Police Department. Originally the Council established the districts through Chapter 10.14 which stated the Public Works Department will administer the program. Staff has determined that the Police Department would be a better option for issuing permits, and ensuring compliance. The proposed revision only modifies the authority.

Council Member Rob Hernandez moved to approve Ordinance 2080, an Ordinance Amending in Part Central Point Municipal Code Chapter 10.14 Adding Police Department Authority.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. . Approving the Rogue Disposal and Recycling, Inc, Twenty Fifth Year Performance Audit, Fifth Anniversary Rate Adjustment, Amendment to Annual Adjustment and Fire-Year Franchise Extension Pursuant to Article 7 of the Solid Waste Agreement

City Manager Chris Clayton stated that at the last Council meeting representatives from Rogue Disposal presented the 25-year performance audit, fifth anniversary rate adjustment request, and a 5-year franchise agreement extension. The Franchise Agreement between the City of Central Point and Rogue Disposal requires City Council approval of a 25-year Performance Audit, Fifth Anniversary Rate Adjustment and request for Franchise Agreement Extension. The Council Packet has provided

the option for the Council to review and approve these items. The submitted calculations appear to be accurate, reasonable and the relevant to the conditions of the franchise agreement.

Council Member Melody Thueson moved to approve Resolution No. 1679, A Resolution Approving the Rogue Disposal & Recycling, Inc., Twenty Fifth Year Performance Audit, Fifth Anniversary Rate Adjustment, Amendment to Annual Adjustment and Five-year Franchise Extension Pursuant to Article 7 of the Solid Waste Agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution No. . Regarding a Lease Purchase Agreement for the Purpose of Financing Public Works Equipment

Finance Director Steven Weber explained the lease purchase of a new Public Works 2021 Caterpillar 299D3XE Compact Track Loader. Caterpillar Financial Services Corporation has requested a council approved resolution to move forward with the financing. The equipment is included in the 2021/2023 approved budget.

Council Member Rob Hernandez moved to approve Resolution 1680, A Resolution regarding a lease purchase agreement for the purpose of financing Public Works Equipment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

D. Resolution No. . Exercising the Power of Eminent Domain for the South Haskell Street Extension

Public Works Director Matt Samitore explained that as part of the 2008 Transportation System Plan an extension of South Haskell Street from West Pine to Beall Lane. The street has been fully planned and constructed, except for a small portion located outside of the city limits near Chicory Lane. After trying to purchase the property for years, the City has entered into negotiations with the owner to purchase what is needed to complete South Haskell. As part of the negotiations, the owner has requested the city issue an eminent domain resolution to benefit the owner in regards to capital gain taxes. Once approved the purchase will happen in this budget year, but the construction will not take place until the following budget cycle.

Mr. Clayton explained that because we will be extending water and sewer lines we will be able to use American Rescue Plan money to purchase the property. The actual sale agreement will return to Council for final approval.

Council Member Michael Parsons moved to approve Resolution No. 1681, A

Resolution Exercising the Power of Eminent Domain for the South Haskell Street Extension.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VIII. BUSINESS

A. Citizens Advisory Committee Appointment

Mayor Williams stated that staff interviewed two of the candidates. His recommendation is to appoint Mike Meek to the Citizens Advisory Committee. We may have some other volunteer positions for the other two applicants.

Council Member Michael Parsons moved to appoint Michael Meek to the Citizens Advisory Committee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Planning Commission Report for the August 3, 2021 meeting.

Community Planner Justin Gindlesburger presented the August 3, 2021 Planning Commission report:

- **Mobile Food Vendor Code Amendments:** Planning Staff provided an overview of the existing and proposed regulations that would expand the allowance of mobile food vendors in the city. Planning Commission members expressed support for the discussion draft and requested modifications to address potential conflicts in some of the draft standards; expanding available siting to include public and private property, and eliminating local restrictions on sales in favor of existing OLCC requirements. Staff will return with a revised draft for discussion at the next meeting.
- **Development Update:** Staff provided an update on development activity during the month of July. The most current activity is preliminary and focused on the east side of town.
- **Zoning Code Update:** The zoning code needs to be more modern, efficient and user friendly. Staff reported that the CAC was given a Zoning Code Basics article to provide a foundational level of understanding of the zoning code purpose, function and legal requirements before we formally start discussing the technical aspects.

RESULT:	FOR DISCUSSION ONLY
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IX. MAYOR'S REPORT

Mayor Williams reported that:

- He attended the Jackson County Fair and live auction. The city purchased a lamb and a pig.
- He attended the Greeters meeting at LOGOs Charter School.
- He attended the Oregon Mayors Conference in Coos Bay. It was a good conference. Every time he attends one of these conferences, it re-enforces the fact that he is very thankful for the City of Central Point. The Staff and the Council work as a team. It isn't the same in many cities across the state. He met with the Mayor from Sandy Oregon who is planning to run for Governor.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- We have made progress with Rogue Retreat. The agreement has been submitted to their legal counsel for review. We look forward to partnering with them.
- He was able to take a tour of the Cowley Building today. It has been listed for sale. Preliminary plans are for several improvements and roof top dining. The city encourages any improvements to the building.
- As everyone knows the Governor re-instituted the mask mandate. We will be following the requirements but keeping the doors open to the public unless instructed to do otherwise.
- Don Burt has agreed to work with staff on an Urban Renewal expansion and updates. This will include the land along the greenway once we take control from the County.
- He met with the people hoping to partner with the City on the Little League fields. We will need to do some fundraising to cover some of the cost, but we are in agreement with the amount each will pay.
- He updated the Council on the option to build the community center at the expo. He explained what the County would like to see in the facility.
- We will be implementing some software security measures starting next week.
- The Study Session for Monday has been cancelled. We will have one at the end of September.
- There are a few events coming up that may need to be cancelled or rescheduled because of the air quality.

XI. COUNCIL REPORTS

Council Member Tanea Browning reported that:

- She attended the Medford Water Commission meeting.
- She has attended several LOC meetings.
- She attended her first Regional Solutions meeting. They talked about the white water competition in Gold Hill and the Shady Cove Waterfall.

Council Member Rob Hernandez reported that he attended the school district bond oversight committee meeting. Materials and workers are hard to find right now

Council Member Michael Parsons reported that:

- He attended the Citizens Advisory Committee meeting.
- Attended the Central Point Police Department Application Luncheon put on by a group of citizens of Homeowners Association in Central Point.
- He attended and in person Jackson County Public Policy Coordinating Council Meeting. It was a pleasure to attend in person, and not through a glass screen.
- He attended the Police Department Picnic and Service Acknowledgement and Awards Ceremony at Twin Creeks Park.
- He attended and assisted with the Police Department Community outreach gathering at Creekside Apartments on South Haskell.
- The Meadows has been organizing and implementing the elections process. Four new board members were elected on August 10th.

Council Member Melody Thueson reported that she went on vacation, and attended a school board meeting this week, most people were in opposition to the masks, but it went well.

Council Member Kelley Johnson had no report.

Council Member Neil Olsen reported that the amount of positive COVID cases are way up in the State and Jackson County numbers are spiking.

XII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- He attended the emergency Fair Board Meeting where they announced the cancellation of the Wild Rogue Pro Rodeo and they will possibly reschedule the Harvest Festival.
- Staff is recommending that the DARE Cruise and Show & Shine be rescheduled to late September or first weekend in October due to air quality.
- The Made in Southern Oregon vendors are begging us to continue with that event. We are not sure we can allow the event to proceed because of air quality. Staff will make a decision on Tuesday next week.
- Construction of the Public Works Operation Center is moving back on Schedule.
- We did not get any bids for the Don Jones War Memorial. We will be collaborating it with the Dennis Richardson project for the next bid opening. Staff is working on an event for Veterans Day this year.

Finance Director Steven Weber reported that we have two new staff members in the Finance Department. We have hired James Alvarez and Clarisea Farney.

Community Planner Justin Gindlesburger reported that we will have a CRS audit in September in order to maintain our Class 6 Flood Rating. We are able to provide a 20% discount for flood insurance.

Captain Croft updated the Council regarding the car chase and officer involved shooting from yesterday morning. Central Point Officers were not involved in the shooting. We have two officers in the academy in Salem, and in the process of hiring another officer, and a community service officer.

XIII. ADJOURNMENT

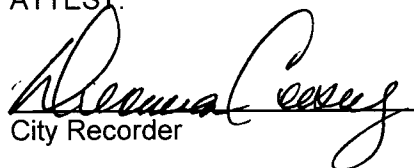
Council Member Mike Parsons moved to adjourn, all said Aye and the meeting adjourned at 8:18 p.m.

The foregoing minutes of the August 12, 2021, Council meeting were approved by the City Council at its meeting of August 26, 2021.

Dated: 8/26/21


Mayor Hank Williams

ATTEST:


City Recorder