

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, July 8, 2021

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Excused	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison (Virtual); Police Captain Dave Croft; Parks and Public Works Director Matt Samitore (Virtual); Planning Department Director Stephanie Holtey; and City Recorder Deanna Casey.

IV. SPECIAL PRESENTATIONS

1. Rogue Recycling Rate Adjustment Presentation

Rogue Disposal Representative Laura Leebrick presented a slide show for the 5 year review of Rogue Disposal. She explained this is part of the franchise agreement with Central Point. Council will be asked to acceptance the Performance Audit, periodic rate adjustment, approval of a five-year franchise extension from December 2026 to December 2031 in the coming months.

She provided an update on the recycle crash of 2018. There were challenges in 2020 because of the pandemic and making sure that service was not interrupted with staff members being out.

V. PUBLIC COMMENTS - None

VI. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tanea Browning, Ward IV
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED:	Kelley Johnson

A. Approval of June 24, 2021 City Council Minutes

Council Member Tanea Browning moved to approve the Consent Agenda as presented.

VII. ORDINANCES, AND RESOLUTIONS

A. Ordinance No. _____, an Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention (File No. ZC-21002)

Community Planner II Justin Gindlesperger stated there were no recommended changes at the first reading of an Ordinance for proposed floodplain management amendments. These measures include requirements for zoning, subdivisions, buildings and building codes, and the overall floodplain environment.

Council Member Melody Thueson moved to approve Ordinance 2079, An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention (File No. ZC-21002).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED:	Kelley Johnson

B. First Reading - Ordinance Amending in Part Central Point Municipal Code Chapter 10.14 Adding Police Department Authority

City Attorney Sydnee Dreyer explained the City recently amended its municipal code to add Chapter 10.14 establishing preferential parking districts. As adopted, the code provides that the Public Works Department will administer the program, issue permits and replacement permits. Staff has determined that the police department should be in charge of issuing such parking permits and ensuring compliance with the requirements of Chapter 10.14. The proposed ordinance will modify the authority to the police department.

Council Member Rob Hernandez moved to second reading an Ordinance amending in Part Central Point Municipal Code Chapter 10.14 Adding Police Department Authority.

RESULT: 1ST READING [UNANIMOUS]
Next: 8/12/2021 7:00 PM
MOVER: Rob Hernandez, At Large
SECONDER: Michael Parsons, At Large
AYES: Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED: Kelley Johnson

C. **Resolution No. _____, Regarding a Lease Purchase Agreement for the Purpose of Financing "Public Works Vehicles and Equipment"**

Finance Director Steven Weber explained the lease purchase of new Public Works vehicles and equipment was included in the City's 2021-23 biennial budget. The City has received a 5-year lease proposal from Government Capital Corporation for the purchase of equipment. The proposed structure of the lease falls within the amount budgeted. Government Capital Corporation is requesting the adoption of a resolution approving the structure of the lease and authorizing the City Manager to execute the contract.

Council Member Melody Thueson moved to approve Resolution No. 1677, Regarding a Lease Purchase Agreement for the Purpose of Financing "Public Works Vehicles and Equipment".

RESULT: APPROVED [UNANIMOUS]
MOVER: Melody Thueson, Ward III
SECONDER: Tanea Browning, Ward IV
AYES: Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED: Kelley Johnson

D. **Resolution No. _____, Setting a Public Hearing and Initiating Proceedings to Vacate a Portion of Unimproved Cook Lane Right-of-Way located Adjacent to 3664 and 3644 Grant Road (37 2W 10BC, Tax Lots 2200 and 2301).**

Planning Director Stephanie Holtey stated that the City received a request to vacate a portion of unimproved Cook Lane off Grant Road. The street was originally platted to provide access to a flag lot in the Cook Partition. The flag lot was never developed and at this time, it is been tentatively approved to be re-platted as lots 11 and 12 of Mayberry Place, a 12 Lot residential subdivision. This is a 808 square foot area that needs to be vacated before the subdivision can be completed. The proposed resolution sets the public hearing date for August 12, 2021.

Council Member Michael Parsons moved to approve Resolution No. 1678, A Resolution setting a Public Hearing and Initiating Proceedings to Vacate a Portion of Unimproved Cook Lane.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Parsons, At Large
SECONDER: Tanea Browning, Ward IV
AYES: Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED: Kelley Johnson

VIII. BUSINESS

A. Fiscal Year 2019-20 Audit Report

Finance Director Steven Weber introduced Gatlin Hawkins from Isler CPA. Mr. Hawkins stated that Isler CPA performed the audit for the 2019-20 fiscal year and rendered the opinion that the financial statements present fairly, in all material aspects, the respective financial position, changes in financial position, and respective budgetary comparison of the City of Central Point.

There are two items worth mentioning. 1) The budgeted amount in the capital improvement funds was different than actual expenses. Mr. Weber explained this was an item that was carried over into the following year. 2) When testing cash balance at the end of 2020, a reconciling item was recorded incorrectly. Some checks were written for the wrong fiscal year.

Council Member Tanea Browning moved to accept the Fiscal Year 2019-20 Audit Report as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tanea Browning, Ward IV
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Thueson, Browning, Hernandez, Parsons
EXCUSED:	Kelley Johnson

B. Central Point Community Center Update

City Manager Chris Clayton stated that the Community Center project has been delayed because of COVID-19. During the pandemic the federal government approved several funding packages and encouraged partnerships with government agencies. He has spoken with County Administrator Danny Jordan and discussed partnering on a community facility to be located at the Expo. The city could save money if we joined with the expo on this project.

Council discussed pros and cons of the Central Point Community Center being located at the Expo. There is concern over how we would maintain control as a Community Center; it is not within walking distance to any subdivision; it sounds like it would be more of a Regional Facility than a Community Center. There would be a significant cost reduction if the County and City joined forces on the project.

County Commissioner Dotterer stated that the County Commissioners have the same questions that the Council does and believes that Mr. Clayton and Mr. Jordon can come up with good recommendations that will work for both sides.

Council agreed that it would be worth looking into the idea and the pros and cons.

RESULT:	FOR DISCUSSION ONLY
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IX. MAYOR'S REPORT

Mayor Hank Williams reported that he participated in the Fourth of July parade. He thought it went very well and was well attended. He also attended the Fireworks display in Twin Creeks.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- The City has located the owners of the cemetery. The City Attorney has prepared a letter asking them to turn over the land to the City.
- There was a very nice article in the Tribune about Tom Humphrey's Retirement.
- The City Attorney is working on a letter for the Quillen property purchase.
- He has received an email from Chief Horton with a report on the Fourth of July. We may be recommending some rules to implement next year in regards to personal use of fireworks.
- He will provide a building statistic chart tomorrow in his report.
- A notice will be in the paper regarding the sale of the Old Military Road property, the property will be noticed and it is posted on the City Website.
- He has been corresponding with the new Emergency Manager at the County, she will be meeting with staff in a few week.
- We have received three CAC applications and should have a recommendation for Council appointment in August.

XI. COUNCIL REPORTS

Council Member Melody Thueson reported that she attended the Fourth of July Parade and the fireworks in Twin Creeks.

Council Member Mike Parsons reported that:

- He attended the Fourth of July festivities and participated in the parade. As the final vehicle, attendees shared many opinions and comments. Well done to those who planned the parade.
- He attended the Parks and Recreation Foundation meeting.

Council Member Rob Hernandez reported that he was glad the City was able to have the parade and the fireworks shows.

Council Member Taneea Browning reported that she attended the Fourth of July parade and festival at the park.

Council Member Neil Olsen appreciates the thoughtfulness on the decisions made for the Fourth of July parade and fireworks.

XII. DEPARTMENT REPORTS

Planning Director Stephanie Holtey reported that:

- Planning Staff is preparing for the Citizen’s Advisory Committee next week. The agenda includes discussion regarding draft code amendments for Mobile Food Trucks and various zoning code amendments, including changes to residential zones to promote housing.
- There was a Pre-application conference this week to redevelop 185 West Vilas Road with three duplex units. The proposal will include demolition of the existing dwelling and street improvements that will connect to Windsong Lane to the east.
- A Pre-application conference request was received for Gebhard Village, and 80 lot residential subdivision that is proposed to include a mix of housing types. This project adjoins the north boundary of the White Hawk project on Gebhard Road.

City Attorney Sydnee Dryer reported that City Manager Clayton received an email from a committee for Citizens of Greater Idaho asking the city to put an advisory question on the next ballot. Council agreed that this type of question should come from the citizens and not the local government officials.

Chief Allison recapped the Fourth of July with the Police Department. There were no major incidents.


Captain Dave Croft reported that the special parking district is signed and striped. We will be monitoring and enforcing the no parking in the area.

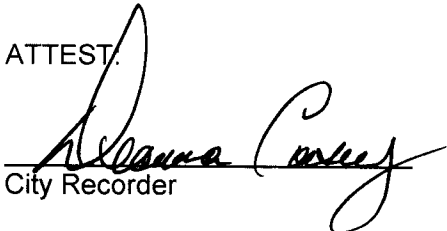
XIII. ADJOURNMENT

Council Member Rob Hernandez moved to adjourn the meeting at 8:33 p.m.

The foregoing minutes of the July 8, 2021, Council meeting were approved by the City Council at its meeting of August 12, 2021.

Dated: 8/12/21


Mayor Hank Williams

ATTEST:

City Recorder