

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, June 24, 2021

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Remote	
Neil Olsen	Ward I	Remote	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Excused	
Tanea Browning	Ward IV	Remote	
Rob Hernandez	At Large	Remote	
Michael Parsons	At Large	Remote	

This was a virtual meeting for Council and Staff members. The Council Chambers were open and available for citizen participation.

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; Planning Department Director Stephanie Holtey; Community Planner Justin Gindlesperger; and City Recorder Deanna Casey.

IV. PUBLIC COMMENTS - None

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

A. Approval of June 10, 2021 City Council Minutes

Mike Parsons moved to approve the Consent Agenda as presented.

VI. ORDINANCES, AND RESOLUTIONS

- A. Ordinance No. _____, An Ordinance Adopting Revisions to the Urban Growth Boundary Amendment to Align the City and County's Findings of Fact, Conclusions of Law and Record of Proceedings

Planning Director Stephanie Holtey stated that this is the second reading of a house keeping item to align our records with Jackson County for our Urban Growth Boundary Expansion providing clear and consolidated schedule. There were no recommended changes at the first reading of the Ordinance.

Council Member Kelley Johnson moved to approve Ordinance 2077, An Ordinance Adopting Revisions to the Urban Growth Boundary Amendment to Align the City and County's Findings of Fact, Conclusions of Law and Record of Proceedings.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

B. Ordinance No. , An Ordinance Establishing the Good Fortune Preferential Parking District No. 1 and Declaring an Emergency

City Attorney Sydnee Dryer explained there are two recommended amendments for the second reading of an Ordinance establishing the Good Fortune Preferential Parking District. The recommended changes are to incorporate an emergency declaration into the ordinance enabling the Police Department to start enforcing the permit requirements. The second change is to add LaRue Drive to the district requiring all streets in this section to have a permit for overnight stays. The Police Officers will have the ability to issue permits for those who cannot move to a more suitable location.

Council Member Michael Parsons moved to approve Ordinance 2078 an Ordinance Establishing the Good Fortune Preferential Parking District No. 1 and Declaring an Emergency Adoption Amended at Second Reading to Include LaRue Drive.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

C. Resolution No. , Resolution Setting Preferential Parking District Fees and Fines

City Attorney Sydnee Dryer explained this resolution would only be effective for parking district no. 1. Council finalized the Ordinance tonight designating Parking District No. 1. The Ordinance stipulates that the city will adopt by resolution the cost and fines associated with this district. Each business will have the ability to purchase 100 parking permits for \$25.00. The penalty for violation of parking restrictions within a parking district will be set at \$250.00. This amount is recommended, as it is significant enough to encourage compliance with the parking restrictions.

The streets within the district will be signed no overnight parking. The officers will be able to talk with those who do not have a permit, educate them or issue a citation if necessary. If a citation is issued the Judge would be able to reduce the fine.

Council Member Rob Hernandez moved to Approve Resolution No. 1671, A Resolution Setting Preferential Parking District Fees and Fines.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

D. Resolution No. . A Resolution of the City of Central Point Approving a 2019-21 Supplemental Budget

Finance Director Steven Weber presented a Resolution for a Supplemental Budget in the 2019-2021 Budget. He explained the proposed resolution moves money from one fund to another in the following ways.

1. Police Department Domestic Violence victim advocate partnership recognizing \$60,000 of unanticipated revenue and expenses related to a grant that was received.
2. Public Works Department adjusting personnel changes between funds when staff members were reassigned to different operating functions.
3. Don and Flo Bohnert Farm Park Grant. The project was budgeted to be completed during the 2017-19 biennial budget, however, completion of the project and finalization of the grant received from the State of Oregon related to the project carried over to the early months of the 2019-21 biennial budget.
4. Contract/Professional Services in the Building Fund due to increased costs in the contracted electrical inspector and utilization of contracted Building Official due to increase in building activity. The transfer will be Personal Services to Materials and Services.

Council Member Rob Hernandez moved to approve Resolution No. 1672, A Resolution of the City of Central Point Approving a 2019-21 Supplemental Budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

E. Resolution No. , Certifying the Provision of Municipal Services by the City of Central Point, Oregon

Mr. Weber explained this is an annual housekeeping resolution required by ORS in order to receive State cigarette, liquor, and highway taxes. We have budgeted \$3,673,390 from these sources over the next two years. Even though the State allows for the biennial budget process, cities are not allowed to adopt these resolutions for a two year period.

Council Member Tanea Browning moved to approve Resolution 1673 Certifying the Provision of Municipal Services by the City of Central Point, Oregon

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tanea Browning, Ward IV
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

F. **Resolution No. _____, A Resolution Approving Appointments and Adopting General Procedures for Fiscal Year 2021-2022**

The proposed resolution appoints specific individuals or firms to represent the City in the capacity of: City Attorney, City Engineer, City Auditor, Municipal Judge, and Insurance Agent of Record. The general procedures resolution establishes and regulates procedures regarding the following: City Council expenses; designation of depository; authority to keep, invest, transfer, and expend funds; accounting procedures; interfund and overhead fees; outstanding checks; and capital acquisitions. There are no significant changes for the 2021-2022 fiscal year.

Council Member Kelley Johnson moved to approve Resolution 1674, certifying the Provision of Municipal Services by the City of Central Point, Oregon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

VII. **PUBLIC HEARING**

A. **Resolution No. _____, Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2021 - June 30, 2022**

Mr. Weber explained this resolution requests the City receive \$475,285 in State Revenue sharing funds for the 2021-22 fiscal year. This resolution is required by the State of Oregon and can only be adopted for the ensuing fiscal year. The State of Oregon requires approve of this public hearing and resolution annually.

Mayor Williams opened the public hearing. No one came forward and the public hearings was closed.

Council Member Tanea Browning made a motion to approve 1675, Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2021 through June 30, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tanea Browning, Ward IV
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

B. **Resolution No. _____, Adopting the Budget; Make Appropriations and Levy Taxes for the Biennial Budget Period July 1, 2021 through June 30, 2023**

Mr. Weber explained there are no changes to the Budget Committee

recommendation for the 2021/2023 Biennial Budget. Total budget to be appropriated is \$63,498,670 with a tax levy of \$4.47 per thousand dollars of assessed value.

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

Council Member Kelley Johnson moved to Approve Resolution No. 1676, Adopting the Budget, Make Appropriations and Levy Taxes for the Biennial Budget Period July 1, 2021 through June 30, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

C. First Reading, an Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention (File No. ZC-21002)

Community Planner Justin Gindlesperger explained the proposed amendments are based on the State's Model Flood Damage Prevention Code, with modifications to include code language acceptable to FEMA. The amendments are organizational and provide updates to the floodplain management standards, including clarification between affiliated codes and will not affect overall implementation of the flood plain management program. Approval of the recommended amendments will help maintain our lower rates for flood insurance and keeps us a good rating in the CRS program.

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

Council Member Kelley Johnsons moved to second reading An Ordinance Amending Central Point Municipal Code Chapter 8.24 Flood Damage Prevention.

RESULT:	1ST READING [UNANIMOUS]
	Next: 7/8/2021 7:00 PM
MOVER:	Kelley Johnson, Ward II
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Browning, Hernandez, Parsons
EXCUSED:	Melody Thueson

VIII. MAYOR'S REPORT

Mayor Williams reported that he:

- Attended the Central Point Chamber meeting.
- Attended the Rogue Retreat Tour. He was impressed with the facility.
- Attended the retirement party for Community Development Director Tom Humphrey.

IX. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- We will have an Executive Session tonight under ORS 192.660(2)(e) and (2)(h).
- There was a fire North of Central Point along the greenway last night. It looks like a lightning strike from the storm this week. The fire department got it quickly under control.
- The forecast this weekend is for very high temperatures. We are prepared as a city, and have staff on call.
- The Agreement with Max's Mission has been signed and completed per the Council motion earlier this year.
- The Medford Water Commission has received a shipment of chlorine. They stated that Central Point Citizens did a great job conserving water.
- The Medford Water Commission has agreed to allow us to install a fire hydrant along the Greenway.
- We have received a number of calls and emails from people upset that we are allowing fireworks in the City. Has suggested they write their thoughts down and send in an email so he can share their concerns with the City Council.
- The Federal Government and State of Oregon have approved Juneteenth as a Holiday. We will be working with the labor unions regarding the new holiday and what it means for Central Point.

X. COUNCIL REPORTS

Council Member Kelley Johnson reported that:

- She attended the Study Session on Monday night.
- She attended the Rogue Retreat tour.
- She attended the Fire District Board meeting.
- She attended the RVCOC Board meeting.
- She attended the Central Point Chamber meeting.
- She has been attending an online training for Elected Officials Leadership.

Council Member Tanea Browning reported that:

- She attended the Rogue Retreat tour of the urban campground, the Kelly Shelter and Hope Village.
- She attended the Medford Water Commission meeting. It was focused on collection policy and a Study Session focused on a Logo Design.
- She attended an LOC Board meeting in Sherwood. The Board recognized the Women's Caucus.
- She attended the Study Session on Monday night.
- She attended the Retirement Celebration for Mr. Humphrey.

- DIRT received an Oregon Community Foundation Grant to fund summer programs. The main focus will be riparian work at the Upton Creekside Project location. She has been working on neighborhood communications delivering flyers door to door and creating webpage for continued updates on activity at the site.

Council Member Neil Olsen reported that he attended the Study Session.

Council Member Rob Hernandez reported that:

- He attended the SOREDI zoom meeting.
- He attended the Study Session on Monday night.
- He attended Mr. Humphrey's retirement celebration.

Council Member Michael Parsons reported that:

- He attended the tour of the Urban Campground, Kelly Shelter and the Rogue Retreat Village. His perception of the three facilities has completely changed after viewing them in person.
- He attended the RVSS Board meeting. They discussed the recent election returns for board positions; they are also having issues acquiring chlorine which is used for treatment purposes.
- He attended the Study Session.
- He is attending the Common Ground Conference for Servant Leadership for Elected Officials. There was some very pertinent information provided. A very important message that he was reminded of is that the most important part of any communication or conversation is the ability to listen.
- He attended the Retirement Celebration for Mr. Humphrey. His colleagues and all those he has dealt with in his professional career will miss him.

XI. DEPARTMENT REPORTS

Captain Dave Croft reported that:

- Staff has been working on the operations plan for the 4th of July Celebrations.
- He was at the fire last night north of the city. They initiated notifications in the area, but no evacuations were necessary.
- Officers had contact with some teenagers that looked like they could be starting a fire along the greenway, one was taken to County for evaluation.
- They held a process last week for a new School Resource officer. Mike Jones was offered the position.

Parks and Public Works Director Matt Samitore reported that we will have the 4th of July Parade on Pine Street this year. We will be adding a block to help with social distancing.

Planning Director Stephanie Holtey reported that:

- The Planning Commission meeting for July has been cancelled.
- There will be a CAC meeting in July to discuss mobile food vendors.
- Staff is working on Zoning Code updates, vacations, and re-plat applications.

XII. EXECUTIVE SESSION 192.660 (2)(e) Real Property Transactions and (2)(h) Legal Counsel

Michael Parsons moved to adjourn to Executive Session under ORS 192.660 (2)(e) and (2)(h). Neil Olsen seconded. All said aye and the meeting was adjourned at 8:16 to Executive Session.

No further action was taken.

XIII. ADJOURNMENT

Michael Parsons moved to Adjourn the meeting at 9:20 p.m. Kelley Johnson seconded.

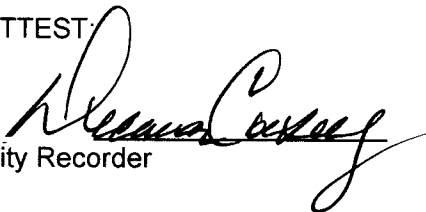
The foregoing minutes of the June 24, 2021, Council meeting were approved by the City Council at its meeting of July 8, 2021.

Dated:

7/8/21


Mayor Hank Williams

ATTEST:


City Recorder