

# CITY OF CENTRAL POINT

*Oregon*

## City Council Meeting Minutes Thursday, June 10, 2021

### I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Remote	
Neil Olsen	Ward I	Remote	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Remote	
Tanee Brownning	Ward IV	Remote	
Rob Hernandez	At Large	Excused	
Michael Parsons	At Large	Remote	

Staff members present: City Manager Chris Clayton (arrived at 7:30); City Attorney Jackie Bunick; Finance Director Steve Weber; Police Chief Kris Allison; Police Captain Dave Croft; Captain Scott Logue; Parks and Public Works Director Matt Samitore (left at 7:32); Community Development Director Tom Humphrey; Planning Department Director Stephanie Holtey; and City Recorder Deanna Casey.

### IV. PUBLIC COMMENTS - None

### V. CONSENT AGENDA

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Michael Parsons, At Large  
**SECONDER:** Kelley Johnson, Ward II  
**AYES:** Williams, Olsen, Johnson, Thueson, Brownning, Parsons  
**EXCUSED:** Rob Hernandez

#### A. Approval of May 27, 2021 City Council Minutes

Council Member Neil Olsen asked for a clarification regarding his report for May 27, 2021. Remove the last eight words and insert "its difficult, Dr. Shames is trustworthy, the vaccine is safe and effective".

**Mike Parsons moved to approve the Consent agenda with recommended amendment to the minutes.**

### VI. ITEMS REMOVED FROM CONSENT AGENDA

**VII. ORDINANCES, AND RESOLUTIONS**

**A. Resolution No. \_\_\_\_\_, A Revised Resolution Extending Workers Compensation Coverage to Volunteers of the City of Central Point**

Finance Director Steve Weber presented a Resolution extending Workers Compensation to volunteers of the city. City County Insurance, in partnership with SAIF Corporation requires that the city pass a resolution annually. The proposed resolution continues the current practice of providing workers' compensation coverage for city volunteers, with the exception of special events volunteers who are covered under a separate accident policy.

**Council Member Melody Thueson moved to approve Resolution 1666, A Resolution Extending Workers Compensation Coverage to Volunteers of the City of Central Point.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Parsons
<b>EXCUSED:</b>	Rob Hernandez

**B. Resolution No. \_\_\_\_\_, A Resolution of the City of Central Point Increasing the Park Maintenance Fee Effective July 1, 2021**

Parks and Public Works Director Matt Samitore explained that Resolution 1660 increasing the park maintenance fee was approved at the April 22, 2021 Council meeting. The resolution had a clerical error in Section 1 of the enacting clause referencing the Street Utility fee instead of the Parks Maintenance Fee. The proposed Resolution repeals Resolution 1660 and replaces it with the correct language. The increase remains effective June 1, 2021.

**Council Member Kelley Johnson moved to approve Resolution No. 1667, A Resolution to Repeal and Replace Resolution 1660 Increasing the Park Maintenance Fee.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Parsons
<b>EXCUSED:</b>	Rob Hernandez

**C. Ordinance No. \_\_\_\_\_, Ordinance Vacating a Public Utility Easement over the Portion of the Former Public Alley and Amy Street vacated by Ordinance No. 1837 on August 14, 2003 Per ORS 271.130**

City Attorney Assistant Jackie Bunick presented the second reading of an Ordinance vacating an easement that is no longer needed for public purposes and conflicts with the location of the new Public Works facility. There were no recommended changes at the first meeting and public hearing.

**Council Member Michael Parsons moved to approve Ordinance No. 2076, An Ordinance Vacating a Public Utility Easement over the Portion of the Former**

**Public Alley and Amy Street Vacated by Ordinance No. 1837 on August 14, 2003 Per ORS 271.130.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Parsons, At Large
<b>SECONDER:</b>	Melody Thueson, Ward III
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Parsons
<b>EXCUSED:</b>	Rob Hernandez

**D. First Reading - Ordinance Establishing the Good Fortune Preferential Parking District No. 1**

City Attorney Jackie Bunick explained Council recently adopted an ordinance allowing for the establishment of preferential parking districts. Individual parking districts may be established by Council at its discretion or upon receipt of a petition signed by the residents or merchants of a proposed parking district.

Staff has been dealing with a renewal of issues at Peninger Road and Good Fortune Drive resulting in significant noise, trash and blockage of public right-of-way causing difficulties for the local businesses to accommodate parking for guests driving oversized vehicles.

The proposed ordinance creates a preferential parking district for this area. The proposed district would help to manage the use of the public right-of-way, would encourage tourism in that overnight guests with large vehicles could be better accommodated, and would reduce other conflicts in this area.

Parks and Public Works Director Matt Samitore explained that issues along Good Fortune have improved now that No Parking signs have been installed. The Police staff have been working on a design for a window hanger for a vehicle and will return at the next meeting with fee schedule.

**Council Member Kelley Johnson moved to second reading An Ordinance Establishing the Good Fortune Preferential Parking District No. 1.**

<b>RESULT:</b>	<b>1ST READING [UNANIMOUS]</b>
	<b>Next: 6/24/2021 7:00 PM</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Parsons
<b>EXCUSED:</b>	Rob Hernandez

**E. Resolution No. , Accepting the Lowest Responsible Bid from Knife River Materials, Inc. for the Jewett School Water and Storm Drain Project and Authorizing the City Manager to Execute a Contract**

Parks and Public Works Director Matt Samitore explained that the City conducted a bid letting procedure for the Jewett School water and storm drain line project. The lowest bid was received from Knife River Materials. Public Works did not budget enough for this project given recent escalating construction prices/costs. In order to make up the difference, staff is requesting the use of American Recovery Plan dollars to reimburse the fund allowing for a few other planned projects this year. The

Jewett School water and storm drain project is a priority project and allows for a combined school and city partnership. The project is to be completed this summer before school begins in the fall.

This project will help with the flooding issues covering a good portion of downtown including 10<sup>th</sup>, Pine and Freeman intersection. The School district will be making improvements to the parking lot for Jewett Elementary School.

**Council Member Kelley Johnson moved to approve Resolution No. 1668, accepting the Lowest Responsible Bid from Knife River Materials, Inc. for the Jewett School Water and Storm Drain Project and Authorizing the City Manager to Execute a Contract.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Parsons
<b>EXCUSED:</b>	Rob Hernandez

**F. First Reading - An Ordinance Adopting Revisions to the Urban Growth Boundary Amendment to Align the City and County's Findings of Fact, Conclusions of Law and Record of Proceedings**

Planning Director Stephanie Holtey explained that the proposed Ordinance is a housekeeping item to align the City's Ordinance with the County Commissioners ordinance regarding our Urban Growth Boundary expansion. The proposed Ordinance does not result in any substantive changes to the UGB Amendment boundary, the UGBMA or any of the City's findings and conclusions it incorporates evidence and testimony received outside the City's process.

**Council Member Kelley Johnson moved to second reading An Ordinance Adopting Revisions to the Urban Growth Boundary Amendment to Align the City and County's Findings of Fact, Conclusions of Law and Record of Proceedings.**

<b>RESULT:</b>	<b>1ST READING [5 TO 0]</b>
	<b>Next: 6/24/2021 7:00 PM</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Johnson, Thueson, Browning, Parsons
<b>EXCUSED:</b>	Rob Hernandez
<b>AWAY:</b>	Neil Olsen

**G. Resolution No. \_\_\_\_\_, Approving a Two-Year Agreement between the City of Central Point and Central Point Chamber of Commerce for Operation of the Visitors Information Center.**

City Manager Chris Clayton stated that staff is recommending approval of a new Visitors Information Center agreement with the Central Point Chamber of Commerce through June 30, 2023 with an automatic two-year renewal that would extend to June 30, 2025. The City has budgeted funds for this agreement and it specifies current VIC funding levels. The City's annual contribution depends on budgetary authority

granted by the Central Point Budget Committee & City Council. The Chamber Board is currently reviewing the agreement. If there were any substantial changes we would bring it back to the Council for approval.

**Council Member Kelley Johnson moved to approve Resolution No. 1669, A Resolution recommending adoption of an agreement between the City of Central Point and the Central Point chamber of Commerce for Contract Operations of the City's Visitor Information Center.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Melody Thueson, Ward III
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Parsons
<b>EXCUSED:</b>	Rob Hernandez

**H. Resolution No. . A Resolution Declaring Certain Real Property Located on Old Military Road Surplus Authorizing an Invitation to Bid on the Purchase of Such Property**

Mr. Clayton explained in 1970 the city purchased property on Old Military Road for use by Public Works as a site to store extra material such as rock, dirt and tree trimmings. Over time the property has become unnecessary and has no reasonable use for the city. The proposed resolution is to declare the property surplus and direct staff to proceed with an invitation to bid on the purchase.

We have had several substantial offers and have decided not to list with a real estate agent. We have a list of neighboring property owners who have inquired about the property and encouraged the city to have it rezoned residential.

**Council Member Melody Thueson moved to approve Resolution No. 1670, Declaring Certain Real Property Located on Old Military Road (Map No. 372W08 Tax Lot 1900) Surplus and Authorizing an Invitation to Bid on the Purchase of Such Property.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Tanea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Parsons
<b>EXCUSED:</b>	Rob Hernandez

**VIII. MAYOR'S REPORT**

Mayor Williams reported that:

- He attended the Memorial Day Celebration at Twin Creeks Retirement Center.
- He attended the 4H FFA auction at the Expo and purchased a lamb by a Crater student.

**IX. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- Development continues in Central Point.

- He made contact with the corporation who owns Rays Market. They are not interested in selling the parking lot behind their building. They have no issues with city employees using the space at this time.
- He attended a meeting with the Moore family regarding the little league fields. We are working with RH2 on an estimate for design and time frame.
- Tomorrow there will be a tour of the Rogue Retreat for those interested in attending.
- We have been receiving a lot of questions regarding the new evacuation maps and Everbidge notification system. The IT Department is currently working on a webpage where people can go to view our evacuation maps and other emergency preparation.
- The 4th of July fireworks are a go at the Expo, it looks like the restrictions may be lessened on June 23rd, if this happens we will flip the parade back to Pine Street.
- HB2560 is being considered regarding requiring public entities to provide a way to continue to provide virtual access to the public in regards to attendance and meeting participation.
- The new awning is up over Pine Street Market. He will provide photos tomorrow.
- He did an interview with news media yesterday regarding the Alameda Fires and our response.

#### **X. COUNCIL REPORTS**

Council Member Michael Parsons reported that:

- He attended the Planning Commission Meeting.
- He attended "The Made in Southern Oregon" Event. It was good seeing people out again, smiling, and enjoying themselves.
- He attended a Central Point Police Volunteers in Police Service (VIPS) meeting. There are 11 Volunteers looking to get back into doing what they love to do, serving the City and the Police Department, creating a presence, and acting as Ambassadors for the City. It appears that the restart date is tentatively set for July 1.
- He attended a meeting with Fire District 3. Captain Ian Kassab, Community Risk Coordinator, along with personnel from Fire District 3's Community Care and Community Connect Programs. Following the impressive presentation of these programs they intend to introduce them to 400 residents in the Meadows. We have invited Captain Kassab and his teams to our Board Meeting on July 20th when the entire Community of The Meadows will be welcome.

Council Member Tanea Browning reported that:

- She had a meeting with the Public Works crew regarding Creek Side Greenway Committee.
- She attended a MWC meeting where they discussed issues with the water shed in regards to drought issues.

Council Member Melody Thueson reported that:

- She attended the Made in SO event.
- The Asante building maskot will be called the Rogue Otters
- received an email regarding disappointment about not having the Memorial day events. She is really glad that we have such strong community support for our events.

Council Member Kelley Johnson had no report.

-- No report

Council Member Neil Olsen stated that City Manager Clayton is always good about responding to emails and questions.

#### **XI. DEPARTMENT REPORTS**

Community Director Tom Humphrey reported that he is looking forward to retirement. He has been cleaning out his office lately and continues to work with the housing task force. He may continue as a volunteer member after retirement.

Planning Director Stephanie Holtey reported that:

- She has been working on current development projects, and meeting with people on the east side development area.
- Mr. Samitore and I have been working with ODOT on our Transportation System Plan update.
- Staff is work on updating residential code amendments to meet current increased demands.
- She has received inquiries for small wireless requirements in the public right of way to address the new federal requirements and make changes in the Municipal Code.
- Staff is working on hazard mitigation grants that could help along the Bear Creek Greenway.

Police Chief Kris Allison reported that:

- There have been several Crater graduations this week.
- She enjoyed the auction at the expo with the Mayor and supporting the kids.

Captain Dave Croft has been focusing on extra patrols and greenway sweep.

Captain Scott Logue has been working on the parking permits for the Parking District area.

Finance Director Steven Weber had no report.

**XII. EXECUTIVE SESSION - None**

**XIII. ADJOURNMENT**

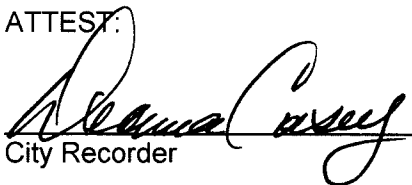
**Council Member Michael Parsons moved to adjourn the meeting at 8:14 p.m.  
Tanea Browning seconded.**

The foregoing minutes of the June 10, 2021, Council meeting were approved by the City Council at its meeting of June 24, 2021.

Dated: 6/29/21

  
Mayor Hank Williams

ATTEST:

  
City Recorder