

# CITY OF CENTRAL POINT

*Oregon*

## City Council Meeting Minutes Thursday, April 22, 2021

### I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Remote	
Neil Olsen	Ward I	Remote	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Remote	
Taneea Browning	Ward IV	Remote	
Rob Hernandez	At Large	Remote	
Michael Parsons	At Large	Remote	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; Planning Department Director Stephanie Holtey; and City Recorder Deanna Casey.

### IV. PUBLIC COMMENTS - None

### V. CONSENT AGENDA

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Taneea Browning, Ward IV  
**SECONDER:** Michael Parsons, At Large  
**AYES:** Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

#### A. Approval of April 8, 2021 City Council Minutes

### VI. ORDINANCES, AND RESOLUTIONS

#### A. Second Reading - An Ordinance Amending in Part the Central Point Municipal Code Renaming Title 4 and Adding Chapter 4.01 Central Point Cemetery

City Council Sydnee Dreyer explained the second reading of an ordinance amending Central Point Municipal Code by renaming Title 4 to Parks and adding Chapter 4.01 Central Point Cemetery. There are still several steps that need to take place before we become the owners of the cemetery. There were no recommended changes at the first reading of the ordinance. Management and funding options will be presented later in the meeting.

**Kelley Johnson moved to approve Ordinance 2075 Amending in Part the Central Point Municipal Code Renaming Title 4 and Adding Chapter 4.01 Central Point Cemetery.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**B. Resolution No. \_\_\_\_\_, A Resolution Adopting the Cemetery Rules Governing the Central Point Cemetery**

Mrs. Dreyer stated that the proposed resolution will adopt rules governing the day to day operations of the cemetery including hours of operation, services provided and prohibited conduct. The Parks and Recreation Commission approved the draft rules and forwarded a favorable recommendation to the Council.

There was discussion regarding allowing plants at gravesites. This will not prohibit people from planning items in their family plots. We want to have specifics so that maintenance can be done without threat to planted items. There are a couple places that state dawn to dusk and others that state sunrise to sunset. It should be consistent throughout the rules. There will be designated entrance points in order to avoid traffic over the family plots.

Staff will return after the city has taken ownership of the property in regards to the Cemetery Management Plan to provide specific guidance as to cemetery maintenance which will include a prioritization plan for improving cemetery conditions.

**Kelley Johnson moved to approve Resolution No. 1659 Adopting the Cemetery Rules Governing the Central Point Cemetery amending the language to be consistent with dawn to dusk.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Rob Hernandez, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**C. Resolution No. \_\_\_\_\_, A Resolution of the City of Central Point Increasing the Park Maintenance Fee Effective July 1, 2021**

Parks and Public Works Director Matt Samitore updated the Council on the current survey responses to date. We have only sent information through social media at this point. There are currently over 400 responses. Staff is concerned about sending a mailer to residents within the 97502 zip code. Many of these are not Central Point Citizens. The responses have geofencing applied so only people in our area can submit the survey.

The Citizen Survey asks questions regarding the Greenway and the Little League Fields. We are currently in the budget planning and need additional funds to help

with greenway maintenance. We can wait on the little league fee until we receive more survey results.

He explained that the proposed resolution will increase the park utility fee from \$1.00 per unit for residential and Commercial rates. The rates will increase by a total of \$.85. Staff is asking that the fee go into effect on June 1<sup>st</sup> instead of July 1<sup>st</sup>.

**Rob Hernandez moved to approve Resolution No. 1660 A Resolution of the City of Central Point increasing the Park Maintenance Fee Effective June 1, 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Rob Hernandez, At Large
<b>SECONDER:</b>	Kelley Johnson, Ward II
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**D. Resolution No. \_\_\_\_\_, A Resolution of the City of Central Point Adjusting the Transportation Utility Fee Effective July 1, 2021**

Parks and Public Works Director Matt Samitore explained the proposed fee increase adjusts the commercial rate to be near, but not higher, than our neighboring cities. The Council reviewed the options at a Study Session in March.

This increase of the street utility fee goes from \$0.6207 per average daily trip (ADT) to \$0.633 (ADT) for residential rates and \$0.266 to \$0.46 ADT for commercial rates. These rates will adjust over a two-year period.

**Melody Thueson moved to approve Resolution No. 1661, A Resolution to Increase the Street Utility Fee Effective July 1, 2021.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Melody Thueson, Ward III
<b>SECONDER:</b>	Taneeea Browning, Ward IV
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

**E. Resolution No. \_\_\_\_\_, Resolution Authorizing City Initiated Vacation of Public Utility Easement over the Portion of the Public Alley and Amy Street Vacated by Ordinance No. 1837 on August 14, 2003**

City Attorney Dreyer explained the City recently received approval by the Planning Commission to construct the new Public Works facility. As designed, the PUE reserved by Ordinance 1837 would conflict with the location of the building. As a condition of approval, the City is required to vacate the existing easement and may relocate as appropriate to accommodate the new facility. The proposed resolution sets the public hearing date for the vacation of a 20 foot wide public utility easement over the portion of the Public Alley and Amy Street.

**Kelley moved to Resolution No. 1662, Resolution Authorizing City Initiated Vacation of Public Utility Easement over the Portion of the Public Alley and Amy Street Vacated by Ordinance No. 1837 on August 14, 2003.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Melody Thueson, Ward III
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

#### VII. MAYOR'S REPORT

Mayor Williams reported that he:

- Attended a TRADCO meeting. They had a speaker from the National Chamber of Commerce Director from Washington DC.
- Attended a Fair Board Meeting. They are moving the Wild Rogue Pro Rodeo to September hoping the we won't have COVID restrictions.
- He has been asked to help support the Mayor of Sandy Oregon in setting up meeting space for a group called Main Street Mayors. He may be running for Governor of Oregon in 2022.

#### VIII. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- The Expo is holding a national vaccination clinic.
- We will be following up on the Camping ban ordinance. He is planning another study session in June about this topic. The city of Medford is open to Central Point helping financially with the urban campground.
- We have an updated drawing for the little league complex and will be getting a cost assessment on this proposed drawing.
- Public Works and the Parks Department have tested the big movie screen at the little league fields, which gives us an additional location for the Friday night movies.
- They have been working on the budget message. RVSS had some losses in the fires last year and they will be increasing their monthly fee.
- The County Board of Commissioners approved reallocation of funds in order to do some cleaning along the greenway controlled by the County and surrounding the Expo.

Commissioner Dotterrer stated that they authorized \$450,000 to have the county greenway sections cleaned up between Ashland and the Expo.

#### IX. COUNCIL REPORTS

Council Member Kelley Johnson reported that she attended the Study Session.

Council Member Mike Parsons reported that:

- He attended the Southern Oregon Regional Economic Development meeting. There was a good discussion about enterprise zones.

- He attended the Virtual Medford City Council meeting as a citizen observer. There was a presentation by Rogue Retreat introducing the newest Rogue Retreat addition to the Urban Campground.
- He attended the Study Session.
- He attended a virtual Rogue Valley Sewer Service Board meeting.

Council Member Melody Thueson reported that the school district is having a hard time getting construction completed because they can't find workers.

Council Member Neil Olsen reported that we are entering a phase where there is vaccine available for anyone who would like it. He would be happy to answer any vaccine questions.

Council Member Rob Hernandez reported that:

- He attended the Chamber Forum zoom meeting.
- He attended the virtual Fire District Budget Meeting.
- He attended the SOREDI meeting.
- He attended the Council Study Session.
- He attended the Council Commissioner Board Meeting regarding our Urban Growth Boundary.

Council Member Tanea Browning reported that:

- She attended an LOC meeting with lobbyist and the Executive Director regarding property tax reform conversations. Local control and unity through the state remains her focus during her leadership with the LOC over the next two years.
- She attended the LOC Finance Committee meeting where they are looking at five year forecasting.
- She attended the Study Session on Monday.
- The women's caucus development meetings will continue this month. The group has approved the bylaws.
- Medford Water Commission study session was about SDC calculation. They received a \$6,000 donation to Butte Falls community forest project. The total cost to the project is over 1 Million
- The Corey Pond Bill regarding fire protection resources is still in Committee.

#### **X. DEPARTMENT REPORTS**

Police Chief Kris Allison reported that Heart Village will be one of the options we may be partnering with in regards to transient lodging. It is very important to support these types of programs.

Police Captain Dave Croft reported that the department has been busy with disorderly conduct calls and they are in the final process of filling two vacant positions.

Parks and Public Works Director Matt Samitore reported:

- The Operations Center excavation and grading will begin next week.
- That he will be attending a meeting with FEMA on the greenway regarding the replacement of the gazebo and other infrastructure.
- Staff will be fencing up the skate park again and monitoring the hours of operation. We will be posting that it is shut down for two weeks because of inappropriate actions, language, and vandalism.
- There is an easement on the east side of I-5 behind the property on Glen Grove. Property owners will need to be proactive to clean up that property. ODOT can't mow it, we will need to get community involvement to get it cleared up of black berries.

Planning Director Stephanie Holtey reported that:

- There is not a lot of new stuff happening in the Community Development Department. Next week will be the first reading of the ordinance at the County for our Urban Growth Boundary expansion.
- The Planning Commission will be discussing mobile food vendor code options and residential code amendments.

Sydnee provided a brief update about the anti-camping ordinance and state legislation.

**XI. EXECUTIVE SESSION - None**

**XII. ADJOURNMENT**

**Neil Olsen moved to adjourn the meeting at 8:30 p.m. Tanea Browning seconded.**

The foregoing minutes of the April 22, 2021, Council meeting were approved by the City Council at its meeting of May 27, 2021.

Dated: 5-27-21

  
Mayor Hank Williams

ATTEST:  
  
City Recorder