

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, April 8, 2021

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Remote	
Neil Olsen	Ward I	Late	7:04 AM
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Remote	
Taneea Browning	Ward IV	Remote	
Rob Hernandez	At Large	Remote	
Michael Parsons	At Large	Remote	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Police Captain Dave Croft; Police Captain Scott Logue; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; Planning Department Director Stephanie Holtey; Accounting Business Services Coordinator Rachel Neuenschwander; and City Recorder Deanna Casey.

Special Guest: County Commissioner Dave Dotterrer.

IV. PUBLIC COMMENTS - None

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

A. Approval of March 25, 2021 City Council Minutes

Michael Parsons moved to approved the Consent Agenda with the amendments to the March 25, 2021 minutes clarifying. The amendments were sent to the Council members earlier today.

VI. ORDINANCES, AND RESOLUTIONS

A. Second Reading - Ordinance Amending in Part Central Point Municipal Code Title 10 Adding Chapter 10.12 Preferential Parking Districts

City Attorney Sydnee Dreyer reported that the City Council approved the first reading of an Ordinance to amend Title 10 Adding Chapter 10.12 regarding preferential Parking Districts on March 22, 2021. There was only one recommendation that staff provide a permit fee recommendation at the second reading. Staff recommends that the Parking Permit fee be established by resolution. In the absence of any such order, the fee shall be \$25.00.

Melody Thueson moved to approve Ordinance 2074, An Ordinance Amending in Part Central Point Municipal Code Title 10 Adding Chapter 10.12 Preferential Parking Districts.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Second Reading - An Ordinance Amending in Part the Central Point Municipal Code Renaming Title 4 and Adding Chapter 4.01 Central Point Cemetery

City Attorney Sydnee Dryer explained the proposed ordinance renaming Title 4 in order to move rules and regulations to this title regarding parks. Currently there are codes spread throughout our municipal code. The proposed ordinance also establishes 4.01 Central Point Cemetery. She explained the steps that will need to happen in order for the City to take ownership of the cemetery. The proposed ordinance establishes ownership of the facility, management structure, and guidance for cemetery operations. Oversight of the cemetery will be the responsibility of the Parks and Recreation Commission with review provided by the City Council. Day to day operations will be the responsibility of a cemetery manager who will ensure that the cemetery functions in a manner that meets all required Oregon state standards. Additional elements of the code provide for record keeping, burial and exhumation permits and fees, and authorization for burials.

The Council will be presented with a resolution establishing the day to day operations. Parks and Public Works Director Matt Samitore stated that we are still consolidating the records. We are not sure how many plots are still available but we believe there are less than 10.

Rob Hernandez moved to second reading an Ordinance Amending the Part in Central Point Municipal Code Renaming Title 4 and Adding Chapter 4.01 Central Point Cemetery.

RESULT:	1ST READING [UNANIMOUS]
	Next: 4/22/2021 7:00 PM
MOVER:	Rob Hernandez, At Large
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VII. BUSINESS

A. Planning Commission Report (Humphrey)

Community Development Director Tom Humphrey presented the April 6, 2021 Planning Commission Meeting:

- The Commission held a public hearing to consider a site plan and architectural review application to construct a mixed-use development in Twin Creeks. The application proposes two 3-story buildings with a common plaza area. They approved the proposal and imposed three conditions to address on-site lighting, neighbors building massing concerns and the requests of the Fire District, RVSS and Public Works.
- The Commission held a discussion regarding standards and regulations for Mobile Food Vendors and other vending units, such as food trucks, trailers and carts within the city. They decided to continue their discussion in May and after receiving input from the Citizen's Advisory Committee (CAC) who will review the issue later in April.
- There was a discussion of Residential Zoning Code Amendments. Explanation of pending code amendments needed to comply with HB 2001 authorizing duplex's in single family zoning districts. Introduction of other changes to meet average minimum density requirements in the Regional Plan Element and eliminate identified barriers to housing. This item will be discussed again in May with input from the CAC, Building Official and others.
- Planning Commission members were invited to participate in the City Council Study Session on Monday, April 19th where the City Attorney will go over Land Use Training.

B. Jackson County Library - Opioid Overdose Emergency Kits

City Manager Chris Clayton explained the proposal of Max's Mission to have opioid overdose emergency kits installed in public access boxes outside of each branch library. Since Jackson County Library District (JCLD) leases its building from the City of Central Point, they have asked the City Council for permission to install one of these boxes outside the Central Point branch. The Council needs to decide if they are willing to have one of these boxes available on the library.

There is concern regarding Central Point citizens not being comfortable with the overdose kit being located at the library. There are several locations throughout the valley where citizens can acquire the kits including the Central Point Police Department.

members agree that Max's Mission saves lives but are also concerned about the unforeseen side effects this could have on minors or traffic at the library. There was discussion regarding liability to the city if there was an accident. The City Attorney has done some research and this drug has no abuse potential. The Good Samaritan Law covers those that are truly trying to provide medical services in emergencies. There was discussions of other options for locating the kits such as the Grange, Providence Medical Center, or the Fire Stations. Family members may be intimidated and afraid to ask people for the kits. It will be good to have the kits located at all the libraries so that people know where they can go.

Council Member Rob Hernandez does not think this is the right location and he would like to wait until other libraries have installed them. Council Member Kelley Johnson is concerned about the citizens who use the library and believes another

location would be better.

Mrs. Dreyer stated that the property lease agreement between the City and the Library District for use of the building would not need an amendment in order for them to provide the box on the building. She would like to see an MOU with the Library and Max's Mission stating the City would not be responsible if the box inadvertently causes harm to someone because of its location.

Mike Parsons moved to allow placement of the emergency overdose kit as long as the library can satisfy legal concerns and the council and citizens are provided information from Max's Mission regarding the use and location of the emergency kits and the City Attorney's recommendations regarding the MOU.

RESULT:	APPROVED [5 TO 2]
MOVER:	Michael Parsons, At Large
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Thueson, Browning, Parsons
NAYS:	Kelley Johnson, Rob Hernandez

C. Budget 2021-2023 Community Survey Questions

City Manager Chris Clayton explained the proposed questions for the survey asking citizens if they would support projects like the Little League Complex and the Central Point section of the Bear Creek Greenway. Response to these questions will help direct staff and Council in regards to projects for the 2021-2023 biennial budget.

This will be done by mailing a letter to the citizens encouraging them to participate online which is the quickest way to get the responses back. It will not be a statistically accurate survey but it will provide us with an idea of what our community will support. There will be options for citizens to come into City Hall and complete the survey if they need assistance.

There was discussion regarding the park fee that was approved in the 2019/21 budget which was never implemented because of COVID.

Melody Thueson moved to approve the 2021-2023 Community Survey Questionnaire as amended to clarify language.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

D. American Rescue Plan Budget Strategy

Mr. Clayton explained the approval of the American Rescue Plan guaranteed the city of Central Point a 3.8 million dollar recovery/stimulus allocation over the next two years. The initial payment of 1.9 million should be received no later than the early summer of 2021, and the remaining will be received 12 months later.

Staff provided a list that identifies suggested areas of use. After discussing the issue/projects staff will program the allocation into the 2021-2023 budget. The

allocation must be spent in accordance with the American Rescue Plan guidance. Staff choose projects that the city had been planning already. We can use a miscellaneous line item for business relief. Most of our businesses are up and running and we don't think many would be applying for additional help.

Finance Director Steve Weber explained that the proposed recommendation allows the city to track funds being spent. He explained each item on the list. There are some funds for War Memorial upgrades and the Dennis Richardson Memorial.

Council was in favor of the proposed list for the American Rescue Plan Allocation with a few suggestions.

RESULT: FOR DISCUSSION ONLY

VIII. MAYOR'S REPORT

Mayor Williams reported that he listened to the state call regarding the American Rescue Plan. There wasn't many restrictions on this money and he feels that the projects the city has listed are appropriate.

IX. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- The next Newsletter will have articles regarding camping ordinances and plans for the Central Point section of the greenway. We currently have code language that allows us to enforce no camping on the greenway. We will be reviewing options to strengthen our code soon in regards to camping and fire suppression. Councilman Parsons provided him with the county census count on homeless people from 2020.
- There will be a Study Session on April 19th regarding Land Use laws.
- The state has shared the earmark projects they have planned around the state as part of the American Rescue Plan.
- It is time to renew the Central Point Chamber of Commerce agreement.

X. COUNCIL REPORTS

Council Member Rob Hernandez reported that:

- He attended a Rotary meeting yesterday. He was asked about campers on the Medford Greenway section moving to Central Point. He assured them we have anti-camping codes in place.
- He attended a Fire District meeting at Dodge Bridge to provide an estimate for their fire station.
- He will be attending the Fire District No. 3 budget meetings next week.

Council Member Mike Parsons reported that:

- He attended the Medford City Council. A “Save the Greenway” opinion poll showing Central Points opinions was provided by Ryan Mallory (Save the Greenway website) for Central Point’s review.
- He attended the Planning Commission meeting.

Council Member Tanea Browning reported that:

- She attended the LOC Board meeting and several other zoom meetings.
- she couldn't attend the MWC meeting.
- Staff did an incredible job on the Employee Recognition video.

Council Member Kelley Johnson reported that:

- She noticed that our Parks have not been updated with the new age restriction signs.
- She would like to move forward with a community meeting for Ward II as planned last year.

Council Members Neil Olsen and Melody Thueson has no report.

XI. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- He has started getting questions about Gebhart Road improvements.
- They have hired a new person for the street division. He has experience in paving roads and will be training the rest of the Street crew.

Police Chief Kris Allison reported that:

- Scott Logue has been promoted to Captain.
- The department is looking at future retirements.
- The VA Care facility on Hamrick Road has transitioned to a facility for mental health.
- Officer Heather Ashwill is the new DARE officer.

Police Captain Dave Croft reported that today he had a meeting with Jackson County after action debrief meeting with stake holders of the alameda fire. They are putting together a report with recommendations for across the region.

Police Captain Scott Logue introduced himself.

Community Development Director Tom Humphrey reported that:

- He will be attending the JC Commissioners meeting in regards to our UGB expansion with Mrs. Holtey.
- The Grange Co-Op is sponsoring a new snack called Unicorn Feed. It is manufactured in Central Point from a Home Occupation.

Finance Director Steve Weber reported that he has been working on the 2021/23 budget, and will be attending the FD3 budget meetings.

County Commissioner Dave Dotterrer stated that the County is budgeting a quarter of a million dollars to study the Greenway for long-term maintenance.

XII. ADJOURNMENT

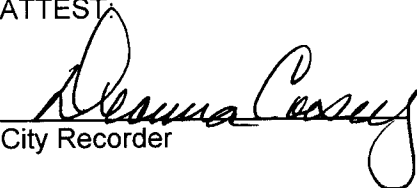
Tanea Browning moved to adjourn the meeting at 9:00 p.m.

The foregoing minutes of the April 8, 2021, Council meeting were approved by the City Council at its meeting of April 22, 2021.

Dated: April 26, 2021


Mayor Hank Williams

ATTEST


City Recorder