

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, February 11, 2021

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Remote	
Neil Olsen	Ward I	Remote	
Kelley Johnson	Ward II	Remote	
Melody Thueson	Ward III	Remote	
Tanee Brown	Ward IV	Remote	
Rob Hernandez	At Large	Remote	
Michael Parsons	At Large	Remote	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; IT Director Jason Richmond; and City Recorder Deanna Casey.

Special guest County Commissioner Dave Dotterer.

IV. PUBLIC COMMENTS - None

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Tanee Brown, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Brown, Hernandez, Parsons

A. Approval of January 28, 2021 City Council Minutes

Kelley Johnson moved to approve the Consent Agenda as presented.

VI. ORDINANCES, AND RESOLUTIONS

A. Ordinance No. _____, An Ordinance Amending in Part Central Point Municipal Code Chapter 8.08.010 Weed Abatement

City Attorney Sydnee Dreyer stated that this is the second reading of an ordinance amending Central Point Municipal Code 8.08.010 Weed Abatement. The proposed ordinance will allow the city to notify residents of abatement issues during fire

season. There were no recommended changes at the first reading.

There was discussion regarding property responsibility for the city, county and state. There are many properties owned by ODOT and the County that have weed issues and are a concern for residents regarding wildfires. Staff would continue to talk with the other jurisdictions about weed abatement on their property.

The County Commissioners are being introduced to the Fire District No. 3 Ordinance that was discussed at the last Council Meeting. Hopefully they will soon have guidelines for property outside our city limits in regards to weed abatement issues.

Rob Hernandez moved to approve Ordinance 2072, An Ordinance Amending in Part Central Point Municipal Code Chapter 8.08.010 Weed Abatement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. , A Resolution of the City of Central Point Setting a Water Rate Adjustment Effective March 21, 2021

Parks and Public Works Director Matt Samitore explained the Medford Water Commission recently completed an annual rate review/analysis and determined that the "other cities" water rate category will be increased by 3.6% beginning March 1, 2021. This adjustment equates to an additional \$34,000 in estimated cost for the purchase of bulk water during the course of 2021-2022. The Water Commission's rates have a direct impact upon the City's water rate structure.

The City's long-term rate plan indicates a 3% rate increase for the 21/22 FY. This increase would incorporate the 3.6% increase from the Medford Water Commission. The Base Rate will increase by \$0.43 and the consumptive rates by \$0.03 for Tier 1, \$0.06 for Tier 2 and \$0.09 for Tier 3.

Kelley Johnson moved to approve Resolution No. 1655, A Resolution of the City of Central Point Setting a Water Rate Adjustment Effective March 21, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Tanee Brown, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution No. , A Resolution Approving a 2019-21 Supplemental Budget for Receipt and Expenditure of Grant Funds

Finance Director Steven Weber explained that Oregon Revised Statutes allows for changes to a budget when an unanticipated event occurs. We have had three recent

events occur:

1. A grant through the Department of Justice that was awarded to the City of Central Point Police Department which allowed the department to partner with Community Works for an on-site domestic violence victim advocate. To date the City has received and expended \$87,470 as part of this grant program in the General Fund.
2. In the fall of 2019 where the City's information technology (IT) infrastructure had a ransomware attack. The City incurred cost of \$116,240.37 in staff time, professional services, and software maintenance in repairing the infrastructure from this attack. The City submitted a cyber-security insurance claim and was recently notified that, after a \$10,000 deductible, the City will be receiving \$91,608.22 as reimbursement of costs in the General and Water Funds.
3. The CARES Act funding of \$550,024.36 the City received as part of the Federal stimulus package in response to the COVID-19 pandemic. Previous budget adjustments were made for supply purchases of \$10,170 (Resolution No. 1626B) and the business assistance grant program of \$100,000 (Resolution No. 1635) to account for part of the expenditures related to these funds. The full funding has now been spent and the corresponding budgeted personnel, materials & services, and capital outlay expenditure categories are being increased in the General, Water and Internal Services funds.

The changes contained in this supplemental budget (\$611,345) will increase the total 2019-21 biennial budget to \$69,737,784. The originally adopted 2019-21 budget was \$67,183,859.

Kelley Johnson moved to approve Resolution 1656, A Resolution Approving a 2019-21 Supplemental Budget for Receipt and Expenditure of Grant Funds.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VII. BUSINESS

A. Planning Commission Report

Tom explained the Planning Commission Report for February 2, 2021 a Joint Planning Commission meeting with Jackson County and the City Planning Commissions. Planning staff from both the City and the County presented evidence and findings to support the need to expand the City's UGB to accommodate 20 years of projected growth. The meeting was conducted virtually and members of the public were given opportunity to testify orally and in writing. There was support and objection to the proposal. The few objections that were raised argued against growing into farmland, questioned public notices and seemed to misunderstand the process of annexation. There was overwhelming support from various agencies including 1000 Friends of Oregon. The Commissions accepted written exhibits into the record up until the hearing was closed. Each Commission asked questions of

staff, deliberated and in separate motions, recommended approval of the amendments to their respective elected bodies.

RESULT: FOR DISCUSSION ONLY

B. Discussion - Jackson County Road Transfer

Parks and Public Works Director Matt Samitore explained that City Staff has been in active dialogue with Jackson County Roads regarding transferring jurisdiction to a number of county roads within the City of Central Point that are currently owned by Jackson County. As funds have become available for the past ten years, the City has been consistently adding county roads to the City street system. Instead of transferring jurisdiction on a road-by-road basis, City and County staff developed an Intergovernmental Agreement (IGA) to transfer these roads as part of the 21/23 FY Budget. The draft IGA sets forth additional prior agreements between the City and County regarding road improvements and/or cash contributions from Jackson County as a condition of road transfer.

The roads subject to the draft IGA are:

1. Pittview Avenue (Bursell Road to 100' east of Marilee Street);
2. Freeman Road (Beall Lane to Rose Valley Drive);
3. Gebhard Road (Beebe Road to Aristona Drive);
4. Beebe Road (100' west of Hamrick Road to Gebhard Road);
5. South Hamrick (Biddle Road to Table Rock Road); and
6. West Pine Street (Glenn Way to Brandon Street).

Streets 1 and 2 are currently maintained by the City and transferring jurisdiction will make it easier for maintenance and urban development. Streets 3-5 are all within either existing developments or planned developments and should become part of our existing urbanization agreements. The portion of West Pine is eligible for a grant that the City obtained in 2017. The City must own the road prior to the work performed per the grant requirements. The City is scheduled to start design during the 21-23 FY budget cycle with construction occurring in 2023. There is also discussion regarding donation of a dump truck from the County to the City to be added to the agreement.

This is a discussion only item tonight, if Council has questions we would like to get this document to the County as soon as possible so that we can begin to budget for projects.

RESULT: FOR DISCUSSION ONLY

C. Greenway Property Exchange Discussion

City Attorney Sydnee Dryer explained the City of Central Point, Jackson County and the City of Medford staff have been working together to draft a Property Exchange Agreement in which the County and Medford would transfer to Central Point all greenway property that is within the municipal boundaries of Central Point, or located adjacent thereto. The purpose of the agreement is to help ensure efficient management and maintenance of greenway property by enabling the City to manage those portions of the greenway located within its boundaries, or immediate adjacent

thereto.

Under the current Greenway Management Plan, each jurisdiction is assessed a proportionate share for trail maintenance based upon trail miles within the jurisdiction's boundaries regardless of ownership. The City is already paying its share to maintain the trail miles located within the City limits. Following transfer of these properties to the City, we will be obligated to maintain any portion of the properties that are outside the 30-foot wide greenway trail area. ODOT is not interested in doing a property change along the greenway. They are supportive of Central Point doing maintenance on their portion of the property to help keep down wildfires.

Staff will return to Council in March with a resolution for jurisdictional exchange of these properties.

RESULT: FOR DISCUSSION ONLY

VIII. MAYOR'S REPORT

Mayor Williams reported that:

- A resignation letter from Melody Thueson. She will continue in her position until a replacement is found.
- He attended the joint Planning Commission meeting.
- He participated in a video for Mayor's United.
- He attended a TRADCO meeting where ODOT commented on the homeless camps along I-5.
- He was not able to attend an update with the Governor and City Mayors. He was told that it was mostly updates for COVID-19.

IX. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- We are seeing parking and traffic issues at the Pilot. The business has increased significantly lately and parking is an issue. There is no place for them to park, and the Expo is not available because FEMA has trailers located in the lots that have been used for overflow parking during weather issues. The City Attorney has reached out to Pilot and the County to help find a solution.
- Commercial development is strong we are seeing a lot of building on the east side of I-5.
- We have been working with Ed Olsen in regards to locating fire hydrants along the greenway trail from Ashland to the Expo. This will help greatly in case of wildfire emergencies.
- He interviewed today by the Wildfire After Action Committee. It was a good discussion and should help the entire region be more successful if we have future emergencies in the area.

- With the resignation of Council Member Thueson we will be advertising for the vacant position.

X. COUNCIL REPORTS

Council Member Mike Parsons reported:

- He attended the joint Planning Commission meeting this month. Our city has done a fantastic job putting this project together.
- He is "Central Point Proud". Central Point has done for our seniors for Valentine's Day. Nikki Peterson and her team with Central Point students created valentine cards for our seniors.

Council Member Rob Hernandez reported that he attended the US Cellular fields Tour and learned about what works for at the ball fields and what we may be able to do at the Little League Fields.

Council Member Melody Thueson reported that she worked with her students on valentine cards for the seniors. The school board is having a hard time finding a new superintendent.

Council Member Kelley Johnson reported that she attended an LOC phone meeting. The Recreation Department did a great job with the Valentines cards.

Council Member Neil Olsen reported that he attended the virtual Planning Commission meeting.

Council Member Tanea Browning reported that:

- She is proud of our City Council. She has attended other council meetings in different cities and is in amazed at how our members treat each other. We are able to disagree yet treat each other with respect.
- She attended several League of Oregon Cities virtual and phone meeting
- She attended the Medford Water Commission.
- She attended OSU Extension classes on land stewardship.

XI. DEPARTMENT REPORTS

Parks and Public Works Director Matt reported that the department is working on the sign improvements at Hamrick/Pine and design for Beebe/Hamrick signal.

Police Chief Kris Alison reported that:

- School has started and there have been some traffic congestion issues. This always happens until people get use to the process.

- Simon's handler is coming down tomorrow for a visit with Simon on her birthday. They will be having press release.

Community Development Director Tom Humphrey reported that:

- Commercial construction projects are going strong. The Twin Creeks, White Hawk and Table Rock Business Park construction projects are going well.
- he has been spending a lot of time with Jackson County and FEMA.

Finance Director Steve Weber reported that:

- We received good news that a state and local government stimulus package should be coming our way. Reports say that it can help with revenue loss due to COVID.
- Debt financing for the Corporation yard is out for bid. Staff will bring a resolution to Council in March for acceptance.

City Attorney Sydnee Dreyer stated that the Planning Staff did a great job on the joint Planning Commission meeting.

County Commissioner Dave Doterrer stated that the County sent a letter to the State regarding the new COVID Relief package to make sure the counties and cities get the funds they are supposed to get this time.

XII. ADJOURNMENT

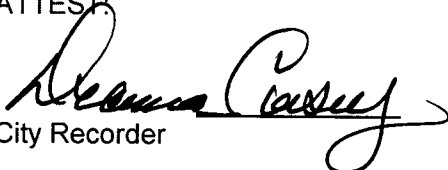
Taneea Browning moved to adjourn, all said "Aye" and the meeting was adjourned at 8:20 p.m.

The foregoing minutes of the February 11, 2021, Council meeting were approved by the City Council at its meeting of March 11, 2021.

Dated: 3/15/21


Mayor Hank Williams

ATTEST:


City Recorder