

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes Thursday, January 14, 2021

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	7:08 PM
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Police Captain Dave Croft; Parks and Public Works Director Matt Samitore; Human Resource Director Elizabeth Simas and City Recorder Deanna Casey.

IV. PUBLIC COMMENTS - None

V. CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Parsons, At Large
SECONDER: Taneea Browning, Ward IV
AYES: Williams, Johnson, Thueson, Browning, Hernandez, Parsons
ABSENT: Neil Olsen

A. Approval of December 10, 2020 City Council Minutes

B. Approval of Re-appointments to Committees and Commissions

VI. ORDINANCES, AND RESOLUTIONS

A. Resolution No. . A Resolution Approving the Revised Management Compensation Plan and July 1, 2020 - June 30, 2021 Classification Pay Plan

City Human Resources Director Elizabeth Simas presented an amendment to the Management Compensation Plan and the Pay Plan explaining that the Council approved increasing the pay range scale by 1.5%. The adjustment to the pay plan are to the salary range minimums and maximums, not to individual salaries. Pay

changes for management employees are tied to performance and limited to the parameters set by the Management Compensation Plan.

- The following changes are being proposed to the Classification Pay Plan:
- Part A of the pay plan (General Service Bargaining Unit) - No changes.
- Part B of the pay plan (Police Bargaining Unit) - No changes.
- Part C of the pay plan (management/non-represented).
- Update the salary schedule by an additional 1.5% (total of 2.5% from 1/1/20 salary schedule) to the minimum and maximums of the scales effective January 1, 2021.
- Addition of Planning Director to the Salary Schedule.

Kelley Johnson moved to approve Resolution No. 1652, A Resolution Approving the Revised Management Compensation Plan and July 1 2020 - June 30, 2021 Classification Pay Plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Resolution No. . A Resolution Approving the 2021 Rules of the City Council and Code of Ethics

City Manager Chris Clayton stated that there are currently no recommended changes to the City Council Rules this year. We may consider making changes to the public comment and public hearing rules only allowing public statements during those topics.

Rob Hernandez moved to approve Resolution No. 1653, A Resolution Approving the 2021 Rules of the City Council and Code of Ethics.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hernandez, At Large
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution No. . A Resolution of the City of Central Point, Oregon Granting a Non-Exclusive Franchise to Qwest Corporation D/B/A CenturyLink QC

City Attorney Sydnee Dreyer explained the process in regards to the Century Link franchise agreement. There were changes to the insurance requirement based on their insurance. There are some time consuming steps in regards to termination of the agreement which is understandable for a long time agreement such as this.

Melody Thueson moved to approve Resolution No. 1654, A Resolution of the City of Central Point, Oregon Granting a Non-Exclusive Franchise to Qwest Corporation D/B/A Century Link QC.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Michael Parsons, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VII. BUSINESS

A. Election of 2021 Council President

Mr. Clayton explained the process to appoint a president of the Council at the beginning of every year. The Council President presided the event that the Mayor cannot attend a meeting. The Council nominates a member and votes.

Kelley Johnson thinks it is good to rotate the position and would like to nominate Rob Hernandez, Mike Parsons is in favor of that nomination.

Melody Thueson stated that Tanea Browning has been doing a great job would like to nominate Mrs. Browning. Mr. Browning said that she is in favor of rotation, but would accept the nomination.

Tanea Browning moved to nominate Rob Hernandez to the position of Council President.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tanea Browning, Ward IV
SECONDER:	Kelley Johnson, Ward II
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Local City Council Committee and Board Assignments 2021

Mr. Clayton asked for a motion to formalize the City Council Local Committee list for 2021. He hopes that we have incorporated the recommended changes from the last meeting.

Melody Thueson moved to approve the City Council Local Committee list for 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Citizen Advisory Committee Appointment

Mr. Clayton explained there are two vacancies on the Citizens Advisory Commission. The City advertised for the vacant positions and have received three applications. After reviewing the applications staff recommends appointing John Eaton and Kristy Painter at this time. Eden Foster is currently on the Parks and Recreation Foundation. Staff is going to ask Mrs. Foster if she would consider being appointed to the Budget Committee.

Kelley Johnson moved to appoint John Eaton and Kristy Painter to the Citizens Advisory Commission.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Tanee Brownning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Brownning, Hernandez, Parsons

D. Property Tax Update

Finance Director Steve Weber explained the property tax income lower than budgeted assessed value coupled with a lower tax collection rate during the fiscal year 2019-2020 fiscal led to a shortfall in property tax revenue. Collections in the current year are slightly lower than the prior year. There is a projected shortfall in General Fund property tax revenue, however measures have been taken on the expenditure side in response to the financial impact of the pandemic, which is helping to offset this revenue reduction. Departments are on target to reduce Materials and Services spending by 10% and the proceeds from the sale of the Upton Road Property will help with the revenue impacts during the pandemic. At this time we do not see any concerns regarding staff levels or services to the citizens.

RESULT:	FOR DISCUSSION ONLY
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VIII. MAYOR'S REPORT

Mayor Williams reported:

- that he attended a meeting with County Commissioner Dave Dotterrer. He feels that Commissioner Dotterrer will be a great asset for the City of Central Point.
- He attended a tour of the new building on Pine Street.
- He participated in an LOC phone conference last week and was introduced to the new president of League of Oregon Cities.

IX. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- Stephanie Holtey has been promoted to Planning Director to take over when Community Director Tom Humphrey retires at the end of June.
- Chief Horton will be updating the Council at the next meeting in regards to a Hazard Vegetation Ordinance.
- The city is working on the Bear Creek property exchange with the City of Medford and Jackson County. We plan to take possession of the area and maintain it.
- Some of us were able to take a tour of the Reed Medical Building last week. If other Council members would like to tour the property the Building Official and Building owner will provide one at 2:00 pm next Tuesday.

- We have received inquiries from staff regarding the COVID-19 Vaccine. We will not be mandating the vaccine when it is available to staff members.
- We have been locking the skate park at night and opening it in the mornings. There have been fewer complaints and issues than before. We will continue to evaluate the situation and apprise the Council if things change.
- We have received a conceptual plan for the Little League fields. He will share it with the Council in his report.

X. COUNCIL REPORTS

Council Member Kelley Johnson reported that she attended a Fire District board meeting.

Council Member Melody Thueson reported:

- That her family had COVID last week, they are doing fine now.
- She attended a School Board meeting. They received funding to help during the pandemic which will help with Technical upgrades and Bond projects. Teachers will be getting invited to take the COVID vaccine after July 23rd. They are interviewing for a new superintendent next year.

Council Member Rob Hernandez reported:

- He attended the meeting with New County Commissioner Dave Dotterrer.
- He attended the Reed Medical Building tour.
- He attended the SOREDI Meeting.
- He is participating in the Fire District 3 Strategic Planning process, they plan to work on greenway access.

Council Member Tanea Browning reported that:

- the new year should be fun she has been attending Medford Water Commission meetings.
- She has attended three LOC meetings. They have been discussing the Leagues priorities.
- She was able to tour the Boes Creekside property and the Reed Medical Center.

Council Member Neil Olsen reported that:

- He has received his first dose of the vaccine.
- He attended the Cahoots meeting introducing the idea to Jackson County.

Council Member Mike Parsons reported that:

- He attended the RVSS virtual meeting.
- He has been engaged in the Meadows Community.
- He is encouraging people to support our Police Department in the Polar Plunge.

XI. DEPARTMENT REPORTS

Police Chief Kris Allison reported that:

- She attended zoom meeting for the Mobile Crisis for Jackson County. More will come to the council at the next meeting.
- She attended a zoom meeting with local chiefs for tactical planning for the Presidential Inauguration Day on January 20th to make sure we have enough help on if there are any issues.
- The Department was able to take vaccines 2 weeks ago.
- The Central Point Police Department will participate in the virtual Polar Plunge, it raises funds for special Olympics.

Parks and Recreation Director Matt Samitore reported that:

- The Skate Board Park opens at 8 am and closes at 5 pm. We will re-evaluate in February and return to Council with recommendations.
- The Paff Park Restroom is popular with the homeless community and they continue to break in and destroy the facility. We will be installing a more elaborate locking system like you would see in the bigger cities.
- The Boes Park clean-up is now complete, they did a great job cleaning out the blackberries, we will be looking at planting shrubs and trees that are local to the area. Jackson County expo will be using it as a mass evacuation site if needed.
- The Public Works Operations center is to go before the Planning Commission in the next few months, prices are going way up so we may need to do the project in phases. They do expect the prices to go back down later in 2021.

Finance Director Steve Weber reported that:

- We have a Public Works Corporation yard call set up for next week with our financial management group to help with the funds to start the project.
- the C.A.R.E.S. act funding is completely spent and the reimbursement statement goes to the state next week.
- They have been working on the budget calendar. He has called Eden Foster to explain the Budget Committee process and hopefully she can be appointed before the process begins.

Human Resources Director Elizabeth Simas reported that:

- She has been working on the policies related to COVID-19.

- We will not be able to have an employee recognition breakfast this year due to COVID but we will do a recognition in a different form.
- She has been working on year-end tasks and advertising for openings for an Officer and Public Works Lead position.

City Attorney Sydnee Dreyer and IT Director Jason Richmond had no reports.

XII. ADJOURNMENT

Neil Olsen moved to adjourn, all said "aye" and the meeting was adjourned at 8:16 p.m.

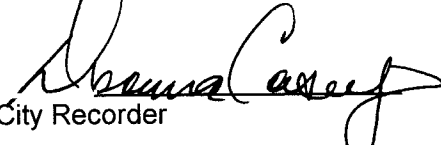
The foregoing minutes of the January 14, 2021, Council meeting were approved by the City Council at its meeting of January 28, 2021.

Dated:

1/29/2021


Mayor Hank Williams

ATTEST:


City Recorder