

CITY OF CENTRAL POINT

Oregon

City Council Meeting Minutes
Thursday, November 19, 2020

I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Present	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer; Finance Director Steve Weber; Police Chief Kris Allison; Parks and Public Works Director Matt Samitore; Community Development Director Tom Humphrey; Lieutenant Brian Day; IT Director Jason Richman; and City Recorder Deanna Casey.

IV. PUBLIC COMMENTS - None

V. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taneea Browning, Ward IV
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

A. LOC Elected Officials Training

B. Approval of October 22, 2020 City Council Minutes

VI. ORDINANCES, AND RESOLUTIONS

A. Ordinance No. . An Ordinance Amending in Part CPMC Chapter 3.24 and Adding Redetermination and Appeal Provisions Regarding Transient Lodging Tax

City Attorney Sydnee Dyer stated this is the second reading of an Ordinance amending the City Code in to mirror House Bill 4120's provisions with regard to lodging intermediaries and such entities duty to collect and remit lodging taxes. Staff determined that additional provisions regarding redetermination and the appeal

process were advisable to further clarify the process. The Cities lien process for unpaid transient lodging taxes was also revised.

Melody Thueson moved to approve Ordinance 1648, An Ordinance amending in Part Central Point Municipal Code Chapter 3.24 and Adding Redetermination and Appeal Provisions Regarding Transient Lodging Tax.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Taneea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Ordinance No. . An Ordinance Amending in Part Central Point Municipal Code Chapter 5.04.010 Definitions and 5.04.100 Evidence of Doing Business

Mrs. Dreyer explained this is the second reading of an ordinance amending Chapter 5.04. The current code does not make clear that all transient lodging facilities are required to obtain a business license, resulting in potential inequities in enforcement. In order to clarify that the business license code applies to all transient lodging facilities, the amendment makes changes to definitions section and what is evidence that a business is being operated. Definitions were clarified regarding transient lodging tax.

Melody Thueson moved to approve Ordinance 1649, An Ordinance Amending in Part Central Point Municipal Code Charter 5.04.010 Definitions and 5.04.100 Evidence of Doing Business.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Melody Thueson, Ward III
SECONDER:	Rob Hernandez, At Large
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

C. Resolution No. , Approving the Award of Emergency Small Business Assistance Grants

Finance Director Steven Weber presented a resolution awarding the second round of grants through the City's emergency small business assistance grant program through Business Oregon. The City has received an additional 12 grant applications from Central Point businesses. Only 10 of the applicants are eligible for the funds, two of the applicants were ineligible because they had received other federal monies. He explained that the city will be returning \$20,000 of the funds to Business Oregon to be used for round five of the CARES act funding.

Kelley Johnson moved to approve Resolution No. 2070, A Resolution of the City of Central Point Approving the Award of Emergency Small Business Assistance Grants.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelley Johnson, Ward II
SECONDER:	Melody Thueson, Ward III
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

VII. BUSINESS

A. Annual Storm Water Quality Report

Parks and Public Works Director Matt Samitore explained that under our first year of administrative control, the City has implemented various field training, community outreach programs, and ordinance updates. We have been delighted with the results, as we have been able to handle issues immediately and efficiently, all of which have benefited the development community. More specifically, having our team and one dedicated inspector has led to excellent direct communication with developers and builders about the program requirements and working with them to implement cost-effective methods/solutions for current and future erosion control.

He explained some of the past and upcoming projects. They are very proud of their education portion of the program. They are participating in educating students and developers explaining how materials get transferred to the creeks. We will be working on a regional storm water project along Gebhard Road which will help several issues on the east side of town.

Mike Parsons moved to accept the Annual Storm Water Quality Report as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Parsons, At Large
SECONDER:	Tanea Browning, Ward IV
AYES:	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

B. Planning Commission Report

Community Director Tom Humphrey presented the Planning Commission Report for November 3, 2020:

- A. The Commission held a public hearing to consider a tentative plan for the development of a 12-lot residential subdivision (Mayberry Place) on 3.65 acres in the Residential Single Family (R-1-10) zoning district. The proposal includes the re-plat of a parcel into 2 lots and a public utility easement modification. The project site is located on Grant Road.
- B. The Commission held a public hearing to consider the 2020 update of the City of Central Point Natural Hazard Mitigation Plan (NHMP). The city's NHMP was last acknowledged by the state in 2011 and has been updated in accordance with the Disaster Mitigation Act of 2000 and the FEMA Local Mitigation Planning Handbook. Updating this document is important to assure that mitigation strategies account for changes in the community as it grows and as new information about hazards becomes available. Wildfire that have occurred during the past two years have made this update even more important and will qualify the City for disaster assistance when needed.

- C. The Commission was updated on various development projects and planning applications occurring around the city.

C. Council Committee Assignments

The Council discussed the current assignments in regards to City Council representations on various Boards, Commissions, Committees, and Foundations. The following list is what the council decided:

- RVCOG Board of Directors Meetings - Kelley Johnson
- Jackson County Expo Board Meetings - Mayor Williams
- SOREDI - Rob Hernandez
- School District No. 6 Board Meeting - Melody Thueson
- Medford Water Commission - Mayor Williams and Tanea Browning
- Transportation Advocacy Committee (TRADCO) - Mayor Williams
- Airport Advisory Committee - Rob Hernandez and Tom Humphrey
- RVACT - Tom Humphrey; Mike Quilty
- Jackson County Fire District No. 3 Board - Kelley Johnson
- RVTB Board Meetings - Melody Thueson
- Visitor Information Center - Kelley Johnson
- RVSS - Mike Parsons
- Citizens Advisory Committee - Mike Parsons
- Parks and Recreation Commission - Mike Parsons
- Planning Commission - Neil Olsen

Council agreed and thanked Mike Quilty for being our representative to the transportation committees and boards around the state.

D. Code Enforcement Annual Report

Police Lieutenant Brian Day highlighted the adjectives and accomplishments for the 2020 Code Enforcement Annual Report. The Customer Service Officer (CSO) position collaborates with community members to prevent crime and perceived disorder. They are an ambassador for public and private resources available to our citizens. They try to educate on violations before issuing citations. He highlighted several projects that have been issues for many years and completed in 2020.

VIII. MAYOR'S REPORT

Mayor Williams reported that he:

- Attended a meeting at Del Rio Vinyards in regards to the Fair Board. He was in attendance for historical reasons.
- Attended the Honey Bee Book Store Grand Opening and the Pine Street Market Grand Opening.
- He has attended several Zoom meeting with the State of Oregon.
- He attended the Study Session.

IX. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- The proposed restroom facility at the new Jewett Elementary gym has been a topic of discussion. Our Building Official has been working on the restroom configuration with the district and the developer. They have presented a uni-sex restroom with stalls that would be full walls and locking doors. We see this as a safety concern for our children. The restrooms would be used by adults and students during events held in the gym. We are still working with the developer before finalizing and approving the plans.
- The valley will soon have a direct flight to John Wayne Airport through Allegiant Airlines.
- Finance Director Steve Weber is trying to get the CARES funding spent before the end of the year. We will be purchasing air purifiers with some of the funds, this will also help with flue and fire season.
- Rogue Disposal has closed their offices to the public due to the current State COVID Freeze.
- We have noticed that the Gas Tax revenue has recovered from earlier this year.
- The Medford Water Commission held a Study Session to discuss an upcoming 3.3% increase to the "Other Cities" group.
- We have seen increasingly worse issues at the Skate Park recently. Staff will be recommending a temporary closure of the park.
- We will be budgeting for an update to our Emergency Operations Plan and evacuation options.
- We had vandalism in the Bohnert Park Restrooms this week. No suspects at this time.
- He will be attending a meeting tomorrow with the Moores regarding the Little League Fields.

X. COUNCIL REPORTS

Council Member Kelley Johnson stated that she:

- Attended the Study Session
- The LOC Friday calls.
- Attended Fire District No. 3 meetings.

Council Member Melody Thueson attended the Study Session.

Council Member Tanea Browning attended the Study Session and LOC virtual meetings.

Council Member Rob Hernandez attended two Study Sessions and the Little League Field meetings.

Council Member Mike Parsons attended:

- The Planning Commission meeting.

- Two Study Sessions.
- An RVSS meeting.

Council Member Neil Olsen attended the Study Session and updated the Council on current COVID tests.

XI. DEPARTMENT REPORTS

Police Chief Kris Allison reported that:

- We will be educating not arresting during the two week Freeze. We have only received 8 calls in 8 months regarding non-compliance for the mask rules.
- We have seen a lot of transient activity in the city and seeing an increase of thefts in the area where we hear there are transients. Please have citizens contact the police if they see suspicious activity.

Parks and Public Works Director Matt Samitore reported that we are getting a lot of vandalism at the skate park. Council Member Johnson stated that she gets harassed on the weekends when she walks by the skate park and we should shut it down.

Community Development Director Tom Humphrey reported that:

- Community Planner II Justin Gindlesperger and Principle Planner Stephanie Holtey are working on the Planning Commission joint meeting with the County regarding Urban Growth Boundary expansion.
- Much of his time lately has been working with the County on the regional issues dealing with the Alameda Fire.

Finance Director Steve Weber has attended conference calls with FEMA reps regarding funding for post wildfire repairs along the greenway.

XII. EXECUTIVE SESSION

City Manager Chris Clayton asked the Council to adjourn to Executive Session under ORS 192.660 (2)(h) Legal Counsel. No further action will be taken after the executive session. We will now adjourn the regular session of the City of Central Point City Council at 9:04 p.m. and proceed to Executive Session.

XIII. ADJOURNMENT

Mike Parsons moved to Adjourn to Executive Session at 9:04 p.m. under ORS 192.669 (2)(h) Legal Counsel. Rob Hernandez seconded.

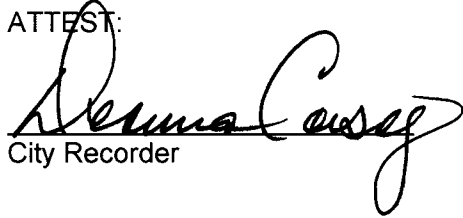
The Executive Session Adjourned at 9:20 p.m. no further action was taken.

The foregoing minutes of the November 19, 2020, Council meeting were approved by the City Council at its meeting of December 10, 2020.

Dated: 12/14/2020


Mayor Hank Williams

ATTEST:


City Recorder