

**CITY OF CENTRAL POINT
City Council Meeting Minutes
December 8, 2016**

I. REGULAR MEETING CALLED TO ORDER

Mayor Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL:** Mayor: Hank Williams
Council Members: Allen Broderick, Bruce Dingler, Brandon Thueson, Tanea Browning, Rick Samuelson, and Mike Quilty were present.

City Manager Chris Clayton; City Attorney Sydnee Dreyer; Police Chief Kris Allison; Planning Manager Don Burt; Community Planner Stephanie Holtey; Parks and Public Works Director Matt Samitore; IT Director Jason Richmond; and City Recorder Deanna Casey were also present.

IV. PUBLIC APPEARANCES - None

V. SPECIAL PRESENTATION

- Recognition of Charles Piland for his 35 years of service on the Planning Commission.
- Recognition of Rick Samuelson Jr. for his 4 years of service on the City Council.

V. CONSENT AGENDA

- A. Approval of November 10, 2016 City Council Minutes

Allen Broderick moved to approve the Consent Agenda as presented. Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

VI. ITEMS REMOVED FROM CONSENT AGENDA - None

VII. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS

- A. **Resolution No. 1480, A Resolution Canvassing the Votes Cast at the General Election held November 8, 2016**

City Manager Chris Clayton explained that the proposed resolution is required by the City Charter to certify the election results after every election. The resolution

specifies who won the election for each position and the final tally for the three measures presented to the voters of Central Point.

The 2016 election results, certified by the Jackson County Clerk and canvassed and ratified by the City Council by resolution, it is hereby found, determined and declared that the following are the official results of the general election held on November 8, 2016.

APPROVED: Measure 15-146: shall city of central point prohibit recreational marijuana producers, processors, wholesalers and retailers in city limits.

APPROVED: Measure 15-147: shall city of central point prohibit medical marijuana processors and medical marijuana dispensaries in city limits.

APPROVED: Measure 15-148: shall city of central point impose a three percent tax on the sale of marijuana items by a marijuana retailer.

COUNCIL WARD IV Tanea Browning

COUNCIL MEMBER AT-LARGE Allen Broderick
Rob Hernandez

MAYOR OF CENTRAL POINT Hank Williams

Mike Quilty moved to approve Resolution No. 1480, A Resolution Canvassing the Votes Cast at the General Election held November 8, 2016. Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

B. Ordinance No. 2030, Updating and Adopting the Central Point Comprehensive Plan Population and Demographics Element (2016-2036)

City Attorney Sidney Dreyer explained that this is the second reading of an Ordinance updating and adopting the Central Point Comprehensive Plan Population and Demographics Element 2016-2036. There were no changes recommended at the first reading of the Ordinance. This is one of the steps needed to update the Central Point Housing Element which will then allow the City to expand the Urban Growth Boundary.

Rick Samuelson moved to approve Ordinance No. 2030, Updating and Adopting the Central Point Comprehensive Plan Population and Demographics Element (2016-2036). Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

C. Resolution No. 1481, Authorizing Staff to Seek Debt Financing that will refinance the City's Water Reservoir Loan and Finance the East Pine Streetscape Project

Finance Director Steven Weber explained that while reviewing potential savings on a refinance of the City's water reservoir loan, discussions turned to financing the Development Commission's East Pine Streetscape project. If the Development Commission financed the project on its own, it would be limited to a debt capacity and at interest rates between 4.5% and 5%. However there is the opportunity to "piggy back" with the refinancing of the City's water reservoir loan which would provide more funds towards the project while taking advantage of the lower interest rates.

The proposed resolution directs staff to continue reviewing the options available for both financing options. Once the structure of the financing has been determined a resolution authorizing that particular debt issuance and an in intergovernmental agreement between the City and the Development Commission will be presented to the City Council in January.

There was discussion that even if the City does not want to finance the Pine Streetscape with this option it would be a good idea to refinance the reservoir.

Mike Quilty approved Resolution No. 1481, Authorizing Staff to Seek Debt Financing that will refinance the City's Water Reservoir Loan and Finance the East Pine Streetscape Project. Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

D. Resolution No. 1482, Allowing a Budget Increase Pursuant to ORS 294.471(1)(a), Providing for the Receipt and Expenditure of Unanticipated Revenues in the 2015/2017 Budget

Mr. Weber explained that the Police Department received \$15,000 in asset forfeiture funds through their work with Medford Area Drug and Gang Enforcement (MADGE). These funds were not anticipated when the 2015/2017 budget was adopted. The Department would like to use the proceeds to start a narcotics K-9 program in Central Point. The proposed resolution meets the requirements of ORS 294.471 (1)(a).

Allen Broderick moved to approve Resolution No. 1482, Allowing a Budget Increase Pursuant to ORS 294.471(1)(a), Providing for the Receipt and Expenditure of Unanticipated Revenues in the 2015/2017 Budget. Tanea Browning seconded. Roll call: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

VIII. BUSINESS

A. Planning Commission Report

Planning Manager Don Burt presented the Planning Commission Report for December 6, 2016:

- The Planning Commission considered approval of a Type IV Legislative Comprehensive Plan Amendment to Update the Land use Element and to modify the Central Point Comprehensive Plan Map from Tourist and Office Professional to Thoroughfare Commercial at 4901 Biddle Road. After receiving public testimony, the Commission voted unanimously to approve the resolution.
- The Planning Commission held a public hearing to consider approval of a zone change from C-4, Tourist and Office Professional to C-5, Thoroughfare Commercial at 4901 Biddle Road. The Commission considered the rezoning to be consistent with Comprehensive Plan amendments. After receiving testimony, the commission voted unanimously to approve the resolution.
- The Commission held a public hearing to consider a Conditional Use Permit application for a light fabrication use in the proposed C-5, Commercial Thoroughfare zoning district. The applicant is Rogue Valley Microdevices/tail light properties. Staff explained three specific issues with the project including hazardous materials; parking adjustments; and off-street loading berths. After receiving testimony and determining that each of these issues would be satisfied the Commission approved the CUP contingent upon subsequent approval of a plan amendment and zone change.
- The Commission approved a Site Plan and Architectural review of a building to house Rogue Valley Microdevices, Inc. Corporate Headquarters and Light Fabrication Facility. The Commission was introduced to the Sight Plan and specifics of the building. They were satisfied that any issues would be taken care of with the final plans. The approval is contingent upon CUP Approval and Comprehensive Plan Amendment and zone change by the City Council.
- The Commission was introduced to a proposed Ordinance regarding appeal of Type II and Type III decisions. The public hearing for this item will be noticed and held in January.

B. Approval of Backflow Inspection Bid

Parks and Public Works Director Matt Samitore explained that there were two bid proposals for the Backflow Inspection program. B-2 Backflow Service from Eagle Point was the low bid with a base charge of \$11.99 and a re-test amount of \$7.00. City customers are billed \$1.00 per month if they have a registered backflow or have an in ground sprinkler system. The proposed bid will be covered by the current program.

There was discussion regarding the types of devices that are acceptable to the city. They can be bought locally. Mr. Samitore explained the process and how many are done on an average per month.

Rick Samuelson moved to award the Backflow Inspection Bid to B-2 Backflow Service from Eagle Point. Mike Quilty seconded. Roll call: Hank

Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Brandon Thueson, yes; Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

IX. MAYOR'S REPORT

Mayor Williams reported that:

- He attended the Medford Chamber Forum.
- He attended the Medford Water Commission meetings where they discussed a new rate structure. Central Point rate is going down 2% while Medford City customers will see an 11% increase.
- He was a judge for the Providence Festival of Trees again this year. It is a great event and he enjoys being a judge.
- He attended the Central Point Light Parade and the Community Christmas event. He is pretty sure this was the most attended year. Everyone seemed to be having a good time.

X. CITY MANAGER'S REPORT

City Manager Chris Clayton reported that:

- He will be sending out a letter for review regarding the nomination for Paula Brown to an Oregon State Transportation Commission Nomination. He explained her background and would like feedback from the Council regarding sending the letter to the Governor's office.
- The Intergovernmental Agreement with the State for Exit 33 improvements is ready to be executed. The State has agreed to the language in the agreement regarding the Costco appeal.
- Council Members are all invited to our City Attorney's office for their annual Christmas Party.
- Council Member Mike Quilty had an interview with Charter Local Edition Northwest. He will send a link to the interview on YouTube tomorrow with his weekly report.

XI. COUNCIL REPORTS

Council Member Mike Quilty reported that:

- He was invited by Charter Local Edition Northwest to talk about local transportation issues. It was a pretty good interview and would do it again if invited.
- He attended a bi-plane dedication in South Medford memorializing some of the aviation attractions in the valley.
- CMAQ is working on transportation funds for the Rogue Valley.
- The MPO will be meeting on December 22nd regarding alternative measures on how to calculate mileage per person.
- He will be heading North after the meeting tonight to attend additional transportation meetings and keep funding coming to Southern Oregon.

Council Member Brandon Thueson reported that he attended the Bear Creek Greenway meeting; they are close to finishing the master agreement for all the cities. The amount that Central Point pays towards the joint agreement is not expected to change.

Council Member Rick Samuelson reported that:

- He attended the Veterans Day Event in November.
- He attended the Community Christmas; it was well attended by the community.
- He attended an RVCOG meeting. RVCOG is a well-run and good community partner. He hopes that someone will take his place as a council representative. Their Meals on Wheels program is very important to our senior community. We need to continue to support the program.

Council Member Bruce Dingler did not have a report but wanted to thank Council Member Rick Samuelson for his time on the Council and attending the RVCOG meetings.

Council Member Tanea Browning reported that she:

- Attended the Veteran's Day Celebration.
- Attended the Medford Chamber Forum with Mayor Williams.
- Attended a Fire District No. 3 Board meeting.
- Assisted in serving Thanksgiving dinner to the hungry at The Point on Thanksgiving Day.
- Attended the Decorate Downtown on Friday December 2nd where they helped hang garland on some of the businesses.
- Attended the Light Parade and Community Christmas.
- Attended the Crater Foundation Dessert Auction.

Council Member Allen Broderick reported that he attended the Light Parade and Community Christmas. He has also had a problem with a few homeless people sleeping in the bushes around his business at Pine and 4th Streets.

XII. DEPARTMENT REPORTS

Parks and Public Works Director Matt Samitore reported that:

- They have had good feedback regarding the new parade route this year. We have reached our limit on the amount of floats and participants we can have for this parade. It was one of our better attended events of the year.
- We have completed 90% of the required plans for the Twin Creeks Rail Crossing.
- We are applying for a CMAQ grant for Pine Street. This is the second largest grant we have ever applied for.
- We have discovered that a storm pipe was never installed in a 1996 development along Beall Lane. They are concerned because the water is draining into the ground under the sidewalk and streets. There may be a

sink hole under the infrastructure. We will be researching and testing the ground in the area to see how to fix this potential problem.

Police Chief Kris Allison reported that:

- The Parade went well from the Police side, there were no issues reported.
- 1210 Freeman and 523 Cherry are two nuisance properties they have been working with. The Judge has given them extra time to fix issues with the properties.
- Mon Desir has been cleaned up. The old vehicles have been removed and temporary fencing has been installed. Hopefully the property will sell soon and develop.
- Robby Mannenbach and Peter Bildon will be our 2017 DARE Officers. They are in training right now, the program starts in January.

Information Technical Services Director Jason Richmond reported that he took his family to the Community Christmas and they had a great time. Will Hetrick is returning from a three week vacation and he is looking forward to catching up on several projects. He did provide IT Support to Talent last week while their IT person was on vacation.

Finance Director Steven Weber reported that:

- They have had over 100 applications for the budget billing program. Sign up end soon.
- He has been working on the budget calendar and gearing up for the next budget season.
- The judge has issued a judgement on the property at 75 Bush Street. We have a 60 day window before we can move forward on the foreclosure of the property. City liens would take priority over all other liens on the property.

City Attorney Sydney Dreyer reported that we were able to talk with the judge regarding the reoccurrence of issues at 75 Bush Street. He recognizes the need to settle this issue. She updated the Council on the Costco process. The next step will be a review of documents only, they will not be accepting any further testimony.

XIII. EXECUTIVE SESSION

Mike Quilty moved to adjourn to Executive Session under ORS 192.660 (2)(i) Employee Evaluations. Brandon Thueson seconded. All said aye and the meeting was adjourned into executive session at 7:52 pm.

The Council returned to regular session at 8:50 pm.

Mike Quilty moved for Mayor Williams to work with the Human Resources Director to tighten up language in the Managers Contract and execute as discussed in Executive Session. Brandon Thueson seconded. Roll call: Hank Williams, yes; Bruce Dingle, yes; Tanea Browning, yes; Brandon Thueson, yes;

Allen Broderick, yes; Rick Samuelson, yes; and Mike Quilty, yes. Motion approved.

XIV. ADJOURNMENT

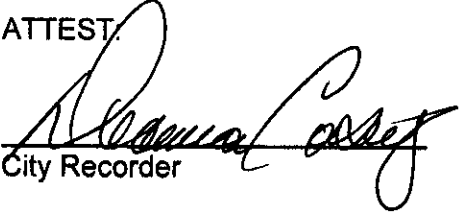
Brandon Thueson moved to adjourn, Rick Samuelson seconded, all said "aye" and the Council Meeting was adjourned at 8:54 p.m.

The foregoing minutes of the December 8, 2016, Council meeting were approved by the City Council at its meeting of January 12, 2017.

Dated: 1/12/17


Mayor Hank Williams

ATTEST.


City Recorder