

**CITY OF CENTRAL POINT
BUDGET COMMITTEE MEETING
Biennial Budget 2015- 2017
April 20, 2015 at 6:00 pm**

I. MEETING CALLED TO ORDER

Chairman Randy Sparacino called the meeting to order at 6:00 pm.

II. INTRODUCTION OF MEMBERS

III. ROLL CALL

Council Members

Citizen Members

City Staff

Allen Broderick

Kay Harrison

Chris Clayton, City Manager

Tanea Browning

Rob Hernandez

Bev Adams, Finance Director

Bruce Dingler

Karen Huckins

Tom Humphrey, Community Development Director

Michael Quilty

Randy Sparacino

Barbara Robson, HR Director

Brandon Thueson

Bill Stults

Matt Samitore, Parks & Public Works Director

Richard Samuelson Jr

Bill Walton

Kris Allison, Police Chief

Hank Williams

Steven Weber

Jason Richmond, Technical Services Director

Max Woody, Public Works Manager

Derek Zwagerman, Building Division Manager

Debbie Dunlap, Accountant

Budget committee members not present:

Michael Quilty and Rob Hernandez

IV. PRESENTATION OF PROPOSED BUDGETS

TECHNICAL SERVICES

Technical Services Director Jason Richmond presented the Technical Services budget and the services provided for the city. Mr. Richmond indicated the major focus for the next several years is on efficiency and decreasing the use of paper within the city. In addition the department will be working to enhance and improve GIS capabilities to allow better sharing of mapping and asset data.

COMMUNITY DEVELOPMENT – PLANNING DIVISION

Community Development Director Tom Humphrey presented the Planning Division budget. He discussed the city's current available land inventory, the need to create additional available land inventory to attract businesses and developers, engaging the public, and maintaining a "small town feel". Mr. Humphrey also noted upcoming personnel transitions and needs of the department.

COMMUNITY DEVELOPMENT - BUILDING FUND

Mr. Humphrey then presented the Building Division budget. He noted that since the arrival of the new building division manager, there has been an increase in operating efficiencies, streamlined processes, and the implementation of the state promoted Accela - an "online building permit software". An upswing in construction is anticipated this year with 53 new residential permits issued so far.

STREET FUND BUDGET

Parks & Public Works Director Matt Samitore presented the Street Fund budget, explaining that this fund is to finance the activities of the City's transportation division. The major objective is to maintain existing streets and city rights of way. Mr. Samitore discussed several planned public works projects including: Freeman Road, Twin Creeks Rail Crossing, Beebe Road right turn lane, paving and crack sealing - all contained within this budget.

CAPITAL IMPROVEMENT FUND BUDGET

Mr. Samitore presented the proposed Capital Improvement Fund budget which consists primarily of a grant for construction of a concession stand at Don Jones Park, with a few dollars budgeted for developer reimbursements.

WATER FUND

Mr. Samitore presented the Water Fund budget; explaining that a 1% water rate increase is needed to keep within the water rate study suggested guidelines to finance and maintain water operations and growing capital needs. Projects budgeted include the demolition of the water reservoir located near the city shop; installation of radio read meters (part of a 5-10 year project to upgrade all meters), and replacing the waterline on Laurel Street.

STORMWATER FUND

Mr. Samitore presented Stormwater operations and Stormwater quality budgets, explaining that the purpose of this fund is to protect the quality of stormwater runoff generated within the city limits. All operations within this fund are self-supporting from storm utility fees. Projects planned within this budget include: Freeman Road, Jewett School Swale and By-Pass, and design for Comet/3rd to Griffin Creek by-pass projects.

INTERNAL SERVICES FUND

Public Works Administration

Mr. Samitore presented the Public Works Administration portion of the budget. He noted the shift in the Flood Plain Coordinator position to the Planning division. In addition to providing administrative support for the public works field crews and enterprise fund management, staff will be conducting a backflow program audit and implementing GIS expansion to include the web.

Fleet Maintenance

Mr. Samitore presented the Fleet Maintenance budget and noted the purchase of a generator and replacement of a street sweeper.

Facilities Maintenance

Mr. Samitore presented the Facilities Maintenance budget which includes a flooring upgrade in the police department, city hall entrance security upgrade, and enhancements to the main lobby and council chambers.

Interdepartmental

Mr. Samitore presented the Interdepartmental budget.

Motion by Allen Broderick; seconded by Steven Weber to approve the budgets as presented. The motion was unanimously approved.

V. MOTION TO APPROVE TAX RATE


Chairman Randy Sparacino requested the budget committee approve the tax rate levy of \$4.47 per thousand, with no change in the rate from the previous year.

Hank Williams moved to approve the tax rate as presented. Kay Harrison seconded the motion. The motion carried.

VI. ADJOURNMENT

The meeting adjourned at 7:28 pm.

I hereby certify that the minutes for the 2015/2017 budget meeting are accurate as outlined above.


Steven Weber
Secretary
2015/2017 Budget Committee

Dated 6/4/15