

ADMINISTRATIVE ORDER DATED MARCH 25, 2020

Of the City Manager of Central Point

**DECLARING A LOCAL STATE OF EMERGENCY IN THE CITY OF CENTRAL POINT
AS A RESULT OF COVID-19 PANDEMIC**

THE CITY MANAGER OF THE CITY OF CENTRAL POINT FINDS THAT:

A. ORS 401.305 and Central Point Emergency Operations Plan (“EOP”) provide authority for the City of Central Point to act as an emergency management agency, including authority to establish policies and protocols for defining and directing responsibilities during the time of emergency.

B. Pursuant to EOP Section 1.6.1, the City Manager is designated the Emergency Manager with authority for organization and administration and operations of the Emergency Management Organization (“EMO”).

C. Pursuant to EOP Section 1.7.2, in the event of an emergency, if a quorum of the City Council is not immediately available, the City Manager is delegated with the authority to declare an emergency.

D. Pursuant to EOP Section 3.2.1.1, in the event of an emergency the Mayor may initiate an emergency Declaration, to be ratified by Council.

E. The City Manager has made reasonable efforts to inform the City Council and the Mayor of the need to declare an emergency. Pursuant to EOP 1.7.2, 3.2.1.1 and 3.2.1.2, the City Council shall consider ratification of the Declaration of Local State of Emergency at its next regularly scheduled Council meeting, which is currently scheduled for April 9, 2020.

F. The City Manager for the City of Central Point finds that the following conditions have resulted in the need for a declaration of emergency:

1. Coronaviruses are a group of viruses that can cause respiratory disease, with the potential to cause serious illness or loss of life;
2. Multiple cases of Coronavirus (COVID-19) have been detected in the state of Oregon, with at least two identified cases in Jackson County;
3. On March 8, 2020, the Governor of the State of Oregon declared a state of emergency for the entire state of Oregon relating to COVID-19 in the State of Oregon;

4. On March 11, 2020, the World Health Organization declared COVID-19 to be a global pandemic;
5. On March 13, 2020, the President declared a national state of emergency;
6. On March 12, 2020, the Governor adopted Executive Order 20-05 prohibiting all large gatherings of 250 people or more;
7. The Governor has ordered all schools in the state closed through April 28, 2020;
8. On March 17, 2020, the Governor adopted Executive Order 20-07 prohibiting on-premises consumption at restaurants, bars, cafes, etc., and increasing the prohibition against public gatherings to events involving 25 people or more;
9. On March 23, 2020, the Governor adopted Executive Order 20-12 ordering that to the maximum extent possible, individuals must stay at home or at their place of residence and prohibiting non-essential social and recreational gatherings of any size unless a distance of 6-feet can be maintained; prohibiting individuals from patronizing businesses that are required to close (such as gyms, hair salons, spas, malls, tennis clubs, etc.); requiring social distancing for all other businesses that remain open; requiring other businesses to facilitate telework to the maximum extent possible; closing state executive branch offices to the maximum extent possible; and closing public and private camp grounds, pools, skate parks, outdoor sports courts and playground equipment areas.
10. ORS Chapter 401 and the EOP authorize certain actions to be taken during a state of emergency when necessary for public safety or for the efficient conduct of activities to minimize or mitigate the effects of the emergency;
11. The unknown duration of the COVID-19 pandemic will have a significant impact to the City of Central Point and the community at large;
12. To ensure the City is fully prepared for COVID-19 and that local authorities have the resources needed to respond to COVID-19, a declaration of emergency is necessary;
13. The entire City of Central Point is in a state of emergency per the City's adopted *Emergency Operations Plan* (EOP);

Now therefore, based on the above findings, THE CITY MANAGER OF THE CITY OF CENTRAL POINT ORDERS THAT:

1. A local state of emergency is declared for the entire City of Central Point, effective on **March 25, 2020 at 10:00 a.m./p.m.**

2. The declaration of emergency and special regulations and emergency measures shall expire on **May 15, 2020**, but may be extended in two-week increments so long as COVID-19 continues to pose an on-going, immediate, and substantial threat to life, safety, health, or property in the City of Central Point. By the ratification of the City Council, the City Council is asked to give the City Manager authority to extend this Declaration of Local State of Emergency, such extensions to be ratified by Council at subsequent regularly scheduled Council meetings.

3. The City Manager or designee shall take all necessary steps authorized by law to coordinate response and recovery from this emergency, including, but not limited to, requesting assistance and potential reimbursement from Jackson County, the State of Oregon, and appropriate federal agencies; or taking any actions needed to enforce orders and rules issued by the State of Oregon under ORS Chapter 401 or by the federal government.

4. The City Manager may enter into mutual aid agreements between the County, the City and other cities within the County or neighboring counties for the support of the activities of the City or these other jurisdictions during this declared state of emergency provided that the City, under such a mutual aid agreement entered into by the City Manager, the City may not assume control over non-City of Central Point personnel, equipment or resources.

5. Emergency procurement of goods and services is authorized under ORS 279B.080 and Central Points Public Contracting Rules.

6. To protect the health and safety of City employees, and consistent with City Manager authority under CPMC Chapter 2.08, the City Manager is directed to continue to develop emergency policies and guidance on the use of leave, telecommuting, meeting protocol, social distancing, identification of essential and non-essential staff for ongoing presence at City facilities, and other policies that will be in effect for the duration of the emergency.

7. The City may adjust, waive, or defer permit fees, business registration fees, and adjust land use permitting processes (as legally allowed) to facilitate services including but not limited to emergency health care centers during this emergency. Altered structures/uses may be required to be restored to their original configuration once this emergency is over. The City may also adjust, waive or defer permit fees for building modifications or other purposes for businesses, agencies and entities that are seeking to respond to this crisis.

Dated this _____ day of _____, 2020.


Chris Clayton, City Manager

Approved:


Mayor Hank Williams

Ratified by City Council action on April _____, 2020.

ATTEST:

City Recorder