



Central Point Parks and Recreation Department Athletic Field Permit Request Application

A Central Point Parks and Recreation Department goal is to provide equitable access to all our facilities. With increased demand for athletic fields, we will schedule available facilities based on the total participants and games/practices scheduled for the season. Local clubs will receive priority scheduling, but please note that School District 6 and City of Central Point have top priority use of the fields. If School District 6 and/or city events are scheduled for the fields, we will provide as much notice as possible to avoid conflicts. Please note that for this and all future seasons, proof of liability insurance will be a requirement for all those renting city fields. Please return the form to Nikki Petersen at nikki.petersen@centralpointoregon.gov or 140 S. 3rd Street, Central Point, OR 97502. If you have any questions you can contact me at the email above or at 541-423-1049.

Organization Name: _____

Activity Type: _____

Primary Contact Name(s): _____

Email Address: _____ **Phone Number:** _____

Mailing Address: _____

Estimated Total Program Participants for the Season: _____

Age Groups Served: _____

Start Date: _____ **End Date:** _____

Field(s) Requested:

- | | |
|--|--|
| <input type="checkbox"/> Twin Creeks North Field | <input type="checkbox"/> Community Center Field |
| <input type="checkbox"/> Twin Creeks South Field | <input type="checkbox"/> Don Jones Memorial Park |

Days of the week requested:

- | | | | | |
|-----------------------------------|----------------------------------|------------------------------------|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Tuesday | <input type="checkbox"/> Wednesday | <input type="checkbox"/> Thursday | <input type="checkbox"/> Friday |
| <input type="checkbox"/> Saturday | <input type="checkbox"/> Sunday | | | |

Specific times per week requested for example 4:00 – 8:00 pm:

Mondays: _____	Fridays: _____
Tuesdays: _____	Saturdays: _____
Wednesdays: _____	Sundays: _____
Thursdays: _____	

Request Application Requirements

Detailed Schedule: Prior to the start of your season, we will require a detailed schedule from all organizations renting fields. This will be weekly schedule for your program including practices and games. If you need an example schedule please let us know. When fields are not being used, we will make them available for other uses when it will not interfere with your activities.

Field Use Charges: Seasonal Rental Fee: \$150 per field per season (Spring, Summer, Fall & Winter) Please note, Civic Fields has two fields, A and B.

Liability Insurance Requirements: The provider shall obtain General Liability insurance with limits of not less than \$1,000,000 per occurrence with a \$2,000,000 General Aggregate on the policy naming the City of Central Point as an additional insured on the policy. Renter shall submit proof of insurance with the attached signed application/waiver.

Field Usage Policy: Please read and sign the attached policy and return with above items.

Field Use Policies

1. Facilities are not reserved until the Field Request Application has been approved by the city and rental fees and proof of liability insurance have been received.
2. The applicant is responsible for all set up of the fields. The city may require that soccer goals be moved for field maintenance and/or special events. If requested, this is to be done in a timely manner.
3. Rentals must adhere to all park rules, regulations, policies, and procedures.
4. Please note that the City of Central Point Parks and Recreation Department reserves the right to cancel any athletic field reservations at any time if the above requirements are not being met.
5. All payment and documentations is due before the first day of field use. Failure to remit payment could result in denial of field application.
6. Please note that the City of Central Point Parks and Recreation Department reserves the right to cancel any athletic field reservations at any time if the above requirements are not being met.

**AGREEMENT, WAIVER AND RELEASE FOR USE/RENT OF CENTRAL POINT
PARK FACILITIES**

In consideration for being permitted by Central Point Parks and Recreation to reserve park facilities at Central Point Parks, We hereby waive, release and discharge any and all claims for damages for personal injury, death or property damage which we may have, or which may hereafter accrue to us, as a result of use of said facilities. This release is intended to discharge in advance the City of Central Point, its officers, employees and agents from any and all liability arising out of or connected in any way with our use of facilities at this or any other Central Point City Park even though that liability may arise out of negligence or carelessness on the part of those parties. It is understood that use of park facilities such as the ones we will be using in involve an element of risk and danger of accidents and knowing those risks, **WE FREELY AND VOLUNTARILY AGREE TO ASSUME ALL RISKS.** It is further agreed that this waiver, release and assumption of risk is to be binding on our heirs and assigns. We agree to indemnify and to hold harmless, the City of Central Point, its officers, employees and agents from any loss, liability, damage, cost or expense which they may incur as the result of my death or any injury or property damage that we may sustain while using this or any other Central Point Parks and Recreation facility. We agree to assume and will pay our own medical and emergency expenses in the event of accident, illness, or other incapacity incident to or arising from our participation in this activity, and consent to emergency medical care provided by ambulance or hospital personnel.

PHOTO USAGE: On occasion, the Parks & Recreation staff may photograph participants in recreation programs and events, or people on Parks and Recreation properties. Please be aware that such photos are for Parks and Recreation use only; they may be used in future brochures, catalogs, pamphlets, flyers or the City’s website.

WE HAVE CAREFULLY READ THIS AGREEMENT, WAIVER AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. WE ARE AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN OURSELVES AND THE CITY OF DECATUR AND WE SIGN IT OF OUR OWN FREE WILL.

Organization Name: _____

Organization Representative:

Print Name: _____ Title: _____

Signature: _____ Date: _____

City Representative:

Print Name: _____ Title: _____

Signature: _____ Date: _____