

Selection Criteria

- ◆ Must be at least 18 years old
- ◆ Must be a US Citizen
- ◆ Must possess a valid Oregon Drivers License
- ◆ Must be willing to volunteer a minimum of 8 hours per month for at least 1 year
- ◆ Must be willing to submit fingerprints for processing
- ◆ Must be able to clear through Criminal History Check
- ◆ Must pass a background investigation
- ◆ Must be willing to attend 2-3 weeks of training
- ◆ There is a formalized and structured recruitment process prior to be selected to join the volunteer program



Training Curriculum

- ◆ First Aid, CPR and AED
- ◆ Vehicle Operations, Neighborhood and Business Patrol
- ◆ Know your City and Citizen: Contact Procedures
- ◆ Vacation House Check Procedures and Basic Crime Scene Searches & Amber Alert
- ◆ Handicap Parking Enforcement, Customer Service and Record Assistance
- ◆ Personal Safety and Crisis Recognition
- ◆ Traffic Control, GEM Car Procedures and Certification
- ◆ Crime Prevention, Crime Analysis and ETHICS in Law Enforcement
- ◆ Communications and tour of ECSO

Program Facts

- ◆ The CPPD-VIPS program started on May 3, 2006
- ◆ The first VIPS academy had 18 recruits
- ◆ Total number of VIPS serving our community today: 21
- ◆ Total hours provided by VIPS as of September 2014: 51,050 hours
- ◆ Total monetary value to the City by VIPS: \$1,033,757.25

If interested and to obtain information, contact:

Nikki Petersen

**Volunteers in Police Service Program
Coordinator**

(541) 664-5578 x655

E-mail:

nikki.petersen@centralpointoregon.gov



Answering the Call to Service

**Central Point Police
Department
Volunteers in Police Service
155 South Second Street
Central Point, OR 97502
541-664-5578
www.centralpointoregon.gov**

What are VIPS?

The VIPS Program defines a volunteer in police service as a community member who performs hours of service for a law enforcement agency without promise, expectation or receipt of compensation for services rendered.

Volunteers have the opportunity to give back to their country, state and local community through the hours they volunteer. Volunteers gain invaluable insights into our city's law enforcement system and how it works. Volunteers have the opportunity to improve the quality of their local law enforcement service through their work, their attitude and ideas for improving programs.

Make a difference by improving your community!



Examples of Volunteer Opportunities



Volunteers on Patrol (VOP): Conduct foot patrols in the downtown area and in City parks or vehicle patrol in business areas and neighborhoods throughout the City. Maintain high visibility and maintain good public relations with businesses and citizens. Monitor areas for unusual or suspicious activity and inform patrol of any in progress crimes by becoming a good witness, without getting personally involved in any enforcement activity.

Neighborhood Canvas: Assist patrol in canvassing a neighborhood, conducting possible witness interviews of neighbors living near a crime victim's residence. The Volunteer will be instructed on how to conduct those interviews and how to fill out the required form appropriately.

Customer Service/Records Assistance: Assist records personnel with: filing, data entry of various documents, number file folders and make the District Attorney, Justice Court and Sheriff's Office runs. May assist with vehicle shuttles for maintenance purposes. If qualified and properly trained, assist records personnel with other tasks as directed.

Equipment Service Assistant: Check patrol vehicles for service dates, equipment stock and equipment failure, including low tire pressure. Shuttles patrol vehicles scheduled for maintenance, tire repair, etc. Transports marked and unmarked vehicles to car wash facilities for routine wash. If qualified, may replace lights, fuses and other simple equipment in department vehicles.

D.A.R.E. Program Assistance: Assist with D.A.R.E. fund raising projects and help in the D.A.R.E. events such as D.A.R.E. Days, D.A.R.E. Show & Shine and D.A.R.E. graduation.

Traffic Control: Assist Police by conducting traffic control at emergency scenes and other special events in the City.



Handicap Parking Enforcement:

Monitor handicapped parking throughout the City and issue warning notices only to first time violators.

Crime Scene Searches: Assist the police at serious crime scenes by being involved in organized, systematic crime scene searches.

Public Safety Substation: Help police staff maintain community access to the neighborhood substation in the TOD Development by answering phones, handling walk-in traffic and distributing information on police services.

Vacation House checks/Safe Streets: Conduct security checks of the homes of citizens on vacation and document each time a security check is made. Use radar guns to conduct speed surveys and by setting up the radar display boards in problem neighborhoods and documenting traffic speeds.

