



Don Jones Community Garden Contract  
City of Central Point Parks and Recreation  
140 S. 3<sup>rd</sup> Street, Central Point, OR 97502  
541-664-3321 ext 263 or ext 232; Fax 541-664-6384;  
[jennifer.boardman@centralpointoregon.gov](mailto:jennifer.boardman@centralpointoregon.gov)



## Don Jones Park Community Garden Contract Rules, Terms, and Conditions for Participation

### Introduction

The Central Point Parks and Recreation Department is the highest governing authority at the Don Jones Community Garden. The community garden rules will be enforced by the City of Central Point.

Breaking any rules, terms, and conditions is cause for exclusion from the garden and loss of your plot.

1. You will receive one verbal warning from the City of Central Point.
2. If no response or correction has been made, you will receive written notice two weeks later.
3. In another two weeks, if no response or correction has been made, you will receive written final notification that you have forfeited your gardening privileges and plot.
4. You will be allowed to reapply for another garden plot only after one year, and only at the discretion of the City of Central Point.
5. All conflict resolution should be directed to Jennifer Boardman at 541-423-1042 at the City of Central Point.

### Rules, Terms, and Conditions for Participation

If accepted as a gardener, I will abide by the following rules, terms and conditions:

1. I use this garden at the sole discretion of the City of Central Point Parks and Recreation Department. I agree to abide by its policies and practices.
2. At no time are you allowed to enter any buildings on the property, with the exception of the restrooms.
3. Please leave all pets at your home.
4. The fee for the use of the garden is \$25.00 for a 10 x 10 plot and \$50 for a 10 x 20 plot, per year February 1- December 31, due on or before February 1. There are no refunds.
5. Once I have been assigned a plot, I will cultivate and plant it within 30 days of April 15<sup>th</sup>. You have the opportunity to garden until December. (Garden water is turned on the 15<sup>th</sup> of April and turned off on the 1st of October) If you do not wish to garden during the fall, please inform the City of Central Point so we know your plot will be unattended. If you do not inform the City of Central Point that your plot will be temporarily unattended, and it is obvious that the plot has not been cared for, the plot may be rented to another person. All plots must be actively gardened by May 15 or the plot will be rented to someone on the waiting list.
6. Gardens must be cleaned of plants by the end of October.
7. Don Jones is open during normal park hours, 7:00 am – 9:00 pm but lighting is limited prior to sunrise and after sunset.
8. Every gardener will be issued a code to the gate and is responsible for locking the gate upon entering and leaving the garden. If the gate is locked you should lock it again after entering the garden. In general: if the gate is locked upon your arrival, lock it after you enter the property. Under no circumstances may you give out the key code to anyone.
9. My plot is 10' x 20' feet or 10' x 20' feet. I will not expand my plot beyond this measurement or into paths or other plots. I will keep all my plants and water within the limits of my garden plot

and will not allow any plants to grow to block my neighbor's garden plot. I must keep my plot free of weeds, pests and disease.

10. I will keep my plot, paths and surrounding areas clean and neat. I will completely separate my trash using the appropriate receptacle. All other trash items should be removed from the garden plot to be disposed of in refuse receptacle. Anything I bring from my home I will take back home. I will not bring household trash and leave it at the Don Jones Community Garden.
11. If I have more than one plot, I will give up my additional plots by the end of this gardening year December 31.
12. I will not plant any illegal plants. I will not smoke, drink alcoholic beverages, use illegal drugs, or gamble in the garden. I will not come to the garden while under the influence of alcohol or illegal drugs. I will not bring weapons or pets or other animals to the garden.
13. Guests and visitors, including children, may enter the garden only if I accompany them. They must follow all the rules, terms and conditions stated here. I will supervise my children at all times when they are in the garden. I am solely responsible for the behavior of my guests.
14. The City of Central Point will assign me general garden maintenance tasks.(Tasks are weeding around plot area, picking up trash around garden area and keeping garden area neat and tidy)
15. I will water my plot according to the schedule set by the City of Central Point. A schedule will only be in place if there is a water shortage. Irrigation of the park supersedes watering in the garden. Please see attached schedule if drought conditions exist.
16. **Unattended watering is not permitted.** The only exception is with water timers and drip systems that base water your plants only. This is drip tubing with small emitters. Please ask if you are uncertain if what you have is correct. You can find items for drip systems at the Grange, Lowes and Home Depot. No aerial watering that waters paths or other garden plots. **Make sure all water not on a drip system is turned off when you leave.**
17. In respect for your gardening neighbors who may choose to garden without pesticide residue, we request that no commercial pesticides be used in the community garden. This includes pesticides in spray and powdered form. There are many plants that act as natural pesticides. See the OSU extension agency for more information.
18. I will not take food or plants from other gardeners' plots. I will not take anything from the garden or Don Jones that is not rightfully mine.
19. I will respect other gardeners, and I will not use abusive or profane language or discriminate against others.
20. I will work to keep the garden a happy, secure, and enjoyable place where all participants can garden and socialize peacefully in a neighborly manner.
21. If a public event is taking place at Don Jones, you are invited to attend upon paying admission to the event. Parking is free.
22. Gardeners are asked to bring all of their own tools and to take their tools with them upon leaving the property. The City of Central Point is not responsible for the loss of any tools left on the property.
23. No fencing will be provided. Fencing your own plot is allowed, provided you stay within the boundaries of your plot. Fencing should not be higher than four feet and should not shade the garden of your neighbor. Wire fencing is preferred.
24. I understand that the City of Central Point is not responsible for my actions. **ITHEREFORE AGREE TO HOLD HARMLESS THE CITY OF CENTRAL POINT FOR ANY LIABILITY, DAMAGE, LOSS OR CLAIM THAT OCCURS IN CONNECTIONS WITH USE OF THE GARDEN BY ME OR ANY OF MY GUESTS.**

**COMMITMENT**

I have read and understand the application and accept these rules, terms, and conditions stated above for the participation in the Don Jones Community Garden.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

**Gardner**

Printed name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_

**City of Central Point**

Plot Number: \_\_\_\_\_ Size: 10'x10' or 10' x 20'  
(Circle One)