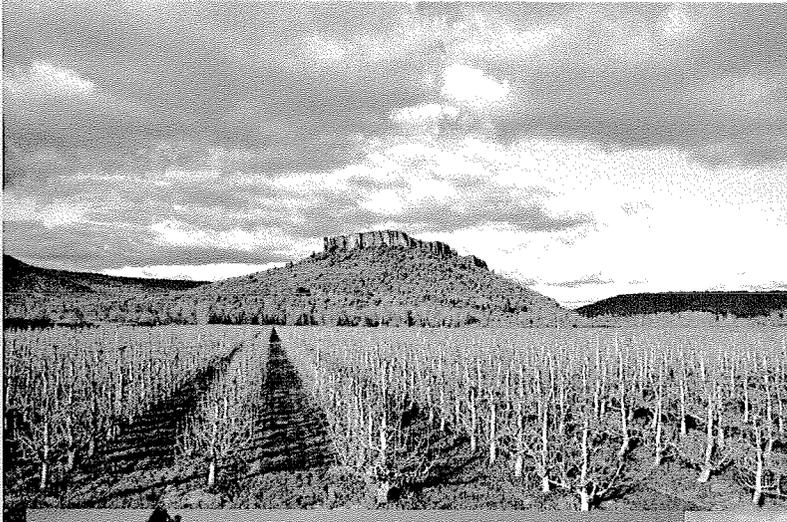


**City of Central Point, Oregon
Annual Budget
For Fiscal Year 2014 - 2015**



Serving THE CITIZENS OF CENTRAL POINT

The Fair City



2014-2015 Budget

Budget Committee

Mayor

Hank Williams

City Council Members

Allen Broderick
Bruce Dinger
David Douglas
Kelly Geiger
Ellie George
Richard Samuelson, Jr.

Citizen Committee Members

Kay Harrison
Karen Huckins
Jason Lukaszewicz
Mike Quilty
Randy Sparacino
Bill Stults
Steven Weber

Budget Officer

Chris Clayton, City Manager

Department Heads

Bev Adams, Finance Director
Tom Humphrey, Community Development Director
Barbara Robson, Human Resources Director
Matt Samitore, Parks & Public Works Director
Kris Allison, Police Chief
Jason Richmond, Technical Services Director



Government Finance Officers Association

**Certificate of
Achievement
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Reporting**

Presented to

**City of Central Point
Oregon**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2013

Executive Director/CEO

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City of Central Point

Mission Statement

It is the mission of the City of Central Point to build and maintain a highly livable community by working in harmony and being a catalyst for partnership with all the members of the community, public and private.

Statement of Values

Growth: We value planned growth that will retain our small town atmosphere.

Public Safety: We value a professional service-oriented public safety policy that promotes a sense of safety and security in our city.

Transportation: We value a system of transportation and infrastructure that is modern, efficient and sensitive to the environment.

Community: We value a clean and attractive city with parks, open space and recreational opportunities.

Service: We provide the highest level of service possible in the most efficient and responsible manner.



Goals

The Council and Staff will fulfill the City's Mission by working to achieve the following strategic priorities and goals:

Proactive Government and Citizen Involvement

- Build strong relationships between government and its citizens
- Build city pride and positive image
- Promote community and city government through volunteerism

Downtown Revitalization and Beautification

- Enhance Central Point's downtown as a culturally unique and vibrant focal point that bridges the past and present and embraces the future
- Create a plan to revitalize and redevelop the Downtown in support of retail, office, housing, arts and entertainment
- Promote a pleasant and safe Downtown environment that is characterized by ease of use for pedestrians and those in vehicles accessing our businesses

Managed Growth and Infrastructure

- Identify and protect agricultural land
- Maintain City of Central Point's small town feel and family orientation even as we grow
- Continually update infrastructure plans
- Continually ensure that planning and zoning regulations are reviewed and consistent with comprehensive plans and vision

Recreation

- Revise Parks and Recreation Master Plan
- Provide high quality facilities, parks, and open spaces that attract resident and non-resident use
- Provide high quality, age-appropriate recreation programs that benefit all residents of our community

Transportation

- Ensure citizens can get where they want to be, when they want to be there, enjoy the trip, and eliminate the stress of travel
- Minimize heavy vehicle traffic (semi-trucks) from Downtown
- Make central Downtown district (including high school) pedestrian friendly

Economic Development

- Diversify the City's local economic base
- Develop Central Point businesses as Destinations
- Create sustainable financial incentive to foster business creation and growth

DATE: April 21, 2014

TO: Central Point Budget Committee

FROM: Chris Clayton, City Manager
Bev Adams, Finance Director

RE: Fiscal Year 2014/2015 Budget Message

MEMBERS OF THE BUDGET COMMITTEE AND CITIZENS OF CENTRAL POINT:

As required by Oregon Revised Statute, we respectfully submit the proposed balanced budget for the City of Central Point - Fiscal Year 2014-2015.

This year's budget is a reflection of the community's priorities, goals and values that represent the annual investment of tax and rate payer dollars to maintain Central Point's quality of life. We are pleased to report to you that Central Point's fiscal condition remains strong. Furthermore, this budget has been prepared as a "current service level budget," in which departments were instructed to prepare their budget requests with an eye toward maintaining, or modestly increasing, services levels existing for the current fiscal cycle. Departments were further instructed to prepare and propose "add packages," or requests for funding of new initiatives, staff positions or capital needs that were not included in the current fiscal cycle or baseline budget proposals. Through a combination of normal revenue increases and personnel cost reductions related to last year's retirement incentive strategy, some of these "add packages" will likely be considered by the budget committee and city council. While not all of these add packages will be approved, the final budget document will include an appendix listing the proposed additions. Proposals that ultimately remain unfunded represent difficult choices made by staff, budget committee members, and the city council, and listing them is important so that the public can appreciate what is not being done for the sake of fiscal conservatism.

Compared to the 2013/2014 budget, the 2014/2015 proposed budget could be described as minimally reduced, or moderately transitional. And while the City of Central Point experienced some painful reductions to programs and personnel during the prolonged economic downturn, the cost savings from those reductions allows us to propose a budget that maintains, or only slightly increases, essential service levels during the 2014/2015 fiscal cycle, without raising the City's permanent tax rate. However, because the City continues to collect a tax rate below the maximum permitted level, this budget proposal does include utility fee increases that address long-term capital infrastructure needs identified in the City's various infrastructure system master plans.

As the 2014/2015 budget is being finalized, many questions remain that will ultimately have influence on future budget proposals. Of these unanswered questions, none loom larger than the pending implementation of the affordable health care act (ACA). Although planned implementation set for 2014 has been delayed until 2016, the unfunded mandates included in the ACA will likely impact employee health benefit premiums

during this budget cycle in a manner that has yet to be accurately forecast. Additionally, in April of 2014, members of the City management team began negotiating with Teamsters Local 223 for a successor collective bargaining agreement for the general services bargaining unit members. These negotiations will likely not be concluded prior to the adoption of the 2014/15 budget. Next, the Oregon legislature has passed a series of bills aimed at reforming the Public Employees Retirement System (PERS) and these reforms are predicted to stabilize PERS employer contribution rates for the next two biennium. Moreover, current financial market conditions have placed Oregon's public retirement systems among the top-ten healthiest in the nation; however, employer contribution requirements beyond the 5-year planning horizon remain a looming concern. We have made an effort to conservatively predict the outcome of the variables described above; however, we do not want to create the illusion that uncertainty has been completely eliminated from our budgeting realities.

As the nationwide economic expansion/recovery progresses, signs continue to emerge that local growth will improve relative to the lackluster rates seen early in the recovery. Much of the improvement seen in the economic landscape was anticipated, and can be traced to the housing rebound, up over 100% locally when compared with the previous budget cycles, and improvements in state and local government budgets/revenue forecasts. In recent months, the increasingly optimistic outlook among forecasters and economists is largely attributable to the temporary resolution of the budget impasse in Washington D.C. and the continuation of strong employment growth in sectors like manufacturing and health care. Although we remain optimistic about the state and national economies, many risks remain. Careful monitoring of future federal monetary policy and state-wide tax collections are prudent in determining if forecasted increases in state and federal revenue streams hold true.

Locally, the economic downturn caused increased concern with existing funding challenges directed at maintaining the quality and quantity of programs and services that our citizens have come to expect, while keeping their government affordable. Fortunately, due to sound financial practices such as maintaining a healthy general fund carryover and reserve balances, enacting a number of strategies to keep our operations budget balanced, and a relatively stable property tax base, Central Point has fared better than most Oregon cities, and cites nationwide, that depend on sales and income taxes. These are all accomplishments we can be proud of and recognize as products of strong financial management and thoughtful policy-making that keep Central Point unique.

The 2014/2015 budget cycle will include two new concepts for the City of Central Point. First, the City is in the process of completing a long-term Financial Plan that will help guide future fiscal decisions and provide levels of protection and continuity for future Central Point generations. Second, this budget proposal may represent the last single year budget process/document produced or adopted by the City of Central Point. During the next fiscal cycle, staff and council will be exploring the benefits of the biennial budget process. If selected, the biennial budget process would allow departments two years' worth of appropriation authority and a budget document does not have to be produced every year. Annual budget development is a time-consuming process, and allowing staff and council to focus on annually established goals, objectives and policy for 2 year periods represents a more efficient process for the public. There are cost savings associated with a biennial budget, as well.

Staff's goal in preparing this budget was to safeguard primary services offered by the City. Staff is not indifferent to the negative economic impacts still being experienced by citizens of Central Point. However,

even during periods of financial struggle, mounting pressure to address capital infrastructure issues continues to accumulate. Unlike a private sector business that sees demand for its services decline in an economic down-turn and increase in periods of recovery, demand for municipal services has remained strong throughout. Bridging this gap between revenue shortfalls and increased service demand has been complex; however, a seasoned executive management team and city council is dedicated to protecting increasing revenue streams and keeping local government sensible for our citizens. As Charles Krauthammer wrote in his book, *Things That Matter: Three Decades of Passions, Pastimes and Politics*, “Since forever, infrastructure has been consensually understood to be a core function of government. The argument between left and right is about what you do beyond infrastructure. It’s about transfer payments and redistributionist taxation, about geometrically expanding entitlements, about tax breaks and subsidies to induce actions pleasing to central planners. . . . It’s about endless government handouts that, ironically, are crowding out necessary spending on, yes, infrastructure” (2013).

The proposed 2014/2015 City of Central Point budget is fiscally responsible and consistent with the values, goals and objectives embraced by the Central Point City Council. We look forward to working with the Council and Budget Committee to produce a successful 2014/2015 City of Central Point budget.

FISCAL YEAR 2014/2015 BUDGET HIGHLIGHTS

The 2014/2015 budget highlights largely involve personnel cost reductions and organizational structure consolidation resulting from last year’s retirement incentive strategy. More specifically, through the conveyance of an early retirement incentive package in June 2013, the City capitalized on the opportunity to reevaluate organizational structure and gain efficiencies through personnel adjustments including elimination of positions, replacing staff with long tenures with new staff at a lower salary rate or more broadly applied skillsets, and reallocation of current staff.

Redundancy in government is often the product of an agency’s unwillingness to relinquish authority. This past year, the City of Central Point transferred control of our municipal court to the Jackson County Justice Court. While there has been a period of adjustment, the 2014/2015 budget proposal’s general fund reflects significantly reduced personnel expenses and increased court revenue as a result of this consolidation. Moving forward, having seen the fiscal advantage of such collaborative ventures, staff is committed to seeking other opportunities and partnerships that reduced overall redundancy, and provide improved results for the public whom we serve.

While the 2014/2015 budget proposal maintains stable service levels and potential “add packages,” it does not include “whole-sale” changes or major program creation. The current economic conditions, while encouraging, simply do not support risk associated with bold policy initiatives. Additionally, inflationary costs continue to consistently outpace revenue, and until revenues completely recover through new development and a larger tax base, extensive capital construction projects will be scaled back, limited to grant funding, or all-together eliminated from the budget. Although large-scale capital projects will be deferred for now, staff will remain focused on prioritizing, planning, designing, and seeking grant funding for future capital projects. In terms of capital infrastructure maintenance projects, this budget proposal seeks to use increasing revenue streams in our enterprise funds to address a backlog of projects. Although prudent during the economic downturn, continued deferral of infrastructure maintenance projects will, over time, erode the life cycle and value of our capital assets.

This past year, the City Council employed a fiscal policy that encourages a 15-25% carryover in the General Fund. Last year we *budgeted* an ending balance of 17%, however, the *actual* ending balance was at 25%, well-above our policy minimum. This difference between budgeted and actual carryover is the product of revenue forecasts that were based on a conservative philosophy, unfilled job vacancies, constrained spending, and actual revenues being higher than expected. The 2014/2015 budget proposal's budgeted general fund carryover, although lower at approximately 16.5%, is based on a less conservative, more optimistic revenue forecast. Like 2013/2014 however, we anticipate the actual carryover will exceed 20%. This would still be conservative and fiscally responsible, and will allow excess funds to be spent on services, and not "hoarded," as may be the perception when necessary projects are not getting done for the sake of an extensive carryover.

REVENUE PROJECTIONS

Property taxes

This budget proposes zero changes to the city's current permanent tax levy rate. The maximum the city is permitted to levy is \$5.28 per \$1,000 of assessed valuation. This budget is predicated on charging the current rate of \$4.47 per \$1,000 with property tax revenues representing the largest revenue stream received by the City's general fund. The total amount of collectible property tax revenues forecasted for the 2014/2015 budget cycle is \$4,506,000. This amount reflects an optimistic increase of 3% from the previous budget cycle, which is the maximum annual increase in assessment allowed by Oregon law. Although we have budgeted a 3% increase in property tax revenues, it is quite possible the city will receive an amount exceeding the budget amount. With property values deflated during the recession, assessed property value increases could begin to generate, and recover, revenues lost during the economic downturn.

As a matter of comparison, the passage of past Oregon ballot measures 5 and 50 coupled with the more recent collapse of the housing market left some Oregon communities in serious financial despair. Central Point, however, has successfully avoided the catastrophic decreases in property tax revenue that some municipalities have been forced to endure, and while we have definitely been negatively impacted by these issues, we continue to fare better than many other communities of comparable size.

Transient Lodging Taxes

Transient lodging (hotel/motel) taxes are forecasted to be \$390,000; an increase of 23% over the previous year. This forecast is based on the trend established by the previous 12 months as the economic recovery continues to bolster the travel and lodging industry. A significant percentage of the hotel/motel tax revenue is restricted to tourism, and tourism promotion. Historically, these funds have been dedicated to Central Point's Visitor Information Center, support for the Chamber of Commerce, Rodeo, Expo, and programs aimed at incentivizing local economic development.

Franchise Fees

Franchise fees collected by the general fund remain flat once again. In the past three years, there has been little change in franchise fees to the City, with one exception. Although we have seen an increase in the Pacific Power electric franchise revenue, the electric franchise fees to the general fund have decreased. The reason for this reduction in the general fund is a Council decision to allocate electrical franchise fees to the Street

Fund to offset a portion of the expense of street lights, which is budgeted to that fund. In March of this year, the Council increased the allotment of electric franchise allocation to the Street Fund to fully cover the street light expense up to \$175,000 per fiscal year.

A water franchise fee also payable to the Street Fund is included in this budget. The water franchise fee, which was established in prior years, was temporarily eliminated in the 2013/14 budget in an effort to help stabilize the health of the Water Fund.

Although franchise fee revenues have remained stagnate in recent years, the scheduled expiration and renegotiation of the Charter Communications franchise agreement has the potential to increase future revenues by adding franchise fees for Charter's Internet and phone services. The total amount of franchise fee revenues proposed in the 2014/2015 budget is 1.1 million.

Development Fees

Anticipated small increases in new housing starts should result in increased planning and building department fee revenues next year. Furthermore, commercial building activity continues to increase, albeit slowly, and should contribute to development-generated revenue during the upcoming budget cycle and beyond.

Enterprise Fund Revenues

Street/Transportation Fund – Revenues from the state highway tax and vehicle registrations should produce modest increases during 2014/2015, offering some ability to address capital infrastructure maintenance issues. Freeman Road, which is primarily funded by the Congestion Management Air Quality (CMAQ) grant will be the major capital construction project and will span the 2014/2015 and the 2015/2016 fiscal years. The vast majority of the other funds will go toward pavement treatments to arterials and collectors throughout the city.

Water Fund –The water fund is still in the process of regenerating a reasonable carryover amount after the construction of the Vilas Reservoir and Pumping Station. The only major capital project in this budget proposal is the replacement of over 100 service lines in the Rock Way Subdivision. Any remaining funds will be dedicated to replacing the near 100-year-old waterline on Laurel Street.

Storm Water Fund - Two major storm drain projects highlight the fund for the 2014/2015 fiscal year. The construction of the Jewett School bio-swale and by-pass will contribute toward additional water quality benefits while also providing a needed overflow from the current man-made structure during heavy storm events. Phase 1 of the second project, a multi-year project to eventually drain water from Third Street to Griffin Creek, will start with the construction of the Comet Way storm drain outfall.

EXPENDITURES

General Costs

In total, the 2014/2015 proposed budget is 2.68% less than the 2013/14 adopted budget.

The Budget Message

Although the costs of providing for personnel benefits continues to increase each year, this budget reflects a savings of 2.51% in personnel costs over the previous fiscal year. This savings is in large part a reflection of the “retirement incentive program” implemented in June 2013 due to the replacement of several long term employees or, in some cases not immediately filling the position or the permanent elimination of a position. However, personnel services costs do continue to increase due to a combination of contractually negotiated pay and benefit adjustments and Public Employee Retirement System (PERS) rates. With health care benefit costs, we have taken a conservative stance and included provisions equal to a 15% increase. Although health insurance rates have held flat for a fourth year in a row, the unknown impacts of the federally mandated healthcare program, as well as health care-related bills currently being considered in the state legislature, have created uncertainty and significantly limits our ability to predict future increases. Health insurance rate changes are announced in December, so we must try to anticipate any changes that might occur midway through the budget cycle. Also included in projected benefit costs is a 3.91% increase in PERS and \$45,000 in unemployment benefit costs.

Materials and Services budgets have increased by 3.72% over the previous year. Although the cost of goods and supplies is certainly a factor, the primary factor is additional services, events and projects that will be highlighted by each department presentation.

Capital Outlay reflects a 46.03% reduction compared to the 2013/14 fiscal year as a result of the completion of the large Highway 99 beautification and paving project. There is a shift in capital projects in this budget from primarily infrastructure projects to a balance of infrastructure, facility projects, and equipment purchases.

General Fund

Community Development

The Community Development Department represents less than 6% of the total General Fund. The Department continues to operate with limited staff but has begun working on a succession plan which may include the addition or restructuring of positions as the economy recovers, property development improves, and service demands increase. Materials & service figures remain modest with adjustments being made to maintain successful programs from last year. The Community Development budget includes the continuation of the destination boot camp program, which remains a source of pride and motivation for local business. As building growth continues to trend in a positive direction, the Planning department staff will finalize urban growth boundary adjustments, update various elements of the Comprehensive Plan, and continue to make municipal code modifications that incentivize economic development.

Administration

Administration will remain focused on providing stability to the organization. Specifically, the Human Resources Director will be focused on recruitment efforts to fill known and unforeseen vacancies and facilitate organizational structure modifications where necessary. One worthy mention is something that was *not* included in this budget proposal. The Human Resources Director and City Manager had strongly considered proposing the addition of a position to meet the growing needs of human resources and take on some of the duties previously performed by the assistant city manager position. However, the general fund is simply not receptive to personnel additions at this time, and the monies needed to fund such a position are needed elsewhere.

Finance

The Finance Department represents 7.7% of total general fund expenditures. Beyond maintaining the daily financial operations, budget preparation, and annual financial audit, the Finance Department plans to complete two significant projects during the 2014/2015 fiscal cycle: a long-term financial plan and the exploration of moving to a biennial budget cycle.

Following the elimination of the Municipal Court Clerk position and the part-time Municipal Judge position last year, there are no further staffing changes planned in this budget year.

Parks & Recreation

According to the 2010 & 2012 citizen surveys, the City's Parks & Recreation programs are recognized for their enhancement of Central Point citizens' quality of life. Increases in class numbers and class sizes show that Parks and Recreation classes are growing. Although not often considered a crucial service, recreation programs remain critical to the future success of our community. These programs are a significant investment but their return-on-investment is manifested in the enhanced satisfaction of Central Point's residents. Events and activities throughout the year also show how Parks and Recreation is an integral part of tourism in Central Point. The maintenance of current levels of parks and recreation programs is reflected in this proposed budget. Also reflected in the budget as an "add package" is funding to develop a master plan, a vital instrument for Parks and Recreation planning for the future. A master plan, created with the help of community members, staff and council, is important for determining future growth and development needs for parks and recreation programs, as well as improving opportunities for the city to take advantage of additional parks and recreation funding sources.

Police Department/HTCU

The Police Department will realize slight personnel and material and service cost increases during the next fiscal cycle. The police department's goal of realizing additional personnel this budget year was analyzed; however, it was determined that it would be prudent to hold off and re-evaluate after the 2014/2015 fiscal cycle. The police department still feels the need to enhance traffic safety and will strive to have an increased focus in this area throughout the next year with the current staffing level which currently, at 24, is below the state average of 1.5 sworn officers per 1000 in population. Proposed increases in materials and services include readjustment of essential line items that were dramatically reduced in the 2013/14 budget such as Lease/Rentals, Small Equipment/Tools/Furniture, and Vehicle Repair and Maintenance. There are also additional dollars added to professional services for a mental health program that will help reduce the soft cost of personnel-related issues within our department. Finally, you will see a different philosophy in the management of the High Tech Crimes Unit. The new approach will include a streamlined tracking of actual cost to the City for housing and operation of the lab. This improved data should allow a productive analysis of future operation costs.

Technical Services

For the 2014/2015 budget cycle, Technical Services has proposed a budget equivalent to the prior year while also absorbing \$8,000 of computer and software purchasing expenses from the High Tech Crimes Unit. A major focus for this coming year will be on document management and retention for digital records and digital workflow to

reduce paper inefficiencies. An additional department focus during the upcoming financial cycle will be on communication, collaboration, and public outreach/engagement via a new City website. Lastly, Technical Services will continue working with all departments to help improve productivity and streamline processes to create a more efficient and affordable city government.

Public Works Administration

Public Works Administration is focusing on management of capital construction projects as well as assisting with Urban Renewal and the increasing level of new development/building. There is a slight increase in the fund's professional services line item for use of the City Engineer to handle anticipated increases in development applications.

Public Works Field Operations

Public Works Operations will be focusing on standard maintenance in all divisions as well as implementing phase 1 of the water system pressure system (SCADA) master plan and exploring into a potential new corporation yard and transitioning to new asset inventory software.

Urban Renewal/Development Agency

This is the second budget cycle for the Central Point Development Commission where tax increment revenue will be received. Because of the limited history of tax increment receipts, it is difficult for the Commission to forecast revenues with any degree of confidence, other than to note that it appears that land values within the urban renewal district are recovering from their recessionary lows. Consequently, expenditures remain in a holding pattern. For FY 14-15 the Development Commission will continue its focus on economic incentive projects and general project prioritization.

Conclusion

In conclusion, budget preparation for the City of Central Point begins some four months prior to final budget adoption. This task requires a talented staff and is both complex and time monopolizing. I would like to acknowledge the time and effort of all staff members and department directors that give this task their complete attention above normal workloads. Finally, on behalf of the staff and community, I would like to extend a sincere thank you to members of the budget committee and city council for their time and dedication to complete this important public process.



Chris Clayton, City Manager

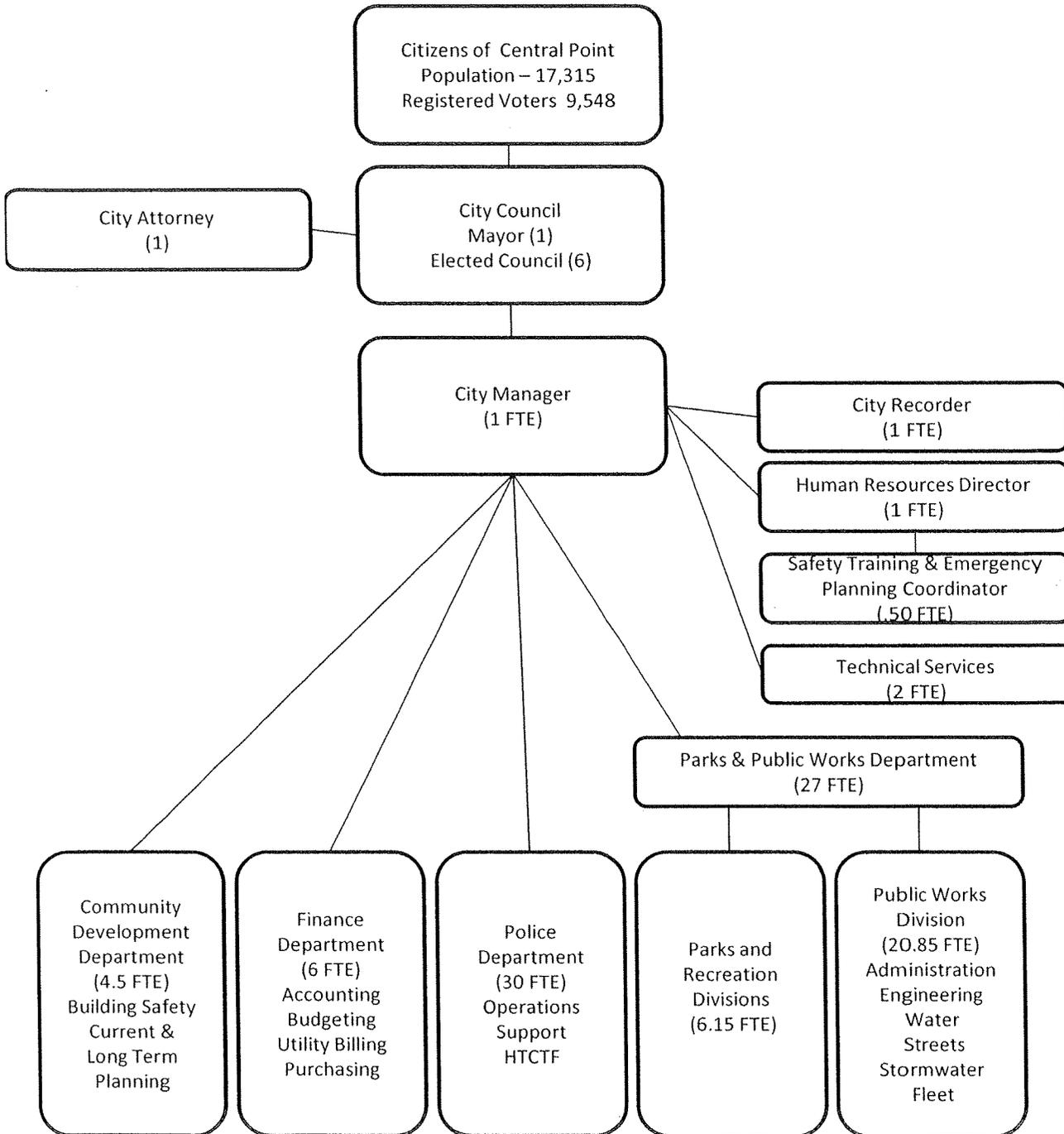


Bev Adams, Finance Director

City of Central Point
 Budget Year 2014/15
 Proposed "Add Packages"

Fund/Department	Description	Initial Amount Requested	Approved	Denied	Comments
General Fund/Parks	Van Horn Park playground equipment Parks master plan	\$15,000 \$100,000	v Conditional		Review financial status mid fiscal year; partial funding of project provided funding is available
General Fund/Recreation	Storage unit	\$4,000		v	Eliminated by Mgt due to budget constraints
	Battle of the Bones additional funding	\$5,000		v	Eliminated by Mgt due to budget constraints
	Facebook advertising additional funding	\$1,500		v	Eliminated by Mgt due to budget constraints
	Professional services additional funding	\$700		v	Eliminated by Mgt due to budget constraints
	Recreation guide additional funding	\$500		v	Eliminated by Mgt due to budget constraints
	Lease building space for classes	\$16,000		v	Eliminated by Mgt due to budget constraints
General Fund/Police	2 additional full time police officers	\$174,000	Conditional		Review financial status mid fiscal year; fund one position provided funding is available
Street Fund/Public Works	Highway 99 paving project 6th street pedestrian beacon	\$150,000 \$45,000	v	v	
Water Fund/Public Works	Laurel street waterline project	\$100,000	v		

City of Central Point
73 FTE



The Budget Process

According to Oregon Law (ORS 294), the City of Central Point must prepare and adopt a balanced budget annually.

In January, meetings are held with department heads, the Mayor, and City Council to set goals and priorities for the upcoming year. In April, a preliminary budget is prepared and presented to the Budget Committee, which, by law, is comprised of the Mayor, City Councilors, and seven citizen members.

A summary of the recommended budget is published in the local newspaper. The City Council holds a public hearing prior to July 1, which may result in further changes. If a change will increase property taxes or increase expenditures within a fund by more than ten percent or \$5,000, whichever is greater, the budget must be referred to the Budget Committee. The City Council adopts the budget and levies taxes prior to June 30 each year. The adopted budget is filed with the county clerk and the State of Oregon; the Property Tax Levy is certified to the County Assessor by July 15 each year.

The Budget Amendment Process

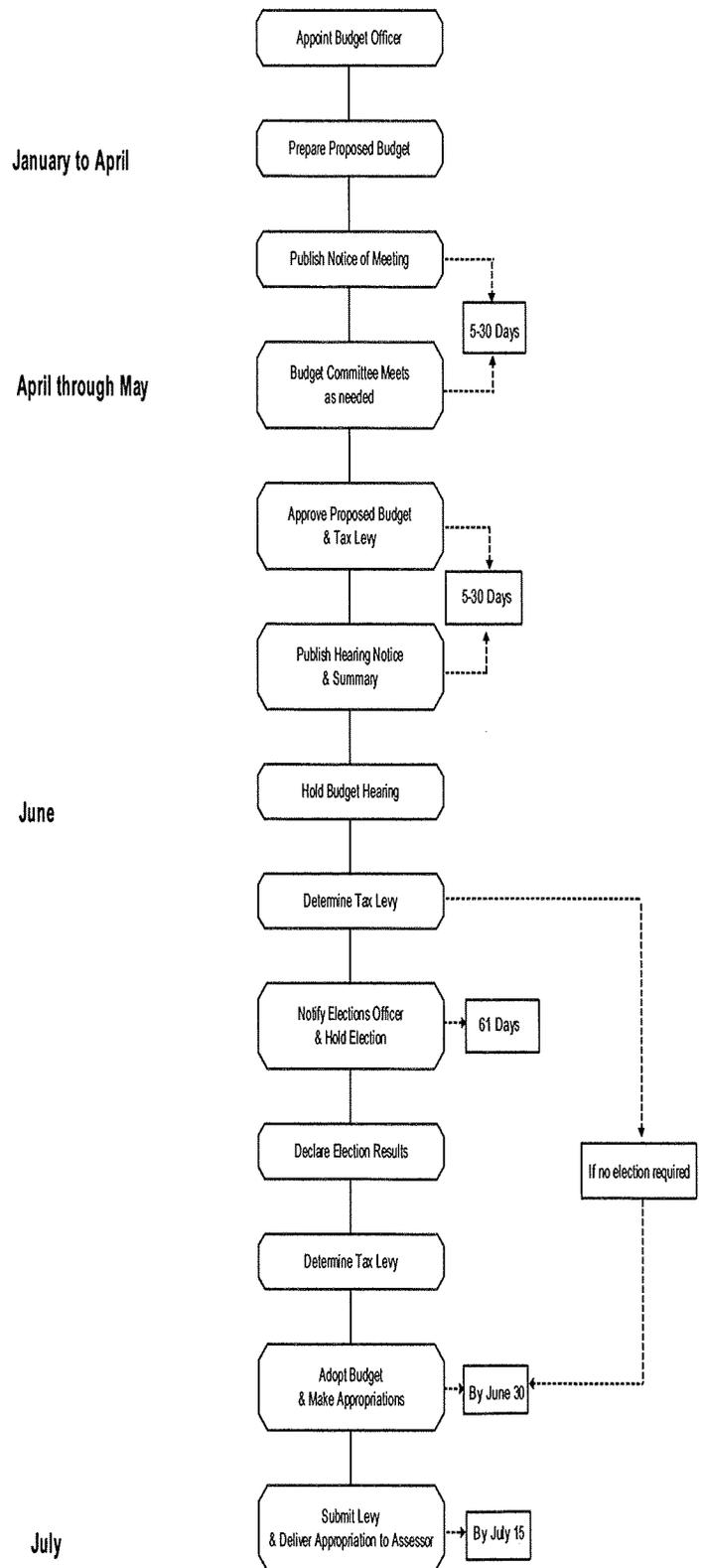
Oregon Budget Law allows for amendments to the City budget for reasons unforeseen at the time of adoption. The City Council may adopt resolution changes that decrease one existing appropriation and increase another. Certain changes of ten percent or less to any fund require a supplemental budget. Changes over ten percent to any fund require a supplemental budget process similar to the annual budget requiring a public hearing. Further detail may be found in ORS 294.

The Budget Committee

The Budget Committee is comprised of the Mayor, City Councilors, and seven citizen members appointed by the governing board.

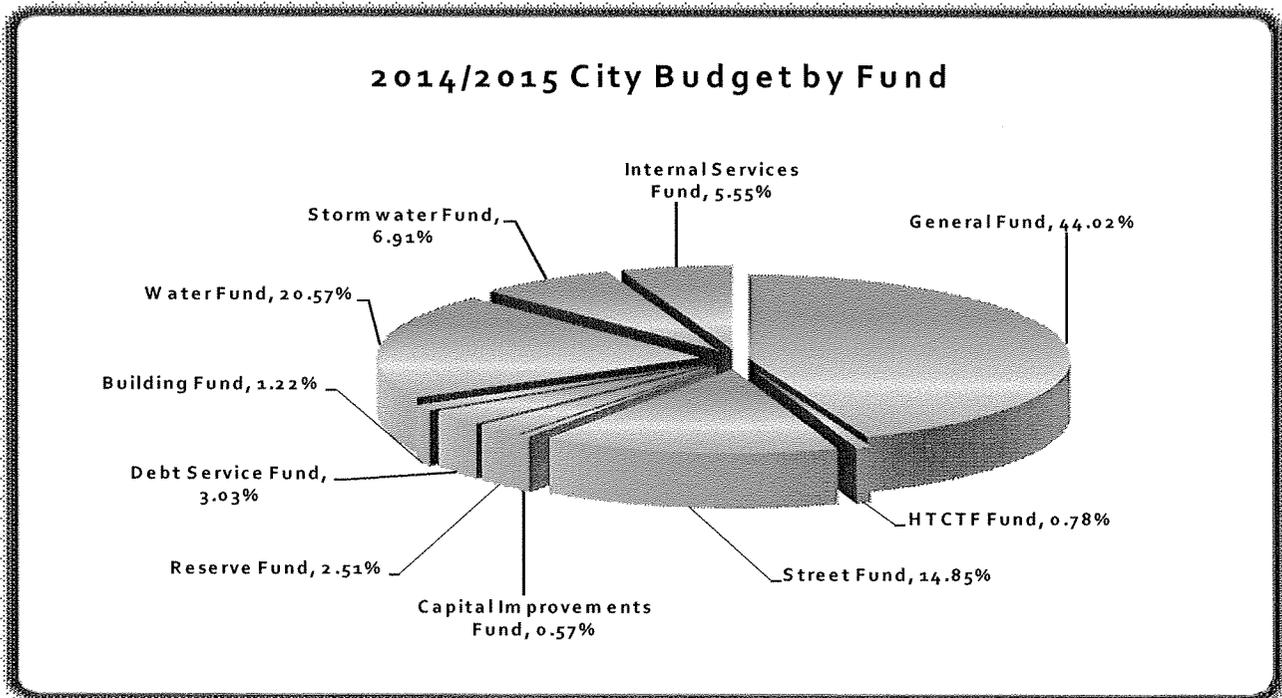
The appointed members:

- Must live in the City of Central Point
- Cannot be officers, agents, or employees of the local government
- Can be spouses of officers, agents, or employees of the Municipality
- Serve three-year terms that are staggered so that approximately one-third of the terms end each year



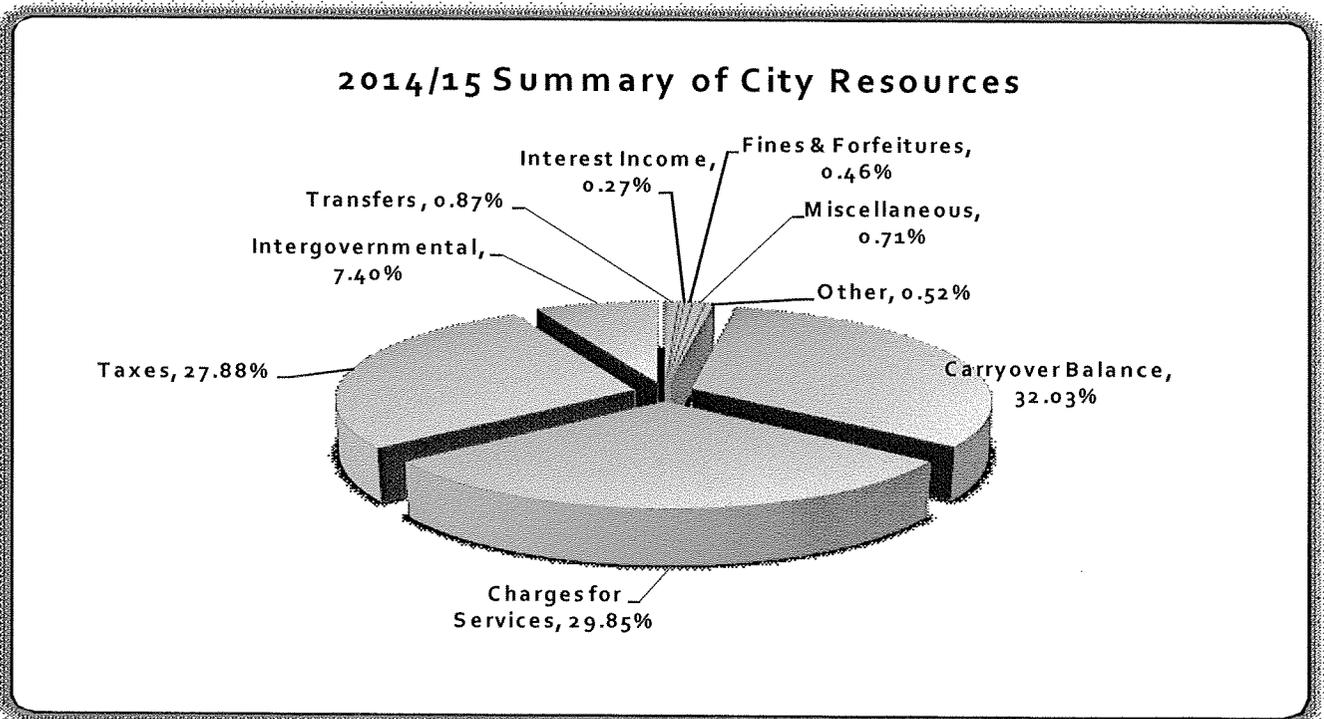
Summary by Fund

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
General Fund Revenues	10,970,317	10,869,888	10,288,440	10,049,060
HTCTF Fund Revenues	598,530	482,520	105,200	177,755
Street Fund Revenues	3,961,990	4,272,234	3,921,000	3,390,730
Housing Fund Revenues	45,402	40,925	10,000	0
Capital Improvements Fund Revenues	113,238	157,229	199,700	129,325
Reserve Fund	483,463	487,096	571,500	573,800
Debt Service Fund Revenues	652,649	647,328	1,035,400	691,770
Building Fund Revenues	267,472	256,152	277,300	279,495
Water Fund Revenues	7,286,736	6,214,013	4,107,400	4,695,660
Stormwater Fund Revenues	1,106,906	1,367,698	1,449,300	1,576,540
Internal Services Fund Revenues	1,519,243	1,531,210	1,479,600	1,266,800
Grand Total	27,005,946	26,326,292	23,444,840	22,830,935



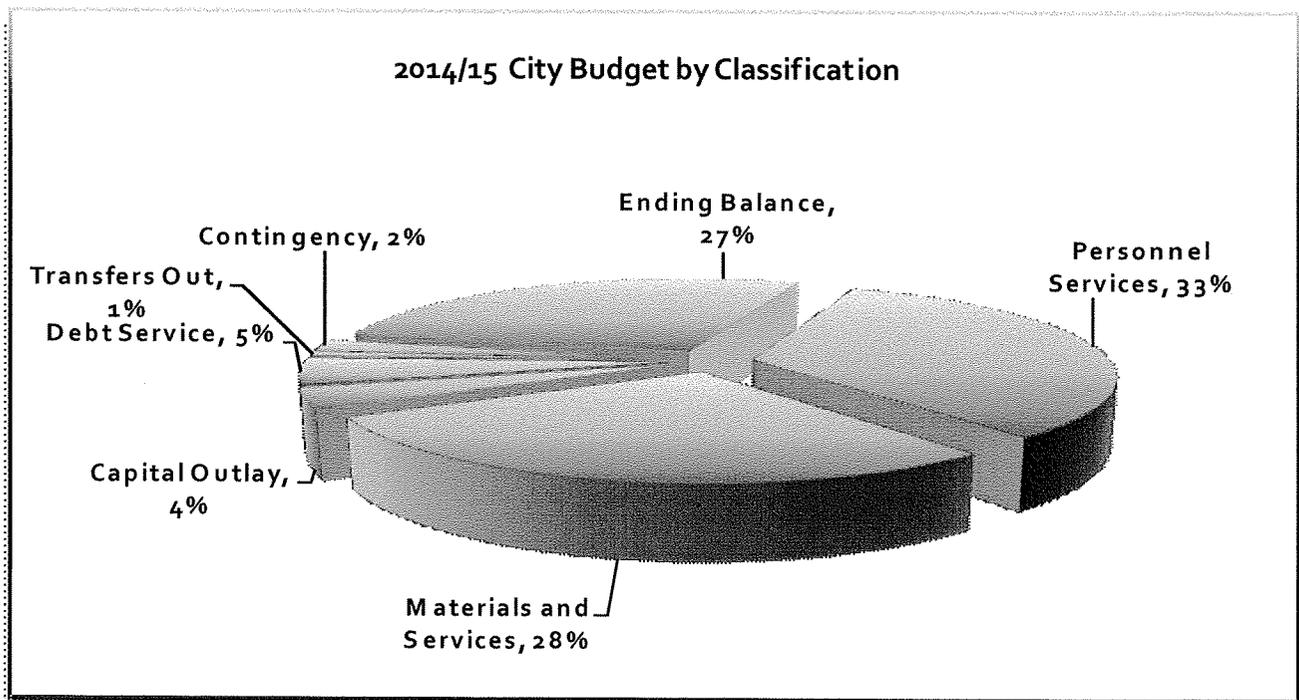
Summary of City Resources

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Carryover Balance	8,405,414	8,719,704	7,370,110	7,313,215
Taxes	5,975,259	5,979,768	6,033,500	6,365,000
Fees, Licenses and Permits	52,725	51,833	52,670	59,500
Intergovernmental	2,350,157	2,117,208	2,329,300	1,689,970
Charges for Services	5,851,831	6,604,575	6,919,800	6,815,450
Fines and Forfeitures	180,330	181,121	147,500	105,000
Special Assessments	59,855	59,364	60,050	60,000
Interest Income	57,790	70,022	69,010	61,800
Miscellaneous	3,369,486	2,044,948	164,100	162,000
Transfers In	703,100	497,750	298,800	199,000
Grand Total	27,005,946	26,326,292	23,444,840	22,830,935

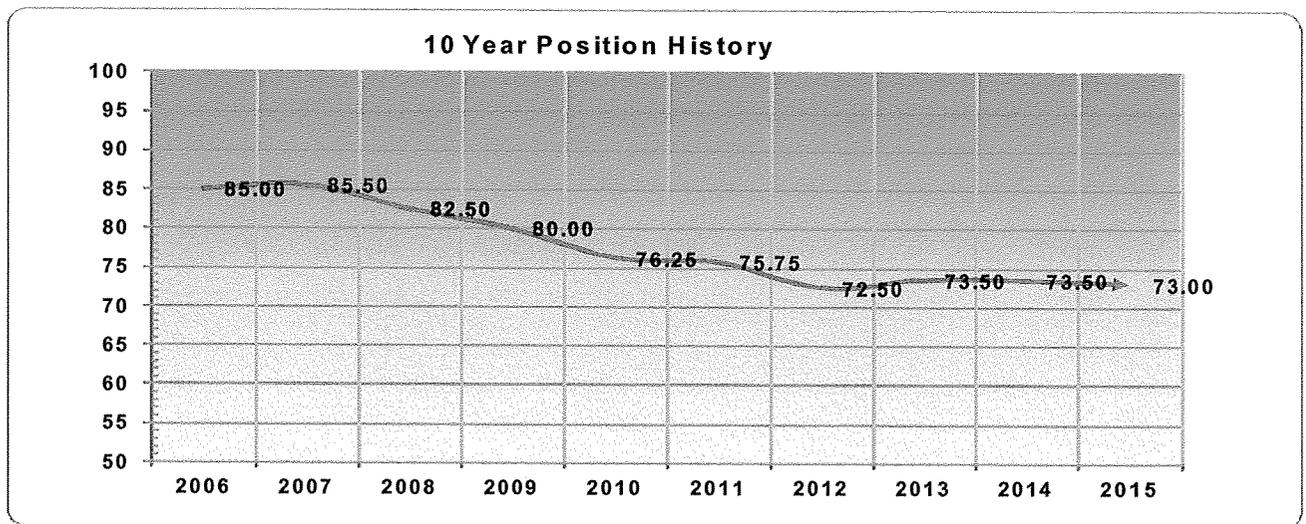


Summary By Classification

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Personnel Services	6,824,372	7,093,934	7,795,190	7,604,010
Materials and Services	5,890,533	6,316,299	6,235,650	6,491,640
Capital Outlay	4,233,632	4,232,909	1,196,000	1,041,000
Debt Service	634,610	620,078	1,463,650	1,087,200
Transfers Out	703,100	497,750	298,800	199,000
Contingency	0	0	440,500	451,000
Ending Balance	8,719,701	7,565,323	6,015,050	5,957,085
Total Requirements	27,005,948	26,326,293	23,444,840	22,830,935



Historical Positions	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Administration	6.50	6.50	5.50	5.50
Finance	7.00	7.00	7.00	6.00
Parks and Recreation Department	6.30	6.15	6.15	6.15
Building	1.00	1.00	1.00	1.50
Planning	3.50	3.50	3.50	3.00
Police Department	28.50	28.50	29.50	30.00
Public Works	19.70	20.85	20.85	20.85
Total	72.50	73.50	73.50	73.00



Summary of Employee Groups

Positions	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Management (Nonrepresented)	18.00	18.00	19.00	19.00
Police Bargaining Unit	21.00	20.00	19.00	22.00
General Service Bargaining Unit	31.00	33.00	33.00	31.00
Other Nonrepresented	2.50	2.50	2.50	1.00
Grand Total	72.50	73.50	73.50	73.00

General Fund - Revenues

Overview

General Fund accounts for the financial operations of the City not accounted for in any other fund. Principal sources of revenue are property taxes, fund carryover, franchise fees, and State shared revenues. Expenditures are for primary general government operations.

Property taxes are the single largest source of revenue for the City. In the 2014/15 fiscal year, total budgeted property taxes of \$4,706,000 comprise 60.95% of the total General Fund resources. The current property tax rate for the City is \$4.47 per thousand of assessed values. Although the City of Central Point has taxing authority of \$5.83 per thousand of assessed values, the City has not imposed the full tax authority since fiscal year 2000/2001.

Oregon state statutes allow for existing assessed values to increase up to 3% per year per property, not to exceed market value. Real market values significantly declined during the Great Recession resulting in the "gap" between assessed values and real market values to shrink considerably. For example, in fiscal year 2007/08 assessed values in Central Point were 52.5% of real market values; and in fiscal year 2013/14 assessed values were 90.6% of real market values. For the first time in several years assessed values within the City of Central Point are expected to increase by the full 3% allowed by Oregon property tax law. This budget includes the full 3% anticipated increase and a 95% collection rate of property taxes. New construction is another way to add to the City's base of assessed valuation, and this year we expect some increase attributed to new construction.

The second largest source of revenue is the fund carryover. Although carryover is listed as a source of revenue, it is also an indicator of the health of the fund and as such should be preserved from year to year. The estimated beginning carryover for the 2014/15 budget year is 20.9% of revenues; with the year ending carryover estimated at 16.5%.

At \$1,029,000, franchise fees make up 10.2% of general fund revenues.

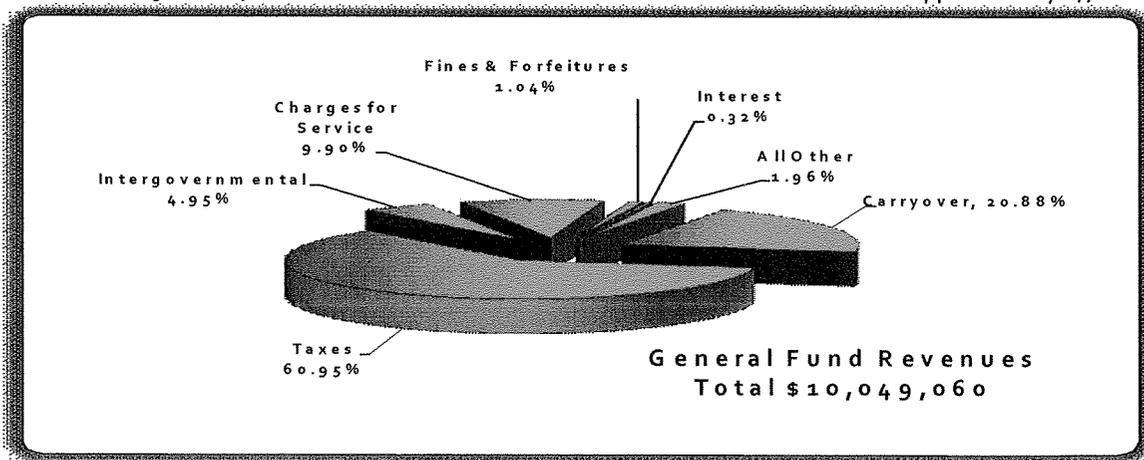
Overhead fees are another significant resource accounting for 8.3% of total revenues. These are internal charges to other departments to cover overhead costs associated with City Administration, Finance, Technology, and Mayor and Council support.

State shared revenues (Intergovernmental) are expected to be 4.95% of the general fund revenues. Following historical trends and the State of Oregon's own comment that "Cities should note that over the last few years actual state shared revenue distributions have been lower than the state's initial projections", we continue to budget a prudent 95% of the estimates provided by the State. If revenues arrive as the State originally estimated, the addition over what is budgeted will enhance the carryover for the next fiscal year.

Hotel/Motel tax is budgeted at 3.9% of total general fund revenues. Based on current revenues and the slight but promising increase in tourism activity, we have estimated an increase of \$73,000 in hotel/motel tax revenue.

In July of 2014 the City contracted with Jackson County for municipal court services. City citations, revenue collections and distribution of fines are now processed through the county's district court. The county remits one-half of the net fines to the City. Court revenues in this budget reflect a significant decrease from prior years (\$50,000 - \$80,000); however, there is substantial savings in expenses (approximately \$100,000) with the elimination of the Municipal Judge and Court Clerk positions and the additional cost of Finance and Police staff coverage of the court.

Business license revenues have been very consistent (\$50,000) for several years. In July of 2014, the base cost of a business license will increase from \$50 to \$60; the first increase in the fees since June 2001. This increase will add approximately \$7,000 in revenues.

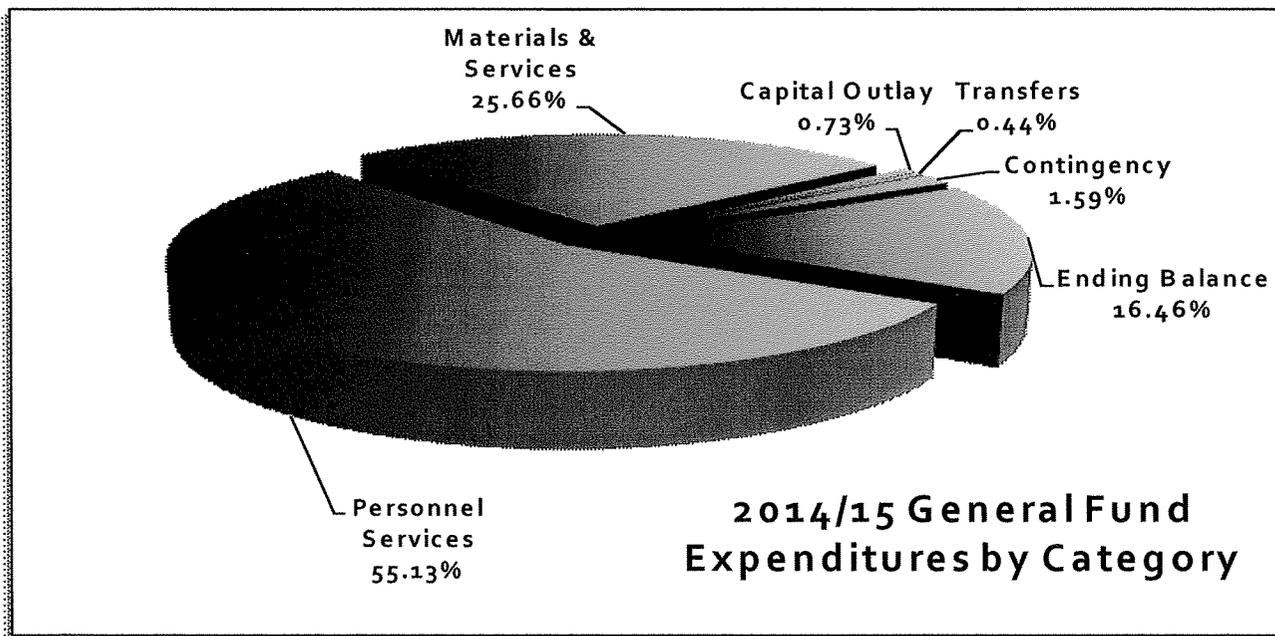


General Fund - Summary

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Property Tax - Current	4,232,768	4,177,584	4,375,000	4,506,000
Property Tax - Prior Years	289,600	204,139	225,000	200,000
Hotel/Motel Room Tax	304,526	418,484	317,000	390,000
Franchise - Cable TV	126,820	134,339	126,500	135,000
Franchise - Electric	569,632	547,210	530,000	545,000
Franchise - Garbage	121,404	123,580	120,000	124,000
Franchise - Natural Gas	187,738	169,844	185,000	180,000
Franchise - Telephone	47,110	44,019	50,000	45,000
Total Taxes	5,879,598	5,819,200	5,928,500	6,125,000
Business License	49,335	50,573	50,000	57,000
Business License Misc.	2,605	1,140	2,000	2,000
Liquor License	665	0	550	500
Tobacco Retail License	120	120	120	0
Total Licenses & Fees	52,725	51,833	52,670	59,500
Federal Grants (CMAQ)	0	41,993	20,000	20,000
State Grants	0	91,350	56,000	0
State 911 Telephone Tax	90,000	90,000	90,000	0
State Cigarette Tax	25,171	24,513	22,300	21,000
State Liquor Tax	219,832	229,964	243,000	235,000
State Revenue Sharing	137,069	142,337	169,000	168,000
Jurisdictional Exchange - (School Dist. #6)	0	0	53,100	53,100
Total Intergovernmental	472,072	620,157	653,400	497,100
City Overhead fees	700,000	645,000	688,000	833,000
Lien Search Fees	11,100	13,795	10,000	10,000
Parks & Gym Use Fee	7,873	8,918	6,500	8,000
Planning Fees	21,140	5,548	25,000	39,000
Police Fees & Charges	7,428	31,232	5,000	5,000
Recreation Fees	72,808	63,206	65,000	80,000
Administrative Fees	9,209	16,700	12,000	17,500
Vehicle Towing	3,075	1,200	5,000	2,000
Total Charges for Service	832,632	785,598	816,500	994,500
Municipal Court Fines	89,460	106,300	85,000	70,000
Municipal Court Collection Int	14,417	12,318	10,000	10,000
District Court Fines	23,365	19,494	20,000	25,000
Court Diversion Fees	12,636	14,991	12,000	0
Court Administrative Fees	38,072	27,191	20,000	0
Court Technical Fee	2,380	827	500	0
Total Fines & Forfeitures	180,330	181,121	147,500	105,000
Interest Income	29,034	31,442	27,500	30,000
Loan Interest Income - Urban Renewal Loan	0	0	2,500	2,500
Total Interest income	29,034	31,442	30,000	32,500
Miscellaneous Revenue	101,046	89,986	20,000	25,000
Parks & Recreation Events	61,901	83,289	115,000	105,000
Parks & Recreation Donations	0	296	0	1,000
Police Donations Private Grant	150	50	100	1,000
Police - DARE Donations	6,698	5,685	6,000	5,000
Total Miscellaneous	169,795	179,306	141,100	137,000
Transfers In	10,000	0	0	0
Total Transfers	10,000	0	0	0
Carryover Balance	3,344,132	3,201,231	2,518,770	2,098,460
Total Carryover Balance	3,344,132	3,201,231	2,518,770	2,098,460
TOTAL GENERAL FUND REVENUES	10,970,317	10,869,888	10,288,440	10,049,060

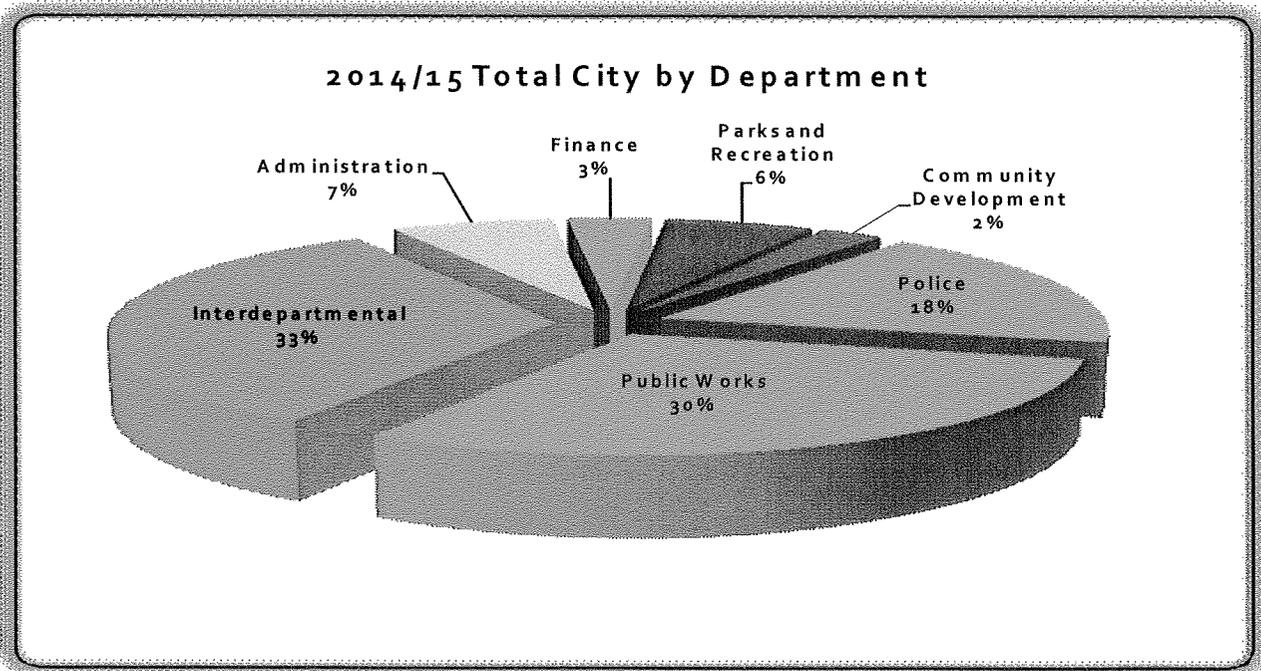
General Fund - Summary

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Personnel Services	4,969,056	5,135,730	5,692,540	5,539,560
Materials & Services	2,298,293	2,578,291	2,588,200	2,593,140
Capital Outlay	73,837	185,325	63,000	73,000
Transfers	427,900	417,350	98,500	44,000
Contingency	0	0	150,000	160,000
Ending Balance	3,201,231	2,553,192	1,696,200	1,639,360
Total Requirements by Category	10,970,317	10,869,888	10,288,440	10,049,060

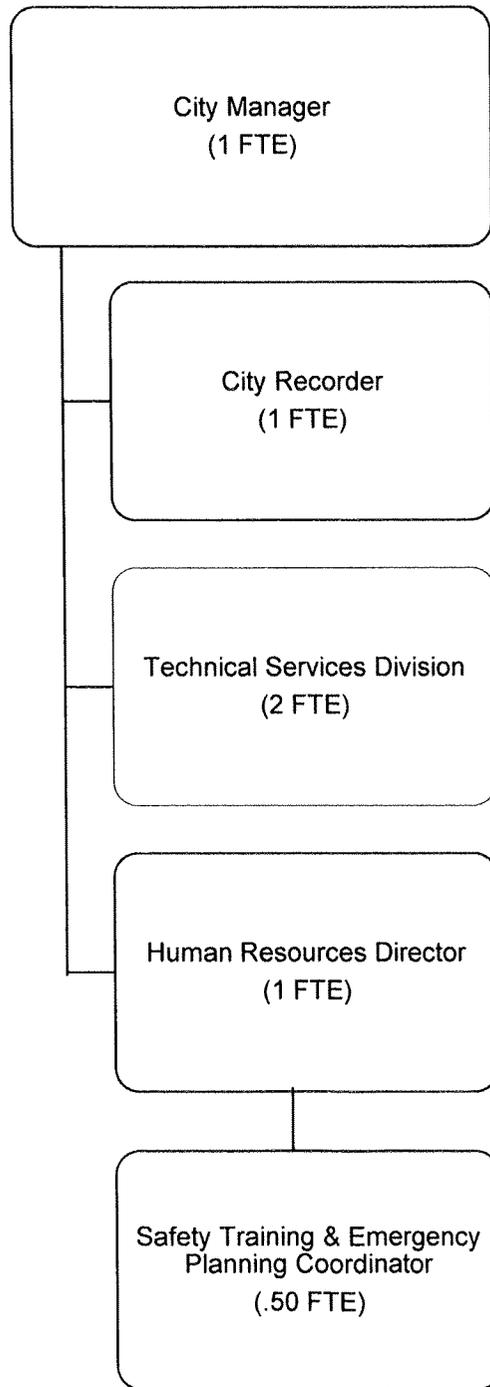


General Fund - Summary

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
General Fund - Administration	723,496	738,769	668,600	701,100
General Fund - City Enhancement	167,817	272,244	199,000	198,500
General Fund - Technical Services	468,473	499,825	555,500	548,400
General Fund - Mayor & Council	54,664	46,350	59,750	61,250
General Fund - Finance	736,887	786,898	870,900	775,600
General Fund - Parks	668,369	776,024	785,400	768,350
General Fund - Recreation	415,712	466,696	495,350	522,740
General Fund - Planning	438,405	444,433	462,800	403,850
General Fund - Police	3,467,494	3,600,442	4,010,440	4,130,910
General Fund - Interdepartmental	199,871	267,667	236,000	95,000
Transfers	427,900	417,350	98,500	44,000
Contingency	0	0	150,000	160,000
Ending Balance	3,201,231	2,553,192	1,696,200	1,639,360
Total Requirements by Program	10,970,317	10,869,888	10,288,440	10,049,060



**Administration Department
(5.5 FTE)**



Overall Goal/Mission

City Manager – It is the mission of the City Manager to serve as Chief Administrative Officer of the City; to provide administrative oversight of all city departments, service and activities in conformance with Council policies, goals, and community vision; to analyze policy issues and advise the Council; and to effectively communicate with council, citizens and employees of the City.

City Recorder – It is the mission of the City Recorder to provide clerical support to the Mayor, City Council, and City Manager; to accurately maintain the legal record of the actions of the City Council and all boards and commissions to ensure the preservation and accessibility of information; to serve as Records Management official and provide assistance in response to citizen and interdepartmental information research needs; and to serve as elections official for the City of Central Point.

Human Resources Director - It is the mission of Human Resources Director to provide professional expertise in the recruitment, development, and leadership of a highly qualified, well-trained workforce for the City of Central Point.

Safety Training Specialist - Under the general direction of the Human Resources Director/Risk Manager, the Safety and Training Specialist performs a wide variety of complex, professional work in areas relating to safety and risk management training/preparedness.

Key Objectives – City Manager

- Provide key information to the Mayor and Council to enable fulfillment of their stated goals and objectives
- Provide proactive leadership and effective administrative oversight for all departments
- Continuously strive for improved economic development, public services and customer satisfaction
- Promote public information efforts and activities
- Seek State and Federal funding/support for City of Central Point proposals
- Foster communication and inter-governmental cooperation with regional agencies
- Provide administration and staff support for Central Point's Development Commission/Agency

Key Objectives – City Recorder

- Improve accessibility via technology to ordinances, resolutions, archived records and Municipal Code book
- Reduce physical storage requirements for official records

Key Objectives – Human Resources Director / Safety Training Specialist

- Serve as a resource to city management staff on personnel matters
- Serve as a resource to city staff on employment and benefits
- Implement an effective performance appraisal system
- Oversee recruitment and selection process
- Promote workplace safety and strive to reduce liability and risk to the City

Performance Measures

Administration

- Complete annual management/department performance evaluations
- Conduct weekly management team meetings to review services and current events
- Continuously research and develop new resources and efficiencies
- Conduct citizen survey on a bi-annual basis
- Certify election results
- Provide digital documents for easy access by staff and public
- Provide records management advice to departments for archive and destruction of old documents
- Increase the newsletter frequency to monthly providing helpful information regarding city events

Personnel Actions

- Number of positions filled
- Number of separations from employment
- Percentage of annual performance evaluations completed on time

Employee Benefits

- Percentage of employees participating in voluntary benefits (deferred comp, flexible spending, voluntary life, supplemental insurance)
- Amount of tax savings for employees and city from flexible spending account and deferred compensation participation

Risk Management

- Number/cost of property/liability claims filed
- Number/cost of Worker's Comp claims filed
- Hours of safety training completed

City Council/Development Commission

- Provide Council with information and updates regarding Council directed goals and current events
- Coordinate with the Mayor and Council regarding inter-governmental cooperation
- Develop and review City Council/Development Commission agenda packets
- Provide a comprehensive agenda packet in a timely manner
- Post timely notices for public hearings and meetings, allowing adequate notification for citizens
- Post electronic versions of agendas and minutes for Council, Commissions, and Committees on the website for access by the citizens of Central Point

Intergovernmental Agencies/Organizations

- Actively network with management groups, other government agencies, and organizations for the purpose of supporting the community at-large and promoting City programs and projects
- Secure state and/or federal funding for City projects and proposals
- Communication/Public information
- Facilitate communication between City Departments, City Council, and the Community
- Utilize a variety of communication methods to distribute City of Central Point information including publishing and mailing the City newsletter, electronic information (city website), and social media

2014/2015 Department Goals

- 2014-2015 Citizen Survey
- Legal Determinations
- Municipal Court Building Concept
- Continued Economic Development
- Successful Collective Bargaining Process
- Personnel Policy Implementation
- On-line time management

General Fund - Administration

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	397,314	348,008	285,100	296,800
Part-time Wages	0	0	45,500	45,400
City Taxes and Benefits	169,713	212,562	175,000	165,900
Total Personnel Services	567,027	560,570	505,600	508,100
City Facilities Rental	23,500	24,000	24,000	24,000
Advertising/Legal Notices	1,422	3,324	3,500	3,500
Lease/Rentals	3,969	4,741	5,500	5,500
Travel/Training	17,950	17,778	12,000	12,000
Professional Services	61,982	68,399	67,500	90,000
Contract/Other Services	20,634	35,375	22,500	27,500
Employee Involvement Programs	6,530	8,984	6,500	6,500
Equipment Repair/Maintenance	384	154	1,000	1,000
Books/Publications	3,509	1,120	3,250	3,500
Dues/Licenses	4,236	1,860	3,500	4,500
Food	1,077	1,707	1,500	2,000
Office/Shop Supplies	3,450	1,724	3,250	3,500
Postage	2,814	1,109	2,000	2,000
Sm. Equip/Tools/Furniture	1,793	4,426	2,500	2,500
Phone/Internet	3,219	3,498	4,500	5,000
Total Materials & Services	156,468	178,199	163,000	193,000
Total Administration	723,496	738,769	668,600	701,100

General Fund - City Enhancement

OVERALL GOAL

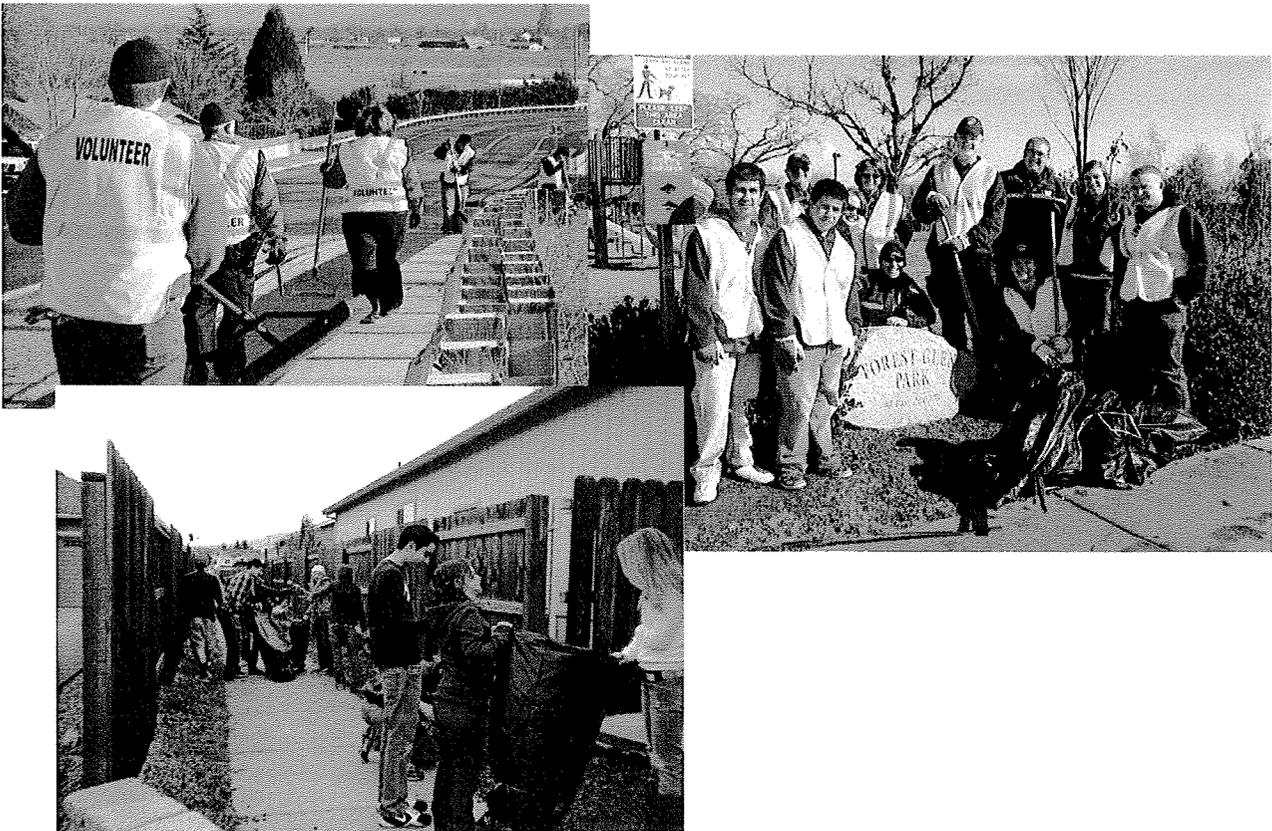
It is the mission of the City of Central Point to build and maintain a highly livable community by working in harmony and being a catalyst for partnership with all members of the community, public and private.

KEY OBJECTIVES

- A clean and attractive city with parks, open spaces and recreational opportunities
- Planned growth that will retain our small town atmosphere
- Professional service-oriented public safety policy to promote safety and security
- Transportation and infrastructure system that is modern, efficient and environmentally sensitive
- Provide the highest level of service possible in the most efficient and responsible manner
- Identify and leverage mutually advantageous marketing and tourism promotion opportunities with local partners

PERFORMANCE MEASURES

- Programs are in place to promote a clean and attractive city
- Use Hotel/Motel tax to promote tourism and therefore support Central Point businesses
- Assist the income challenged residents of our city
- Provide entertainment in City parks
- Establish a recognized brand/image for the City



General Fund - City Enhancement

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Community Events	14,161	12,863	11,000	0
Downtown Revitalization	21,724	16,051	30,000	35,000
Urban Renewal Loan	0	125,000	0	0
Utility Discount	9,487	14,440	15,000	15,000
Parks & Recreation Donation (BOB)	152	0	25,000	25,000
Food and Friends Program	12,000	12,000	12,000	12,000
Tourism Promotion	110,294	91,889	106,000	111,500
Total Materials & Services	167,817	272,244	199,000	198,500
Total City Enhancement	167,817	272,244	199,000	198,500



Overall Goal

The Technical Services Division manages the city's core technology infrastructure while also providing technology related services to all departments in support their unique applications.

Key Objectives

- Laserfiche Upgrade
Implement digital workflow, electronic forms & records management to streamline manual processes, eliminate data entry, and automate records retention processes
- Upgrade disaster recovery system
Provide the City of Central Point with a functional offsite disaster recovery environment that will allow for city functions to operate at and from a remote site
- Video Conference System
Implement a flexible video conference system to allow city staff to conference with other cities, employment candidates, and remote trainers
- City Hall door security upgrade
Replace the existing obsolete offline door lock system with a modern, wireless networked door lock system
- SCADA communication system upgrade
Replace the existing problematic radio communication network with a modern, cellular-based communication system

Performance Measures

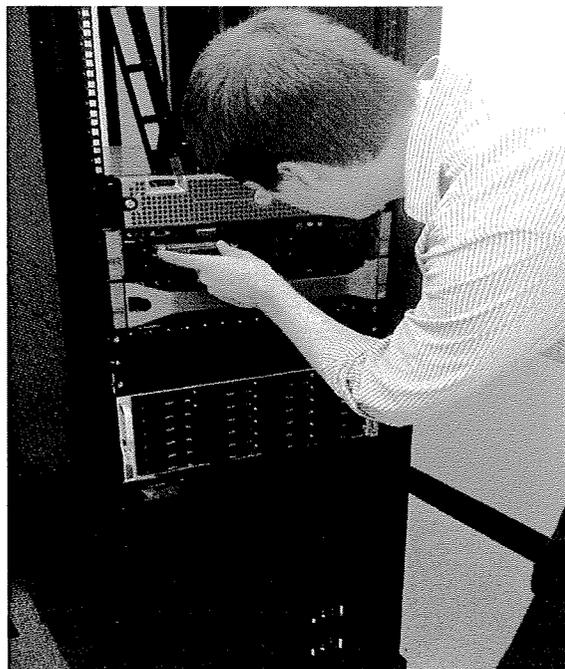
- Laserfiche Upgrade
- Disaster Recover Upgrade
- Video Conference System
- City Hall Door Security Upgrade
- SCADA Communication System Upgrade

2014/ 2015 Department Goals

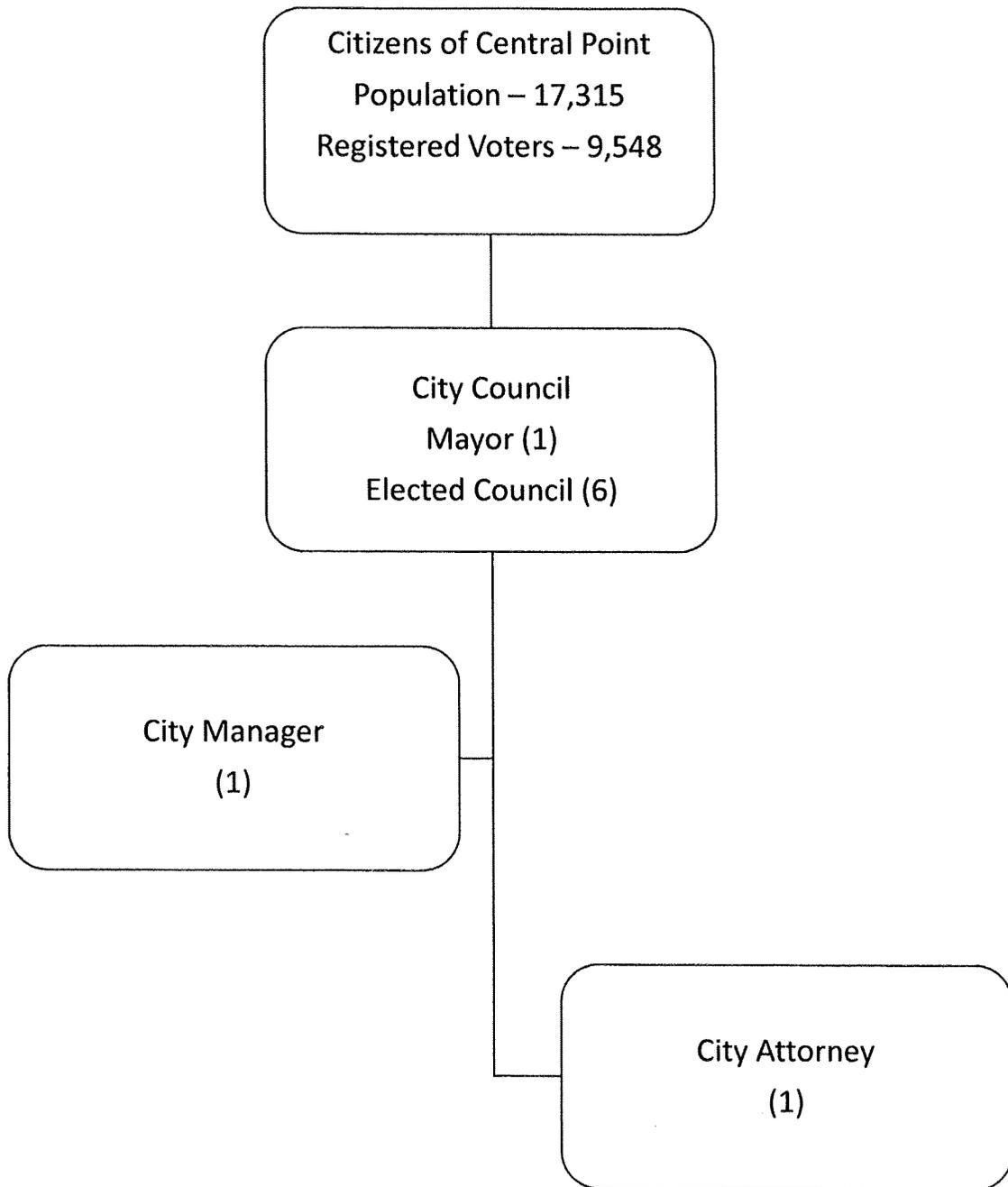
- Implementation of Laserfiche digital workflow, electronic forms & records management
- Upgrade disaster recovery system to allow for failover of critical data and server applications at ECSO
- Implement a room video conference system at City Hall
- City Hall door security upgrade
- Upgrade SCADA communication system

General Fund - Technical Services Division

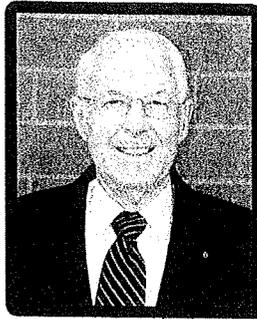
Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	151,602	145,791	170,000	164,100
Overtime Wages	0	189	3,000	3,000
City Taxes and Benefits	52,781	61,768	84,500	75,300
Total Personnel Services	204,383	207,749	257,500	242,400
City Facilities Rental	5,000	5,000	5,000	5,000
Travel/Training	13,880	9,204	10,000	10,000
Professional Services	1,011	66	5,000	5,000
Contract/Other Services	6,091	396	6,000	6,000
Computer Software Maintenance	57,752	78,360	89,000	89,000
Books/Publications	0	0	500	500
Computer Hardware/Software	86,502	56,667	105,000	93,000
Dues/Licenses	75	169	500	500
Office/Shop Supplies	717	1,002	2,000	2,000
Sm. Equip/Tools/Furniture	2,380	2,408	2,000	2,000
Phone/Internet	23,866	21,986	25,000	25,000
Total Materials & Services	197,273	175,257	250,000	238,000
Computer Hardware/Software	66,817	116,818	48,000	68,000
Total Capital Outlay	66,817	116,818	48,000	68,000
Total Technical Services	468,473	499,825	555,500	548,400



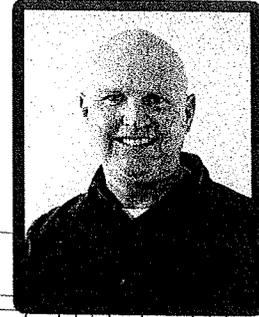
Mayor & City Council



Mayor
Hank Williams



At Large
Rick Samuelson



At Large
David Douglas



Ward IV
Allen Broderick



Ward III
Ellie George



Ward I
Bruce Dingler



Ward II
Kelly Geiger



0 200 400 600 800 1,000
Feet

General Fund - Mayor & City Council

OVERALL GOAL

The mission of the Mayor and Council is to effectively represent the citizens of Central Point and provide leadership as the policy-making body of the City.

KEY OBJECTIVES

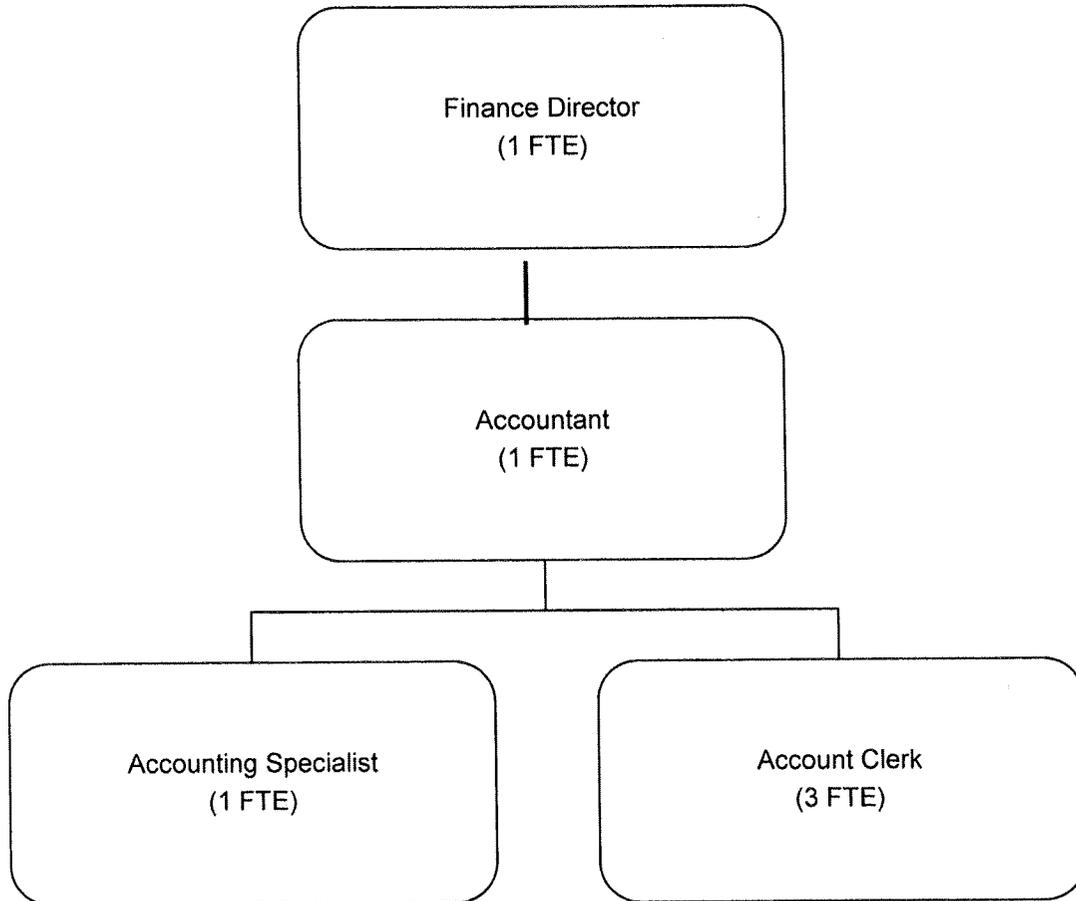
- Adopt policies through ordinances and the budget reflecting Council goals, objectives, and community vision
- Ambassadors of the City by maintaining effective communications with citizens
- Maintain relationships with other governmental agencies whose programs affect the City
- Embrace community values

PERFORMANCE MEASURES

- Planned growth that retains a "small town" atmosphere
- Professional service-oriented public safety practices that promote the safety and security of citizens
- Transportation and infrastructure system that is modern, efficient, and environmentally sound
- Clean and attractive city with parks, open spaces and recreational opportunities
- Highest level of service possible, provided efficiently and responsibly

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	13,800	13,800	13,800	13,800
City Taxes and Benefits	1,109	1,109	2,200	1,200
Total Personnel Services	14,909	14,909	16,000	15,000
Travel/Training	4,163	2,616	7,000	7,000
Professional Services	10,000	199	2,000	2,000
Community Events	400	381	5,000	7,500
Dues/Licenses	20,750	24,622	25,000	25,000
Food	1,312	989	1,250	1,250
Office/Shop Supplies	1,846	1,540	2,000	2,000
Phone/Internet	1,284	1,094	1,500	1,500
Total Materials & Services	39,755	31,441	43,750	46,250
Total Mayor & Council	54,664	46,350	59,750	61,250

**Finance Department
(6 FTE)**



Overall Goal

It is the mission of the Finance department to provide for and protect the financial health of the City through accurate accounting of all its assets, and to provide timely financial information and analyses for management's use in making good decisions for the City.

Key Objectives

- To provide professional and cost effective financial services for accounting, debt management, asset management, payroll, accounts payable, accounts receivable, business licenses, grant management, utility billing, purchasing, and municipal court services
- To prepare an exemplary Comprehensive Annual Financial Report (CAFR)
- To develop the City's budget for presentation and review and final document
- To protect the policy-making ability of the City Council and City Manager by ensuring that decisions are not controlled by preventable financial problems
- To encourage and facilitate education, information sharing, and teamwork within the department, the City, and Finance professional group in the Rogue Valley

Key Performance Measures

- Number of audit findings
- Award of the GFOA Certificate of Achievement for excellence in financial reporting
- Meet or exceed the fund balance carryover threshold as set in the Financial Policy
- Number of hosted in-house trainings for Staff and meetings of the RVGF Group
- Changes made in software or work processes that improve cost/time efficiency

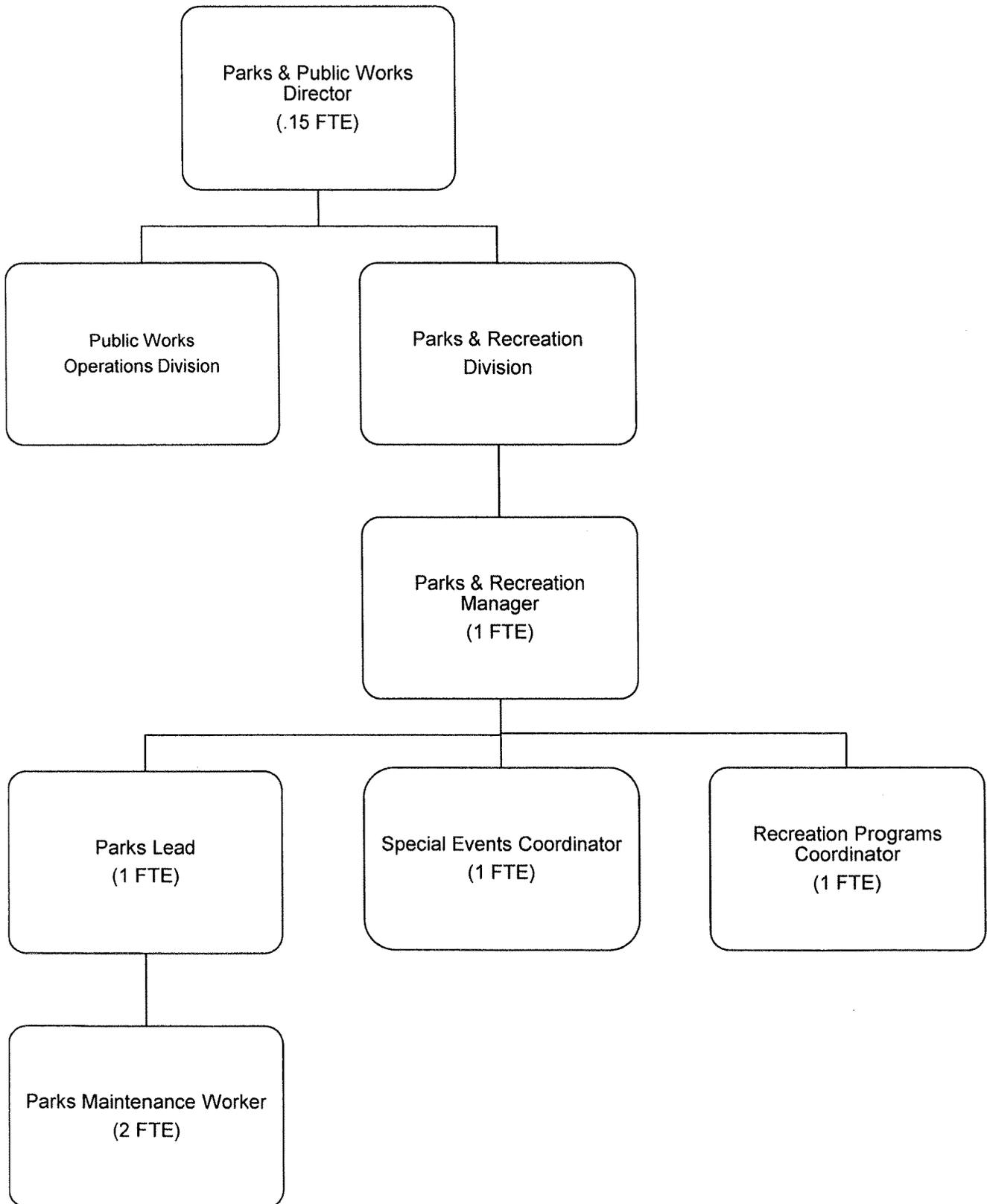
2014/2015 Department Goals

- Implement 2 year budget cycle
- Complete long-term financial plan
- Implement/update business license process for online renewals
- Implement and transition staff to electronic time-keeping

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	356,038	368,929	401,500	373,200
Overtime Wages	623	281	1,200	1,200
Part-time Wages	18,000	16,500	18,000	0
City Taxes and Benefits	178,090	200,745	245,300	187,000
Total Personnel Services	552,751	586,454	666,000	561,400
City Facilities Rental	35,700	35,700	35,700	35,700
Advertising/Legal Notices	2,029	1,077	1,500	1,500
Bank/VISA Fees	27,834	25,166	30,000	42,000
Printing/Binding	12,527	13,341	14,000	14,000
Travel/Training	6,998	12,344	11,000	11,000
Professional Services	44,313	42,408	48,000	45,000
Contract/Other Services	6,137	31,157	20,000	20,000
Equipment Repair/Maintenance	8,408	324	500	500
Dues/Licenses	2,220	1,975	2,000	2,500
Office/Shop Supplies	3,165	7,521	8,200	8,000
Postage	31,985	26,680	30,000	30,000
Sm Equip/Tools/Furniture	90	31	1,000	1,000
Phone/Internet	2,731	2,721	3,000	3,000
Total Materials & Services	184,136	200,444	204,900	214,200
Total Finance	736,887	786,898	870,900	775,600



**Parks & Recreation Division
(6.15 FTE)**



Overall Goal

The goals of Central Point Parks Division is to preserve and enhance our parks and promote knowledge as well as public appreciation of aesthetics to the continued positive development of our community; to continually improve the availability and effectiveness of recreational, athletic, educational and park services that benefit the entire community; to generate an atmosphere of openness which promotes communication between the department and the citizens we serve; and to develop a quality strategic plan for the future growth in services and facilities.

Key Objective

- Re-evaluate current contracts to determine the most cost effective way to maintain all the parks and open spaces
- Develop a master plan for Parks and Recreation (should take about one year to complete)
- Ensure that all park equipment is maintained and replaced to ensure safety
- Working with schools, Pathways, and Goodwill on training programs to help increase our staff at low to no additional cost
- Begin a program to help with blackberry eradication along the Greenway
- Improve marketing of parks by an increased web presence using multimedia
- Continue expansion of recycling program to include paper and bottles in heavily used parks
- Continue working with recently adopted ADA plan to begin replacement of non-compliant materials as budget allows
- Work in partnership with schools, and Storm Water Quality Staff to help meet requirements for flood plain as well as recertification of Tree City USA program which will include an Arbor Day event and tree awareness program utilizing expertise of staff arborist
- Continue collaboration with other departments on special events
- Expand work on arboretum, as money is available, to provide another park for community use

Key Performance Measures

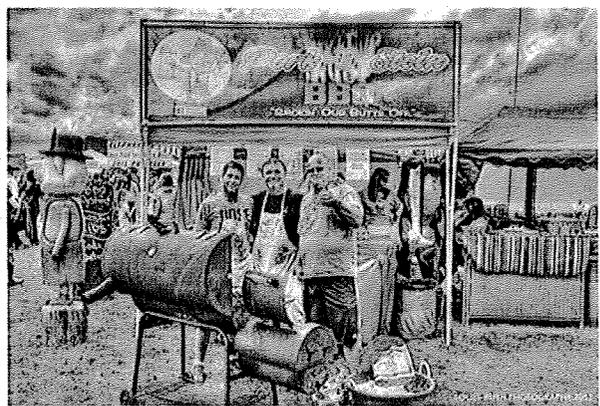
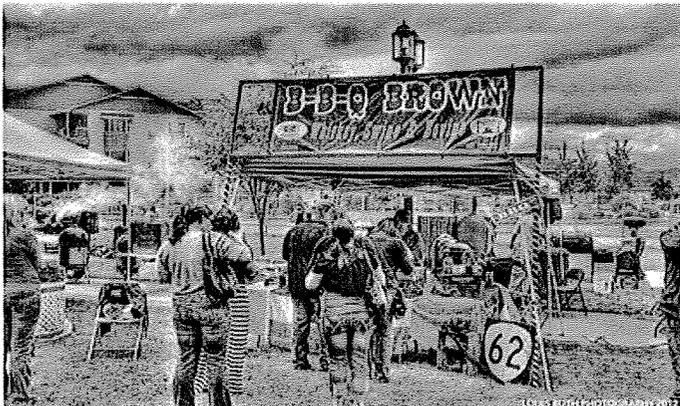
- Review of current contracts and replacement as needed to ensure best fiscal decisions are made
- Citizen survey that rates their opportunities for park and recreation facilities to assist in the master plan process
- Increase in partnerships with outside groups that provide labor training opportunities
- Re-certification of Tree City USA designation for 2nd year and help to meet storm water quality requirements at the same time
- Increase in park rental and use due to marketing
- Larger numbers of items recycled thus reducing the amount of trash and cost of trash service
- Increase attendance and participation in our Arbor Day event in partnership with Scenic Middle School
- Begin first phase of work on arboretum to accomplish master plan goals

2014/2015 Department Goals

- To complete at least two things on the ADA compliance plan. This goal will be accomplished by replacement of pea gravel at Van Horn Park to bring it up to ADA standards no later than October 2014 and hiring work crews to ensure that we have enough staff to complete the project in a timely fashion to stay in compliance with ADA plan
- Recertification of Tree City USA designation. By tracking the tree data, this will assist in Storm Water Quality program, increase shade density, and provide recognition of the importance of trees within the city, parks and open spaces
- Increase awareness of parks and open space availability through website and social media
- Increased financial stability of the parks division by increased sponsorships, partnerships and other revenue streams that help offset the dependence on general fund dollars

General Fund - Parks & Recreation - Parks

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	235,070	235,982	245,400	237,900
Overtime Wages	7,730	6,817	6,500	6,500
City Taxes and Benefits	125,935	131,399	157,200	139,500
Total Personnel Services	368,735	374,197	409,100	383,900
City Facilities Rental	23,800	23,800	23,800	23,800
City Equipment Rental	34,000	30,000	30,000	32,000
Lease/Rentals	41	0	1,000	1,000
Travel/Training	6,618	8,877	2,000	3,000
Professional Services	755	3,221	3,000	3,000
Contract/Other Services	123,439	131,445	139,500	139,500
Building/Grounds Maintenance	65,812	76,774	112,000	118,600
Tree Maintenance: Tree City USA	0	0	0	8,000
Books/Publications	0	42	200	200
Clothing Allowance	1,452	1,530	1,200	1,200
Dues/Licenses	0	0	0	550
Office/Shop Supplies	2,061	2,785	3,000	3,000
Sm Equip/Tools/Furniture	664	1,753	2,000	2,000
Electric	20,527	37,882	24,000	24,000
Natural Gas	1,940	1,962	2,100	2,100
Phone/Internet	4,537	4,377	5,500	5,500
Water/Sewer/Stormwater	6,967	8,871	12,000	12,000
Total Materials & Services	292,614	333,319	361,300	379,450
Prior Year Capital Improvements	7,020	58,708	8,000	0
Van Horn Playground Equipment	0	0	0	15,000
Parks - Skyman Arboretum	0	9,799	7,000	5,000
Total Capital Projects	7,020	68,507	15,000	20,000
Total Parks	668,369	776,024	785,400	783,350



Overall Goal

The goal of the Central Point Parks and Recreation Department is to provide diverse year-round leisure opportunities through the increased awareness of open space, park settings, and recreational events and programs for the citizens of Central Point. The benefits of event and leisure services are specially designed to meet the physical, mental, cultural, and social needs of our residents and visitors to our community, while enhancing the overall quality of life in Central Point.

Key Objectives

- To begin work on Master Plan by holding public meetings.
- Continue to grow the number of partnership agreements and foster improved community relationships
- Improve the quality and number of our recreational programs and special events
- Maintain and improve the department's general fiscal condition
- Continue to increase marketing of our branded material to increase awareness of programs
- Ensure training material fits within the guidelines using best practices from other agencies
- Meet with other local Recreation Departments to gain insight into their offerings
- Expand customer base to ensure that diverse populations are being served
- Increase research for grant opportunities or other funding sources
- Increase volunteers to cut costs at events

Key Performance Measures

- Ensure funding is provided to begin work on the master plan to provide community-driven rather than staff driven direction for Parks and Recreation for the coming years
- Increase the number of partnership agreements and foster improved community relationships with the overall intent of providing a wider variety of cooperative ventures for participants
- Increase both revenue and class numbers, which will improve the quality and numbers of our recreational programs and special events
- Maintain and improve the department's general fiscal condition and ability to respond effectively to changes in community service demands/desires, and secure sufficient funding and resources to maintain existing facilities, resources and viable programs
- Increase in customers due to viewing new marketing which will create an increased awareness of programs and thus increase participation and revenue
- Refine training materials to fit within the guidelines of the law using best practices from other agencies
- Improve relations with other groups through staff liaison and technical support
- Reduce duplications of service with neighboring communities by meeting with Medford and Ashland Recreation Departments
- Increase first time customers, and new neighborhoods served to expand customer base, ensuring that diverse populations are being served
- Increase search for grant opportunities to reduce the dependence on general fund dollars
- Use new software to track volunteer participation at events and throughout city to show that this program has expanded

2014/2015 Department Goals

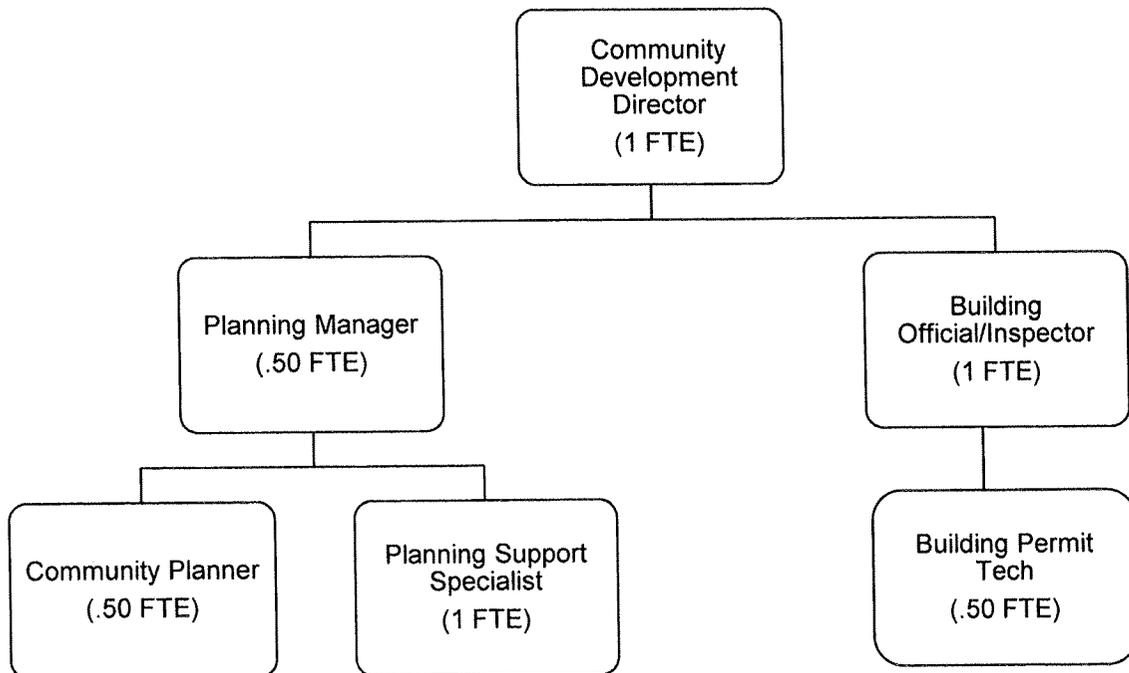
- Continue expansion of recreation programs and current events to increase revenue, attendance, and variety for all recreation programs
- Increase brand awareness for Foundation and RECreate via use of vehicle wrap for trailer, website development, social networking, and RECreate guide.
- Work on Master Plan for Parks and include a recreational element to plan for future growth
- Increase event growth of volunteer base through use of software tracking and marketing
- Investigate renting, leasing or purchase of a building for use as a community center

General Fund - Parks & Recreation - Recreation

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	118,885	122,420	120,450	132,600
Overtime Wages	3,130	2,563	4,500	4,500
Part-time Wages	4,104	0	3,000	0
City Taxes and Benefits	66,575	73,677	87,450	65,600
Total Personnel Services	192,694	198,660	215,400	202,700
City Facilities Rental	24,000	24,000	24,000	24,000
Advertising/Legal Notices	810	131	2,500	3,000
Bank/VISA Fees	1,681	1,743	3,500	3,500
Printing/Binding	22,604	15,980	17,650	19,500
Lease/Rentals	646	0	1,000	1,000
Travel/Training	6,867	7,780	5,000	7,000
Professional Services	0	830	2,700	2,000
Contract Services - Recreation	47,399	54,622	60,000	56,300
Instructors	4,675	7,560	6,000	14,040
Community Events	61,234	75,011	70,000	12,100
Community Events - Battle of the Bones	0	0	0	75,000
Community Events - BOB Music	0	0	0	5,000
Community Events - Children's Pre-K	0	0	0	5,900
Community Events - Christmas	0	0	0	2,600
Community Events - Egg Hung	0	0	0	2,500
Community Events - July 4th	0	0	0	5,900
Recreation Programs	37,304	57,243	57,000	30,900
Equipment Repair/Maintenance	1,000	0	1,000	16,000
Building/Grounds Maintenance	3,426	598	2,500	2,500
Books/Publications	228	237	500	500
Computer Hardware/Software	1,103	1,271	2,500	8,000
Dues/Licenses	500	1,202	2,000	1,000
Office/Shop Supplies	2,088	3,660	5,000	4,500
Postage	1,499	9,057	9,000	9,200
Sm Equip/Tools/Furniture	0	1,042	600	600
Electric	2,640	2,585	2,500	2,500
Phone/Internet	3,314	3,484	5,000	5,000
Total Materials & Services	223,018	268,036	279,950	320,040
Total Recreation	415,712	466,696	495,350	522,740



**Community Development Department
(4.5 FTE)**



Overall Goal

Planning Division – The overall goal of the Planning Division is to enhance the quality of life for the current and future residents and businesses of Central Point as defined in the Central Point Strategic Plan, the Statewide Planning Goals and the City’s long range and current land use planning program. The Community Development Department will make every effort to provide opportunities for public participation in the City’s planning progress.

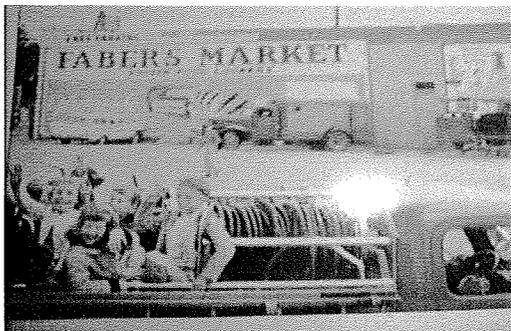
Building Division – The overall goal of the Building Division is to promote the health, welfare and safety of the citizens of Central Point by administering the State of Oregon Building and Safety Codes as part of the Community Development and Capital Improvements process.

Key Objectives

- Ensure the effective integration of land use, public works infrastructure, building construction and overall economic development in the context of the growing population and employment base
- Give a practical affect to the Comprehensive and Strategic plans through the enforcement of local ordinances and through transparent public involvement

Performance Measures

- Complete and implement Regional Plan and its conditions
- Conclude Employment Based Urban Growth Boundary Expansion(s)
- Update elements of the Central Point Comprehensive Plan, including Housing, Public Facilities, Transportation, Parks and Recreation, and Urbanization
- Update the City’s Land Division Ordinance
- Adopt a 5-Year Urban Renewal Project program and complete an annual report
- Facilitate monthly destination business meetings, broaden participation and establish a cooperative for City marketing

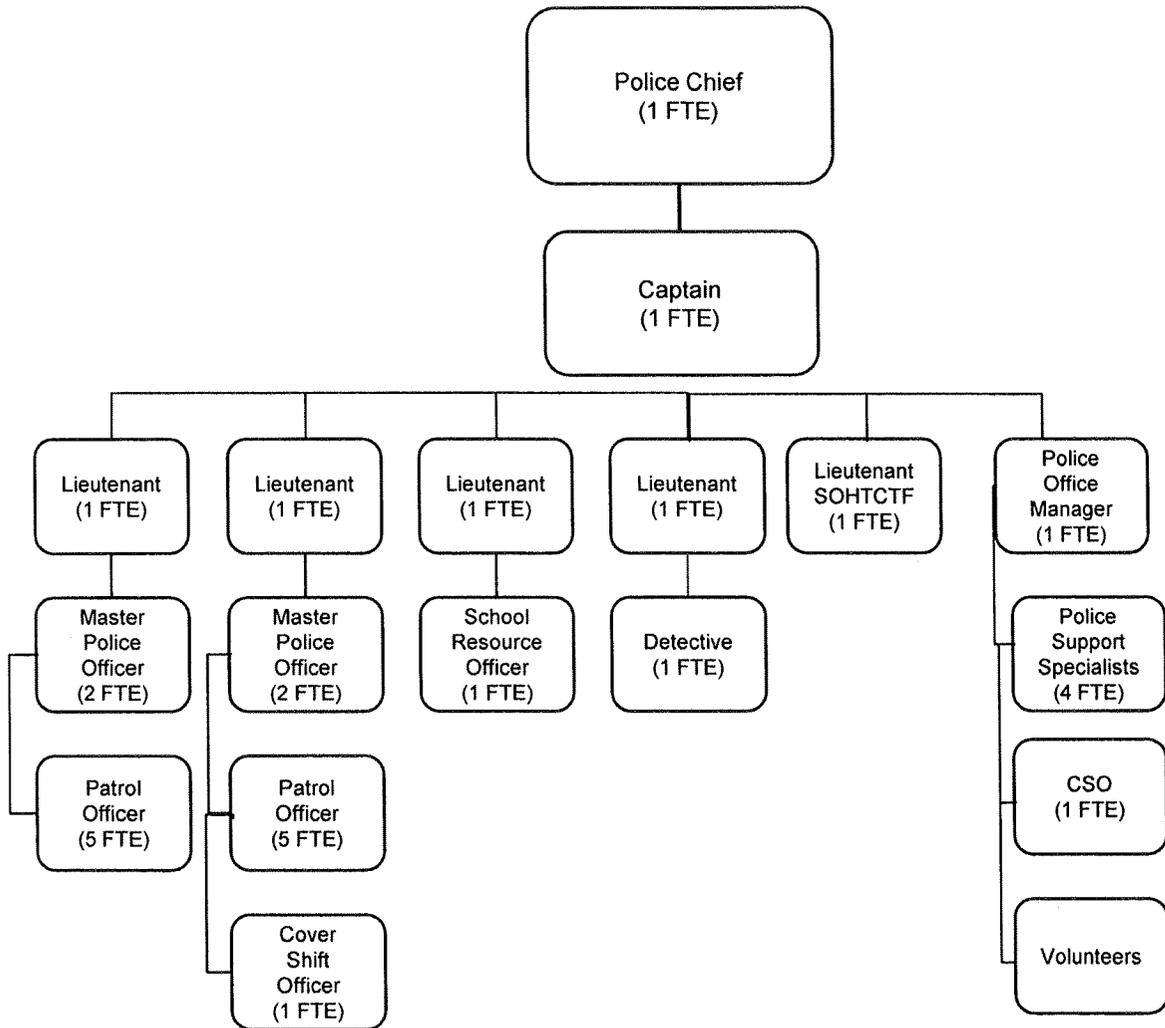


General Fund - Planning

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	199,231	200,185	268,750	169,640
Overtime Wages	360	0	500	1,500
Part-time Wages	57,144	57,194	0	58,500
City Taxes and Benefits	99,322	105,147	124,850	92,510
Total Personnel Services	356,058	362,526	394,100	322,150
City Facilities Rental	29,700	29,700	29,700	29,700
City Equipment Rental	4,500	4,500	4,500	4,500
Advertising/Legal Notices	2,669	4,870	3,000	2,000
Travel/Training	4,636	4,357	4,000	9,000
Professional Services	5,635	22,500	14,000	15,000
Contract/Other Services	19,363	10,555	5,000	15,000
Dues/Licenses	2,935	1,375	2,000	2,000
Office/Shop Supplies	1,637	2,162	2,500	1,000
Postage	3,603	401	1,000	500
Sm Equip/Tools/Furniture	5,729	0	1,000	1,000
Phone/Internet	1,940	1,488	2,000	2,000
Total Materials & Services	82,347	81,907	68,700	81,700
Total Planning	438,405	444,433	462,800	403,850



Police Department (30 FTE)



Overall Goal

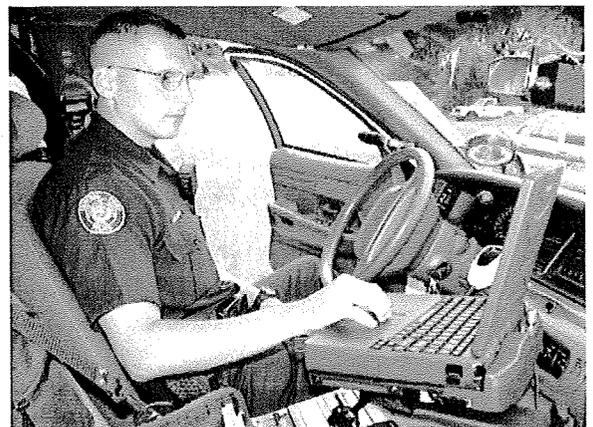
Support the realization of the City of Central Point objectives by meeting the logistical needs of the Police Department through progressive leadership and management of administrative responsibilities related to personnel, fiscal affairs, and training. Maintain public trust through transparency and responsible management of publically funded resources.

Key Objectives

- Creatively maximize resources through collaboration with city departments and community partners. Maintain PD representation on City Safety and Wellness committees/ participate on hiring boards as requested/ review all special event applications/ draft and coordinate Special Event Operations Plans for Battle of the Bones, 4th of July Parade and evening celebration, Christmas Tree Lighting and parade, Shamrock Run, Police Department Open House, Halloween Celebration, DARE Days/Cruise/ Show 'n Shine, etc
- Maintain a well-trained staff focused on delivering exceptional customer service. Training Lieutenant will review DPSST training snapshots bi-annually with CPPD Admin Team. Ensure 100% compliance with all skill sets and certificates as required by state and federal law and the Oregon Department of Public Safety Standards and Training. Achieve minimum 90% rating of good or excellent as measured through customer comment cards
- Recruit highly qualified candidates for employment. Conduct at least one recruitment and assessment process each Spring or as needed. Maintain professional, appealing recruitment brochures and related literature

Key Performance Measures

- Reduce Liability and Increase efficiency through creative technology solutions and resource allocation. Use of Crystal Reports for statistical analysis to ensure staffing levels are appropriate/ quarterly technology meeting with IT to assess trends and the latest equipment
- Achieve 95% accuracy in records. Monthly review of NIBRS report by Police Office Manager
- Achieve 100% accuracy in Evidence and Property Control. Conduct bi-annual audits of Records and Property Control. Daily review and corrective action for all related errors as documented through Guardian Tracking
- Achieve 100% accuracy with timesheets and compliance with payroll calendar. Consistent review and corrective action for all timesheet errors as documented through Guardian Tracking



General Fund - Police

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	1,661,287	1,724,008	1,882,360	2,010,435
Overtime Wages	62,390	82,754	80,000	80,000
Overtime Wages - HTCU	0	0	20,000	20,000
Part-time Wages	35,250	34,900	36,500	0
City Taxes and Benefits	953,573	989,003	1,209,980	1,193,475
Total Personnel Services	2,712,499	2,830,664	3,228,840	3,303,910
City Facilities Rental	178,500	178,500	178,500	178,500
Lease/Rentals	61,545	70,248	70,700	88,000
Travel/Training	28,610	41,240	40,000	46,000
Dispatch Services	212,960	231,993	236,000	240,000
Professional Services	12,122	9,357	8,000	22,000
Contract/Other Services	18,072	26,288	25,000	30,000
DARE	10,123	11,389	10,000	4,500
Investigations	1,885	1,208	1,500	5,000
High Tech Crime Unit	0	10,000	10,000	0
Volunteer Programs-Citizens On Patrol	10,077	2,613	4,000	4,000
Volunteer Programs-Explorers	0	2,815	2,500	2,500
Vehicle Repair/Maintenance	24,848	33,111	30,000	35,000
Equipment Repair/Maintenance	20,913	2,673	5,000	5,000
Books/Publications	1,130	1,121	500	500
Clothing Allowance	7,353	19,748	15,000	15,000
Dues/Licenses	9,152	5,922	3,000	3,000
Fuel	53,337	44,709	50,000	50,000
Maintenance Supplies	157	351	500	500
Office/Shop Supplies	27,304	26,084	30,000	30,000
Postage	2,412	1,796	3,000	2,500
Sm Equip/Tools/Furniture	34,329	14,179	23,400	30,000
Phone/Internet	40,166	34,433	35,000	35,000
Total Materials & Services	754,994	769,777	781,600	827,000
Total Police	3,467,494	3,600,442	4,010,440	4,130,910

OVERALL GOAL

The purpose of the Interdepartmental Department is to record appropriations not tied to any one department.

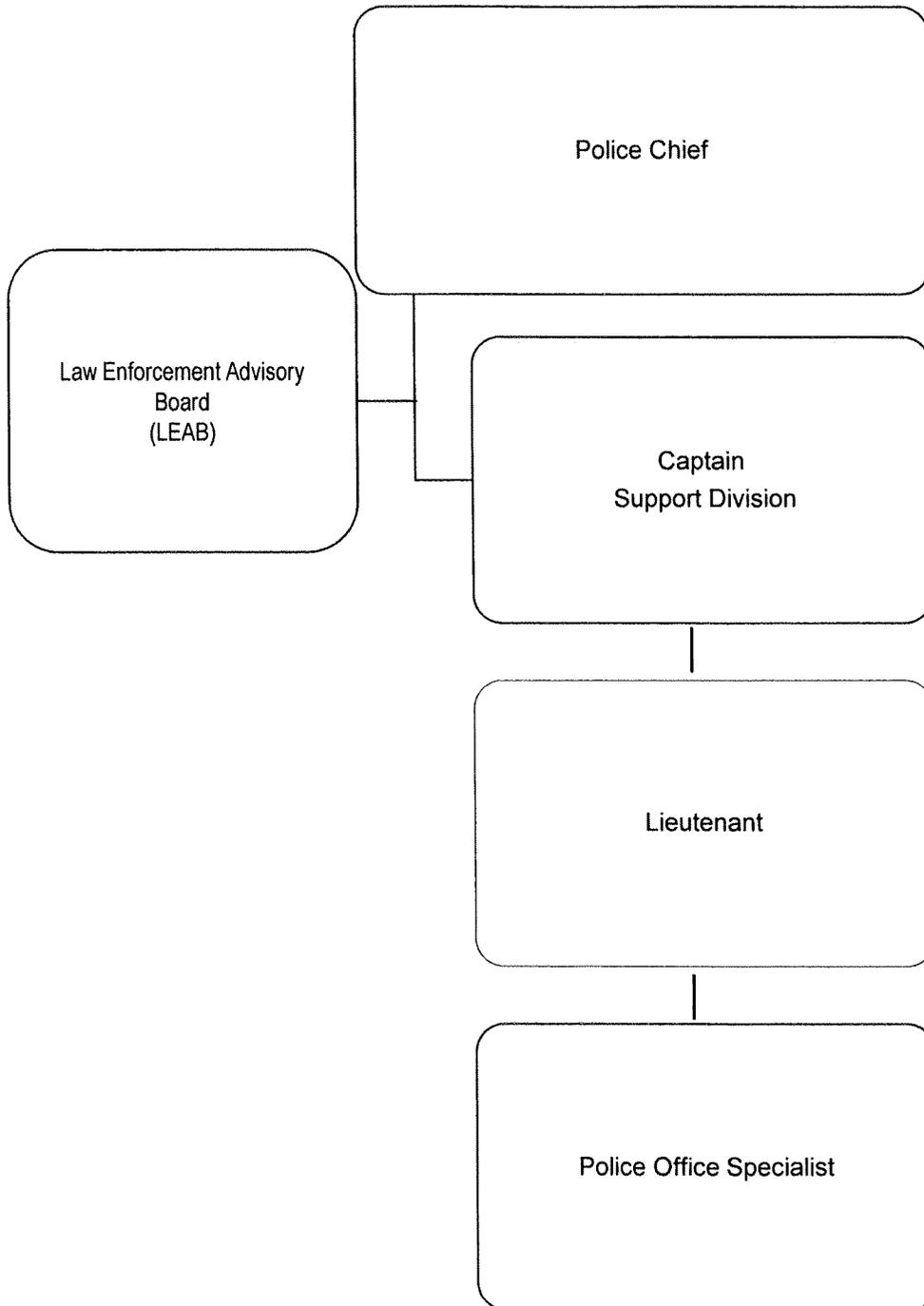
Key Objectives

Within the General Fund, this division is used to account for the following:

- The City's general liability insurance
- Transfers out to the Debt Service Fund for the Don Jones Park annual debt service payment
- Contingency account
- Ending fund balance account

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Insurance Premiums/Claims	109,871	76,184	90,000	95,000
Dispatch Services - 911	90,000	90,000	90,000	0
Water Conservation Grant	0	101,483	56,000	0
Total Materials & Services	199,871	267,667	236,000	95,000
Transfers Out - Street Fund	50,000	50,000	0	0
Transfers Out - Debt Service (DJ Park)	140,000	130,000	78,500	44,000
Transfers Out - HTCU	237,900	237,350	20,000	0
Total Transfers	427,900	417,350	98,500	44,000
Contingency	0	0	150,000	160,000
Total Contingency	0	0	150,000	160,000
Ending Balance	3,201,231	2,553,192	1,696,200	1,624,360
Total Ending Balance	3,201,231	2,553,192	1,696,200	1,624,360
Total Interdepartmental	3,829,002	3,238,209	2,180,700	1,923,360
Total General Fund Requirements	10,970,317	10,869,888	10,288,440	10,049,060

High Tech Crime Task Force



Overall Goal

The High-Tech Crimes Unit will continue to work with other participating agencies within the Task Force to be proactive on the investigation, examination, and prosecution of cases involving crimes against children and intellectual property rights. The HTCU also continues to educate the public and other law enforcement professionals in Internet Safety, ID Theft, and Intellectual Property crimes. The High-Tech Crimes Unit will also continue to support and lead other law enforcement agencies in computer forensics. All of this will be done in a fiscally responsible manner.

Key Objectives

- Partner with agencies to maximize efforts in the investigation through prosecution of crimes against children and intellectual property rights
- Continue giving and receiving current and solid training for both investigators and forensic examiners
- Maximize training for area law enforcement agencies to assist in triaging case submissions and evidence being submitted for forensic examination
- Increase participating agency support with technology and personnel
- Achieve a 180 day turn around on case submissions

Performance Measures

- Maintain a positive relationship with participating agencies
- Continue to have a positive and respected relationship with the public by continuing public education and knowledge
- Support the certification of two additional Certified Forensic Examiners assigned to the lab
- Achieve re-accreditation



High Tech Crime Task Force Fund

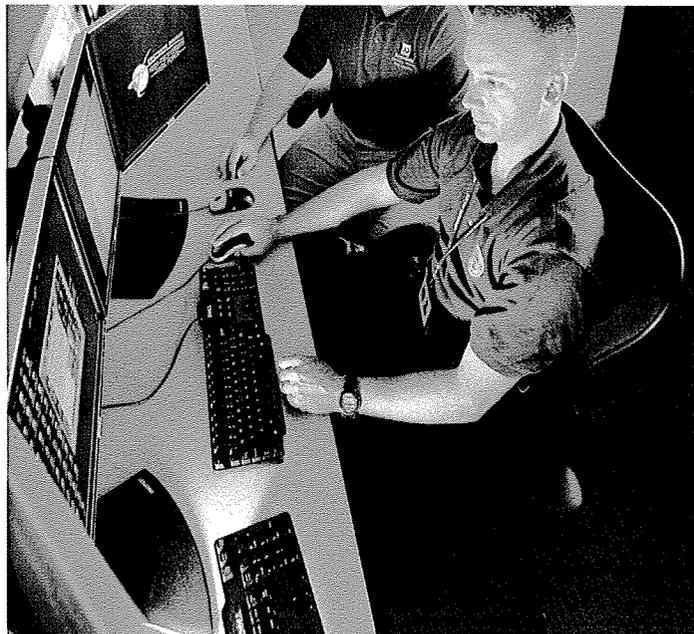
Revenues	2012	2013	2014	2015
Description	Actual	Actual	Budget	Adopted
Federal Grant	247,728	144,121	20,000	20,000
State Grant	30,000	10,000	10,000	10,000
Contributing Agencies	57,400	72	10,000	0
Federal Asset Forfeitures	19,830	2,850	10,000	10,000
Total Intergovernmental	354,958	157,044	50,000	40,000
High Tech Crimes Unit	5,672	1,227	0	0
Total Charges for Services	5,672	1,227	0	0
Transfer In - General Fund	237,900	237,350	20,000	0
Total Transfers	237,900	237,350	20,000	0
Carryover Balance	0	86,900	35,200	137,755
Total Carryover Balance	0	86,900	35,200	137,755
Total Revenues	598,530	482,520	105,200	177,755

High Tech Crime Task Force Fund

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	126,423	97,548	0	0
Overtime Wages	15,976	8,587	0	0
City Taxes and Benefits	76,468	58,120	0	0
Total Personnel Services	218,866	164,255	0	0
City Facilities Rental (HTCU)	20,900	40,900	0	0
Travel/Training	9,309	4,489	6,000	0
Professional Services	3,607	0	9,000	9,000
Contract/Other Services	2,594	187	7,000	1,000
Investigations	540	101	5,000	1,000
Federal Grant Expense	0	145,189	5,000	5,000
State/Local Grant Expense	0	22,884	5,000	5,000
Asset Forfeiture Expense	0	300	5,000	5,000
Equipment Repair/Maintenance	3,418	1,335	2,000	1,000
Computer/Software Maintenance	1,546	465	28,000	5,000
Clothing Allowance	618	269	1,000	0
Computer Hardware/Software	42,003	1,195	8,000	0
Dues/Licenses	0	1,100	2,500	2,500
Fuel	257	118	0	0
Office/Shop Supplies	2,022	1,015	2,000	1,000
Postage	19	55	0	0
Sm Equip/Tools/Furniture	5,912	285	8,000	2,000
Phone/Internet	2,993	3,814	3,000	1,000
Total Materials & Services	95,738	223,699	96,500	38,500
Equipment	197,026	31,766	0	0
Total Capital Outlay	197,026	31,766	0	0
Total HTCTF Operations	511,631	419,720	96,500	38,500

High Tech Crime Task Force Fund

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Contingency	0	0	0	0
Total Contingency	0	0	0	0
Ending Balance	86,900	62,800	8,700	139,255
Total Ending Balance	86,900	62,800	8,700	139,255
Total Interdepartmental	86,900	62,800	8,700	139,255
Total High Tech Crime Task Force Requirements	598,531	482,520	105,200	177,755





Overall Goal

The purpose of the Street Fund is to finance the activities of the City's Transportation division. Primarily, this involves the maintenance and repair of the arterial, collector and local streets within Central Point's city limits. The major objective is to maintain the 170 miles of existing streets and city rights of way.

Fund Resources: The fund receives revenue for the FY 2014/2015 from the local street utility fee, state gas tax, franchise fees and system development charges (SDCs).

Key Objectives

- Capital – Freeman Road construction will start in the spring, during the 2014/15 budget and continue into the 2015/2016 budget cycle
- Pavement Maintenance – The City will be focusing on maintaining our recently paved streets at a higher quality as well as addressing streets that need major maintenance such as Highway 99, S & N Haskell Street and Peninger Road

Performance Measures

- Pavement Management: We will be finalizing our Pavement Management System with our Cartegraph Software to be able to assess where our system currently is and prepare a plan for maintaining the system
- Preventative Maintenance : Estimate the total number of lane miles treated versus entire system. Must meet minimum of 80% of the industry standard

2014/15 Department Goals

- Maintain drivable city streets
- ADA compliance on all new projects and retrofitting of older projects
- Sign replacement and painting to ensure safe streets

Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Franchise - Electric	20,348	108,941	105,000	175,000
Franchise - Water	75,313	51,627	0	65,000
Total Taxes	95,662	160,568	105,000	240,000
Federal Capital Grants	0	172,947	0	0
State Grant - ODOT (Bike/Ped Funds)	422,875	9,350	443,000	0
State Gas Tax	937,389	943,847	970,000	990,000
Total Intergovernmental	1,360,264	1,126,144	1,413,000	990,000
Public Works Fees	38,199	-18,527	2,500	5,000
SDC Street Reimbursement	2,728	10,544	10,000	10,000
SDC Street Improvements	41,397	159,980	25,000	50,000
Street Utility Fee	335,820	446,158	450,000	485,000
Total Charges for Services	418,144	598,156	487,500	550,000
Interest Income	11,962	17,480	15,000	11,000
Total Interest Income	11,962	17,480	15,000	11,000
Miscellaneous Revenue	62,485	16,680	3,000	5,000
Total Miscellaneous	62,485	16,680	3,000	5,000
Transfers In	50,000	50,000	0	0
Total Transfers	50,000	50,000	0	0
Carryover Balance	1,963,473	2,303,206	1,897,500	1,594,730
Total Carryover Balance	1,963,473	2,303,206	1,897,500	1,594,730
Total Street Revenues	3,961,990	4,272,234	3,921,000	3,390,730

Street Fund

Operations/Capital Projects

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	199,236	217,372	236,000	244,400
Overtime Wages	1,517	1,520	3,500	3,500
City Taxes and Benefits	118,319	134,895	169,500	158,800
Total Personnel Services	319,071	353,786	409,000	406,700
City Facilities Rental	36,900	36,900	36,900	36,900
City Equipment Rental	138,800	130,000	134,000	140,000
City Overhead Fees	126,000	126,000	135,000	150,000
Public Works Overhead Fees	260,000	295,000	280,000	245,000
Bank/VISA Fees	0	3,990	5,000	4,500
Travel/Training	8,559	9,812	10,000	10,000
Professional Services	6,786	12,489	18,000	10,000
Contract/Other Services	64,486	50,442	65,000	40,000
Sidewalk/Bikepath/Tree Maintenance	4,028	14,543	20,000	0
Infrastructure Maintenance	119,285	81,646	75,500	250,000
Clothing Allowance	1,537	1,724	1,500	2,000
Dues/Licenses	73	219	300	100
Office/Shop/Safety Supplies	3,217	4,485	5,000	3,000
Sm Equip/Tools/Furniture	12,151	9,506	6,500	9,500
Phone/Internet	2,395	2,456	2,000	2,500
Street Lights	183,135	172,496	185,000	175,000
Total Materials & Services	967,352	951,709	979,700	1,078,500
Equipment	39,118	193,522	4,500	0
Prior Capital Projects	208,084	529,308	400,000	0
Beebe/Hamrick - Intersection	0	0	25,000	25,000
CMAQ Projects	9,299	0	30,000	80,000
Paving Projects	0	0	150,000	150,000
Total Capital Projects	256,501	722,830	609,500	255,000
Transfers Out - DS (10th/Scenic/Upton)	35,000	32,500	32,600	32,000
Total Transfers Out	35,000	32,500	32,600	32,000
Total Street Operations/Capital Projects	1,577,924	2,060,825	2,030,800	1,772,200

SDC Capital Projects

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Crater Rail Crossing	55,660	18,343	0	15,000
Hwy 99 Beautification Project	0	200,000	200,000	200,000
Total Capital Projects	55,660	218,343	200,000	215,000
Developer Reimbursements	0	5,491	25,000	15,000
Total Debt Service	0	5,491	25,000	15,000
Transfers Out - DS (10th/Scenic/Upton)	25,200	22,900	22,700	23,000
Total Transfers	25,200	22,900	22,700	23,000
Total Street SDC Capital Projects	80,860	246,734	247,700	253,000

Interdepartmental

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Contingency	0	0	100,000	100,000
Total Contingency	0	0	100,000	100,000
Ending Balance	2,303,206	1,964,675	1,542,500	1,265,530
Total Ending Balance	2,303,206	1,964,675	1,542,500	1,265,530
Total Street Interdepartmental	2,303,206	1,964,675	1,642,500	1,365,530
Total Street Fund Requirements	3,961,990	4,272,234	3,921,000	3,390,730

Housing Fund

OVERALL GOAL

The purpose of this fund is to account for money received from a Community Development Block Grant.

Key Objectives

- In 1995, the City entered into an agreement with the Oregon Economic Development Department (OEDD) for a grant award of \$300,000. This grant was to be used for a woodstove replacement and housing rehabilitation program for low and moderate income families in Central Point. The overall purpose of the program was to assist residents in reducing pollution by replacing wood burning stoves and to help with critical problems such as failed heating systems, leaking roofs, and unsafe electrical systems

The program is now closed, and funds that were loaned out to residents are repaid when the property is sold.

In May of 2012, State of Oregon revisions to 24CFR, Part 570, states that Community Block Grant program remaining funds may no longer be used as miscellaneous income, but may be used at the local level as a donation to a bona fide food bank/warehouse or as a sub-grant to an eligible non-profit for housing rehabilitation.

City Council directed staff to make a donation of the June 30, 2012 total fund balance in the Housing Fund of \$40,925 to the local Food & Friends food bank.

Within the remaining months of the 2013/14 fiscal year, staff may request Council approval to close out this fund.

Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Interest Income	256	524	0	0
Total Interest	256	524	0	0
Loan Principal Payments	0	0	10,000	0
Total Miscellaneous	0	0	10,000	0
Carryover Balance	45,145	40,401	0	0
Total Carryover	45,145	40,401	0	0
Total Housing Fund Revenues	45,402	40,925	10,000	0

Interdepartmental

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Interest Income	256	524	0	0
Total Interest	256	524	0	0
Loan Principal Payments	0	0	10,000	0
Total Miscellaneous	0	0	10,000	0
Carryover Balance	45,145	40,401	0	0
Total Carryover	45,145	40,401	0	0
Total Housing Fund Revenues	45,402	40,925	10,000	0

OVERALL GOAL

The purpose of the Capital Improvements Fund is to account for resources used for the acquisition, construction, and payment of capital facilities and projects.

Key Objectives

- Park capital improvements funded through SDC's and grants

Performance Measures

- Annual payment of the Don Jones Park debt service

This year \$100,000 is being transferred to Debt Service Fund towards the funding of Don Jones Park debt service payment.

Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
State Grants	0	0	50,000	0
Total Intergovernmental Revenue	0	0	50,000	0
SDC Park Reimbursement	8,168	12,934	10,000	10,000
SDC Park Improvements	36,548	65,409	50,000	50,000
Total Charges for Service	44,716	78,343	60,000	60,000
Interest Income	355	648	760	700
Total Interest Income	355	648	760	700
Carryover Balance	68,167	78,238	88,940	68,625
Total Carryover	68,167	78,238	88,940	68,625
Total CIP Revenues	113,238	157,229	199,700	129,325

Expenditures

Parks

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Pfaff Park	0	0	37,000	0
Total Capital Projects	0	0	37,000	0
Total Park Capital Projects	0	0	37,000	0

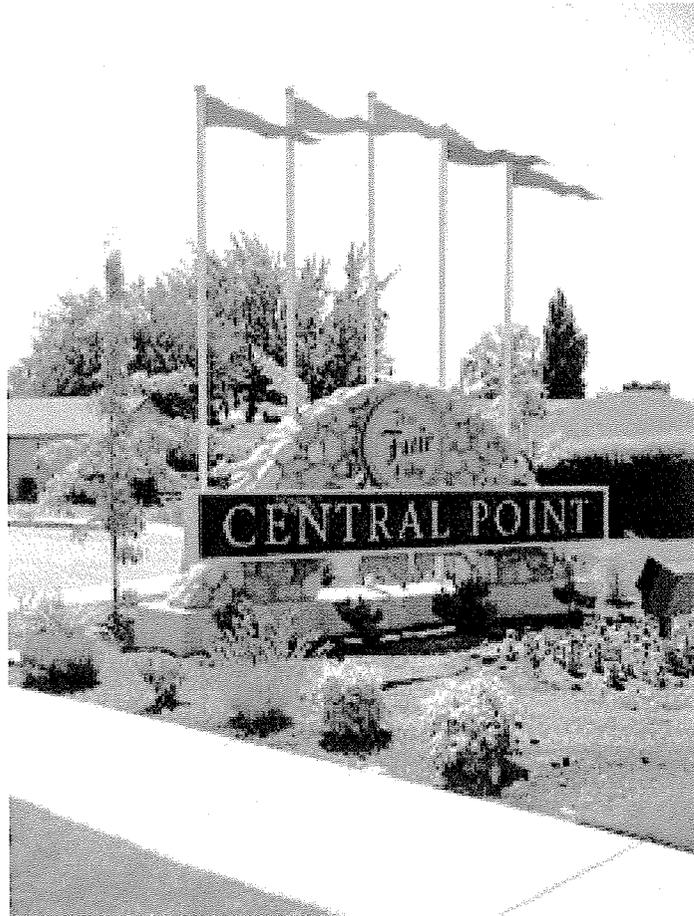
CIP Fund

Parks SDC

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Pfaff Park	0	0	37,000	0
Total Capital Projects	0	0	37,000	0
Developer SDC Credit Obligations	0	14,274	15,000	10,000
Total Debt Service	0	14,274	15,000	10,000
Transfer Out - Debt Service (DJ Park)	0	7,000	60,000	100,000
Total Transfers Out	0	7,000	60,000	100,000
Total Park SDC Capital Projects	0	21,274	112,000	110,000

Interdepartmental

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Transfers Out - General Fund	10,000	0	0	0
Transfers Out - Debt Service Fund	25,000	18,000	5,000	0
Total Transfers	35,000	18,000	5,000	0
Ending Balance	78,238	117,955	45,700	19,325
Total Ending Balance	78,238	117,955	45,700	19,325
Total Interdepartmental	113,238	135,955	50,700	19,325
Total Capital Improvements	113,238	157,229	199,700	129,325



OVERALL GOAL

The purpose of the Reserve Fund is to accumulate and account for money reserved for specific projects, property, or equipment. This fund was established by Resolution No. 1257 in fiscal year 2009/10 for the purpose of setting aside funds for future city hall improvements, equipment and vehicles.

KEY OBJECTIVES

- To transfer equipment rental funds from past years, and to continue accumulation for future equipment replacement needs
- To begin a facilities maintenance and improvement savings program for future needs
- To anticipate and save for future capital needs
- To have available financing for projects, property or equipment
- To eliminate the need for outside financing and subsequent associated costs when possible

KEY PERFORMANCE MEASURES

- There are no available funds to be transferred this year
- \$40,000 in capital outlay for facilities improvements is budgeted to be spent this year

Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Interest Income	2,850	3,633	4,000	4,000
Total Interest	2,850	3,633	4,000	4,000
Transfers In- Facilities Maintenance	80,000	0	80,000	0
Transfers In- Fleet Maintenance	100,000	0	0	0
Total Transfers	180,000	0	80,000	0
Carryover Balance	300,613	483,463	487,500	569,800
Total Carryover	300,613	483,463	487,500	569,800
Total Reserve Fund Revenues	483,463	487,096	571,500	573,800

Interdepartmental

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Facility Improvements	0	0	0	40,000
Equipment	0	0	0	0
Vehicles	0	0	0	0
Total Reserve Fund Projects	0	0	0	40,000
Ending Balance	483,463	487,096	571,500	533,800
Total Ending Balance	483,463	487,096	571,500	533,800
Total Interdepartmental	483,463	487,096	571,500	573,800
Total Reserve Fund	483,463	487,096	571,500	573,800

Debt Service Fund

OVERALL GOAL

The purpose of the Debt Service Fund is to account for the payment of principal and interest due on the City's debt.

Key Objectives

- The following table recaps the City's outstanding debt balance going into the new fiscal year, what the debt was issued for, what payments are included in this budget, and what the anticipated debt balances will be at the end of the 2014/2015 fiscal year.

Debt Summary Recap For Fiscal Year 2014/2015

Debt Issued for:	Balance at 6/30/2014	~ Budgeted ~ Retirements	Additions	Balance at 6/30/2015
City Hall Building Bonds	1,725,000	(125,000)	0	1,600,000
Scenic/10th/Upton Loan	692,000	(221,000)	0	471,000
Local Improvement District Bonds	217,490	(50,000)	0	167,490
Don Jones Park Note	655,000	(120,000)	0	535,000
Water Reservoir Loan	5,507,924	(196,776)	0	5,311,148
SDC Developer Obligations	695,550 *	(28,000)	0	667,550
	<u>\$9,492,964</u>	<u>(\$740,776)</u>	<u>\$0</u>	<u>\$8,752,188</u>

**SDC Developer Obligation retirement amount is an estimate only*

- Staff is currently exploring options of refinancing some of the callable debt shown above; but at the time this proposed budget was assembled we were not far enough along in the process to be able to project what the outcome will be on this project.

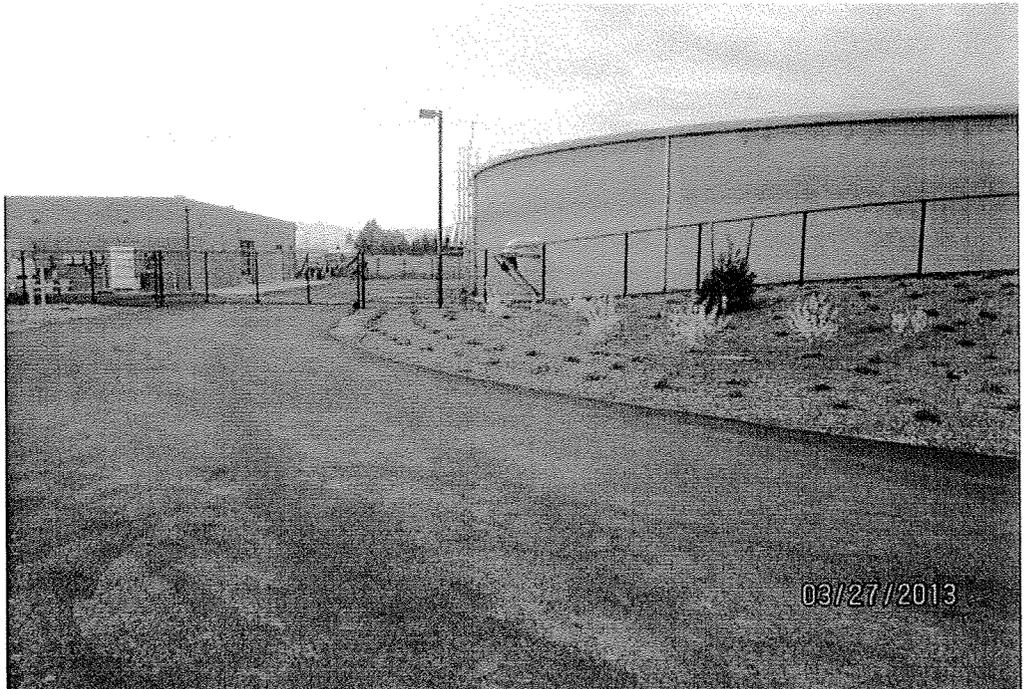
Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Federal Capital Grant (STIP)	162,864	162,864	162,900	162,870
Total Intergovernmental	162,864	162,864	162,900	162,870
City Facilities Rental	195,000	195,500	192,000	192,000
Debt Service Fees	2,149	781	399,500	32,000
Total Charges for Services	197,149	196,281	591,500	224,000
LID Principal Payments	41,729	49,275	50,000	50,000
LID Interest Payments	18,126	10,089	10,050	10,000
Total Special Assessments	59,855	59,364	60,050	60,000
Interest Income	488	377	250	100
Total Interest Income	488	377	250	100
Transfers In - General Fund (DJ Park)	140,000	130,000	78,500	44,000
Transfers In - Street Op (10th/Scenic)	35,000	32,500	32,600	32,000
Transfers In - Street SDC (10th/Scenic)	25,200	22,900	22,700	23,000
Transfers In - CIP- SDC Parks (DJ Park)	25,000	25,000	65,000	100,000
Total Transfers	225,200	210,400	198,800	199,000
Carryover Balance	7,094	18,042	21,900	45,800
Total Carryover	7,094	18,042	21,900	45,800
Total Debt Service Revenues	652,649	647,328	1,035,400	691,770

Debt Service Fund

Expenditures

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
10th/Scenic/Upton - Interest	51,772	43,237	34,350	25,100
10th/Scenic/Upton - Principal	194,000	203,000	212,000	221,000
City Hall Bond Interest	77,263	73,618	69,750	65,650
City Hall Bond Principal	115,000	120,000	120,000	125,000
Don Jones Park - Interest	37,600	33,100	28,500	23,800
Don Jones Park - Principal	110,000	115,000	115,000	120,000
LID Bond Interest	13,975	12,359	10,050	10,050
LID Bond Principal	35,000	0	50,000	55,000
Water Reservoir Loan - Interest	0	0	130,000	0
Water Reservoir Loan - Principal	0	0	240,000	0
Total Debt Service	634,610	600,313	1,009,650	645,600
Ending Balance	18,039	47,015	25,750	46,170
Total Ending Balance	18,039	47,015	25,750	46,170
Total Debt Service	652,649	647,328	1,035,400	691,770



OVERALL GOAL

The overall goal of the Building Division is to promote the health, welfare and safety of the citizens of Central Point by administering the State of Oregon Building and Safety Codes as part of the Community Development and Capital Improvements process.

KEY OBJECTIVES

- Continue to provide all inspections 'in-house'
- Certify Building Official to perform electrical inspections
- Coordinate with other City departments to abate hazardous and/or derelict property
- Maintain superior performance with limited personnel through cross-training
- Maintain code certification and consistency with State and National standards
- Provide inspection for all City projects
- Acquire and implement state building permit software

PERFORMANCE MEASURES

- Number of building permits issued and electronically recorded
- Number of electrical permits issued and electronically recorded
- Number of plumbing and mechanical permits issued and electronically recorded
- Number of inspections per permit
- Successful joint enforcement of codes with other departments and agencies

Building Fund - Community Development

Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Building Fees No Surcharge	1,750	1,835	1,500	1,500
Building Permits - Residential	22,412	21,042	35,000	50,000
Building Permits - Commercial	6,121	15,725	25,000	15,000
Building Plan Review	14,836	29,530	20,000	35,000
Electrical Investigations	742	829	1,000	1,000
Electrical Permits	13,069	15,759	15,000	17,000
Electrical Plan Review	0	1,856	1,500	1,500
Mechanical Permits	6,790	5,807	5,000	6,500
Plumbing Permits	12,172	16,167	15,000	17,000
Total Charges for Service	77,892	108,550	119,000	144,500
Interest Income	1,084	1,381	1,500	1,500
Total Interest Income	1,084	1,381	1,500	1,500
Miscellaneous Revenue	1,467	1,180	0	0
Total Miscellaneous	1,467	1,180	0	0
Carryover Balance	187,030	145,041	156,800	133,495
Total Carryover	187,030	145,041	156,800	133,495
Total Building Fund Revenues	267,472	256,152	277,300	279,495

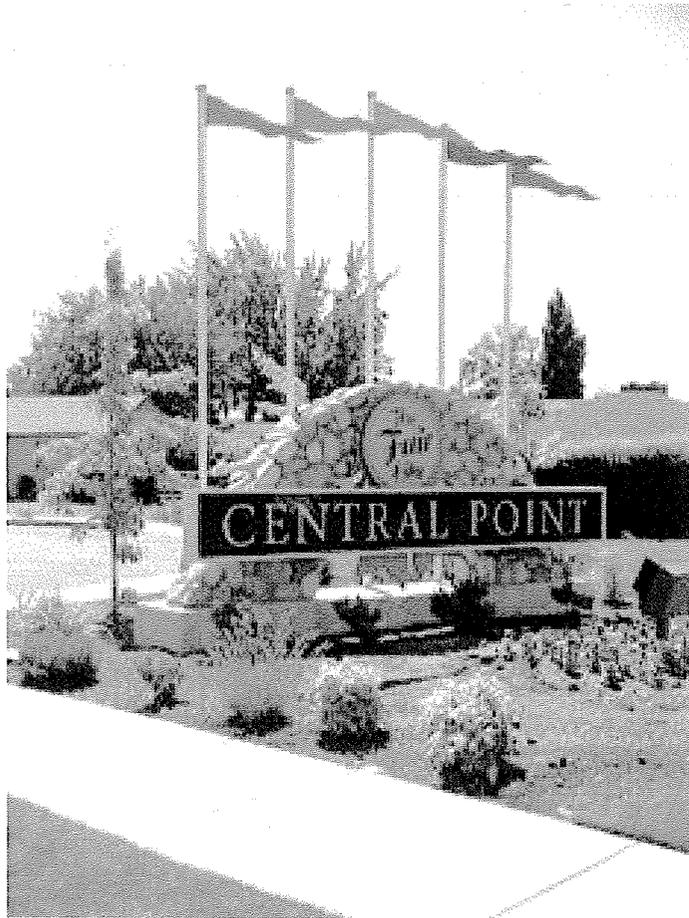
Building Fund - Community Development

Expenditures

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	76,988	68,138	113,500	103,650
City Taxes and Benefits	34,001	37,036	43,500	52,650
Total Personnel Services	110,989	105,174	157,000	156,300
City Equipment Rental	2,200	2,200	2,200	2,200
Travel/Training	753	1,062	1,200	1,500
Contract/Other Services	6,299	7,942	8,500	8,500
Books/Publications	0	0	0	1,500
Dues/Licenses	370	135	200	600
Office/Shop Supplies	967	1,032	900	1,000
Postage	21	30	100	100
Phone/Internet	833	755	1,000	900
Total Materials & Services	11,442	13,155	14,100	16,300
Total Building Operations	122,431	118,329	171,100	172,600

Interdepartmental

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Contingency	0	0	2,500	3,000
Total Contingency	0	0	2,500	3,000
Ending Balance	145,041	137,823	103,700	103,895
Total Ending Balance	145,041	137,823	103,700	103,895
Total Interdepartmental	145,041	137,823	106,200	106,895
Total Building Fund Requirements	267,472	256,152	277,300	279,495



Overall Goal

The Water Fund supports the City’s Water Division which provides for the delivery of adequate quantities of safe, high quality water to domestic and commercial/industrial water users. Maintaining a sufficient and reliable supply of water for fire protection is also a paramount consideration in construction and maintenance of Central Point’s water distribution system.

Fund Resources: This fund is an enterprise fund; it is self-supporting with expenses paid from its own revenue sources. The fund is primarily funded through water sales, which are budgeted at \$2.9 million for the FY 2014/15 budget. Other water revenue is provided through service fees and meter installations. System Development Charges (SDCs) are paid by new developments and used to fund expansion of the water system, as well as debt obligations for the Vilas Water Reservoir.

Key Objectives

- Replacement & Reinvestment Fund – The city will be focusing on replacing over 100 services within the Rockway subdivision, which are all needing replaced because of very corrosive soil
- Laurel Street – Any additional funds left over from the Rockway project will be used to replace the water main on Laurel which continues to have major issues

Performance Measures

- Seasonal Water Use: This performance measure relates to water use in Central Point comparatively over the typical warmer spring/summer/fall months. Per capita, water use in Central Point has remained inconsistent over the past three years. This is because of varying temperatures during the spring months. With the recently revised water rates, staff wants to track water consumption during the spring/summer months
- Unplanned Service Disruptions: Unplanned Service Disruptions is a standard performance measure for the budget document. This measure indicates the number of system failures in which multiple customers experience outages during water system break downs

**UNPLANNED SERVICE DISRUPTIONS
(Water main line breaks less than 4 hours)**

	FY 12/13	FY 13/14
CP Disruptions	1	2
Industry Standard	4	4

**UNPLANNED SERVICE DISRUPTIONS
(Water main line breaks more than 4 hours)**

	FY 12/13	FY 13/14
CP Disruptions	0	1
Industry Standard	4	4

2014/15 Department Goals

- Limit unplanned water service disruptions
- Finalize information on outside city customer rates
- Valve actuation analysis
- Limit unmetered water use

Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Penalty Charges	70,476	70,890	70,000	75,000
Public Works Fees	0	1,513	500	4,000
SDC Water Improvements	31,091	40,785	30,000	40,000
SDC Water Reimbursement	8,304	11,370	5,000	10,000
Administrative Fees	9,759	11,510	9,000	9,000
System Repair & Replacement	79,018	86,509	80,000	90,000
Water Connect Charges	9,900	7,975	5,500	7,500
Water Sales	2,225,468	2,498,741	2,650,000	2,650,000
Total Charges for Service	2,434,015	2,729,293	2,850,000	2,885,500
Interest Income	7,636	7,746	10,000	6,000
Total Interest Income	7,636	7,746	10,000	6,000
Miscellaneous Revenue	20,543	13,881	5,000	10,000
Financing Proceeds	3,101,662	1,805,273	0	0
Total Miscellaneous	3,122,205	1,819,154	5,000	10,000
Carryover Balance	1,722,880	1,657,819	1,242,400	1,794,160
Total Carryover	1,722,880	1,657,819	1,242,400	1,794,160
Total Water Revenues	7,286,736	6,214,013	4,107,400	4,695,660



Water Fund

Expenditures

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	323,879	365,524	392,300	403,700
Overtime Wages	4,597	4,394	8,000	8,000
City Taxes and Benefits	191,282	223,027	272,500	253,200
Total Personnel Services	519,758	592,945	672,800	664,900
City Facilities Rental	40,000	40,000	40,000	40,000
City Equipment Rental	85,000	85,000	85,000	89,000
City Overhead Fees	404,000	354,000	355,000	445,000
Public Works Overhead Fees	215,000	227,000	227,000	200,000
Bank/MISA Fees	0	3,990	5,000	7,000
Travel/Training	16,261	13,841	7,500	10,000
Professional Services	25,602	20,117	10,000	12,000
Contract/Other Services	39,845	51,571	40,000	45,000
Utility Discount	7,000	0	10,000	5,000
Infrastructure Maintenance	119,763	99,512	85,000	90,000
SCADA Software Maintenance	0	0	0	15,000
Water Rights Maintenance	31,008	22,985	31,000	31,500
Books/Publications	323	827	300	350
Clothing Allowance	2,458	2,231	2,500	2,200
Dues/Licenses	5,197	4,567	3,000	2,000
Office/Shop/Safety Supplies	3,753	5,758	5,000	5,000
Postage	577	166	400	250
Sm Equip/Tools/Furniture	18,020	8,825	5,000	5,000
Electric	3,431	9,367	11,000	30,000
Phone/Internet	8,037	9,905	8,500	11,500
MWC Water Purchase	613,936	588,407	675,000	660,000
Water Franchise Fee	75,313	51,627	0	65,000
Total Materials & Services	1,714,522	1,599,696	1,606,200	1,770,800
Equipment	0	0	0	10,000
Prior Capital Projects	1,794,637	2,721,945	0	0
Infrastructure Improvements - Laurel	0	0	0	100,000
R&R Project (Rock Way/Hopkins)	0	0	0	100,000
Total Capital Projects	1,794,637	2,721,945	0	210,000
Note Payable Int - 10th/Scenic/Upton	0	0	8,500	8,500
Loan Interest - Water Reservoir	0	0	130,000	187,300
Loan Principal - Water Reservoir	0	0	240,000	196,800
Total Debt Service	0	0	378,500	392,600
Total Water Operations/Capital Projects	4,028,917	4,914,586	2,657,500	3,038,300

SDC Water Improvements

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Water Reservoir	1,600,000	0	0	15,000
Total Capital Projects	1,600,000	0	0	15,000
Developer Reimbursements	0	0	5,000	1,000
Total Debt Service	0	0	5,000	1,000
Total Water SDC Capital Projects	1,600,000	0	5,000	16,000

Interdepartmental

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Contingency	0	0	145,000	145,000
Total Contingency	0	0	145,000	145,000
Ending Balance	1,657,819	1,299,427	1,299,900	1,496,360
Total Ending Balance	1,657,819	1,299,427	1,299,900	1,496,360
Total Interdepartmental	1,657,819	1,299,427	1,444,900	1,641,360
Total Water Fund Requirements	7,286,736	6,214,013	4,107,400	4,695,660

Stormwater Fund

Overall Goal

The function of this fund is to protect the quality of storm water runoff generated within the City limits. This includes responding to hazardous material spills that may potentially discharge into the storm or sanitary sewer and enforcing construction rules for erosion control. The Storm Drain Utility division is responsible for installing, monitoring, maintaining, and cleaning the storm drain systems of the City. This division is also responsible for street sweeping. Lastly, the fund is responsible for implementing and enforcing rules and regulations from the Department of Environmental Quality (DEQ), Environmental Protection Agency (EPA) and the Federal Emergency Management Agency (FEMA).

Fund Resources: This fund is an enterprise fund; it is self-supporting with expenses paid from the storm utility fee.

The fund also has a specific storm water quality function that is also self-supporting.

Key Objectives

- Phase 2 Permit – maintain solid relationship with RVSS while revised Phase 2 permit is ongoing for maintenance of our storm water quality program
- Curb Inlet Retrofit- staff will be constructing the second round of a 10-year program for converting our catch basins to curb inlets
- Maintain drainage system capacity to protect streams, streets, and private property from flooding. Continue the system maintenance program of catch basin and curb inlet repair, and cleaning and vacuoring of system on a three year rotation. Maintain system flow capacities through open channel cleaning
- Comet SD Outfall – Construct Phase 1 of a multi-year program to alleviate flooding in the 10th/Victoria area
- Jewett School Water Quality Project – construct new bio-swale and overflow channel to help with water quality within the sub-basin

Performance Measures

- Storm Drain Cleaning: Cost to clean 1/3 of city system plus annual hot spots

	2012	2013	2014
Jetter rentals	\$18,000	\$15,000	\$0

- Floodplain/Community Rating System Review: track number of inquiries and public meetings to ensure citizens and business community are informed of program. Track number of inquiries annually

	2012	2013	2014
Dollar Amount	\$0	\$0	\$0

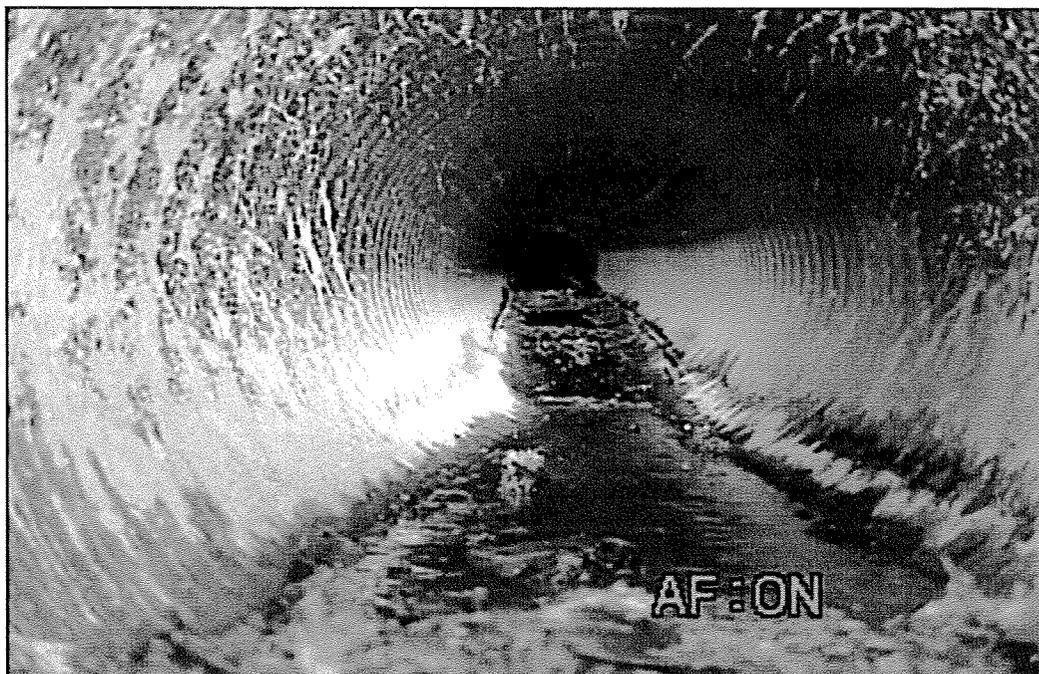
Dollar Value of Flood Damage Claims

2014/15 Department Goals

- Maintain CRS Rating
- Street Sweep all arterials/collectors weekly
- Limit localized and seasonal flooding
- Quickly verify water quality issues
- Inspect for illegal track out in new development
- Protect stream system from toxins

Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Public Works Fees	426	0	0	150
SDC Stormwater Fees - Imp	30,621	68,750	25,000	30,000
SDC Stormwater Fees - Reimb	0	0	1,000	1,000
Stormwater Quality Fees	0	115,023	112,000	110,000
Stormwater Utility Fees	689,550	702,061	700,000	700,000
Total Charges for Services	720,597	885,834	838,000	841,150
Interest Income	2,396	4,402	5,000	4,000
Total Interest Income	2,396	4,402	5,000	4,000
Miscellaneous Revenue	3,407	711	0	0
Total Miscellaneous Revenue	3,407	711	0	0
Carryover Balance	380,506	476,752	606,300	731,390
Total Carryover Balance	380,506	476,752	606,300	731,390
Total Stormwater Revenues	1,106,906	1,367,698	1,449,300	1,576,540



Stormwater Fund

Expenditures

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	119,249	126,701	139,800	143,700
Overtime Wages	690	630	3,500	3,400
City Taxes and Benefits	67,462	74,870	99,250	92,450
Total Personnel Services	187,400	202,201	242,550	239,550
City Facilities Rental	27,000	27,000	27,000	27,000
City Equipment Rental	40,000	40,000	40,000	45,000
City Overhead Fees	78,000	78,000	85,000	113,000
Public Works Overhead Fees	77,000	112,000	112,000	110,000
Bank/VISA Fees	0	3,990	5,000	5,000
Lease/Rentals	24,295	13,306	15,000	23,000
Travel/Training	3,156	2,960	3,000	3,500
Professional Services	9,070	10,311	15,000	15,000
Contract/Other Services	38,299	29,646	25,000	25,000
Infrastructure Maintenance	4,602	1,834	16,500	15,000
Clothing Allowance	754	1,820	1,500	1,500
Dues/Licenses	70	571	1,000	500
Office/Shop/Safety Supplies	2,381	4,913	5,000	4,000
Postage	0	1,020	3,500	2,000
Sm Equip/Tools/Furniture	9,110	0	5,000	8,600
Disposal	3,805	4,271	5,000	4,500
Phone/Internet	617	1,317	1,200	1,500
Total Materials & Services	318,158	332,959	365,700	404,100
Equipment	0	0	4,500	0
Prior Capital Projects	75,491	109,293	65,000	0
Comet Ave	0	0	0	62,000
Total Capital Projects	75,491	109,293	69,500	62,000
Debt Service (10th/Scenic/Upton)	10,000	0	9,000	9,000
Total Debt Service	10,000	0	9,000	9,000
Total Stormwater Operations/Capital Projects	591,049	644,452	686,750	714,650

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Travel/Training	0	0	3,500	2,000
Professional Services	0	0	20,000	10,000
Contract/Other Services	0	57,996	45,000	45,000
Stormwater Quality Projects	0	0	0	2,500
Postage	0	0	3,500	2,500
Sm Equip/Tools/Furniture	0	3,225	0	0
Total Materials & Services	0	61,221	72,000	62,000
Crater/TWCrossing SW Retrofit	0	0	30,000	0
Jewett School Swale	0	0	0	50,000
Total Capital Projects	0	0	30,000	50,000
Total Stormwater Quality	0	61,221	102,000	112,000



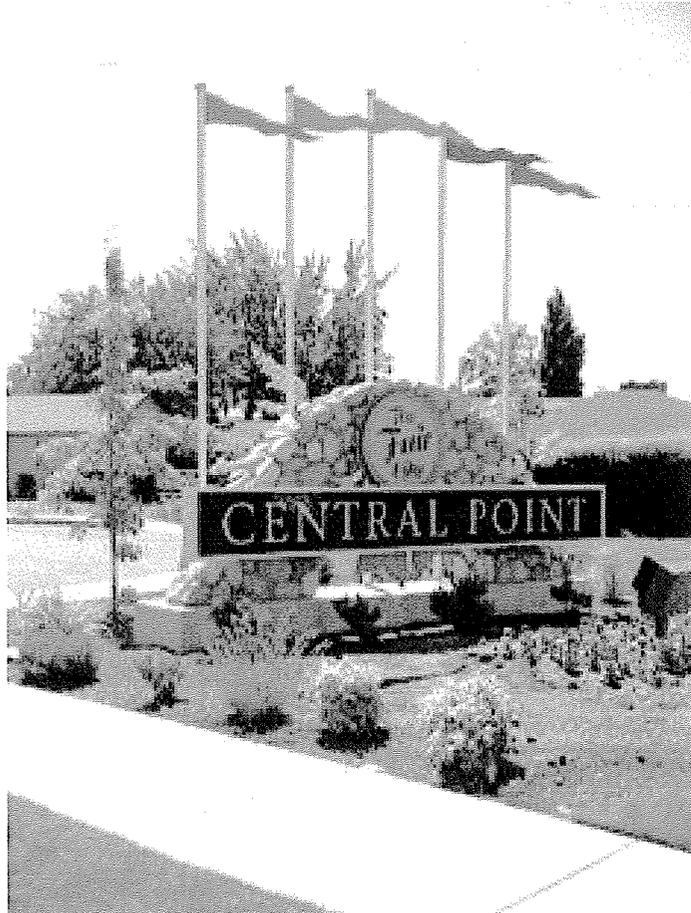
Stormwater Fund

SDC

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Prior Capital Projects	49,105	0	20,000	0
Comet Avenue (And Victoria)	0	0	0	11,000
Total Capital Projects	49,105	0	20,000	11,000
Debt Service -10th/Scenic/Upton	0	0	11,500	11,500
Developer Reimbursements	(10,000)	0	10,000	2,500
Total Debt Service	(10,000)	0	21,500	14,000
Total Stormwater SDC Capital Projects	39,105	0	41,500	25,000

Interdepartmental

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Contingency	0	0	43,000	43,000
Total Contingency	0	0	43,000	43,000
Ending Balance	476,752	662,025	576,050	681,890
Total Ending Balance	476,752	662,025	576,050	681,890
Total Interdepartmental	476,752	662,025	619,050	724,890
Total Stormwater Requirements	1,106,906	1,367,698	1,449,300	1,576,540



Internal Services Fund

Overall Goal

The Internal Services Fund which is comprised of three separate divisions, Public Works Administration, Facilities Maintenance and Fleet Maintenance is to account for activities and services performed primarily for other organizational units within the City.

Revenues are primarily derived from charges for services rendered to recover cost of services only. The three separate divisions are funded by the Water, Storm Drain and Street Funds. Facilities Maintenance is also funded partially by the general fund.

Key Objectives

- **Public Works Division:** responsible for operating, maintaining, improving, and planning for the future of the City's public infrastructure. Public infrastructure is the foundation of our lifestyles as it delivers clean water to our homes and businesses, provides us passage from one place to another, and prevents storm water and runoff from flooding our streets
- **Facilities Management:** responsible for cleaning, maintenance, repair and small design of future space needs in existing buildings or new City facilities
- **Fleet Maintenance:** to schedule and maintain vehicles and equipment for the City, except for the Police Vehicles

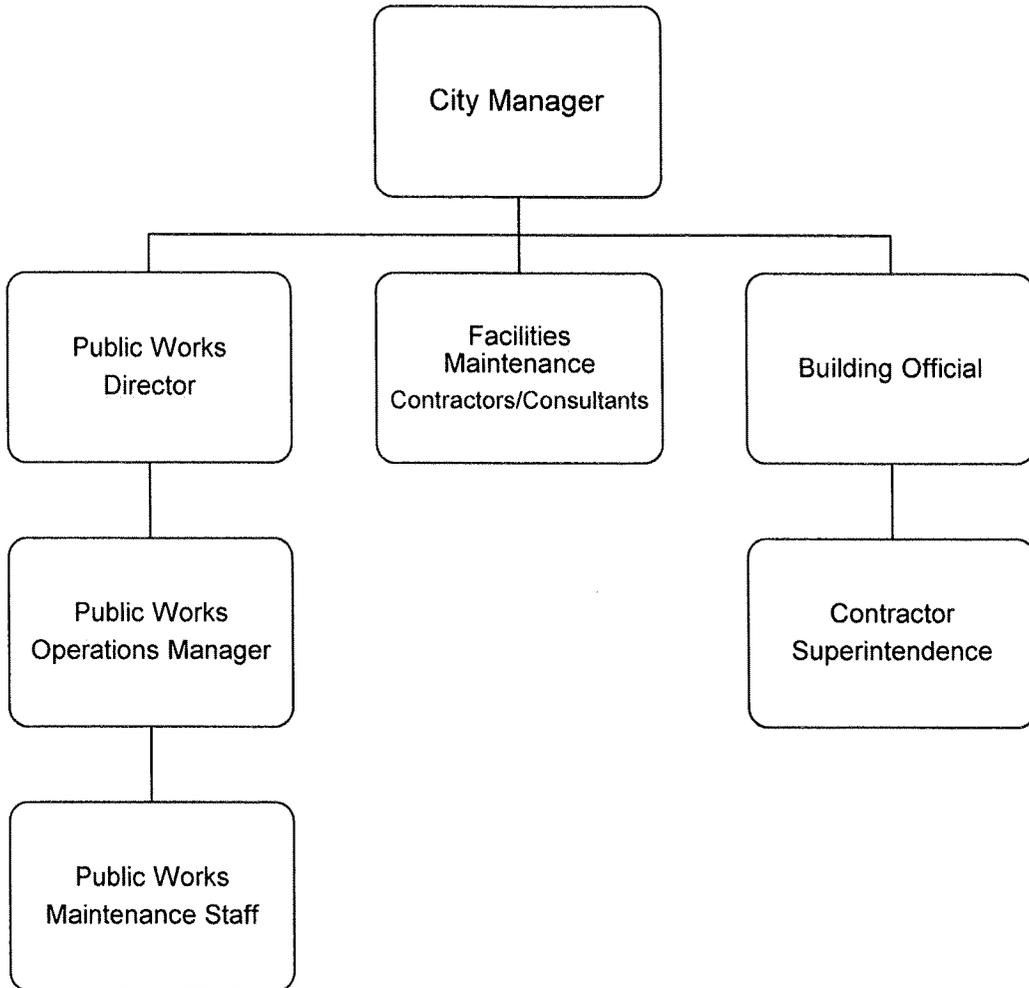
Performance Measures

Performance measures are found within the following division budget detail pages

Revenues

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Federal Grants (CMAQ)	0	51,000	0	0
Total Intergovernmental	0	51,000	0	0
City Facilities Rental	250,000	270,000	232,600	232,600
City Equipment Rental	304,500	291,700	295,700	312,700
Public Works Overhead Fees	552,000	634,000	619,000	555,000
Public Works Fees	11,991	25,593	7,500	15,000
Rental Income	2,521	0	2,500	500
Total Charges for Service	1,121,012	1,221,293	1,157,300	1,115,800
Interest Income	1,729	2,389	2,500	2,000
Total Interest Income	1,729	2,389	2,500	2,000
Miscellaneous Revenue	10,128	27,918	5,000	10,000
Total Miscellaneous	10,128	27,918	5,000	10,000
Carryover Balance	386,373	228,610	314,800	139,000
Total Carryover	386,373	228,610	314,800	139,000
Total Internal Services Revenues	1,519,243	1,531,210	1,479,600	1,266,800

Facilities Maintenance



Internal Services Fund - Facilities Maintenance

OVERALL GOAL

The purpose of the Facilities Maintenance Division is to maintain all city facilities and to coordinate construction activities to retrofit and upgrade older city owned facilities.

OVERVIEW 2014-2015

2014-2015 Projects

- Technology-based improvements at City facilities
- Improved functionality in City Council Chambers

KEY OBJECTIVES

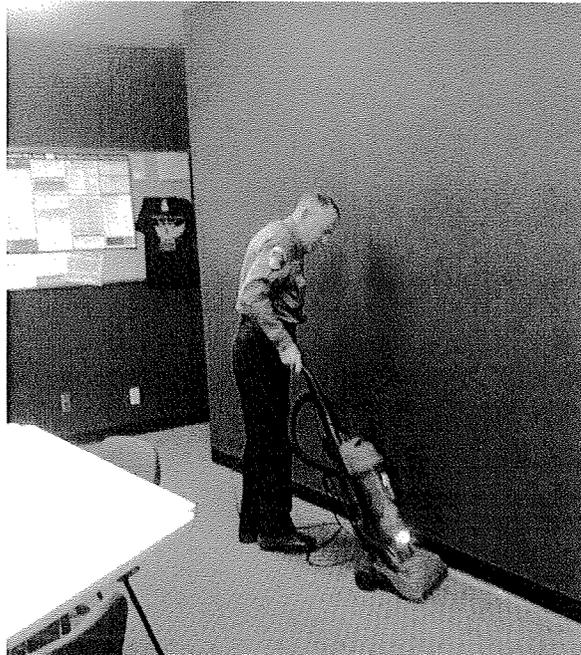
- Continue with the development of a city wide maintenance plan to better anticipate necessary facility requirements including an appropriate annual budget for facility repairs
- Contract janitorial services
- Improve facilities to ensure that the community and employees have safe, efficient, clean and contemporary city facilities
- Continue to improve security and implement improvements to better utilize existing facilities
- Address facility concerns in a timely manner, with tracking of all requests
- Prioritize safety needs, then consider issues that can lead to further damage; routine maintenance will follow when other issues have been resolved
- Ensure that all maintenance and repairs keep water and electrical conservation a priority
- Make recycling options for employees and visitors to City buildings easily accessible
- Coordinate with the City's Safety Committee to ensure OSHA regulations and code violations are addressed in a timely manner

PERFORMANCE MEASURES

- Track all internal facilities maintenance repairs/requests
- Complete all necessary preventive maintenance
- Maintain all city facilities in a manner that displays a positive image

Internal Services Fund - Facilities Maintenance

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
City Overhead Fees	12,000	12,000	13,000	13,000
Contract/Other Services	80,047	96,552	90,000	90,000
Building/Grounds Maintenance	67,893	74,558	50,000	50,000
Maintenance Supplies	4,205	4,196	5,000	5,000
Sm Equip/Tools/Furniture	3,587	2,879	2,000	2,000
Electric	55,883	57,365	55,000	55,000
Natural Gas	11,771	8,439	22,000	22,000
Phone/Internet	692	610	1,000	1,000
Water/Sewer/Stormwater	4,008	4,828	6,000	6,000
Total Materials & Services	240,086	261,426	244,000	244,000
City Facility Improvements	24,953	0	30,000	0
Equipment	0	0	10,000	10,000
Total Capital Projects	24,953	0	40,000	10,000
Total Facilities	265,039	261,426	284,000	254,000



Overall Goal

To provide management and support services to crews maintaining public infrastructure, master planning, project management and design, infrastructure information gathering and warehousing, and inspection and regulation of all public and private development in the City as well as general administration of the Parks and Public Works department.

Fund Resources: This is an internal services fund and is funded by Parks, Streets, Water and Storm Drain funds.

Key Objectives

- Support Field Crew – support field crew maintenance activities by providing leadership, adequate training, new technologies, material and equipment procurement, and other supportive functions of all maintenance crews
- Traffic Counts – Update traffic modeling numbers throughout system
- Enterprise Funds Management – Ensure funds and Capital Improvements associated with these funds are managed properly to ensure long-term sustainability

Performance Measures

- Project Management – CIP projects no more than 110% of project award
- Grants Awarded – Are we actively submitting for grant funding and how many grants are awarded annually

2014/15 Department Goals

- Project Management of all Capital Projects
- GIS expansion to web
- Website content building

Internal Services Fund - Public Works Administration

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	275,142	306,578	342,000	335,000
Overtime Wages	3,938	2,007	6,000	5,000
City Taxes and Benefits	144,444	151,027	187,000	172,000
Total Personnel Services	423,524	459,612	535,000	512,000
City Overhead Fees	75,000	75,000	100,000	112,000
Travel/Training	9,986	11,572	6,000	6,000
Professional Services	19,342	16,744	30,000	30,000
Contract/Other Services	2,532	4,006	1,000	1,000
Books/Publications	540	202	250	500
Dues/Licenses	3,506	291	1,000	1,000
Office/Shop Supplies	3,517	5,846	7,000	5,000
Postage	531	1,762	2,000	2,200
Sm Equip/Tools/Furniture	1,142	2,730	0	0
Phone/Internet	3,962	4,091	3,500	4,500
Total Materials & Services	120,056	122,244	150,750	162,200
Total Public Works Administration	543,580	581,856	685,750	674,200

Overall Goal

Ensure all vehicles and equipment for the City are maintained at satisfactory levels to ensure maximum life expectancy and safety of vehicle. Does not include the Police vehicles.

This is an internal services fund and is funded by Parks, Streets, Water and Storm Drain funds.

Key Objectives

- Vehicle Inventory and Assessment – complete review of all rolling stock and equipment, record age of equipment and assessment of its needs and its necessity
- Preventative Maintenance/New Vehicles – continue to ensure that all vehicles are maintained on schedule and that older vehicles are moved out of service within a 7 to 10 year timeframe depending on frequency of use

Performance Measures

- **Equipment/Vehicles – Annual Review of efficiencies of outsourcing**

	2011	2012	2013
Vehicle Repair/Maintenance	n/a	\$20,000	\$9,700
Equipment Repair/Maintenance	\$33,216	\$2,188	\$20,800

- **Rolling Stock available:** track number of inquiries and public meetings to ensure citizens and business community are informed of program. Track number of inquiries annually. This dropped from 95% due to the bucket truck being taken out of service on 11/26/12 due to safety concerns, the small dump truck being taken out of service on 1/31/13 due to mechanical issues and the brand new sweeper has been taken out of service 3 times for a total of 15 days since October for a variety of mechanical issues

	2012	2013
Rolling Stock Availability	95%	90%

2014/15 Department Goals

- Evaluate effectiveness of outsourcing
- Keep all equipment and tools available for daily use
- Keep all vehicles and equipment on adequate maintenance cycle

Internal Services Fund - Fleet Maintenance

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Salaries & Wages	48,491	50,961	50,800	52,500
Overtime Wages	0	0	500	500
City Taxes and Benefits	27,217	29,270	35,000	32,000
Total Personnel Services	75,708	80,231	86,300	85,000
Lease/Rentals	2,912	11,184	6,000	15,000
Travel/Training	654	183	500	500
Contract/Other Services	26,386	20,392	18,000	28,000
Vehicle Repair/Maintenance	6,811	24,642	12,000	5,000
Equipment Repair/Maintenance	21,188	19,063	20,000	10,000
Clothing Allowance	174	47,039	250	250
Fuel	48,447	579	52,000	52,000
Office/Shop/Safety Supplies	954	5,691	500	500
Sm Equip/Tools	10,125	0	7,000	8,750
Disposal	0	50	250	100
Phone/Internet	2,234	2,152	2,000	2,000
Total Materials & Services	119,885	130,974	118,500	122,100
Equipment	106,422	243,407	0	100,000
Vehicles	0	0	90,000	0
Total Capital Outlay	106,422	243,407	90,000	100,000
Total Fleet Maintenance	302,015	454,613	294,800	307,100

Internal Services Fund - Interdepartmental

Description	2012 Actual	2013 Actual	2014 Budget	2015 Adopted
Transfer Out - Facility Reserves	80,000	0	80,000	0
Transfer Out - Equipment Reserves	100,000	0	0	0
Total Transfers Out	180,000	0	80,000	0
Ending Balance	228,610	233,315	135,050	31,500
Total Ending Balance	228,610	233,315	135,050	31,500
Total Interdepartmental	408,610	233,315	215,050	31,500
Total Internal Services Requirements	1,519,243	1,531,210	1,479,600	1,266,800

Appendix

Appendix A-1
Salary Schedule A-2
Glossary A-3
Acronyms A-6

Salary Schedule

Classification Pay Plan Effective 07/01/2014

Part A: General Service Bargaining Unit Positions (hourly) (monthly)

Currently in the bargaining process.

Classification Title	Grade	Step A	Step B	Step C	Step D	Step E	Step F
Grade 2-3	GS2-3	15.18	15.94	16.73	17.58	18.45	19.38
Office Assistant		2,631	2,763	2,900	3,047	3,198	3,358
Grade 4	GS4	16.56	17.39	18.27	19.17	20.14	21.14
Accounts Payable Account Clerk		2,870	3,015	3,166	3,323	3,490	3,665
Parks Maintenance Worker							
Community Development Support Specialist							
Payroll/Purchasing Account Clerk							
Utility Billing Account Clerk							
Utility Worker							
Grade 5	GS5	18.61	19.55	20.52	21.56	22.64	23.76
Accounting Specialist		3,226	3,388	3,557	3,737	3,924	4,119
Assistant Engineering Technician							
Customer Service Technician							
Equipment Maint/Fabrication Technician							
PW Administrative Assistant							
Recreation Programs Coordinator							
Senior Utility Worker							
Grade 6	GS6	20.61	21.65	22.73	23.87	25.06	26.32
Engineering Technician - GIS		3,573	3,753	3,939	4,137	4,344	4,563
Parks Lead							
Recreation Coordinator: Special Events/Mktg							
Utility Maintenance Lead - Streets; Water							
Grade 7	GS7	22.72	23.86	25.05	26.30	27.63	29.00
Community Planner		3,938	4,135	4,343	4,559	4,788	5,026
Foreman - Streets; Water							
Grade 8	GS8	25.42	26.69	28.02	29.42	30.91	32.45
Construction Management Coordinator							
Environmental Services Coordinator		4,406	4,626	4,857	5,100	5,357	5,625
Information Technology Specialist							
Grade 9	GS9	28.22	29.63	31.11	32.66	34.30	36.02
		4,892	5,135	5,392	5,662	5,945	6,243

Part B: Police Bargaining Unit Positions

Classification Title	Grade	Step A	Step B	Step C	Step D	Step E	Step F
Police Support Specialist	P110	2,945	3,094	3,248	3,411	3,581	3,760
Community Services Officer	P117	3,126	3,282	3,446	3,619	3,800	3,990
Police Officer	P145	4,007	4,206	4,418	4,638	4,870	5,114
Master Police Officer	P150	4,431	4,653	4,886	5,130	5,386	5,655

Part C: Exempt, Non-Bargaining Unit, Management Positions

Classification Title	Band	Minimum	Maximum
Accountant	I	4,150	5,600
Police Office Manager	I	4,150	5,400
City Recorder	II	5,125	6,900
Police Lieutenant (non-exempt)	II	5,125	6,900
Parks & Recreation Manager	II	5,125	6,900
Public Works Operations Manager	II	5,125	6,900
Building Division Manager	III	6,150	8,000
Police Captain	III	6,150	8,000
Department Director (CD, FIN, HR, IT, PPW)	IV	6,500	8,700
Police Chief	V	7,150	9,100

For 2014-2015 Proposed Budget Document

A Accrual Basis: Method of accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not [ORS 294.311(1)]

ADAAA: Americans with Disabilities Act.

Administrative City Overhead Fees: Reimbursement for services that are paid for out of one fund, but benefit the programs in another fund.

Adopted budget: Financial plan that forms the basis for appropriations. Adopted by the governing body (ORS 294.435).

AMR: Automatic Meter Reading System.

Annexation: The incorporation of land into an existing city with a resulting change in the boundaries of that city.

Annual Revenues: The sum of all sources of estimated revenues of a fund, excluding Working Capital Carryover.

Appropriation: Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body [ORS 294.311(3)].

Appropriation Resolution: The legal document passed by the City Council authorizing expenditures.

Approved Budget: The budget that has been approved by the budget committee. The data from the approved budget is published in the Financial Summary before the budget hearing (ORS 294.406).

Assessed Value: The market value set on real and personal property as a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

Audit: The annual review and appraisal of a municipal corporation's accounts and fiscal affairs conducted by an accountant under contract, or the Secretary of State (ORS 297.425).

Audit Report: A report, in a form prescribed by the Secretary of State, made by an auditor expressing an opinion about the propriety of a local government's

financial statements, and compliance with requirements, orders and regulations.

B Bonded Debt Levy: Property tax levy dedicated to repayment of General Obligation Bonds authorized by more than 50 percent of the community's registered voters. The levy cannot exceed the term of the bonds.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A financial operating plan with estimated expenditures and expected revenues for a given period.

Budget Committee: A panel composed of the City Council and an equal number of citizens responsible for the review and recommendation of the annual budget (ORS 294.336).

Budget Message: A message prepared by the City Manager and the Budget Officer explaining the annual proposed budget, articulating the strategies and budgets to achieve the City's goals, and identifying budget impacts and changes (ORS 294.391).

Budget Officer: The person appointed by the City Council to be responsible for assembling the budget. (ORS 294.331).

Budget Period: A 12-month period beginning July 1 of the first fiscal year and ending June 30 of the second fiscal year.

Budget Transfers: Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the originating fund and revenues in the receiving fund.

C Capital Outlay: Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings and valued more than \$5,000. [ORS 294.352(6)].

Capital Project Funds: A fund type used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

CIP Fund: Capital Improvement Fund.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The City Council must authorize the use of any contingency appropriations.

D Debt Service: Payment of interest and principal related to long term debt.

Debt Service Fund: A fund established to account for payment of general long-term debt principal and interest. [OAR 150-294.352(1)]

Depreciation: A system of accounting that aims to distribute the cost or other basic value of tangible capital assets, less salvage (if any), over the estimated useful life of the unit in a systematic and rational manner. It is a process of allocation, not of valuation. Depreciation is not budgeted by the City. In accordance with Oregon Local Budget Law.

DEQ: The Oregon Department of Environmental Quality works to restore, enhance, and maintain the quality of Oregon's air, water and land.

E Encumbrance: An obligation chargeable to an appropriation and for which part of the appropriation is reserved [ORS 294.311(10)].

Enterprise Fund: Records the resources and expenses of acquiring, operating and maintaining a self-supporting facility or service.

Expenditures: The money spent by the City for the programs and projects included within the approved budget.

F Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the City is prepared and adopted.

Fixed Assets: Assets of a long-term character such as land, buildings, furniture, and other equipment.

Franchise: A privilege fee for using the ROW (Right of Way).

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-time equivalent is a term used to measure the number of employees based on a 40 hour per week.

Fund: A division in the budget with independent fiscal and accounting requirements.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity or carryover.

G GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: Resources needed to run the daily operations of the local government such as wages, rent, and utilities. It also shows the money that is necessary to pay for these general needs.

H High Tech Crime Unit A division of the Central Point Police Department that deals exclusively, with electronic technology based crime. (Cyber crime)

I Interfund Transfer: Loans made by one fund to another and authorized by resolution or ordinance (ORS 294.460).

Internal Service Fund: A fund used to account for fiscal activities when goods or services are provided by one department or agency to other departments or agencies on a cost-reimbursement basis. [ORS 294.470]

L Line-Item Budget: The traditional form of budgeting where proposed expenditures are based on individual objects of expense within a department or division. [ORS 294.352(3)]

LID: Local Improvement Districts are formed by petition and used to request the City of Central Point to finance improvements to neighborhoods (e.g., sidewalks) over a 10-year period.

Local Option Levy: Voter-approved property tax levies for a period of two to five years above the permanent tax rate.

M Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Modified Accrual: Revenues are recorded in the accounting period in which they become available and measurable, and expenditures are recorded in the accounting period in which the fund liability is incurred.

O Organizational Unit: An administrative subdivision, such as a department or division, of the city government charged with carrying on one or more specific functions.

P Permanent Tax Rate: The rate per thousand dollars of Assessed Value that is the maximum that can be levied for government operations. The assessed valuation is capped and may increase by three percent per year.

Personnel Services: Employee wages, health insurance costs, workers' compensation charges, and any other employee benefits.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

R Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenues: Monies received or anticipated by a local government from both tax and non-tax sources.

S SDC: System Development Charges are assessed on new construction to cover the demands placed on City services. Charges collected cover water, transportation, storm drains, and parks costs.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to increase a tax levy.

T Tax Levy: Total amount of dollars raised in property taxes imposed by the city, permanent tax rate, local option levies, and bonded debt levies.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.

U Unappropriated Ending Fund Balance: An amount set aside to be used as carryover for the next fiscal year's budget.

W Working Capital Carryover: The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.

Acronyms

A	ADA - Americans with Disabilities Act	P	OTIA - Oregon Transportation Investment Act
C	CAFR - Comprehensive Annual Financial Report		PEG - Public Education and Government
	CIP - Capital Improvement Plan		PERS - Public Employee Retirement System
	CDBG - Community Development Block Grant		PMS - Pavement Management System
	CMAQ - Congestion Management Air Quality		PUC - Public Utility Commission
	CPI - Consumer Price Index	R	PW - Public Works
	CUFR - Component Unit Financial Report		RPS - Regional Problem Solving
D	DARE - Drug Awareness Resistance Education		RTP - Regional Transportation Plan
	DEQ - Department of Environmental Quality		RVACT - Rogue Valley Area Commission on Transportation
E	EOC - Emergency Operations Center		RVCOG - Rogue Valley Council of Governments
	EOY - End of Year		RVSS - Rogue Valley Sewer Service
	EPA - Environmental Protection Agency		RVTD - Rogue Valley Transit District
	ESD - Educational Service District		RVTV - Rogue Valley Television
F	FEMA - Federal Emergency Management Agency	S	SBA - Small Business Administration
	FTE - Full Time Equivalency		SCADA - Supervisory Control and Data Acquisition
	FY - Fiscal Year		SDC - System Development Charges
G	GAAP - Generally Accepted Accounting Principals		SOHS - Southern Oregon Historical Society
	GASB - Government Accounting Standards Board		SORC - Southern Oregon Regional Communications
	GIS - Geographic Information Systems		STIP - Surface Transportation Improvement Program
H	HIPAA - Health Insurance Portability and Accountability Act	T	SUV - Sport Utility Vehicle
	HR - Human Resources		TE - Transportation Enhancement
	HTCTF - High Tech Crime Task Force	V	TSP - Transportation System Plan
	HUD - Housing and Urban Development	Y	VOIP - Voice Over Internet Protocol
J	JJTC - Jackson/Josephine Transportation Committee		YTD - Year to Date
L	LCDC - Land Conservation Development Commission		
	LID - Local Improvement District		
M	MWC - Medford Water Commission		
	MPO - Metropolitan Planning Organization		
	MPO-TAC - Metropolitan Planning Organization Technical Advisory Committee		
N	NFIP - National Flood Insurance Program		
	NPDES - National Pollutant Discharge Elimination System		
O	ODA - Oregon Department of Agriculture		
	ODOT - Oregon Department of Transportation		
	OMSI - Oregon Museum of Science & Industry		
	OPSRP - Oregon Public Service Retirement Plan		
	ORS - Oregon Revised Statute		
	OSHA - Occupational Safety and Health Administration		

Legal Compliance

Affidavit of Publication, April 21, 2014 and April 28, 2014 L-2
Resolution 1397 Certifying the Provision of Certain Municipal Services L-3
Resolution 1398 Electing to Receive State Revenue Sharing Funds L-4
Resolution 1399 Adopting the Annual Budget Making Appropriations and Levying Taxes L-5
Form LB-1 Notice of Budget Hearing L-9
Form LB-50 Notice of Property Tax and Certification of
Intent to Impose a Tax, Fee, Assessment, or Charge on Property L-10

CITY OF CENTRAL POINT
ACCOUNTS PAYABLE
140 SOUTH THIRD ST
CENTRAL POINT

700950

OR 97502

Affidavit of Publication

THIS IS NOT A BILL

State Of Oregon
County of Jackson

I, Jennifer de Pragia, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the

Public Notice, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 successive and consecutive insertion in the following issues April 12, 2014
(HERE SET FORTH DATES OF ISSUES)

Subscribed and sworn to before me this 17 day of April, 2014

Shonna L. Eisenmann
NOTARY PUBLIC FOR OREGON

My Commission expires 11 day of November, 2014

Southern Oregon Media Group - Mail Tribune - Ashland Daily Tidings
111 N. Fir St.
Medford, OR 97501

THIS IS NOT A BILL

COMMENTS	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT
MAIL TRIBUNE	4/12/14	NOTICE OF BUDGE	1	101.94
START DATE: 4/12/14	END DATE: 4/12/14			

816
Legal Notices

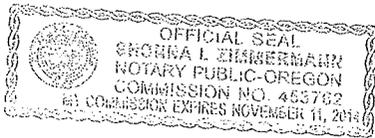
Notice of Budget Committee Meetings

The first public meeting of the Budget Committee of the City of Central Point, Jackson County, State of Oregon, will be held on April 21, 2013 at 6 p.m. at City Hall Council Chambers, 140 South Third St, Central Point, Oregon.

At this meeting the Budget Committee will hear the budget message and receive the City of Central Point's proposed budget for the fiscal year July 1, 2014 through June 30, 2015. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A public hearing will be held to hear from citizens on the proposed use of State Revenue Sharing funds.

A copy of the budget document may be inspected at www.centralpointoregon.gov or obtained on April 18, 2014 at 140 South Third St., Central Point, Oregon between the hours of 8:30 am and 4:30 pm. This notice and subsequent notices having information on the City Budget and the budget process may be viewed on the City's website noted above.

The second Budget Committee meeting will be held on April 28, 2014 at 6 p.m.



RESOLUTION NO. 1397

A RESOLUTION CERTIFYING THE PROVISION OF MUNICIPAL SERVICES BY THE CITY OF CENTRAL POINT, OREGON

Recitals:

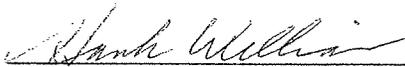
ORS 221.760 provides that in order for cities located within counties having population over 100,000 to receive state revenues from cigarette, gas and liquor taxes, the State must be satisfied that the City provides certain municipal services.

Therefore, the City of Central Point resolves as follows:

That the citizens of Central Point are provided the following services;

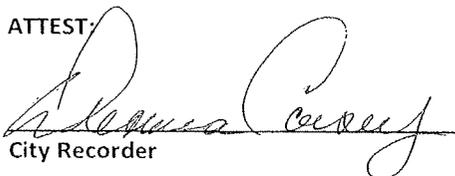
- Police protection
- Street construction, maintenance and lighting
- Storm sewers
- Planning, zoning and subdivision control
- Water utilities

Passed by the Council and signed by me in authentication of its passage on June 12, 2014.



Mayor Hank Williams

ATTEST:



City Recorder

RESOLUTION NO. 1398

**A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING
FUNDS for FISCAL YEAR 2014-15**

Recitals:

The State of Oregon sets forth requirements for eligibility by cities for receipt of State Revenue Sharing funds. The City of Central Point is desirous of receiving such funds and qualifies.

Therefore, the City of Central Point resolves as follows:

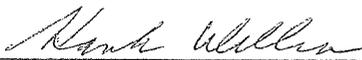
Section 1. The City hereby elects to receive distribution under ORS 221.770 of the State Revenue Sharing funds.

Section 2. The City hereby certifies as follows:

- A. The City held a public hearing, after adequate public notice, before the Budget Committee on April 21, 2014 at which time citizens had the opportunity to provide written and oral comment to the City Council on the possible uses of State Revenue Sharing funds.
- B. The City held a second public hearing, after adequate public notice, before the City Council on June 12, 2014, at which time citizens had the opportunity to provide written and oral comment to, and ask questions of the City Council on the proposed use of State Revenue Sharing funds in relation to the entire budget of the City for the fiscal year July 1, 2014 through June 30, 2015.
- C. The City has levied a property tax for the year proceeding the year in which State Revenue Sharing funds are sought hereunder and pursuant to ORS 471.810.

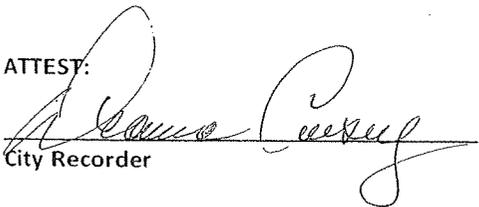
Section 3. A copy of this resolution shall be filed with the executive department of the State of Oregon no later than July 31, 2014.

Passed by the Council and signed by me in authentication of its passage on June 12, 2014.



Mayor Hank Williams

ATTEST:



City Recorder

RESOLUTION NO. 1399

**A RESOLUTION TO ADOPT THE BUDGET,
MAKE APPROPRIATIONS AND LEVY TAXES
FOR FISCAL YEAR JULY 1, 2014 TO JUNE 30, 2015**

RECITALS:

- A. Oregon statute (ORS 294.326) requires a municipality to prepare and adopt a financial plan (budget) containing estimates of revenues and expenditures in compliance with Oregon budget laws prior to making expenditures or tax certification.
- B. No increases were made to the proposed tax levy of the approved budget, nor were any budget estimates increased more than 10% as limited by law.
- C. A public hearing was duly held by the City Council of Central Point, Oregon on June 12, 2014 for the approved budget in the amount of \$23,444,840.

The City of Central Point resolves as follows:

To adopt the budget, make appropriations and levy taxes for fiscal year July 1, 2014 to June 30, 2015 in the following manner.

Section 1. Taxes and other receipts of the City of Central Point are hereby appropriated for the purposes set forth below.

Fund/Object Classification	Appropriation	FTE
<u>General Fund</u>		
General Fund - Administration	701,100	3.5
General Fund - City Enhancement	198,500	0
General Fund - Technical Services	548,400	2.0
General Fund - Mayor & Council	61,250	0
General Fund - Finance	775,600	6.0
General Fund - Parks	768,350	3.5
General Fund - Recreation	522,740	2.5
General Fund - Planning	403,850	3.0
General Fund - Police	4,130,910	30.0
General Fund - Interdepartmental	1,938,360	0
Total General Fund	10,049,060	50.5

Legal Compliance

<u>Fund/Object Classification</u>	<u>Appropriation</u>	<u>FTE</u>
<u>High Tech Crime Fund</u>		
High Tech Crime Fund - Operations	38,500	0
High Tech Crime Fund - Interdepartmental	139,255	0
<i>Total High Tech Crime Fund</i>	177,755	0
<u>Street Fund</u>		
Street Fund - Operations/Capital Projects	1,772,200	3.5
Street Fund - SDC Capital Projects	253,000	0
Street Fund - Interdepartmental	1,365,530	0
<i>Total Street Fund</i>	3,390,730	3.5
<u>Housing Fund</u>		
Housing Fund - Materials & Services	0	0
Housing Fund - Interdepartmental	0	0
<i>Total Housing Fund</i>	0	0
<u>Capital Improvements Fund</u>		
Capital Improvements Fund - Park Capital Projects	0	0
Capital Improvements Fund - Park SDC Capital Projects	110,000	0
Capital Improvements Fund - Interdepartmental	19,325	0
<i>Total Capital Improvements Fund</i>	129,325	0
<u>Reserve Fund</u>		
Reserve Fund - Capital Projects	40,000	0
Reserve Fund - Interdepartmental	533,800	0
<i>Total Reserve Fund</i>	573,800	0
<u>Debt Service Fund</u>		
Debt Service Fund - Debt Service	645,600	0
Debt Service Fund - Ending Balance	46,170	0
<i>Total Debt Service Fund</i>	691,770	0
<u>Building Fund</u>		
Building Fund - Personnel Services	156,300	1.5
Building Fund - Materials & Services	16,300	0
Building Fund - Interdepartmental	106,895	0
<i>Total Building Fund</i>	279,495	1.5

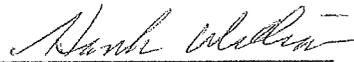
Fund/Object Classification	Appropriation	FTE
<u>Water Fund</u>		
Water Fund - Operations/Capital Projects	2,938,300	7.0
Water Fund -SDC Water Improvements	16,000	0
Water Fund -Interdepartmental	1,741,360	0
<i>Total Water Fund</i>	4,695,660	7.0
<u>Stormwater Fund</u>		
Stormwater Fund - Operations/Capital Projects	714,650	3.5
Stormwater Fund - Quality	112,000	0
Stormwater Fund -SDC Capital Projects	25,000	0
Stormwater Fund -Interdepartmental	724,890	0
<i>Total Stormwater Fund</i>	1,576,540	3.5
<u>Internal Services Fund</u>		
Internal Services Fund- Facilities Maintenance	254,000	0
Internal Services Fund- Public Works Administration	674,200	6
Internal Services Fund- Fleet Maintenance	307,100	1
Internal Services Fund- Interdepartmental	31,500	0
<i>Total Internal Services Fund</i>	1,266,800	7.0
Total All Funds	22,830,935	73.0

Section 2. As authorized by law and the Charter of the City of Central Point, Oregon, there is hereby levied upon the taxable property of said city as shown on the tax rolls of Jackson County, Oregon, for fiscal year 2014-15, the rate of \$4.47 per \$1,000 of assessed valuation for general government purposes, as follows:

<u>General Fund</u>	<u>Subject to Measure 5 Limits</u>	<u>Not Subject to Measure 5 Limits</u>	<u>Total</u>
Permanent rate limit tax	\$5.8328		\$5.8328
TOTAL LEVY	\$4.47		\$4.47

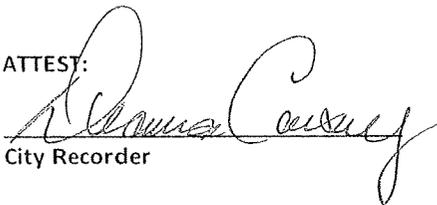
Section 3. The Finance Director is hereby authorized to enter the appropriation for each organizational unit, program, and division of the budget separately on the proper books and records as prescribed by law; and is further directed to certify to the Assessor of Jackson County, Oregon, the levy of taxes of the City of Central Point, Oregon, and to take all other steps with regard to said budget and levy as required by law.

Passed by the Council and signed by me in authentication of its passage on June 12, 2014.



Mayor Hank Williams

ATTEST:



City Recorder

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting and hearing of the Central Point Council will be held on June 12, 2014 at 7 pm at 140 South Third Street, Central Point, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2014 as approved by the Central Point Budget Committee and a public hearing will be held for citizens wishing to comment on the use of State Revenue Sharing funds. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Finance Office located in city hall, between the hours of 9 a.m. and 4:30 p.m. or online at www.centralpointoregon.gov. This budget is for an annual budget period and was prepared on a basis of accounting that is the same as the preceding year.

Contact: Bev Adams, Finance Director Telephone:541.423.1023 Email:bev.adams@centralpointoregon.gov

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2012-2013	Adopted Budget This Year 2013-2014	Approved Budget Next Year 2014-2015
Beginning Fund Balance/Net Working Capital	8,719,704	7,370,110	7,313,215
Fees, Licenses, Permits, Fines, Assessments & Other	6,896,892	6,972,470	7,039,950
Federal, State and all Other Grants, Gifts, Allocations and Revenue from Bonds and Other Debt	2,177,208	2,329,300	1,689,970
Interfund Transfers / Internal Service Reimbursements	497,750	298,800	199,000
All Other Resources Except Current Year Property Taxes	3,857,154	2,099,160	2,082,800
Current Year Property Taxes Estimated to be Received	4,177,584	4,375,000	4,506,000
Total Resources	26,326,292	23,444,840	22,830,935

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	7,093,934	7,795,190	7,604,010
Materials and Services	6,316,298	6,235,650	6,491,640
Capital Outlay	4,232,909	1,196,000	1,041,000
Debt Service	620,078	1,463,650	1,087,200
Interfund Transfers	497,750	298,800	199,000
Contingencies	0	440,500	451,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Exp	7,565,323	6,015,050	5,957,085
Total Requirements	26,326,292	23,444,840	22,830,935

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration	1,557,185	1,482,850	1,509,250
FTE	6.50	5.50	5.50
Finance	786,898	870,900	775,600
FTE	7.00	7.00	6.00
Police	4,082,961	4,115,640	4,308,665
FTE	28.50	29.50	30.00
Community Development	562,763	633,900	576,450
FTE	4.50	4.50	4.00
Parks & Recreation	1,263,994	1,429,750	1,401,090
FTE	6.15	6.15	6.15
Public Works	9,225,713	7,035,800	7,166,450
FTE	20.85	20.85	20.85
Not Allocated to Organizational Unit or Program	8,846,778	7,876,000	7,093,430
FTE	0	0	0
Total Requirements	2,326,292	23,444,840	22,830,935
Total FTE	73.50	73.50	72.50

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
 Programs and activities are consistent with prior years. No significant changes to report.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2012-2013	Rate or Amount Imposed This Year 2013-2014	Rate or Amount Approved Next Year 2014-2015
Permanent Rate Levy (rate limit \$5.8328 per \$1,000)	\$4.47	\$4.47	\$4.47
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$217,490	\$0
Other Borrowings	\$9,275,474	\$0
Total	\$9,492,964	\$0

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Jackson County

**FORM LB-50
2014-2015**

• Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The City of Central Point District Name has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County Name County. The property tax, fee, charge or assessment is categorized as stated by this form.

140 South Third Street Mailing Address of District Central Point City Oregon State 97502 ZIP code July 1, 2014 Date
Bev Adams Contact Person Finance Director Title 541.423.1023 Daytime Telephone bev.adams@centralpointoregon.gov Contact Person E-Mail

CERTIFICATION - You must check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit)	1	\$4.47		
2. Local option operating tax	2			
3. Local option capital project tax	3			
4. City of Portland Levy for pension and disability obligations	4			Excluded from Measure 5 Limits
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.			Dollar Amount of Bond Levy
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.			
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.		0	

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	\$5.83
7. Election date when your new district received voter approval for your permanent rate limit	7	
8. Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property. The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)

This report is intended to promote the best possible management of public resources.

You are welcome to keep this copy; however, if you no longer need it, please return it to:

Finance Department
City of Central Point
140 S 3rd
Central Point, OR 97502

The Finance Department maintains a file of past documents.
Your cooperation will help us save copying costs.