



# City of Central Point

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## PLANNING DEPARTMENT

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Tom Humphrey, AICP  
Community Development Director

### Notice of Administrative Review April 1, 2015

The City of Central Point is reviewing a Type II Site Plan and Architectural Review application pursuant to §16.36 of the Central Point Municipal Code for a proposed 5,203 square foot Justice Court building for Jackson County. The subject property is located at 4173 Hamrick Road. The property is identified on the Jackson County Assessor's map as 37S 2W 01 Tax Lot 3300. The project site is within the Tourist and Office Professional (C-4) zoning district. Applicant: Jackson County (Rick Isner); Agent: ORW Architecture (Jim Roemer).

The purpose of this notice is to give nearby property owners and other interested people the opportunity to submit written comments about the application relevant to the approval criteria. You have received this notice because you own property within close proximity to the site of the application. State Law allows this type of land use application to be processed administratively by the City if the applicant can meet the criteria.

**NOTICE TO MORTGAGEE, LIENHOLDER, VENDOR OR SELLER:  
ORS CHAPTER 215 REQUIRES THAT IF YOU RECEIVE THIS NOTICE IT MUST BE  
PROMPTLY FORWARDED TO THE PURCHASER.**

This notice is being mailed to property owners within a 100 foot radius of subject property.

### **CRITERIA FOR DECISION**

The criteria for review of site plan and architectural review applications are set forth in Chapters 17.72, Site Plan and Architectural Review of the Central Point Municipal Code.

### **PUBLIC COMMENTS**

1. Citizens or interested parties have 14 days from the date of this notice to comment on the above-mentioned land use action. Written comments may be submitted up until the close of business **Wednesday, April 15, 2015**. After the close of the comment period a written

decision will be made, a copy of which will be mailed to anyone who submitted written comments or who is otherwise legally entitled to notice.

2. Written comments may be sent to Central Point City Hall, 140 South 3<sup>rd</sup> Street, Central Point, OR 97502.
3. Any issue that may form the basis for an appeal of the decision rendered in this case must be raised in writing during the comment period with sufficient specificity to enable the City to respond to the issue.
4. Copies of all evidence relied upon for the decision is available for public review at City Hall, 140 S. Third Street, Central Point, Oregon. **The City File Number is: 15008.** Copies of the same are available at 15 cents per page.
5. Project information is also available online at:  
<http://www.centralpointoregon.gov/cd/project/jackson-county-justice-court-site-plan-architectural-review>.
6. For additional information, the public may contact Stephanie Holtey at 541-423-1031, or e-mail at [stephanie.holtey@centralpointoregon.gov](mailto:stephanie.holtey@centralpointoregon.gov).

### **SUMMARY OF PROCEDURE**

Following the comment period, a written decision to approve or deny the application will be rendered based on its compliance with applicable land use regulations. Notice of this decision will be provided to the applicant and to all interested parties.